GOSSNER EVANGELICAL – LUTHERAN CHURCH IN CHOTANAGPUR AND ASSAM

GELC ARCHIVE

Signature: **GELC-A _ 001 _ 0226**

Classification:

Original File No. 23

Title

G.E.L.Church Press

Volume: IV

Running **from year: 1940** **till year: 1942**

Content:

- Various Correspondence with manager G.E.L. Church Press on Many Matters Like Staft, Machines & War allowances.

1940-42

193 .

H. C.

FLAT FILE.

(A. QUALITY.)

Vol IV

G.E.L. CHURCH PRESS

ns) 1940 to

os. to

File No. 23

123

Extract from the Minues of the 8th Meeting of the Executive of the Board of Management, G.E.L. Church Properties, Chotanagpur and Assam, held at Ranchi on the 4th March 1942.

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Item No.12:- MATTERS RELATING TO THE G.E.L.CHURCH PRESS.

(a) Assessment of Income-tax:- The Secretary reported that the Income-tax Officer of Ranchi had assessed Rs 291/11/- as Income-tax for the year 1940-41 inspite of the submission of an Income-tax return with the help of a person well acquainted with the Income-tax laws for no profit but a loss. Last year there was an appeal against the assessment and in appeal the assessment was cancelled. The Secretary reported that there was no alternative left but to file an appeal and wait the result. Noted.

(b) Petition of the Press employees for War allowance:- Resolved:- That as even Government has not granted any war allowance to their servants the prayer for war allowance by the employees of the Press be refused.

(c) Audit of the Press Accounts:- The Secretary reported that Dr. I.Cannaday had wanted the Account Books and registers of the Press to be sent to him at Guntur for the purpose of audit in January 1942, but on an objection raised by the Manager of the Press to the effect that the Press year ended on 31st March and that the stock-registers could not be written up before the close of March 1942, he (Dr. I.Cannaday) has agreed to the sending of the Account Books etc of the Press to Guntur for audit in April 1942. Noted.

(d) Case of Mangal Bhutkumar:- Vide Item No.6 of the 7th meeting

P.T.O.

of the Executive held on 8th January 1942. The Secretary reported that as Mangal Bhutkumar had been excommunicated, he was discharged from the Press on 19th January 1942.

(e) Press Bill for Rs 191/9/- against Rev. B.Minz, Head Master of the M.E.School at Lohardaga:- Vide Item No. 18 of the Minutes of the 2nd meeting of the Board of Management dated 17.11.1941.The Treasurer of the Church Council had been requested to realize the amount of Rs 191/9/- from the pay of Rev. B.Minz and pay the same to the Press. When Rev. B. Minz was informed that the sum of Rs 191/9/ was going to be realized from his pay he filed a petition before the Church Council claiming more than Rs 191/9/ as his dues from the Church Council for doing the work of the Secretary of the Church Council without any remuneration. The Church Council after examining the bills found that most of the items of the arrear bills related to the bills of the Church Council and not to personal bills of Rev. B.Minz and so they recommended that the bills be written off.

Resolved:- That the old arrear bills for Rs 191/9/- from Rev. B. Minz be written off. "

* * * * * *

No. 166/1942. Dated Purulia, the 21st April 1942.

Copy forwarded to the Manager, G.E.L.C.Press, Ranchi for information.

Secretary, Board of Management
21.4.42
G. E. L. Church Properties,
Chotangpur & Assam.

23

157/42 14.4.42

Babu Malaki Lakra ,
G.E.L.Church Press ,
Ranchi .

A sum of Rs1/13/- has accrued as interest on your Fixed deposit Acctt. No. 56/167-VIII for the year 1941 .

As the Pass Book which is in my custody is in your name ,you please apply to the C.C.C.C. Bank Ranchi and the bank will pay you the interest .

Superintendent .
14.4.42

23

150/42 8.4. 42

Manager ,
G.E.L.Church Press ,
Ranchi .

With reference to your requisition No.2084/42 dated 4.3.1942 ,I am sending you Cheque No. 11422 d/ 8.4.1942 for Rs.90/15/- only payable to the British and Foreign Bible Society ,Calcutta ,on account of Scriptures etc.

On the 3rd instant ,when I went to Ranchi ,I found the requisition for a cheque in the drawer the office table of my Diputoli house . You sent it to Deputoli ,but it escaped my attention and so I could not send you the required cheque . You did not send me a reminder when you did not recei the cheque . I can not make out now who had kept the requisition in the drawer of the o ffice tabl in Diputoli house .

Superintendent .

Please acknowledge receipt of the cheque by pos

23

138/42 28.3.42

Manager ,G.E.L.Church Press,
Ranchi .

(1) P.F. Withdrawal form for Rs.501/- is signed and returned. In the one sent by you,my clerk affixed the seal of the Superintendent so it has been changed . The old withdrawal form is also returned .

(2) The C.C.C.C. Withdrawal form for Rs.818/4/6 is signed and returned .

(3) Two loan applications are sanctioned , subject to what has been noted in red ink by me .

Please let me know if the Stock Register of paper is complete and when you will be able to send registers etc. for audit to Guntur .

VS No. 2143/42. d/26-3-42.

Superintendent.

Please sign and return the following

(1) P.F. Withdrawal form for some Press employees as loan Rs.501/- ~~xx~~ two months salary when evacuation is notified.

(2) C.C.C.C.Bank withdrawal form for Rs.818/4/6 on a/c of salary for the month of March, 1942.

C.C.C.C. Bank balance as on 25-3-42 Rs.4,515/15/11

(3) Two loan applications together with one withdrawal form for Rs.400/- only.

26/3/42.

23

To

The Superintendent of G. E. L. Press
Ranchi

Sir,

Most humbly and respectfully I beg to lay the following lines for Your honour's kind and favourable consideration.

That I have been working as a Peon in the G. E. L. Press since the last 8 or 10 years on a monthly pay of Rs 15/- only.

That owing to my serious illness in the month of December last I was compelled to proceed on a long leave of 6 months which has been so very kindly granted by your honour.

That owing to such illness whatever fortune I had made with my hardearned pay has been drained off, there being no other scope for income.

That besides these, I am to maintain a large family consisting of 6 members, of which two are school students, one reading in the Matric class and the other in the middle.

That as such my circumstances have been reduced from poverty to privacy, and unless I get your honours generous help, not only my own life but also my children's future prospects will be at stake.

I therefore pray that Your honour would be kind enough to consider my case and grant me either half-a-month pay or some sort of gratuity. And for which act of kindness I shall ever remain thankful.

I have the honour to be
Sir
Your most faithful servant
Sulaiman Minj, Pathalkudwa

Ranchi
9. 3. 42

23

Purulia ,

123/42 20 . 3 . 2

Manager ,
G.E.L.Church Press ,
Ranchi .

As per your requisition dated 19.3.1942 ,to issue a cheque for Rs.291/11/- for payment of Income tax to the Income tax officer ,Ranchi,, I am sending the cheque No. 11420 dated 20.3.42. As I was not sure whether the cheque would be accepted by the Income Tax officer ,Ranchi,I have issued it in your favour .If the cheque be accepted ,you can endorse it in favour of the Incometax Officer . or you may encash it and make cash payment to him .

Superintendent .

20/3/4

23

xxxxxxxx

Purulia ,
118/42 14.3.1942 .

Manager ,G.E.L.Church Press .

The following papers are returned back to you :-

1. Withdrwal form in Account No.229 dated 1 1942 after signature with the paper bill for Rs,685 /- .

2. Petition of Press Compositors dated 3.3 42 for the withdrawal of P.F.Moneies .

3. Petition of Press compositors for loans two months' salaries as loans from the P. money .

Superintendent .
14/3/42

23

CHURCH
G. E. L. ~~MISSION~~ PRESS,

RANCHI.

Ref: No 2085/42 Date 4 - 3 - 1942.
5

To

The Superintendent,
G.E.L.Church Press, Ranchi.

Dear Sir,

We will require Glue for the coming hot season for our rollers and therefore after enquiry have decided to place order with the I.C.I.Ltd.Calcutta whose rate is lowest. Their terms of business are cash with order. Still we want to write them to forward the goods by train and the R/R through V.P.P. So please sign the withdrawal form attached for Rs.70/- as there can be a little less or more in its bill.

Letter from the I.C.I.Ltd. is enclosed.

Yours faithfully,

Manager.

Reply
No 112/42 Dt 6.3.1942
The withdrawal form for Rs 70/- with I.C.I. (India) Ltd, letter no nil Dt 27.2.1942 is returned after the signature
6.2.42

23

Purulia 27.2.1942 .

Manager, C.E.L.C.Press ,
Ranchi .

Your No.2081/42 dated 26.2.1942 with copy of letter sent by you to Dr.I.Cannaday is to hand. I hope you will not belie your promise to write and complete the Stock Register and Outstanding bills register , and will be able to send the books and registers for audit in April 1942 .

I am going to call a meeting of the Executive of the Property Board at Ranchi on the 5th March at 9 A.M. (Bihar time) . Please attend the meeting with your Stock Register and the Notice for assessment of Income tax received from the I.T.Officer which I returned to you the otherday with my note . You should attend the meeting at 9.30 A.M.

Superintendent .

P.S. Also please put up the petition & the Compromising which they have given on an advanced copy.

CHURCH

G. E. L. MISSION PRESS,

RANCHI.

Ref: No 2081/42. Date 26 - 2 - 1942.

To

The Superintendent,
G.E.L.Church Press,
Ranchi.

Dear Sir,

In answer to your Memo No.62/42, I beg to say that already I have written to Rev.I. Cannaday on 21-1-42, a copy of which is eclosed herewith.

Yours faithfully,

Manager.

25 Feb. 1942

99/42

Manager ,G.E.L.Church Press,
Ranchi .

The notice from the Income Tax Office for the submission of Returns of income has been returned back under a separate cover . I have given you instructions in the letter which you wrote to me. The correct return can be submitted by one who knows the job. So if you can get the help of any clerk in the Income Tax office , please obtain it ,though you may be required to pay some remuneration to him.

I am of opinion that the Officers of the Church Council should take greater interest in the Press and meet the Income Tax Officer , Ranchi ,and explain to him that the Press is an institution of the G.E.L.Church and that the income of the Press goes to the Church , and should be exempted from assessment .So far nobody from the Church Council has appeared before the I.T.Officer and so he does not know that the Church Council takes any interest in the Press .

Further ,if the return be shown correctly ,I am sure the Press will not be made liable for any income tax.

In the accounts for March ,I suggest that Rs.2000/- be shown as payment made to the Church through the Board of Management ,G.E.L. Church Properties and I shall see that this money is spent properly for the benefit of the Church which will include improvement of the Press and its workers . If that will be done ,I hope there will be no income left to the Press for assessment . Let all the surplus money be

given to the Church through the Board of Management .

In the previous Audit Notes you will find the capital of the Press ,that is, the cost of old machinery and buildings . You will have to maintain true and proper account of the stock of paper and books ,and if you have the figures for your stock it will be an easy matter for you to prepare the balance sheet or Talpatra .

As the Income Tax Officer will demand Returns every year whether the Press makes any profit or not ,it will be always advisable to pay the surplus money .i.e. the credit balance carried forward to the next year or a greater part of it to the Church through the Board of Management and the latter will keep the money for the benefit of the Press by investments .Of course ,the Church also will get the benefit of the income from the Press . When I meet you next ,I will explain how to do it . You have in the Banks about Rs.4000/- .If you show this amount as credit balance to be carried for the year 1942-43 ,you will make the Press liable to assessment of Income Tax. But if you pay to the Board of Management Rs.2000/- or Rs.3000/- ,you will greatly the income of the Press and the Press will not be liable to pay income tax. Next week I intend to go to Ranchi and then I shall explain to you and the Secretary of the Church Council how to keep the accounts of the Press in such a way that there will be very little profit to be shown ,though even now because of your defectime account keeping you show a big income for the Press .

Please treat this matter as confidential ,You may show it to the Secretary of the Church Council only ,who should keep silent till I enfold to him what I have in view .

Copy.

No. 1922/42

dated 21-1-42.

To

Rev. I. Cannaday,
Lutheran Church,
Guntur.

Dear Sir,

With reference to your letter dated 13-1-42 I beg to say, as the financial year closes on the 31st. March, the audit may please be done at the end of the year. By the time Stock book and Outstanding bills register will be completed and I will send the accounts in April, 1942.

Yours faithfully,

Sd/ M. C. Ekka,
Manager.
G. E. L. C. Press,
Ranchi.

23

59/42 11 .2 .194

Manager ,
G.E.L.Church Press ,
Ranchi .

The list of old arrear bills is returned after noting the realisations made in January 1942 .

11.2.42

Diary of Bill collector

19/1/42
1 C.C.C.C. बैंक डिपोजिट करने गया था
2 हासिम बाबू से भेंट नहीं हुआ
3 लाला रूपा राम बोला ऊपर बिल मिलने से देगा।
4 रांची मिथुनीसिपल ~~का~~ बिल का पोड़ सकरकेरा बोला।
5 सेरान्धु चुणरा सेन बिफे को बोला है
6 सुता के लिये ऊपर बजार गया था
7 सैक लैने को दुकान गया था ✓

20/1/42
1 चुता के लिये गढ़ा गया था
2 सेक्रेटरी रूपाल बोड़ा बिलड़िंग बिफे को बोला है
3 C.C.C.C. बैंक डिपाजिट करने गया था
4 हासिम बाबू बिल का 5) रुपैया दिया
5 K. N. Roy को चीज पहुंचा दिया
6 बंगाल सन्थाल बैंक का चीज पहुंचा
7 C.N बैंक डिपाजिट करने जाना था
8 S. K. Roy ऊपर बिल का 8=) दिया ✓

21/1/42
1 C.C.C.C. बैंक में गया था
2 10 बजे से 2½ बजे तक प्रेस में काम किया
3 बिहार हड़वायर में गया था
4 पोस्ट ब्रदर्स का चिट्ठी पहुंचा दिया रुपैये बिल का साठ दिन बाद बोला है
5 पयोनियर में गया था —
6 रांची मेडिकल होल का चीज पहुंचा दिया
7 मोडर्न फरमासी का चीज पहुंचा दिया
8 मिरवाचलपाराडित से भेंट नहीं हुआ। ✓

The man was on sick leave from 22nd to 26th Jan: 1942. HP 4/2

K. Ekka.

D. M. Farnes

23

(Advance copy)

To

The Superintendent G. E. L. Church Press,
Ranchi.

(Through The Manager G. E. L. Church Press, Ranchi.

Sir,

We the undersigned compositors of G.E.L.Press staffs beg to approach you with the following few lines for your honour's kind and sympathetic consideration.

We have respectfully to submit that (a) There is no proper arrangement for assembling composing materials.Each worker has to collect the material himself as well as to search for the types, hence for efficient working it is essential that composing materials should be arranged and kept in proper places so that we may not have to hunt for them throughout the premises as is the case at present.This is the more necessary now that time is noted when a job is given and when it is finished and any delay in the work is considered as slackness on our part.

(b) The distribution of work among senior and other compositors are far from satisfactory. It is often the case that these who do more work get less pay than those doing less work.We request that there should be fair and proper allocation of work and according to the emoluments paid.We do not grudge the work but if we are given more work to do than we expect to be paid more which is not possible as there is no over time system working in the Press.

(c) We are, already poorly paid in comparison with other local Presses and the present war with soaring prices of daily necessaries of life have already upset our improvished family budgets.Most of us have families to support and have to look after education of our children which is creating another problem with increased price of books and paper as well as increased school fees.It is well known that price of every commodity has gone up hundred per cent and in some cases more. It was already difficult to meet our expenses in peace time,now with rising worse and very diplorable.

We therefore, pray that you will give this matter.Your urgent attention and favourably consider revision of our pay in the form of increased emoluments according to the merits and amount of work of each individual.(The foreman knows ,how much work each man does) Futher, we ask you to grant us some allowance to meet the ever increassing cost of living due to the war. We hope that you will see your way of fulfilling our request,we on our part undertake to work with our traditional zeal and devotion for the interest of the press and for which acts of kindness we shall ever remain thankful and pray for your long life,and prosperity

Yours Most obedient servants,

Dated 4-2-42

Premchand Mining
Bhawra Mining
Jiwan Lakra
M. Lakra
Santoshi

Edwardson Tigga

23

40/42 2.2.1942

The Manager, G.E.L.C.Press, Ranchi .

Dear Manager ,

Your letter No.1951/42 dated 31.1.1942 about the illness of peon Suleman Minj ,and appointment of Phulchand Ekka in his place is returned back with my sanction .

Two cheques No. 11417 dated 1.2.1942 for Rs. 71/- only payable to Messrs John Dickinson & Co. Ltd., and No. 11418 dated 1.2.42 payable to Messrs.Mangal Chand Hira Lall for Rs. 275/3 are are sent to you with their respective bills . Please acknowledge receipt .

The Arrear list of Bills of the Press are retained .

Any work done by the Press for its employees should be paid for at the end of the month by deduction from their pay .

Yours sincerely ,

W. Pascoe

34/42 31.1.1942 .

Manager ,G.E.L.Church Press.

Please let me know if the Register of stoc of Paper on the issue side is being written up a when it will be complete for the year 1941 i.e. up to December 1941 .

The register should be written up every wee and for the year 1941-42 must be complete by the 15th April 1942 .

Sd/ Paul

31.1.42

23
11

CHURCH G. E. L. MISSION PRESS
RANCHI.

Estd. 1845.

PRINTERS IN ENGLISH, HINDI & BENGALI.

PUBLISHERS, BOOK-BINDERS & STATIONERS.

2/2

No. 1936/42.

Dated the 27th January, 1942.
28th

To

The Superintendent,
G.E.L.Church Press, Ranchi.

Subject:- Returns of Book-Depot & Stores.

Dear Sir,

Formerly the returns of both the Book-Depot and Store were made monthly. But we thought proper to have them made quarterly instead of monthly and likewise have printed the forms bearing the heading "Quarterly Return form" in the last year. The forms after printing have been given to the Book-seller.

When the accounts of book-depot and Store were entirely given to the book-seller he was asked to prepare one return of both for examination and afterwards quarterly. But only in December last when after several verbal orders a written order was given to him he made a return of Book-Depot only, for the months of October and November 41. After examining it I told him to prepare returns of both the Book-Depot and Store for the months of October to Dec.41 in January 42, and wanted to forward them together with the monthly return of bills. But as yet he has not submitted the returns.

As long as the returns are not made it is impossible to know if the full printed number of copies are supplied to him and also as to when printing of a book should be taken up.

Yours faithfully,

Manager.

Sale Clerk - The returns are the basis to know the stock & things in the Stores and Sale Stores. They must be submitted every quarter. The returns for the quarter ending the 31st December 1941 must be received by me by the 10th of February 1942.

31.1.1942

Book-seller to take Complys. 2/2.

Did not submit the return of Store.

23

G. E. L. CHURCH MISSION PRESS,

RANCHI.

Ref: No 1900-1/42. Date 17 - 1 - 1942.

To

The Superintendent,
G.E.L.Church Press,
Ranchi.

Dear Sir,

In reply to your letter dated 15-1-42, I beg to write the following.

1. The books stolen were :-

New Testament Hindi	2 copies	@-/6/-	Rs.-/12/-
Sakshi Bani	@-/8/-	18	"	Rs.9/-
Aradhana Hindi	@-/8/-	13	"	" 6/8/-
Mukhyasthal	@-/2/-	29	"	" 3/10/-
			Total	Rs.19/14/-

2. The north wall of the Press has been raised and fixing broken glasses on the top of the wall is completing to-day.
3. Two karas have been fitted on the door of book shop.

The S.I. of police noted down what had happened and instructed the town Jamadar to have special enquiry about the case.

Yours faithfully,

Manager.

23

G. E. L. CHURCH MISSION PRESS,

RANCHI.

Ref: No 1873/42 Date 13 - 1 - 1942.

To

The Superintendent,
G.E.L.Church Press,
Ranchi.

Dear Sir,

There was again thief entered into the Press on Saturday night the 10th instant and some books for the value of Rs.19/14/- were stolen. This was informed to the police and he has come to-day to enquire the theft case.

The compound wall has begun to rebuild as instructed by you.

Yours faithfully,

Manager.

Diary of Bill collector. 7-1-42. 1

1/42 १ लकड़ा साहेब के पास गया था सोमार १२½ को बोला है
२ यकूब टोप्पो के पास गया था पहुंचा देंगे बोला है
३ मैदा खरीदने को दुकान गया था
४ एडवांजिट करने को ८.९.९८ बैंक गया था
५ बैंक से रुपैया निकालने गया था
६ प्रेस में १०-२ बजे तक था
७ टिचनी कलस्कूल छुरा पहुंचा गया था
८ साईकल दुकान का बिल देने और साईकल मरामत कराने गया था
९ मंगलबन्धु का बिल का रुपैया देने गया था
१० बजार में ताड़ू लेने गया था

2/42 १ हसिम बाबू से मुलाकात नहीं हुआ
२ गंगुली बाबू का चिट्ठी और बिल देने गया था
३ कचहरी खजाना में गया था
४ ८.९. Office घरबन्धु, रुवेजे: और प्रकाशरंजिम दी के लिये पहुंचा दिया
५ सलकट्टोला ऑफिस में ~~बिल~~ बिल के विशय पूछने गया था
६ मिउनीसिपल ऑफिस गया था
७ S. K. Roy से मुलाकात नहीं हुआ
८ रांची मेडिकल होल्ल के मनेजर से भेंट नहीं हुआ
९ पौलमिटर भेज देंगे बोला मेरा बिल भी नहीं मिला है

K. Ekka.

1/3/1.

Diary of Bill collector. 2

१२/६२ १. O. B. Hill साहब से मुलाकात नहीं हुआ
कलकत्ता गया है
२ सेक्रेटरी चाईबासा १५/१/६२ का बोला है
३ रांची मोटर सर्विस से मुलाकात नहीं हुआ
४ लाला ज्ञानमा राम से मुलाकात नहीं हुआ
५ रांची मेडिकल हॉल के बाबू से भेंट नहीं हुआ
६ C.C.C.C. बैंक डिपाजिट करने गया था
७ पोस्ट ऑफिस रुपैया निकालने को गया था
८ खजाना में बिल भेजने गया था
९ मंगलचन्द के पास काजू के लिये गया था
१० म्युनिसिपल ऑफिस का चिट्ठी पहुंचा दिया
११ रामन मिश्रन का घर चिट्ठी पहुंचा दिया
१२ ऊपर का रूप का घर चिट्ठी पहुंचा दिया

१०/६२ १ डेविड दीन अपना बिल का ½ चुकती दिया
२ J. N. सींघ अपना बिल का ½ दिया
३ O. B. Hill साहब से मुलाकात नहीं हुआ
४ C.C.C.C. बैंक डिपाजिट करने करने गया था
५ ११ बजे से १२ बजे तक प्रेस में था

११/६२ १ लकड़ा साहेब अपना बिल का १११=५ चुकती दिया
२ ओ: बी: हिल साहब अपना बिल का २११ दिया
३ S.C. मित्रा से भेंट नहीं हुआ
४ कोशी साहब से भेंट नहीं हुआ
५ मिड़लराड होटल के बाबू से भेंट नहीं हुआ
६ C.C. ऑफिस का चिट्ठी पहुंचा दिया
७ १२ बजे से ४ बजे तक ऑफिस में था
८ मैदा, सिमेंट के लिये दुकान गया था

13/1.

K. Ekka.

The more we learn the
more we come to love

23

14/42 13.1.1942 .

Manager ,
G.E.L.Church Press ,
Ranchi .

Re:- Compositor Manmasih Khalkho .

The application of Manmasih Khalkho was considered by the Executive of the Board of Management on 8.1.1942 ,and the order passed by it is that Manmasih Khalkho be considered as retired from the service of the Press as from 1st January 1942 . He should draw his Provident Fund money to his credit as soon as possible .The Manager will arrang for payment of the money ,after deducting from it any amount that may be due to the Press from him ,if any . But inview of his past good work ,he is allowed to work as a temporary hand in the Press on a monthly pay of Rs.20/- Rupees twenty only ,if he likes to do so . This concession is allowed because he has been in service for 50 years and has enjoyed the benefit of the Press Provident Fund for about 12 years only . He will not be entitled to the benefit of the Press Provident Fund any more ,and in case of his illness or weakness either of body or mind he will cease to work in the Press.

Secretary, Board of Management
G.E.L. Church Press

23

The President
G. E. L. Church,
Ranchi.

Slay

8.1.42

Jma
8/1/42

Dear Mr Tiga

It may be advisable to suggest to Mr. Panna to withhold the Proprietor's share of the Provident Fund of Baba Bhut-Kumar pending final decision of the Board

Yours sincerely

J Stosh

P.T.O.

Dear Mr. Panna,

I am forwarding you this letter of the President for your consideration and action. I shall be sending to you a report and recommendation of mine in this connection in a few days time.

Yours Sincerely,

D. Thiga

8/1/42

REALIZATION OF OUT STANDING BILLS DURING THE MONTH OF DECEMBER, 1941.

S.No. of list.	Bill Nos.	Amount.	Date of Receipt vide Cash Book.	Remarks.
5.	242	Rs. 2/-	11-12-41	7th part.
11.	G.B. a/c	Rs. 150/-	4-12-41	3rd instalment of old G.B. a/c.
52.	1607	" 15/2/-	.....	Settled and adjusted on 23-12-41 in the Bill No. 771/40 as there was some mistake.
61.	2126	" 16/-	19-12-41	5th part payment.
65.	2283	" 6/-	9-12-41	7th part.
		" 3/-	17-12-41	8th part.
		" 2/-	22-12-41	9th part.
76.	682	" 2/-	3-12-41	

S.D. Kunjur
5/1/42

5/1/42

23

2/42

Purulia
4.1.42

Manager .

Manmasih Khalkho Compositor was given a notice on 10.12.1941 by you that he would have to retire on account of his old age from 1st January 1942 . He has submitted a petition dated 13.12.1941 throgh Rev.J.Stosch for retention in the Press. It was received by me on 16.12.1941 . There was no time for discussion with you about him. So please let him go on with his work till his petition is not finally disposed of . However he will be considered as temporary worker without the benefit of the Provident Fund for the period he works . I am going to Ranchi on the 6th instant , and shall look into the petition with you on the 7th instant . I shall this time make inspection of the Press,particularly about the stock ,about which Mr. Martin Henry told me that the register thereof is

not up-to-date .

Dan Kaeser

23

To

The Superintendent
G. E. L. Church press,
Ranchi.

महाशय,

आप से मेरी विनीत विनती है कि मैं कुछ अर्ज करूं। सुनने में आया है कि जनवारी १९४२ से जी० ई० चर्च प्रेस्स में ए कम्पोजीटर का काम खाली पड़ेगा. मैं इसी का उम्मीदवार हूं।

हुजूर को मैं यह कह देना चाहता हूं कि बीते साल इसी उपरोक्त प्रेस्स में एक मेशीन चलाने वाले की जगह खाली होने प मैं भी एक दरखास्त दे चुका था। उस वखत दूसरे की बहाली हुई और मुझे यही कहा गया था कि "अभी तुम काम करते हो जब तुम्ह काम नहीं होता तो इसका विचार किया जाता।"

Replied by me 15/1/42 in a Post card that there is no Vacancy in the post of Compositor.

सो हुजूर आप से मेरा निवेदन है कि इस वखत जब मेरा काम नहीं है, गरीब मुझ गरीब की पुकार सुनियेगा। मैं प्रेस्स सभी काम जानता हूँ। प्रिन्टिंग कम्पोजीटरी. हिन्दी अंग्रेजी. बंगल और उर्दू का भी जानता हूँ। प्रिन्टिंग और बैंडिंग का भी काम जानता हूँ।

13/1/1942

इस वास्ते हुजूर से अर्जी है कि इस वखत जब कि मैं बेकार बैठा हूँ और प्रेस्स में जगह खाली होने वाली है. मेह मेरी बहाली जरूर कर दें। आईन्दे हुजूर मालिक हैं।

ता० १६-१२-४१

आप का विश्वस्त
दासढ एक्का फेक्ट्री
हाल मोकाम लेक रोड हिन्दपीढ़ी।
पो० रांची।

I know the applicant. He is a very poor man. He is a local man of the Lutheran Congregation. I strongly recommend that his case may kindly be considered.

Jaimasih Ekka
Representative, Hindpiri Panch, Ranchi.
27/12/41

Recommended
J Ekka

PRESIDENT RANCHI.

23

Purulia ,
5th December 1.

525/41

The Manager ,
G.E.L.Church Press,
Ranchi .

Your No.1768/41 dated 4.12.1941 .

Please give a notice to Man Masih Khalkho that his services as a Compositor will terminate in the Press in December 1941 , and that according to the Press Rules he should retire from 1st January 1942 .

2. With the retirement of Man Masih Khalkho a vacancy in the post of Permanent Compositor falls ~~vacant~~ . So please repor if there is any good temporary Compositor who can be made perm nent . From your letter it does not appear quite clear if you recommend Masihdas Toppo to be made permanent Compositor . If yo do really recommend him and if he is the best and seniormost among the temporary Compositors ,he will be made Permanent from 1st January 1941 .

Similarly let me have a list of temporary distributors in order of seniority . One of them will be taken into the Permanent Distributorship .

Your recommendation to increase the wages of three small boys learning daftari work from -/2/- annas to -/3/- annas daily is accepted .

5.12.41.

G. E. L. CHURCH MISSION PRESS,

RANCHI.

23

Ref: No 1768/41. Date 4 - 12 - 1941.

To

The Superintendent,
G.E.L.Church Press,
Ranchi.

Dear Sir,

Age limit of this Press employees - Manmasih Khalkho, a compositor will attain the age of 65 in December, 1941. According to Press rule item 3 of Minutes dated 30-5-1936 he is to retire from the 1st January, 41. His a/c in the P.F. is Rs. 648/3/9.

Masihdas Toppo, a temporary compositor and Jiwan Lakra, a temporary distributor have been working in this Press on temporary basis, be allowed to continue their service in 1942.

Three small boys were taken in March, 41 in the Daftary Dept. and hence much aid has been done in the work of daftaries. I want to keep them in for the year 1942 also and their wages be raised from As-/2/- to As-/3/- per day.

Yours faithfully,

Manager.

Extract from the Minutes of the C.C.Executive Committee held on the 11-12-41. Item No. 29.-

" Application of Mr. C.M.Tiga for a piece of land:- The Ranchi Station Committee be asked to recommend what actions could be taken on this application."

Extract from the Minutes of the C.C.Executive Committee held on the 7th January, 1942. Item No. IV (c).

"IV. Matters arising out of Previous Minutes:-

(c) Application of Mr. C.M.Tiga for a piece of land near the Panshop in the Gossner High School Compound to open a Book-shop:

After consideration it was, Resolved that (1) Mr. C.M. Tiga be asked to give a description of the piece of land he wants for the Bookshop".

Extract from the Minutes of the C.C.Executive Committee held on the 4th February,1942. Item No. IV (a).

"Matters arising from Minutes (Item IV C of 7-1-42):-
(a) Application of Mr. C.M.Tiga for a piece of land for Bookshop near the Main Road,Ranchi: - The Secretary reported that he wrote to Mr. Tirkey as decided previously but no reply has been received as yet.

It was decided that if Mr. Tirkey will not send in his reply within a fortnight the application should be forwarded to Mr.D.M. Panna with the recommendations of the Church Council to allow the applicant a piece of land for a Bookshop."

Extract from the Minutes of the C.C.Executive Committee held on the 4th March, 1942.

"Request of Mr. C.M.Tiga dated 9-12-41:- The Secretary reported that he had not received any letter from the Headmaster of the Gossner High School.

It was therefore - Resolved that the application of Mr.C.M. Tiga dated 9-12-41 and his letter dated 17-2-42 showing the piece of the land he wants, be sent to Mr. D.M.Panna, Secretary and Manager of Property Board with the recommendations of the Executive Committee of the C.C. to settle the said piece of land with the petitioner.

Copy to Manager G.E.L. Church Press, Ranchi.

Office of the Board of Management, Purulia.

Extract from the Minutes of the Board of Management, C.E.L. Church Properties, Chotanagpur and Assam, held at Ranchi on 17/11/41.

------ ** -------

"Item No. 18 " Unrealisable bills of the C.E.L.Church Press:-

The Manager of the Press submitted a list of arrear bills which recommended to be written off as being impossible to realise from the customers. The amount of the bills proposed to be wri--tten off by the Manager comes to Rs 329/5/-. The list was scrutinised and it was found that one of the customers was Rev. B.Minj of Lohardaga who owed the Press a sum of Rs 191/9/-, The reason as to why the Manager wanted his bills to be written off was, according to the note of the Manager, " Several letters of demand served but did not reply to any". Rev. B.Minj was Head Master of the M.E.School at Lohardaga and was drawing a decent pay and so there was no reason why his arrear bills should be written off. Mr. N.Soy suggested that the amount of the arrear bills of Rev. B.Minj be recovered from his pay. After some dis--cussion as to why there was a heavy list of unrealised bills with the Manager it was---

Resolved:- That a sum of Rs 137/12/- only (the list of the arrear bills shown in Appendix D) be written off as unrealisable and that the Treasurer of the Church Council be requested to recover Rs 191/9/- from the salary of the Lohardaga M.E.School Head Master, Rev. B. Minj.

