9/3010/91 Bulova Mains Irrigation Scheme :-

Work done according to work plan:-
Orchard - Finished selling oranges about K 500,000 was realised. Carried out orchard management activities eg Irrigation, weed control, Orchard sanitation and pest control. Repairs fence around Senior Staff members houses and reservoir. Small repair work on the domestic water system. Held meetings in the scheme. Rehabilitation of earth canals.

Other activities - visit by GSCP Chairman and the Co-ordinator, Visit by F.A.O's staff. Remaking of canals and beams in the orchard.

Achievements according to work plan -
Finished selling oranges and realised K 500,000-

9/4/10/91 Valley Self Help Promotion Society :-

Work done according to work plan. 993 bags of 90 k maize were bought and mostly taken to Kafwambila and Simanja. VSP was evaluated, Simanjola Oil mill kitchen construction started. Work on two more slabs on Silian Ma road started. Four loads of maize meal bought and distributed, bought roofing sheets and cement, bought pumpkins etc.

Other activities - Got a grinding mill. Started work on Munyati Grinding mill foundation. Oxcart taken to Shimaomwe. Meeting with Simanjola Oil mill interference. Meeting with the council. Attended Sinazongwe Show, Tour to Kasaba and Educational Tour to Lusaka. Livingstone PM/Tax offices.meeting with Sikaneka community. Arranged for AGM venue in Kanchindu. Auditing of VSP books. Seed purchase MTV 400 and SC64.

Achievements according to workplan:

Hardware crevisation enhanced. Water provision improved.

General comments on VSP:-

The Governors office showed disappointment in the VSP Driver alleging that he was MLD and used abusive language. They wanted him dismissed.

- Upon visiting Simanjola Oil mill for a meeting management was told by women that they had nothing to do with the oil mill. It is for women and as such they should run it.

The Hammermill in Sikaneka was put where the Fishermen are staying to serve them.

Mr Mcolay wanted to know if VSP buys maize and stock pile. Answer of VSP answered that they do, infact farmers even hire the truck to sell maize to Choma milling.

Mr Sokwanyama in addition emphasised that at Simanja they will store more and sell during the rain season. Cement at the moment is in plenty supply at VSP store room.

Mr Bredt advised that all that is brought for sale at VSP should be advertised on the Notice Board. Mr Nicolay also wanted to know whether the Grinding mill was Diesel or Electrical. The VSP Advisor qualified the statement that it was Diesel.

C
Chairman - When is Sikaneka road finishing?
VSP Advisor - It should have taken four weeks but because slabs have to be repaired too it has taken long.

Mr Bredt wanted to know the next step to be taken to Sikaneka clinic which has cracks. In addition the question of pillars instead of pipes.
VSP manager replied by enlightening the members that the opening of the clinic before time was a political move. Key blocks are needed in the cracks. Pipe supporters too have to replace brick pillars.

Mr Bredt - used old bore - hole pipes can surfice.
Mr Nicolay - How do we go about with Oxcart for BMIS?
VSP Advisor - apply to VSP, oxcarts are hired to the community.
VSP Manager - He had gone to Livingstone to sort out Income Tax among other things. To get clearance he was advised that workers have to pay a total sum of K 13,260. He paid the amount on the spot. So we are safe.

9/5/10/91 Treasurer's Report:-
Mr Bredt announced that VSP over shot the budget because of the lorry. Refer to the GSDP Expenditure Jan - Sept 1991. (Include the sum which was on the black board)

9/6/10/91 Small scale Village Industry:-
Work done according to the workplan. Seven young women have completed their training. Seven young men are still under the same training which they will complete end of October. The women Tanners have started work under provisional conditions (Tannery still under construction) to collect and tan skins.

Achievements according to work plan:-
Finances worth 15000 DM from the Germany Embassy and 9.400 DM from GVS were received for Tannery and leather workshop (Building and equipment) Both projects are still under construction and will hopefully be completed by November. Seven women have completed in Tanning/leather work. The post of a SSVI assistant advisor has been advertised. The SSVI office is still under construction.

Comments on SSVI
Mr Schumacher suggested that another tittle not assistant advisor eg programme officer or possibly already existing tittles be used.
The Chairman disclosed that application letters are pouring in for the post of SSVI assistant advisor. It was therefore resolved that on 15th and 16th October 1991 a sitting will be made to select those to be interviewed. The date for Interviews would be 12th November 1991. Composition of the pannel to be the GSDP/GM Chairperson, SSVI Advisor and GSSD Co-ordinator.

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VSP Advisor - Apply to VSP, oxcarts are hired to the community.
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Mr Schumacher advised on the same subject that letters should be sent in time inviting the candidates. In addition Mr Nicolay proposed that interviews be conducted in the same area (Valley) of work. This he felt would enable SSVI have right person. The proporsal was taken unanimously.

9/7/10/91: Adminstration
Work done according to workplan:-
Office adminstration. Reception of overseas visitors from Gossner Mission Berlin. Staff meetings. Buoget preparation and adjustments for 1992. Proposal written and discussions on Dryland farming continues.

Other activities - visit to BMIS for a meeting with management Visit to Nkandabbwe irrigation Scheme for a meeting with committee members. General staff tour done. Treasury work on relief basis done by Chairman.

Achievements according to workplan:-
Budget adjustments including Differences. Buleya Malima Irrigation. Estimates accepted at different levels in the Ministry of Agriculture.

Indirect effects of programme implementation:-
Some programmes eg of visits are time consuming due to (time) understimation.

10/10/91 Monthly work programme

The Chairman reminded the members not to relax in submitting monthly work programmes since that is the only way to know what each one is doing in any particular day. Its purely adminstrative.

SSVI Advisor- commented that it is in order but quite difficult to stick to, due to the fact that some programmes are routine while others within a month turn to be abrupt. In this case you are forced to change suddenly.

Chairperson - when operating alone (working)it is easy but when you are working with others they need to know. Changes in a monthly programme are accepted as long as adminstration is informed.

11/10/91 A.O.B

Mr Syabunkululu - complained about some homes being problem areas in water control. Taps are left running.
Mr Bredt - The Co-ordinator to write a memorundum on use of water to every house hold.

Mr Syabunkululu - what is happening to the Double cabin car for Gossner Mission?
Mr Nicolay - It will be repaired after getting a clearance from Insurance offices in Germany.
Mr V Ngandu - why can we not be paid differences (1989 suballowance) and yet Gossner Mission pre financing of 1990 are being entertained.
Mr BredtIn 1991 there was no provision. Request for supplementary funds for GRZ was made but not accepted. GRZ promised to add the sum in question to 1992 budget.

Mr Schumacher advised on the same subject that letters should be sent in time inviting the candidates. In addition Mr Nicolay proposed that interviews be conducted in the same area (Valley) of work. This he felt would enable SVA have right person. The proposal was taken unanimously.

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Work done according to workplan:-
Office administration. Reception of overseas visitors from Gossner Mission Berlin. Staff meetings. Budget preparation and adjustments for 1992. Proposal written and discussions on nylana farming continues.

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Mr Ngandu - You are refunding things of two years ago, this in itself raises suspision.
Mr Bredt - money for development should be used likewise, not paying adminstrativa costs. GRZ has to give me additional money. Infact variation of funds could have been done if only I was informed in time.
Mr Munsanda - It is a sad situation for new people to be involved in problemswhich should have been dealt with a year ago. Some departments and projects paid their people. As a Co-ordinator he was in an ackward situation both the Mission (GM) and GRZ staff wanted to be paid. Advice was given by the P.A.O's office, however, that for the project and Co-ordinator to operate smoothly refunds to GM (Donor Agency) should be paid first. On the other hand a request for supplementary (1991) budget be made for differences. This was done and thats what brought a push to lack of money in 1992. He hoped he would not be held responsible in future over such payments.
Mr Makala - The Schumachers will be leaving soon, cant we present them with something for long service with the project at their farewell party?
Mr Bredt - Matter to be discussed.
Mr Nicolay - shop at Batoka, where is the key?
Mr Schumacher - Efforts have been made to get the key from the former user Mr Sikwela but no progress,If BMIS is interested to use the shop that would be a good idea. Get a copy of the letter from the Co-ordinator and follow up the case.
Mr Nicolay - How do we go about with Ambulance services in BMIS?
Mr Bredt - How have you been doing it?
Mr Nicolay - Charged K 45 per km.
Mr Bredt - Refer the matter to Team meeting (GM) however it is good to have brought it up.
Mr Nicolay - How do we utilise Mr Kalaula at BMIS?
Mr Bredt - Contact the P.A.O's office you can even discuss with him in person since he is in the camp.
Mr Madyenkuku - Block 7 is it to be used by outsiders for bathing even tresspassing?
Mr Bredt - Not allowed. Mr Ngandu (workshop manager) to help with repairs. Renovation will be done on priority bases due to limited funds.
Mr Schumacher - who takes the responsibility of fixing doors, locks etc?
Mr Bredt - Let the co-ordinator look into it.

12/10/91 Closing remarks

The Chairman thanked the members for their contributions. He was happy to have the meeting end as planned in good time.
NEXT MEETING 7/11/91.

Closed 12:20 hours.

S.D. MUNSANDA
GSDP CO-ORDINATOR
SECRETARY

R.T. BREDT
GSDP/GM CHAIRPERSON
CHAIRMAN

Mr Ngandu - You are referring things of two years ago, this in itself raises suspicion.

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Mr Mafala - The Schoolteachers will be leaving soon, can we present them with something for long service with the project at their farewell party?

Mr Bradt - Matter to be discussed.

Mr Nicolay - who at Batola, where is the key?

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Mr Nicolay - How do we go about with Ambulance services in PMIS?

Mr Bradt - how have you been doing it?

Mr Nicolay - Charged K 45 per km.

Mr Bradt - Refer the matter to Town meeting (GM) however it is good to have brought it up.

Mr Nicolay - How do we utilise Mr Kalunda at BMIS?

Mr Bradt - Contact the P.A.O's office you can even discuss with him. Person since he is in the camp.

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Mr Bradt - Let the co-ordinator look into it.

12/10/91. Closing remarks

The Chairman thanked the members for their contributions. He was happy to have the meeting and as planned in good time.

NEXT MEETING 7/11/91.

Closed 12:20 hours.

J.C. LUMBWA
GSCP CO-ORDINATOR
& SECRETARY

R.P. BRADT
GSCP/GEM CHAIRPERSON
CHAIRMAN

Nicolay
6.6.91

Gwembe South Development Project,
P.O. Box 3,
SINAZEZE.

MINUTES OF THE STAFFMEETING HELD ON 9.5.1991

Agenda
1. Opening prayer
2. Introduction of new Chairman
3. Correction and confirmation of last minutes
4. Matters arising of last minutes
5. Monthly report format
6. Sick report
7. Trips outside Sinazongwe District
8. Budget proposal for 1991 including GRZ funds
9. Registry
10. A.O.B.
11. Closing remarks by chairman

1/5/91 - Meeting opened by a prayer at 09.00hrs

Present were:

S.D.Munsanda	- Project coordinator	- Chairman
W.Diete	- SSVI advisor	
V.Ngandu	- Workshop manager	- Secretary
K.Mulemwa	- Scheme manager	
H.Nicolay	- Scheme advisor	
A.Siabunkululu	- Water programme	
W.Ncite	- Rural works	
F. Bredt	- GMT chairman	

Absent with apology
R.Makala
M.Schumacher
G.Just
Mrs. Kapooria
Shimbeza

2/5/91 - Opening remarks
In the opening remarks the chairman welcomed Mr. Friedrich Bredt who has arrived in the project on 21st April, 1991. He will be the Gossner Mission Team Chairman.

He announced that:-
-the 3rd quarterly workplan should be presented in the June staffmeeting and
-progress report for the second quater should be presented on July meeting and
-that a Planning workshop will be held in September. to discuss among others will be the 1992 plan of work and the final budget for that year.

3/5/91- Correction of minutes
Mr. Makala instead of Makla
Mr. S.D.Munsanda instead of Musanda
Mr. Makala was present at the meeting

[illegible] minutes [illegible] confirm[illegible]
was resol[illegible] t corr[illegible]tions [illegible]
written [illegible]

/2...

Page: 2 - point 6: SSVI
it should read: Tanning and leather workshop have been planned.
point 6: Buleya Malima Irrigation
it should read: "Farmers are late in planting this year." instead of "Farmers expect for produce this year".
point 6: Water programme
it should read: "Repiared a shower at VSP block" instead of "Repaired a shower at driver's block"
point 6: VSP
grinding mill instead of grinding meall

After some corrections the minutes were confirmed. It was resolved that corrections of previous minutes be written on the following minutes.

4/5/91- Matters arising
The orchard is not doing fine. Reasons: trees are very old and are severely infected by pests and other diseases. A Horticulturalist is expected in September from Japan. - JVS.
~~A successor of Mr. Kiyota will be sent from JVS. The Scheme Advisor feels there is need for an Irrigation Engineer in the scheme. The chairman added that some of the posts should be taken up by Zambian qualified staff as it is, costly to keep on and on with expatriates.~~ Correction
A reply to the former GMT Chairman Reverend Ulrich Luig will be written soon.
The workshop manager has been urged to keep up with the inventory.

5/5/91- Report format
A new monthly workprogramme format has been introduced. It is intended to make a guide of daily activities of each programme in a given month. It should be prepared and handed to the chairman before the beginning of the month.

6/5/91- Sick report
If an employee is sick, he should get a sick report format signed by the supervising officer. The docotor must state whether an employee is fit or unfit for work and if unfit state how many days off duty.

7/5/91 -Trips outside the District
All trips must be made known to the chairman for co-ordination and security reasons.

8/5/91- Budget proposal for 1991 including GRY funds
The chairman presented the budget for 1991 which included the funds from GRZ + Gossner. It was pointed out that only one budget will be used for GSDP. Any change in the budget has to be discussed and agreed upon with the chairman. Each staff member was advised that he/she has to stay within the limits of the budgeted activities. It was proposed that:
a) payment of sub-allowance arreas should be squeezed in the budget. The project management will sit with the PAO and plan how to repay the officers involved.

b) Buleya Malima must be included in the budget i.e. payment of subsistence allowance and replacement of the motorbike and purchase of protective clothing.

9/5/91 - Registry
A new filing system has been introduced copies of all official correspondence going out should be given to the GSDP management and the copy kept in the file. All open files for members of staff should be kept in the registry.

10/5/91-A.O.B.
10/5/91/1- Female Extension - the terms of reference for Female Co-ordinator have been drawn. They will be discussed in the next sitting. The officer will be a member of GMT and will have GMT conditions of service. The chairman feels the post can be filled with a Zambian highly qualified preferably a university graduate. She should be someone who can write project proposals and able to defend her ideas outside the project.

10/5/91/2- Mr. Ncite organised for 100 poles for mending the camp fence. The chairman will arrange for the transport to bring them.

10/5/91/3- Painting of houses will be continued to every house in the camp. First priorities for this year are the houses for the Coordinator, Chairman, SSVI Adviser and Female Extension Coordinator.

10/5/91/4- The Advisor for SSVI has applied for funds to GVs but has not been replied. The funds are intended for building leather and Tannery Workshops. So far a group of women are undergoing training. Another group for men will follow. The problem is the apprentices will finish their courses but workshops haven't been completed due to lack of funds. A letter was written to the Ministry of Agriculture to have 4 people to attend a course at Katopola. The fees for tuition and accommodation is estimated to be K40,000.00 for four people.

10/5/91/5-The tree at house No. 5 is an eminent danger that could fall on the house and cause severe damage. It was suggested that when graders intended for grading Kanchindu-Siameja road come, should push down the tree.

Closing remarks
The chairman thanked participants for fruitful discussions. He urged everyone to follow the changes that have been introduced by the team chairman.

Meeting ended 13.20 hours.

CHAIRMAN DATE SECRETARY

GWEMBE SOUTH DEVELOPMENT PROJECT
P.O.BOX 3,
SINAZEZE.

MINUTES OF THE GSDP STAFF HELD IN THE MEETING ROOM ON 7TH MARCH, 1991

Present:	Mr.Munsanda	- GSDP Coordinator	Chairman
	Mr.Schumacher	- Acting GM chairman	
	Mrs. Kapooria	- GM Liaison officer	
	Mr.Diete	- SSVI Advisor	
	Mr.Syabunkululu	- Water Dev.Assistant	
	Mrs.Just	- GM treasurer	
	Mr. Mulemwa	- Buleya Malima irr.scheme Manager	
	Mr.Ncite	- Rural works assistant	
	Mr.Makala	- VSP Coordinator	Secretary
	Mr.Ngandu	- Workshop supervisor	

Absent without leave
Mr. Shimbeza - B/malima irr.scheme

1/91 - Prayer
The meeting opened with a prayer by Mr.Ncite at 09.00hrs

2/91 - Roll call
It was conducted as shown above.

3/91 - Opening remarks
The chairman welcomed all to the third meeting particularly Mrs.Kapooria from Lusaka who was not present at the last meeting due to pressure of work and the change of date for the meeting. He appealed for punctuality so that subjects are not hastily discussed for meetings are meant to be fruitful. He pointed out that good co-ordination in GwembeSouth is from follow up reports of programmes and called for free and constructive contributions.

4/91 - Correction of minutes
The minutes should be given back to the secretary for rewriting since there were many mistakes. Above all verification by the chairman and reading through the typed stencils before duplicating are necessary.

5/91 - Matters arising
(a) The Nkandabbwe house had already been repaired by the last meeting and Mr.Phiri who was instructed by the D.A.O. to move to Muzio has not left yet. However his family except Mr.Phiri and his cows are in Muzio. It was learnt that the Block Supervisor advised Mr.Phiri not to vacate the house for Sinazeze. Therefore it was concluded that the GSDP Co-ordinator and the Acting GM chairman should have discussion with both Mr.Phiri and the Block Supervisor.

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(b) Omit GMT from the meeting on Workshop operation in Choma.

(c) Small Scale Village Industry is applying for funds from donors in order to train tanners and shoe makers and setting up a workshop. Applications have already been written to the Dutch and German Embassies. It is necessary to apply to many possible donors in order to obtain at least some positive answers since it was estimated 24,000DM would be required. Therefore, the offer of 15,000 DM from Germany is not enough and may not be obtained. The replies from the possible donors will be awaited to determine the next move. The GVS co-ordinates funds from the German Agro-service and the German embassy.

(d) The GM lorry driver's last working date is 28th February, 1991 since the lorry was sold to Mr.Siapwaya. He will not be an employee of GM but GM has secured a job for him with Mr. Siapwaya.

(e) NGO meeting
Muzio road is not in any way a business of Gossner Mission but a matter between EEC and Muzio road committee through the D.A.O., C.A.O., the Gwembe District Governor, Planning Commission to the MCC's office. The presence of the GSDP at the Muzio road committee meetings is not necessary unless an invitation is extended. The application by the committee for funds for the bridge should be referred to the EEC Co-ordinator to pursue it. Though an application was made, it was made without clear knowledge of EEC aid provisions. The governor had indicated for possible help from GSDP in surveying the progressive act on Muzio road. In future all Muzio road approaches to GSDP should be referred to the GSDP coordinator on the grounds that concentration should be on the present GSDP projects.

6/91 - Workplans II/91
(a) Administration: It would continue familiarising the GSDP co-ordinator. The incoming GM chairman's and GSDP co-ordinators houses would be renovated. The incoming Buleya Malima advisor will arrive and be introduced to the scheme. Therefore B/malima manager will be informed of the arrival so that arrangements with the B/malima Executive Committee to meet him are made. The incoming GM chairman will arrive and visit projects as well as being introduced to important offices. Mr.Schumacher goes on leave in April. Mr. Damm visits GM in June and VSP will be evaluated by a team organised by GM in the same month. The incoming Chairman and the GSDP co-ordinator will decide on what work each does.

(b) Water Programme
Usual business of repairing boreholes and holding meetings on improving water standards to continue. There was need for the water programme to minimise the inputs espetially on transport since there are now fewer vehicles to share work.

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The council should provide not only labour but also transport. This is a matter to be discussed with the C.A.O. Members were grateful for the introduction of pit latrines to employees and the extension of the advice to the local community to dig latrines and boil drinking water.

(c) VSP
The usual business will continue. Sikaneka road will be completed and the kitchens and a toilet will be built at the oilmills. A new lorry will be bought while toilets will be built at Siameja clinic. A grinding mill at Munyati will be established and so will the oxdriven grinding mill. VSP will be evaluated in April. A storage has to be found at Kafwambila harbour. The VSP adviser, GSDP Co-ordinator and VSP Co-ordinator will visit Sikaneka road to check on garallies. The building of a toilet at Siameja was coincidental so this service cannot be extended to other clinics like Kafwambila. It is a responsibility of Health Inspector who should be reminded frequently. 19 latrines would cost about K50,000.00.

(d) Workshop
It would continue with the usual business. There are no funds for the workshop from Gossner Mission. However, if a list of required priorities was produced, the GM would consider setting up a loan provision. In any case the list of requirements and the current workshop inventory was required by the P.A.O. The list has not yet been produced for the P.A.O. since there has been no written statement from him. An inventory is essential since there are K20-30,000 worth of materials lying in the workshop. There was one item stolen. A decision on what to invest the government allocation is necessary.