It was fr further----

Resolved:- That the Manager of the C.E.L.Church Press be warned to observe the prescribed Rules of the Press in allowing business of the Press to be on credit, and that in future non--observance of the Press Rules of business with the customers wk will render him liable to make up the loss of the Press on account of the arrear bills and he may be also be called upon to resign."

Memo Nos.

543 to Mr. U. C. Ekka, Manager, Ranchi for information.

544 " Rev B. Minj, Head Master, Lohardaga for information.

545 " Mr. N. Soy, Treasurer, C.E.L. Church, Ranchi for information & necessary action.

Secretary, Board of Management
17/12/41
C. E. L. Church Properties,
Chotangpur & Assam.
22.12.41

No. 533

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Lal Chand & Sons, Calcutta—No. 2178R (A-113)—21-6-39—1000 Bks.

No. 1202/41.

G.E.L. Church Press, Ranchi.
15-12-41.

Dear Sir,

We have received the cheque No.48099 dated the 12th December, 1941 for Rs.64/15/6 for the B.& F. Bible Society, Calcutta.

Yours faithfully,

Manager.

To

D. M. Panna, Esqr.

Deputy Magistrate(Retd)

PURULIA.

CHURCH
G. E. L. ~~MISSION~~ PRESS,

RANCHI.

Ref: No 1202/41 Date 15 - 12 - 1941.

To

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

In answer to your letter dated the 8th December, 1941. I am willing to relieve Mr.T.C. Panna for going to Madras to help the Auditor in auditing the Press accounts and to get training of printing works in their power Press. Our books and all the necessary papers etc.will be made ready within this week. Mr.T.C.Panna hesitated to express his will to me and has said to write and inform you of his going to Madras for a month. I have asked him to write either this very day or tomorrow without fail.

Yours faithfully,

Manager.

538/41 Purulia ,
17.12. 1 .

The Manager,
Ranchi .

Your letter No. 1202 /41 dated 15.1
1941 .

Mr. Theodore Panna has written to m
to say that he does not consider expedient t
go to Guntur with Mr. Martin to supervise th
audit of the Press accounts and also to get a
insight and training in the Guntur Power Pres
When Mr, Martin will come to Ranchi ,I shall
then discuss with him and you how the audit
will be done . I do not want to say anything
further regarding Mr. Theodore Panna at
present . He may be induced to go to Guntur .

Superintendent .
17.12.41

537/41 Purulia,
17.12. 1.

Manager ,
G.E.L.Church Press ,
Ranchi .

Please find one Cheque No. 48100 for Rs. Rs.518/14/- in favour of Messrs.Mangal Chand Hira Lall and one Withdrawal Form No. 229 for Rs.812/7/6 .

These two cheque and withdrawal form and one cheque for Mr.Naiman Toppo are sent enclosed together in order to save postage charges. Please make over the latter to him.

17.12.41.

जी. ई. एल. चर्च प्रेस, रांची ।

मेनेजर साहेब ।

ऐसे महासंकट के दिनों में अभी हमको नोटिस दिया गया है सो इस समय में हम किधर जायें और कहां हमको प्रतिपालन मिलेगा । हमारा तो आगे न पीछे में कोई मददगार नहीं हैं जो कि हमों को पालन पोषण करे । और कि हम दोनों, फिर चार छोटे २ बच्चे हैं मतलबे कि न घरद्वार न एक बित्ता कहीं जगह का ठिकाना है । छोटपन से लेकर धीरज घरके इसी मिशन घर में शरण पाये हैं, अभी छोटे बच्चे स्कूल जाते और थोड़ा बहुत ज्ञान प्राप्त करते हैं । उनके वास्ते और हम दोनों के लिये जीविका कैसे होगा । बहुत ही कठिन है । जिस समय हमारे पुर्व उपदेशक मृत पादरी नोतरोत, साहन और मिल्लर साहेब प्रेस्स के मालिक थे उस समय हम अपने में मूर्ख विचार करके काम से तीन दफा छुट्टी मांगा पर छुट्टी के बदले में हम उपदेशकों के हाथसे धमकी पाकर बहुत जोर से बेंत भी खाया है पर कभी छुट्टी नहीं दिया गया । यह सब हमारे भलाई के वास्ते कर गये । आगे चाहते हैं कि यही भलाई हमारे मने लों रहे । अब तो हम इस संसारमें स्वर्गीय बापके हाथमें अपने को सौंप दिये हैं सो जहां तक उसकी कृपा होवे तहां तक इस दुःखमय सागर में कमाने खाने और अपना जीवन व्यतीत करने देवे । इसमें आप सभों से भी यही निवेदन है ।

मनमसीह खलखो

ता: १३.१२.१९४१ ।

This has been received with Rev J. Hoshi's letter of 13.12.941. He has forwarded it for my decision.

16.12.941

CHURCH

G. E. L. MISSION PRESS,

RANCHI.

Ref: No 1779/41 *Date* 10- 12 - 1941.

To

Manmasih Khalkho, Compositor,
G.E.L. Church Press, Ranchi.

G.E.L. Church Press ke niyam ke motabik 1941 December 31 ko tumhara umar 65 barash pura ho jata hai. Is liye tum ko notice diya jata hai ki 1 January san 1942 se tum ko kam se chhutti di jati hai so jano.

MANAGER,
G. E. L. C. PRESS
RANCHI.

13.12.41

G. E. L. CHURCH
PRESIDENT
RANCHI.

Ranchi 13-12-41

Dear Mr Panna

I am enclosing for your decision an application of one of our old and – as I think – faithful Press workers, along with the note served to him by Mr. Elka.

Have you already made up your mind as to the date of our proposed Property meeting in which the Report on our Press will be given? It will not be convenient to have it before Christmas, as the Rev J J P S. ja has left for the Sudan Conference

Yours sincerely

J S Cook

Purulia,
15th December 1.

535/41

To,

Rev. J.Stosch ,
Ranchi .

Dear Sir ,

Thanks for your letter of the 13th instant ,enclosing an application from Babu Manmasih Khalkho ,one of the employees of the G.E.L.Church Press ,with a notice from the Press Manager to him intimating to him (Manmasih Khalkho) that under the Rules of the Press he should retire on attaining the age of 65 years .

I shall deal with the application in consultation with the Press Manager when I go to Ranchi . The Press Manager issued the notice to Babu Manmasih Khalkho after consulting me and under my order.

My report on the Press was given by me orally at the last meeting of the Board of Management . The following is the copy of the Minutes which has been just approved by Dr.I.Cannaday ,the Chairman.

" 18 UNREALISABLE BILLS OF THE G.E.L.CHURCH PRESS :- The Manager of the Press submitted a list of arrear bills which he recommended that they be written off as being impossible to realise from the customers . The amount of the bills proposed to be written off by the Manager comes to Rs.329/5/- .The list was scrutinised and it was found that one of the customers was Rev. B.Minj of Lohardaga who owed the Press a sum of Rs.191/9/- The reason as to why the Manager wanted his bills to be written off was,according to the note of the Manager ," Several letters of demand served but did not reply to any ". Rev.B.Minj was Head Master of the M.E.School at Lohardaga and was drawing a decent pay and so there was no reason why his arrear bills should be written off .Mr.N. Soy suggested that the amount of the arrear bills of Rev.B.Minj be recovered from his pay .After some discussion as to why there was a heavy list of unrealised bills with the Manager it was-

Resolved :- That a sum of Rs.137/12/- only (the list of the arrear bills shown in Appendix C) be written off as unrealisable and that the Treasurer of the Church Council be requested to recover Rs.191/9/- from the salary of the Lohardaga M.E.School Headmaster ,Rev.B.Minj .

It was further -

Reosolved :- That the Manager of the G.E.L.Church Press be warned to observe the prescribed Rules of the Press in allowing the business of the Press to be done on credit ,and that in future non-observance of the Press Rules of business with the customers will render him liable to make up the loss of the Press on account of arrear bills and he may also be called

upon to resign ."

You will perhaps recall that when I asked Dr.I.Cannaday whether the Guntur Mission Press suffered any loss on account of doing business on credit ,he rather supported our Manager and said that the Guntur Press also suffered heavy losses and that without credit business it will not be possible to get customers . When I mentioned that our Manager was unable to control the Press staff being not a good administrater Dr.Cannaday said the our Manager has been trained only to be a good printer and not for good administratorship . So I am not very hopeful about the good work in the Press . For the Press we require a Manager who has capacity for initiation ,a good administrative hold on the Press staff , and ability to exact works from all the employees equslly .

I am very sorry to say that I called for weekly diaries from the Press Bills collecting Peon but they have not been supplied to me . It was reported to me privately that the Collecting Peon who was supposed to be moving about in the Ranchi town visiting the customers of the Press with arrear bills was shirking his work and there was nothing on record to show what daily works he was doing .

I do not know yet that though the Manager was asked to take up the work of printing the Catechism ka Barnanmala ,after the printing of the Shakshibani, if he has started the work . He once complained about the great rise in the cost of paper and non-avaiability of certain kind of paper wanted by him for the book . But to my quiery as to whether the printing has been started or not he has given me no reply . It will be well if you can find time to pay surprise visits to the Press and examine the works going on there .

Mr. Martin Henry is coming to Ranchi to audit the accounts of the Board of Management during the Christmas holidays . He will be guest of the Lakras and I shall go there with the accounts books . So if you so desire we may hold one Board's Executive meeting on any day between the 27th and 31st December 1941 . I hope Mr. Tiga will have returned back to Ranchi from his Gudur Conference . The question of auditing the accounts of the Press at Guntur will also be settled when Mr. Martin comes to Ranchi and tells us how long it will take him to audit the Press accounts .

I am not keeping good health at present . One doctor said that I was suffering from cardiac weakness while another doctor said that I had high blood pressure . Both have advised me to take

rest and have restricted my diet .

with regards , Yours sincerely ,

23

Copy.

To

The Superintendent
G. E. P. Church Farm,
Ranchi.

Sir,

I beg to put the following for favour of consideration of the Committee if it is found just.

The opening of the Fairs on Saturdays — Some years ago the time of opening on Saturdays was changed by the local Committee members who showed by us the same difficulties and inconvenience often met in that day. But, sorry to state - that after a month or so only when the workers folded a joint petition on the matter, their petition was accepted, the opening time again changed as usual.

I again appeal to change the time on account of the following reasons :-

(1) Country people coming for marketing on Saturdays often fail to get the Book shops opened, especially in the winter season.

(2) Whenever an emergency job is done on the day, usually the in charge and the printers also come from the place starve for some hours - their inquiries in vain: Had the opening time been 9 a.m. as on other days there would be no anxiety of food.

(3) Since we are getting the printing works of Ranchi P.O.W. camps, often some of the workers are detained to work until the afternoon or even evening on Saturday. Many times it happened so that the men from Ranchi could not see us in the Fairs as the Fairs do not continue here before 11 a.m. And in such cases the men had to call me at home in to do; back with out seeing me. We are doing some printing works of the Military camps and the army contractors Ranchi. The workers of these bodies are in no case to

to be detained longer.

Perhaps the knocking time on Saturdays should be changed. The firm is now running as a business institution and under the circumstances, I hope, the Committee will deeply think over the matter and order to open the press every day from 9 hrs.

I have the honour to be,
Sir,
Your most obedient servant,
Sd. M. C. Elder,
Manager.
17.11.41

Manager

Please report what on the press hours on Saturdays.

Also I should like to know the views of the Group Reader, Foreman and Head Printer about the proposed change of hours on Saturdays.

Sd. D. Antonio
26.11.41.

93

No. 509/41.

Purulia,
he 27th November 1.

Manager,

G.E.L.Church Press.

Please let me know if you have taken up the printing of the Catechism ka Barnanmala, if not when do you intend to begin the work?

2.- Please see the storing of books in the Book Seller's room. On 15.10.1941 when I inspected the Book seller was unable to tell me quickly the number of books in his hands remaining unsold.

3. Please also let me know the names of the permanent Book binders and which of them is a subscriber to the Provident Fund of the Press.

27.11.41

23

No. 508/41.

Purulia,
the 27th November 1.

The Manager,
G.E.L.Church Press,
Ranchi.

1) Your No. 1708/41 - dated 13.11.1941.

As regards the bills still unpaid in Nos 3,4,6,7,23,34 and 46 of the Arrear list, let there be rebate of 12½ per cent in case the balance is paid down by customers at once.

2) Please accept the post date cheque for Rs 23/12/ from Mr. S.M.Fatah Ali.

3) The Board of Management have not written off the arrear bills of Rev. B.Minj of Lohardaga. The Treasurer of the Church Council has been requested to deduct the amount of the arrear bills from his pay,

4) The Board of Management were sorry to see that there were so many unpaid bills mainly due to the disregard of the Rules of the Press in connection with the Press bills i.e.(1) No credit should be allowed on works of ~~value~~ a less than Rs 5/- in value (2) only to recognized customers of which there is a list in the Press credits should be allowed and (3) 25 per cent of the estimated cost should be realized from non-recognized customers. In future, they have resolved to hold the Manager responsible for loss due to disregard of the Press Rules by him.

27.11.41.

23

Manage. S. S. L. Church Poem

Sending Chorus Nr. N. Toffo. 17/XI.

Please let me have the above list of Mr Poems books. I forgot to bring mine.

making a fresh list with many remarks and other reading. 17/XI.

In the list you sent me day before yesterday for them to be written Nr. You have not stated the reasons for your recommendation in each case individually e.g. I can not understand why you have recommended Rev. R. King's books to be written Nr, and similarly the books of Mr. S. K. Rogers.

Adamson

17. 11. 41

23

No. 1708/41 d/ 13-11-41.

To

The Superintendent,
G.E.L.Church Press,
Ranchi.

Dear Sir,

Regarding the realizations of the old arrear bills of this Press, I have to say, that in addition to the performance of my daily office duties I made time and called upon the debtors particularly who are residents of Ranchi. I saw all of those who owe big amounts as shown in the list of old arrear bills of the G.E.L.Church Press from 1924 - June 1941(Nos.3,4, 6,7,23,34 & 46).

As a result of my visit all of them have expressed their willingness to pay up the dues either sooner or later. At the same time they were frank enough to relate to me their reasons of delay by stating that their income being effected by the present economic emergency situation. In many cases their business have gone down. Many are finding it difficult to meet their own needs, however, they think of clearing off the Press bill.

Majority of them have requested me for granting of concession on their bills by the Superintendent. They feel that any reduced sum will ~~xxx~~ enable them to clear up their dues at an early date.

Mr. S.M.Fatah Ali, who on my visit had said to pay up the balance of the bill of 1940 by the 10th to the 12th of this month, failed to pay but he has again appointed this day the 13th for the payment his dues. But regarding the old arrear bills amounting to Rs.23/12/- he says to give a post date cheque for Rs.20/- only and settle down all the old bills. If the payment is received I shall let you know before the committee meets.

The bills noted in the next page may be written off because some of the persons did not turn up to take delivery of their ordered papers and some have denied to pay showing excuses.

Yours faithfully,

Manager.

LIST OF UNREALIZABLE BILLS TO BE WRITTEN OFF.

1. Rev. B. Minj, Lohardaga.

Bill No.	2207	dated	8-8-24	Rs.	6--1-0
"	2236	"	20-8-24	"	1--4-0
"	2258	"	26-8-24	"	1--8-0
"	2562	"	19-12-24	"	1--8-0
"	2566	"	20-12-24	"	4-10-0
"	1582	"	8-7-26	"	16-14-0
"	1741	"	28-9-26	"	46-12-0
"	14	"	7-12-26	"	1--6-6
"	35	"	7-12-26	"	0-11-3
"	1626	"	3-2-26	"	38--2-0
"	1722A	"	20-9-26	"	3-12-0
"	10	"	27-11-26	"	4-10-3
"	202	"	2-5-27	"	40-14-0
"	404	"	12-8-27	"	22--0-0
"	721	"	23-12-27	"	0-12-0

Rs. 191--9-0

2. Dr. S.P.Mohan, Ranchi.

Bill No.	334	dated	9-7-35	Rs.	11--2-0
"	375	"	24-7-35	"	11-14-0
"	460	"	20-8-35	"	11-14-0
"	542	"	11-9-35	"	11-14-0
"	580	"	19-9-35	"	2-14-0
"	313	"	18-9-36	"	11-14-0

Rs. 61--8-0

3. Dr. S. Habibullah Shah, Ranchi.
Bill No. 899 dated 6-1-36 ..... " 2--8-0

4. Rai Sahib S.N. Tewari, Ranchi.

Bill No.	987	dated	30-1-36	Rs.	5--2-0
"	993	"	13-4-37	"	21-14-0

" 27--0-0

5. The Imperial Cycle Stores, Ranchi.
Bill No. 1216 dated 7-4-36 ..... " 3--8-0 balance.

6. The Provision Secretary, Indian Xtian Assn. Ranchi.
Bill No. 349 dated 26-9-36 ..... " 3--6-0

7. Ram Kumar Mystri, Ranchi.
Bill No. 916 dated 12-3-37 ..... " 2--4-0

8. Mr. S.K. Roy, Sec. C.N. Temperance Assn. Ranchi.

Bill No.	952	dated	23-3-37	Rs.	2--6-0
"	1022	"	21-4-37	"	5--0-0

" 7--6-0

9. Mr. P.D. Kandulna, Late Sec. G.E.L. Church, Ranchi.
Bill No. 1002 dated 14-4-37 ..... " 1-10-0 Balance

10. Maharaj Kumar Jugul Kishore Nath Shah Deo, Ranchi.
Bill No. 1348 dated 9-8-37 ..... " 4--9-0

11. Bharat Lakra, Gungutoli, Ranchi.
Bdg. Bill No. 91 dated 11-5-38 ..... " 0-10-0

12. M/s Galley & Co., Ranchi.
Bill No. 37 dated 19-5-38 ..... " 7--6-0

C.O. Rs. 313-4-0

B. F. ..... Rs. 313-4-0

13. Babu Mulchand Godha, Ranchi.
Bill No. 350 dated 14-9-38 .....Rs. 0-12-0

14. Md. Abdul Zabar, Kalisthan Lower Bazar, Ranchi.
Bill No. 409 dated 5-10-38 .....(balance) 2--6-0

15. The Indian Cycle Stores, Ranchi.
Bill No. 902 dated 17-3-39 ..... " 1-13-0

16. Md. Mujib, Sec. Urs Committee, Doranda.
Bill No. 967 dated 13-4-39 Rs. 0--8-0
" 1027 " 4-5-39 " 5--0-0 " 5--8-0

17. The Manager, K. M. Press, Ranchi.
Bill No. 1017 dated 1-5-39 (balance) 4--6-0

18. Dr. S. A. Rahman, Ranchi.
Bill No. 1509 dated 4-12-39 ....." " 1--4-0

Total Rs. 329--5-0

Manager,
G. E. L. C. Press,
Ranchi.

18/11/41

No. 1722/41 d/ 17-11-41.

23

To

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

I beg to give herewith the remarks on the bills recommended to be written off and sent along with my letter No. 1708/41 d/13-11-41.

1. Rev. B. Minj - Several letters of demand served but did not reply to any.

2. Dr. S.P.Mohan has left Ranchi and it is not known where he is.

3. Dr.S.Habibullah Shah had a small shop which he has taken to Koderma from some months and thus not met here.

4. Rai Sahib S.N.Tewari - Every attempt which Mr.S.N.Tewari advised made but all invain.

5. The Imperial Cycle Stores - Party refused to pay the balance.

6. The Provision Sec.Indian Xtian Assn. - Repeated demand was made but at last party refused to pay the bill saying the Association being abolished and having no Trustees.

7. Ram Kumar Mystri is now not in Ranchi. Whenever he was called he simply said he would pay.

8. Mr.S.K.Roy, Sec.C.N.Temperance Assn. - Declined to pay saying the Assn. being defunct.

9. Mr.P.D.Kandulna, Late Sec.G.E.L.C. Ranchi Do Do

10. Maharaj Kumar Jugul Kishore Nath Shah Deo did not call for the printed papers.

11. Bharat Lakra has become lunatic and is at Kanke.

12. M/s Galley & Co. - Papers and his own spects cloths are still in Press.

13. Babu Mulchand Godha - Declined to pay saying he has paid the sum including with the other printing charges.

14. Md.Abdul Zabar - Did not turn up to take delivery of his ordered papers.

15. The Indian Cycle Stores - Bill Collector reports this unrealizable

16. Md.Mujib, Sec.Urs Committee. This may be put in bad debt. The party had said to pay with the collection of later functions.

17. The K.M.Press is abolished and the owner of the Press is gone away.

18. Dr.S.A.Rahman - Refuses to pay showing undue excuses to the Bill collector.

Yours faithfully,

Manager.

MANAGER
G. E. L. C. PRESS
RANCHI.

No. 1743/41

G.E.L. Church Press, Ranchi.
25-11-41

Dear Sir,

Yesterday we have received the withdrawal form for Rs. 195/2/3 and the cheque No. 48098 d/21 11/41 for Rs. 132/9/-.

Yours faithfully,

Manager.

To

D. M. Panna, Esqr

Dy. Magistrate (Retd)

PURULIA.

23/

10.11. 1.

To,

Mr. M.C.Ekka,
Manager, G.E.L.Church Press ,
Ranchi .

The following papers are returned back to you

1. Requisition dated 7/11/41 for 2 Cheques .

2. Two cheques No.48096 dated 10/11/41 for ~~Rs.~~ Rs.208/14/-and No.48097 dated 10/11/41 f Rs.120/4/- with their respective bills .

3. One requisition for 10 Cheque forms ,whic please be obtained from the bank and sent t me .

SUPERINTENDENT,
10/11/41
G. E. L. CHURCH PRESS,
RANCHI.

23/

The Superintendent.

Please issue two cheques as per bills enclosed herewith.

1. 2 bills of M/s Jawala Dutt Govind Ram, Ranchi for Rs. 208/14/
2. One bill of Babu Ramgati Lal, Ranchi for Rs. 120/4/-.

C.N. Bank balance is Rs. 640/13/6

7/11/41.

Issued 2 cheques

(1) No 48096 for Rs 208/14/-

(2) No 48097 " Rs 120/4/-

10/11/41

मान्यवर महाशय सुपारिन्टेन्डेट जि० इ० एल० चर्च प्रेस रांची

के निकट

23

निवेदन | १२.११.४१.

महाशय

हम बुक बाइंडिंग डिपार्ट के दीन कर्म्मचारियों का आप से ऐसा अर्जी है, कि हम लोगों के प्रोभिडेन्ट फंड का बन्दोबस्त अब तक नहीं हुआ है | हम लोगों के यहां प्रेस में काम करते किसी का दस वर्ष किसी का नव और आठ वर्ष ऐसा हो रहा है। हम सब कोई परमानेन्ट कर्म्मचारियों के हिसाब में है |

हम लोगों से पीछे आये ने प्रोभिडेन्ट फण्ड में बहाल किये गये। और अब तक हम लोग छोड़ दिये गये है |

हम लोगों का निवेदन है, कि मेहरबानी कर के आप हम लोगों के लिये भी प्रोभिडेन्ट फण्ड का बन्दोबस्त कर दें, जिस्से हमें अपने काम के दिन खत्म होने के बाद कुछ सहारा हो जाय |

हम लोगों ने इस के विषय कई एक दरखास्त मेनेजर साहब के सुपुर्द किये थे | लेकिन हम में से कोई भी प्रोभिडेन्ट फण्ड में आज्ञा नहीं हुए | इसी कारण यह दरखास्त सीधे आप के पास भेज दे रहे है | नियम के मोताबिक परमानेन्ट होने के तारिक से हम लोगों का फण्ड में हिसाब किया जाय | तो आप की बड़ी मेहरबानी हो |

हम आशा करते है, कि आप हम गरीबों के लिये जरूर प्रोभिडेन्ट-फण्ड का बन्दोबस्त कर देंगे |

आप के दीन कर्म्मचारीगण

१२.११.४१.

1. Santosh Minj
2. Theodore Toppo.
3. Mangal Das Bhutkuna
4. Johaness Toppo
5. mangal. Don. Tigga
6. Ranjan Ekka

23

480/41

Purulia,
7th November 1 .

To,

The Manager ,
G.E.L.Church Press ,
Ranchi .

Item A. Your letter No. 1676/41 dated 1.11.1941 .

The explanation submitted by the Collecting peon is not satisfactory . I wanted to know where was the money collected by the peon kept since its collection on 19.8.1941 from Mr.S.M.Fatah Ali No.3 of the arrear list . The collection made in August should have been noted in the Arrear list in that month and the entry should have been made in the month of September when the list was returned back to me ,but it was not done then and it was done in October . Similar is the case with other items noted by me in my letter . All the realizations made in October have been shown in the arrear list received by me in November from you . So if any ~~realizations~~ Item A ons have been made in October or prior that month should be explained if they are entered by you in the list which will be returned back to me in December .

Item B. . Let the Collecting peon keep a diary of his visit to the customers ,and let the same be sent to me every Monday ,so that I may know what he has been doing during the week . In the diary he should briefly note ,the date and time of visit and the result of is visit . From the diary it will be possible to check his works .

Item C. Whether any printing work is done or any book is sold

that is the work of the Press . In item No.76 if any book was sold the putchaser should have paid the cash when he took delivery . It is disgraceful that Mr. Alphius Lakra of Patna has not paid as yet Rs.2/- for the books purchased by him from the Press on 25.1.1941 . The Manager or the book-seller will be responsible for any loss that may occur to the Press . More than 10 months have passed and still no realisation

Superintendent .
7.11.41

THE FEDERATION OF EVANGELICAL LUTHERAN CHURCHES OF INDIA

WAR EMERGENCY COMMITTEE

6.11.41.

To acknowledge, with thanks, your letter No. 466/41 of the 30th October notifying that the next meeting of the Board will be held at Ranchi on November 17 and 18. Regards!

V. Jamadar

3-11-41.

GUNTUR

CENTENNIAL
UNITED LUTHERAN CHURCH

1842 1942

INDIA MISSION

D. M. Panna, Esq., B.A.,

Dy Collector (Retd),

Purulia,

Bihar.

23

G. E. L. CHURCH MISSION PRESS

PRINTERS IN ENGLISH, HINDI & BENGALI.

RANCHI.

Estd 1845.

PUBLISHERS, BOOK-BINDERS & STATIONERS.

No. 1676/41. Dated the 1st November, 1941.

To

The Superintendent,
G.E.L.Church Press,
Ranchi.

Dear Sir,

With reference to your letter of the 9th September, 1941, we beg to state the following.

Item A (1-5) This list is cancelled when the amount is duly received and entered in the Cash Book. If part of any bill is received, the amount is noted in the list as part paid.

Item No.B. - As regards the collection of bills, regularly I go to the customers according to the appointed dates but some times they express their inability and postpone the date for payment and some times they pay part payment.

K. Ekka. 1-11-41

Out of the arrear bills of 3 months some of them are of offices and are paid lately.

Some works have not been taken away though paid in advance or part of printing cost.

Item No. C. - Nos.75 & 76 are not for the printing works. These are the value of books supplied to them. No.75 came and paid on 3-10-41. No.76 has not yet paid. A 2nd reminder has been sent to him.

Yours faithfully,

Manager.

Received the cheque and withdrawal form through Rev. J. Lakra

Eh

No. 1654/41.

G.E.L. Church Press, Ranchi.
24-10-41.

Dear Sir,

To-day I have received Rs. 54/8/3 by cheque No. 48094 dated 23-10-41 for M/s Jawala Dutt Govind Ram, Ranchi.

The letter heads of this Press will be sent to you in the ~~xxxxxx~~ next week when printed.

Yours faithfully,

Manager.

To

D. M. Panna, Esqr.,

Deputy Magistrate (Retd)

P U R U L I A

23

468/41 30.10. 1.

The Manager ,

G.E.L.Church Press ,

Ranchi .

A cheque for Rs.318/14/- is issued and ser
The Pay bill of the Establishment for Oct.1941
is passed and returned with the Withdrawal for
duly signed .

Please acknowledge receipt by return post .

Please let me know when you will take up the
printing of the Catechism ka Barnanmala .

Superintendent .

30/10.

23/

CHURCH

G. E. L. MISSION PRESS

RANCHI.

Estd 1845.

PRINTERS IN ENGLISH, HINDI & BENGALI.

PUBLISHERS, BOOK-BINDERS & STATIONERS.

No. 1667/41

Dated 30 - 10 - 41 19~~43~~.

To

The Superintendent,
G.E.L.Church Press,
Ranchi.

Dear Sir,

Re the book Catechism Varnanmala;why By this time I have not started the work of type setting of the same. I beg to state that for want of printing papers I afraid to begin composition of the same. The paper I generally use in printing is not being manufactured and supplied by the mill I have ordered to supply me a little heavier quality but that also is not being supplied and due to this reason I am hardly completing the printing of book Sakshi Bani using a little heavier quality of paper for same pages.

Under the circumstances if the type setting on the book said above is started and if paper is not supplied the types will remain pending and thus other works will suffer on account of types. Just now I can not mention what will be about the 1942 Panjika which is a quite important booklet for us. I am seriously thinking and doing my best to do that work.

Yours faithfully,

H. C. Sinha

Manager.

23

BOARD OF MANAGEMENT OF THE GOSSNER EVANGELICAL LUTHERAN CHURCH PROPERTY IN CHOTANAGPUR & ASSAM.

Members :—

1 *President* :—Rev. J. Stosch, Lic. Theol.
2 *Secretary & Treasurer* :—D. M. Panna, Esqr., B. A., Deputy Magistrate (Retd.)
3 Rev. I. Cannaday, M. A., D. D.,
4 Dr. R. B. Manikam, M. A., Ph. D.,
5 Rev. J. J. P. Tiga, B. D.,
6 Rev. W. Radsick,
7 N. Soy, Esqr.
8 C. K. Kongari, Esqr., B. A., Deputy Magistrate.

Staff :—

1 *Manager* :—D. M. Panna Esqr., B. A., Purulia, Dist. Manbhum.
2 *Assistant Manager* :—Mr. N. Toppo, Ranchi.

No. ..... *Dated the* 9th September *1941*

The Manager,
G.E.L.Church Press,
Ranchi.

The list of old arrear bills is returned.

I have to make the following remarks:-

a.--(1) Rs 4/- was realized from No.3 Mr.S.M.Futah Ali. The realization should have been shown in the arrear list in September 1941. Where was the money after realization?

(2) Rs 2/- was realized from No.29 Messrs Dean Bros on 13.8.1941. The realization should have been shown in the arrear list in September 1941. Where was the money after realization?

(3) Rs 2/- was realized from No.61 Mr. M.Khess on 7.8.1941. The realization should have been shown in the arrear list in September 1941? Where was the money after realization?

(4) Re 1/- was realized from No.63 Babu S.C.Aditya on 7.8.41. The realization was not shown in the arrear list in September 1941. Where was the money after realization?

(5) Rs25/- was realized from No.74 Mr. P.D.Kandulna on 27.5.1941. The realization should have been shown in the arrear list in June 1941.Where was the money after realisation so long?

b.-- Though 3 months have been allowed to collect the current bills, it is seen from the list of arrear bills that arrears in 1941 have been allowed to remain uncollected even from January 1941. It is very bad. I should like to have an explanation from the Bill Collector.

c.-- In Nos 75 and 76 for very small amounts works were done on credit for persons residing out of Ranchi who can not be visited by the Bill Clerk. Why on credit, inspite of the rules to the contrary? Rules should be strictly observed.

The Manager will please send me correspondences with these customers

if indeed reminder letters have been issued to them.

d.-- On no account any work should be done for those who are in arrears. Hang up a Black List in the Press.

9.10.4.

G. E. L. CHURCH PRESS,
RANCHI

23

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6 Rev. W. Radsick,
7 N. Soy, Esqr.
8 C. K. Kongari, Esqr., B. A., Deputy Magistrate.

Staff :—

1 *Manager* :—D. M. Panna Esqr., B. A., Purulia, Dist. Manbhum.
2 *Assistant Manager* :—Mr. N. Toppo, Ranchi.

No. ..... *Dated the* 9th September *1941*

Manager,
G.E.L.Church Press,
Ranchi.