(e) Small Scale Village Industry
Training for tanners and leather workers to be conducted. Also four rural metal workers will be trained. A tannery and a workshop should be built for the programme and the position of programme co-ordinator will be advertised. A pool car will be required on 20th-24th April, 1991 to Chipata School for Continuing Education for the tannery and leather work courses. The donation of about K270,000 will be required for the leather project. The advisor will be on leave in May and June in Germany where he may attend a meeting.

(f) Buleya Malima
Currently, there is no technical advisor. He is expected in the country on 13th March, 1991. The introduction of the new adviser should be included in the programme. There will be marketing of farmers' prdduce and collection of irrigation fees. Fruits will also be sold.

7/91 - Donors' Meeting
Donor agencies were invited to a workshop on 1991 workplans and reviewing progress over the past years. The workshop took place on Wednesday 27th February, 1991 in Choma at the P.A.O.'s office although the P.A.O. did not attend due to some commitments. Co-ordinator of projects in provinces and districts leaves much to be desired. The P.A,O. is not aware of some developmental projects in the province since reports depended on information from headquarters.

Some were not aware that Gossner Mission, for instance, is involved in development of Gwembe South. A meeting will be held twice per year to work out an effective reporting system. GSDP should be represented to enlighten the P.A.O!s office of its activities. In future minutes of such meetings will be written for reference purposes.

8/91 - A.O.B.

1. Buleya Malima Irrigation will soon have fruits for sale.

2. The workshop supervisor went to Siatwiinda Irrigation to repair an engine. He was asked to whom the engine belonged. The inventory shows that it belongs to the scheme and therefore GSDP has nothing to do with it except that help was given out of mutual understanding. The work done should appear as a progress report next sitting. The former GSDP co-ordinator was the scheme's chairman and caretaker.

3.(a) Grateful that there is a new road to Kafwambila built by Mr.Ncite.

(b) GM donated some funds to UCZ for printing of Tonga hymn books to be done. The books are ready at K75.00 each and 100 have been allocated to Sinazongwe and Nkandabbwe. So far five have been sold.

(c) The GM assistant transport officer will continue with his present job. He does not become a senior manager. He might be called upon to help with duplicating.

(d) The pool car which has been ordered is expected in May while the ordered VSP lorry is expected in Lusaka in 6-8weeks time.

(e) In future the houses should be renovated before occupation and the GSDP co-ordinator will scout for personal-to-holder transport from GRZ or GM.

9/91 - Closing remarks

The chairman thanked all for their contribution and workplans during his first meeting as chairman especially the Liaison Officer who had travelled all the way from Lusaka. He was pleased with the long Kafwambila route except that some trees have fallen on the road. Futhermore he wished Mr.Diete success in his Chipata trip from 20th-24th April. On the other hand he hoped the workshop would do well under the revolving fund scheme. Advise should be sought when necessary. Finally, he was optimistic that VSP would play a significant role in development of Gwembe South.

The meeting ended at 12.30 hours.

Chairman Date Secretary

GWEMBE SOUTH DEVELOPMENT PROJECT
P.O. BOX 3,
SINAZEZE.

MINUTES OF GSDP STAFF MEETING HELD IN THE MEETING ROOM ON 2ND NOVEMBER, 1990

PRESENT: Mr.M.Schumacher - chairman
Mr. V.Ngandu - Workshop
Mr.A.Siabunkululu-Water programme
Mr.W.Diete - Small Scale Industry
Mr.K.S.Mulemwa - Scheme Manager
Mr.N.Kiyota - Irrigation engineer
Mrs.G.Just - GMT treasurer
Mr.E.Syabbalo - Tonga crafts
Mr.W.Ncite - Rural works
Mr.R.Makala - VSP coordinator

ABSENT WITH LEAVE
Mr.M.Sikufuniso
Mr.U.Luig
Mrs.H.Kapooria

1/90 - Prayer
The meeting was opened with a prayer by Mr.A.Siabunkululu at 09.00hrs.

2/90 - Roll call
The roll call was conducted as indicated on the attendance list.

3/90 - Opening remarks
The chairman apologized to the members for not having held the meeting on Thursday 1st November, 1990 due to VSP's commitments. He further informed the meeting that Mrs.Kapooria would have been present but for other duties.

4/90 - Correction and Confirmation of the minutes.
The minutes were passed as a correct record of the previous meeting.

5/90 - Matters arising
5/9(2)Questions on the vacation of the Nkandabbwe house are subjects to answers by Mr.U.Luig.

(3) The house was informed of the completion of work on Kafwambila road although some areas may require to be worked on.

7/90 (3) Since the selection of someone to carry out feasibility studies for the introduction of "Small Scale Subsistance project" is a responsibility of Gossner Mission Headquarters in Berlin, Reverend Damm might come with the current developments. Locally, Messers Schumacher, Siabunkululu, Diete and Mulemwa are a planning workshop committee to hold two days discussion on project outline taken by Mr.U.Luig to Germany. They would fix a meeting date shortly after the staff meeting in readiness for Mr.Damm's arrival. The Project Outline would be distributed to all by Mr.Schumacher.

(4) The terms of reference draft for female extension was made and the evaluative meeting had already taken place.

9/90 A.O.B. (a) The meeting was informed that more women were required for registration to learn tanning and leather work.

6/90 - Brief Reports

(a) Buleya Malima Irrigation Scheme

The current marketing of okra and green maize would continue and the scheme ~~has~~ is to ~~already~~ be~~en~~ expanded by 3 hactres. The hammer mill shares between the [illegible] the scheme had been evenly distributed although the scheme had to release five more from its shares to meet the demands of the farmers. Therefore the scheme has now fifteen shares. It was not yet known who and when the outgoing advisor would be replaced.

(b) Workshop

Lack of inputs was still a problem. For example, currently there was no diesel since the two drums of diesel which had been bought were already [illegible] on the lorry, water generator and welding engine. Plans to supply ZESCO with ploughs were still on. Two employees were on transfer from the workshop and no replacement is considered as yet.

(c) Water programme

A well at Dengeza had been completed and a total of five boreholes have been repaired during the period. Servicing of boreholes would continue.

(d) Tonga crafts

The centres at which only the best items would be purchased for reselling in the Tonga Museum were visited. The visit included a trip to Munyumbwe and Muzoka where some very good baskets were bogght and taken to Choma since no transport was available for Nkandabbwe, Siabaswi and Sinakasikili were also visited as centres for Maamba.

(e) GST Treasurery

About K60-70,000 had been spent on the recent staff tour to Siavonga.

(f) Small Scale Village Industry

A leather and tannery work trainer was being sought in SIDO. Meanwhile, the ~~department of~~ School for Continuing Education in Chipata has informally agreed to take on fourteen trainees: 7 for shoemaking and 7 for tanning in January next year. So far 35 candidates have applied and the interviews will be on 9th November, 1990. Seven carpentry apprentices would go for a ~~four month~~ one week course ~~in Lusaka and~~ to Choma & Mawaggali ~~would take some carpentry trainees~~ in December. The Sinazeze workshop was ready for official opening and hopefully it would be done in conjuction with VSP's opening ceremony in Siameja. The metal work/ bicycle repair will soon be shifted to Siabaswi.

g) VSP

The usual business continued but mealie-meal buying had been temporarily suspended in order to carry out maize purchases from the farmers. Later, maize purchases were abandoned due to non-availability of the commodity among the farmers. Seed has now been bought from Zamseed and some more is to be bought directly from a private farmer near Monze. The prices were pegged at K56 for MMV400, K76 for MMV 603 and MM504, and K32 for sorghum. The trading officer was chosen on the 1st November, 1990.

7/90 - Review of staff tour to Siavonga.

The members commended the tour as beneficial since it was very educative and called upon the organisers to continue with such arrangements. There is however, need for a come together.

8/90 - A.O. B.

(a) The night watchmen at Buleya Malima have to continue. If there is need to replace one of them a meeting of Mr.Kiyota, Mr.Mulemwa and Mr.Hossain should be convened to look into the matter. Salaries of the night watchmen should be collected from the camp on time.

(b) A request by the Sinazeze clinic to have assistance in repairing the damaged doors was presented to Small Scale Village Industry. However, they were advised to write to the P.M.O.

(c) Mr.Luig would return from leave on the 17th November, 1990 to receive Rev.Damm. Meanwhile, Mr.Schumacher would act in the position of Mr.Luig. For the replacement of Mr.Luig, the Gossner Mission favours employing Mr.Bredt. This will be confirmed after christmas.

Contact for EXCO ?

(d) The validity of a staff sub-committee will be discussed at the planning workshop. It is clear that it has not met for a long time.

(e) The drafts of the programmes annual reports should be ready by December so that the reports can be produced in January.

9/90 - Closing remarks

The chairman thanked the members for their contributions and said this was one way of being aware of what is taking place in other programmes. Ideas were being shared. The meeting ended at 11.10 hours following a prayer by Mr.A.Syabunkululu.

Chairman Date Secretary

O Berlin.

Gwembe South Development Project
P.O. Box 3
SINAZEZE.

28/10/90

MINUTES OF GSDP STAFF MEETING HELD IN THE MEETING ROOM ON 8-10-90

Present

Mr.U.Luig	- Chairman
Mr.M.Siknfunino	- Workshop supervisor
Mr.V.Ngandu	- GSDP workshop
Mr.W.Dioto	- Small Scale Industry
Mr.M.Just	- VSP advisor
Mrs.G.Just	- GM treasufer
Mrs.R.Kalaula	- Female extension
Mr.L.Kapokola	- VSP
Mr.A.Siabunkululu	- Water programme
Mr.W.Ncito	- Rural works

Agenda

1. Prayer
2. Roll call
3. Opening remarks by chairman
4. Corrections and confirmation of minutes
5. Matters arising from the minutes
6. Report formats
7. Report about consultations with the GM HQ
8. Tour to Sinavonga
9. A.O.B.
10. Closing remarks

Item 01/90 - Prayer
The meeting commenced with a prayer shortly after 09.00hrs.

Item 02/90 - Roll call
The roll call was conducted as outlined on the attendance list here in above.

Item 03/90 - Opening remarks
After the roll call, the chairman reminded the participants that it is quite imperative that the report formats have to be submitted by all programme officers at the times of meetings. He furthered his speech by commenting on the staff attendance which was very poor and even more so for that particular meeting which had ten (10) participants With these few remarks, the meeting was officially open.

2/..cont...d

Item 04/90 - Corrections and confirmation of minutes.
After corrections, the minutes were passed as a true message of the previous proceedings.

Item 05/90 - Matters arising.
The following matters arose from the minutes.
1. That the church work programme is awaiting Mr.U.Luig replacement as he is leaving soon.
2. There was no progress on the vacation of the Nkandabbwe house and it was resolved that a strong letter should be written to effect. !?
3. A querry was posed as to why the Kafwambila road programme has still continued even after its present deadline of 15th September, 1990. It was resolved that the programme has to come to an end then. !

Item 06/90 - Report formats.
After briefing the staff on the report formats in current use, it was agreed by the house that the formats should be modified and a combined reporting format of both the workplan and progress report be prepared as a monthly report. The changes we to be made and prepared for commencement by January. 1991.

Item 07/90 - Report on the consultation meeting in GM.HQ.
1. The project outline was accepted as a working paper and that it should be studied by the working staff.
An internal workshop should be organised between November and December, 1990 when Mr.Dumm will have come for internal discussions.
Another workshop should be planned with the relevant officers sometime between May and June as a final stage of the outline.
2. 100% funding of the project was accepted and the Government's contribution then would be salaries of the GRZ salaries.
- A querry on subsistance allowance for the Zambian Coordinator was questioned by the Mission not being prepared to pay the Government rate as it was high. ?
- There would be in the new set up, the project coordinator as the head of the project - This would be the GM chairman.
The Zambian Coordinator would be the so called Administrative Coordinator working as a counterpart to the project coordinator. ?
3. The head office will look for someone to do feasibility studies for the introduction of a a new programme in the name of "Small Scale Subsistance Project." The post was to be advertised soon and staff posted for that. ?

3/..cont...d

After deliberation, the meeting passed the following resolution:

Item 05/90 - Matters arising.

The following matters arose from the minutes.

1. That the church work programme is meeting the Lady replacement so in leaving case.
2. There was no progress on the question of the Mzamkhulu house and it was resolved that a strong letter should be written to effect.
3. A query was posed as to why the Katlehong road programme has still continued even after its present deadline of 15th September, 1990. It was resolved that the programme has to come to an end then.

Item 06/90 - Report format.

After briefing the staff on the report format in current use, it was agreed by the house that the format should be modified and a combined reporting format of both the workplan and progress report be prepared as a monthly report. The changes to be made and prepared for commencement January, 1991.

Item 07/90 - Report on the consultation meeting in GM.BO.

1. The project outline was accepted as a working paper and that it should be assisted by the working staff.
   An external workshop should be organised between November and December, 1990 when Mr. Dunn will have come for internal discussions.
   Another workshop should be planned with the relevant officers commencing between May and June as a final stage of the outline.
2. 100% funding of the project was accepted and the Government's contribution then would be only of the GKE salaries.
   A query on subsistence allowance for the Zambian Coordinator was questioned by the Mission as being prepared to pay the Government rate as it was high.
   There would be in the new set up, the project coordinator as the head of the project. This would be the GM chairman.
   The Zambian Coordinator would be the so called administrative coordinator working as a counterpart to the project coordinator.
3. The head office will look for someone to do feasibility studies for the introduction of a new programme in the name of "Small Scale Subsistence Project". The post was to be advertised soon and staff posted for that.

3/..cont ..4

4. A draft of the terms of reference for female extension were to be made by Mr.Luig and then a meeting to be convened for the discussions of the evaluation report and terms of reference. The date for the meeting was set at 22nd October, 1990 at 09.00hrs in the meeting room.

5. An application for Mr.Luig's post was received from Mr. Bredt (Siavonga). A final decision to be heard in December, 1990.

6. The request of forex from Maaze for the purchase of a nnew vehicle was turned down. However, if Maaze needed some funds to such effect, then the only assistance could be given in Zambian kwacha.

7. Rural works was outlined as one of the programmes to discontinue, but that, once in a while when Mr.Neito's services would be required, he would handle such works as a contract (a side job).

Item 08/90 - Tour to Siavonga

Briefing was done by Mr.S.Just.

-The tour would be from 11th to 13th October, 1990.

- GSDP staff are invited by the GIDDP staff.

He outlined the programme of the tour and that the staff would be accommodated at the Council rest house in Siavonga.

-20 people were included on the touring staff list.

Item 09/10 - A.O.B.

The following were other matters.

a) Mr.Diete is looking for unqualified women to come forth for registration to be taught tanning and leather work.

b) The groundnuts which was still in stock in the female extension storeoom to be handed over to VSP for sales to the public.

c) No tree in the camp should be chopped down prior to consent of the staff meeting failure to which a punishement would be sought for such a culprit.

d) A tree day occasion should be organised within the camp.

e) A querry on the vacation of the house currently occuped by Mr.Kandangwe's family drew some support as a matter of urgence as Mr.Siabunkululu earmarked to occupy it was suffering blows of rent.

Item 10/90 - Closing remarks

After thanking the only staff for their attendance and contributions, the meeting came to an end with a prayer from Mr.A.Siabunkululu shortly after 13hrs.

CHAIRMAN DATE SECRETARY

GWEMBE SOUTH DEV PROJECT
P.O. BOX 3
SINAZONGWE

GM Nd

Minutes of the GSDP Exco meeting held on 2/8/90 at Nkandabbwe Camp

Present: D.Masowe (Chairman)
U.Luig (Secretary)
M.Sikufunisa
G.Just
V.Syankondo

Absent with apology:
-B.Hossain
-H.Kapeoria

The meeting began at 14.15 hrs with a prayer.

1. **Minutes of last meeting**
The last meeting took place in April, 1990. The minutes were distributed and discussed in May staff meeting.

2. **Financial Administration within GSDP**
In view of continuous problems with GRZ project funds, the GMT chairman raised some points of concern regarding GSDP administration and operations.

a) GRZ refunds to Gossner Mission
GRZ owes GM about 83,000 K outstanding transport charges and K 38,000 other refunds from 1989. The Coordinator reported that the PAO's office withdrew K90,000 from GRZ/GSDP vote without his consent to cover other expenses of PAO's refund office. Since this money was allocated for transport charges, no refunds to GM can be made at present.
resolved: Release of GM transport for GRZ/GSDP operations will be stopped with immediate effect until payments are made. The upper limit for any prefinancing (including transport from GM to GRZ shall be K10,000. If outstanding payments exceed this amount, no prefinances will be made by GM.

b) Stationary
The Coordinator reported that a cheque over K6,00 has been issued for purchase of stationary, but duplicating paper was not available at Government Stores.
It was agreed that GM will provide duplicating paper for most urgent administrative purposes for the time being.

c) Padlock for main gate
Since the night watchman lost the key and therefore, the lock had to be broken he has to replace the lock on his own costs.

d) Shift plan for night watchmen
Due to shortage of GRZ funds, one night watchman was layed off. Subsequently, only one GRZ night watchman and two GM night watchmen remain at the camp. It was agreed to arrange the shift plan in a way that there are always 2 night watchmen at the camp.

e)Maintenance of camp water pump engine
The workshop supervisor reported that there is no oil left for the engine. GM will provide the oil.
The GMT chairman urged GRZ administration and workshop to bring up foreseeable problems or shortcomings in time, in order to find a solution before serious disturbances of project operations occur.

Minutes of the GSDP Exec meeting held on 2/8/90 at Mzamdubwa Camp

Present: D.Manowe (Chairman)
U.Lutz (Secretary)
M.Simwanza
G.Jere
V.Syankonde

Absent with apology:
-B.Hosein
-K.Kapenta

The meeting began at 14.15 hrs with a prayer.

1. Minutes of last meeting
The last meeting took place in April, 1990. The minutes were distributed and discussed in May staff meeting.

2. Financial Administration within GSDP
In view of continuous problems with GRZ projects funds, the CMT chairman raised some points of concern regarding GSDP administration and operations.

a) GRZ refunds to Governor Mission
GRZ owes GM about K3,000 K outstanding transport charges and K 38,000 other refunds from 1989. The Coordinator reported that the FAO's office withdrew K90,000 from GRZ/GSDP vote without his consent to cover other expenses of FAO's refund office. Since this money was allocated for transport charges no refunds to GM can be made at present.
resolved: Balance of GM transport for GRZ/GSDP operations will be stopped with immediate effect until payments are made. The upper limit for any pre-financing (including transport from GM to GRZ shall be K10,000. If outstanding payments exceed this amount, no pre-finances will be made by GM.

b) Stationery
The Coordinator reported that a cheque over K6,00 has been issued for purchase of stationery, but duplicating paper was not available at Government Stores.
It was agreed that GM will provide duplicating paper for urgent administrative purposes for the time being.

c) Padlock for main gate
Since the night watchman lost the key and therefore the lock had to be broken he has to replace the lock on his own money.

d) Shift plan for night watchmen
Due to shortage of GRZ funds, one night watchman was laid off. Subsequently, only one GRZ night watchman and two GM night watchmen remain at the camp. It was agreed to arrange the shift plan in a way that there are always 2 night watchmen at the camp.

e)Maintenance of camp water pump engine
The workshop supervisor reported that there is no oil left for the engine. GM will provide the oil.

The CMT chairman urged GRZ administration and workshop to bring up foreseeable problems or shortcomings in time, in order to find a solution before serious discussions of problems of concern begin.

3. Accomodation at Nkandabbwe Camp

a) Store room
The GMT chairman reported that the Cooperative Dept. has vacated 2 rooms where GSB equipment was stored (after 2 1/2 years and using pressure). These rooms will be used as seed stores in future.

b) Staff accomodation
After Kandangwe family will have vacated their house, it shall be given to the water programme officer.
House no. 6 (previous Chimimba house) shall be given to the VSP book keeper on temporary basis and one month notice in order to have accomodation available for the incoming female extension officer.

c) Guesthouses at Nkandabbwe Camp
As there is presently no attendent for the GRZ guesthouse, it will be temporarily closed. However, I room shall bemain in operation for GSDP staff members.
GM guesthouse will be open to everybody against payment of a cost covering rate (still to be worked out).

4. Use of Motor Bike of Previous Seed Programme Officer
The motor bike shall be given to the Water Programme Officer to replace his old one.
Buleya Malima irr. scheme was also interested in this bike. However it was felt be the meeting that the scheme should make own efforts to provide the scheme manager with a motor bike, since its policy is to be self-supporting.

5. A.O.B.

a) Staff excursion to Siavonga
The GMT chairman confirmed that the excursion to Siavonga was still to take place. New arrangements about accomodation and a programme must be made with GTZ people. Mrs. Just will contact them.

b) Maase lorry
Mr. Syankondo reported that Maase Consumers Coop. is planning to sell its lorry after release from the workshop and to buy a smaller vehicle instead. He asked whether GM would be prepared to assist with forex for import of a new vehicle.
The GMT chairman stated that this has to be decided by GM H.O. However, he was not in favour of this idea of using GM forex, because Maase C.C. should avoid continuecus dependency on GM and must find their own ways to solve transport problems. He advised Maase C.C. to either buy a second hand car locally or to enquire about conditions for imports for registered cooperatives.

The meeting was closed at 16 hrs. with a prayer.

CHAIRMAN DATE SECRETARY

3. Accomodation at Nzandabbwe Camp

a) Store room
The GMT chairman reported that the Cooperative Dept. has vacated 2 rooms where GSB equipment was stored (after 2 1/2 years and using pressure). These rooms will be used as seed stores in future.

b) Staff accomodation
After Kandangwe family will have vacated their house, it shall be given to the water programme officer.
House no. 6 (previous Chimimba house) shall be given to the VSP book keeper on temporary basis and one month notice in order to have accomodation available for the incoming female extension officer.

c) Guesthouses at Nzandabbwe Camp
As there is presently no attendant for the GRS guesthouse, it will be temporarily closed. However, 1 room shall remain in operation for GSDP staff members.
GM guesthouse will be open to everybody against payment of a cost covering rate (still to be worked out).

4. Use of Motor Bike of Previous Seed Programme Officer
The motor bike shall be given to the Water Programme Officer to replace his old one.
Buleya Mafima Ltr. scheme was also interested in this bike. However it was felt be the meeting that the scheme should make own efforts to provide the scheme manager with a motor bike, since its policy is to be self-supporting.

5. A.O.B.
a) Staff excursion to Siavonga
The GMT chairman confirmed that the excursion to Siavonga was still to take place. New arrangements about accomodation and a programme must be made with GTZ people. Mrs. Imet will contact them.

b) Maize Lorry
Mr. Syamkondo reported that Maize Consumers Coop. is planning to sell its lorry after release from the workshop and to buy a smaller vehicle instead. He asked whether GM would be prepared to assist with forex for import of a new vehicle.
The GMT chairman stated that this has to be decided by GM H.Q. However, he was not in favour of this idea of using GM forex, because Maize C.C. should avoid continuous dependency on GM and must find their own ways to solve transport problems. He advised Maize C.C. to either buy a second hand car locally or to enquire about conditions for imports for registered cooperatives.

The meeting was closed at 16 hrs. with a prayer.

CHAIRMAN DATE SECRETARY

MINUTES OF GSDP EXCO MEETING HELD ON 5/2/1990

PRESENT: D.K.Masowe (Chairman)
U.Luig (Secretary)
G.Just
M.Sikufuniso

ABSENT WITH APOLOGY:
B. Hossain
H.Kapooria (perm. invitee)

ABSENT WITHOUT APOLOGY:
V.Siankondo

The meeting started at 10.00 with a prayer

1. Minutes of last meeting

The minutes were read and approved.

2. Matters arising
-The GMT treasured asked the meeting to inform her about any decision taken concerning GM project funds
-The GMT, chairman informed the meeting that GM head office agreed to donate the GM owned houses at Sinazeze Primary School (2 houses), to DMCU (2 small houses) and to CUSA (1 small engine shelter).

3. Camp accommodation

a. VSP submitted a request to the GSDP coordinator to be allowed to use the present office of Mr.Chimimba in order to have all VSP offices door by door.
Resolved: The GSDP Coordinator shall request Mr.Chimimba to vacate his present office and shift to a room in the previous VSP office block.

b. Vacation of rooms presently occupied by Cooperative Department for sales of left items from defunct Gwembe South Builders Cooperative. After some discussion it was resolved: that the GSDP Coordinator shall write a letter to Cooperative Department urging them to vacate the 2 rooms latest by 31st. March, 1990. In case the Cooperative Department does not have storing facilities, a wall tent can be put up at Nkandabbwe Camp for storing the remaining items.

GSDP programme officers shall be requested to inspect the items for sale and eventually buy what could be needed in future.

c. Store block utilization.
After some discussions it was resolved:
-that rehabilitate this block and use it mainly as an additional office block for GSDP offices.
-thereafter, to vacate the previous VSP office block (6 rooms) and to rehabilitate it for use as living quarters for GSDP junior staff.

With such an arrangement, living quarters and offices/stores will be clearly seperated.

2/cont.....d

4. Financial planning for utilization of Maaze lorry:
In response to a respective request from GSDP Exco Maaze submitted a financial plan on how to generate income from Maaze lorry. The plan was discussed and approved in principle.
resolved The GMT Chairman shall inform Maaze Coop. in writing that
- that the planned costs for maintenance/repairs shall be re-calculated (at least K5,000 per month)
- that a monthly financial statement on income and expenditure for the lorry operations shall be submitted to the GMT treasurer who will report to the Exco whenever necessary.

5. Audit querry on GSDP funds
The GSDP Coordinator reported that the PAO received an audit querry over GSDP budget and funds. The auditors wanted to know why GSDP operations are comparatively low funded on GRZ side in particular and why other donor funds are not reflected in the GSDP financial report.

The following arguments were raised:
1. The actual funds spent within GSDP are much higher than reflected in the financial statement. Until now, financial statements did not provide figures on
   - project funds spent in forex by GM for vehicles and equipment
   - other donor funds spent for GSDP operations (e.g. Kafwambila road)
   - funds generated by productive GSDP programmes (e.g. irrigation schemes, VSP etc)

   These figures will be included in financial statements in future.

2. Low spending is partly also due to GSDP project policy because
   - external funding should be minimised as much as possible for economically self-supporting projects (irrigations, VSP, seed programme
   - some service programmes are only to supplement District Council activities which should not be expanded in order not to build up parallel structures to DC activities.

3. Spending funds in a meaningful way depends on availability of skilled personnel and accommodation where GSDP faces some limitations.

6. Electrification of Nkandabbwe Camp
The GSDP Coordinator reported that ZESCO has sent a quotation for electrification of Nkandabbwe Camp in response to an application made by GSDP in early 1987. The issue was discussed with the PAO who mentioned the possibility of a substantial GRZ contribution. The GMT Chairman said that he should involve in such discussions if GM is expected to contribute, too. After a lengthy discussion it was resolved:
- that the GSDP Coordinator and the GMT Chairman shall see the PAO over the issue before the GMT Chairman leaves for Germany.

7. Relation GSDP - Tonga Museum and Crafts Project

a) The GMT Chairman briefed the Exco over a discussion with Mr.Witkamp whereby an outline for further cooperation was drafted. This outline refers to the historical background of Tonga Crafts as a GSDP programme, points out the common interest of GSDP and Tonga Crafts in the development of Gwembe South and describes possible fields of further cooperation. This outline was approved as a basis for futher discussions and resolved:
- that the GSDP Coordinator and the GMT Chairman shall see the TMCP chairman to make arrangements for an agreement on cooperation between GSDP and TMCP.

b) The GSDP Coordinator briefed the meeting over a request from Mr.Witkamp for accommodation for TMCP at Nkandabbwe camp. It was resolved:
- that the store room owned by GM can be used by TMCP on rental conditions to be agreed upon with GM.
- that the GRZ house occupied by Mr.Siabbalo can be used further on with the understanding that TMCP shall meet the costs for maintenance and renovation.
- the possibilities for providing accommodation for an additional TMCP staff member at Nkandabbwe camp shall be looked into.

8. A.O. B.

a) GSDP Landrover: The GSDP Coordinator reported that the Landrover was reconditioned but has not yet been released by the P.A.O.'s office. A follow up has to be made.

b) Applications: VSP submitted an application to GM for a subsidy of 80% of the salary for the new VSP Coordinator and for the pruchase of a motor bike for VSP.
resolved:
that both applications were approved and had to be forewarded to GM head office for final approval.

c) The GMT Chairman informed the meeting that GIDDP (GTZ) plans to conduct a survey on water resources in Gwembe District and has requested GSDP to provide a data collector who is familiar with the area. GTZ will meet the costs for allowances and transport. It was resolved:
- to request the GSDP water development officer to assist with conducting this survey.

d) Complaints were raised about the work performance of GRZ night watchmen at Nkandabbwe Camp. The GSDP Coordinator will discuss the matter with with the watchmen and will give them a warning. It was further recommended to provide the watchmen with a torch.

In his closing remarks the chairman thanked the members for their contributions and closed the meeting with a prayer at 13.35 hours.

CHAIRMAN SECRETARY

GM H.O.

Gwembe South Development Project
P.O. Box 3
SINAZEZE.

5th December, 1989

MINUTES OF THE STAFF MEETING HELD IN THE MEETING ROOM ON 02.11.89 AT 09.34 HRS.

PRESENT

Mr.D.K.Masowe	Project coordinator	Chairman
Mr.K.S.Mulemwa	Scheme manager B/malima	A/secretary
Mr.L.Kalaula	Land Use Officer	
Mr.R.Chimimba	Training Programme Officer	
Mr.L.Kapokola	VSP Coordinator	
Mr.M.Sikufuniso	GSDP workshop supervisor	
Mr.F.Y.Phiri	Nkandabbwe irrigation scheme	
Mr. B.Hossain	Tech Advisor B/malima	
Mr.A.Syabunkululu	Water Development Assistant	
Mr.W.Diete	Small scale industries	
Mr.J.P.Verweij	Tech Advisor Siatwiinda	
Mr.V.Ngandu	GSDP workshop	
Mr.J.Bbuka	Seed programme officer	
Mr. U.Luig	G.M.T.chairman	
Mr. N.Kiyota	Irrigation Engineer	
Mrs.F.R.Hossain	Female Extension	Kaja ?

ABSENT WITH APOLOGIES
1. Mr.M.Schumacher Just
2. Mrs.G.Just
3. Mrs.R.Kalaula
4. Mr.S.Kachama
5. Mr.V.Syankondo

AGENDA
1. Prayer
2. Roll call
3. Chairman's opening remarks
4. Presentation of exco minutes
5. Brief reports from programme officers
6. Annual reports
7. Commissioning of Kafeambila road
8. Any Other Business
9. Closing remarks

1. The meeting started immediately after a prayer at 09.43hrs
2. Roll-call as above
3. Chairman's opening remarks
The chairman welcomed the staff to the meeting. He, then apologized to the staff for the minutes of the last staff meeting which were not ready.

4. Presentation of exco-minutes
(a) Maaze lorry:
The Liaison officer informed the staff that the Maaze lorry would be removed from Toyota garage, Lusaka and be taken to Livingstone for further repair work.

/2...

It was also further reported that the financial statement for Maaze would be presented in the next exco meeting by the officer concerned.

Application
After some discussion on Mr.Mulemwa's sponsbrship it was resolved that the Liaison officer should see the director of Land husbandry and irrigation after Mr.Mulemwa has put all his papers together. Mr.Hossain was also requested to assist where possible.

5. Brief reports from programme officers.

(a) Administration
The GST chairman reported that he attended two meetings at Gwembe Boma. Among other things discussed was femine in the Valley. It was suggested in this meeting that a more sound permanent solution was required in order to make the small scale farmers survive on their own.
-ie adquate supply of inputs
-good storage levels of produce

He also reported that the prefinanced houses at Nkandabbwe camp would not be refunded by GRZ They were now GM houses.

(b) Siatwiinda
The technical advisor reported that three meetings were held at the PAO's office. The preliminary report by the evaluation team was discussed in the first meeting while the alternatives were discussed and accepted in the second one.
It was further agreed in this meeting that a new scheme manager would be posted to the scheme.

(c) B/malima
The tech advisor reported that the electrification programme of the scheme has now been completed - the pumps and 3 houses have been electrified. He further reported that three days cost of diesel pumping was now equivalent to one month's cost of pumping with electricity.

-The K470,000.00 fund for B/malima has finally been released to the PAO's office.This fund would be used in the following areas.
-Purchasing of burnt bricks
-Purchasing of cement
-Purchasing of an irrigation pump

Farmers produce
He reported that 75% of farmers crop sales went through the scale - .The production figures would be announced in the next meeting.

(d) Nkandabbwe
The technical advisor informed the staff that the stollen pump unit was reported to the police.
-Other activities - repairing of fence was in progress though there was a shortage of fencing materials.
-Management practices were also carried out during the peirod.
-Rehabilitation of the main canal would be discussed in the next FEC meeting.

/3.....

(e) Training programme
The officer reported that the FEC attendance at Siatwiinda was not impressive he requested that something should be done about it. He also presented a report on the farmers tour of Siavonga. In conclusion he said the tour was quite a successful one in that farmers learnt a lot.

(f) Seed programme
The officer reported that he had received 300x10kg MM603 maize seed. He further said that he had already supplied 40x10kg bags to B/malima on the prices for seed the issue was referred to the Agric. Coordination Committee meeting for further consideration. The committee would meet in the afternoon - 02.11.89.

(g) Female extension

Nutrition programme: Kapenta and groundnuts have been supplied to the clinics.
Clubs: Cooking and needlework were going on smoothly - 2 blankets were sold away on instalment basis.
Cockrel exchange: chickens were supplied to the ladies and staff. Another issue will be in February next year, the officer reported.

(h) Workshop
The officer reported that they have collected an engine and generator from B/malima.
-He also informed the staff that - roofing of the workshop was still not yet done.
-17 axes were sold to VSP.

(i) Small Scale Industry
The officer reported that thatching of one building has been completed while the other one would take 2 to 3 weeks, then the carpenters would shift to the site.
-He was still looking funds. However he applied for K40,000.00 to the German Volunteer service.
-He further reported that he intended to hold a seminar for Tusole and Syabaswi groups, where professional carpenters and instructors would invited from Choma to come and lecture to the groups.
The second seminar would mainly be centred on teaching the participants on How to run a business.

(j) VSP
The advisor reported that VSP was still going to pay the salary of the night watchman at Sikaneka clinic, and carry out all maintenance work on the building.
-Mealie meal supplies was steadily being carried out
-Purchase of sunflower and maize from SPCMU would be done shortly.
-VSP also assisted LINTCO in transporting cotton from the Valley to the Ginnery.

(k) Land Use
The officer reported that he could not do jobs like repairing of Sikaneka and Nkandabbwe roads simply because of lack of funds.
-His services were now being rendered to the commercial businessmen. It was also learnt that there was a sum of K132,000.00 at the PAO's office for road conservation and irrigation schemes.
-Further reported that Kwenga dam problem would be taken care of it.

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(1) Water development
The officer reported that only 4 jobs were done:-
-Sinakoba borehole was repaired
-Changing of Kanchindu windmill to engine power
-Plumbing work of training officers house was finished

(6) Annual reports
The project coordinator informed the staff that annual reports were urgently required. He request the staff to submit their reports, which should only be 2 pages, to his office soon.

(7) Commissioning of new Kafwambila road
The GST informed the staff that the new road would be commissioned on 3.11.89 only 8 people were invited from GSDP. After some discussion it was agreed that these people should come from the following groups:-
-Tonga crafts
-VSP
-Land use
-Seed programme
-Workshop

(8) A.O.B.
(a) Sinanjola oil pressing machine issue, this was clarified as that the K10,000.00 was mount for the purchasing of sunflower and not a loan for the machine. The GMT chairman had written a letter clarifying the whole issue.
After a short debate over the issue it was suggested that the financial statement should be prepared and presented during the handing over of the machines to VSP.

(b) Mr and Mrs.B.Hossain would be on a medical leave to as from 19th Nov.1989.

(9) Clossing remarks
The chairman thanked the members of staff for participating freely during the deliberations. He then declared the meeting closed at 13.53 hours after singing the National Anthem.

CHAIRMAN DATE SECRETARY

GM.H.O.

October, 1989

GWEMBE SOUTH DEVELOPMENT PROJECT
P.O. Box 3,
SINAZEZE.

MINUTES OF THE GSDP STAFF MEETING HELD IN THE MEETING ROOM ON 5.10.89 AT 09.30 HOURS.

PRESENT

1. Mr.M.Sikufuniso	Workshop supervisor/Chairman
2. Mr.K.Mulemwa	Scheme manager/A-secretary
3. Mr.R.Chimimba	Training Officer
4. Mr.U.Luig	GMt chairman
5. Mrs.G.Just	GM Treasurer
6. Mr.A.Syabunkululu	Water Dev.Officer
7. Mr.J.P.Verweij	Tech Advisor Siatwiinda
8. Mr.J.Bbuka	Seed programme officer
9. Mr.M.Schumacher Just	VSP advisor
10.Mr.S.Kanchama	B/malima irrig.scheme
11.Mr.S.Syampongo	workshop
12.Mr.W.Dieter	Small Scale Ind. Advisor
13.Mrs.H.Kapooria	Liaison officer GM
14.Mr.N.Kiyota	Irr.Engineer B/malima
15.Mr.R.J.Mwananyina	CAO Sinazongwe
16.Mr.L.Kapokola	A/Coordinator VSP
17.Mr.B.Hossain	Tech.Advisor B/malima
18.Mrs.F.R.Hossain	F.E.Advisor

ABSENT WITH APOLOGY
1. Mr.D.K.Masowe
2. Mr.V.Siankondo
3. Mr.L.Kalaula
4. Mr.R.Syabboko
5. Mr.V.Ngandu
6. Mr.M.Nchite
7. Mrs. R.Kalaula
8. Mr.E.Syabbalo
9. Mr.F.Y.Phiri

AGENDA
1. National Anthem
2. Roll call
3. Chairmans opening remarks
4. Correction and confirmation of previous minutes
5. Matters arising
6. Presentation of 3rd quarterly progress reports
7. A.O.B.
8. Closing remarks

1. The meeting started at 09.30hrs after singing the National Anthem.
2. Roll call - as above.
3. Chairman's opening remarks
   The chairmanwelcomed the staff to the meeting. He then informed the members that the meeting would be of an evaluation nature each programme component would present progress achieved in the quarter under review.

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4. Correction and Confirmation of previous minutes.
After correction of words and statements the minutes were confirmed and passed as correct record.

5. Matters arising
(i) Construction of staff house and storeroom.

It was reported that all the receipts and other valuable information should be submitted to the PAO's office. The PAO, would then take the matter with the Permanent Secretary Livingstone. It was further reported that the building would be inspected by bui ding inspectors anytime.

(ii) Nkandabbwe irrig.scheme
It was reported that only a supervisor would come from the Boma to supervise the rehabilitation work of canals at the scheme. He would be brought in the morning and taken back when the days work was over.

(iii) Oilmill
The VSP advisor reported that the sunflower for the oilmill would be bought from SPCMU. He was still working on the booking price that would cover all the costs.

(iv) Livestock problem
This issue was referred to the Coordinator's office.

(v) Seed programme
The officer reported that the Chiyabi agent had assured him that he would pay the money as soon as he receives his cheque from Lintco.
He also reported that a new agent was selected.

(vi) Siatwiinda
It was reported that a meeting was hold at the PAO's office. A committee was formed and it comprised:-
1. The PAO - Chairman
2. Mr.J.P.Verweij
3. Chief Mweemba
4. The C.A.O. Sinazongwe Boma
5. Evaluation team

Another meeting would be held on 17-10-89

6. Presentation of the 3rd quarterly progress reports
1. Administration: The GMT chairman presented the report and it was accepted.
GM treasurer also presented the financial statement s (see copy for details)
(ii) B/malima: The scheme manager presented the report and it was accepted after some discussions.

(iii) Syatwiinda irrigation scheme
The Tech Advisor presented the report and it was accepted. He further reported that the water pipeline was repaired by the pump attendants with the assistance of only 3 farmers.

(iv) Nkandabbwe The Tech Advisor presented the report and it was accepted.
He further reported that a pump unit was missing. After some discussions he was advised to report the matter to the police. The tech.advisor and the a/coordinator to carry out the task.

The tech.advisor strongly requested that a committed and qualified extension worker be posted to the scheme since the present one was on transfer anytime.

(v) Seed programme: The officer presented the report and it was accepted.

(vi) Training programme: The officer presented the report and it was accepted.

(vii) Cusa: no report
(viii) Maaze: no report
(ix) VSP: The report was presented and it was accepted.
-The project was praised for job it carried out at Syampondo school.
-Chiyabi road-The CAO reported that the grader supposed to work on this road was still undergoing repair work. As soon as it is released it will come and do the work.

(x) Female extension: no report

xi) Church work: The report was presented and it was accepted. The officer further reported that roofing sheets nails have already been secured. Repair work on the roof of the church would start shortly.

(xii) Workshop: The officer presented the report and it was accepted.

(xiii) Small Scale Industry: The report was presented and it was accepted. -Further reported that Siabaswi carpenters have formed a group.

(xiv) Water Development: the report was presented and accepted.

(xx) Land Use Programme: no report

The GMT Chairman reported that he visited LDS and it was agreed that on operator would be sent to work on Kafwambila road in a week's time.

Kwenga dam: This issue was referred to the office of the co-ordinator.

7. Any Other Business.
(a) The workshop supervisor reported that he would take care of the broken furniture.
(b) The Training officer reported that the farmers' tour of Siavonga was quite a successful one. He promised to give a written report of the tour.
-he was further requested by the meeting that, what the farmers learnt from the tour should be implemented immediately.
(c) VSP advisor informed the staff that he was not happy in the way the GSDP Coordinators' visit to Germany was cancelled. He strongly emphasized that Gossner Mission should not handle invitations in that way as this would create some mistrust in future from the counterpart. He futher said that his wife and him will write to the head office and Zambia committee. However, it was learnt that the visit was postponed to April, next year.
(d) VSP advisor informed the staff about the official opening of the Sikaneka clinic on 13-10-89. 8 GSDP staff members were invited to the opening.