A meeting of the Board of Management will be held at Ranchi on 14.11.1941. Let an Arrear List be prepared for defaulters for whom works were done on credit upto December 1940, and from whom there is no chance for realization, to be written off. Expla-nations for non-realization should be given against each item. The Arrear List should be ready by the 1st November 1941.

D. M. Panna
9.10.41

SUPERINTENDENT,
G. E. L. CHURCH PRESS,
RANCHI.

R. P.-54

Acknowledgment.

(To be returned to office of posting for delivery to sender.)

RECEIVED a registered* Letter No.

addressed to (name) ~~Mr. M.C.Ekka , Manager ,~~
G.E.L.Church Press , Ranchi .

† Insured for Rs.

† Weighing (*in words*) tolas rates

Signature of addressee

Date of delivery 1 — 10 — 1944.

Manager, G.E.L. Church Press

* Write here "letter," "post-card," "packet," or "parcel," as the case may be, preceded by the word "insured" if the article is insured.

† To be filled up only in the case of insured articles, and to be scored out in the case of other articles.

Lal Chand & Sons, Printers, Calcutta—No. 2201R (A-134)—27-6-39—1,00,00,000.

On Postal Service.

To

Sender's name and address. } D. M. Purulia
Deputy Magistrate (Retd.)
Purulia, Manbhum Dist.

Name-stamp of office of posting.

23

No. 1597

Ranchi
September 3, ~~194~~ 1941.

The Secretary,
Property Board of the G.E.L.Church,
Purulia.

Dear Mr. Panna,

Further, I beg to inform you that Rs 100/- was paid to the Manager of the G.E.L.Press for part payment of the Council's loan due to the Press for printing Gharbandhu. The loan is Rs 1614-11-0 out of which the decision of the Board is to write off Rs 1000/ and the Church is to pay Rs 614-11 -0 only. It is believed that this amount will be paid off by the end of the current year.

Yours sincerely,

Sd/- N.Soy.

Treasurer,
Church Council, Ranchi.

No. 1597

Ranchi
September 3, 1941.

The Secretary,
Property Board of the G.E.L.Church,
Purulia.

Dear Mr.Panna,

Further, I beg to inform you that Rs 100/- was paid to the Manager of the G.E.L.Press for part payment of the Council's loan due to the Press for printing Gharbandhu. The loan is Rs 1614-11-0 out of which the decision of the Board is to write off Rs 1000/ and the Church is to pay Rs 614-11 -0 only. It is believed that this amount will be paid off by the end of the current year.

Yours sincerely,

Sd/- N.Soy.

Treasurer,
Church Council, Ranchi.

23

CHURCH
G. E. L. MISSION PRESS,

RANCHI.

Ref: No 1586/41 Date 26 - 9 - 1941.

To

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

Please let me know if Babu Elias Purti is entitled to get the casual and sick leave as full time workers of this Press since he has been appointed as part time worker.

Sending herewith two bills for Rs.22/12/- and Rs.815/5/- respectively to issue 2 cheques and send them to me for payment.

C.N.Bank balance as on 25-9-41

Rs. 1,105/5/9.

Yours faithfully,

Manager.

23

CHURCH

G. E. L. MISSION PRESS

PRINTERS IN ENGLISH, HINDI & BENGALI.

RANCHI.

Estd 1845.

PUBLISHERS, BOOK-BINDERS & STATIONERS.

No. 1587/41. Dated the 26th Sept. 1941.

To

The Superintendent,
G.E.L.Church Press, Ranchi.

Dear Sir,

In answer to note of 5-9-41, I beg to state as follows :-

(1) Rev. B. Minj, Lohardaga - Books worth Rs.37/14/6 is supplied to him by the Book-seller without my knowledge. He has sent a reminder through me but as yet not replied. The bill amounting to Rs.191/9/- is of years 1924 - 27.

(2) Principal G.H.S. - Understanding the School one of the Church institutions works were done on credit when in a year at least thrice the payment of bills were made. Since last year Press' bills have been kept pending but during this month Rs.25/- has been paid towards the payment of arrear bills.

Mr. Theodore Panna did not report on the bills for which appointment for payment were given.

The bill collector is always going to the Press' debtors and realizing some bills which will be seen in the arrear bills list and next monthly return.

Yours faithfully,

J. C. Oraon.

Manager.

No.1522/41. 93

G.E.E.C.Press, Ranchi.
19-9-41.

Dear Sir,

I received yesterday Rs.342/- only by cq. No.48091 dated 17-9-1941 for payment of Bhagwati Prasad's bill No.050 dated 22-7-41.

22

Yours faithfully,

Manager.

To

D. M. Panna, Esqr.

Dy. Magistrate (Retd)

PURULIA.

No. 1544/41. 23

Superintendent.

Sending herewith Petty Cash account together with a withdrawal form for Rs.185/11/3. Please sign and return soon.

C.C.C.C. Bank balance as on the 10th Sept.41 Rs.1,835/6/5

We sent on 5-9-41 two withdrawal forms in one cover for Rs.30/-& Rs.314/6/- for payment which have not received back.

Received them just after writing this.
11/9

11/9

No. 418/41

12.9.41

CHURCH

G. E. L. MISSION PRESS

RANCHI.

Estd. 1845.

PRINTERS IN ENGLISH, HINDI & BENGALI.

PUBLISHERS, BOOK-BINDERS & STATIONERS.

No. 1474/41 Dated 13 – 8 – 1941.

To

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

(1) With reference to your letter No.369/41 dated 9-8-41. Two of the small boys I have employed are 14 years of age and have read up to the VIth Class. The third one is 12 years old and has read up to the Vth Class. Their parents being very poor compelled to discontinue their studies further. Before taking them I called their parents if there is any objection in taking them in the Press but they gladly allowed as they have no other means to afford for schooling fee etc.

(2) The Church Council took the following amounts as loan :-

Rs. 2000/- on 24-3-31.
Rs. 2000/- on 31-7-31
Rs. 1000/- on 11-8-31.

Total Rs. 5000/-.

Besides this there are other dues of the C.C. to the Press for printing Minutes etc. :-

Bill No.	692	d/	25-10-35	Rs.	58--0-0	Bill No.	1025	d/ 22-4-37	Rs. 0--7-0
"	710	"	30-10-35	"	1--6-0	"	1141	" 27-5-37	" 0--5-0
"	805	"	29-11-35	"	2--7-0	"	1271	" 7-7-37	" 0--6-0
"	852	"	17-12-35	"	4--2-0	"	1382	" 24-8-37	" 42--0-0
"	25	"	17-6-36	"	4--0-0	"	1800	" 23-12-37	" 4--1-0
"	163	"	31-7-36	"	54-10-0	"	1994	" 28-2-38	" 1-10-0
"	530	"	24-11-36	"	1--9-9	"	2025	" 7-3-38	" 2-10-0
"	1133	"	16-3-36	"	22--2-0	"	406	" 5-10-38	" 51--8-0

Total Rs. 251/3/9.

Yours faithfully,

Manager.

Voucher No.

Stock Ticket

IMPORTANT

This Ticket must be properly filled out and sent to the office with Exact Number of Sheets taken from stock ONLY to be taken from the shelf by persons HAVING AUTHORITY TO DO SO.

Job No. _____ Quantity _____

Stock—1 _____

2 _____

3 _____

4 _____

5 _____

1 _____ Sheets _____ x _____ , _____ Lbs. _____ Cut _____ x _____

2 _____ Sheets _____ x _____ , _____ Lbs. _____ Cut _____ x _____

3 _____ Sheets _____ x _____ , _____ Lbs. _____ Cut _____ x _____

4 _____ Sheets _____ x _____ , _____ Lbs. _____ Cut _____ x _____

5 _____ Sheets _____ x _____ , _____ Lbs. _____ Cut _____ x _____

_____

_____

_____

Foreman

Date _____ *194*

G. E. L. Church Press, Ranchi.

23

28/8/41

The Gossner Evangelical Lutheran Church in Chotanagpur & Assam.

Mission Estd. 1845—Autonomous 1919
Registered under Societies Registration Act XXI of 1860 on July 30, 1921.

Officers and members of the Executive.

1. *President*: Rev. J. Stosch, Lic. Theol.
2. *Secretary*: Rev. J. J. P. Tiga, B. D.
3. *Treasurer*: Mr. N. Soy,
4. Mr. Th. Surin, B. A., B. L.
5. Rev. L. Jojowar,

Other members of the Church Council.

6. Rev. S. Bage,
7. Rev. W. Radsick,
8. Rev. L. Topno,
9. Rev. S. Kula,
10. Mr. C. D. Ekka.
11. Mr. P. Soy.
12. ,, D. Tirkey,
13. ,, P. S. Vengra B. A.

G. E. L. COMPOUND.
RANCHI. (BIHAR) INDIA.

No. 1804/41/F.30 *Dated the* 27. 8. *194* 1

The undermentioned document is forwarded to the Superintendent, G.E.L.Church Press, Ranchi, for information.

Secretary,
G.E.L.Church .

Extract from the Minutes of the meeting of the Executive Committee of the Church Council held on the 20th. August 1941.

ITEM 16.

" Printing of the Catechism ka Barnanmala :-

Mr. Panna's letter No. 374/41 was read and noted. "

.....

The Gossner Evangelical Lutheran Church in Chotanagpur & Assam.

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Other members of the Church Council.

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8. Rev. L. Topno,
9. Rev. S. Kula,
10. Mr. C. D. Ekka.
11. Mr. P. Soy.
12. ,, D. Tirkey,
13. ,, P. S. Vengra B. A.

G. E. L. COMPOUND.
RANCHI. (BIHAR) INDIA.

No. 1669/41/F- 30. *Dated the* 2nd Aug. *194* 1.

Secretary and

The undermentioned document is forwarded to the Manager, Board of Management of G. E. L. Church Properties with the request to kindly write off the dues mentioned in the said resolution.

Secretary,
G. E. L. Church.

Extract copy from the Minutes of the C. C. Executive Committee held on the 25th July, 1941.

Item No. 2.

" 2. Old Press dues (See Agenda for 9.7.41 No. 16.):-

(2)	President D. Kujur	Rs. 22 - 2 - 0
	,, M. Kerschis	Rs. 51 - 8 - 0
(3)	Secretary Church Council (Oct.1935 - March 1938)	Rs. 177 - 9 - 9

The Church Council is unable to pay these old dues and therefore it was resolved,

That the Board of Management of the Properties of the Church be requested to kindly write off these old dues which the Church Council is unable to pay."

386/41 29th Aug .1941 .

The Manager ,
The G.E.L. Church Press ,
Ranchi .

Dear Manager ,

The establishment Pay bill for the month of August 1941 is returned with the Withdrawal form duly signed .

The List of old arrear bills of the Press received from you is returned ,

Please add in the list the arrear bills that have occurred after the preparation of the list ,and after showing the realizations in the month of August ,please return it to me .

Yours sincerely ,

29.8.41

369/41 9.8.1941.

The Manager,
G.E.L.Church Press,
Ranchi .

Dear Manager ,

(1) Refg. to your 1449/41 dated 4.8.1941 .

What are the ages of the small boys you have engaged in the Press to work temporarily as Daftaries ? Did you report before to me about their engagement ?

(2) Refg. to your No.1451/41 dated 5.8.1941 .

The Resolution has been passed in order to avoid payment of the Income Tax on the income of the Press .

The Press is not making any income and so the Church will not get any part of the income. Rs.500/- is to be paid annually to the Church on account of interest on the value of the machinery etc. that the Press has got from the Mission or Church .

Please let me know when was the loan of Rs.5000/- given to the Church . We should not write off Rs.1000/- out of the Gharbandhu bill of Rs.1600/- and odd . This sum will carry the Press's contribution to the Church for three years more . So when I receive an account of the Press loan of Rs.5000/- to the Church and other dues from the Church to the Press, I shall indicate to you in what way the adjustments should be made .

(3) Refg to your note re.Malaki Lakra's security deposit .

Please withdraw the money of Rs.100/- and invest it in a Defence Savings Certificate for Rs.100/- in the name of Malaki Lakra and the certificate will remain in the custody of the Superintendent of the

Press . When the Provident Fund money amounts to the Security Deposit amount , the Certificate will be returned back to Malaki Lakra .

In order to have some money in the Press at times of difficult let there be a Reserve Fund for it . The Rs.1000/- in the fixed deposit in the C.C.C.C. Bank will be treated as Reserve Fund money .Its interest should go to the Reserve Fund and at the end of the year some money Rs.100/- or its multiples will be decided to go to the Reserve Fund.

Yours sincerely ,

CHURCH
G. E. L. MISSION PRESS,

RANCHI.

Ref: No 1451/41 Date 5 - 8 - 1941.

To

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

I have received a copy of Minutes of the Executive of the Board of Management held on the 6th Nov. 1940. It has been resolved that all incomes from the G.E.L.C.Press should go to the Church. But the question arises here that if all income be paid to the Church, I don't think that the Church can help the Press in time of need and to avoid this difficulty, a ~~part~~ part of the income must go to Press reserve Fund.

Rs. 5000/- taken by the Church through Rev. Prehn, arrear bills of Gharbandhu and C.C. a/c will be adjusted on receipt of your order.

Yours faithfully,

Manager.

CHURCH
G. E. L. MISSION PRESS,

RANCHI.

Ref: No 1449/41. Date 4 - 8 - 1941.

To

The Superintendent,
G.E.L.C.Press,
Ranchi.

Dear Sir,

In reply to your enquiry No.357/41 dated 30-7-41, I ~~xxxx~~ informed in my letter No.1281/41 dated 4-6-41 that three small boys have been taken temporarily in the Daftary Department to perform the folding works. They are paid on the daily wages of As-/2/- only excluding Sundays and other holidays. Their pay is not fixed and are not allowed to work on thica. If they remain in service and render good works other arrangements will be made for them in the nexet year.

Yours faithfully,

Manager.

357/41 30.7.1941 .

Manager ,
G.E.L.Church Press,
Ranchi .

Dear Manager ,

On going through the Establishment Pay bill ,I find that the Daftaries Nos.39 to 41 ,have earned only Rs.3/4/-,Rs.3/2/- and Rs.3/4/- only in the month of July 1941 .

Will you please let me know how it is that they have earned so little ? Have they been not allowed fixed pay per month ? Are they working on thica system ,and if so, for how many days in the month did they attend Press ?

Yours sincerely ,

30.7.41.

15.7.41

Copy

To.

The Superintendent, G. E. L. Church Press.

Through,

The Manager, G.E.L. Church Press, Ranchi.

Dated Ranchi, the 15th July 1941.

Dear Sir,

In pursuance of my present work in the Press to look in to collecting the Arrear Bills, long due to the Press, I beg leave to submit herewith a statement of Notes and Orders on the List of Arrear Bills of the G.E.L. Press from the year 1924 to March 1941 for information.

The particulars are given in the appendices attached hereunto

Yours Sincerely

C. Tamra

G.E.L. Church Press,
Ranchi.
15-7-41.

C/64

APPENDIX I

Statement of Notes and Orders to date pertaining to the following Excerpts of the List of Old Arrear Bills of the G.E.L. Church Press, Ranchi from the year 1924 to March 1941, is given below :-

Ref : Nos.

1. Rev.B. Minj, Lohardaga, ... Dr. to Rs. 191-9-0

... Letter of demand has been served, dt. 23-6-41. No reply has yet been received. Appears pessimism. Indicates no hope of being realised.

4. A. Rahman, Contractor, Gul-Cinema, Ranchi. ...Dr. to Rs. 137-0-0

...Argues the bills to be too old and declines to pay.

8. Saurendra Bhusan Sen, Advocate, Ranchi. ...Dr. to Rs. 8-12-0 Balance.

...Given appointment on the 16th inst. for payment.

9. Dr. S.P. Mohan, Ranchi ...Dr. to Rs. 61-8-0

...The customer is out of Ranchi, his whereabouts ~~are~~ being unknown hitherto. No hope of being realised therefore liable to be written off.

12. Dr. S. Habibulla Shah, Ranchi... Dr. to Rs. 2-8-0 Balance

...Gone to Koderma side and not yet returned.

13. Rai Sahib S.N. Tewari ... Dr. to Rs. 27-0-0

...Advises to refer to the S.D.O. Nawadah Gaya and declines to pay.

14. The Imperial Cycle Store, ... Dr. to Rs. 3-8-0

... The customer is in the jail and the ~~f~~arm too has been abolished. It is liable to be written off.

15.&16. Hiralal Sahu, Dwarika Sahu, Upper Bazar, Ranchi. ... Dr. to Rs. 6-14-0 each
Rs. 117-7-9

... Both the customers in reply want to settle the account with the Manager in person.

Copy

Appendix I cont.:

17. The Prv. Sec. Indian Xtian Association, Ranchi. ... Dr. to Rs. 3-6-0

... Liable to be written off, the association being abolished having no Trustees.

18. J.K.Pattadar, Ranchi ... Dr. to Rs. 4-4-0 Balance

... Given appointment on the 18th inst. for payment, at least half payment.

20. S.K.Roy C.N. Temperance Association, Ranchi. ... Dr. to Rs. 7-6-0

... Association being defunct the customer declines to pay the bills about five years old. Ref: Reply letter, dt. 3-2-41 & - dt. 2-7-41. This is liable to be written off.

23. N.Das, Maya Mahal, Ranchi ... Dr. to Rs. 1-12-0

... Subscribed to the Maya Mahal account and no hope of being realised, hence liable to be written off.

24. Mr. Samuel Ranka, Ranchi ... Dr. to Rs. 108-4-0

...Customers' no whereabouts. No hope of being realised, the customer being helpless, hence liable to written off

25. Maharaj Jugole Kishore Nath Deo, Ranchi. ... Dr. to Rs. 4-9-0

... Customer's things are still lying in the Press un-delivered No hope of being realised, hence liable to be written off.

26. M.Nag, Pathalkudua ... Dr. to Rs. 2-0-0

... Customer is out of Ranchi with no trace, hence the bill is liable to be written off.

30. Bharat Lakra ... Dr. to Rs. 0-10-0

... Customer has become lunatic & is at Kanke, hence the amount is liable to be written off.

31. Galley & Co Ranchi ... Dr. to Rs. 7-6-0

... Shop has been abolished with no trace. Customer's things are still at the Press.

Appendix I cont.:-

35. The Sialkot Sports House ... Dr. to Rs. 21-6-0

... In reply the customer wants to settle the account with the Manager in person.

39. Abdul Bazar, Kalisthan.. ... Dr. to Rs. 2-6-0 Balance

... No whereabouts of the customer at Ranchi, hence the amount is liable to be written off.

42. Manager, K.M.Press, Ranchi ... Dr. to Rs. 4-6-0 Balance

... Press has been abolished and its Manager is out of Ranchi, hence the amount is liable to be written off.

44. The Obedient Motor Service ... Dr. to Rs. 62-0-0 Balance

... Not inclined to settle the account.

47. The Principal Gossner High School. ... Dr. to Rs. 189-14-3

... Assured to settle the account when the Grant-in-aid will be received.

48. S.C.Paul & Sons, Ranchi Midland Hotel. ... Dr. to Rs. 10-6-0

... In reply want to settle the account with the Manager in person.

49. Dr. S.A.Rahman ... Dr. to Rs. 1-4-0 Balance

... Not in a mood to clear the bill.

52. Bansidhar Anant Ram ... Dr. to Rs. 15-2-0 Balance

... In reply wants to settle the account with the Manager in person.

54. M.Das Toppo ... Dr. to Rs. 3-8-0

... The bill is subscribed to the dram party long been defunct and its Trustee is already dead, hence the bill is liable to be written off.

56. M.N.Chakravarty, Piska ... Dr. to Rs. 4-10-0

... No trace of the customer, hence the amount is liable to be written off.

58. Manager, C.N.Sewing Machine, ... Dr. to Rs. 4-6-0

... In reply wants to settle the account with the Manager in person.

C.S. Jaura 15/5/41

Copy

APPENDIX II

Church Council, G.E.L. Church Account.

1. Rev. D. Kujur, President ... Dr. to G.E.L. Church. Rs. 22-2-0
2. Rev. M. Kerschis, President.. Dr. to Rs. 51-8-0
3. Secretary, Church Council ... Dr. to Rs. 251-3-9
4. Editor, Gharbandhu, .. Dr. to Rs. 1614-11-0

Notes & Orders

These arrear bills are subject matters to be settled between the Church Council and the Press Management. It is learnt from the necessary papers connected with the above arrear bills that a sum of Rs. 1000/- out of the Gharbandhu A/C has been written off after mutual settlements between the Church Council and the Press Management. The Church Council it appears are to give the residue of the Gharbandhu A / C to the Press. Reminder was sent to the Church Council Secretary on the 14th inst. requesting to supply informations as to what actions the Church Council have taken pertaining to the above arrear bills including both of the Church Council and Gharbandhu accounts since their meeting of the Executive of the Church Council on the 9th inst. In reply it is alleged by the Church Council Secretary in his letter No. 1581/41/F-42. dt. 14-7-41, that the matter was postponed for want of time and the next meeting is on the 23rd inst.

By way of a digression it can be suggested herein that the above arrear bills being written off instead of, should be credited by the Press to the Church Council account as its annual contribution, as per Rs. 500/- per annum.

It can be borne in mind that Press is a Printing plant and hence a commercial and industrial farm and times and energies of the workers are productive units in keeping the Press running. Labours must be duly paid. It can be difinitely suggested that if the Press at all gets the residue of the Gharbandhu account after the sum being written off, a sum should be out of it disbursed among the workmen of the Press as their due remunerations when they have given their precious time and enrgies in printing the Gharbandhus and surely this will be great encouragements to the workers for the conservation of their health and labour.

15/7/41

No. / Date ..... 194 .

.....

.....

.....

Bought from

G. E. L. CHURCH PRESS
RANCHI.

DEAR SIR,

We have pleasure in submitting herewith statement of account to date. If same is in order we shall be glad to have your remittance at an early date, if not in order please advise us.

Thanking you.

Yours faithfully,

PER PRO G. E. L. CHURCH PRESS.

Superintendent.

			Dr.			*Cr.*		

CHURCH

G. E. L. MISSION PRESS

RANCHI.

Estd 1845.

PRINTERS IN ENGLISH, HINDI & BENGALI.

PUBLISHERS, BOOK-BINDERS & STATIONERS.

Dated.....193 .

No.....

To

Dear Sir/s,

We beg to draw your attention to the under noted bills which have been outstanding against you for a considerable period of time. The accounts have been already long due and, we can not expect them to hang on like this. We shall be obliged if you would be good enough of having all the accounts cleared as soon as possible and thereby help us to adjust the same.

We bow to the man who pays his bills promptly, as he lubricates the wheels of commerce and keeps industry humming.

We hope this time you will favour us with an immediate settling of the account and we appeal to your larger humanity therein.

Please be confident, we appreciate your patronage and trust our services will merit a continuance of our cordial relations.

Yours faithfully,

Encl : Bill/s

Superintendent.

2-7-41. 23/

The Gossner Evangelical Lutheran Church in Chotanagpur & Assam.

Mission Estd. 1845—Autonomous 1919
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11. Mr. P. Soy.
12. ,, D. Tirkey,
13. ,, P. S. Vengra B. A.

G. E. L. COMPOUND.
RANCHI. (BIHAR) INDIA.

No. 1487/41/F.30

Dated the 30.6.194 1

D.M.Panna Esqr.
Secretary, Bd. of Management Of Gossner Property,
Purulia, Manbhum.

Dear Mr. Panna,

With reference to your letter No. 270/41 Dated the 17th. June, 1941 I beg to say that the two items numbered 10 and 11 being old Bills will be placed before the Executive of the C.C.on the 9th. July. No. 51 is on my own responsiblity as they were during my period. Out of the Bill of Rs.41-11-0 shown I have now paid Rs. 26-6-0. I hope to pay the balnce pretty soon.

Yours Sincerely,
J. J. P. Tiga
30/6

INSPECTION NOTE .

Visited the G.E.L.Church Press as a surprise visit on 13.5.41 in the afternoon and again visited it on 14.5.41 .

As decided by the Executive of the Board of Management of the G.E.L.Church Property on 5.5.41 , a general inspection of the Press was undertaken by me .

1. Press Provident Fund Account :- This is to be prepared soon after the 31st March and an account of the balance at the credit of each member is to be given him . This was just ready and the Manager had signed the Account Sheet just on 12.5.41 . The account shows the Fund to stand as follows :-

a.	Total amount at credit of members last year	Rs.7,827-9-3 .
b.	Members' subscription during year	407-15-0
c.	Press contribution during year	203-15-6
d.	Interest paid in the year	163- 4-0
	Total	Rs.8,602-11-9 .

The members are paid interest at 2½% per annum on the sums at their credit . The Post Office pays interest at 1½ % per annum and the Management of the Fund does some loaning business with its members at 6 % interest ,and the interests that accrue go towards the payment of interest on the sums at credit of the members . In urgent cases of necessity e.g. during illness , purchase of lands , purchase of rice during the cheap season, marriage etc. loans are given to the members with the sanction of the Superintendent . In no case the loan is to exceed the money at credit of the member by more than half . A sum of Rs.1,597-9-0 with interest was due from the members at the end of the year which shows that about 20 per cent of the money at the credit of the members has been given out in loans. The loss and profit account of the Fund at the close of the year stands as shown below :-

Loss		Profit	
To subscribers payable	Rs.8,602-11-9 .	Loans due	Rs.1,597-9-0
		Deposit with the Post Office Bank	Rs.7,031-7-5
Net profit	Rs.26-7-8	Cash in hand	0-3-0
Total	Rs.8,629-3-5		Rs.8,629-3-5

For the information of the members a copy of the Account sheet is hung up on the Notice board of the Press . But it will be well if accounts relating to every member were given to him separately .

2. Security money of the Manager :- The Mission Trust of Northern India had required the Manager to take out an Insurance Policy for Rs.1000/- and assign the same to the Trust as a security . The Manager has taken out an Insurance Policy .The Policy was in the custody of the Agent to the Trustees in the beginning but it was returned back to the Manager and it is at present with him . I think the Board of Management should consider the question of keeping the Policy in their own custody or after inspection of the Policy prescribe another kind of security .

3. Security money of Sales clerk Malaki Lakra :- Out of Rs.300/ that he has to deposit as security money ,Malaki Lakra has paid only Rs.100/- .The balance of the security money should be paid by him as soon as possible or a monthly deduction should be made from his pay towards the security money . I find that though Malaki Lakra was confirmed in his post several months back he has not applied as yet to become a member of the Press Provident Fund . He promised to apply for membership soon. The Provident Fund money is also a good security money for the Press employees for proper discharge of their duties ,and I think ,where a member has sufficient amount of money at his credit in the Fund he need not be required to deposit any security money separately .

It was noticed that Maliaki Lakra's security money was kept in the general cash balance of the Press . It did not carry any interest and so it is suggested that Cash Certificates should be purchased in the name of the employee and kept in the custody of Superintendent of the Press .

General Cash Book :-

4. Under the prescribed rules of the Press all the receipts of the Press should be deposited in the Bank .This is being done either on the date of the receipt of the receipts or on the following day . No part of the receipts in cash is to be spent by the Manager.

To meet his contingent expenses the Manager has been allowed a Permanent Advance of Rs.200/- and all other liabilities of the Press are met by withdrawals on Bank by cheques . The bulk of the Press money is being kept in the Chotanagpur Christian Central Co-operative Bank Ltd,Ranchi . This bank is very close to the Press and deposits and withdrawals by cheques or withdrawal forms are easy . A small amount is kept in the Chotanagpur Banking Association Ltd., Ranchi , to meet the liabilities of the Press to persons who live outside of Ranchi . The withdrawal forms and cheques are always signed by the Superintendent of the Press and not by the Manager . The Manager keeps the Pass Books in his custody while the cheques are kept by the Superintendent in his own personal custody .

The General Cash book of the Press is written by the Manager . As the Manager finds little time to supervise and inspect the works properly in the several departments of the Press ,I think ,it will be well if there will be a separate accountant to write the Cash Book . At present as the Manager himself writes it there is no body to check its entries in the book .

5. Composition Department :- I examined the first and second proofs of a District Board Tender form consisting of some 10 pages . The composing was rather bad in all the pages examined by me . As the composition had been done by five compositors who had been given separate pages to compose ,I could not fix the liability for the bad work on the individual compositors without stopping and disturbing the work in the composition department . The first proof when compared with the second proof showed bad work on the part of the Proof Reader Elias Purti . The first proof had been corrected by the Reader Elias Purti and the second proof by the Manager . The form in question to be printed at the Press was a printed one and letter press was very clear . So there was no excuse for bad composing ,and still less excuse for bad correction of the first proof . Reader Elias Purti explained his bad work by saying that as he had no helper to read the original and as he himself had to see both the original and the proof ,he could not properly correct the proof . The Foreman and the Manager explained the bad works of the compositors by

saying that the type was very old and the Distributors had not properly distributed the broken up type-letters . It was evident that every worker concerned in the printing of the Tender form tried to throw the blame on others . But it was curious that no body submitted any report about the bad work of the preceding worker to the Manager. The sample of work examined by me at random showed that the Reader Elias Purti was not fit for his job in printing in English . He is old and has a defective eye-sight .He has to use a magnifying glass in correcting the proofs . The inspection showed the necessity of a person knowing English well to be appointed as a Reader of English printing .

6. Paper Stock Room :- The walls inside the room showed that some portion of the southern wall had become moist through leakage in the roof . The ridging on the top of the wall was defective . It has been repaired recently . The racks on which paper has been kept are very close to the walls . It will be well if the two rows of racks were placed in the middle of the room and in order to take out any paper one had to move round them by the side of the walls . The northern barandah of the Stock Room on which I noticed some type kept in a very untidy way showed that the compositors who worked on this barandah did not care for neatness and tidiness .

Two Registers are maintained ,one for receipt of paper and another for issue of paper from the stock to the printing department . As the registers are maintained at present ,it is a very laborious process to calculate the value of paper in stock .The Manager complained that he could not properly look after the Paper Stock registers ,and it took much of his time to write them out and he asked for an extra hand for the work .

7. Sales Department :- Formerly paper ,pencil and envelopes used to be sold but their sale has been stopped on the ground that the school boys and girls obtained their supply of these school requisites from other shops in the compound or from the shops in the bazaar . At present the sale is confined to books printed at the Press or obtained from elsewhere e.g. the Bible Society in Calcutta. My inspection showed rather meagre stock of books in charge of the

Sales clerk . The late discharged Sales clerk , Suleman Tirkey , used to submit a regular Return of books in the Books Store and in the Sales Store but the Manager has stopped the submission of the Return since the appointment of the present clerk Malaki Lakra . His excuse is that for want of an extra hand he has been unable to keep an account of the books kept in the Books store . The Sales Department has not been properly looked after by the Manager and the result has been that the Superintendent is unable to know what books are maintained for sale and what books are out of stock . This is a serious matter and I must urge on the regular submission of returns on saleable books in the forms, prescribed by me some years ago, every month . The monthly returns gave the Superintendent full information about the stock of books in the Press .

8. Complaint from the Church Council for non-stocking of certain religious books, e.g. Sakshibani , Luther's Smaller Catechism etc:- It was found that these books about which certain complaint of non-availability in the Press had been made were in the Books store , but as they were unbound they had not been issued to the Sales Clerk . The explanation of the Manager was that as the Daftaries were not available , owing to illness of several of them, he could not get the books bound . The explanation does not seem to be satisfactory . The stopping of the preparation and submission to the Superintendent of the monthly returns about books in store and in charge of those the Sales clerk has caused a muddle , and the Manager can not say what books are in the Book stores as he has been unable to maintain a register of books in the stores . Here again the explanation is short of hands .

9. Arrear bills of the Press:- I annex herewith a list of all the arrear bills up to the end of March 1941 . The total amount of uncollected bills as given in the list comes to Rs.5,768-0-9. In the past several arrear bills which were reported to be impossible of realisation were written off by the Board of Trustees . The list submitted to me on 15.5.1941 by the Manager contains the old arrear bills about which he had held out some hope of

realisation. The income side of the Press has been sadly neglected. Every business in the world has to suffer some loss at times , but the proportion of loss in the G.E.L.Church Press is , to my mind, comparatively very high . In many cases the loss is due to the non-observance of the Rules prescribed for printing work in the Press. There is a standing rule that no job work costing less than Rs.5/- be accepted on credit . No work should be undertaken in the Press on credit except to approved customers a list of whose names has been hung up in the Press . There is also a standing order that 25 per cent of the estimated cost should be deposited at the time of placing order by a customer . These rules have been violated in several instances . It has also been found that that inspite of a customer failing to pay his first bill he has been accomodated for the second and even third time on credit . At the next meeting of the Board of Management the matter of arrear bills will be thoroughly discussed .

10. Income Tax Return :- During the time of inspection a good deal of my time was taken up with giving instructions to the Press Clerk Sukh Das Kujur for a proper preparation of the Return of income of the Press . A faulty and incorrect return of income will make the Press liable to payment of income tax .