/4...

(e) GMT chairman informed the staff about the meeting he attended at Gwembe Boma. The main theme of the meeting was to find solutions to the fimine problem in the area.
-A follow up meeting will be held on 26-10-89.

(f) VSP A/coordinator reported that the businessmen in Malima area will send a delegation to request for transport from Gossner Mission transport hire.

(g) Mr.Hossain informed the staff about the car number plates which were stollen in Lusaka from the two cars. However, new ones were issued.

(h) It was resolved that an action sheet be attached to the minutes.

8. Closing remarks
In his closing remarks the chairman thanked the staff for the good atmosphere and positive contributions during the deliberations.

CHAIRMAN DATE SECRETARY

GWEMBE SOUTH DEVELOPMENT
PROJECT
P.O.Box 3
SINAZEZE

2nd QUARTERLY PROGRESS REPORT 1989

(APRIL - JUNE 1989)

1. Project Title and number: Gwembe South Development Project 015

2. Reporting Period: April-May-June 1989

3. Reg. No.: ZNGO 2

4. Completed by: U. Luig, Chairman of the Gossner Mission Team Gossner Mission

5. Project Components

5.1. Project Coordination and Administration

5.1.1. Financial Performance

	Local Expenditure (K)		Foreign Expenditure (K)	
	budgeted	actual	budgeted	actual
a) Salaries, Wages & Allowances	16,880	19,679	10,000	13,135
b) Other Operational Expenditure	42,150	4,848	10,300	5,341
c) Training	--,--	--,--	--,--	--,--
d) Capital Expenditure	10,000	--,--	--,--	--,--
Total Programme Expenditure	68,030	24,527	20,300	18,476

5.1.2. Physical Input Performance

Was in line with planning except for the fact that the GRZ Landrover allocated to the project has not yet been released. The first allocation of GRZ project funds was only released in May.

5.1.3. Physical Output Performance

Was in line with planning. Besides regular administrative activities the proposed Annual Budget 1990 was compiled and submitted to the P.A.O.s Office. A new quarterly report format was introduced to the GSDP programme officers. The project was represented in meetings and workshops on District and Provincial level.

5.2. GSDP Project Planning and Promotion

5.2.1. Financial Performance

	Local Expenditure (K)		Foreign Expenditure (K)	
	budgeted	actual	budgeted	actual
a) Salaries, Wages & Allowances	--,--	--,--	--,--	--,--
b) Other Operational Expenditure	--,--	--,--	391,000	24,293
c) Training	--,--	--,--	38,000	22,239
d) Capital Expenditure	--,--	--,--	30,000	--,--
Total Programme Expenditure	--,--	--,--	459,000	46,532

5.2.2. Physical Input Performance

Was in line with planning.

5.2.3. Physical Output Performance

Was slightly above planning due to the commitment of GSDP staff members and District officials. A seminar on future development in Mabinga and Mweenda Wards of Gwembe South was organized and conducted at Siameja in close cooperation with the Gwembe District Council. An Agricultural Show on the level of the 2 mentioned wards was held in Siameja thereafter. Data on development potentials in Snr. Chief Mweemba's area were collected with special emphasis on donkey utilisation. The GSDP clerical officer was sent for a 6 months course to ZIMCO Institute of Management, Lusaka.

5.3. Buleya Malima Smallholder Irrigation Scheme

5.3.1. Financial Performance

	Local Expenditure (K)		Foreign Expenditure (K)	
	budgeted	actual	budgeted	actual
a) Salaries, Wages & Allowances	4,800	--,--	--,--	--,--
b) Other Operational Expenditure	2,450	--,--	--,--	--,--
c) Training	--,--	--,--	--,--	--,--
d) Capital Expenditure	--,--	--,--	--,--	--,--
Total Programme Expenditure	7,250	--,--	--,--	--,--

(Income generated by the scheme itself and respective expenditure are not reflected. The scheme is financially self-supporting.)

5.3.2. Physical Input Performance
Was in line with planning.

5.3.3. Physical Output performance
Was in line with planning. Lining of night storage reservoir could be finished. As a result, 50 more farmers could be given plots at the scheme after it was expanded by another 15 has. Electrification is in slow progress due to several delays by ZESCO. The organizational set-up of the scheme has been improved by regularising meetings of the farmer's Board of Directors. However, farmers understanding of basic technical and management problems of the scheme is still very low.

5.4. Siatwiinda Smallholder Irrigation Scheme

5.4.1. Financial Performance

	Local Expenditure (K)		Foreign Expenditure (K)	
	budgeted	actual	budgeted	actual
a) Salaries, Wages & Allowances	12,200	0,540	6,300	3,760
b) Other Operational Expenditure	34,000	--,--	63,500	10,357
c) Training	--,--	--,--	--,--	--,--
d) Capital Expenditure	10,000	--,--	17,000	--,--
Total Programme Expenditure	56,200	0,540	86,800	14,117

5.4.2. Physical Input Performance
Was in line with planning.

5.4.3. Physical Output Performance
Was in line with planning. The pumpsite has been improved. Farmers have started to sell their produce. An evaluation on the scheme was done but the report is still outstanding.

5. 5. Nkandabbwe Smallholder Irrigation Scheme

5.5.1. Financial Performance

	Local Expenditure (K)		Foreign Expenditure (K)	
	budgeted	actual	budgeted	actual
a) Salaries, Wages & Allowances	2,400	--,--	--,--	--,--
b) Other Operational Expenditure	17,700	--,--	12,000	--,--
c) Training	--,--	--,--	--,--	--,--
d) Capital Expenditure	81,000	--,--	3,000	--,--
Total Programme Expenditure	101,100	--,--	15,000	--,--

5.2.2. Physical Input Performance
was in line with planning.

5.2.3. Physical Output performance
Was in line with planning. Lining of eight storage reservoir could be finished. As a result, 50 more farmers could be given plots at the scheme after it was expanded by another 15 has. Electrification is in slow progress due to several delays by ZESCO. The organizational set-up of the scheme has been improved by regularising meetings of the farmer's Board of Directors. However, farmers understanding of basic technical and management problems of the scheme is still very low.

5.4. Siatwinda Smallholder Irrigation Scheme

5.4.1. Financial Performance

	Local Expenditure (K)		Foreign Expenditure (K)	
	budgeted	actual	budgeted	actual
a) Salaries, Wages & Allowances	12,200	0,540	6,300	3,760
b) Other Operational Expenditure	34,000	--,--	63,500	10,357
c) Training	--,--	--,--	--,--	--,--
d) Capital Expenditure	10,000	--,--	17,000	--,--
Total Programme Expenditure	56,400	0,340	86,800	14,117

5.4.2. Physical Input Performance
Was in line with planning.

5.4.3. Physical Output Performance
Was in line with planning. The pumpsite has been improved. Farmers have started to sell their produce. An evaluation on the scheme was done but the report is still outstanding.

5.5. Nkandabwe Smallholder Irrigation Scheme

5.5.1. Financial Performance

	Local Expenditure (K)		Foreign Expenditure (K)	
	budgeted	actual	budgeted	actual
a) Salaries, Wages & Allowances	2,400	--,--	--,--	--,--
b) Other Operational Expenditure	17,700	--,--	12,000	--,--
c) Training	--,--	--,--	--,--	--,--
d) Capital Expenditure	81,000	--,--	3,000	--,--
Total Programme Expenditure	101,100	-- --	15,000	--,--

5.5.2. Physical Input Performance
Was in line with planning.

5.5.3. Physical Output Performance
Agricultural production was continued as usual. Crop patterns were slightly diversified by farmers. Plans to rehabilitate the canal system are still pending due to lack of understanding and organisation among the farmers.

5.6. Training Programme for Farmers at Irrigation Schemes

5.6.1. Financial Performance

	Local Expenditure (K)		Foreign Expenditure (K)	
	budgeted	actual	budgeted	actual
a) Salaries, Wages & Allowances	10,320	1,637	--,--	--,--
b) Other Operational Expenditure	1,400	--,--	10,000	0,992
c) Training	--,--	--,--	33,600	0,304
d) Capital Expenditure	--,--	--,--	8,000	--,--
Total Programme Expenditure	11,720	1,637	51,600	1,296

5.6.2. Physical Input Performance
Was above planning since the programme officer received a motorbike which improved his mobility greatly.

5.6.3. Physical Output Performance
Was in line with planning. Regular meetings at the three irrigation schemes were held, and self-help activities were organised at Siatwiinda Irrigation Scheme. In the training sessions emphasis was laid on explaining budget planning and controll to farmers.

5.7. Seed Programme

5.7.1. Financial Performance

	Local Expenditure (K)		Foreign Expenditure (K)	
	budgeted	actual	budgeted	actual
a) Salaries, Wages & Allowances	--,--	--,--	6,500	4,130
b) Other Operational Expenditure	--,--	--,--	21,800	5,220
c) Training	--,--	--,--	--,--	--,--
d) Capital Expenditure	--,--	--,--	--,--	--,--
Total Programme Expenditure	--,--	--,--	28,800	9,350

5.7.2. Physical Input Performance
Was above planning since the programme officer received a motor bike which improved his mobility greatly.

5.7.3. Physical Output Performance
Was in line with planning. Outstanding money from seed sales for last season was collected. Vegetable seeds were sold to farmers for river gardening during dry season. Preparations for seed orders for the next agricultural season were made.

5.8. Valley Selfhelp Promotion Society

5.8.1. Financial Performance

	Local Expenditure (K)		Foreign Expenditure (K)	
	budgeted	actual	budgeted	actual
a) Salaries, Wages & Allowances	--,--	--,--	2,160	--,--
b) Other Operational Expenditure	--,--	--,--	--,--	--,--
c) Training	--,--	--,--	6,000	--,--
d) Capital Expenditure	--,--	--,--	--,--	--,--
Total Programme Expenditure	--,--	--,--	8,160	--,--

5.8.2. Physical Input Performance
Was in line with planning.

5.8.3. Physical Output Performance
Was in line with planning. Construction of Sikaneka Rural Health Center could be completed and is ready for handing over to Ministry of Health. Supply of mealie meal to local communities was continued. Stocking of VSP depots with most needed hardwares was started. Provisions to start selling scotch carts were made.

5.9. Female Extension Programme

5.9.1. Financial Performance

	Local Expenditure (K)		Foreign Expenditure (K)	
	budgeted	actual	budgeted	actual
a) Salaries, Wages & Allowances	3,600	1,080	--,--	--,--
b) Other Operational Expenditure	--,--	--,--	5,000	4,039
c) Training	--,--	--,--	22,000	7,632
d) Capital Expenditure	--,--	--,--	--,--	--,--
Total Programme Expenditure	3,600	1,080	27,000	11,670

5.9.2. Physical Input Performance
Was below planning due to sickness of the programme officer and a 4 weeks home leave of the expatriate adviser.

5.9.3. Physical Output Performance
Was subsequently also below planning. However, demonstrations at the women's clubs and the coquerel exchange programme were continued. Plans for better utilisation of oil extracting machines are in process. Funding of nutrition programme by Dutch donors is still pending.

5.10. Credit Unions (CUSA)

5.10.1. Financial Performance

	Local Expenditure (K)		Foreign Expenditure (K)	
	budgeted	actual	budgeted	actual
a) Salaries, Wages & Allowances	--,--	--,--	3,600	6,576
b) Other Operational Expenditure	--,--	--,--	2,000	1,200
c) Training	--,--	--,--	8,000	4,432
d) Capital Expenditure	--,--	--,--	5,000	--,--
Total Programme Expenditure	--,--	--,--	18,600	12,208

5.10.2. Physical Input Performance
Was in line with planning.

5.10.3. Physical Output Performance
Was in line with planning. Regular supervision of local Credit Unions was done and one seminar at Siatwiinda was held. The newly formed Credit Union at Malima was supported by paying the salary of a book keeper, so that the Malima Credit Union can be registered soon.

5.11. Maaze Consumers Cooperative

5.11.1. Financial Performance

	Local Expenditure (K)		Foreign Expenditure (K)	
	budgeted	actual	budgeted	actual
a) Salaries, Wages & Allowances	--,--	--,--	2,160	3,389
b) Other Operational Expenditure	--,--	--,--	--,--	--,--
c) Training	--,--	--,--	2,500	--,--
d) Capital Expenditure	--,--	--,--	--,--	--,--
Total Programme Expenditure	--,--	--,--	4,660	3,389

5.11.2. Physical Input Performance
Was in line with planning.

5.11.3. Physical Output Performance
Was in line with planning. The cooperative owned guest house was improved by constructing 2 toilets. A garden was put up by the society as an additional income generating project. The cooperative's book keeper was sent for further training. Construction of a other consumer shop at Muuka was started.

5.12. Tonga Museum and Crafts Project

5.12.1. Financial Performance
The project ist entirely funded by the Dutch Government. Figures are not available.

5.12.2. Physical Input Performance
Renovation of the new Tonga Museum at Choma was slow due to cash flow problems, inadequate supply of materials and personal problems of the architect. The performance of the Crafts Programme was below planning due to the break-down of the project vehicle which could not be repaired as yet.

5.12.3. Physical Output Performance
Reabilitation of Tonga Museum was in slow progress (see above). The Crafts Programme opened up 5 intake centers in Gwembe South where tradional crafts are bought regularily. Local crafts producers respond positively to this offer to earn additional cash and are beginning to form informal production units.

5.13. Church work

5.13.1. Financial Performance

	Local Expenditure (K)		Foreign Expenditure (K)	
	budgeted	actual	budgeted	actual
a) Salaries, Wages & Allowances	--,--	--,--	--,--	--,--
b) Other Operational Expenditure	--,--	--,--	3,000	0,742
c) Training	--,--	--,--	5,000	--,--
d) Capital Expenditure	--,--	--,--	--,--	--,--
Total Programme Expenditure	--,--	--,--	8,500	0,742

5.13.2. Physical Input Performance
Was below planning due to the heavy involvement of the reverend in GSDP project management.

5.13.3. Physical Output Performance
Was below planning (see above). Regular preaching at UCZ congregation was done and a seminar on TEEZ tutor training was attended.

5.14. GSDP Workshop

5.14.1. Financial Performance

	Local Expenditure (K)		Foreign Expenditure (K)	
	budgeted	actual	budgeted	actual
a) Salaries, Wages & Allowances	18,340	5,580	--,--	--,--
b) Other Operational Expenditure	93,840	88,973	--,--	--,--
c) Training	--,--	--,--	--,--	--,--
d) Capital Expenditure	--,--	--,--	--,--	--,--
Total Programme Expenditure	112,180	94,553	--,--	--,--

5.14.2. Physical Input Performance

Was below planning due to non-availability of materials.

5.14.3. Physical Output Performance

Was below planning (see above). Repairs for various customers were done. A survey was conducted in all Gwembe South to assess the potentials and need for organising mobile workshops on village level for repairs of farm implements.

5.15. Small Scale Village Industries Programme

5.15.1. Financial Performance

	Local Expenditure (K)		Foreign Expenditure (K)	
	budgeted	actual	budgeted	actual
a) Salaries, Wages & Allowances	--,--	--,--	--,--	--,--
b) Other Operational Expenditure	--,--	--,--	--,--	--,--
c) Training	--,--	--,--	10,000	0,050
d) Capital Expenditure	--,--	--,--	30,000	2,020
Total Programme Expenditure	--,--	--,--	40,000	2,070

5.15.2. Physical Input Performance

Was above planning due to the arrival of an expatriate technical adviser for the programme in May.

5.15.3. Physical Output Performance

Was in line with planning. Completion of Sinazeze Crafts Center is in progress. Possibilities have been explored to form more groups of local artisans in order to create more employment and to improve supplies on the local market.

5.16. Rural Works Programme

5.16.1. Financial Performance

	Local Expenditure (K)		Foreign Expenditure (K)	
	budgeted	actual	budgeted	actual
a) Salaries, Wages & Allowances	3,600	2,700	--,--	--,--
b) Other Operational Expenditure	3,100	--,--	22,600	--,--
c) Training	--,--	--,--	--,--	--,--
d) Capital Expenditure	--,--	--,--	5,000	--,--
Total Programme Expenditure	6,700	2,700	27,600	--,--

(The programme concentrated in 1989 on te construction of a feeder road to Kafwambila which is externally funded).

5.16.2. Physical Input Performance

Was below planning due to shortage of transport and equipment.

5.16.3. Physical Output Performance

Was below planning (see above). However, 60 km of road from Siabaswi to Siameja were repaired in cooperation with the Gwembe District Council. The basic construction the the feeder road to Kafwambila was completed.

5.17. Water Development Programme

5.17.1. Financial Performance

	Local Expenditure (K)		Foreign Expenditure (K)	
	budgeted	actual	budgeted	actual
a) Salaries, Wages & Allowances	3,600	1,200	3,600	--,--
b) Other Operational Expenditure	3,600	--,--	23,000	7,416
c) Training	--,--	--,--	--,--	--,--
d) Capital Expenditure	--,--	--,--	--,--	--,--
Total Programme Expenditure	7,100	1,260	26,600	7,416

5.17.2. Physical Input Performance

Was below planning due to the break-down of the programme officer's motor bike and non availability of materials (pipes, cement).

5.17.3. Physical Output Performance

Was below planning (see above). Boreholes and wells in Gwembe South were repaired or cleaned. Inspections of other boreholes and wells were done.

5.18. Landuse Planning Programme (GSDP)

5.18.1. Financial Performance

	Local Expenditure (K)		Foreign Expenditure (K)	
	budgeted	actual	budgeted	actual
a) Salaries, Wages & Allowances	--,--	--,--	--,--	--,--
b) Other Operational Expenditure	44.000	0,456	--,--	--,--
c) Training	--,--	--,--	--,--	--,--
d) Capital Expenditure	--,--	--,--	--,--	--,--
Total Programme Expenditure	44.000	0,456	--,--	--,--

(All activities of the programme in the reporting period were externally funded).

5.18.2. Physical Input Performance

Was below planning due to shortage of transport and late release of funds.

5.18.3. Physical Output Performance

Was below planning (see above). Various roads in Gwembe South were graded. Repairs have started at Nkwenga dam.

Bl u

MACO/GSDP/101/10/13

GWEMBE SOUTH DEVELOPMENT PROJECT
P.O. BOX 3
SINAZEZE.

01st September, 1989

MINUTES OF THE STAFF MEETING HELD IN THE MEETING ROOM ON 02.08.89 AT 09.40 HOURS

PRESENT

Mr. D.K.Masowe	- Project Coordinator	Chairman
Mr. K.S.Mulemwa	- Scheme Manager B/malima	A/secretary
Mr.J.P.Verweij	- Tech.Adviser/Siatwiinda	
Mr. V.S.Syankondo	- C.U. Supervisor	
Mr. E.Syabbala	- Tonga Museum and Crafts Project	
Mr. L.Kapokola	- VSP Coordinator	
Mr. A.Syabunkululu	- Water Development Officer	
Mr. D.Winfried	- Small Scale Industry	
Mr. M.Schumacher Just	- VSP Advisor	
Mr. L.Kalaula	- Land Use Officer	
Mr. B.Hossain	- Tech. Adviser/B/malima	
Mr. J.Bbuka	- Seed programme officer	
Mr. W.Damm	- Gossner Mission Berlin	
Mr. U.Luig	- GST Chairman	
Mr. N.Kiyota	- Irrig. Engineer	
Mrs. G.Just	- Gossner Mission Treasurer	
Mr.J.Lindau	- Gossner Mission, Berlin	
Mrs. F.R.Hossain	- H.E.Advisor	
Mrs.H.Kapooria	- Liaison Officer	
Mr. R.J.Mwananyina	- C.A.O. Sinazongwe Boma	
Mr.S.Syampongo	- Workshop G.S.D.P.	

ABSENT WITH APOLOGY

Mr.R.Chimimba
Mrs. R.Kalaula
Mr.S.Kachama

ABSENT WITHOUT APOLOGY

Mr.F.Y.Phiri

/2...cont.....d

AGENDA

1. National Anthem
2. Roll call
3. Chairman's opening remarks
4. Correction and confirmation of previous minutes
5. Matters arising
6. GSDP Exco minutes
7. Discussion of various programmes
8. Review of report form
9. Cooperation between expatriates and Zambian staffs
10. Recruitment of new staffs
11. A.O.B.
12. Closing remarks

1. The meeting started with the singing of the national anthem at 09.42 hours.

2. Roll call -as above

3. Chairmans opening remarks

The chairman welcomed the staff to the meeting and he announced that the meeting was blessed in that it was attended by two visitors from Germany. He then reminded the gathering that being a technical meeting it should not take a long time.

4. Correction and confirmation of the previous minutes

Minutes of the previous meeting were rejected and further agreed that they be written again for consideration during the next staff meeting.

5. Matters arising- None

6. G.S.D.P. Exco meeting

(a) The Project Co-ordinator informed the staff that he had not yet received the confirmation letter for approval of refund for the construction of staff house at Nkandabbwe camp The C.A.O. promised to take the issue with the P.A.O. and then report back in the next staff meeting.

(b) On the question for sponsorship of Mr.Mulemwa, the Liaison Office reported that two applications were sent- one to the Dutch embassy and the other one to Sida. She quite hoped that the one sent to the Dutch embassy will be successful.

(c) GST chairman informed the staff that the evaluation team from Lusaka had not yet arrived in the camp. He did not know where this team was.

(d) The Liaison Officer reported that the Maaze truck was on its way from Lusaka to the Valley.

7. Discussion of Various programmes

(a) Administration

GST Chairman reported that the D.A.O. and him made a visit to schools in the South with an aim of introducing cashew nut growing in the school production units.

/3..cont.....d

After some discussions which followed on this issue, it was resolved that all activities must be discussed in the staff meeting before they are carried out and it was further emphasized that much concentration should be directed to the existing programmes so that short and long term objectives are achieved - ie. making programmes self reliant in the long run.

(b) Buleya Malima

The technical advisor reported that all the fishing camps have finished paying their arrears to ZESCO. The powerline will be completed in two and half months time.

He further informed the staff about the reviewed budget of the scheme in which there was K15,000.00 deficit. In order to cover up this deficit, during the board meeting the members agreed to raise the farmers irrigation water fee from K500 to K600/farmer/year. Similarly domestic water fee was also raised by K5.00. On the balance of K40,000.00 to be paid to GST account it was agreed again in this meeting that the scheme pay K30,000.00 this year and the remaining K10,000.00 next year. he said.

-farmers produce

Sales of farm produce were doing well with okra being highly demanded. Sales of 1 ton in a week have been recorded.

(c) Siatwiinda

The technical advisor reported that the scheme had some problems as those for B/malima.

-The farmers irrigation water fee was still K450/farmer/year.

-The running of the scheme should not be discussed until after the report of the evaluation team was out.

-The successor of Mr.Mutinta was urgently required at the scheme for the day today operations.

(d) Nkandabbwe

The technical advisor reported that canals in the scheme needed maintaince work but farmers were reluctant to carry out as communal work.

After some discussions which followed over this issue the C.A.C. promised to assist the tech.advisor in mobilizing the scheme farmers for this rehabilitation work of the scheme canals. He further said, if materials were ready at the site, they could be completed by the end of September.

(e) Seed programme

The officer informed the meeting about the following problems that he encountered:-

1. Maize seed MMV 400 rejected by the farmers
2. Tomato seed labelled heinz but turned out to be roma.
3. Giant rape but turned out to be prior rape.

-On the maize seed problem the officer was requested to liaise with the extension staff.
-Further advised to always check his stock before ordering new ones. The officer also reported about the Chiyabi urgent . who since 1988 still owes the programme a sum of K2,152.40 Upon hearing this, the C.A.C. promised to take up the matter and then report in the next staff meeting.

(f) Cusa

The officer reported that members of the Credit Union had a problem of mistrust amongst themselves in terms of handling money. So, the officer appealed to the Mission for cash boxes as this, maybe, would reduce this kind of behaviour from them. At this point, he was advised that he should put such kind of requests in written and send them to exco meeting for approval.

The officer was requested to create a Credit Union at E/malima Irrigation Scheme. This was unanimously accepted by the meeting.
-The C.A.O. and the Credit Uion supervisor were asked to visit the scheme and then report in the next staff meeting.

(g) Maaze

Though compounded by problems, Maaze had struggled through even without its own transport. Once the lorry was in, Maaze will carry out their activities much better, the officer reported.

(h) V.S.P.

The advisor informed the staff of the problem within the administration of VSP. This was about a book-keeper who was held responsible for stealing K2,425.00.
The case was withdrawn from the police and put in the hands of the Executive Committee. The book-keeper agreed to pay the money back. The officer-in-charge-police was informed about it.

(i) Female Extension

The advisor reported that they have not carried out any distribution of food stuffs to any clinics. However, the programme has bought grounds [illegible] allocated within two week's time.
-Cockerel exchange programme
39 cockrel will soon be ready for distribution.

-Oilmill

The oil mill have not performed well mainly due to quite a number of problems such as lack of proper management ability by the women's club who have been running them.

After a heated debate, which followed on the above topic the oil committee was strongly requested to meet as soon as possible - find solutions to these problems. VSP was also asked to come in and assist the clubs running the mills.

-Clubs

All the three clubs i.e. Buleya Malima, Siatwiinda and Sinanjola were running smoothly.

/5..cont....d

(j) Workshop
The officer reported that the new workshop supervisor and another new staff on attachment basis to the workshop were already in the camp. However, this new staff may finally be posted to GSDP and work as a mechanic in the workshop.
-operation of the workshop
Fafter a heated debate on the poor operation of the workshop it was found out that manpower was available but only lacked descipline, initiative and sense of direction. Then it was resolved that the Co-ordinator should assist the new workshop supervisor in reorganising the workshop.

(k) Small Scale Industry
The advisor reported that he had bought materials for thatching the roof of Sinazeze crafts centre i.e. grass and gum poles.
-K30,000.00 was the only money available for this purpose and was not enough.
-Siatwiinda workshop-The advisor could not report much on this workshop but only said, he would observe it for 2 months and then report to the staff meeting.

(l) Tonga crafts
-buying centres for crafts have been established from Chiyabi to Kafwambila
-there were a lot of crafts in the shop
-the officer also attended 3 shows where he exibited his crafts. He saw some good quality and competetive products from Munyumbwe crafts centre.

(m) Water programme
The officer reported that he lacked cement for use in the repairing work of the wells. He requested the C.A.O. for a group of workers from the Council to assist him when he starts cleaning the wells.

The officer was asked to approach the community with the assistance of the CAO to teach them on the use of the equipment of the wells. Further, the officer was advised to involve the community on the maintenance carried out in their locality on wells.

(n) Land Use
The officer informed the staff meeting about the jobs that he carried i.e.
-Kanchindu Sinakoba road work
-Visited Kwenga dam and found a very serious damage on the old 1 km spill way. This has to be buried and a new one be made.
-Draw maps.

8. Review of report form.
This was shifted to the next staff meeting.

9. Cooperation between Zambia and Expatriate staffs
This topic was discussed thoroughly well. In all the various submissions it mentioned that even though cooperation has considerably improved, the expatriate staffs still dominated most of the responsibilities, "patron and client system" This to some extent has created mistrust between the two groups.

The other point of greater importance mentioned was that some Zambian staff lacked inititive, commitment to their duties and self displine.

In his submission, the C.A.O. praised Mr.Verweij that he has changed for the better and should be encouraged to continue this same spirit. He also praised Mr.Hossain for being a candlelight in terms of development. He urged the other expatriate staff to emulate from him. Finally, he strongly requested the Zambian staffs that lacked initiative and self discipline to change for the better.

Recruitment of new staff.
Rev.Damm informed the staff about the two application which he received in his office. One applicant was an experienced gentleman with a wide knowledge in water and soil.conservation, irrigation engineering and rural works. The other applicant was a female volunteer.

After a lengthly discussion it was resolved that the terms of reference for the post to be taken up by this gentleman must be prepared by the exco meeting and be presented in the next staff meeting. The meeting rejected the volunteers' application.

11. Any Other Business
(1) The team chairman informed the staff that he will be on leave for 1 month.
(2) He also proposed a welcome part for all the new staff during the next staff meeting.
(2) The water dev. officer complained about livestock which was destroying back yard gardens. It was resolved that the coordinator should meet the owners of livestock.
(3) The Land use officer reported that the piston and rings for his motorcycle were completely damaged.
(4) The female extension advisor informed the staff that she received a package of needles, cotton thread and some pair of scissors from Maria Schaefer.

12. Closing Remarks
The chairman thanked the staff for their positive contributions and friendly atmosphere. He also thanked the visitors from Gossner Mission in Germany and wished them a safe trip back home. He then declared the meeting closed at 15.49 hours after singing of the National Anthem.

CHAIRMAN DATE SECRETARY

/mscm.....

MACO/GSDP/ 101/10/13

Gwembe South Development Project,
P.O. Box 3,
SINAZEZE.

31st July, 1989

MINUTES OF THE GSDP EXECUTIVE COMMITTEE HELD ON 7TH JULY, 1989

PRESENT: Rev.U.Luig - Acting chairman
Mr.R.Chimimba-Acting secretary
Mr.V.Siankondo
Mr.J.Verweij
Mr.B.Hossain

PERMANENT INVITEE: Mrs. H.Kapooria

IN ATTENDANCE: Mr.J.Bbuka
Mr.B.T.Sianyeuka

ABSENT WITH APOLOGY: Mr.D.K.Masowe - Chairman (sick)
Mr.K.Mulemwa (working at the scheme)

AGENDA

1. Opening Prayer and Opening remarks
2. Roll Call
3. Correction of previous minutes
4. Matters arising
5. Agreement on Maaze truck
6. Any Other Business

1. Opening Prayer and Opening Remarks

The meeting was opened at 9.45hrs with a prayer from Mr.J.verweij and thereafter the Acting Chairman welcomed the committee members.

2. Roll Call

Roll call was conducted by the Acting Chairman as above.

3. Correction of Previous Minutes.

The minutes were passed as correct.

4. Matters arising

1. The Acting Chairman informed the committee that the P.A.O.'s confirmation letter for approval of refund for construction of the staff house at Nkandabbwe camp is not yet received in the Coordinator's office.

R. Chimimba /2...

2. The Liaison Officer reported that the sponsorship of Mr.Mulenwa, B.A. for his course in Swaziland concerning funds is still progressing.
3. Mr.V.Siankondo suggested that there is need to teach the GSDP staff on the filling of the forms of the new reporting system and it was agreed.
4. Mr.Siankondo also wanted to know how far the signing of the Agreement between the ~~WACO~~ GRZ and Gossner Mission has gone to date. The liaison officer told the committee that nothing has been done as yet only to wait for a team of evaluators to come and evaluate the project and after that evaluation will be the time to get a final answer concerning the signing of the Agreement.
5. VSP shall be requested to submit a financial feasibility report on future VSP's operations for discussion in the next Exco meeting-refered to next Exco meeting until the VSP Advisor comes in.

5. Agreement on Maaze Truck

The Liaison officer reported that the Maaze truck has been fully repaired fitted with new radiator and the cylinder head which was cracked. The total repair cost is K83,512.64n which should be paid to the garage for it to be ~~realised~~ leased. It was also mentioned that the truck is 3 years old. The historical background of the truck was that it was a donation after selling a VW which was a donation also. The truck was bought from the funds of the sale of the VW.

The Acting Chairman briefed the committee of the legal aspect:

1. Management
   - -Schedule
   - -Control of drivers
   - -Accounting financial planning
2. Maintenance
   - -ensure proper servicing
   - -repairs spares
3. Organisational set up

   Mr.Siankondo suggested that they should sit as a board so that they should discuss better utilisation methods of Maaze truck, such as hiring big trucks delivering m/meal from Choma to Maaze Consumer shop for later transmission to Siameja area by Maaze truck.

/3....

While on the same issue Mr.Sianyeuka requested that the Gossner Mission should continue to advise the Maaze Consumer Co-operative as they do not have much experience in most aspects of management.

The Acting Chairman suggested that Maaze should set up a Transport Board committee who should take the Accounting seperately from the shop.

Resolved: It was resolved that Maaze should choose the comphensive plan of better utilization of the lorry, sitting up a transport board committee and that this board be represented in the next exco meeting. It was also agreed that Maaze be given a ~~grantee~~ period of 1 year to see how the truck will be utilized ~~by the Gossner Mission towards~~ the repairs of the Truck. It was finally agreed that as soon as the truck is ~~realised~~ released ~~after being paid all repair costs by the Gossner Mission~~ shall be handed over to Maaze straight away.

truck and invoices be

It was suggested that Maaze be requested to be submitting monthly financial statement of the truck to Gossner Mission.

Repayment of the repair cost (K83,512.64n) to Gossner Mission

It was discussed and agreed upon that Maaze should pay whatever they have got from the bank as soon as they withdraw. It was also agreed that Maaze should pay 50% of the monthly net profit or the monthly financial transport collections be paid as repayment of the repair cost to Gossner Mission in order to finish a loan of K83,512.64n.

It was also agreed that all invoices at the repairs of the truck shall be handed over to Maaze as soon as the truck is realised from the garage.

It was finally discussed that the ~~Blue~~ Red book shall be changed to ~~Red~~ Blue book soonest either in Choma or Maamba then the truck to come down in the next week.

6. Any Other Business

Having no any other business the Acting Chairman gave his closing remarks and the meeting ended at 11.20hrs with a prayer from Rev.Luig.

REV.U.LUIG
ACTING CHAIRMAN

R.CHIMIMBA
ACTING SECRETARY

MACO/GSDP/101/10/13

GWEMBE SOUTH DEVELOPMENT PROJECT
P.O. BOX 3,
SINAZEZE.

31ST JULY, 1989

MINUTES OF GSDP MEETING HELD ON 6.7.89 IN THE MEETING ROOM

PRESENT:	A.M.Simwami	VSP Coordinator
	W.Nchite	Rural Works Officer
	W.Dieter	S.S.I.
	J.P.Verweij	Advisor-Siatwiinda
	E.Syabbalo	Tonga Museum
	L.Kalaula	Land Use Officer
	J.Bbuka	Seed Programme Officer
	A.Syabunkululu	Water Dev.Officer
	M.Sikufunise	Workshop Supervisor
	S.Siampongo	Assistant Workshop Supervisor
	R.Siabboko	Assistant Clerical Officer
	R.Chimimba	Training Officer
	J.Just (Mrs)	GM-Treasurer
	G.Witkamp	Tonga Museum and Crafts Project
	L.Kapokola	Assistant VSP Coordinator
	U.Luig	GST Chairman
	R.C.Kalaula(mrs)	HEO

~~IN ATTENDANCE~~
IN ATTENDANCE

	R.J.Mwananyina	CAO
	H.Kapooria	Liaison Officer

ABSENT WITH APOLOGY

	D.K.Masowe	Sick
	V.S.Siankondo	Maamba
	S.Schumacher Just	-Germany
	F.R.Hossain (mrs)	- On leave
	F.Y.Phiri	- without apology

The meeting started with the singing of the National Anthem.

1. National Anthem - as above
2. Roll call - as above

3. Opening Remarks- The chairman thanked the members for turning up. He went on welcoming Messrs. M.Sikufuniso and R.Siabboko and wished them a happy stay in the project. The chairman announced that the Project Coordinator who is also the chairman is sick and therefore GST chairman should act as a chairman.
4. Correction of minutes- Some few correction were made and then L.Kalaula proposed the minutes to be passed as a correct record and seconded by A.Syabunkululu.
5. Matters arising-Since Mr.F.Y.Phiri is still at the scheme he should be warned for absenting himself from meetings.
   -One member wanted to know the progress on the Kwenga dam. The Land Use Officer outlined the work that was done on the dam.
6. Quarterly Progress Report-Each programme gave a report of the progress and failures of the work planned for the 2nd quarter forms were submitted to the GST chairman. Lastly a short report was given by the Liaison Officer-Lusaka thus
   -Dyna is now ready for ~~sat~~ at K~~83,000.00~~ 512 64
   -A team from the Ministry of Agriculture will soon come
   -New poolcar will be out by the end of July and in the Valley by August, 1989.
   -Mr.Damm will be in the Country from 21st July, to 9th ~~Sept~~ Aug.
7. Follow up of Siameja seminar- Those who participated in the seminar said that it was very encouraging and what was needed is a proper follow-up.
8. Discipline of GSDP
   The staff meeting started late because staff members didn't turn up in time. The staff meeting is part of our job and reports are part of our job. Nobody was in the meeting at 09.00hrs next month there will be an open meeting e.g.:
   -food money
   -everybody ais invited to give in agenda.
9. A.O.B.
   1. Chimimba - completion of his house
      Agriculture committee meeting
      (PAO has accepted to refund)

/3...

2. Witkamp - prefinancing his house and the storeroom.
3. Sikufuniso- Thanks to everyone for a warm welcome. He is ready to come except transport which he is waiting for.

10 Closing Remarks-The acting chairman said that the meeting was long but good. Most of the reports have been read out. He wished to take up the time of saying farewell to Mr. A.M. Simwami for his co-operation, we wish you "Gods Blessing". Then all the members stood up and sang the National Anthem.

CHAIRMAN DATE SECRETARY

/mscm....

MAC/GSDP/101/10/13

GWEMBE SOUTH DEVELOPMENT PROJECT
P.O. BOX 3
SINAZEZE

21ST FEBRUARY, 1989

MINUTES OF GSDP STAFF MEETING HELD ON 02.02.89
VENUE: GSDP MEETING ROOM

PROPOSED AGENDA:

1. National Anthem
2. Roll call/Introduction of visitors
3. Adoption of the proposed agenda
4. Chairman's opening remarks
5. Correction of previous staff meeting's minutes
6. Matters arising from the previous staff meeting's minutes
7. Confirmation of the previous staff meeting's minutes
8. Rehabilitation of Siatwiinda Irrigation Scheme
9. Renovated Kanchindu House/Construction of Tonga Crafts Storeroom
10. Presentation of Reports/Discussion with Gossner Mission Representatives with GSDP staff
11. Any Other Business
12. Chairman's Closing remarks/Vote of thanks to visitors
13. National Anthem

PRESENT WERE:

Mr. D.K. Masowe	- Project Co-ordinator	- Chairman
Mr. R.Chimimba	- Training Officer	- Acting Secretary
Mr. L.Kapokola	- Assistant Co-ordinator VSP	
Mr. M. Schumacher	- Advisor VSP	
Mr. V.S.Syankondo	- Cusa Supervisor	
Mr. G.Witkamp	- Gwembe Valley Museum and Craft Project/SNV	
Mr. D.Mutinta	- Scheme Manager- Siatwiinda Irr.Scheme	
Mr. S.Kandangwe	- Clerical Officer/vice Secretary GSDP	
Mr.D.Chipili	- GSDP workshop supervisor	
Mr.V.Wendschuch	- GST Treasurer/Transport Officer	

/2 ..cont....d

Mr. K. Mulemwa	- Scheme Manager - B/malima Irr.Scheme
Mr. A.Syabunkululu	- Water Programme Officer
Mr. J. Bbuka	- Seed Programme Officer
Mr. J.P.Verweij	- Advisor Siatwiinda Irr.Scheme
Mr. E.Syabbalo	- Tonga Crafts Organiser
Mr. W. Nchite	- Rural Works Programme Officer/General Supervisor
Rev. U.Luig	- GST Chairman/Advisor for Planning and Evaluation
Mr. B.Hossain	- Technical Advisor - B/malima Irr.Scheme
Mrs. F.R.Hossain	- Female Extension Advisor
Rev. W. Damm	- Secretary for Zambia, Gossner Mission Head Office
Mrs. H.Kapooria	- Gossner Mission - Liaison Officer
Mr. W. Mehlig	- Gossner Mission Berlin, Member of the Board

LATE COMERS

Mr. A.M.Simwami	- VSP Co-ordinator
Mr. F.Y. Phiri	- Scheme Manager-Nkandabbwe

ABSENT WITH APOLOGY

Mr. S. Kachama	- Agricultural Officer - B/malima Irr. Scheme on duty at the scheme(Phase II)
Mr.L.Kalaula	- Land Use Officer - Out for Funeral in Mweemba Area
Mrs. R.Kalaula	- Female extension officer/GSDP secretary out for funeral in Mweemba area
Mrs. Fikla Just Schumacher	-To be GST Treasurer to attend in future.

As the secretary of the GSDP staff meeting was out of the station in Mweemba Area for a funeral and the vice secretary of the GSDP staff meeting was on leave but came in the meeting as in attendandt there was nobody who could write down the minutes, finally the chairman requested the floor to propose one member of the staff to act as Secretary in the absence of the above office bearers and one staff proposed my name (R.Chimimba) and the proposal was seconded automatically I became the Acting Secretary-GSDP staff meeting that day only (02.02/89) and Iam therefore, pleading towards my mistakes

encourntered in these mistakes as Iam still a learner in taking up minutes for such a meeting of high importance here at GSDP/ Gossner Mission Headquarters (Nkandabbwe camp). Experience is the best teacher, I hope and believe and trust that as time go and as I learn I will improve I suppose.

ITEM I AND II- NATIONAL ANTHEM, ROLL CALL/INTRODUCTION OF VISITORS.

The National Anthem was sung with great energy and enthusiasm the first stanza and the chorus in English at 10.00hrs instead of 09.00hrs as scheduled.