Secretary, Board of Management,
G.E.L.Church Property , Chotanagpur
and Assam . 18/5/41

To,

The Manager G.E.L. Church Press,
Ranchi

Through,

The Superintendent G.E.L. Church
Press, Ranchi.

Dated Ranchi the 29th May 1941.

Ply
M 5.41
G

Sir,

Reverting to application for the post of the Proof Readership in the G.E.L. Church Press I withdraw my name from the candidature and nomination as well of the said post.

I have the honour to be.
Sir.
Your most obedient Servant

Pathal Kadwa Ranchi
29-5-41.

Paul Albert Panna.

To,

The Members of the G.E.L.Church Press Advisory Board.

1. Rev. J.Stosch ,
2. Rev. J.J.P. Tiga ,
3. Mr. M.C.Ekka ,Manager of the Press .

I recommend Albert Panna
No 2!
I recommend Mr. Theodore Panna
J.J.P. Tiga 25/4
Having reconsidered the matter I recommend Mr. Albert Panna.
J.J.P. Tiga 26/4

To fill up the vacancy caused in the Readership of the Press by the retirement of Babu Elias Purti from the 1st May 1941 , a notice was published in the Gharbandhu of 15.3.1941 calling for applications from the intending candidates . In response to the notice 12 applications have been filed and received by me . I give below the names of the applicants and their educational qualifications -

Name	Residence	Educational Qualification .	Remarks
1. Prabhusahay Toppo	New Garden Ranchi	Matriculation (1940) .	
2. Paul Albert Panna	Pathalkuduwa , Ranchi .	Non-Matric .	Works as Compositor in the Press
3. Albert Tiru	New Garden, Ranchi	Matric .(1940)	
4. Augustine Tirkey	Babu Lane , Ranchi	Matric.(1940)	
5 .William Kujur	Gungutoli , Ranchi	Read up to Matric.	
6. C.Theodore Panna	Deputoli , Ranchi .	I.A. Passed .read up to B.A. Standard .	
7. Johnson Tirkey	Chainpur	Matric. (1938) .	
8. J.H.Nathaniel Topono	Khunti	Matric. (1940)	
9. Kripa Das Toppo	Kuru	Matric.(1939)	
10. A.Paul Barla	Burhni , Govindpur	Read up to I.A.	
11. Amrit Kerketa	Ormanjhi	Read up to I.Sc.	
12 . Christo Mangal Tiga	Dibadih	Non-Matric.	Discharged hand from the Coolie Depot .

No.6 C.Theodore Panna is the most qualified of all the applicants educationally . After him come No.10 A.Paul Barla and No.11 Amrit Kerketa . I do not know the latter two personally .

My recommendation is for No.6 C.Theodore Panna .

The applications are forwarded to the members of the Advisory Board with the above note for selection by them .

24.4.1941

SUPERINTENDENT
G. E. L. CHURCH PRESS,

JMP/20.4.41.

G. E. L. CHURCH MISSION PRESS,

RANCHI.

Ref: No 1194/41 *Date* 16 - 4 - 1941.

17.

To

The Superintendent,
G.E.L.C.Press, Ranchi.

Subject :- Appointing a new Reader from the 1st May 1941.

Dear Sir,

The time of receiving applications is over. The time allowed to receive applications was from the 15th March to 15th April 1941. And during the month 12(twelve)candidates have sent in their applications.

The applications are sent to you for your scrutinizing and calling the selected candidates for interview and examination etc.if you want to do this from there.

Yours faithfully,

Manager.

1813 True Copy

1

To,

The Manager,
G. E. L. Church Press,
Ranchi.

Sir,

Understanding that the Post of a Reader has fallen vacant under your kind controll, I beg to offer myself as a candidate for the same.

As regards my qualifications and fitness for the post I beg to say that I have passed the Matriculation Examination from Gossner High School. I can speak Oraon language well and can understand Mundary also. I bear a good Character as the accompanying testimonial will show.

I shall be much obliged if you kindly provide me with the post prayed for. I shall spare no pains to satisfy you by my diligent discharge of duties.

Thanking you in anticipation.

Yours truly.
Prabhu Sahay Toppo.
New Garden Siromtoly
Ranchi.

Dated Ranchi,
the 18th March 1941.

P. T. O.

True Copy.

1 1(1)

From,

The Principal,
Gossner High School,
Ranchi, B.N.Ry.
(Bihar)

The 22nd Nov. 1940.

To,

Whom it may concern.

This is to certify that Prabhu Sahay Toppo was a student of this school for the last ten years and passed the Matriculation Examination from this School in 1940. I had enough opportunity of studying his ~~conduct~~ conduct and ability during his stay here. He was found to be a responsible, dutiful and well-behaved boy of average ability.

He is a good sportsman and was one of the first eleven of the foot-ball team of this School.

His conduct and character was quite satisfactory. I can safely recommend him for any position of trust and responsibity suited to his attainments, as I believe he will always do his best. I wish him Success in life.

Sd/ A. L. Tirkey.
Offg. Principal,
Gossner High School,
Ranchi

183/41

2

To,

The Superintendent,
G.E.L.Church Press, Ranchi.

Through,
The Manager,
G.E.L.Church Press, Ranchi.

Sir,

Having come to know that the post of Readership has fallen vacant I beg most humbly to offer myself for the same.

As regards my qualification I beg to state that I have read up to the Matriculation standard. I was working in this press in the year 1927... and with the instruction of the Manager I went to Calcutta for efficient training in the press works. I have seven years training in Calcutta. During this period I was connected with prints in English, Devanagri, Bengali, Oraon and Mundari Languages. On return I was given employment here in the year .1934... and am still working. I am well acquainted with all the types and can claim a good experience of the press works, such as Book works, comparisons of manuscripts, marking etc.

In view of the fact that whatever works were entrusted to me through all these years have been done to the satisfaction of the authorities, may I humbly request the favour of your kindly considering my case for promotion to the above post. For this act of kindness I shall ever remain thankful to you.

I have the honour to be,

Sir,

Your most obedient servant,

Paul Albert Tirkey

Ranchi.
The 18th March, 1941.

To

The Manager,
G.E.L. Church Press,
Ranchi.

Dated Ranchi the 22nd March 1941.

Sir,

Hearing that the readers are wanted in your office, I beg to offer myself as one of the candidates for the same.

As regards my Educational qualification I beg to state that I have passed the Matriculation Examination of the Patna University from the C.M.S. High School Bhagalpore, in 1940.

Further I beg to state that I am an aboriginal Christian, and a native of Ranchi District, and belong to a respectable Christian family. My father is a retired clerk of the office of Accountant General, Behar.

I am a young man of active habits and posses good health and physics. I am 18 years old. My father having retired on a very small pension I could not prosecute my study further.

Should you be graciously pleased to confer upon me the post applied for, I shall try my best to discharge the duties entrusted to me to your entire satisfaction, and for this act of your kindness I shall as in duty bound ever pray.

True copies of testimonials are enclosed here-with for your kind perusal.

I have the honour to be
Sir
Your Most Obedient Servant
Albert Tiru.

New Garden,
Ranchi
The 22nd March 1941.

3(1)

True Copies of Testimonials.

1, Certified that Albert Tiru son of Mr C. Tiru of Ranchi is a member of the G.E.L. Church. He is personally known to me for a long time. He comes from a respectable family. He bears good moral character and conduct. I heartily recommend him for any post suitable to his qualifications.

Signed.
Rev. J.P. Tiga B.D.
Chairman G.E.L. Church Ranchi.
Municipal Commissione R.H.
Hony. Secy. Chotanagpur Christian
Co-Operative Bank, Ranchi.

Ranchi
15- 9. 1940.

2, Copy of letter from the Asst Registrar Patna University to my address:-

Roll Bhag No 49. is informed that he has passed at the Supplementary Matriculation Examination 1940.

Signed
Illegible.
Asst: Registrar
Patna University.

Patna
the 3rd Sept 1940.

P.T.O.

3(2)

3. I hereby certify that Albert Xiro is personally known to me eversince his child hood. He comes from a respectable family among the Mundas of the district. He has recently passed the Matriculation Examination of the Patna University. His father is a retired Assistant of the Accountant General, Bihar. Albert Xiro is known to me to bear a good moral character and to be of active habits. I therefore strongly recommend him for a post for which Matrics are considered qualified.

Signed.
Samuel Purti M.L.C.
Vice-Chairman District Board.
Honorary Magistrate,
Ranchi

Ranchi
The 24th Sept 1940

4

To

The Manager,
G. E. L. Church Press
Ranchi.

Dated Ranchi the 31st March 1941.

Sir;

Understanding that a Press reader is required for the G. E. L. Church Press, I most respectfully offer myself as a candidate for the same post.

I have matriculated last year from the Patna University and have a good knowledge of type-writing, Hindi, Bengalee and English.

I am an aboriginal Oraon christian of the Ranchi District.

True copies of character certificates and testimonials are attached for favour of your kind perusal.

Should you be pleased to offer me the post humbly prayed for I shall try my best to give you entire satisfaction in the faithfull and intelligent discharge of my duties.

I have the honour to be,
Sir,
Your most obedient servant
Augustin Tirkey
c/o. Mr. Elias Tirkey
G. E. L. Mission.
Babu Lane, Ranchi.

True Copies.

Ranchi,
The 19th August, 1940.

This is to certify that Augustin Tirkey was a student of this school till, 1939, for a number of years. He passed the Annual Matriculation Examination in 1940. I found him to be a very hardworking, dutiful and responsible boy during his stay here. He appeared to me to be above the average in ability and possesses a keen sense of duty and responsibility. I believe he will always do his best and prove himself trustworthy in a position of responsibility.

His conduct and character are good. I wish him success in life.

Sd/- A.L.Tirkey.
Offg. Principal,
Gossner High School,
R a n c h i.

...0...

G.E.L.Compound,
Ranchi.
Dated the 17th Jan.,'41.

This is to certify that Augustine Tirkey, son of Elias Tirkey of Babu Lane, Ranchi is a member of the G.E.L.Church. He comes from a respectable aboriginal family of the Ranchi District. He know type-writing. He has passed his Matriculation Examination. He bears good moral character. I have great pleasure in -- recommending him for any job suitable to him.

Sd/- Rev. J.J.P.Tigga,
Secretary,
G.E.L.Church.

...0...

This is to certify that Augustin Tirkey is known to me for the last two years. I found him to be one of the most -- intelligent students, industrious and serious about his studies. I taught him history, English and Hindi in the Matriculation class and was satisfied with his work. He passed the Matriculation in the Final University Examination this year.

He is obedient, submissive and bears a good moral character. He is an all round sportsman and I can unhesitatingly recommend him to any responsible post.

Sd/- Tribeni Pd. Sahay
B.A., B.L.

...0...

Ranchi,
The 15th January, 1941.

Certified that Augustine Tirkey is known to me. He resides in the G.E.L.Mission Compound and comes from an Uraon family. He Matriculated himself from the Gossner High School in 1940 and then received training in Type-writing. He know English, Hindi (Devanagri) and Kaithi. Being an active youngman he is fit for any hard duty. He bears a good moral character. I therefor recommend him for the post he now applies for.

Sd/- Samuel Purti M.L.C
Vice-Chairman,
Ranchi District Bd.

4(2)

True Copy.

Augustine Tirkey has been known to me as a student of mine, in the Gossner H.E.School. He passed his Matriculation Examination in the year 1940 from the Patna University.

He appeared to me to be an industrious and diligent student. So far as I am in a position to judge, he bears a good moral character.

He is a candidate for the post of a probationer in the P.W. Department. Besides his academical qualifications he knows type-writing. I think he would do well in the service and I wish him every success.

Sd/- D. Sahay.
4/2/41.
Sub-Deputy Collecter &
Magistrate.

True Copy.

PATNA UNIVERSITY.

I certify that Augustine Tirkey of Gossner High School on July, 8 1920, passed the MATRICULATION EXAMINATION held in the month of February, 1940, and was placed in the THIRD DIVISION.

PATNA UNIVERSITY.
the ..... 1940.

Sd/- J.Prasad.
Registrar.

5

To

The Manager G.E.L. Church Press

Ranchi

Sir,

Understanding that the post of a proof reader has fallen vacant in the G.E.L. Church press under your kind disposal. I therefore most respectfully beg to offer myself as a candidate for the same.

As per requirements of your advertisement I most humbly beg to state that I have read up to the matriculation Class in Gossner High School at Ranchi. Further I beg to state that I am a born member of G.E.L Church of Chotanagpur and Assam. I am Oraon by caste. as I am born in the Munda country I can speak Mundari very well. I have a little knowledge of Bengali.

I pray that you would kindly consider my case and favor me in the offering this post to me and for this act of your kindness I shall ever pray.

I have the honour to be

Sir,

William Kujur.

Gangutolly Lane

Ranchi.

Ranchi.
Dated the 8th April '41

6.

9/4

To

The Manager,
G. E. L. Church Press,
Ranchi.

Dalid Ranchi, the 9th April 1941.

Sir,

Adverting to your advertisement as to a post of a Reader has fallen vacant under your disposal in the G. E. L. Church Press, I respectfully beg to offer myself as a candidate for the same.

I am an undergraduate and, I know English, Sanskrit, Hindi and Bengali well. I have much experience of Journalism and Proof-Reading too. As regards knowing the Mundari and Uraon languages, I beg leave to state that I am in progress of learning Basic Mundari and Uraon and, I know them pretty well. A slight digression may be permitted here to say that Mundari and Uraon are more or less phonetic languages and, that the Language, which belongs to the group of the so called Kolarians, is not a written language.

To conclude, I pray that you would be so kind enough to consider my case and offer to me the above post and, for this act of your great kindness I shall ever pray.

I have the honour to be,
Sir,
Your most obedient Servant
C. Theodore Panna

Depot Lane,
Ranchi.
9-4-41

Copy forwarded to the Superintendent, G. E. L. Church Press, for information.

7

Dated Chainpur the 11th April 1941.

15/4

To

The Manager.

G.E.L. Church Press.

Ranchi

Sir

I reply to your advertisement in 'Gharbandhu' dated 15th March 1941. I have come to know that a Matriculated Candidate for the post of a Reader is wanted in G.E.L Church Press Ranchi I humbly beg to offer myself for the same.

I am an Aboriginal Oraon Christian of village Chainpur, P.O Chainpur. Ranchi District. I am bodily stout and strong and a youth of 22 yrs old. I always took keen interest in Games etc. during my academical career.

As regards my qualifications. I beg leave to state that I have passed the Matriculation Examination of the Patna University from Gumla High School. in the year 1938. That I have a fair knowledge of English, Mathematics and Hindi. In addition to my compulsory subjects I had taken up Mathematics as my additional Subject. To add more, I have good practise of speaking Mundari language. Also I know Oraon language.

These being the Circumstances I hope and earnestly pray that your honour would be graciously pleased to confer on me the post prayed for. And for this act of your kindness I shall remain ever thankful to you.

I herewith, enclose a Copy of Testimonial from the Headmaster Gumla High school for favour of your kind perusal.

I remain
Sir
Your Most obedient
servant
Johnson Tirkey

Dated 11th April 194.

C/o. Revd. J Toppo
G.E.L. Church
Chainpur P.O
Ranchi Dist.

A true Copy. 70

Gumla High School
Ranchi
8.7.38.

Certified that Johnson Tirkey was a student of this school from January 1934. to February 1938. I found him to be a . . . well-Conducted, intelligent and hardiworking student. He took keen interest in the Lessons of the class. He identified himself with the various activities, such as Games etc of the School

His moral Character is . . . . excellent. I wish him Success in life.

Sachchida Nand Sahay
Headmaster
Gumla High School
Ranchi
8. 7. 38.

8

15/4

To
The Manager G. E. L. Mission Press, Ranchi.

Sir,

Understanding that the post of a Reader has fallen vacant under your kind disposal I beg most respectfully to offer myself as a candidate for the same.

As regards my educational qualification I beg to state that I have passed the Matriculation Examination of the Patna University in the 3rd division in the year 1940, from the Ranchi Zila School as a private candidate.

At present I am serving as a school teacher temporarily for about a year, in the District Board L. P. school, at Khunti.

I am an aboriginal Munda christian and have come from a respectable family. I possess a good physiques and am a good hockey and football player. I know mundari well, and will try my best to learn the Uraon language too. I am 25 years of age.

Under the circumstances stated above should your honour be graciously pleased to offer me the said post, I shall try my best to give your entire satisfaction by discharging my duties and shall as in duty bound ever pray.

Dated Khunti
the 13th April 1941

I have the honour to be,
Sir,

Your most obedient servant,

J. H. Nathaniel Bopon

8(1)

P A T N A U N I V E R S I T Y.

I certify that James Hunter Nathaniel Topno a private student born on February 19, 1916 passed the Matriculation Examination held in the month of February , 1940 and was placed in the Third Division

Sd. J. Prasad
Register

Patna University
The 17th. July 1940.

2.

Memo No. 841

Office of the Headmaster,
Zila School,
Ranchi the 6th. July , 1940.

Certified that J. H. Nathaniel Topno passed the last annual Matriculation Examination from this school as a private candidate.

Sd. Illegible
Headmaster,
Ranchi Zila School.

3.

H. E. School , Khunti.
The 27th. March , 1939.

This is to certify that J.H. Nathaniel Topno was a student of this school for 10 years and has appeared at the Annual Matriculation Examination of the Patna University in February 1939.

He is a good hocky and football player and was one of the eleven of the school team

He is hardworking and bears good character.

Sd. B. N. Dutt
Headmaster.

3(2)

From

Rev. A. D. Topno ,

G.E.L. Church Burju

X. 4. 41.

This is to certify that Nathaniel Topno is well-known to me since his childhood. He has passed his Matriculation in 1940. He is a Munda by caste and knows Munda well. He is a good fellow with a good character I can cordially recommend him for any post.

Burju the 10th. April, 1941.

Sd. A. D. Topno

Chairman.

9

15/4/41

To,

The Manager.

G. E. L Church Press

Ranchi

Dated, Kuru, the 12th Ap' 41.

Sir,

Having come to know that the post of a Reader has fallen vacant, I beg to offer myself as a candidate for the same.

As regards my qualification I beg to state that I passed the Matriculation Examination of the Patna University from the Ranchi Zila school in 1939. And I had a chance to serve as a Health Inspector under the Supervision of the Ranchi District Board with the entire Satis— faction of the authorities. At present I am working in the Japla Cement Factory, Palamu.

I am a Uraon-knowing youngman of 20 years of the District. I am a Sportsman and possess a good physique.

Under these circumstances, will you be kind enough to offer me the post, applies for, I will leave no stone unturned to satisfy my authorities with my honest and discharge of duty.

The copies of testimonials and character will follow very soon.

I have the honour to be,

Sir,

Your most obedient Servant

Kripadas Toppo

c/o the Headmaster

middle School Kuru

Ranchi

10

15/4/41

To,

The Manager G. E. L. Mission Press,
Ranchi.

Sir,

I have the honour to state that there is a vacancy for a young matriculate in the G. E. L. Mission Press. Possessing all qualifications required in the advertizement I apply to fill up that vacancy.

I am an aboriginal Munda, Lutheran Christian of Govindpur ilaka. I have a fair knowledge of Uraon language. My age being 22½ years.

As regards my educational qualifications I have completed the I. A. course in Ranchi Zila School. I produce certificate for other qualifications.

I therefore request you most humbly to be kind enough to grant my application.

I have the honour to be,

Sir,

your most obedient servant

A Paul Barla, Burhni Bartoli.

P. O. Jariagarh

Dist. Ranchi.

Burhni Bartoli
the 11th April 1941

16(1)

True Copy.

Govindpur
13-6-40

This is to certify that A Paul Barla a well known young man of my jurisdiction is known to me for more than 5 years. He is a enthusiastic and hardworking man. He possesses an excellently good moral characte. Physically he is fit for all services. He comes out of a Pahan family.

As regards his sportsmanship he is a well known and excellent playes of hockey and football. Besides these his othes qualifications are excellently favourable.

I therefore highly recommend that A.P. Barla will be a successful and honest Officer in any office.

Rev. Lucas Soreno
Chairman G.E.L. Mission Field.
Govindpur

10(2)

True Copy.

This is to certify that Mr. Albert Paul Barla a teacher of Sessai U.P. School is known to me for the last 6 months. He is a man of good physics and possesses a good moral character. He wants to join a department where he can have better future prospect. and I wish him every success in life.

G. R. Jacob
22 - 5 - 1940
Inspector of Excise
Ranchi.

11

15/4

To

The Manager
G.E.L. Church Press, Ranchi.

Sir,

With reference to your advertisement for the post of a Reader, I humbly beg to apply myself as a candidate for the same.

I have passed the matriculation Examination and studied up to the I.Sc. Standard. I know Oraon perfectly well.

I am an aboriginal Lutheran Christian of this district.

Should your honour be kind enough as to offer me the post applied for I shall put my heart and soul to discharge the duties entrusted to me. Certificates will be given later on.

I have the honour to be,
Sir,
Your most obedient servant
Amrit Kerketta
P.O. Ormanjhi.
Ranchi.

15.4.41.

12

15/4/41

To,

The Secretary,

G. E. L. Church Press,

Ranchi.

Sir,

Having leart from your notice dated 15th March 41, that the post of a reader has fallen vacant under your kind disposal, I beg to offer myself as a candidate for the same.

As regards my qualifacations and past experience I beg to submit that I have worked in the Dooars Tea Estate Office as a Clerk under the control of late Mr. Mathewson for a period of 6 years, but owing to the reduction of the staff my services were dispensed with.

Further, I beg to state that I am a local man of this place and am habituated with out door works.

I know Munda and Uraon well, under the above circumstances I hope that your honour would be kind enough to consider my case, and confer on me the post applied for and for which act of your honour's kindness I as in duty bound shall ever pray.

I have the honour to be,

Sir,

Your most obedient servant,

Christo Mangal Liga

Vil. Debadih.

Dated Ranchi,

the 15th April 1941.

MANAGEMENT

XXXXXXXXXX

(Retd.) 307/41 28.6.41

P u r u l i a .

The Manager ,
C.E.L.Church Press ,

Ranchi .

Dear Manager ,

Please refer to my letter No. 256/ 41 dated 11.6.1941 about the retension of Babu Elias Purti as long as he is not completely incapacitated from work as a half time worker on a pay of Rs.15/ per month ,and appointment of new Reader in his place .

I submitted my proposals to the members of the Executive of the Board of Management and called for expression of their opinions ,but except one, others did not send me their opinions ,though more than a fortnight has passed .

In my letter to you I have quoted my proposals which I submitted to the members of the Executive of the Board of Management . As you and I are responsible for the work of the Press ,and as the Executive has directed me to reinspect the Press ,the work of the Press must be carried on to the best of our abilities and according to our best judgment.

Accordingly I confirm my proposals .They will be effective from the 1st July 1941 .

The new Proof reader will be in charge of the English Proof reading and the paper and book stores . He will also be placed in the special responsibility of the collection of of Press bills .In addition to the duties specifically mentioned he will have to be a general assistant to the Manager ,tryIng to learn all kinds of works in the Press .

Any suggestion from you about allocation of works in the Press will be duly considered by me .

I shall be going to Ranchi about the 5th July 1941 and shall see how the work in the Press is going on .

Yours sincerely ,

28/6/41

To,

The Members of the G.E.L.Church Press Advisory Board -

1. Rev. J.Stosch ,
2. Rev. J.J.P. Tiga ,
3. Mr. M.C.Ekka ,Manager of the Press .

To fill up the vacancy caused in the Readership of the Press by the retirement of Babu Elias Purti from the 1st May 1941 , a notice was published in the Gharbandhu of 15.3.1941 calling for applications from the intending candidates . In response to the notice 12 applications have been filed and received by me . I give below the names of the applicants and their educational qualifications -

Name	Residence	Educational Qualification .	Remarks
1. Prabhusahay Toppo	New Garden Ranchi	Matriculation (1940) .	
2. Paul Albert Panna	Pathalkuduwa , Ranchi .	Non-Matric .	Works as Compositor in the Press
3. Albert Tiru	New Garden, Ranchi	Matric .(1940)	
4. Augustine Tirkey	Babu Lane ,Ranchi	Matric.(1940)	
5 .William Kujur	Gungutoli ,Ranchi	Read up to Matric.	
6. C.Theodore Panna	Deputoli ,Ranchi .	I.A. Passed .read up to B.A. Standard .	
7. Johnson Tirkey	Chainpur	Matric. (1938) .	
8. J.H.Nathaniel Topono	Khunti	Matric. (1940)	
9. Kripa Das Toppo	Kuru	Matric.(1939)	
10. A.Paul Barla	Burhni ,Govindpur	Read up to I.A.	
11. Amrit Kerketa	Ormanjhi	Read up to I.Sc.	
12 . Christo Mangal Tiga	Dibadih	Non-Matric.	Discharged hand from the Coolie Depot .

No.6 C.Theodore Panna is the most qualified of all the applicants educationally . After him come No.10 A.Paul Barla and No.11 Amrit Kerketa . I do not know the latter two personally .

My recommendation is for No.6 C.Theodore Panna .

The applications are forwarded to the members of the Advisory Board with the above note for selection by them .

Ranchi: 9th April 1941.

The Superintendent,

G. E. L. Church Press,

Ranchi.

Sir,

Adverting to anadvertisement as to a post of a Reader has fallen vacant in the G. E. L. Church Press, Ranchi, I beg leave to inform you that I have offered myself as a candidate for the same and, I herewith enclose a copy for your information and request that you would be kind enough to consider my case.

I have the honour to be,

Sir,

Your most obedient servant,

C. Theodore Panna

Depot Lane,
Ranchi.
9-4-41.

Copy

To

The Manager,
G. E. L. Church Press,
Ranchi.

Dated Ranchi, the 9th April 1941.

Sir,

Adverting to your advertisement as to a post of a Reader has fallen vacant under your disposal in the G. E. L. Church Press, I respectfully beg to offer myself as a candidate for the same.

I am an undergraduate and, I know English, Sanskrit, Hindi and Bengali well. I have much experience of Journalism and Proof-Reading too. As regards knowing the Mundari and Uraon languages I beg leave to state that I am in progress of learning Basic Mundari and Uraon and I know them pretty well. A slight digression may be permitted here to say that Mundari and Uraon are more or less phonetic languages and, that the Language, which belongs to the group of the so called Kolarians, is not a written language.

To conclude, I pray that you would be so kind enough to consider my case and offer to me the above post and, for this act of your great kindness I shall ever pray.

I have the honour to be,
Sir,
your most obedient servant
C. Theodore Lanna

Depot Lane,
Ranchi
9-4-41.

5/6/41

CHURCH
G. E. L. MISSION PRESS,

RANCHI.

Ref: No 1281/41 Date 4 - 6 - 1941.

To

The Supdt. G.E.L.C.Press,
Ranchi.

Dear Sir,

With reference to your letter No.234/41 dated 30-5-41, I have received the salary bill and withdrawal form for Rs.794/11/3 duly signed by you.

Noted to give designation in the pay bill of the employees after their names.

I informed you before engaging two boys temporaily in the daftary department but when three boys came I have taken them. They are doing the folding work. A copy of my letter No.1105/41 dated 15-3-41 is ~~xxxxx~~ herewith sent.

Yours faithfully,

Manager.

True Copy

No.1105/41 dated 15-3-41.

Last para:-

In the Daftary Department there are much pending works. So I am engaging two boys temporarily on daily wages till the pressure of work is heavy.

Yoyrs faithfully,

sd/ M.C.Ekka

Manager.

269/41 17th June 1941.

The Manager ,G.E.L.Church Press ?Ranchi .

Minutes of the
Extract from the full Church Council meeting dated 18-4-1941

" 9 .Books wanting in the Press :- Report mila ki bahut se kitaben jinki jarurat Kalisha men roj hote hain, Press men nahin milte hain ,jaise Sakshibani ,Chota Catechism ,Mukhyasthal ityadi .

Phaisla huwa ki Mr. D.M.panna ke pas likha jay ki we ki is bat par bishesh dhyan dewen ki bhawishya men aise kitabon ka abhaw kabhi na hone pawe ".

Please report to me what religious books are mostly wanted in the Church .What is their present stock in the Press ? What steps have been taken to fill up the stock ?

Please advertise in the Gharbandhu what religious books are available in the Press ,and what books are not available with the approximate date when they will be available .

Superintendent . 17.6.41.

271/41 17th June 1941 .

Manager ,
G.E.L.Church Press,
Ranchi .

I have written to Rev.J.J.P.Tiga , Secretary ,Church Council to pay up the arrear bills as shown by you in Nos.10,11 and 51 ,amounting to Rs.1,927-9-9. in the list of Outstanding bills . I have told him to consult you about the detailed bills of Nos.10 and 11 . It will be well if you personally see the Secretary ,and settle the matter and let me know the result of of your visit to him .

What is Temporary clerk Th.Panna is doing ? I should like to give him some instructions as to what he should do for the collection of arrear bills ,and so you may send him for two days to Purulia . He will work here preparing letters to the customers in arrears .

Superintendent .
17.6.41.

270/41 17th June 1941 .

Rev. J.J.P. Tiga ,
Secretary ,G.E.L.Church ,
Ranchi .

Dear Mr. Tiga ,

From the list of outstanding bills of the Press, I find that the following amounts are due to the Press under the following heads :-

No. 10 The Secretary & President ,
G.E.L.Church ,Ranchi .
16 old bills .....Rs.251-3-9.

No.11 The Editor ,Gharbandhu ,Ranchi .
25 old bills ..... Rs.1,634-11-0.

No.51 Rev. J.J.P.Tiga ,Secretary ,
G.E.L.Church ,Ranchi .
Bill No.588d/29-1-40 Rs.1-0-0
,, 645 d/8-11-40 ,,13-3-0
,, 646d/11-11-40 ,,13-3-0
Convener C.N.
Committee ,,2696d/27-3-41 ,, 14-4-0
Total Rs.41-11-

Grand total Rs.1927-9-9 .

May I request you to place the matter before the Church Council and let me know as soon as possible when the arrear dues are to be cleared ?

For detailed bills of Nos.10 and 11 you may ask the Manager to supply them ,but I think he must have given copies of the bills to the Church Council office .

I am asking the Manager to hurry up with the printing of religious books which are urgently wanted by the Church but which are not in stock ,and unless the arrears are cleared and paid for soon ,it will be difficult to make payment of salaries to the Press staff .

Yours sincerely ,
17.6.41

MANAGEMENT
XXXXXXXXXXX

(Retd.) 263/41 14.6.41 .

The Manager ,
G.E.L.Church Press ,
Ranchi .

Dear Manager ,

Your letter dated 13.6.41 with the notice to correct the defects in the Income tax return is to hand . The Income Tax officer wants (1) a copy of the Profit and Loss Account or Balance Sheet or a copy of the statement which corresponds to Profit and Loss accout ,and (2) a copy of the balance sheets for the years 1938-39 ,1939-40 and 1940-41 . Can you prepare any of the papers in No.(1) and have you those in No.(2) . If you do,please let me have them before sending them on to the Income-tax Officer .

2. Two applications of Masih Das Toppo and Jiwan Lakra are forwarded to you for report . Please let me know when they were appointed and how id their work . Did you promise them to make them permanent ? Is there any vacancy ?

3. Please refer to your Outstanding Bills Account for May 1941 . These bills are for March 1941 . Please report if any of the bills have been collected since 10.6.41 . Please answer the following questions :-

i Are Nos.2 Ranchi Touring Talkies ,No.6 Mano Mohan Bannerji and 7 S.K.Md Ali Baker still at Ranchi ? Did they pay any money in advance ? Have the finished articles been delivered to them ? What is the reason for not collecting the bills ?

ii. You know Adibasi Sabha already owes a good sum to the Press. Why then this work on credit ? No defaulter's new work should be accepted .

In future when the return is submitted ,a short note should be adde

about the resons for non-collection .

The Bill collecting peon must go once every week to the defaulters at Ranchi and collect the bills , and note down in his diary, which he must maintain henceforth , the reasons for his inability to collect the bills . The diaries should be submitted to me every fortnight . He should write his diary in duplicate with carbon paper and one copy should be sent to me . You please take explanations from him every day for each noncollection .

What is the age of the collecting peon ? If he is an old man , he will have to be discharged and another appointed in his place . You must please observe the Press rules and also keep watch on the works of the collecting peon .