After singing the National Anthem, the Chairman apologised as to why the meeting started late instead of the scheduled time and he gave the explaining reasons and it was appreciated by the participants. He conduted a roll-call and it was found that the Scheme Manager (Mr.F.Y.Phiri)used to either absent himself from the staff meetings or usually come late to staff meetings, even at this meeting Mr.F.Y.Phiri came late at 12.10hrs. Thereafter the chairman of the chairmen called upon the Chairman of GST Rev.U.Luig to introduce the visitors from Gossner Mission Head Office, Berline West Germany who came to Zambia on Mission business. The visotrs from West Germany were Messers: Rev.W.Damm,Secretary for Zambia Gossner Mission Head Office, Berlin and Mr.J.Mehlig, also from West Germany, Berlin, Gossner Mission Head Office. Veery courageous and sound looking gentlemen, development oriented looking men. The GST Chairman also took the opportunity of introducing another gentleman Mr. Bert Witkamp who is the Gwembe Valley Museum and Tonga Craft Project Officer (SNV) from the Netherlands very happy looking man ready and suitably fit to work in this field and from his look it appears that he will soon adopt the environmental status of Gwembe Valley - very social looking gentleman. For the benefit of the visitors the chairman of the meeting requested the staff to introduce themselves (self introductions) after this

/4..cont...d

exercise the chairman welcomed the visitors particulary those from West Germany, Berlin, Gossner Mission Head Office, the Museum and Tonga Crafts Project Officer (SNV) and not forgetting the Liaison Officer.

ITEM III- ADOPTION OF THE PROPOSED AGENDA

The chairman asked the audience to either adopt the agenda or to add or subtract the listed items of the proposed agenda, it was suggested that after presentation of reports from both technical advisors, programme officers, Administration GST and GRZ there was need to have a disucssion with Gossner Mission Representatives and GSDP staff. This was accepted and the agenda was adopted after this additional item.

ITEM IV-CHAIRMAN'S OPENING REMARKS

The chairman welcomed all the particpants and showed a great happiness for a good attendance and thanked those who drove long distances in spite of high rainfalls with a lot of difficulties in travelling under such conditions for the efforts made to come to such a very important second staff meeting in the year of 1989. He once more welcomed the Hossains and the Luigs for their safe return to Zambia (GSDP) after the Xmas and New year holidays. In his opening remarks he asked the participants to freely contribute during their deliberations and that the meeting should be of harmony not exchanging bad words, he told the staff that they are there to construct/develop not to destroy. He reaped in his opening remarks to apologise for the late commencement of the staff meeting as per scheduled time and here he told the staff that this has been caused due to administrative problems which have also affected our Gossner Mission visitors from West Germany and this needed immediate attention without feail.

ITEM V-CORRECTION OF PREVIOUS STAFF MEETING'S MINUTES (5.01.89)

No major errors were corrected only very few additonals and substractions were noted. This exercise did not consume a lot of time because the vice secretary's minute writing was absolutely good and straight forward.

/5..cont...d

ITEM VI - MATTERS ARISING FROM THE PREVIOUS STAFF MEETING'S MINUTES (5.01.89)

The Technical Scheme Advisor for B/malima (Mr.B.Hossain) wanted to know if the recondition of the GRZ LandRover was funded (K105,000.00) to Rover Zambia Ltd., before the closure of the Bank Account as he was out for a holiday. The chairman and his right handman (the clerical officer) put it clear that all this was done in time, only waiting the outcome of that LandRover. The Liaison Officer (Mrs.H.Kapooria) wanted to know if the spareparts (Honda) which were requested were for the Land Use Officer or the other Honda for workshop supervisor because the first order were on tyres and tubes for the motorbike of the land use officer. Thereafter she received another list of spares to be purchased not exactly knowing the type were required. The VSP Advisor (Cde Manfred Schumacher) pointed out that tyres and tubes are available not spareparts. The Liaison Officer commented that it would it be safe to take motorbikes in Lusaka to stay with Onda Company or else most parts on the bikes will end up missing through stealing by workers there. The VSP Advisor suggested that it could be good enough to check on the Land Use Officer's motorcycle to see or find out which spares need to be bought e.g. pistons and piston rings etc. The rural works programme officer General supervisor passed a comment that it is good buy many spareparts not tubes which are not easy to be kept absolutely good for a long period of time.

The clerical officer wanted to know if at all the Guest House Attendant has been employed at Maaze and a Shopkeeper since the existing shopkeeper at Maaze Consumer shop will be going to Charles Lwanga Teacher Training College for her training.

The Officer concerned for both Maaze Guest House and Maaze Consumer Shop (Mr.V.S.Syankondo) reported that all the above vacancies/posts were filled and work is going on smoothly.

/6....cont...d

ITEM VI - CONFIRMATION THE PREVIOUS STAFF MEETING'S MINUTES

Finally the minutes were proposed for confirmation to be correct and satisfactory and seconded for confirmation to have been recorded correct to the best of the vice secretary's minuting.

ITEM VIII-REHABILITATION OF SIATWIINDA IRRIGATION SCHEME

The Chairman requested the Technical Advisor(Siatwiinda) to give a report as to let the house why GTZ could not rehabilitate the scheme. The Technical Advisor (Mr.J.P.Verweij) told the meeting that there were two (2) problems which made it impossible for GTZ to rehabilitate the scheme and these are/-

1) Technical problem - non availability of suitable pumps to pump enough water for irrigating from a distant.
2) Economical problem - he said it was not worthwhile for the scheme to be rehabilitated for it doesn't make any profit, farmers are running at losses not gaining.

At this juncture, the chairman asked the audience to hear their views and opions whether to discuss this item since on 4/2/89 would be a General Meeting Day at Siatwiinda. There were urguements, suggestions and discussions at a length, finally resolved that this item be discussed in the next staff meeting and that the report be presented by the Technical Advisor Siatwiinda, the report be typed/stenciled and be distributed to staff for study before the next staff-meeting.

Thereafter the Technical Advisor (Siattwinda scheme) read a letter of reaction that himself and his family should leave the Country to the Netherlands his Country due to his own mistakes he made at Siatwiinda and pleaded for forgiveness. This letter reading brought each one's minds to queit moment, there was total silence and from my own observation everyone was sorry and feeling sympathy on the Technical Advisor(Siatwiinda). The chairman requested the GST Chairman to review this subject to staff as it seemed to be news of latest, given this opportunity the GST Chairman requested Rev.Damm Gossner Mission

Representative to explain in detail to staff. In his brief explaination, Rev.Damm said that this has come about due to reports received in Berlin show that the attitude or personality of the Technical Advisor Siatwiinda is not good. The Rev. also passed a comment that the advisor must comply with the rules laid down to contract not only for anything but for development. He warned that people should learn to change and suit the environment of their work localities. He continued in his speech that there must be a total change. The Rev.told the audience that the performance and conducts of this staff or advisor was not impressive. There was total silence. The chairman then closed this discussion and told the staff that this issue will be discussed later administratively.

ITEM IX- RENOVATED KANCHINDU HOUSE/CONSTRUCTION OF TONGA CRAFTS STORE ROOM

Mr. Peter L.P.Munzinger (GTZ project coordinator) requested GSDP that Kanchindu house be used as a Guest House since its renovations have been completed.
The chairman told the audience that the house shouldn't be as a guest house because we as a project we haven't given up with Siatwiinda Irrigation Scheme and it is not possible because that house belongs to GRZ. The Chairman/GSDP Coordinator exercised his powers as a Coordinator. The chairman read a letter dated 23/01/89 from Mr. Munzinger (GTZ project coordinator) requesting to use the GSDP House at Kanchindu as a Guest House renovated on their account and that they are willing to supply some more basic furniture. The scheme manager (Siatwiinda) remarked that GTZ should build its own house for that purpose not the GRZ House. The chairman GST explained fully how the renovation arrangements of the house were agreed upon between GST/GSDP and GTZ and that came about because GTZ had planned to rehabilitate Siatwiinda Irrigation Scheme and that house was ear-marked to accommodate the GTZ representative who would monitor the rehabilitation programme. This subject was put aside or remained as an outstanding issue until the outcome of Siatwiinda meeting which will be addressed by the Provincial Political Secretary (Development)

/8..cont..d

Mr.Peter Kwalombota on 4/2/89. It was suggested and finally agreed upon that all members of GSDP Executive Committee and other staff should attend that important meeting. The chairman requested the workshop supervisor (Mr.Chipili) to organise and arrange transport (lorry) to transport staff both to and from that Siatwiinda Rehabilitation Meeting.

ii) Construction of Tonga Crafts Store Room.

The chairman GST explained how the project coordinator and Gwembe Valley Museum and Crafts Project Officer (SNV) Mr. G.Witkamp's responsibilities towards the development of Gwembe South Region and why this office need accommodation at Nkandabbwe camp, this is for easier movement to Kanchindu to purchase crafts and to Choma Museum to deliver the purchased crafts as Nkandabbwe camp shall be the centre of crafts and a storage place, that is why there is a need to build up this store-room. He further explained the way how GSDP will be working hand in hand with museum and tonga crafts. The workshop supervisor and the clerical officer wanted to know why GRZ funds are used for the construction of the crafts tore-room which will be used by a different organisation.

The above explaination answered this question.

The clerical officer reported to the meeting that the office of the PAO refused to refund the money invested on the construction of the store-room and the staff house (Training Officer's house) as these projects were undertaken without the knowledge of the Authority (no authority from the Permanent Secretary)

Finally it was suggested and resolved that a letter to the Permanent Secretary requesting for authority be sent soon for ealier awareness because these two(2) houses were not included in 1989's Project Budget.

ITEM X- PRESENTATION OF REPORTS

1. GST Administration (See Appendix I - GST/GSDP Financial Statement January, 1989

The treasurer/Transport Officer requested the workshop management ro re-assemble the yellow poolcar.

/9..cont..d

The Water Programme Officer requested for the removal of the tyres from the yellow poolcar. The chairman wanted to know the position of transport (poolcar in Lusaka which needed import licence for clearance). The Liaison Officer promised that the outcome is favourable. The Liaison Officer also informed the staff that she had taken the advertisement to Daily Mail for the post of a vacant place at GSDP/GST Transport Officer, here there were urguements as Zambian Officers prefered that this post be given to one of the programme officers on secondment who could be paid a sub-allowance, one who is not so busy, but the Liaison Officer and the GST Chairman insisted that they needed someone else who could be free from any programme because this job is a difficult task (book-keeping, keeping money, taking money to Choma to be deposited, supervision of drivers etc) Some staff requested that it would be worthwhile for the Rural Works Officer(Mr.W.Ncito) to be brought back to his post as a Carpenter Supervisor to run the Small Scale Industry Activities than importing an expatriate which is costly and this could have solved the accommodation problem at the camp even for the transport officer. These issues were discussed at a length but never reached to a conclusion.

GRZ ADMINISTRATION

The officer had nothing much to report only waiting for funds which may come out at the end of March, 1989. Achievements: He bought a lot of fuels for the project which will be used in project works only.

B/MALINA IRRIGATION SCHEME

Phase I- Farmers' activities

-They are still selling their farm produce e.g,okra, g/maize and bananas

-Some farmers have been preparing their plots for the coming crop season

Phase II - Farmers' Activities

-Some of the farmers have already ploughed their plots and dug planting holes for orange trees

-Others are still digging holes and will soon finish

/10...cont..d

Achievements: The farmers are busy digging holes for orange tree plantations and out of 1500 seedlings they intended to buy from Kalomo only 160 seedlings were brought.

CROP SALES (PHASE I)

CROp	month of January in kg	Rate/kg	Total amount
Bananas	641kg	K2.00	K1282.00
Okra	515.5kg	K3.00	K1546.50
G/maize	180kg	K2.00	K 360.00

Orchard: slashing is the only work which was done during the month.

NKANDABBWE IRRIGATION SCHEME

Work done: Fence repairs, canal repairing, canal cleaning, grass slashing, land ploughing, seedbed making for nurseries and crop sales.

Achievements: Maintenance of canls and fencing
Land preparation

CROP PRODUCTION SALES FROM THE SCHEME

No.of growers	Crop	Area Planted in Ha	Crop yield in kg	Price kg/ pail	Value
86	Tomato	5	75,000	K35/ pail	K187500.00
26	Beans	1	2,000	K5/kg	K 10000.00
32	Leafy Vegs.	1	2,000		K 5000.00
32	Onions	1	11,600		K 32200.00
80	Maize	8	40,000		K 60810.00
4	Cocoanuts	-	400		K 1000.00
12	Oranges	-	2,000		K 2000.00
12	Banans	-	1,000		K 2000.00

CONSTRAINTS: Nil

PROPOSALS TO SOLVE THE CONSTRAINTS: N/A

SIATWIINDA IRRIGATION SCHEME:

Workdone: 10 farmers started transplanting paddy rice with 0.64ha and 0.12 ha was transplanted on the scheme plot.
-GTZ meeting was held on 19/01/89 on rehabilitation of the scheme and the result was negative
-The Lister diesel pump engine was shifted to the lake
-The cement bought at Chilanga was received

Achievements: As above

Constraints: Lack of materials for the workshop is affecting the farmers
-Shifting of 4 diesel pumps, and cement etc to Kanchindu requires explanations by the Technical Advisor Siatwiinda

Plan for February, 1989: Continue transplanting paddy rice
-Encouraging farmers to weed and top dressing paddy rice
-Attending staff and farmers meetings

TRAINING PROGRAMME

Workdone: There has been very much work done during the month of January, 1989. There was a co-ordination meeting held at B/malima irrigation scheme on 24/01/89 to discuss on the procedure of training programme curriculum in which agreements were made and the whole set up of this curriculum shall be reported to next staff meetings once the topics become implemented or put into practice.

Achievements: The project management has so far promised to solve the hardships of transport problem for the training programme at the irrigation schemes though at a slow pace.

Constraints: Nil

Suggested solutions to the Constraints encountered: Nil

Future plans for the month of February,1989: To continue with the normal routine duties if ever transport shall be available or allocated and considered to my programme bookings.

/12..cont...d

FEMALE EXTENSION: As one officer of this section was absent with apology (Mrs R.C.Kalaula) FEO, the Female Extension Advisor (Mrs.Hossain) gave the report. Her report reviewed the following:-

Workdone: - 1) Nutrition- No distribution of kapenta has been done due to lack of transport. However, kapenta which was kept at the fishing camp has been brought to the camp through the assistance of VSP lorry from Siansowa and this was done when the FEO was in bed due to illness.

2) Needlework-Women have been reported to have completed shirts,dress-making etc. Some balls of wool have been bought and distributed to women for sewing table mats.

3) Cookery: No cookery lessons done/demonstrated due to lack of transport.

Cockerel Exchanging Programme:

On 25th January, 1989 - 42 cockerels were shared to womens' clubs/14 cockerels to B/malima exchanging with local cocks (1:1).

On 31st January, 1989 the following Rural Health Centres received Dry Kapenta under the Nutrition Programme.

1- Maamba Rural Health Centre

2- Sinazongwe Rural Health Centre

NB: Sinanjola women's club didn't receive anything due to the fact that the road is impassible.

REPORT FROM VSP:

Workdone - (a) selling of mealie meal to both coupon holders and non coupon holders

(b) supplying mealie meal for sale and other commodities to remote areas to alleviate hardships of people in those remote areas.

(c) VSP truck is hired on private bookings, as a source of income to the society and assisting in the development of Gwembe South in schools (teachers' transfers)

(d) selling of second hand clothes donated by overseas donors, the prices have been raised by 50%.

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(e) VSP truck delivers school items (desks) from the D.E.O.'s office to various schools in Gwembe South.

(f) The truck also delivers building materials for the extension of the from schools- Sinazeze Primary School, proposed Makonkoto Basic Secondary School, Nkandabbwe and Sinazongwe Primary Schools also Maamba Secondary School.

CONSTRAINTS:

(a) Non-availability of school unfform materials

(b) Poor road conditions due to continuous rains retard the smooth running of famine relief exercise

PROPOSALS TO SOLVE THE ABOVE CONSTRAINTS:

(a) Once the materials will be found and purchased the tailors shall resume duties.

(b) This is a natural problem, but if the rainfall declines the exercise will be worked effectively.

It was reported that seed (seed maize) delivered to VSP Agent at Kafwambila is wasted, attacked by ants. It was resolved that seeds were taken where they were not needed and follow up should be made to find out as to who directed the wrong delivery of those small seed packages. It was also reported that some VSP personnels are black listing the name of Gossner by exploiting people in Kafwambila in the way they sell sugare (1x1kg) at K20.00 each and chitenge materials at hiked prices. People there are exploited and Gossner/GSDP being the mother supplierof most goods there has been blacklisted and yet there are unknown individuals who are carrying out their private business. Gossner/GSDP is quite innocent for it serves poor mankind (not profit making organisation).

Workshop: The workshop supervisor reported that he was out of the station for duties in Kalomo/Livingstone for 2 weeks, but nevertheless, work was going on at the workshop. The following job descriptions were done:

1. Welding implements for farmers
2. Camp maintainance
3. One of the workshop welders went to Kafwambila to work on the Bull-dozer which had a breakdown

/14...cont..d

PROBLEMS ENCOUNTERED: Lickages from roof at the workshop which may cause damage to tools/equipments
-Lack of materials for use at the workshop

WATER PROGRAMME: Although the officer was on leave he came to attend the staff meeting and in his progressive report he reported that he achieved the Sikaneka RHC on the fixing of the pump and pipes. The engine is working with a high water pressure. This job was done on a week-end from 7th-8th January, 1989 with the help of the workshop supervisor (Mr.D.S. Chipili) and the Training Officer (Mr.R.Chiminba). After this report some staff suggested that the Water Programme Officer be given/allocated with 2 permanent assistants who would in turn gain experience and it was agreed upon.

TONGA CRAFTS:

Workdone: Only recording of Museum items collected previously.
-No purchases of crafts were carried out during the month of January, 1989.

Achievements: 1. Craftsmen and craftswomen were encouraged to continue producing crafts, also to sell the products to the Organisation (SNV)
2. The officer reported that he now has the Data information for museum collection which will be typed soon by Mrs.Luig.

Problems: The officer reported that the storage of Museum and Tonga Crafts collections is not in good state due to lickages from the roof after the roof was affected by the heavy winds of 15.12.88. These lickages and dropping/falling of ceiling boards on the items cause a lot of damage to items and make them look dirt.

Future plans: To continue buying crafts and encouraging the producers to produce more crafts.

LAND USE: The officer was absent with apology for a funeral in Mweemba area.

SEEDPROGRAMME:

The officer gave a report covering two months (December,1988 and January, 1989) in which he collected a total sum of K6,054.30 from VSP Agents on 21/12/88 whereby K13797.10 was still an outstanding balance with VSP Agents.

/15..cont...d

From Maaze Co-op the officer collected a total sum of K13,757.00 with a balance of K1,180.00. From Cusa Zambia (Siatwiinda Credit Union) he collected K12,597.00 for 24 bags of MM502. In December, 1988 the officer despatched 490kg of MMV 400 and 200kg of MM502 to Chiyabi Depot. On 11.1.89 the Programme Officer collected K2,872.50 from Sinanjola Depot with an outstanding balance of K3,210.50. The officer reported that he visited 5 farmers growing pearl millet/bulrush millet using Ugandi and WCC 75 varieties which are really promising to be doing well. The officer remarked that the seed maize variety MM502 could not be bought in the depot as MMV 400 or R201 simply because it is a new variety to the area. The staff reminded the Seed Programme Officer to reherse with Agricultural Field Staff before a new variety is received in the area for awareness, publicity then in turn farmers can gain some interest through the Agricultural Extension advise as farmers' motivations are through extenstion staff.

Achievements: Collections of seed sales above.

Constraints: Lack of transport to monitor the seed sales in depots and cash collections.

Future plans: to continue monitoring the seed sales in the depots and collecting cash sales.

CUSA (CREDIT UNION AND SAVINGS ASSOCIATION)

Workdone: Due to continued rains since the beginning of January, 1989 there has been very little field work done and more time was taken on Annual Report compiling.

Achievements: The sub-district has allocated with a loan of K142,314.00 by CUSA-Zambia. The officer reported that the Sub-District has realised the total capital of K689,565.99.

Problems: Rains made it difficult for the officer's movements in January to visit societies (very natural)

Future Plans: The officer intends to re-organise a sub-district council meeting which failed to take place on 13th January, 1989 due to illness of his son. He intends to attend a Cusa staff workshop in Monze.

MAAZE CONSUMER CO-OPERATIVE SOCIETY

Workdone - Although under difficulties the society managed to make one trip to Monze for orders of shop goods and 2 trips to and from Choma to order mealie meal for sale and stock taking on 31.1.89.

/16...

Achievements: The society employed a sales lady and a rest house attendants.

Constraints: Lack of transport due to breakdown of the society lorry. Continued rains led to poor routine transportation of mealie meal as planned.

Future plans: To continue with the routine work of the cooperative society. To organise for an extraordinary general meeting of the co-operative which was supposed to take place on 31.1.89, which failed due to heavy rains on that date.

RURAL WORKS:

Workdone and achievements:

The officer reported that the road being constructed at Kafwambila village which was noted as an achievement although it has not reahhed the Rural Health Centre and the school. There is still a need to clear 200 metres to make it reach Kafwambila village.

Constraints: 1) Breakdown of the bull-dozer continuiously, V-belts.
2) Absentism of workers as they search for m/meal (food) in distant places.
3) Lack of suitable v-belts which was cut off for 2 weeks, the officer reported that a set of these belts have been found although they are not of the proper size, they are slightly short in circumference but may fit if forced though not safe.

Future plans: To carry on repairing the damages caused by rains on the road.

On building: Nothing was reported.

ITEM X(B) - DISCUSSION WITH GM REPRESENTATIVES

After presentation of reports from various programme officers there was a discussion between the Gossner Mission Representatives and GSDP/GST staff. Prior to the discussion Rev. Damm thanked the members of the staff and appreciated the contributions during the meeting and he told the staff that he learned a lot and he knew already many difficulties faced in Africa such as poor road conditions and lack of transport.

/17..cont..d

After these few remarks the following were discussed:-

1. Transport. (The Rev. assured the staff that the pool car which was stolen in Lusaka will be replaced once not recovered at a slow pace).
2. Staff Development: The training/upgrading of staff under GSDP. The Rev.told the staff that staff development in GSDP is there and this should be decided by GSDP, training could be either local (within the country) or abroad but first consideration be local as it is cheaper. The following staff require sponsorship and it was resolved that this issue be discussed in the excomeeting on 3/2/89.
   Mr.S.Kandangwe - Administration
   Mr.R.Chimimba .- Adult Education/General Agriculture
3. The Gossner Workers wanted to know why their salaries/wages were lower than Gov't workers.

Resolved:-Salaries/wages of Gossner Mission employees be discussed in the Exco meeting on 3/2/89.

Finally, Rev.Damm thanked the staff by conveying sincere greetings from his office (Berlin) to all GSDP/GST staff at Nkandabbwe camp.

ITEM XI- ANY OTHER BUSINESS

1. The Training Officer requested for an office. He was assured to be allocated one by the chairman (GSDP Coordinator)
2. The Assistant Co-ordinator wanted to know if the Museum and Tonga Crafts Organiser (Mr.E.Syabbalo) will be employed or laid off. The SNV Project Officer assured that Mr.E.Syabbalo will be employed by SNV project.
3. The scheme manager (Nkandabbwe) wanted to know on the condition that his accommodation can be renovated.
   Resolved: The chairman requested the workshop supervisor/Gossner Mission Chairman to get authority from D.A.O. in order to renovate it.
4. The out-going Transport Officer/Treasurer Mr.V. Wendschuch announced his farewell party which was to take place on 7.2.89 at lunch hour being organised and arranged by Mr.R.Chimimba. In his announcement he welcomed everybody to attend.

/17..cont...d

5. The Water Programme Officer requested that water should be running for the whole day whenever there are staff meetings at the camp (Nkandabbwe).
6. The Rural Works/Buildings Officer requested for:
   1) First Aid box for drugs
   2) Good tent to be constructed at Kafwambila
7. The Female Extension Advisor wanted to know when B/malima women's club shall be considered on their request to have an agent(VSP) for sales of second hand clothes.
   Resolved: A reply to the request be sent soonest after the VSP exco meeting on 7/2/89 (Tuesday).
8. The Liaison Officer remarked to remind the staff that all orders of spareparts or of any kind should be done by one person with a list of all required items in order to avoid complications.

The chairman thanked the staff for the long time taken, contributions and good hospitality and gave a vote of thanks to the visitors, wishing them a very safe journey back to their home country (W.Germany) and coveyed the staff greetings to our Gossner Workers and friends in Germany. With these few remarks, the chairman declared the meeting closed and thereafter the meeting ended up by singing the National Anthem in Chitonga last stanza and the chorus. The meeting ended at 16,25 hours.

CHAIRMAN DATE SECRETARY

/mscm..

Nkandabbwe, 3rd February 1988

Report for GSDP-staff meeting on 4th February 1988

NAME OF PROGRAMME: Small-Scale-Activities

NAME OF OFFICER IN CHARGE: Bodo Rehberger

DATE OF REPORT: JANUARY 1988

WORK DONE:

a) Building programme at the building-site/ Sinazeze
- supply of water, cement and river-sand for plastering the TWF-workshop
- supply of fibres to continue with roofing the low-cost-house

b) Small-Scale-Activities
- further explanation to the co-operative book-keeping system was given
- supply of material for the joiners
- supply of cement for producing concrete-blocks
- further private tuitions with one participant of the concrete-block-production were held

ACHIEVEMENTS:
- At the moment, this participant is able to deal with basic mathematics, though the knowledge has still to be improved
- apart from some assistant help, both groups are able to keep their books self-reliant
- the plastering of the TWF workshop could be finished

CONSTRAINTS:

Due to the lack of a building engineer the work at the building
- site had to be stopped.
For the low-cost-house there is still a big demand for grass to continue its roofing, for the other one, a roof construction has still to be worked out.

PROPOSALS HOW TO SOLVE CONSTRAINTS:
For the low-cost-house we have to wait until new grass is available. Secondly, according to a promise of the former buiding-programme-advisor, who wanted to work out a roof-construction, we also have to wait until we receive it.

/2....

PLAN FOR NEXT MONTH:

- both groups have enough orders to be busy the whole month
- to continue with private tuisions
- routine work, in special: to work as a contact to both groups of the Small-Scale-Activities.

SIGNATURE OF REPORTING OFFICER:

Bodo Rehberger

AME OF PROGRAMME WATER DEV.

AME OF OFFICE INCHARGE ALLAN SYABUNKULULU

ATE OF REPORT 4th Feb 1988

ORK DONE Cleaning the store room and Put all the things in order.

Fitted in some ~~types~~ types to tco drilling ring and oiling the Parts. I went to makonkoto to repair the school bore-ho

HIEVEMENTS. Repaired Makonkolo ingene Pump and Syatikinda Primary schol bore-hole
Went to choma to buy some water taps
Worked on Kanchindu Clinic bore hole.

CONSTRAINTS. Chimonselo ingene Pump bore-hole the Pipes dropped down in abore-hole and this was done before my arrival at awating Place and it was done by some People ~~from~~ who came ~~Gwembe~~ from Gwembe

PROPOSALS HOW TO SOLVE CONTRAINTS. To have ~~at~~ some talks with People in the Villanges telling them how they can keep their wells ad bore-hole clean.

PLAN FOR NEXT MONTH. To Site more New Places for wells in malima
To clean 3 wells in Mweemba
To repair Sinafeje Primary school.
To go to choma to buy some Round bars for making some windlasses.

Allan Syabunkululu
Water Assistant

1/02/88

Name of programme: Land use Planning
Name of officer I/c. L. KALAULA
Date of Report:- January, 1988
Work done: Boundary identification between the Maamba mine and the local people for Lakar Fish ~~ll~~ has been completed and the map drawn is in the P.A.O.'s office Land use in Choma.
~~on~~
On 12th January Mathew Sinkende went to Choma to order petrol, diesel, and oil and on 18th January fuel was brought for land use District use.
On 26th ~~the~~ Nkwenga dam inspection was done and it was found out that it is not at its F.S.L. yet.
Soil conservation with the Block Supervisor ~~Sinare~~ Sinare area
Achievements made:- All the work so far planned to be done was completed.
Constraints:- The GVSC Ltd fields for displaced people were not demarcated because the programme officer was sick.
No Transport ~~to~~ for J. Walkers soil survey and the Gwembe District council road survey Kotakota/Kanumba. It was agreed thing as well because I was sick.
Proposals how to solve constraints:- Transport availability will make things easy to finish proposed work.
Plan for next month:-
(a) Soil conservation at Kaachindu Mr. Syatwiinda's field.
(b) Road Council survey Kotakota/Kanumba Chipepo.
~~Sing~~ Signature of Reporting officer L. Kalaula
" "

Gwembe South Dev.Project
P.O. Box 3
Sinazeze

Minutes of the GSDP Executive Committee meeting held on 3/2/1989

Present:
D.K.Masowe
J.Verweij
D.Mutinta
V.Siankondo
U.Luig

Absent:
B.Hossain
K.Mulemwa

Invitees:
H.Kapooria
V.Wendschuh
S.Kandangwe
W.Damm (Zambia Secretary of Gossner Mission Head Office
W.Mehlig (Chairman of the Zambia Committee of Gossner Mission Board)

1. Minutes of last meeting: were not available.
2. New salary scale for GM employees:
   In light of the increasing costs of living in Zambia and to equalize the salary scales of the junior staff at Nkandabbwe camp, a new salary structure was proposed for the Gossner Mission workers at Nkandabbwe camp (GM drivers and watchmen). It was understood that this scale will not be applicable for those GM paid workers in one of the GSDP programmes who will be taken over by their projects on the long run.

   Resolved:
   Gossner Mission will pay their workers at Nkandabbwe camp with effect of 1st February, 1989 according to:
   -the respective basic salary of GRZ scales;
   -night allowances will be paid half the GRZ rate;
   -weekend allowance will be paid an equal amount of half GRZ night allowance;
   -housing allowance will be paid K 50.00/month equally to married or single workers.

/2..

The GSDP Coordinator and GST chairman were asked to work out the respective scales and submit them to the GST treasurer. They shall hold a meeting with all workers concerned before the end of the month and explain the new arrangements.

3. Rehabilitation of Nkandabbwe irr.staff house:

The GSDP Coordinator was requested to take the matter up with the DAO. Gossner Mission will then take over the costs for the rehabilitation of that house.

4. Accommodation for GRZ staff:

Since a new driver for the incoming GRZ landrover and a store's clerk for GSDP are expected, additional accommodation will be needed. The GSDP Coordinator and the clerical officer were requested to take this matter up.

5. Funding of further training for GSDP staff

In view of some applications for funding of further training, Gossner Mission has to establish a policy how to deal with such requests. It was stated that it is part of Gossner Mission's commitment within GSDP to promote staff development by funding short term courses for GSDP staff. However, it was emphasized that only courses at training institutes within Zambia will be funded.

Resolved:

-K 20,000 shall be allocated to 1989 budget from Gossner Mission under "Project Planning and promotion" for staff development. This sum shall be taken from "contingencies" of the same budget title.

-General principles for granting such funds shall be worked out by the GSDP Coordinator and the GST Chairman and be discussion in the next meeting.

6. Gossner Mission policy on further involvement in Siatwiinda Irr.

In view of the rejected GM/GTZ proposal for a compehensive rehabilitation of Siatwiinda Irr.Scheme, the Gossner Mission representatives stated the following position of Gossner Mission on the further involvement in Siatwiinda:

-Since GTZ declined to follow up Siatwiinda rehabilitation as a result of the negative outcome of the final technical check up by the GTZ irrigation consultant, GTZ will have to explain the background of their new decision to withdraw from the planned rehabilitation to the relevant Zambian offices.

/ 3...

-Despite this unforeseen negative developments, Gossner Mission is prepared to continue assisting Siatwiinda farmers with self-help projects. Respective proposals and plans will have to be discussed and worked out with the farmers.

-At the moment, two possibilities should be looked into:

a. utilisation of the existing scheme if it is economically feasible and can support itself.

b. more extensive use of the area near the lake.

c. a new solution for the domestic water supply for Siatwiinda village.

This policy for Siatwiinda irr. will also be presented at the meeting at Gwembe Boma on 4/2/89.

7. Applications

a. The District Credit Union Supervisor submitted an application for funding the salary of a bookkeeper for Malima Credit Union from Gossner Mission funds. It was explained by the GST Chairman that, for 1989 the sum of K 3,600 were budgeted to finance 80 % of the salary for an assistant to CUSA supervisor. This post has been filled by Cusa Zambia meanwhile so that this money will not be needed.

Resolved:

-to pay 80% of the salary of the bookkeeper for Malima CU for 1989 (K 369 x 12 = 4,428 - 80% = K 3,542.40).

-to plan for a contribution of Gossner Mission to the cost of that salary for 1990 (60%) and for 1991 (40%). Thereafter Malima CU must be able to meet the total costs for that salary.

-to work out and sign a respective agreement between Gossner Mission and Malima CU.

b. The GST chairman informed the meeting about applications for employment, but there are no vacancies at the moment.

8. A.O!B.

a. The Technical Advisor for Buleya Malima Irr. asked GM Lusaka Office to speed up the order for their truck to ease marketing problems by the end of the season.

4/..

b. The Zambia Secretary of GM Head Office commented on his and Mr. Mehlig's participation in the staff and exco meeting by saying that, he got a lot of information about the on going work of GSDP and encouraged the meeting to continue sharing relevant information and responsibilities as well as giving advice to each other for the benefit of the project as a whole and the people GSDP is serving.

9. Closing remarks

The chairman thanked the meeting for the contributions and the friendly atmosphere. He thanked the visitors from Gossner Mission in Germany for their participation in the work of the project during their visit and expressed his hope for a good cooperation in future.

The meeting was closed at 11.30hrs with a prayer.

Chairman Date Secretary

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APPENDIX I

GST/GSDP FINANCIAL STATEMENT JANUARY, 1989

a) Programme Expenditures

Administration	- K 1,748.00
Planning & Promotion	K 1,687.59
Siatwiinda Irriga.	K 1,080.00
Seed Programme	K 1,261.40
Village Industries	K 273.00
Water Programme	K 194.00
Transport Assistance	K 666.50
GSDP Buildings	K 1,626.25
Road Programme	K 5,965.00
Total	K14,501.74

b) Programme Income

Seed programme	K26,656.50

c) Loans

to GRZ	K 5,582.60
Others	K 1,500.00

Gwembe South Development Project,
P.O. Box 3,
SINAZEZE.

MINUTES OF GSDP STAFF MEETING HELD ON 05.01.89 IN THE STAFF MEETING.

Agenda

1. National Anthem
2. Chairman's Opening Remarks
3. Roll Call
4. Correction of minutes
5. Confirmation of minutes
6. Matters arising
7. Presentation of reports
8. Any Other Business
9. Closing remarks

Present were:

Mr. D.K.Masowe - Project Coordinator - Chairman
Mr. S.Kandangwe - Clerical Officer - Acting Secretary
Mr. E.Syabbalo - Tonga Museum Officer
Mr. A. Simwami - VSP Coordinator
Mr. L.K.Kapokola- VSP Assistant Coordinator
Mr.J.P.Verweij - Advisor -Siatwiinda Irr.Scheme
Mr.V.Wendschuch - Treasurer/Transport Officer
Mr.L.Kalaula - Land Use Officer
Mr. F.Y.Phiri - Scheme Manager, Nkandabbwe Irr.Scheme doing well ??
Mr. R.Chimimba - Training Officer
Mr. K.Mulemwa - Scheme Manager- Buleya Malima Irr.Scheme
Mr.S.Kachama - Crop Production Manager B/malima Scheme
Mr. M.Schumacher- Advisor VSP
Mr.D.S.K.Chipili-Workshop Officer
Mr.V.Syankondo - Maaze Consumer/Credit Union
Mr.A.Syabunkululu-Water Programme Officer
Mrs. R.Kalaula - Female Extension Officer

Absent with apology

Mr.B.Hossain-Technical Advisor B/malima Irr.Scheme
Mrs.F.Hossain - Female Extension Advisor

/2..cont...d

Mrs.H.Kapporia - Liaison Officer
Mrs. I. Schumacher
Mr.W.Nchite - Rural Works Officer
Mr. U.Luig - Advisor for Planning and Evaluation

Absent without apology
Mr.J.Bbuka - Seed Programme Officer
Mr.D.Mutinta-Scheme Manager Siatwiinda Irrigation Scheme

National Anthem: 9.17 hours

Opening remarks by the chairman:
The Chairman welcomed all the members and was impressed with good attendance. The chairman also informed staff members about the death of the father of Provincial Agricultural Officer and requested for the meeting to be brief since other staff were to attend the burial.

Correction of minutes.
No major corrections were made. Only few spellings for staff members' names were corrected.

3. Confirmation of the minutes:
The minutes were confirmed correct.

Matters arising:
The chairman requested to know the position of collections and deliveries of mealie meal by VSP. The VSP Coordinator answered that the problem was still there but arrangements were made with the office of the District Governor-Gwembe.

The Training Officer wanted to know the position of shopkeeper who he thought was removed from his position and later deployed as an office orderly. The VSP Chairman informed the Training Officer that he was an office orderly and not a shopkeeper and that he was just assisting in the VSP shop since the management was still looking for the shopkeeper.

The Training officer requested for monthly finanacila statements from the team treasurer for funds under Training Section. The Treasurer informed the Training Officer that whoever wants to know his monthly expenditure can usually consult him.

The Technical Advisor-Siatwiinda/Nkandabbwe Irrigation Schemes also requested for monthly Financial Statements of expenditure from the Clerical Officer. The chairman advised him that as soon as 1989 allocation is out the Technical Advisor will be receiving monthly financial expenditure statements.

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Presentation of reports.

(a) G.S.T. Business Administration:

Requested for loans repayments by VSP. The VSP Coordinator informed GST Business Administration that everything is being solved accordingly. The GST Business Administration appealed for refunds from GRZ for construction of two buildings. The chairman advised the Business Administrator that as soon as the 1989 allocation is in the problem will be solved, for further information see appendix I.

(b) GRZ Administration.

Payment vouchers were submitted to the Provincial Agricultural Officer for payments. Most of them were paid and cheque were collected.

Payment vouchers for refunds to Gossner Service Team for refunds of two buildings were rejected because no estimates were made in the 1988 budget for construction of the buildings. Secondly, no written authority was obtained for permission to construct the same buildings. As a result the money that was meant for refunds to Gossner Service Team for refunds to construction of houses went back at the end of the financial year.

Unless proper planning is exercised such problems will always continue. Financial regulations must be observed by all those involved in planning for the project. Short cuts should be avoided when solving problems pertaining to GRZ funds.

(c) Buleya Malima Irrigation Scheme:

Farmers' Activities:I- Farm Produce sales still continue.

Land and plots preparations and cleaning still continue.

Farmers activities:II

Cleaning and repairing tertially canals (earthen canal) rehabilitation.

Main Canal Maintenance in progress:

Reserviour for night storage has been completed.

Farmers' ~~bank~~ account ~~for~~ crop sales, see appendix 2.

130'933,86 Kw

4..cont...d

Nkandabbwe Irrigation Scheme:

Workdone:

Selling of farm produce

Few farmers planted maize as a third crop.

Achievements:

Sales of farm produce in progress.

No marketing problems were observed.

14,300kgs of green maize have been sold for K22,660.00

300kgs of coaconuts for K800.00 have been sold.

Plans for next mongh:

To hold meetings as to plan for 1989 growing season

cleaning water canals

fencing the scheme

training farmers in water management

Siatwiinda Irrigation Scheme:

Rehabilitation Programme: funds have been requested from GTZ and Germany.

Land survey for pipes is on.

The Scheme is to grow rice.

The GTZ delegation was expected to visit the scheme. People from Germany are coming to tour the scheme. It was suggested that the Project Coordinator should visit the scheme before the Germany delegation tours the scheme. (It was also suggested that the Scheme Manager Mr.D.Mutinta be removed from the house since he is on transfer so that his successor occupies the house.) The Technical Advisor also requested for replacement of his welder who was on leave. The request could not be met because it was very expensive to get a replacement at the rate of K90.00 night allowance per night.

Training P Programme:

The Training Officer apologised to irrigation schemes for not carrying out his planned programme due to lack of transport. The transport officer suggested that the officer concerned be using his bicycle. The VSP Advisor also suggested that for trainings at Nkandabbwe Irr.Scheme, arrangement can be made since there is always transport going to Sinazeze for other purposes. At this stage, the subject was closed as two parties, transport officer, training officer could not meet the solution.

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Female Extension:

Due to transport problems little work was done. Ten (10) bags of kapenta were bought and transport was being awaited for clubs met as usual but without supervision due to transport. Sinajola has no sunflower while Siabaswi oilmill has a a breakdown.

Constraints: Transport

VSP

Problems- Rationing of mealie meal at the Milling Company Bad roads have also discouraged transporters to deliver mealie-meal.

Shortage of school uniform materials,

Achievements:

A watchman and shopkeeper have been employed.

The coming of the VSP Adviser, The completion of book-keeping course by the Book-keeper with extremely good outstanding results.

Plans for next month:

To supply mealie meal to non and holders of mealie meal coupons.

To carry out normal duties as usual.

Water Programme:

Purchasing sewage pipes for house No. 9. Fixing same pipes for house No. 9. This has been achieved as planned.

Tonga Crafts:

The purchases of crafts were stopped by GST to give room to the new organization. The Director of the museum is already in documentation of old items has been completed. All the items may be moved to Choma.

At this stage a question was raised why the project has constructed maseum storeroom for an organisation which does not belong to the GSDP and why refunds for the same building to GST should be met by GRZ funds. It was suggested that this question be on the agenda of next staff meeting.

Land Use:

Mwezya/Sinazongwe road cleaning and formation by bulldozers and graders finished tankingof drawn up designs to the Prov. Planning Officer.

/6..cont...d

All the above stated have been achieved.

Problems: The officer concerned requested for tubes and tyres for the Honda GRZ 96N from GST on refund basis. The problem was noted.

Plan for next month.
To work on all feeder roads around Kanchindu.
To continue constructions on Sinazongwe dam.
To continue Soil Conservation.
To do office work.

CUSA.

Seminars were conducted in Malima for Board of Directors and general membership on 16th and 17th December respectively. Seeds/fertilizers were distributed to the loanees for both cotton and maize. The officer concerned attended a board meeting for Maamba Credit Union.

Achievements: The above and Siatwiinda Credit Union annual general meeting which took place on 31st December were achieved. Also repayments of loans continued to flow.

Problems: Maize cotton did not arrive in time in depots. Farmers applied for loans late. Repayment of loans by farmers delayed because S.P.C.M.U. delayed to pay farmers for their produce. Transport to deliver all the above stated was a problem.