Yours faithfully ,

14.6.41

Purulia

(Retd.) 261 ~~240~~/41 14.6.41

N. Soy Esqr.,
Treasurer, G.E.L. Church,
Ranchi.

Dear Mr. Soy,

With reference to your letter No.1029-30 dated 12.6.41, I beg to thank you for your frank opinion about what you consider the great dismerit of Mr. Th.Panna as to why he can not be taken in the Press at all. I had never discussed with the Manager of the Press about Mr.Th.Panna's being taken in the Press, and it was he himself while proposing Mr.Th.Panna's name to the post of new Reader suggested to me to exercise the powers of the Superintendent of the Press in connection with the appointment -vide the last para of his letter. He apparently does not think that he will not be able to control Mr.Th.Panna. He perhaps knows him better than either you or the C.C.President does. It is, of course, difficult to say how a man may turn out. A sinner may turn out to be a saint or a saint may turn out to be a sinner. I can not give any guarantee as to what kind of man Mr.Th.Panna may turn out. He may turn out a big rascal -(in which case he can not remain in service) or he may turn out to be a best worker. The idea of the C.C. President was certainly not correct when he stated at the meeting that Mr.Th.Panna had been a troublesome or bothersome fellow to Rev.J.Lakra.

The matter is now before the vote of the members of the Executive

and if the vote of the majority be against his appointment as Proof Reader, he will not be appointed.

The work in the Press is suffering, and I should have been glad to have an alternative suggestion from you, and you have said nothing about Babu Elias Purti.

Yours sincerely,

14.6.194

13.6.94

No. 1029-30

Ranchi.
June 12, 1941.

M.M. Panna, Esq, Retired Dy. Magistrate,
Purulia.

Dear Mr. Panna,

With reference to your circular letter No. 255/41, dated the 11th instant regarding appointment of New proof Reader I beg to say that although you approve of the proposal of the Manager to appoint Mr. Th. Panna as a proff Reader I cannot agree to it but agree with the C.C. President in not appointing him in the press at all not because of the reason that he is the son of the Superintendent of the Press but because there would be no one to have control over him except his father who -- cannot be all the time in the Press. The Manager even can never keep him under his control rather he himself (Mr. Th. Panna) will have control over and influence the other press employees when there will be the same trouble again in the press as was sometime ago when the former Foreman was one of the employees.

Yours sincerely,

N. Sen

To,
1) Rev. J. Stock,
2) Rev. J. J. Pigo.
3) Mr. N. Soy.

255/41 11.6.1941 .

The Members of the Executive ,
Board of Management ,G.E.L.Church Properties ,
Ranchi .

Dear Sirs ,

At our last meeting on the 29th May 1941 ,we could not come to any definite conclusion regarding the appointment of a Proof Reader in place of Babu Elias Purti who was to retire from the 1st May 1941 . The President proposed that the Superintendent and Manager of the Press be authorized to appoint the new Reader . However he wanted to add a proviso to the effect that Mr. Theodore Panna should not be appointed as his father was Superintendent of the Press. I could not agree to the addition of the proviso ,and as there was no time at the disposal of the meeting the matter was again postponed . Messrs Soy and Tiga did not give their opinions at the meeting and so I could not gather what was in their minds .

It is unfortunate that the matter is hanging for more than 6 weeks . Babu Elias Purti was to retire from the 1st May 1941 and he had already received the order .But as the Executive could not appoint a new Reader in his place ,by a telegram from Purulia, I ordered the Manager to retain Babu Elias Purti for some time more .

The work in the Press is suffering because of the present suspence . As already reported in my Inspection Note, the Manager is overworked and he can not look after some of the works in the Press . Attention is to be paid by him to the collection of arrear bills and to the proper arranging and stocking of saleable books in the Press . The Executive asked me to reinspect the Press after sometime to see if there is effected any improvement in the Press . So unless a competent assistant be given to the Manager ,it is impossible to expect that there will be any improvement . The ultimate responsibility of the Press lies on the Manager and the Superintendent . As a Superintendent I consulted the Manager from Purulia by a letter about his views and I enclose copy of his letter No.1292/41 dated 9.6.1941 for the information of the members of the Executive of the Board of Management . He is willing to take Mr. Theodore Panna only from amongst the applicants for the post of a Reader .

I wanted to call a meeting of the Executive ,but unfortunately Messrs .Tiga and Soy are absent from Ranchi and there can not be formed a quorum . I can not stay on at Ranchi any longer, as the question of appointment of Chairman of the Purulia Municipality comes for decision at the end of this week . Government has nominated me as a Commissioner of the Purulia Municipality and so I must take part in the election of the Chairman . All the Congress Commissioners of the Purulia Municipality have

resigned and the 6 Commissioners ,including myself ,have to run the Municipal administration for about two months when new elections to replace the resigned Commissioners will take place .

I place the following proposals before you and I shall be obliged if you will be good enough to give your views in writing as quickly as possible :-

(1) Babu Elias Purti . As a special case I propose to retain him in the service of the Press as long as he is completely incapacitated from doing work as a half-time worker on a monthly pay of Rs.15/- . He will do only vernacular printing works and the proof-reading of the English printing works will be done by the new proof Reader .

(2) New proof Reader . I accept the proposal of the Manager to appoint Mr. Th.Panna as a proof Reader on a pay of Rs.30-1-45 per month after he has fully learned his works . He will be on probation for one year on a pay of Rs.25/- per month . If considered necessary ,he will be sent to some good Press for a few months training, during the period of his probation,at his own cost, with possibly a little help from the G.E.L.Church Press .

The New Proof Reader will be in charge of the English proof reading and the paper and books stores .He will also be placed in the special responsibility of the collection of Press bills . In addition to the duties specially ~~xxxxx~~ mentioned ,he will have to be a general assistant to the Manager ,trying to learn all kinds of works in the Press .

As there are also temporary hands working in the Press who are employed as long as there is pressure of work and then discharged , so till Mr.Theodore Panna is appointed formally by the Board of Management as a proof Reader ,I give him a temporary job in the Press on a pay of Rs.20/- only to help him in the collection of arrear bills of the Press . He will be shown the way how in 1920 out of about Rs.8000/- in arrears some Rs.6000/- were collected by me and the late Mr. Gupta Agent . If his appointment as proof Reader be not approved by the Board of Management , after finishing his temporary job he will be discharged .

Yours sincerely ,

D Entrance

11.6.41

G.E.L.CHURCH PRESS .

Ref. No.1292/41.

Ranchi .
Date 9 - 6 - 1941 .

To,

The Superintendent ,
G.E.L.Church Press ,Ranchi .

Sir,

With reference to your No.244/41 dated the 7th June 1941 . The Matriculated applicants have no knowledge of printing press works. And I can say none of them except Mr.Th.Panna has ever chance to get done some printing works and thereby could get some idea of the art. Whatsoever may be,the new proof Reader is to be appointed in anticipation of the future advantage of the Press .

And for this I find the applicant Mr.Th.Panna a capable man to hold the position now .Because he is a daring person .He is known by most of the Ranchi officials and common people as well as others outside the district.And if he will stick to his duties I believe one day he can be a good officer of printing Press .

Since the Superintendent is put in direct charge of the Press (vide minutes d/11-10-1940 (b) I think the Superintendent has power to appoint or discharge any of the Press employees if necessary .

Yours faithfully ,
Sd. M.C.Ekka,
Manager .

2.5.41

The Gossner Evangelical Lutheran Church in Chotanagpur & Assam.

Mission Estd. 1845—Autonomous 1919
Registered under Societies Registration Act XXI of 1860 on July 30, 1921.

Officers and members of the Executive.

1. *President*: Rev. J. Stosch, Lic. Theol.
2. *Secretary*: Rev. J. J. P. Tiga, B. D.
3. *Treasurer*: Mr. N. Soy,
4. Mr. Th. Surin, B. A., B. L.
5. Rev. L. Jojowar,

Other members of the Church Council.

6. Rev. S. Bage,
7. Rev. W. Radsick,
8. Rev. L. Topno,
9. Rev. S. Kula,
10. Mr. C. D. Ekka.
11. Mr. P. Soy.
12. ,, D. Tirkey,
13. ,, P. S. Vengra B. A.

G. E. L. COMPOUND.
RANCHI. (BIHAR) INDIA.

No...1030/41/F.30 Dated the...1st.May...194 1

D.M.Panna Esqr. B.A. Deputy Magistrate (Retd)
Secretary, Board of Management of the Properties
of the G.E.L.Church in Chotanagpur and Assam.

Dear Sir,

Being asked by the President I beg to write to you as follows.

Mr. Elias Purty, the Reader of the Press approached President Stosch for an extension of his services in the Press. It was therefore felt desirable to hold a meeting of the Press Advisory Committee and so we met in the President's bungalow yesterday at 3 P.M.President J. Stosch, myself and the Press Manager Mr. M.C.Ekka were present. The question of the retiring reader and his successor was considered from all possible viewpoints and at the end we found that,

(i) Mr. Elias Purty's services should terminate ~~from~~ on 30.4.1941.

(ii) Mr. Albert Panna an applicant, who is already in the Press and has been experienced considerably in the affairs of the Press to be of immediate help to the Manager and the Staff be appointed in place of Mr. Elias Purty as soon as possible. It is recommended that this

this appointment be made without any delay because without a Reader the Press will suffer much and the Manager will have considerable difficulty. It is also recommended that Mr. Albert Panna be on probation for three months . The salary of the new Reader should be fixed by the Board of Management of the Properties.

Yours Sincerely,

Secretary
G. E. L. CHURCH,
CH. NAGPUR & ASSAM.

No. 1031/41/F.30
Dated 1.5.1941.

Copy to the President,
G.E.L. Church, Ranchi .

CHURCH
G. E. L. MISSION PRESS,

RANCHI.

Ref: No 1292/41 *Date* 9 - 6 - 1941.

To

The Superintendent,
G.E.L.Church Press, Ranchi.

Sir,

With reference to your No.244/41 dated the 7th June 1941. The Matriculated applicants have no knowledge of printing Press works. And I can say none of them except Mr.Th.Panna has ever chance to get done some printing works and thereby could get some idea of the art. Whatsoever may be the new proof Reader is to be appointed in anticipation of of future advantange of the Press. And for this I find the applicant Mr.Th.Panna a capable man to hold the position now. Because he is a daring person. He is known by most of the Ranchi officials and common people as well as others outside the district. And if he will stick to his duties I believe one day he can be a good officer of printing Press.

Since the Superintendent is put in direct charge of the Press(vide minutes d/11-10-1940(b) I think the Supdt has power to appoint or discharge any of the Press employees if necessary.

Yours faithfully,

255/41 11.6.1941

Manager ,G.E.L.Church Press,Ranchi .

The following papers are sent to you :-

1. Order for supply of 1000 sheets of thin paper ,foolscap size .
2. Application of Malaki Lakra ,Book seller ,for Press Provident Fund membership .
3. Bill of Messrs Mangal Chand Hira Lal ,Ranchi for supply of paper and other materials for the Press, amounting to Rs. 344/13/- .
4. Withdrawal form No.229 dated 11.6.1941 from the C.C.C.C. Bank,Ltd., Ranchi,for Rs.344/13/-

11.6.41

256/41 11th June 1941 .

Manager ,G.E.L.Church Press ,
Ranchi .

I am in receipt of your letter No.1292/41 dated 9.6.1941. I wanted to call a meeting of the Executive of the Board of Management to finally settle the question of appointment of Proof Reader . But as two members are absent the meeting can be held. However I have addressed them letters and have asked their replies as quickly as possible . My proposala to them are-

" (1) Babu Elias Purti . As a special case I propose to retain him in the service of the Press as long as he is not completely incapacitated from doing work as a half time worker on a monthly pay of Rs.15/- .He will do only vernacular printing works and the proof reading of the English printing works wil be done by the new proof Reader .

(2) New proof Reader . I accept the proposal of the Manager to appoint Mr.Th.Panna as a proof Reader on a pay of Rs.30-1-45 per month , after he has fully learned his works . He will be on probation for one year on a pay of Rs.25/- per month . If considered necessary ,he will be sent to some good Press for a few months training ,during the period of his probation ,at his own cost ,with possibly a little help from the G.E.L.Church Press "

I should like to appoint Mr. Theodore Panna on a temprary basis in the Press to help you in the Press in collecting the old and current bills of the Press . He will prepare proper ledger for all customers in arrears and issue letters to them calling on them to pay arrear bills ,and where necessary he may personally call on them . Let letters be prepared as it was done in the time of Mr. Gupta .The letters will be addressed and signed by me as Superintentendent of the Press. Please draft a letter form to the customers in arrear .

I hope he will be selected by other members also to be proof Reader ,and then his temporary job will cease.It is for a few days only that I should like to give a temporary job in the Press .

Mr. Theodore Panna will report himself to you to-morrow (12-6-1941) at 9 A.M. and begin his work . As Elias Purti continues as full worker till the appointment of new proof Reader , let him be paid Rs.20/- per month for the few days he remains on temporary job. When he is appointed proof

Reader on probation he will be paid Rs.25/- per month . His prospect will depend on his industry and the quality of his work in the Press .

As the matter has already been placed before the Executive of the Board of Management ,I should not like to exercise the power which I may possess as Superintendent ,as Mr. Thaeodore's case is somewhat peculiar .

11.6.41

253/41 11 June 1941.

Manager, G.E.L.Church Press , Ranchi .

The following papers which had been made over to Iltaf Hossain by you for collection of arrear bills are returned to you by him through me .

I (1) Red covers for the bill of Mr. S.N.Sircar c/o the Standard Literature Co. Ltd .

(2) Manager Hill View Hotel , Ranchi .

(3) The Secretary ,Nrs Committee ,Doranda .

(4) J.K.Pattadar ,Recruiting Agent ,Ranchi ,and

(5) The Fish Stall ,Ranchi .

II- Receipt book - Pages 1 to 5 written and Pages 6 to 50 blank .

Please let me know if you had made over any other papers to him.

SUPERINTENDENT 11. 6. 41
G. E. L. CHURCH PRESS
RANCHI.

Extract from the Minutes of the 5th Meeting of the Executive of the Board of Management ,G.E.L.Church Properties , held at Ranchi on the 5th May 1941 .

"

6 G.E.L.CHURCH PRESS MATTERS :-

(1) Petition of the Daftaries dated 22.4.1941 :- The daftaries of the Press requested for a Dearness allowance at the rate of Rs.3/- each per month for the year 1941 on the ground of their low pay .

Resolved :- That the petition of the daftaries for any dearness allowance be rejected on the ground that on the present income of the Press it was not possible for the Press to make the allowance and also that the ground for the claim was not reasonable .

(2) Complainant of Ex-foreman Junas Tirkey against the present Foreman and Manager of the Press :- Junas Tirkey made a report to the Church Council to the effect that on 8.4.1941 when he went to the Press he found the present Foreman sleeping from about 10 A.M. to 2 P.M. and again from 3 P.M. to 5 P.M..The Secretary of the Church Council forwarded it on to the Superintendent for necessary action. The latter returned it to the Church Council for enquiry . At the meeting Rev.J.J.P.Tiga reported that he had enquired into the allegation and found it not true .

Resolved :- That the complaint petition of Junas Tirkey, the Ex-foreman of the Press ,who has been discharged from the press on account of his old age,be filed .

(3)

(3) The Secretary had asked Mr. M.C.Ekka ,Manager of the Press to be present at the meeting of the Executive' by a letter from Purulia with certain papers. Apparently the letter did not reach him and so he did not come to the meeting .Owing to his absence ,the following matters relating to the Press could not be taken up at the meeting :-

1.Petition of Reader Elias Purti for extension of service .

2. Applications for the post of Reader in the Press .

3. Shortage of stocks of some religious books in the Press .

4. Improvement of the Press,particularly its income .

5. Arrear bills of the Press and responsibility for bad collection.

Certain complaints were made by the Chairman against the work of the Manager and it was suggested that the Press be inspected by one of the members of the Executive .After some discussion it was -

Resolved :- That Mr. Panna .the Secretary be requested to inspect the Press and submit his report at the next meeting of the Executive .

* * * * * * * * *

Sd. D.M.Panna ,
Secretary .

Sd. J.Stösh,
Chairman .

Memo No.2 51/41

Ranchi,the 9th June 1941 .

Forwarded to the Manager ,G.E.L.Church Press,for information and for the information of the daftaries in regard to their petition for dearness allowance .

Secretary,Board of Management
9.6.41
G.E.L.Church Properties.

CHURCH
G. E. L. MISSION PRESS
RANCHI.
Estd-1845.

PRINTERS IN ENGLISH, HINDI & BENGALI.

PUBLISHERS, BOOK-BINDERS & STATIONERS.

No.1320/41. Dated the 19th June, 1941.

To

The Superintendent,
G.E.L.C.Press,
Ranchi.

Report of Outstanding bills account for May 1941.

Item No.4 paid on 11-6-41 and item No,6 paid on 16-6-41.

Item No.2. - The Proprietor Ranchi Touring Talkies was away in Darjeeling during Summer and hence the account remained unsettled. He has come back on the 15th last and has said to pay the bills on the 20th current.

Item No.3 - In a way the Adibasi Sabha may not be counted as defaulter in payment. Many works have already been done on behalf of the Adibasi Sabha and all accounts cleared at an early date. There are not many bills outstanding against them. A few that are, may be counted as current arrear bills of this year. They have already promised to settle all the accounts at their earliest convenience when all their accounts, the Adibasi Sabha being an Association will be adjusted at their meetings.

Item No.7 - Sk. Mohammad Ali Baker - paid Re 1/- as advance and has taken only a part of his ordered papers when he was called to take delivery of the papers in the last month he promised to take during this month. I am informed he has gone to Calcutta and had not returned back untill yesterday. I had personally seen him in the ~~xxxt~~ passed month and he had said me the same. I expect he will take delivery of the papers within this month.

Paid to-day just after writing this letter report.

H. Oraon
Manager.

Receipt.

1.	By printing and Binding works	Rs.	11,100--6-6
2.	" Sale of books	"	3,515--2-0
3.	" Advance Received	"	159--8-0
4.	" Sale of paper	"	75-15-3
5.	" Miscellaneous receipts	"	18-11-3
6.	" Interest on deposits	"	77-12-8
7.	" Loan recoverable	"	175--0-0
	Total	Rs.	14,632--7-8
	Deficit balance		5,294-13-0
		Rs.	19,926-13-0

Expenditure.

1.	To printing and & binding materials purchased	Rs.	356-13-6
2.	" Balance of books as on 1-4-40	"	1,205-11-0
3.	" Purchase of books	"	337-11-0
4.	" Advance paid for indent	"	2--2-0
5.	" Balance of papers stock as on 1-4-40	"	4,622-14-6
6.	" Papers purchased	"	3,220-13-9
7.	" Stationery	"	96-12-6
8.	" Miscellaneous expense	"	347-11-9
9.	" Postage stamps	"	386--2-0
10.	" Salary for employees	"	9,101-14-0
11.	" Press contribution for P.F.	"	210--0-0
12.	" Municipal Tax	"	22-12-6
13.	" Repairing	"	1-13-6
14.	" White Washing	"	13--9-0
	Total	Rs.	19,926-13-0

Sd/ D.M.Panna,
30-5-41
Superintendent,
G.E.L.C.Press,
Ranchi.

Sd/ M.C.Ekka,
Manager,
G.E.L.C.Press,
Ranchi
26-5-41.

250/41 9th June 1941.

The Manager ,
G.E.L.Church Press ,
Ranchi .

His letter No.1238/41 dated 7.5.1941 addressed to the Secretary,G.E.L.Church ,Ranchi,is returned to him with the following resolution of the Executive of the Church Council dated 6.6.1941 thereon :-

" ~~xxxxxx~~(Press matters).-

Item 19 (xiii) Printing the Catechism ka Barnanmala :-
Resolved that the Press authorities be requested to take Propriet -etorship of the Catechism ka Barnanmata written by Misses Diller and Smidt. " .

The Press Manager to take up the printing of the Catechism ka Barhannama .Let 2000 copies be printed as First edition . He will please report when he will be able to take up this work .

9.6.41
G. E. L. CHURCH PRESS.
RANCHI.

No. 244/41

Purulia, 7th June 1941.

Manager, G.E.L.C.Press.

I am sending you a copy of the Inspection Note made by me of the Press for your information and guidance.

I am going to Ranchi tomorrow (8.6.1941) in the afternoon, and shall remain at Ranchi for 2 days. Within this time the new Proof Reader must be appointed. You were present at the last meeting and you know that the selection of the Proof Reader was to be laid on you and myself. The question whether Theodore should or should not be taken was not finally decided and the meeting has been adjourned.

I should like to have your opinion in the matter and I shall be glad to have your nominee for the post on Manday, the 9th instant.

7.6.41

Extract from the Minutes of the 4th meeting of the Executive of the Board of Management, G.E.L.Church Properties ,Chotanagpur and Assam ,held at Ranchi on March 7,1941 . (Approved by the full Board on circulation).

* * * * * * * *

16. G.E.L.PRESS CONTRIBUTION TO THE PRESS EMPLOYEES' PROVIDENT FUND :- According to the Provident Fund Rules of the G.E.L.Church Press ,every member had to pay -/1/- one anna in the rupee of pay towards the Provident Fund and the Press had to contribute an equal amount to the fund. In 1938,when the Board of Trustees found that the Press was not making good income ,by a resolution reduced the amount of the Press contribution to the Provident Fund to half of the amount contributed by the members (Vide Item No. 18(2) of the Minutes of the meeting of the Board of Trustees held on the 29th October 1938). There has been no occasion so far for complaint on account of shortage in the earning of the Press and as it has already been decided that in case of short earning of the Press in any month ,all the employees will have to bear a proportionate cut in their pay there seems no necessity to penalise the members of the Press Provident Fund .

Resolved :- That the cut in the Press contribution to the G.E.L.Church Press Provident Fund be restored with effect from January 1941 and that the Press do contribute equal amount as the members of the Fund do .

* * * * * * * * * * * * *

Sd. D.M.Panna ,
Secretary

Sd. J.Stosch ,
Chairman .

Memo No. 242/41

Purulia ,the 6th June 1941 .

Forwarded to the Manager ,G.E.L.Church Press for information and record in his office .

Secretary, Board of Management ,
G.E.L.Church Properties .

6/6/41

Extract from the Minutes of the 1st meeting of the Executive of the Board of Management ,G.E.L.Church Properties ,Chotanagpur and Assam ,held on the 6th November 1940 at Ranchi. (Confirmed by all the members of the Board by circulation) .

* * * * * * * * * * *

6. RESULT OF THE APPEAL IN THE PRESS INCOME-TAX ASSESSMENT CASE :- Vide item No.16(G) of the ~~meeting~~ Minutes of the Board's Meeting dated 11th October 1940- The Secretary reported that by his order in Appeal Case No. 63 of 1939-40 ,the Appellate Assistant Commissioner of Income-Tax Purulia had cancelled the assessment of income-tax of Rs.197/3/- for the year 1939-40 on the G.E.L.Church Press .

Resolved :- That the Secretary be congratulated for the success in the appeal; and that in order to secure complete exemption from assessment of income-tax on the Press it be further -

Resolved :- That all incomes from the G.E.L.Church Press which is one of the institutions of the Church should go to meet the religious ,educational and philanthropic needs of the Church .

* * * * * * * * * * *

Sd. D.M.Panna ,
Secretary .

Sd. J.Stosch ,
Chairman .

Memo No. 243/41

Purulia ,the 6th June 1941 .

Forwarded to the Manager, G.E.L.Church Press for information guidance and necessary action .

D.M. Panna
Secretary, Board of Management ,G.E?.L. Church Properties ,Chotanagpur and Assam . 6.6.41

Income-Tax Appeal No.63 Of 1939-40 .

Instituted on the 12th March 1940 from the order of the income-tax Officer of Ranchi .

(1) Year of assessment - 1939-40 .
(2) Name of Appellant - G.E.L.Mission Press ,Ranchi .
(3) Income assessed- Rs.5433 .
(4) Tax demanded - Income -tax Rs.197/14/-
(5) Section under which assessment was made - 23(3)

Date of hearing - 16-9-40 .
Present for Appellant - Mr. D.M.Panna .

APPELLATE ORDER AND GROUND OF DECISION .

The appellant in this case is the Gossner Evangelical Lutheran Church Press,Ranchi, and was assessed by the Income-tax Officer on an income of Rs.5433.

2. The assessee Ab initio contends that the press belongs to the Church and as such any profit arising from it has been wrongly assessed by the Income-tax Officer . Mr. D.M.Panna ,the Honorary Superintendent, appearing before me explains that the Church is a body registered under the Societies Registration Act , 1860 and its primary object is described as printing of religious books and the Church news paper " Charbandhu" .It is urged by him that another object of the press is to make it an educational institute for training the Indian Christians as printers ,compositors and book sellers . He further adds that any profit of the press that will be earned is to go towards the Church ,educational institutions ,hospitals etc. In other words ,he claims that the income derived from the Church Press is not liable to Income-tax.

3. Section 4(3)(ia) ,which has been introduced by the Amending Act of 1939 provides that income from business carried on behalf of a religious or charitable institution is exempt if the income is applied solely to the purposes of the institution ,subject however to one of the following two specified conditions alternatively . These are (i) that the business is carried on in the course of the carrying out primary purpose of the instutution or (ii) that the work in connection with the business is mainly carried on by the beneficiaries of the institution . Though it is difficult to define the meaning of the term 'Institution ' in the modern acceptance of the word it means an organised body for promotion of public object. It is the body ,so to say, called into existence to translate the purpose as conceived into a living and active principal .The 'Church' which is defined as also an organised society is a body registered under the Societies Registration Act ,1960, with a purpose of religious teaching or worship .This is governed by a Board of trustees and has all elements of altruism .In the aims and objects of the Press started by this Society it is described to be for printing of religious books and the church'mews paper' and that any profit arising out of it is to go towards the church ,educational purposes and the hospital . It has been well settled in an United Kingdom case that a society which sells books for carrying out its object of diffusing religious literature can claim exemption from Income-tax (3 Tax case ,415). I would therefore hold that the business is carried out in the course of carrying out of a primary purpose of the institution and the appellant is entitled to the exemption claimed .But it has now to be seen how far the income earned from the press is solely applied to the purposes of the institution. The assessee ,when asked to explain this ,places before me a copy of the resolution passed by the Board and the Managing Committee to this effect .I have read them . It is resolved that out of the profits earned ,the Church Council will get Rs.500/- ,the press employees will be allowed bonus of 50 % and balance is to go to the Press reserve fund .Evidently a sum of Rs.500/- only goes to the institution (Church) in carrying out its primary purpose and this part alone can be held to be exempt and not the entire amount as he seeks to claim.

4. The Income-tax Officer examined the assessee's books of accounts and found that no stock was shown .He took Rs.3000/- as their value at the close of the year and added it to the profit

shown . The assessee claims that if the Income-tax Officer took Rs.3000/- as the value of the stock at the end ,he should have also considered those that were at the opening of the year . In support of this ,he files a statement showing the books and publications that were in his stock at the beginning .I have looked into the book of accounts . In order to arrive at a profit or loss ,the stock in a mercantile system ,that is followed by the assessees ,have to be inevitably taken into account and I agree with the Income-tax Office -r in this .But there is a good deal of force when the assessee says that the stocks at the beginning of the year should have been considered by the Income-tax Officer along with those of the closing period . A detailed list of such stock has been prepared and submitted before me . He shows that the books and publications were to the value of Rs.1602/- and the stock of paper was to a total sum of Rs.2208-11-6. These have been verified and appear to be correct. Thus the total sum claimed is Rs.3811/-. The Income-tax Officer has taken Rs.3000/- in round figures as the amount of the closing stock .This is obviously by estimate and guess .It is quite possible and by no means improbable that the value of the stock at the close of the year may even be Rs.3800/-. But the Income -tax Officer has taken by estimate Rs.3000/- only. In the circumstances I would allow Rs.3000/- as the value of the assessee's stock that is claimed .After this is taken into consideration ,the income determined will be reduced to Rs.2433. A sum of Rs.500/- will have to be allowed out of this ,as the income made over the institution (church) to be applied to the carrying out of its primary purpose . Thus the income that is left for assessment is Rs.1933. This is below assessment limit .

5. The assessment as made is hence cancelled .

Sd. D.N.Missra ,

Appellate Assistant Commissioner .

23

No.234/41

Purulia 30/5/1941 .

Manager ,G.E.L.Church Press .

The Pay bill with the withdrawal form duly signed is returned back .

I find a number of employees being sick in April 1941 . I wonder what they were suffering from .

In the Pay bill please give the designation of the employees after their names .

I find rather three strange names in the list No.39 Mangal Das Lakra with pay of Rs.3/4/- No. George Khalkho with pay of Rs.3/2/- and No. 41 Billirus Toppo with pay of Rs.3/4/- . Please let me know what job do these men do in the Press and when were they appointed .

30.5.41.

23

Purulia , the 25th May 1941 .

Dear Mr. Tiga ,

I am sending you my Inspection Note of the G.E.L.C.Press . Please study it and show it to President Stosch . I do not know whether on the 28th instant it will be possible to hold a meeting of the Executive of the Board of Management . Please consult the President .If he says that he will be able to attend the meeting ,please arrange for it at 8 A.M. on that date giving information to Mr. Soy also . The appointment of Proof Reader in the Press is a very urgent matter .We could not come to any decision at the last meeting . The matter must be disposed of at the next meeting .

I am going to Ranchi on the 27th (Tuesday) by the forenoon bus .

Yours sincerely ,

hm/15/5/41

STATEMENT OF PROVIDENT FUND ACCOUNT OF THE G.E.L.CHURCH PRESS EMPLOYEES FOR THE YEAR ENDED 31ST MARCH 1941.

S.No.	Name	Total amount of last year.	Own subscription.	Press Contribution.	Interest paid.	Total.
1.	2	3	4	5	6	7
1.	M.C.Ekka	Rs.1,224--0-8	48-12-0	24--6-0	25--4-2	1,322--6-10
2.	Manmasih Khalkho.	" 576--4-5	19--8-0	9-12-0	11-13-4	617--5--9
3.	Suleman Kujur	" 556-14-0	23--7-0	11-11-6	11--7-11	603--8--5
4.	Johan Kapi	" 512--7-6	21--4-0	10-10-0	10-11-11	555--1--6
5.	Theodore Kujur	" 487--9-7	20--8-0	10--4-0	10--1--2	528--6--9
6.	Eliazar Tiga	" 415--6-6	18--4-0	9--2-0	8--9--5	451--5-11
7.	Bhawa Minj	" 296-15-3	15--4-0	7-10-0	6--2--8	325-15-11
8.	Santosh Ekka	" 303--2-7	11--4-0	5-10-0	6--3--6	326--4--1
9.	Johan Minj	" 610-15-9	19--8-0	9-12-0	12-13--9	653--1--6
10.	Prem Ekka	" 426-15-6	17--8-0	8-12-0	8-12-11	462--0--5
11.	Soma Tirkey	" 350--2-2	13-12-0	6-14-0	7--3--4	377-15--6
12.	Nottrott Tirkey	314-12-6	11--4-0	5-10-0	6--7--6	338--2--0
13.	S.D.Kujur	" 394-10-5	22--2-0	11--1-0	8--2--9	436--0--2
14.	William Minj	" 213-14-11	12-12-0	6--6-0	4--7--7	237--8--6
15.	Elias Tiga	" 211--7-4	13--8-0	6-12-0	4--7--0	236--2--4
16.	Hanukh Tiga	" 161--9-9	11--4-0	5-10-0	3--6--6	181-14--3
17.	Kushalmay Ekka	188-14-8	11-4--0	5-10-0	3-14-10	209-11--6
18	Lucas Minj	" 153--0-5	11--4-0	5-10-0	3--3--8	173--2--1
19.	Albert Panna	" 168--4-2	19-14-0	9-15-0	3-10--9	201-11-11
20.	Jusaph Tirkey	" 105--0-10	14--8-0	7--4-0	2--5--2	129--2--0
21.	Prabhusahay Bek	105--0-10	14--8-0	7--4-0	2--5--2	129--2--0
22.	Nabin Kujur	16-10-6	12--4-0	6--2-0	0--8--4	35--8-10
23.	Matias Lakra	16-10-6	12--4-0	6--2-0	0--8--4	35--8-10
24.	Premchand Minj	16-10-6	12--4-0	6--2-0	0--8--4	35--8-10
	Total	Rs.7,827--9-3	407-15-0	203-15-6	163--4--0	8,602-11-9

Manager,
G. E. L. C. PRESS
RANCHI.

12/5.

5/5/41.

~~STATEMENT~~

PROFIT AND LOSS ACCOUNT OF THE G.E.L.CHURCH PRESS PROVIDENT FUND FOR THE YEAR ENDED 31ST MARCH 1941.

Loss.		Profit.	
To subscribers payable	Rs.8,602-11-9	(1) Loans with interest due as per list given below ...	Rs.1,597-9--0
		(2) Cash in hand "	0-3--0
		(3) Deposit with P. O.Savings Bank "	7,031-7--5
Net profit	Rs. 26--7-8		
Total	Rs.8,629--3-5	Total	Rs. 8,629--3-5

List of loans due as on 31-3-41.

1.	Santosh Ekka	Rs. 83--7-0
2.	M.C.Ekka ...	" 392--0-6
3.	Kushalmay Ekka	" 40--3-3
4.	Elias Tiga	" 54--4-06
5.	Soma Tirkey ...	" 138-11-6
6.	Eliazar Tiga ...	" 107--9-0
7.	Albert Panna ..	" 88--7-3
8.	Prem Ekka	" 50--8-3
9.	Lucas Minj	" 78--6-6
10.	Nottrott Tirkey	" 35--3-0
11.	Theodore Kujur	" 34--2-9
12.	Bhawa Minj	" 20--1-9
13.	Jusaph Tirkey	" 60--5-0
14.	William Minj	" 53--4-6
15.	Suleman Kujur ...	" 125-10-6
16.	Hanukh Tiga	" 74--6-3
17.	Johan Kani	" 110--9-3
18.	Johan Minj ...	" 50--4-3
	Total	Rs.1,597--9-0

Manager,
G. E. L. C. PRESS
RANCHI.
12/5

5/5/41.

M-5-41

To

The Superintendent,
G. E. L. Church Press, Ranchi.

मान्यवर महाशय,

मैं आप के पास 25. 4. 48 को मारफत मनेजर के जरिये एक दरख्वास्त पेश किया था और उसके उत्तर में मुझे यह मिला कि जो मेरे सोच के विपरित हुआ। मैं इसलिये दीनता पूर्वक अर्ज निवेदन करते हैं कि मेरी दरख्वास्त पर कुछ विचार कर मेरे योग्यता अनुसार मेरी तलब को वृद्धि का हुकुम फरमाई जाय।

मैं कम्पोजिटर का काम प्रायः १० वर्ष पहिले से करते आ रहा हूं और मैं प्रेस के कामों को अच्छी तरह से जानता हूं (अर्थात बुकवर्क, जोबवर्क इत्यादि) अब मुझ को वह काम दिया गया जो पहले ही से उस अंग्रेजी काम के लिये कम्पोजिटर खास कर रखा गया है (Man in India) और उसके लिये पहले ही से वेतन सुरु ये देने का ठहरा कर रखा गया। मैं अभी Man in India को करने में सफलता प्राप्त की है। आप मेरे काम को देख कर जैसा उचित समझते हैं हुकुम फरमाईये।

इस सहानुभुति और उदारता के लिये आप को धन्य मानूंगा।

अइन्दे हुजुर आप मालिक हैं।

आप का आज्ञाकारी सेवक
मूसाक तिर्की,
बाबूलाईन, रांची।

ता० 14. 5. 48

1. Every Compositor is bound to do any work that may be given him.
2. There has been fixed a scale of pay for the Compositor and that must be adhered to.
3. I have explained to the petitioner the

situation of the Press and the terms on which the workers are to work.

The petition is rejected. File.

Superintendent
14.5.41

True Copy.

Supdt. मुझे बेर २ बोला है कि एक आदमी हमेशा किसी एक विशेष काय को हमेशा करता न रहे। सबों को पारी २ हरएक प्रकार का काम को करना होगा। पहिले ही से मैं भी यही विचारा था और हेड मैन को ऐसा ही करते रहने को बोला था और ऐसा ही किया भी गया। और आइन्दे भी किया जायगा। इसलिये दरख्वास्त को Supdt. के निकट भेजना जरूरत नहीं है क्योंकि स्केल मोताबिक तलप की वृद्धि दिई जाती है।

Sd/ M. C.
10/5.

Forwarded to B/. Joseph Tirkey for information of his application d/ 25.4.41.

S. D. Kujur
14.5.41.

Application for a monthly allowance of Rs.3/- per month for the year 1941. The applicants are receiving this allowance for the whole year. The applicants are now getting Rs.10-12/- monthly salary.

सुपरिन्टेण्डेण्ट, जी० ई० एल० चर्च प्रेस्स रांची

के निकट निवेदन - ।

द्वारा मैनेजर, जी० ई० एल० चर्च प्रेस्स रांची ।

ता० 22-8-89

माननीय महाशय,

हम चुनवाईडीह डिपार्टमेण्ट के दीन-कर्मचारीगण अपनी इच्छा को आवश्यकता प्रकट करते हुवे यह अर्जी करना चाहते हैं :—

कि इस साल चावल दाल को हर चीज का दर बढ़ गया है, और इस प्रकार महंगी के कारण हम लोगों को अपने घर का प्रतिपालन करना बहुत कठिन हो गया है। यह महंगी दिन-ब-दिन बढ़ती ही चली जा रही है। इसी को देखते हुवे, और अपनी तलब तनख्वाह को नज़र में रखते हुवे हमें मालूम हो गया है कि यदि हमें साविक तलबा 1941 ई० का कलावे भी न दिया जाय तो आगे हमारी हालत बहुत ही बुरी हो जायगी।

इस कारण हम दीन कर्मचारियों की ओर से अर्जी है कि हमारे लिये कम से कम इस साल 3) रु० तीन रुपैया कलावेंस मंजूर कर देते तो, हम भी इस कठिन दुरव के समय अपने बाल-बच्चों के साथ इस बढ़ती हुवी गरीबी का मुकाबला कर सकते।

हमें आशा है कि आप हमारी इस दुःखभरी पुकार पर नजर-ध्यान देंगे, और उपरोक्त रुपैये की बाबत अपनी मंजूरी फरमायेंगे। आप की इस उपकार कार्य के लिये हम चिरवाधित हैं।

आप के आज्ञाधीन कर्मचारीगण।

1 Johannes Xappo
2 Theodore Xappo
3 Santosh Minz
4 Mangal Das Bhuktmuan
5 Rangayan Ekka
6 Mangal Das Tiga

Manager
From the needy
the applicants
Dear Sir
that the petitioners
pray for Rs.3/- per
month for the
1941. I request
petition
that they request
for Rs3/- only for the
year 1941. Let me
know what is
real object.
24.4.89

Scale of Daftaries :— 10 — 1/3 — 16 — 1/1 — 20.

Increment of Johannes Topno is due from 1st April 1941. ✓

do. Santosh Minj do 1st April 1942.

do. Theodore Toppo do. 1st April 1942.

do. Mangal das Bhutkar do 1st April 1943.

do. Ranjan Ekka do. 1st April 1942.

do. Mangal das Tiga do 1st January 1943.

25/4/41.

23

Purulia, 17th May 1941 .

The Manager, G.E.L.Church Press,

Ranchi .

Herewith a cheque for Rs.8/8/- Rupees eight and annas eight only in payment of your Bill No. 5 dated 14.5.1941 for -

	Rs.A.P.
1000 letter heading with paper	5.11.0
1000 Blank sheets for duplicate.	2 .13.0
Rs.	8. 8 .0

Encl:-
One cheque No. 43797
dated 17.5.1941 on
C.N.Bank, Ranchi .

Secretary, Board of Management
G. E. L. Church Properties
Chotanagpur & Assam.

9.5.41

CHURCH
G. E. L. MISSION PRESS,

23

RANCHI.

Ref: No 1239/41. Date 8 - 5 - 1941.

To

The Superintendent,
G.E.L.Church Press, Ranchi.

Dear Sir,

In reply to letter dated 6-5-41, I am to state that your letter No.200/41 dated 2-5-41 probably reached here on Saturday the 3rd when our office closed at 11 a.m. and was dropped in the letter box. The next day was Sunday. On Monday the 5th inst. the letter was brought to me at 9 a.m. and I got opportunity to open it at 11 a.m. by the time meeting would be disbursed. Hence I could not attend the meeting.

Received the cheque No.48085 dated 6-5-41 for Rs.99/14/- only.

Yours faithfully,

Manager.

23

G. E. L. CHURCH MISSION PRESS,

RANCHI.

Ref: No 1119/41. Date 21 - 3 - 1941.

To

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

I am to report that Md. Iltaf ~~Khan~~ Hussain, the arrear Bill Collector of this Press has not seen me for about a month. He was told to meet every day or in two days but he did not. I think he is not taking interest to collect the bills.

Yours faithfully,

H. C. Mella
Manager.

23

(Retd.)

134/41 .

Purulia ,
March 27,1941.

The Manager ,
The G.E.L.Church Press,
Ranchi .

Dear Manager ,

At their last meeting held on 7.3.1941 , the Executive of the Board of Management decided to restore the cut in the Press contribution to the Press Provident Fund with effect from January 1941 .

So please draw the Press contribution at the same rate as the Member's contribution from January 1941 . For March 1941 draw the Press contribution at the full rate and for January and February 1941 , draw the arrears at half the rate .

Yours sincerely ,

D. C. Pauri

29.III.41.

CHURCH MISSIONARY SOCIETY

G. E. L. MISSION PRESS

PRINTERS IN ENGLISH, HINDI & BENGALI.

RANCHI.

Estd 1845.

PUBLISHERS, BOOK-BINDERS & STATIONERS.

No. 1105/41.

Dated the 15th March, 1941.

To

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

Received the cheque No.117469 dated 13-3-41 for Rs.50/- only.

Sent on 17.3.41.

While you were at Ranchi we sent through Nabin Kujur one cover to issue one cheque for Bible Society, Calcutta and a withdrawal form for Rs.400/- which are not returned to us.

17.3.41

The printing of Munda Nawa Bhajan Book; I can not say the time in which it will be completed as it is stopped now and then when other urgent works from the public are received. At present I have been getting some works from the Contractor of War prisioners Camp Ramgarh as well as from the Regiment Camp, Ranchi. The more camps at Ramgarh are increasing the more works are expected which when received are to be done quickly leaving aside all other works. Therefore, the time of completion of M.N.Bhajan book is can not be specified. One fifth of the work on the book has been done and about six moths more will take to complete if the work is continued regularly.

In the Daftary Department there are much pending works. So I am engaging two boys temporarily on daily wages till the preasure of work is heavy.

Yours faithfully,

Manager.

No.110/41 .

To,

Mr. M.C.Ekka ,
Manager , G.E.L.Church Press ,
Ranchi .

Purulia ,the 15th March 1941 .

Dear Manager ,

I am sending you a cheque for Rs.78/12/- in favour of the B& B Bible Society, Calcutta and Withdrawal form No.229 for Rs.40 as per your requisition dated 7.2.1941 .

Through the mislaying of the requisition I could not send them ,otherwise they could have been sent to you on the 11th instant when I returned back from Ranchi .

I have no cheque forms left with me,so obtain them as per my letter No. 105 dated 13.3.41 to the Manager ,C.N.Banking Association ,Ranchi , and send them to me .

Yours truly ,

23

No. 105/41

To,

The Manager ,
The Chotanagpur Banking Association Ltd.,
Ranchi .

Purulia, the 13th March 1941 .

Dear Sir ,

With the issue of Cheque No. 117469 for Rs.50/- to-day ,I have left with me only one cheque form ,bearing No. 117470 . So I shall be thankful to you to receive a book of 25 cheque forms for use in connection with A/C 15A/159 , G.E.L.Mission Press ,Ranchi . Let the book be given to the Manager of the Press and he will send it over to me .

Yours faithfully ,

S. Murmu

SUPERINTENDENT 13/3/41.
G. E. L. CHURCH PRESS,
RANCHI.

23

No.104/41 .

To,

The Manager ,
G.E.L.Church Press,
Ranchi .

Purulia, the 13th March 1941 .

Dear Manager ,

As per your requisition I am sending you Cheque No. 117469 for Rs.50/- only the payee being Mr. Elias Purti .

Will you please let me know how long more it will take to print the Nawa Munda Bhajan ?

Yours truly ,

SUPERINTENDENT
G. E. L. CHURCH PRESS
RANCHI
14/3/41

P.S. There is now left with me only one cheque form , bearing No. 117470 , to be issued .So please obtain a book of 25 Cheques from the Bank and send it to me .

24

G. E. L. MISSION PRESS,

RANCHI.

Ref: No 1067/41. Date 20 - 2 - 1941.

To

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

Reference to the 2nd para of your letter No.62/41 dated 8-2-41. When the letter was received Maulvie Iltaf Hossain, the arrear Bill Collector was busy with his own work and did not meet me. Up to this time he has collected Rs.12/12/- only and trying to realize the arrears. Some of the customers have promissed to pay him by monthly instalments.

Yours faithfully,

Manager.

25

G. E. L. CHURCH
PRESIDENT
RANCHI.

Ranchi
17-1-41

Dear Mr Panna

Your No 29 14-1-41

It is not the question of two booklets, but of one. The story of Tobias is only part of or appendix to Lutheran Catechism ka varnan mala. The matter has been placed before the Executive of the C.C. All were agreed that this collection of stories would be useful for teachers as well as for Prachaaraks and Padris when they have to teach Catechism.

The Collection has been made very carefully by Misses Döller and Schmidt

The wish of the C.C. is that the booklet should be the own of the Press, the expenses of paper, printing etc should be made from the Press fund and the income should go to that same fund

We therefore ask you to give the consent of the Superintendent of the Press

Yours sincerely

J Stosch

23

No. 93/41 .

MR. M.C.Ekka ,
G.E. L .Church Press ,
Ranchi .

Purulia,27/2/1941 .

Dear Mr. Ekka ,

I am going to call a meeting of the Executive on the 4th March . If the Exec. will approve ,the Press employees will be getting the Press contribution towards the P.F. at the full rate as before 1939 ,and then you will be able to draw the contributions for January and February 1941 in March . The Press has got already Rs.50/- as interest on the Fixed Deposit from the C.C.C.C. Bank ,Ranchi ,and this amount will cover the Press contribution at the old rate for two months .

Yours sincerely ,

No. 71/41 Purulia, 13th Feb. 1941 .

Manager , Gossner Press, Ranchi .

Your No. 1030 /41 dated 10.2.1941 .

The appointment of Stiphan Lakra of Pathalkuduwa as Machine coolie with effect from the 10th February 1941 is approved .

The Press receipt for Rs.13/10/- is received with thanks .

Please pay the Municipal dues from the Press for the 3rd and 4th quarters to the Board of Management . The payment may be made to Mr. Naiman Toppo , Asst. Manager or to me .

SUPERINTENDENT, 13.2.41
G. E. L. CHURCH PRESS,
RANCHI.

CHURCH 23

G. E. L. MISSION PRESS,

RANCHI.

Ref: No 1030/41 *Date* 10 - 2 - 1941.

To

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

We(Rev.Stosch, Rev.Tiga and I) have discussed and appointed Stiphan Lakra of Pathalkudwa, Ranchi in the post of machine cooly on Rs.10/-p.m. for three months as temporary, after that if the work found to be satisfactory, he will be confirmed He is a mechanic man worked previously in the flour mills. His condition ~~was~~ very bad being unemployed. Joined into the work from this day.

Reference your No.62/41 dated 8-2-41, the closing year of the Gossner Press Provident Fund is the 31st March. At the end of the year interest is calculated and added in the account of every subscribers of the fund. And a annual statement is prepared and pasted on the sign board.

Receipt for Rs.13/10/- paid by cheque No.2303 d/ 8-2-41 is sent herewith.

Yours faithfully,

Manager.

Requisition for one cheque of Rs. 25/- only is enclosed.

23

No 54/41 D 4.2.41.

To,

Manager ,
G.E.L.Church Press ,
Ranchi .

The following two cheques with the bills in original are sent to you .Please acknowledg receipt .

1. Cheque No. 117466 dated 3.2.1941 for Rs.18/-
2. Cheque No. 117467 dated 3.2.1941 for Rs.61/8/-

The cheques are sent per Babu Hari Charan Sahu who has come to Purulia on private business .

Superintendent ,G.E.L.
Church Press ,Ranchi .
4-2-1941

Purulia,
The 4th Feb.1941 .

No. 58/41 & 4.2.41

The Manager ,
G.E.L.Church Press ,
Ranchi .

Purulia ,
The 4th February 1941

I am sending you a cheque for Rs.5/15/- in payment of the bill for printing Draft Agreement in Hindi and the Powers of the Board of Management in English .

The bill for the printing of Account books was made over to Munshi Daud Toppo to have the amount of the bill adjusted against the amount due from the Press on account of the Municipal taxes . I do not know the exact amount of the bill otherwise I would have paid it by cheque . Please let me know the amount of the bill and I shall send another cheque for the same . The Press should pay the Municipal taxes for the 3rd and 4th quarters separately .

Manager , G.E.L. Church
Property

No 52/41 dt — 3.2.1941

The Manager ,
G.E.L.Church Press ,
Ranchi .

Your Bill No. 2525 dated 23.1.1941 for Rs.5/15/- .

Ref- Order No. 59/41 dated 20.1.1941 .

Job Work done .1. Agreement Printing in Hindi with paper 150 copies.

2. Power of the Board in English with paper 150 Do.

The Bill in question is being paid by Cheque No. 43791 dated 3.2.1941 .

Acknowledgment and receipt requested .

Manager , Board of Management ,
G.E.L.Church Properties .
3.2.41.

23

Extract from the Minutes of the 1st Meeting of the Executive of the Board of Management, G.E.L.Church Properties, Chotanagpur and Assam held on the 6th November 1940 at Ranchi.:-

Item No.6.- " Result of the Appeal in the Press Income-tax, Assessment case Vide Item No. 16(G) of the meetin of Board's Meeting dated 11th October 1940-- The Secretary reported that by his order in Appeal Case No.63 of 1939-40 the Appellate Assistant Commissioner of Income-tax Purulia had cancelled the assessment of income-tax of Rs 197/3/- for the year 1939-40 on the G.E.L.Church Press-

Resolved---- That the Secretary be congratulated for the success in the appeal; and that in order to secur complete exemption from assessment of income-tax on the Press it be further---

Resolved--- That all incomes from the G.E.L.Church Press which is one of the instutions of the Church should go to meet the religious, educational and philan--thropic needs of the Church. "

Memo No. 18/41

Purulia, the 9th January 1941.

Copy forwarded to the Manager .G.E.L.Church Press, Ranchi, for information and guidance.

Secretary, Board of Management,
G.E.L.Church Properties, Chota
Nagpur and Assam.

9.1.41

Extract from the Minutes of the Board of Management of Properties of the G.E.L.Church in Chotanagpur and Assam, meeting held on 11.10.1940 at Ranchi.:-

No.16 " Matters relating to the Press:-

(a) Name of the Press:- Resolved-- that, as recommended by the Church Council, the name of the Press be " G.E.L.Church Press, Ranchi, (Gossner Evangelical Lutheran Church Press, Ranchi).

(b) The Secretary of the Board and his relation to the Press:- Resolved-- that the Secretary be in direct charge of the Press and that he be designated as Superintendent of the Press instead of the Secretary as heretofore.

(c) Statement of the Press sent by the Manager to the National Christian Council (Vide Appendix C). -- NOTED.

(d) Petition of the Press Staff for War Allowance, Bonus etc:- Resolved-- that the petition be disallowed and that the employees of the Press be given their increments in their pay according to the Rules of the Press and that, if it ever becomes necessary to effect a cut in the pay of the employees owing to falling off of income from the Press, all the employees of the Press bear the loss by a proportionate cut in their pay.

(e) Grant of bonus to late Headman Junas Tirkey:- Resolved--- that Babu Junas Tirkey, the late Headman of the Press, who had been discharged from the Press owing to his age according to the Rules of the Press, be given a bonus of three months' pay which is also in accordance with the Rules of the Press.

(f) Local Press Management for the Proper Working of the Press: Resolved--- That a Press Advisory Committee of the following members be formed:- 1.Mr. D.M.Panna, Superintendent,
2.Mr. M.C.Ekka, Manager,
3.Two members to be appointed by the Church Council.

Rev. J. Hinch and Rev. J. D. T. Tigga have been appointed by Church Council.

(g) Assessment of Income-tax on the Press.-

The Secretary reported that the Income-tax Department had assessed income-tax on the Press for the first time in the year 1939-40 and that an appeal had been filed against the assessment, which appeal was pending at present before the

[illegible] -Noted

23

MANAGEMENT
XXXXXXXXXX

CHOTANAGPUR & ASSAM.
XXXXXXXXX

(Retd.) .

38/41 .

Purulia ,
16th Jan.1941 .

Rev. J.Stosch ,
President , G.E.L.Church ,
Ranchi .

Dear Sir ,

Thanks for your letter of yesterday regarding the printing of the booklet ,Lutheran Catechism ka Varnanmala, from the funds of the G.E.L.Church Press . I have asked the Manager of the Press to let me have an estimate of the probable cost of the printing . On his giving it ,necessary action will be taken .

In October last when Dr. R.B.Manikam had come to Ranchi for the 1st meeting of the Board of Management he had told the Secretary of the Church Council that he had certain funds at his disposal for the printing of religious literature and that on an application being made by the Church Council he might allot certain funds for printing of religious literature by the Church Council . If no application for assistance from the N.C.C. has been made ,I would request the Church Council to make one immediately .

Yours sincerely ,

18/1/41

29/41 14/1/41

(Retd) Purulia.

Rev. J.Stosch,
President,
G.E.L.Church,
R a n c h i.

Dear Sir,

The Manager of the G.E.L.Church Press writing on 7/1/41 reports:-

" I beg to bring your notice that the Rev.J.Stosch has given me the Mss of two booklets to ~~bring~~ Bruch (1) Lutheran Catechism ka Vammala (2) Story of Tobias and asked me to start the work soon. But kram before the works are taken up I deem it necessary to inform and get your permission of printing the booklets and to stock them in the Book shop for sale.

Further,it should be arranged that ~~as~~ no booklets or books of said above nature is sent to Press unless sanction is previously ob--tained from the Superintendent of the Press".

I do not know if the above mentioned two booklets are going to be printed at the cost of the Press itself or you are going to pay the printing charges. In the latter case no sanction of the Superinten--dent is necessary as the Press will get the cost of printing in cash . But in the former case the sanction of the Superintendent is necessary. As a general rule if there be good chance for the sale of a booklet or book,then only the Superintendent will sanction the printing thereof. The Press is not in a position to print booklets and books though they may be very useful, and stock them in the book-shop for sale when

23

G. E. L. ~~MISSION~~ CHURCH PRESS,

RANCHI.

Ref: No 796 Date 4 - 12 - 1940.

To

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

The post of Reader is to be vacant from the 1st January 1941. And to fill up the gap applications should be called soon. But before notice is circulated, I should like to have a talk with you if you are coming to Ranchi in a few days. I want to decide between us what kind of man to be taken as reader.

Yours faithfully,

Manager.

The cq for Rs. 50/- only received on 7-12-40

No 397

23

Manager ,G.E.L.Church Press ,

Ranchi .

Mr. P.D.Kandulna , Secretary of the G.E.L.Church , 27, Hume Pipe Road, Jamshedpur , has written to me for my sanction to permit the G.E.L.Church Press,Ranchi , to supply him with the religious books published by the Press ,as the Jamshedpur Parish will require,for stock and sale at Jamshedpur . He is ready to deposit security money .

I have written to him that on receipt of Rs.50/- as Security money from him ,the Press will supply him with religious books as per his requirements and the sale proceeds must be sent by him to the Press promptly either fortnightly or monthly . So if you get security money of Rs.50/- from him ,you should supply him with books as per list sent by him to you . You should take care that the Press does not supply him with books worth more than 50 p.c. of above the security money . It will be better that books are sent to him just worth the value of the security ,and that on receipt of sale proceeds more books are sent .In no case books worth above 50 p.c. of the security money should be sent .

Superintendent ,G.E.L.
Church Press .

18/7/40.

23

No. 380/40 November 29,1940 .

Manager ,
G.E.L.Church Press ,
Ranchi .

I am returning herewith your requisition for a cheque of Rs,50/- to be paid to Mr.Elias Purti as loan . Please acknowledge receipt of the same .

Please let me have the old list of unrealized pending press bills . I should like to se if any realisation has been made and how much of the same .

Superintendent .
29.11.40

23

The Gossner Evangelical Lutheran Church in Chotanagpur & Assam.

Mission Estd. 1845—Autonomous 1919
Registered under Societies Registration Act XXI of 1860 on July 30, 1921.

Officers and members of the Executive,

1. *President* : Rev. J. Stosch,
2. *Treasurer* : Mr. N. Soy,
3. *Secretary* : Rev. J. J. P. Tiga,
4. Mr. Th. Surin,
5. Mr. A. L. Tirkey,

Other members of the Church Council.

6. Rev. S. Bage,
7. Mr. C. D. Ekka,
8. Rev. L. Jojowar,
9. Rev. S. Kula,
10. ,, W. Radsick,
11. Mr. P. Soy,
12. ,, D. Tirkey,

G. E. L. COMPOUND,
RANCHI. (BIHAR) INDIA.

No. 2052-53/40 *Dated the* 21. 11. 0 ...194 .

The undermentioned document is forwarded to D.M.Panna Esqr. Secretary, Board of Management of the Properties of the G.E.L.Church in Chotanagpur and Assam for information .

Secretary. 21/11

Extarct from the Minutes of the meeting of the Executive of the Church Council held on the 20th. Nov.'40 in the President's bunagolw.

" Item 5. G.E.L.Church Press : Press Advisory Committee.-

Resolved That the President and the Secretary of the Church be members of the Press Advisory Committee ".

.....

Memo No.2053/40
Dated, Ranchi the 21st. Nov, 1940.

Copy forwarded to the Manager, G.E.L.Church,Press for information.

Secretary. 21/11

14.11.40

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CHURCH

G. E. L. MISSION PRESS

RANCHI.

Estd. 1845.

PRINTERS IN ENGLISH, HINDI & BENGALI.

PUBLISHERS, BOOK-BINDERS & STATIONERS.

No-738.

Dated the 13th November 1940.

To

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

Reference your letter No.342 dated 10-11-40. In the middle of August 1940 when some Dharam Durang books were supplied to the S.P.G.Book-shop, I requested the In-charge to pay an advance. He then paid one quarter of the total bill. By this day nearly half out of 4000 copies as ordered have been supplied and the rest are remained unbound. I tried and ordered the daftaries to finish it up quickly, but they are fully engaged with other works and there is no spare hand to do. For this how I can request the 2nd time to pay when the order is not fully complied.

Regarding the Assessment for the year 1940 to 41, you wrote in the letter dated 21-10-40 to consult with a lawyer. I went to a lawyer and he suggested me to return the demand notice which was of without date and to ask to issue a fresh demand notice . If the Income-tax Officer issued a fresh one then there will be a chance of appeal.

I did according to the suggestion given but no reply has been received. Therefore, please wait till the reply is received from the Income-tax Officer.

Yours faithfully,

Manager.

Bill No. 2303

To Mr. D. M. Panna, Sec. & Manager,
G. E. L. Church Properties, Ranchi. Dr. to

The G. E. L. Mission Press,

RANCHI, B. N. Ry.

Printers and Book-binders.

Printing done in English, Bengali, Mundari and Uraon. Book-binding done in any style in Cloth. Leather, &c.

Established 1882.

Rates Moderate. **Terms:—Cash** *Trial solicited.*

N. B.—*If Bills not paid within one month from date of issue, interest will be charged at the rate of 12½% per annum till realization.*

Date of order.	No. of Copies, &c.	Particulars.	Rs.	As.	P.
		P.t.g.			
23 8/40.	1	Ledger book of 400 pp.	9	6	"
	2	do of 200 pp. each including			
		binding and paper			
	51	Additions in Indenture form			
		with paper	4	4	"
		TOTAL Rs...	13	10	"

E. & O. E.

Rs. 13-10-0

Date 21-10-1940.

Order No. 683/40.

Manager.

Note :—Any discrepancy is the bill be reported within 8 days on receipt of the bill.

23

MANAGEMENT

BOARD OF TRUSTEES OF THE G. E. L. CHURCH PROPERTY, RANCHI.

SUCCESSORS TO

THE MISSION TRUST OF NORTHERN INDIA

Administrating the former G. E. L. Mission Properties

(Incorporated under Act IX of 1921)

Honorary Secretary & Manager :-
D. M. PANNA, ESQR , B. A.,
Deputy Magistrate & Deputy Collector (Retd.)
PURULIA .

Ref. No. 2. 341/40

Dated 10. 11.1940 .

The Manager ,
The G.E.L.C.Press ,
Ranchi .

Dear Manager ,

I am returning herewith the Withdrawal form No. 229 for Rs.337/6/- duly signed . After this withdrawal there will be small balance left in the C.C.C.C. Bank . I hope the S.P.G.Book shop will pay off the balance of Bill No. 2145 dated 17.8.40 within this month in time for making the Establishment bill in time .

Please apply for refund of the income-tax money Rs.197/14/ -for the year 1939-40 that has been paid by you ,now since the assessment has been cancelled . I want to make an application of review for cancelling the assessment of Rs.133/11/- for 1940-41 to the Commissioner of Income Tax, Bihar . I am informed that this assessment will also be cancelled . Please send me all the assessment papers that you have with you regarding the second assessment . I shall try my best .

Your Bill No. 2303 dated 25.10.1940 for Rs.13/10/- Please adjust this amount against the Municipal taxes payable by the Press .

Yours sincerely ,

23

MANAGEMENT
XXXXXXXXXX

(Retd.)
Purulia .

328/40

31st Oct. 1940

Babu Junas Tirkey ,
G.E.L.Church ,
New Garden ,Club Road,
Ranchi .

Babu Junas Tirkey ko mera Yisusahay .

Iske jariye se ap ko khabar diya jata hai ki 11 win Oct.40 ki Board ki meeting men yah phaishla huwa ki ap ko tin mahine ka talap jo as Press men pate the discharge ke samay so bonus ke taur par ap ko diya jawe .

Manager ,G.E.L.Church Press ,Ranchi ke jariye se ap ko yah bonus ka rupaiya diya jayga .So ap whan Press Manager ke pas darkhast dijiye ki manjuri kiya huwa bonus ka paisa ap ko mile .

Secretary ,Board of Management
Gossner Church Estate .

23/

THE FEDERATION OF EVANGELICAL LUTHERAN CHURCHES IN INDIA

War Emergency Committee

GUNTUR

October 31, 1940.

D. M. Panna, Esq., B.A.,
Purulia.

Dear Mr Panna,

Many thanks for your letter No. 317/40 of the 24th instant with enclosure. This has already been acknowledged, but I have not had time to reply to it. I write now to say that I am very much pleased that you have succeeded in the Appeal Case concerning incometax assessed on the GEL Church Press, Ranchi. I heartily congratulate you on securing this favourable and very important decision. We also may have some trouble in regard to incometax on our Press here at Guntur. If so, this decision will furnish us with some valuable points.

I note that you must pass a resolution in order to satisfy the Incometax Department and secure 'complete exemption' so that a bonus may be paid to the Press employees, if the income be a large one.

Mr Tiga has sent to me the minutes of our recent Board of Management meeting. As soon as I can find time, I will read them over and return them to him with whatever corrections I feel are necessary.

With kind regards, I am,

Yours sincerely,

J. Gunaday

ic/va

23

321/40

Forwarded to the Mager, G.E.L. Church Press," Ranchi for information and necessary action.

Suptdt. 25/10/40
G.E.L. Church Press, Ranchi.

Extract from the Minutes of the Board of Management of Properties of the G.E.L. Church in Chotanagpur and Assam Meeting held on Friday, October 11th, 1940 at 11 A.M. in the President's bungalow, G.E.L. Church Compound, Ranchi.

" Matters relating to the G.E.L.M. Press, Ranchi :-

(a) The name of the Press :

RESOLVED That as recommended by the Church Council the name of the Press be " G.E.L.C. Press, Ranchi (Gossner Evangelical Lutheran Church Press, Ranchi).

(b) Secretary of the Board and his relation to the Press:-

RESOLVED That Mr. Panna be in direct charge of the Press and that he be designated as Superintendent of the Press instead of Secretary as here-to-for.

(c) Statement on the Press sent by the Manager to the National Christian Council (Vide Appendix A):-

Noted.

(d) Petition of the Press Staff for War allowance , bonus etc

RESOLVED That the petition be disallowed and,

That the employees of the Press be given their increments in their pay according to the Rules of the Press and that if it be ever necessary to effect a cut in the pay of the employees owing to falling off of income from the Press, all the employees of the Press should bear the loss by a proportionate cut in their pay.

(e) Grant of bonus to late Headman Yunas Tirkey :

RESOLVED That Babu Yunas Tirkey, the late Headman of the Press, who had been discharged from the Press owing to his age according to the Rules of the Press, be given a bonus of three months' salary which is also in accordance with the Rules of the Press.

(f) Local Press Management for the proper working of the Press :-

RESOLVED That a Press Advisory Committee of the following members be formed :

1. Mr. D.M. Panna , Superintendent,

2. Mr. M.C.Ekka, Manager,

3 & 4 . Two members to be appointed by the Church Council.

(g) Assessment of Income-tax on the Press :-

The Secretary reported that the Income Tax Dept. had assessed Income tax on the Press for the first time in the year 1939-1940 and that an appeal had been filed against the assessment which was pending at present before the Appellate Assisstant Commissioner of Income Tax, Purulia.

Noted.

.....

(h) Settlement of Marcha Bandh for 25 years with one Mr. Joshua Bodra of Kamdara .

Heard from the Secretary of the Church Council that the Church Council has agreed to lease out the Marcha Bandh to Mr. Joshua Bodra of Kamdara for a term of 25 years at the following rates :

1st to 5th.year	@	Ra 10/-	per	annum
6th. to 10th year	@	" 15/-	"	"
11th to 15th "	@	" 40/-	"	"
16th. to 20th "	@	" 50/-	"	"
21st. to 25th. "	@	" 100/-	"	"

RESOLVED That the Bandh be leased out at the rates mentioned above to the said Mr. Joshua Bodra for rearing fish .

Copy forwarded to Mr. M.C.Ekka, Manager, G.E.L.C. Press for information and necessary action.

Superintendent,

G.E.L.Church Press, Ranchi.

BOARD OF TRUSTEES OF THE G. E. L. CHURCH PROPERTY, RANCHI.

SUCCESSORS TO

THE MISSION TRUST OF NORTHERN INDIA

Administrating the former G. E. L. Mission Properties

(Incorporated under Act IX of 1921)

23

Honorary Secretary & Manager :-

D. M. PANNA, ESQR , B. A.,

Deputy Magistrate & Deputy Collector (Retd.)

Purulia .

Ref. No. 317/40 ***Dated*** 24th Oct. 1940.

Dr. I. Cannaday ,
U.L.C.Mission,
Guntur ,S.India .

Dear Sir ,

At our Board's meeting at Ranchi on the 11th instant I had reported that an appeal had been filed against the assessment of Income-tax on the G.E.L.Church Press ,Ranchi .for the year 1939-40. The Press had not been assessed to Income-tax ever before . I am glad to let you know that the assessment has been cancelled and the Press will get a refund of the amout that had to be paid before any appeal could be filed . It amounts to Rs.197/- and odd annas . I am sending you copy of the Appellate Court's orders for your perusal . In order to get complete exemption ,we shall have to pass a resolution for the income of the Press to go the Church ,and the latter may pay bonus to the Press employees if the income be a large one .

Yours sincerely ,

D. M. Panna

24.10.40 .

No.314/40

From,

D.M.Panna, Esqr., B.A.,
Superintendent of the G.E.L.Church Press , Ranchi .
Doctor Danga, Purulia .

To ,

The Head Clerk ,

Assistant Coomissioner of Income Tax 's (appellate) Office ,

Purulia .

Purulia, the 21st October 1940 .

Dear Sir ,

There was an appeal filed by the G.E.L.M.Press ,Ranchi , against the assessment of Income tax for the year 1939-40 ,the last date of hearing of which was the 16th September 1940 .

May I request you to let me know if the Assistant Commissioner of Income Tax (Appellate) has passed any orders in the case and if so with what result ? May I get a copy of the order ?

Yours truly ,

D. M. Panna
21.10.40

Secretary.

Please issue two cheques :-

(1) To Jawala Dutt for Rs.65/3/3

(2) " Mr.E.Purti for Rs.50/-.

C.N. Bank balance as on

17-10-40 .... Rs.191/10/4.

19/10.

Secretary, G. E. L. Mission Press,
Ranchi. 21.10.40

True copy.

Purulia 19-8-40.

Babu Elias Purti ko Yisusahay.

Ap ka khat Sukh Das Babu ke hath se mila. Jaun sarat par ap nawa Bhajan pustak chhapwane chahte hain usko Press Manager manjur karenge ki nahin main nahin kah sakta hun. Uske likhne se malum hua tha ki kitab ko chhapwane men ek barash lagega.

Main nahin samajhta hun ki Press abhi shuru hi men Rs.200/- de sakegi aur usko chhapne ke bill men shamil karegi. So Press Manager ke sath men batchit kariye kadachit Press is sharat par chhapne ki manjur kar sakti hai (1) Chhapne ke kharach par ap ko shud dene pare jab tak bikri ke paise se wah kharach wasul na howe.(2) Sab pustaken Press men rahen aur jab tak chhapne ka kharach mul aur sud samet aday nahin hua hai tab tak ap ko kuchh na mile. Aur (3) jab chhapne ka kharach aday ho jay to ap apna pustak le sakte hain aur apne taraf se bechne sakenge.

Sd/ D.M.Panna.

The Manager is directed to charge interest on loan of Rs.200/- at 6 per cent per annum. The interest on the cost of printing will be charged at the rate for ordinary Press bills.

The book will be printed and all the books will be kept and sold in the Press till all the dues have been realized from Mr. Elias Purti.

Mr. Purti to execute Hand note for loan of Rs.200/- and for the books he should execute Agreement to the effect

True copy.

that the books will be printed
and thereafter kindly that as long
as the ... have been fully
paid ... books will remain
in ... name and the balance
of ... left to make our
...

23.9.45

G. E. L. Mission Press ke Secretary aur
Manager ke pas arji.

Ranchi 16 8/45.

Manyawar Mahashay, Munda Kawa
Bhajan ka Right bechne ki bat thi par mera
beta bolta hai ki "main Right bechne nahin
denga karan ki ap ke hath men ek paisa
punji nahin hai, ap marne ke samay ap
mujh ko kiya punji chhor ke marenge, yahi
bhajan ap ka punji hai jo marne ke samay
mujh ko saump sakte hain". So mahashay Right
to ab nahin bech sakta hun par is kitab ka
demand bahut thi jor se hai isliye main apse
arji karta hun yadi ap ki kripa mujh par ho
to kripaya is bhajan ko chhapwa dijiye aur jo
chhapai ka kharch lagega isi kitab ko Press
bech kar aday kar dewe jab tak chhapai ka dam
aday na ho tab kitab Press ke hath men rahe
main usko chhunga bhi nahin. Jab chhapai ka
dam aday hoga tab kitab mujh ko saumpa jaye.

Lekin main dinta purbak jah arji karta hun
ki kripaya mujh ko abhi hatmen Rs. 200/- loan
mile wah rupaia usi chhapai ke ~~chhapai ke~~ Kharch
ke sath kat kar wasul kiya jawe. Mahajan log
dik karte hain is liye ye Rs 200/- ka jarurat
hai.

Meharwani karke binti hai ki is bat ka
phaisla jaldi kar diya jaye karan ki Durang
Puthi jo reprint ho raha hai wah jaldi khatam

hone par hai aur tab is bhajan par hath
lagaya ja sakta hai. Aisi hajur malik
malik hain.

Apka aagyadhin

E. Surtu

Reader

G. E. L. Mission Press,

Panchi.

16-8-40.

G. E. L. MISSION PRESS,

RANCHI.

Ref: No 519. Date 7 - 8 - 1940.

Copy of letter No.515 dated 6-8-40 forwarded to D.M.Panna, Dy.Magistrate(Retired) PURULIA.

Dear Sir,

Regarding the appeal I have received yesterday at 2 p.m. a notice from the Asstt. Commissioner of Income-tax which is sent herewith. The date has been fixed to appear before him on the 12th August, 1940. Please ask the pleader ~~xxxxx~~ through whom the appeal was made to come here on or before the date.

Yours faithfully,

Sd/ M.C.Ekka,
Manager.

S.K.
7/8/40.

G. E. L. MISSION PRESS,

RANCHI.

Ref: No 521 Date 7 - 8 - 1940.

To

The Secretary,
G.E.L.M.Press, Ranchi.

Subject - Confirmation of Head Man.

Dear Sir,

Babu Suleman Kujur, a senior compositor of this Press, worked as a probationer Head Man for three months with effect from the 1st May to 31st July 1940. During the period of his probationship he is found to be an intelligent and capable of commanding and controlling his subordinates. He is well acquainted with any kind of composition works and besides this he is experienced of both printing and binding works. I recommend he may be confirmed in the post and be allowed to get Rs.3/- per month the head man's pay from the 1st August 1940.

Yours faithfully,

H. C. Baker.

Manager.

No. 520 d/ 7/8/40.

G. E. L. Mission Press,

List of employees whose increments fell due from 1st. January and 1st. April, 1940.

S.No.	Name.	Rate of increment.	Period for which due.	Total due up to 31st. August 40.
1.	S. D. Kujur	1/-	From Jan. to Aug. 1940 ...	Rs. 8/-.
2.	Malaki Lakra	1/-	Do Do	Rs. 8/-.
3.	Paul Albert Panna ...	1/-	Do Do	Rs. 8/-.
4.	Mangaldas Tiga	4/-	Do Do	Rs. 32/-.
5.	Johan Kapi	1/-	From April to August, 40	Rs. 5/-.
6.	Theodore Kujur	1/-	Do Do	Rs. 5/-.
7.	Eliazar Tiga	1/-	Do Do	Rs. 5/-.
8.	Bhawa Minj	1/-	Do Do	Rs. 5/-.
9.	Jusaph Tirkey	1/-	Do Do	Rs. 5/-.
10.	Prabhusahay Bek	1/-	Do Do	Rs. 5/-.
11.	Nabin Kujur	1/-	Do Do	Rs. 5/-.
12.	Matias Lakra	1/-	Do Do	Rs. 5/-.
13.	Premchand Minj	1/-	Do Do	Rs. 5/-.
14.	Prem Ekka	1/-	Do Do	Rs. 5/-.
15.	Soma Tirkey	1/-	Do Do	Rs. 5/-.
16.	Suleman Minj	-/8/-	Do Do ...	Rs. 2/8/-.
17.	Mangaldas Bhutkr. ..	1/-	Do Do ...	Rs. 5/-.

Total Rs. 19/8/-

Total Rs. 118/8/-.

Two temporary men, Masihdas Toppo, temporary compositor and Jiwan Lakra, temporary distributor, were to be confirmed from the 1st. January 1940 on Rs. 15/- and Rs. 10/- respectively.

Present salary of Masihdas Toppo Rs 9/-
do do Jiwan Lakra Rs. 6/-.

Manager,
G.E.L.M. PRESS
RANCHI.

G. E. L. MISSION PRESS,

RANCHI.

No 492. Date 24 - 7 - 1940.

To

The Secretary,
G.E.L.M.Press, Ranchi.

Dear Sir,

As requested by Dr.Manikam through Rev.J.J. P.Tiga to give him a statement on this Press which has been complied and a copy of the same is sent herewith for your information.

The income-tax assessment of this Press for the year 1940 - 41 is Rs.133/11/-. According to Rule 7 if any appeal is to be made should be applied within 30 days from the date of receipt of assessment order. It has been received on 24-7-40. Please let me know if further appeal be made.

No decission has been done for the appeal of last year's assessment.

Yours faithfully,

Manager.

Purulia

MEMO.

FROM

D.M.Panna, Esqr.,
Purulia .

TO

Mr. M.C.Ekka ,
Manager ,G.E.L.M.
Press , Purulia .

Ref. No. 262/40 Date 14.8.1940 .

Your letter No.534 dated 13.8.40 and Post card letter No. 535 dated 13.8.40 .

Dear Manager ,

For the Appeal case let Sukh Das Kujur bring the account book for the year 1938-39 . Also a statement of annual income and expenditure . The vouchers need not be brought .

Alsc send the Rules of the Press framed by the Advisory Board and the Board of Trustees through him . 2P.M. on the 19.8.1940 is the date .

Yours sincerely

P.S. On the last occasion I visited the Press I asked you to send me copy of the Rules for the Secondary Education Board or something like that which Mr.S.K.Roy was getting printed .If it is ready please let me have one copy .

14.8.40

G. E. L. MISSION PRESS,

RANCHI.

Ref: No 534 Date 13 - 8 - 1940.

To

The Secretary,
G.E.L.M.Press, Ranchi.

Dear Sir,

Received your letter No.252/40 dated 9-8-40 and shall be waiting for another date of hearing the appeal at Purulia.

It will be unnecessarily heavy to take all the account books and vouchers etc for the years from 1st April 1938 to 31st March 1939 on which the income-tax assessment was made. So I want your suggestion which books will be important to take to Purulia. I will send Babu S.D.Kujur with account books as he knows better and he had ~~been~~ twice appeared before the Income-tax Officer, Ranchi.

Yours faithfully,

Manager.

Replied to send
our Income
book + Annual
Statement.
14.8.40.

BOARD OF TRUSTEES OF THE G. E. L. CHURCH PROPERTY, RANCHI.

SUCCESSORS TO

THE MISSION TRUST OF NORTHERN INDIA

Administrating the former G. E. L. Mission Properties

(Incorporated under Act IX of 1921)

Honorary Secretary & Manager :-
D. M. PANNA, ESQR , B. A.,
Deputy Magistrate & Deputy Collector
Retd.

Purulia .

Ref. No. 256/40

260

Dated 12.8.1940 .

The Manager ,
The G.E.L.M.Press ,
Ranchi .

Dear Manager ,

It is to inform you that the hearing of the appeal in the Income tax matter has been fixed for the 18th August at 2 P.M. i.e. next Monday at Purulia .

Please come to Purulia with account books of the Press on Sunday the 18th instant .On Monaday ,the 19th we shall see the Pleader and at 2 P.M. I shall also attend the court of the Assistant Commissioner of Income Tax .

So please fail not to reach Purulia on the evening of the 18th instant .

Yours faithfully ,

D. M. Panna

Government of India,
Office of the Appellant Assistant Commissioner of Income-Tax,
Southern Range.
Dated, Purulia, the 10th August 1940

To

The Superintendent, G.E.L. Mission Press, Ranchi.

Appeal No. 63 of 1939-40 -Your letter
No. 251/40 dated the 9th August 1940

The case has been adjourned for hearing at Purulia On 19th August 1940 at 2 p.m.

10/8/40

For Appellate Assistant Commissioner

BOARD OF TRUSTEES OF THE G. E. L. CHURCH PROPERTY, RANCHI.

SUCCESSORS TO

THE MISSION TRUST OF NORTHERN INDIA

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(Incorporated under Act IX of 1921)

Honorary Secretary & Manager :-
D. M. PANNA, ESQR , B. A.,
Deputy Magistrate & Deputy Collector (Retd.)

Ref. No. 251/40 Dated 9th Aug. 1940.

252

To,

The Appelate Assistant Commissioner of Income -Tax ,

Purulia .

Sir ,

Subject :- Appeal No. 63 of 1939-40 relating to the assessment year 1939-40 ,preferred by the G.E.L. Mission Press ,Ranchi .

I have the honour to state that 12th August 1940 has been fixed for the hearing of the appeal in question at Ranchi ,but as on that date I have to give evidence in a Criminal Case in the Court of the S.D.O. at Purulia ,it will not be possible for me to go to Ranchi on that date . Besides as the Pleader engaged by me resides at Purulia it will be expensive and inconvient to take him to Ranchi. It is requested ,therefore, that you will kindly fix another date for the hearing of the appeal at Purulia ,and for this act of favour I shall ever remain thankful to you .

I have the honour to be ,

Sir,

Your most obedient servant ,

Superintendent of the G.E.L.Mission Pres
Ranchi .

BOARD OF TRUSTEES OF THE G. E. L. CHURCH PROPERTY, RANCHI.

SUCCESSORS TO

THE MISSION TRUST OF NORTHERN INDIA

Administrating the former G. E. L. Mission Properties

(Incorporated under Act IX of 1921)

Honorary Secretary & Manager :-

D. M. PANNA, ESQR , B. A.,

Deputy Magistrate & Deputy Collector (retd.)

Purulia .

Ref. No. 252/40 / 254 ***Dated*** 9th Aug. 1940.

The Manager ,
The G.E.L.M.Press ,
Ranchi .

Dear Manager ,

Your letter No.515 dated 6.8.1940 with the Notice of the date fixed for the hearing of the appeal was received by me yesterday on my return from Ranchi to Purulia . I saw the Appellate Assistant Income Tax Officer to-day in the morning . He has agreed to fix another date for the hearing of the appeal at Purulia . To take the pleader from Purulia to Ranchi would cost not less than Rs.70/ while he will do his work for about Rs.8/- or at the most for Rs.16/- Further on the date of hearing here at Purulia I shall be present , and I will be able to present the case of the Press . I shall try to get an exemption on the following grounds among others :-

1 . The Press is an educational institution to train Adibasi in the business of printing , book binding etc.

2. It is a religious institution as it prints books for the cause of Christian religion .

3. The Institution is self-supporting and as the income is very small the workers are paid very low wages .

4. The Press does not make any profit to supplement the wages paid to the workers in the way of bonus etc.

5. Any income made by the Press goes to the Church which has allowed its machinery and buildings free of rent to workers of the Press .

I shall let you the date of the next hearing known to yo
will be on the return of the Assistant Commissioner to Puruli
Ranchi . You will have to come with your books of accounts .

Yours sincerely ,

G. E. L. MISSION PRESS,

RANCHI.

Ref: No 515 Date 6 - 8 - 1940.

To

The Secretary,
G.E.L.M.Press, Ranchi.

Dear Sir,

Regarding the appeal I have received yesterday at 2 p.m. a notice from the Asst.Commissioner of Income-tax which is sent herewith. The date has been fixed to appear before him on the 12th August, 1940. Please ask the pleader through whom the appeal was made to come here on or before the date.

Yours faithfully,

Manager.

5/8. at 2 p.m.

Notice of date fixed for the hearing of an appeal under Section $\frac{31}{32}$, Act XI of 1922.

IN THE OFFICE OF THE ~~COMMISSIONER~~ APPELLATE ASSISTANT COMMISSIONER OF INCOME-TAX Purulia

Appeal No. 63 *of* 1939-1940 *relating to assessment year* 1939-1940

To G. E. L. Mission Press, Ranchi APPELLANT.

WHEREAS an appeal against the ~~assessment of income-tax order of the Appellate Assistant Commissioner~~ preferred by you in the office of A. A. C. I. T of ~~the~~ S.R. Purulia was received and registered by this office and whereas 12th August 1940, at ~~10~~ 11 A.M o'clock, has been fixed for the hearing and final disposal of the said appeal at Income Tax Office, Ranchi, you are hereby informed that you should appear in this office in person or by an authorized agent or by a pleader duly instructed, and able to answer all material questions relating to the said appeal or accompanied by some person able to answer all such questions. Take notice that in default of your appearance on the day beforementioned the appeal will be heard and determined in your absence.

Issued under the seal of the office, this 29th day of July 1940.

ASSISTANT COMMISSIONER OF INCOME TAX RANCHI RANGE. PURULIA.

~~By order, etc.,~~

29-7-40

~~Commissioner~~ Appellate Assistant Commissioner of Income-tax.

I. T. 18.
MFP—1277 IT—(M-2087)—19-12-39—40,000.

G. E. L. MISSION PRESS,

RANCHI.

No. 508

Date 31 - 7 - 1940.

To

The Hony. Secretary,
G.E.L.M.Press, Ranchi.

Dear Sir,

With reference to your No.245/40 dated the 29th July, 40. I think the Press should purchase the copy right of the Mr.Purti's book "Munda Nawa Bhajan"and publish it as its own property. In view to the printing works of the previous years' the re-printing of the said book will take at least one year if it will be taken up now or later.

While writing this I told this to Mr.Purti and on hearing he said " The copy right sale value settled in a way by Mr. Panna, the Secretary, G.E.L.M. Press, Ranchi, is too low. It should be raised to Rs.500/- as my relatives as well as my heir say me to demand for Rs.1000/- or so for the copy right sale".

If Mr.Purti insists on Rs.500/-, the present financial position of the Press will won't permit to purchase the copy right.

I expect Mr.Purti will correspond with you.

Yours faithfully,

Manager.

Management
xxxxxxxxxxx

-xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx

xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx

xxxxxxxxxxxxxxxxxxxxxxxxxxxxxx

(Retired)
Purulia.

245/40. 29/7/40.

The Manager,
G.E.L. Mission Press ,
R a n c h i.

Dear Manager,

Regarding the talks that xxx we had on the 26th instant regarding the Mr. Purti's "Nawa Durang Puthi" I beg to enquire:-

1) Whether the Press will undertake the printing and publi-shing the book as its own property?

2) Whether I should arrange to finance the printing and publishing of the book by an outsider and the Press will get only the printing charges?

Also let me know how long it will take to print the book.

Yours sincerely,

Management

BOARD OF TRUSTEES OF THE G. E. L. CHURCH PROPERTY, RANCHI.

SUCCESSORS TO

THE MISSION TRUST OF NORTHERN INDIA

Administrating the former G. E. L. Mission Properties

(Incorporated under Act IX of 1921)

Honorary Secretary & Manager :-
D. M. PANNA, ESQR , B. A.,
Deputy Magistrate & Deputy Collector.

Ref. No. 238/40 *Dated* 17. 7. 1940.

Babu Junas Tirkey ,
Club Road ,G.E.L. Church ,
Ranchi .

Babu Junas Tirkey ko yisusahay .

Ap ka reminder mujh ko jo ap ap ke bonus ke babat likhe the so mila .

Ap jante hain ki Board of Trustees 17th June 1940 se uth gaya hai aur abhi G.E.L.Church apne hath men sab mandli jaydadon ka bhar le lii hai . Abhi Mandli ke mukhya Paddhari chalanehare huwe hain. Ek Committee kayem to kii gai hai ,sab jaydadon ko chalane ke liye ,par ab tak wah committee nahin bulai gai hai . Main nahin kah sakta hun ki President saheb aur Secretary saheb kab committee ko bulate hain. Jab Committee bulai jaygi to ap ki bat us committee men pesh kii jaygi ,aur Committee jo phaishla karega uske motabik kiya jayga .Main ne ap ko likha hai ki main shipharish karunga ki ap ko tin mahine ka tankha bonus ke taur par diya jay ,par phaishla karne ka akhtiyar committee ko hai .

Yadi mujhko Sarkari kam se chhutti milegi 22 July 1940 ko to main Ranchi jaldi jaunga ,aur jaydadon ko chalane ke liye intijam karunga . Par abhi pura malum nahin hai ki mujh ko kam men rakhe ge ya nahin .

Age shubh ,

D. M. Panna

200/40 2/6/40

Purulia (Manbhum).

To

The Vice Chairman,

Ranchi Municipality, R A N C H I.

Subject:- Payment of Municipal Taxes for the G.E.L.Church Holdings of Ranchi for the 4th Quarter ending 31.3.40.

Sir,

I beg to draw your kind attention that on 6.3.1940 I sent you by registered post Rs 331 - 12-6 (Rupees three hundred and thirty one, annas twelve and pies six only) by Cheque No. 43759 on the Chotanagpur Banking Assn. Ltd ., Ranchi, as Municipal Taxes for the G.E.L.Church Holdings of Ranchi for the 4th Quarter ending 31.3.40 but no receipts(Printed Recipts) for the same have yet been sent to me.

Kindly send the same at an early date.

I have the honour to be,

Sir,

Your most obedient servant,

D. M. Pauno

G. E. L. MISSION PRESS,

RANCHI.

No. 356 Date 31 - 5 - ~~19~~40.

To

The Secretary,
G.E.L.M.Press,
Ranchi.

Dear Sir,

You have called an explanation from Mansukh Lakra for his absence. I write here in his place. He has been ill from 20th of this month and sent a sick letter in the begining but according to rule of this Press he is not entitled to get sick leave with pay in this year when his attendance was not good in the previous year. Last year he got 30 days sick leave with pay. Therefore Rs.5/8/ has been deducted from his pay.

In future remarks will be given in the salary bill against each deduction to know what is the fine for.

An statement of ~~fi~~ all the fines of Press employees will be prepared and sent to you at end of the year.

Yours faithfully,

Manager.

सेकटरी. बोर्ड आफ ट्रस्टीज़

पुतलिया ।

मान्यवर महाशय,

१ मैं-ने आप के पास १-५-१९४० को एक दरखास्त भेजा था जिस में मैं ने अरजो किया था कि मेरी लम्बी सेवा ख्याल कर मुझे कृपया २००) बोनस दिया जाय और जो मेरा करजा १०३) प्रेस में था सो भी माफ किया जाय।

२ मैं आप से अभी तक अपने दरखास्त का जबाब पाने की आशा में हूं। सो मेरा अरजो है कि मेरे दरखास्त पर बिचार किया जाय और मुझे बोनस दिया जाय।

३ मुझे अपना प्रोमिडन्ट फण्ड तो मिल गया, अब मैं बोनस पाने की बड़ी असरा में हूं। आप को आपनी २०-४-४० की चिट्ठी में जो आप ने प्रेस मेनेजर के पास भेजा था उसमें लिखा था कि यदि मैं दरखास्त देऊंगा तो आप बोर्ड आफ ट्रस्टीज़ के पास मेरे लिये तीन महिने का तलफ बोनस देने की सिफारिश करेंगे। यह आखरी रुपया होगा जो मुझे मिलेगा सो मेरी दीन अरजो है कि कम से कम २००) बोनस दिलाने को

सिफारिश आप करेंगे जिसके लिये मैं आपका धन्यवादी रहूंगा

9-7-40

आप का सेवक
Junas Tirkey
Club Road,
New Garden Siromtoli
Ranchi

G. E. L. MISSION PRESS,

RANCHI.

No. 367

Date 6 - 6 - ~~39~~ 40.

To

The Secretary,
G.E.L.M.Press,
Ranchi.

Dear Sir,

The figures only of Long Primer type are short and do not suffice to do the big work. So I ordered for 40 lbs and wrote the company to give open delivery or he should inform me in sufficient time if the article is sent by V.P.P. But the company did not inform and sent it by V.P.P.

A withdrawal form for Rs.34/4/-(Rs.33/14/- as per Invoice enclosed plus As-/6/- the M.O.fee) is sent herewith. Please sign and return early.

Yours faithfully,

Manager.

194/40 28 May 1940 .

Purulia .

The Manager ,
The G.E.L.M.Press,
Ranchi .

Dear Manager ,

The representation of Babu Elias Purti for continuing his services in the Press ,inspite of the very old age ,has been forwarded to the other members of the Executive of the Board of Trustees. I have recommended that as a special case Babu Elias Purti will be given extension of service till December 1940 (31st December 1940) , subject to his physical fitness for his work and subject to his good conduct and behaviour . So please retain him in service till I hear from other members and do not discharge at the end of May 1940 .

The question of bonus to Babu Yunas Tirkey and the representation of the Press staff for war allowance etc .etc. are receiving attention.

Yours sincerelyb,

19~
188/40

21/5/40
28/5/40

Purulia.

Rev. J.Stosch,
and
Mr. F.N.Topono,
} Members of the Executive of the Board of Trustees.

Herewith I enclose a petition from Babu Elias Purti. He has been serv~ed with a notice of discharge on account of his age. Under the Rules of the Press he should not be employed in the Press.

His representation is sent for your consideration. The one consi-deration is the fact that Babu Elias Purti is not a member of the Press Provident Fund. The Mission Trust of Northern India had removed him altogether on account of embezzlement of the Press money. The present Board ~~mf~~ took pity on him and reemployed him. After his reemployment his work has been satisfactory. So in view of the fact that he is able to work in the Press, I am inclined to let him remain in the employment of the Press and grant him an extension till the end of 1940, provided he remains fit for his work and his conduct and work are being found satisfactory.

Secretary,
Board of Trustees.

21.5.40

G. E. L. MISSION PRESS

PRINTERS IN ENGLISH, HINDI & BENGALI.

RANCHI.

Estd 1845.

PUBLISHERS, BOOK-BINDERS & STATIONERS.

No. 297

Dated the 8th May, ~~1939~~ 40.

To

The Secretary,
G.E.L.M.Press, Ranchi.

Dear Sir,

With reference to your enquiry No.167/40 dated 6-5-40, I beg to put below the following :-

1. Babu Yunas Tirkey was a member of the Press Provident Fund from 1926 to March 1940 i.e. 14 years.and the sum of Rs.791/13/6 only is at his credit in the P.F.account.

2. He took from the Provident Fund a loan of Rs.148/-out of which he paid Rs.45/- by instalments and the balance due Rs.103/- with its interest (Rs.1/1/3) for the months of March and April 1940. In all Rs.104/1/3 is to be paid by him.

3.(a) A few years after there are some more old hands to retire according to age limit. And they too might appeal for bonus when it is paid to one.

(b) The annual increment of the Press employees' have been stopped from 1st January 1940,and the book binders who by this time had to enjoy the benefit of the Press Provident Fund are still not taken to subscribe in the fund. This I did because of the Press works and its earnings and waiting for Board's action on these matters.

Yours faithfully,

Manager.

167/40 . 6th May 40.

Purulia .

Mr. M.C.Ekka,
Manager ,G.E.L.M.Press,
Ranchi .

Dear Mr. Ekka ,

I am sending you a copy of letter addressed to me by Babu Yunas Tirkey .

1. The question of granting bonus will be considered by the Board of Trustees . Please report for their information how long Babu Yunas Tirkey has been a member of the Press Provident Fund ,and what is the balance standing at his credit .

2. What is the loan of Rs.103/- from the Press for ? Is it from the Press Provident Fund or on some other account ? I have told Yunas Babu that if the loan is from the Press Provident Fund ,he can not get any remission . The Loan will have to be deducted from the amount at his credit and the balance will be paid .

3. Babu Yunas Tirkey has been directed to apply for refund of the P.F.Money at his credit to you . Please arrange to pay him when you receive an application from him .

Yours sincerely ,

C O P Y .

Secretary, Board of Trustees ,
Purulia .

Manyawar Mahashay ,

1. Main ap ki chitthi 20.4.40 ka nakal Press Manager dwara paya .

2. Ap ki chitthi ke anusar main ab bonus ke liye dinhinta purbak darkhast deta hun.

3. Main Press men 1889 Ishwi se lagatar kam karte aya hun. So main ne is Press ki sewa 50 barash se beshi kiya hai .

4. Shuru men main bahut kam talap men kam kiya .Kam ke arambh men main mahwari kewal -/8/- anna paya tha .

5. Isliye meri arji hai ki

(1) meri lambi sewa ka khyal kar mujhe kripaya Rs.200/- Bonus swarup diya jay .

(2) Aur jo mera Press men Rs.103/- ka karja hai ,so maph kar diya jay .

6. Ant men meri arji hai ki mera Provident Fund men ka rupaiya mujhe jahan tak jaldi ho is mahine ke bhitar diya jay jisten main apni jiwika ka upay kar sakun .

In sab kripa ke liye ap ko o Board ko mera bahut bahut dhanyabad howe .

Ap ka agyadhin das

Sd. Yunas Torkey .

Club Road, New Garden ,
Siromtoli , Ranchi .
Tarikh 2 May 1940 .

166 A /40 . 6th May 40.

Purulia .

Babu Yunas Tirkey ,
Club Road ,New Garden ,
Sirom Toli ,Ranchi .

His letter No. Nil dated 2nd May 1940 .

He is informed that the question of granting bonus to him will be placed before the Trustees and their decision will be communicated to him in due course .

2. Enquiry is being made about the loan of Rs,103/- from the Manager of the Press . If it is a loan from the Press Provident Fund money, it can not be remitted . The loan will be deducted from the amount at his credit in the Press Provident Fund and the balance will be paid .

3. Regarding payment of the Provident money ,the Manager of the Press is being written to pay it immediately an application is received from him (Babu Yunas Tirkey) by him (the Manager) .

Secretary ,Board of Trustees ,
G.E.L.Church Property ,Chotanagpur & Assam .

सेक्रेटरी, बोर्ड ग्राफ ट्रस्टीज,
पुरुलिया

मान्यवर महाशय,

१. मैं ग्राप की चिट्ठी ता: २०-४-४० का नकल प्रेस्स मैनेजर के द्वारा पाया।

२. ग्राप की चिट्ठी के ग्रनुसार मैं ग्रब बोनस के लिये दीनता पूर्वक दरखास्त देता हूँ।

३. मैं प्रेस में १८८६ इश्वी से लगातार काम करते ग्राया हूँ, सो मैं ने इस प्रेस की सेवा ५० वर्ष से वेशी किया है।

४. शुरु में मैं बहुत कम तलप में काम किया। काम के ग्रारम्भ में मैं माहवारी केवल ग्राठ ग्राना पाया था।

५. इसलिये मेरी ग्ररजी है कि —

(१) मेरी लम्बी सेवा का ख्याल कर मुझे कृपाया २००) रु० बोनस स्वरुप दिया जांय।

(२) ग्रौर जो मेरा प्रेस्स में १०३) रु० का करजा है सो माफ कर दिया जाय।

६. ग्रन्त में मेरी ग्ररजी है कि मेरा प्रोभिडेन्ट फराड का रुपया मुझे जहांतक जल्दी हो इस महीने के भीतर दिया जाय जिस्से मैं ग्रपनी जीविका का उपाय कर सकूं।

इन सब कृपा के लिये ग्राप को ग्रौ बोर्ड को मेरा बहुत धन्यवाद होवे।

ग्राप का ग्राज्ञाधीन दास
यूनस तिर्की

क्लब रोड, न्यु गार्डेन,
सिरमटोली, रांची।
ता० २ मई १९४०।

150/40 . 23.4.1940 .

Purulia .

The Manager ,
G.E.L. Mission Press ,
Ranchi .

Dear Manager ,

I am in receipt of your letter No.265 dated 22.4. 1940 .

My letter No. 146/40 dated 20.4.1940 will not be in conflict with my previous letter No. 131 /40 dated 8.4.1940 . The workers who have passed the age limit must retire from the Press .They will draw their Press Provident fund . In case it will be found that any of them is physically fit and is indispensible for the work in the Press,he may be taken temporarily for three or six months .He will not be entitled to Provident Fund benefit and will not be treated as a regular worker of the Press . Men of beyond the age-limit may be reemployed on temporary basis ,but only on special considerations and on special terms .

I am going to hold a meeting of the Executive of the Board of Trustees on the 26th instant at 8 A?M. at the bungalow of the President ,Rev.J.Stosch , at Ranchi . The matter of Babu Junas Tirke and other men beyond the age limit will be taken up at the meeting . But unless the Executive thinks to revise my order ,it will stand . I hope to see you at Ranchi ,and I shall try to inspect the Press.

Yours sincerely ,

No 146/40

20-4-1940 .

Purulia .

The Manager ,
THe G.E.L.Mission Press ,
Ranchi .

Dear Manager ,

A forward copy of letter dated 18.4.1940 addressed to the Secretary , Board of Trustees , through the Manager , G.E.L.Mission Press , Ranchi, was received by me yesterday .

1. The controversy must stop now .

2. The Press Rules by which workers above certain age can not be employed in the Press must be enforced .

3. Please give one month's notice to all the hands working in the Press who are to retire according to the Rules of Age Limit .

4. As regards Babu Junas Tirkey who ~~has~~ as under the Rules of Age limit should have retired by now he should be considered as DISCHARGED from the Press from the ~~Press~~ date he ceased to attend the Press .

5. If Babu Junas Tirkey makes an application , I am prepared to recommend to the Board of Trustees for a gratuity of three months' pay to him .

6. Let copy of this order be given to Babu Junas Tirkey .

Hony . Secretary and Manager of the
Board of Trustees .
20/4/40.

The Manager ,
G.E.L.Mission Press,
Ranchi .

Dear Manager,

It is to inform you that the papers sent by you by registered post were received by me on 11th instant. On the same da y they were made over to the lawyer and he informed me that he filed the Income tax appeal yesterday . On his submitting the bill the lawyer's dues will be paid .

Yours Sincerely ,

P.S. Copy from the exctract of the Minutes of the meeting of the Board of Trustees held in October 1939 is sent to you for your information and guidance .

OFFICE OF THE BOARD OF TRUSTEES OF THE G.E.L. CHURCH PROPERTY, CHOTANGAPUR AND ASSAM.

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Extract copy of the Minutes of the Board of Trustees held on the 28th day of October, 1939, at Purulia:-

Item Nos 11, 12, 13and 14:-

Item No. 11:- " Liabilities of the Church Council to the G.E.L. Mission Press, Ranchi "

Resolved.- That the G.E.L.Mission Press write off Rs 1000/ on account of the outstanding bills of the Church Council for the printing of the Gharbandhu, on condition that the Church Council pay the balance of the outstanding bills as early as possible and that the Church Council keep the receipts from the subscription of the Gharbandhu paper separate from other receipts of the Church Council and do not spend them on any other account but spend them only in payment of the printing charges of the Gharbandhu.

Item No.12:- " Audit report of the accounts of the G.E.L. Mission Press".

Resolved.- That the audit report of Mr. Hardugan Horo, a Copyist and Typist of the District Judge's Court, Purulia, and a part-time clerk of the Office of the Secretary of the Board of Trustees at Purulia, be accepted and that for his remunera--tion a sum of Rs 70/-, that is, Rs 45/- for the audit work done in 1938 and Rs 25/- for the audit work done in 1939, be sanctioned.

It was further resolved that for the next year a duly qualified auditor be employed for auditing the accounts of the Press.

Item No. 13:-" Request of the employees of the G.E.L.Mission Press for privilege leave".

Resolved.- That the Board of Trustees do not see their way to accede to the request of the Press employees for privilege leave as they consider the existing rules for leave liberal enough.

Item No.14:- " Writing off of outstanding bills of the G.E.L.Mission Press for Rs 769/5/6 ".

Resolved.- That a sum of Rs 769/5/6, being the amount of several unrealizable Press bills be treated as bad debt and be written off.

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131/40 8.4.40

Purulia.

The Manager ,
THE G.E.L.M.Press ,
Ranchi .

Dear Manager ,

I am sending you a letter from Junas Babu date the 5th April 1940 .

Please let me know the facts . Is he attending his work as Foreman in the Press ?

From a distance it is difficult to personally ascertain the facts . May I request you to place the letter of Junas Babu before the Secretary of the Church Council and also this letter ? I shall be much obliged if the President or any substitute appointed by him and the Secretary and Treasurer the G.E.L.Church will go into the question of employment of men over 60 years old . Do they consider these old men still able of doing works in the Press ? If not, will they consider whether these old men should be discharged from the Press with small bonus ? These gentlement forming a Press Committee will sider the case of Junas Babu as well those of other old men wo ing in the Press at present . With the transfer of the trust proper erties the Executive of the Church Council will have to take of the Press too ,and so it is my request to them to begin th management of the Press from just now .

Yours sincerely .

110/40 19.3.40 .

Babu Yunas Tirkey ,
c/o The Manager ,
G.E.L.Mission Press ,
Ranchi .

Babu Yunas Tirkey ko Yisusahay .

Ap ki chitthi 15.3.1940 ki mili . Uske bare men mujh ko jo likhna hai so niche likhta hun .

Press ke liye Manager thahraya gaya hai ,aur Board of Trustees ke samhne sab kamon ke liye Manager jababdehi hai . Jo Manager hukum denge so Press ke karamchari ko karna hai . Kewal bat bibad se kam nahin chalega . Ap Headman hain aur ap ka kam bhi Manager ke adhin hokar Press ka sab kam dekhna hai. So yadi ap Manager ki madat nahin kar sakte aur jo kam Manager ke dwara pharmaya jata hai nahin kar sakte hain to Press men ap ke liye aur jagah nahin hai . So ap ko likha jata hai ki Manager ka hukum mankarke kam kariye . Yadi hukum nahin manenge to aur Press men jagah nahin hai . Ek pradhan Press men hona hai .Do pradhan hone se kam nahin chalega .

Age shubh ,

P.S. Jo ujur ya darkhast mere pas awe ,so Manager ke jariye se awe. Manager ke jariye hi se jabab bhi milega . Agar koi darkhast mere pas na pahunchne ka dar hai to ek copy mere pas sidhe awe ,par asal darkhast Manager ke jariye awe . Bina Manager

109/40 19.3.40 .

The Manager ,
The G.E.L.Mission Press,
Ranchi .

Subject :- Stock-taking & opening of Stock Register .

Dear Manager ,

Re.your letter No.213 dated 18th March 1940 .

If Babu Yunus Tirkey does not do the works ordered by you to be done , please engage extra young hand to do the job . Let a proper stock-taking be done of all the paper etc.in the godown.

To carry on and look after the Press efficiently ,it is necessary to have a local Committee . I am trying to appoint a Committee of persons ,and in this Committee there will be no relation of the Press workers .

Yours sincerely ,

G. E. L. MISSION PRESS

PRINTERS IN ENGLISH, HINDI & BENGALI.

RANCHI.

Estd. 1845.

PUBLISHERS, BOOK-BINDERS & STATIONERS.

No. 213

Dated the 18th March, 1940.

To

The Secretary,
G.E.L.M.Press, Ranchi.

Subject - Stock-taking & Opening Stock Register.

Dear Sir,

Last month (February 1940) I ordered the Headman Babu Y.Tirkey who was issuing paper etc. from the godowns for two years to take accounts of all the papers and the other printing materials from 1st of the current month. But instead of begining the work he passed half of the month in putting questions and thinking whether he would do the work or not. I explained him fully why the stock-taking and keeping the the stock accounts are now quite necessary. And, also if he finds himself unable for the work, now being as an incharge of stores should take accounts and which on the 1st day of April 1940 shall be checked by me and the actual balance found on that day will be entered in the stock-book. And after this the question of an incharge of the stores and a writer of stock Registers will be put to the Secretary. I tried to make him understand my own duties, responsibilities and power. He informed me that he had sent a letter to you and was waiting for your reply. When untill 13.3.40 your reply was not received and about 15 days of the month had elasped I feared in this way the rest days might be passed away undone. I issued a notice stating if he does not carry out the order given to him the work of stock-taking and his other duties must be taken up by myself and he would be without work from 18-3-40 and yet will be paid for this whole month.

On Saturday the 16th March 1940, after the closing bell was rung and all the Press workers had gone out, he handed over the keys

P.T.O

keys he was incharge and to-days (18-3-40) morning the works he had.

The working ability of the Headman was known to me after he was taken as Hd.man. This I informed him in writing, shewing how long he would run his duties depending always on others i.e. on me and the clerk. This instead of trying to understand and to find out his inability, he simply wrote, "he do not understand them". The work could easily be carried out had there been young men in place of Headman and Reader. The act of working of these two men enhance my works, which if written and explained will cover many pages. Whatsoever may be of them but there is need of a capable hand to keep account of Stores properly. Therefore, the case of Headman Babu Y. Tirkey may be decided before the close of this month.

I doubt the stock takings in two weeks time only could be completed and hence propose to take some men to work on Easter Holidays allowing them extra allowance.

The Headman gave charge only when written, that he would be paid for this whole month though he will not work. But here question arises, wherefrom the extra expenses incurred in allowing extra hands for counting the stocks will be met. And for the extra burden of works in addition to my own plus Headman's I am to do, what I will expect and from which account these will be paid.

Yours faithfully,

Manager.

16-3

सेक्रेटरी, बोर्ड ग्राफ ट्रस्टीज,
जी. ई. एल. मिशन प्रेस्स,
पुरुलिया

जी. ई. एल. मिशन प्रेस्स,
रांची।
ता: १५ मार्च, १९४०।

मान्यवर महाशय

मैं दीनतापूर्वक ग्राप के पास जी. ई. एल. मिशन प्रेस के काम के सम्बन्ध में कुछ बातें पेश करने की ग्रनुमति मंगता हूं, ग्रौर ग्राप से ग्ररजी करता हूं कि कृपा कर दया से विचार कर ग्रपना फैसला दीजिये।

१ प्रेस मेनेजर ग्रौर मेरे बीच में कुछ समय से काम सम्बन्ध में कुछ भेदभाव चल रहा है।

२ यह भेदभाव १९३९ के नोवेम्बर महीने से हो रहा है। उस समय से जो कुछ लिखापढ़ी हम लोगों के बीच में हुग्रा है उसका नकल ग्राप के पास भेज रहा हूं।

३ मुझ को हुकुम किया जाता है कि ग्रप्रील १९४० से मैं कागज-गोदाम का जिम्मा लेऊं। जिन २ चीजों का जिम्मा लेना है सो मेनेजर ने ग्रपनी चिट्ठी ता. ७-३-४० को लिखा है।

४ मेरे ग्रपने निज काम के ग्रपर में जिसको मैं इतने बरसों से कर रहा हूं, उसके ग्रपर कागज-गोदाम का जिम्मा लेने को हुकुम दिया जाता है। इसके सम्बन्ध में मुझे जो कहना है सो मेरी चिट्ठी ता. ११-३-४० में लिखा है।

५ इस गोदाम में हजारों रुपयों का माल रहेगा। ग्रौर इसमें सैकड़ों रुपयों का नुकसान हो सकता है। ग्रौर इसका जिम्मा मेरे हाथ में दिया जाता है। क्यों ऐसा किया जा रहा है सो मेरी समझ में नहीं ग्राता है हो सकता है कि इस काम में थोड़े ही दिनों में मैं चुक जाऊंगा।

६ तौभी लाचार होकर मुझे कहना पड़ा कि जिम्मा मैं लेऊंगा ग्रगर एक सहाय मुझे मिले ग्रौर चीजों को रखने के लिये मुनासिब स्थान मिले जब इतना चीज जिम्मा दिया जाता है तो उनको हिफाजत से रखने का स्थान भी होना चाहिये। पर मुझे न तो सहायक न स्थान दिया जाता है।

७ हुकुम के मोताबिक जिम्मा लेना ही पड़ेगा। ग्राप ग्राप ही विचार कर देख सकते हैं कि दो भारी काम एक ग्रादमी से कैसे चल सकता है। मेरे विचार में यह दो ग्रादमियों का काम है।

८ ग्राप बोर्ड ग्राफ ट्रस्टीज के सेक्रेटरी हैं। इस-खातिर मैं ग्राप को सुसमय में बतलाता हूं। इतना भारी जवाबदेही का काम देते हैं, ग्रगर हानि या घाटा होगा तो इसका जिम्मेवार कौन होगा? मैं ग्राप से ग्ररजी करता हूं कि इसपर विचार कर ग्रपना फैसला कृपा कर जल्दी दीजिये। पहली ग्रप्रील से जिम्मा लेने का हुकुम है। यदि हुकुम न माने तो इसमें भी बुराई है। सो मैं बड़ी मुसकील हालत में हूं।

९ मैं ग्राप के जवाब का ग्रासरा देखुंगा। जब

P.T.O.

तक जवाब नहीं आवेगा मैं जिम्मा लेने का शुरू
नहीं कर सकूंगा। और यदि बात में प्रेस मेनेजर
को भी बतलाऊंगा।

आप का आज्ञाधीन
सेवक
यूनस तिर्की, हेडमेन
जी. ई. एल. मिशन प्रेस
रांची।

T. Copy.

बाबू यूनस तिर्की

आप का गोदाम से कागज कल १ ली दिसम्बर १९३९ से नहीं निकालने का जानती स्लीप मुझे मिला। मैं तो इसको आप का सिफ़ारिश समझता हूं और अपने ओर से मंजूर कर लेता हूं। अगर आप ऐसा नहीं समझते हैं तो सब कुछ ले लीजिये मैं तो १ ला दिसम्बर १९३९ से अपना मेनेजर शीप का चेयर छोड़ देता हूं

M. C. Ekka
30/11/39.

P/S. Q. Cajim इसको आते साथ यूनस बाबू को दीजिये और तय हो जाय कि मैं आने पर अपने चेयर लेऊं और काम करूं या नहीं।

M.C.

The Manager,
G. E. L. Mission Ranchi.

मान्यवर महाशय

कागज गोदाम के सम्बन्ध में मैं निम्नलिखित बाते आप के पास अर्ज़ी चाहता हूं। मैं आप की आज्ञा के अनुसार गोदाम से कागज निकालता था। दो वर्ष मैं ने यह काम किया। आगे को भी इस कामको करने के लिये तैयार अो खुशी हूं। पर कागज गोदाम का पूरा जिम्मा आपने हाथ में लेने से लाचार हूं। स्टाक रजिस्टर रखना और उसमें आमद खर्च का हिसाब लिखना मैं नहीं कर सकूंगा। अगर कोई आफ़िस ट्रस्टीज को सला करे कि मुझे इसको लेना पड़ेगा तो मुझे लेना ही पड़ेगा। पर इस काय को ठीक से चलाने में मुझे बहुत कठिनाई होगी। मेरा जो काम है और मुझसे जो काम हो सकेगा उसको मैं आप के हुकुम के मोताबिक अपनी शक्ति भर करूंगा।

आप का दास,
यूनस तिर्की

T. Copy.

Head Man

Baba Lyman Tirkey.

G. E. L. Mission Press,

Ranchi

. मैं आप को जनाता हूं कि आप कबतक अपना काम दूसरेके भरोसे करते और उसका भार और कठिन करते रहेंगे। वर्तमान में ग्राहकों को खुस रखना और तब कामों को पाना किस एक करखाना के लिये मुख्य लक्ष है। सोचिये कि हमों के लिये इसका होना आवश्यक है या नहीं। जब हरएक जिम्मेवार जन (अफसर) अपने जिम्मे काम को अपनी निज इच्छा से दूसरे को खुसी करने योग्य नहीं कराता है तब यह कैसे होता है? मैं आपको इस योग्यता को आगे ही समझ लिया था फिर भी अपना ही भार सोच कर और कि आप आपहीं अपने काम करवाने के ज्ञान वो शक्ति का तजबीज कर सुसमय पर कोई प्रबन्ध कर लेंगे काम उठाते रहा। पर आगे को जबकि आप के काम आप को और भी अयोग्य साबित करते हैं इस हालत में आगे आप का इस काम में रहना मेरा बोझा को जो इससमय तक हलका होना चाहिये था और भी अधिक करता अर्थ ही रहा है। मैं आप की त्रुटियों को वर्णन करने नहीं चाहता हूं आप आपहीं सोच लीजिये कि आप अपना काम जिनके जिम्मेवार हैं जैसा चाहिये वैसा करते हैं या नहीं।

इन कारणों के कारण मुझे कहना ही अवश्यक हुआ कि जब कि आप इस प्रेस से परवारिस चाहे हैं कृपा कर ऐसा कीजिये कि यह प्रेस ऐसा ही चालु रहे और आप के पीछे जो हैं इससे परवारिस पावें। इसीलिये मेरा सलाह है कि आप दोबारे बिन बरबस किये ही अपना आयु, स्मरण शक्ति और काम करवाने और काम लेने की योग्यता का बिचार कर तुरन्त इस्तिफा दे दीजिये। आशा करता हूं कि मेरा यह परामर्श अनुचित नहीं होगा। याद रहे कि अभी आपके जिम्मा काम को छोड़कर दूसरा नहीं है पर इसी अपेक्षित से उस पदवी पर जो रहेगा गोदाम का दोनो (कागज+पुस्तक आदि) का जिम्मेवार रहना ही होगा क्योंकि आगे के लिये हमें नफा और नुकसान का हिसाब बनाना और इनकमटैक्स अफिसर को देना आप का ही होगा।

M. C. Ekka

9. 2. 1940.

T. Copy.

जी. ई. एल. मिशन प्रेस
रांची
ता. १६ फरवरी, १९४०।

मैनेजर,
जी. ई. एल. मिशन प्रेस, रांची।

मान्यवर महाशय,

आप की चिट्ठी ६-२-१९४० की मुझे मिली। उसके जवाब में मैं कितनी बातों को दीनता पूर्वक लिखता हूं।

१- चिट्ठी में लिखी हुई कई बातें मुझे साफ साफ समझ में नहीं आती हैं; इस कारण सब बातों का जवाब देना कठीन है।

२- आपने मुझे डिसिफा देने को कहा है। आपको याद होगा कि १४ जुलाई १९३९ को बोर्ड आफ ट्रस्टीज के सेक्रेटरी ने मुझे डिसिफा देने के बारे लिखा था। उसका जवाब मैं ने सेक्रेटरी को जुलाई महीना में दे दिया। इस मेरे दरखास्त पर अभी तक कोई फैसला मुझे नहीं दिया गया है। मैं अपने दरखास्त के फैसले के आशा में हूं इस अभी आप के कहे के अनुसार डिसिफा नहीं दे सकता हूं।

३- आपने कागज गोदाम के विषय लिखा है इसके बारे आपने पहले अपघात ३०-११-१९३९ को लिखा था उस के जवाब में मैंने आप के पास ऐसा लिखा था - मैं आप की आज्ञा के अनुसार गोदाम से कागज निकालता था। दो वर्ष मैं ने यह किया। आगे को इस काम को करने के लिये तैयार और खुशी हूं। पर कागज-गोदाम का पूरा जिमा आपने हाथ में लेने से लाचार हूं। स्टाक रजिस्टर रखना और उसमें आमद-खर्च लिखना मैं नहीं कर सकूंगा अगर बोर्ड आफ ट्रस्टीज कौंसला करे कि मुझे इसको लेना पड़ेगा तो मुझे लेना ही पड़ेगा। पर इस काम को ठीक से चलाने में मुझे बहुत कठिनाई होगी। मुझे जो काम करना है और मुझसे जो काम हो सकेगा उसको मैं आप के हुकुम के मोताबिक अपनी शक्ति भर करूंगा।

मेरा आजभी यही जवाब है और मैं आज तक भी गोदाम से कागज निकालता हूं।

४- आप लिखते हैं कि मैं अपने काम में अयोग्य। आप के मुंह से आज पहली बार ऐसी बात सुन रहा हूं। मैं इतने लम्बे बरसों तक प्रेस में काम किया है,

ग्रौर मैं समझता हूं कि मेरा काम संतोषजनक है। मैं ग्रपने काम पर समय पर ग्राता हूं, ग्रौर ग्राप के हुकुम के ग्रनुसार सब काम करवाता हूं ग्रौर ग्राज तक काम ग्रच्छा ही चला है। इतने वरस काम करने के कारण मुझे ग्रपने काम में बहुत ग्रनुभव प्राप्त हुग्रा है। इस कारण मैं ग्रपने कामको ग्रच्छी तरह जानता हूं ग्रौर सहज से कर सकता हूं ग्रौर ग्रागेको भी कर सकुंगा।

ग्राप का दास

पुनलु तिर्की,

२८-२-४०।

T. Copy.

B/ Yunan Tirkey,
H.D.Man G. E. L. M. Pen
Ranchi.

आपके तारीख २८-२-४० पर मुझे केवल दो बातें लिखदेना आवश्य है। दूसरों का जवाब देना कोई जरुरत नहीं है।

१ला- सेक्रेटरी-बोर्ड आफ ट्रस्टीज प्रेस के नियमानुसार जो उचित था आपको लिख दिया। आप उसके आर्डर पर कुछ सवाल डाले। आपके सवालों का जवाब कदाचित वह कमिटी की अनुमति बिना अपनी ओर से नहीं दे सकते हैं इसलिये छोड़ दिये हैं। बीते वर्ष के आखरी महिनों में बोर्ड आफ ट्रस्टीज उठ जानेवाली थी और इसलिये उन दिनों से उसकी कोई भी बैठकी नहीं हुई है। अगर बोर्ड की बैठकी होगी और मुझे यह जनाया जायगा तो मैं अपनी ओर से इसका याद सेक्रेटरी को करा सकता हूं।

२रा— कागज गोदाम के विषय। गोदाम दो वस्तुओं का है - १ला: छपाई सम्बन्धी चिजों का २रा: छापा हुआ कर्मा या पुस्तकों का जिन्हे दफ्तरियों के कोठरी में और पुस्तक दुकान में रखने का जगह न हो। इन चिजों को लेकर रखना और उनका हिसाब गोदाम के जिम्मेवार के जिम्मे रहेगा। और इसके लिये बही में दस्तखत बनाने होगा। कागज और दूसरे २ चिजों को ठीक २ गिन और तौलकर देना होगा। कोई भी लिखनेवाला दिया गया। चिजों का हिसाब जो आप लिखकर दीजियेगा बही में लिख देगा पर वह केवल लिखित संख्या का जिम्मेवार रहेगा और गोदाम मालिक चिजों का। मुझे आडिटर और आडिटर के रिपोर्ट से सेक्रेटरी और इनके अलावे इन्कमटैक्स अधिकार प्रेस का ठीक ठीक आमद रफ्त जानने के लिये दवा रहे हैं। इसलिये जैसा मैं आगे आप को जता दिया हूं १ली अप्रेल १९४० से इस काम का आरम्भ होना बहुत ही जरुरी है। मैं अपने अधिनस्थ - आदमियों को अपने विचार के अनुसार काम बांटनेवाला हूं ट्रस्टी का अब यह काम नहीं है। काम करने या न कर सकने के दरखास्त पर ट्रस्टी कोई आर्डर दे सकते हैं। आप गोदाम का लेनदेन करने को तैयार हैं तो मेरा उसमें कोई रोकटोक और उजुर नहीं है। आप अपने रोजाना कामों को करते हुए ता० ११ अप्रेल, दिन सोमवार १९४० से सब कागजातों का जो गोदाम में हैं हिसाब कर लेबुल लगा दीजिये। लेबुल पर गिन्ती का संख्या, तारीख और सही होने फिर उसके बाद से जो कुछ खर्च होगा उसका हिसाब उसी लेबुल पर रोज २ का लिख कर रखा जावे जिससे बही में चढ़ाने के दिनों दिन खर्च का हिसाब

P. T. O.

घटा कर बाकी ठीक पाया जाय। दूसरे चीज्जें जिन्हें तौलना दरकार है तुला का बन्दोबस्त हो रहा है। बहियों को देखने और सुनने का इरादा हो तो किरानी बाबु S. D. Kujur लिखना और बता सकते हैं।

M. C. Ekka
Manager,
G. E. L. Mission Press, Ranchi
7-3-48.

T. Copy.

जी. ई. एल. मिशन प्रेस, रांची
ता. ११ मार्च १९४०

मैनेजर जी. ई. एल. मिशन प्रेस, रांची

महाशय

आप की चिट्ठी ता. ७-३-४० को मुझे मिली। आप की चिट्ठी के जवाब में मुझे दीनतापूर्वक निम्नलिखित बातों को कहना हो रहा है।

१ला. सेक्रेटरी बोर्ड आफ ट्रस्टीज के पास मैं ने एक अर्जी दरख्वास्त पेश किया है और उसके जवाब के आसरा में मैं अब तक देख रहा हूं।

२रा: आप ने मुझे कागज गोदाम का जिम्मा लेने को हुकुम दिया है, गोदाम दो वस्तुओं का है — १ला. छपाई सम्बन्धी चीजों को और दूसरा छापा हुआ फार्म या पुस्तकों का जिन्हें दफ्तरियों के कोठरी में और पुस्तक दुकान में रखने का जगह न हो इन चीजों को लेकर रखना और उनका हिफाजत गोदाम के जिम्मेवार के जिम्मे रहेगा और इसके लिये वक्त में दस्तखत बनाना होगा। कागज और दूसरे चीजों को तौल कर गिन और तौल कर देना होगा। कोई भी लिखने वक्त दिया गया चीजों का हिसाब जो आप लिख कर दीजियेगा वही में लिख देगा पर वह केवल लिखित संख्या के जिम्मेवार रहेगा और गोदाम मालिक चीजों का।

३रा: ऊपर जैसा लिखा गया है वैसा कागज गोदाम का जिम्मा लेना एक बड़ा भारी जिम्मावारी है। गोदाम के लेन देन के पुरा जिम्मा लेना होगा। मालूम होता है कि कागज, स्याही, सरेस, कपड़ा, चमड़ा इत्यादि सब चीजों का जिम्मा लेना पड़ेगा। सब को गिन कर और तौल कर जिम्मा लेना होगा। और तौलकर या गिनकर कमिया लोगों को देना होगा और छापे हुए फार्म और किताबों को भी रखना होगा। और किसी प्रकार भी घटी या नुकसान हो उसका जवाब देही लेना होगा।

४था: — समुचे प्रेस के आमद खर्च का एक बड़ा अंश इसी कागज गोदाम में है। इसमें हजारों रुपयों तक का माल रहेगा। इसमें सैकड़ो रुपयों का नुकसान वा घटा हो सकता है क्योंकि चुहा, दिमक इत्यादि नुकसान कर सकते हैं गिनने, तौलने, लिखने में भूल हो सकती है और दूसरे प्रकार से भी घटा हो सकता है। गोदाम में किसी प्रकार का नुकसान वा घटी हो तो उसका जवाब देही गोदाम मालिक का होगा।

५वां: मेरे समझ में इतना काम और इतना जवाब देही एक आदमी को पूरा काम है कारखानों, और गोदामों में गोदाम के जिम्मा में एक अलग आदमी रहता है।

६ठा: मेरा अपना काम जो है वर्तमान में है वह मेरे समझ में एक आदमी का यथेष्ट काम है मैं ने इतने बरसों तक इस काम को चलाया है पर कागज गोदाम का जिम्मा मुझे नहीं दिया गया था अभी मुझे अपने निज काम के ऊपर इस कागज गोदाम के जिम्मेवार का भारी काम मुझे दिया जा रहा है।

P. T. O.

७वां.- लेकिन तौभी जब ग्राप का हुकुम है कि मुझे काग़ज़ गोदाम का जिम्मा लेना होगा तो इस हुकुम के ग्रनुसार मैं इसका जिम्मा लेऊंगा। पर इसमें दो बातों की ग्रपूर्ति मेरी ते ग्रपेक्षित

(क) एक सहायक मुझे दिया जाय

(ख) चीजों को रखने के लिये गोदाम में काफी जगह होवे,

दो बड़ी कोठरियां दिये जाय जब गोदाम बड़ा न हो ग्रौर इस में काफी जगह न हो, ग्रौर गोदाम सुरक्षित न हो तो इतने चीजों को हिफाजत से ग्रौर सुरक्षित रखने में बहुत ही कठिनाई होगी।

ग्राप का सहायक
घूनस तिर्की
11-3-40।

मैं इसको पढ़ लिया। पीछे जो कुछ भी प्रबन्ध हो— पर लिखा पढ़ी करते ग्रौर एक बार समय नहीं टला जा सकता है- ग्रडिटर ने तो ग्रपने ग्रडिट के बाद ही इन कामों को करने को लिखा था पर इस समय साल पुरा होने में कई महीना बाकी था ग्रौर रोकटोक खड़ा हुग्रा इसलिये भी मैं ज़ुल्म नहीं किया। 1ली ग्रप्रेल प्रेस का साल का 1ला दिन है। इस दिन से नया हिसाब रखना है। इसलिये ग्राप स्टोक लेना ग्रारम्भ कर दीजिये या तो जवाब दे दीजिये कि किसी भांती भी यह काम कर डाला जाय।

M. C. Ekka
11-3-40.

જો. ઈ. ગ્લ. એશન

પંચવટી

પ્રેસ્સ સેક્રેટરી

પુણેલાયા

મહાશય!

દીનતા પૂર્વક અર્જી કર. આપ કો યાદ દિલાને ચાહતા હું કિ હમને જો દરખસ્ત બીતે સાલ (૧૯૩૯) કે જુલાઈ માહિને દિયા થા, ઉસ દરખસ્ત કા આપ ટ્રસ્ટી કે મેમ્બરાન કા ફૈસલા કિયે ઉસી કો મૈં આપ સે સુનના ઔર જાનના ચાહતા હું। અગર આપ ફૈસલા કો સુનાતે હૈં, તો મૈં ભી જહાં તક બન પડે જલ્દી આપના આગે કા કામ મેં રહને યા. ન રહને કા દરખસ્ત દેઉં। આપ લોગોં કે ફૈસલા કે ન પહુંચને કે કારણ હી મૈં આજ તક આપને કામ મેં હાજીર હોતા હું ઇસ લિયે મૈં આપ લોગોં કો બહુત ૨ ધન્યવાદ દેતા હું કિ દરખસ્ત દેને પર ભી આપ લોગોં કે મેહરબાની સે ઇતને દિનોં તક કામ કરને કા મૌકા મિલ રહા હૈ

આપકે આપ મીલબા હૈ

આપ લોગોં કા સેવક

જુનસ તિબા

૪-૩-૪૦

V13

Ranchi
17-2-40

Dear Mr Panna

There is another matter that I should like to bring to your notice. The Book shop in our Press is not at all efficiently run. Old Mr Elias Peter is apparently not up to the situation and should be replaced. They stock neither Mundari nor Hindi Testaments and every visit to the book shop is a disappointment

Yours sincerely

J Stosch

G.E.L.M.Press, Ranchi.
14-2-40.

Dear Sir,

Regarding my going to Purulia, please let me know the date on which it will be suitable for you to discus about Income Tax.

Yours faithfully,

Manager.

To

D. M. Parma, Esqr.,

Dy. Magistrate,

PURULIA

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MEMO.

FROM

D.M.Panna, Esqr.,

Purulia .

TO

Mr.M.C.Ekka,

Manager ,G.E.L.M.Pres

Ranchi .

Ref. No. 39/40 . Date 5 February 40.

I am sending you the Pass Book for the F.D. of Rs.1000/- in the C.C.C.C. Bank for the entry of the interest for the year 1939 .

Please return it after the interest is entere in it .

Secretary .

5/2/40.

G. E. L. MISSION PRESS,

RANCHI.

No. 96 M.P.

Date 27 - 1 - 1940.

To

The Secretary,
G.E.L.Mission Press,
Ranchi.

Dear Sir,

This month an annual increment was due to many of the Press employees. But in view of the monthly earnings and the works received during the year I thought to stop further establishment expenses and had requested for your suggestions. If it is not necessary to stop increments now, annual increments to the deserving workers will be given from the next month adding this months increment amount and also the two temporary hands whose confirmation order is already passed will be confirmed from the 1st. January 1940.

Encl:- Salary Bill.

Yours faithfully,

Manager.