Plans for next month:
Registration of Malima Credit Union.
Maamba Credit Union to be audited by and Auditor to continue with educational seminars for members.

Maaze Consumers' Coop Society:

Material goods were brought to the shop. The General meeting was held on 5th December, 1988 famine relief programme failed to operate properly.

Achievements:

Orders of commodities still continued with the help of VSP. A short term loan of K30,000.00 was obtained from Gossner Service Team on short term basis. Visitors still continued at the rest house. The sum of K800.00 was collected from visitors who spent their nights in the rest house in the month of December, 1988.

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Problems: Breakdown of the lorry still continues. Shortage of essential commodities still continued.

How to solve the problems.

To remind garage owners that as soon as the rediator arrives it can be fitted. For the essential commodities, it is difficult to solve because it is a country wide problem.

Plans for the next month:

A seminar is planned for general membership. To interview a Rest House attendant. Replacement of sales lady who went for Teacher's Training Course on Friday 6th January, 1989.

A.O.B.

The Training Officer requested the Transport Officer through the Chairman to withdraw words he used over the transport despute but the chairman informed the staff that the case would be solved at a later date since it was an administrative issue. The Technical Advisor for Siatwiinda and Nkandabbwe Irrigations requested the chairman if chance could be given to him to contribute to the Exco constitution. The request was rejected since the constitution was passed correct and accepted by the staff.

It was also suggested that the minutes for staff meeting be passed to staff two weeks before the next staffmeeting. This was found to be impossible because of other duties that the secretary does. Secondly, the typist is ever busy with other duties.

It was also again suggested that the next staff meeting should have rehabilitation of Siatwiinda Irrigation Scheme on the agenda and not to forget the museum problems already pointed out.

Closing remarks:

The chairman thanked the staff for good particpation but regretted bad feelings expressed by other staff in which bad language has been exchanged.

CHAIRMAN DATE SECRETARY

APPENDIX II

B/MALIMA IRRIGATION SCHEME

PROGRESS REPORT FOR DECEMBER, 1988

CROP SALES PHASE I

CROP	PREVIOUS SALES KG	DECEMBER SALES KG	TOTAL SALES KG	RATE KG	TOTAL AMOUNT
Banans	2420	102.0	2522.0	2.00	5044.00
Okra	8812	2374	11186	3.00	33558.00
Rape leaf/ veg.	970	Nil	970	2.00	1940.00
Onion	18136	Nil	18136	2.50	45340.00
Cabbage	14845	Nil	14845	1.00	14845.00
Tomato	4546	Nil	4546	1.50	6819.00
G/maize	1206	2000	3206	2.00	6412.00
Egg plants	34	16	50	3.00	150.00
					114108.00

GSDA-Staff meeting 22.89

GWEMBE SOUTH DEVELOPMENT PROJECT

REPORTS FROM THE

EVALUATION AND PLANNING SEMINAR

13th - 15th JUNE, 1988

INTRODUCTION

This years' planning ane evaluation seminar was held from 13th until 15th June, 1988 at Trinity Church, Nkandabbwe. The seminar was officially opened by the Provincial Political Secretary/ Southern Province, Mr. P.Kwalombota in the presence of a delegation of Gossner Mission headed by the Director of Gossner Mission, and representatives of the office of the Provincial Agriculture Officer as well as the Gwembe District Council.

The seminar was prepared beforehand by 2 questionares sent to the various self-help groups related to GSDP as well as by progress reports submitted by GSDP programme officers. These materials are part of this report (see to part 1, and part 2).

In the planning of the seminar, emphasis was laid on the active participation of theself-help groups realted to GSDP. The seminar was planned as a process, aiming at raising the awareness and motivation of the participants concerning their own as well as other programmes of GSDP. The participants were grouped according to the character of their activities. Most of the discussions took place in these groups, while reports on the findings were given afterwards to all. Observers were appointed to join the groups and to report by the end of the seminar. These observers were not directly involved in one of the GSDP programmes.

The seminar was planned as a process of various subsequent phases. Since each phase was meant to be supported by the previous one and preparing the next phase the agenda was deliberately not announced in order not to disturb the intended group dynamics. The phases were planned as follows:

1. Introduction of GSDP programmes and their representatives;
2. To become aware of the impacts of the programme/activity on the living conditions of the people involved (leading question: "In how far did your programme/activity change the living conditions of the people involved");
3. To become aware of the potentials of each group (Leading question: "What were your main achievements so far");
4. To become aware of the cultural heritage of the people in Gwembe South (Social evening at Nkandabbwe Camp);

5. To plan ahead within the feamework of GSDP
   (Leading questions:
   1. "What further activities of your group could you thin of?"
   2. "What kind of cooperation with other groups/programmes would be of thelp for your group to implement your plans?);
6. Summing up
   (Report of the observers).

It is hoped that the findings of this seminar laid down in this report will serve as a basis for further planning and implementation of GSDP operations.

Lastly we want to thank all people who contributed to the success of this seminar by particupating, organising and cooking.

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PART ONE: REPORTS FROM THE EVALUATION AND PLANNING SEMINAR

1. Introduction of GSDP programmes and their representatives

The participants were welcomed by the GST Chairman in the absence of a GSDP Coordinator. He said that this seminar was to review GSDP programmes and the ongoing self-help activities, to inform each other and to plan ahead to improve the various projects and the cooperation among GSDP programmes. Since all GSDP programmes are to serve the basic needs of the local population, strong emphasis was laid on people's participation and self-help in the planning of the seminar.
In order to visualize the various GSDP programmes, a map of Gwembe South was placed in front and each programme/group was asked to introduce itself by describing briefly the project/programme and showing the places of operation on the map.

After this brief introduction the participants were asked to form the following groups:

Group 1: AGRICULTURE

- Siatwiinda Smallholder irrigation scheme
- Buleya Malima smallholder irrigation scheme
- Nkandabbwe smallholder irri ation scheme
- Farmer's training programme
- Seed programme

Group 2: CLUBS AND COOPERATIVES

- Women's club Siatwiinda
- Women's club Siabaswi
- Women's club Sinanjola
- Siatwiinda Credit Union
- Malima Credit Union
- VSP agents

Group 3: PROJECT ADMINISTRATION

- VSP Executive Committee
- VSP management
- GSDP administration (GRZ)
- GSDP administration (Gossner Mission)

Group 4: TRADES AND CRAFTS

- GSDP workshop
- Small scale village industries: carpenty workshop, builders, concrete block makers
- VSP tailors
- Rural works

(Not represented was GSDP Land Use Water Programme)

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2. To become aware of the impacts of the programme/activity on the living conditions of the people involved

Leading question: "In how far did your programme/activity change the living conditions of the people involved?"

REPORTS FROM THE GROUPS

Group 1

Irrigation schemes:
- The farmers can grow cash crops at all times of the year (extra cash crops in the dry season)
  Therefore, farmers have extra cash, can effort better housing, balanced nutrition and can pay for agric, inputs;
- Sometimes the extra cash is not preperly used (beer drinking).

Training programme:
- The FECs learned about bookkeeping and financial management;
- The FECs, the members and the staff know more about their duties; they became aware of the importance of self-reliance;
- functional literacy training was introduced;
- Some farmers have difficulties to attend the lessons because they do not see the importance of it.

Group 2

Credit Unions:
- Instead of keeping their money in the roofs or burrying it somewhere, people can save their money safely at the CU;
- Members have access to money when they urgently need it (e.g. to buy school uniforms for their children);
- Members can get loans for buying fishing nets or farm implements;
- When saving their money at the CU, members reserve their rights on their money;
- Membership of CUs is increasing.

Women's Clubs:
- They can produce oil as an income generating activity;
- They learned how to use the scale;
- They can buy textiles on credit and learned how to make clothes on their own.
- The club helped to raise the standard of lving of their members;
- The Sinanjola club has a store room of its own for their oil mills;
- Some husbands are not happy with the club when women neglect their duties at home;
- They want to have more money for purchasing sunflower seeds for the whole year;
- They are left out from the selling of second hand clothes.

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Group 3

GSDP Administration:
- The smaller portion of the society is taken care of by GSDP programmes which is sometimes left out by big departments;
- malnutrition could be reduced and agricultural production increased by GSDP programmes;
- Basic commodities at reasonable prices are easier available in the area;
- Social life has improved by transport assistance;
- The idea of self-help projects has been promoted;
- GSDP programmes assisted people to cope with the changes in the society (e.g. introduction of ZNPF, saving money wisely etc.);
- The cultural identity of the people has been preserved.

Group 4

GSDP Workshop:
- Farm implements and other needed implements are produced and sold locally;
- Workshop services are provided for the area.

Rural Works Programme- Improved roads help to better transport and more communication.

Small Scale Village Industries
- Locally produced furnitures and other woodworks are now available;
- Modern buildings can be built at low prices;
- Concrete blocks are moulded and sold;
- School uniforms made by VSP tailors are a great help for local people.

PROBLEMS:

- Lack of transport hinders smooth operations;
- Sometimes there is a competition with local businessmen;
- Sometimes people prefer to make concrete blocks themselves because it is cheaper.

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3. To become aware of the potentials of each group

Leading questions: "What were your main achievements so far?"

"What were the reasons for these successes?"

REPORTS FROM THE GROUPS

Group 1

Nkandabbwe irrigation:
- Fencing the scheme without outside help because farmers saw the importance of the scheme and cooperated well.

Siatwiinda irrigation
- Farmers managed to raise running costs
- A sales assistant was employed who is to collect the water fees;
- Marketing of the produce was not a problem because of early planning;
- The training programme helped farmers to realize what to do.

Buleya Malima Irrigation:
- Farmers managed to fence the scheme without outside help;
- Progress was made due to the education received from the management and good cooperation;

Training Programme for Irrigation Farmers:
- FECs learned about their duties;
- The training improved cooperation among farmers;
- Farmers realize the importance of their scheme for themselves;
- Buleya Malima Irr. could be rehabilitated due to availability of funds;
- Farmers were assisted to open a bank account and could save their income.

Seed Programme:
- All distribution points could be supplied with seeds due to timely ordering and availability of transport.

Group 2

Women's Clubs:
- They can make cooking oil on their own because they have 2 years experience of using the machines, machines are well maintained and the clubs grow their own sunflower.

Credit Unions
- Members can save money and have it in time;
- Farmers are enabled to grow maize through loans for buying inputs and therefore, have enough to eat;

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- a district office was opened and farmers have easier access to loans now;

REASONS FOR THE SUCCESS:

- All Credit Union cooperated;
- Food was secured by maize growing; cotton brought in additional cash.

VSP agents: - A number of new depots was opened to increase the supplies of mealie meal in the area.

Group 3

GSDP Administration: - The GSDP executive committee was formed which helped to reduce problems in GSDP planning and coordination;

VSP: - VSP managed to open new depots in the villages and thus increased supplies of basic commodities in the rural areas;
- A hardware shop was opned at Sinazeze;
- VSP management was improved by sending the coordinator for further training and employing an assistant coordinator.

Group 4

GSDP Workshop: - Additional machinery was bought;
- The existing welder could be modified and is better working now.

Rural Works Programme- People could be encouraged to work together for self-help projects;
- the interest of people in self-help projects increased.

Small Scale Village industries: - The groups managed to pay for their materials
- The groups worked hard together;
- People were interested to buy from them.

VSP tailors: - The demand for school uniforms increased;
- The groups worked hard.

4. To become aware of the cultural heritage of the people in Gwambe South

A social evening took place at the end of the first day of the seminar. The participants gathered around a fire at Nkandabbwe Camp informally and started telling stories (twano) and discussing the changes in customs and traditions. The older people explained how marriage customs and other traditions were in the former days, and the younger ones realized how things have changed. The evening anded in a good and cheerful atmosphere.

5. To plan ahead within the framework of GSDP

Leading questions: a) "What further activities of your group could you think of?"

b) "What kind of cooperation with other groups/ programmes would be of help for your group to implement your plans?"

REPORTS FROM THE PROGRAMMES

Siatwiinda irrigation: a) Future plans:
- rehabilitation of the water system;
- to become a registered cooperative;
- to have a reliable market;
- to have electrical power at the scheme;
- to have a canning factory;
- to plant bananas on a collective plot.

b) Expected cooperation:
- farmers should visit other scheme in order to learn from each other;
- irrigation schemes should assist each other (puchase of inputs, marketing etc.)
- the main GSDP workshop should intensify the training of the engine attendants and workshop assistants at the schemes.

Buleya Malima Irrigation:

a) Future plans:
- electrification of the scheme to reduce running costs of the scheme;
- assured water supply for irrigation;
- better cooperation among the farmers as a result of the training programme;
- easy marketing of the produce.

b) Expected cooperation:
- better coordination with other irrigation scheme in order not to grow too much of the same crop;
- more assistance from GSDP administration (more field visits instead of relying on reports only) and the GSDP workshop.

Nkandabbwe Irrigation Scheme:

a) Future plans:

- the farmers need more extension staff and more advice from them;
- electrification of the scheme;
- a workshop for the scheme;
- a pipeline to the scheme to avoid leakages;
- more training for farmers.

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b) Expected cooperation:

- working together with GSDP;
- intensified training programme for farmers;
- more visits to other schemes;
- better cooperation with Agriculture Assistant.

Seed Programme:

a) Future plans:

- to encourage farmers to grow more different crops in the irrigations to have a better market for their produce;
- to make sure that farmers have enough seeds.

b) Expected cooperation:

- to have more money for the programme;
- to have better storing facilities;
- to have an assistant for the seedprogramme;
- because the work is too much for one;
- to have reliable transport;
- to cooperate with Gossner Mission.

Training Programme for Irrigation Farmers:

a) Future plans:

- to organize lessons on how to use a scale;
- opening a women's club in Nkandabbwe;
- to organize workshops/seminars on soil protection;
- to get a building for training at Nkandabbwe;
- to invite the Cooperative Department for introduction to how to become a cooperative;
- planning methods to get farmers to attend lessons;
- monthly meeting of all teachers to discuss problems and achievements;
- visits to other schemes and projects.

b)Expected cooperation:

- more cooperation between irrigation staff and farmers;
- more cooperation with female extension programme (women);
- cooperation/help from Gossner Mission for a building at Nkandabbwe;
- cooperation with Cooperative Department;
- cooperation with literacy specialist;
- assistance from Gossner Mission to send teachers for further training.

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Women's Club Sinanjola:

a) Future plans:

- to have a plot at Buleya Malima irrigation for growing vegetables;
- to make brooms, baskets, clay pots, soap, candles and sell it to the community and the museum (TongaCrafts);
- to have a bigger field of sunflower and produce more oil;
- to become a member at the Credit Union and have access to loans.

b) Expected cooperation:

- cooperation with Tonga Crafts which can buy crafts;
- VSP could assist the club with self-help projects.

Women's Club Siatwiinda:

a) Future plans:

- to make baskets, mats and clay pots and then sell it to Tonga Crafts;
- to grow a bigger field of sunflower and produce more oil;
- to have a plot in the irrigation scheme and grow vegetables.

b) Expected cooperation:

- Tonga Crafts for buying hand-made articles;
- VSP to assist with self-help projects.

Siatwiinda Credit Union:

a) Future plans:

- to have a strong in a better building (including offices for workers);
- to encourage members to save regularily and to repay loans earlier.

b) Expected cooperation:

- to cooperate with CUZA and Gossner Mission for funds on education (e.g. introduction of the idea of saving at schools for students) and transport.

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Malima Credit Union:

a) Future plans:

- starting of the Bucebuce Consumer Cooperative;
- more training for all members;
- to encourage women groups to join the CU;
- to have an own transport for the consumer cooperative;
- to have buildings for store and office;
- to construct a rest house;
- to establish a fishing group.

b) Expected cooperation:

- VSP on transport
- Gossner Mission on buildings;
- Cuza

VSP:

a) Future plans:

- building of an own office and a rest house;
- more accommodation for VSP staff;
- to establish a passenger transport programme;
- to become affiliated to ZATCO
- to start kapenta fishing.

b) Expected cooperation:

- assistance from GSDP workshop, water programme, concrete block makers, carpenter group in connection with the building of an office, staff accommodation, rest house and water supply;
- planning and advice assistance from Gossner Service Team, GSDP administration and Fisheries Department;
- cooperation with the irrigation schemes and Credit Unions for the sale of irrigation produce and recruitment of members.

GSDP Administration:

a) Future plans:

- more training of staff members;
- quartely GSDP workshop;
- monitoring of each project component;
- study tours and workshops on special topics.

b) Expected cooperation:

- better organized cooperation between NGOs and GOs;
- better coordination of related project components;
- better coordination of transport.

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VSP Depot Agents:

a) Future plans:

- all depots should have store buildings since using classrooms as depot for selling mealie meal caused a lot of inconveniances;
- all depots would like to be given second hand clothes, salt, sugar, washing powder, bathing soap and other needed goods in the homes;
- increase of salaries;
- courses should be given to all agents.

b) Expected cooperation:

- VSP management should work together with GSDP on transport.

GSDP workshop:

a) Future plans:

- staff training;
- to serve farmers as usual (ox farm carts/ spares);
- camp maintenance;
- to get reliable transport.

b) Expected cooperation:

- better cooperation between GRZ and Gossner Mission on all GSDP matters;
- more cooperation with other workshops.

Tusole Woodworks Furniture:

a) Future plans:

- to build a workshop;
- to buy some of the materials on stock so that we do not only rely on the items we produce such as chairs, tables, door frames;
- to train more people so that we may raise their interest;
- self-advertisement together with other groups of the small scale industries programme (e.g. builders and concrete block makers).

b) Expected cooperation:

- liaise with Gossner Mission on provision of transport and building a bigger workshop and store;
- more cooperation with other organisations like VSP or Maaze Consumer Cooperative.

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Ozariashawa Concrete Block Production:

a) Future plans:

- to have a shop for selling cement on large scale, since villagers have no interest in buying concrete blocks and bricks;
- to unite with the carpenters and builders.

b) Expected cooperation:

- with Gossner Mission on transport.

Builder Group:

a)Futre plans:

- to employ more workers and train people who are willing to join since more people may want us to build houses for them.

b)Expected cooperation:

- with the other Small Scale Village Industries groups on buildings;
- with Gossner Mission on transport for transporting materials.

VSP Tailors:

a) Future plans:

- to buy more materials on stock;
- to have an own building for the tailor group;
- to buy more sewing machines;
- to train more people.

b)Expected cooperation:

- assistance of the builders group for a building through VSP executive committee.

Tonga Crafts Programme:

a)Future plans:

- to have more buyers of crafts in the whole area;
- to have reliable transport for collecting items from buying centers to the shop;
- to encourage producers to make more items.

b) Expected cooperation:

- with any group which can provide transport.

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Rural works Programme:

a) Future Plans:

- to organise groups to repair feeder roads;
- to help villagers to build or extend Rural Health Centers.

b) Expected cooperation:

- cooperation on transport is needed.

UCZ Trinity Congregation:

a) Future plans:

- to have a local preacher;
- to have a house for a local preacher;
- to have benches and uniforms for both, sisterhood and choir;
- to have materials for sunday school lessons;
- to have transport for church travel;

b) Expected cooperation:

- working together with some other churches;
- training men and women as sunday school
- teachers;
- TEEZ training is needed.

6. Summing up: Report of the observers

1. We were impressed that so many people gathered in this meeting obviously being willing to talk about and discuss their programmes and their tasks.

2. We had the feeling that there was a highly felt need for this workshop and that the participants were eager to discuss.

3. The participants had a very realistic sense of the limitation and strength of the programme and activities.

4. The discussions were dominated by expatriates and opinion leaders. Our suggestion would be that at leasr the expatriates should avoid to participate in the discussion. This would give the opportunity for a discussion in Tonga with equal chance for everybody.

5. People's view of the possibilities of the programme and also the creativity seem to be limited by what they see as existing uniform structures.

6. Participants stuck to specific practical problems and kept their feet on earth and not in the clouds of theory and abstract questions like we Europeans very often do in similar discussions.

P A R T 2

PROGRESS REPORTS

1. Smallholder Irrigation Schemes
   - -Siatwiinda
   - -Buleya Malima
   - -Nkandabbwe
2. Training Irrigation Schemes
3. Seed Programme
4. Credit Unions
5. Maaze Consumers Cooperative
6. Female Extension
7. VSP
8. GSDP Workshop
9. Smallscale Village Industries
10. Tonga Crafts and Museum
11. Rural Works
12. Water Programme
13. Land Use
14. GSDP Clerical Section

Gwembe South Development Project,
Siatwiinda Irrigation Scheme,
P.O. Box 3,
SINAZEZE.

31st May, 1988.

PROGRESS REPORT FOR THE GSDP STAFF MEETING 16 TH JUNE 1988.

Introduction:

Siatwiinda Irrigation was started in 1970 as apilot scheme. The scheme is one of the components of Gwembe South Development Project financed by the GRZ/Gossner Mission. It came into full production in 1976 and 1981. The scheme has 26 hectares of arable land divided into four sections along the --- main canals. The sections are sub divided into plots of 0.2 hectares. In 1982/83 the scheme was affected by the dramatic recoding of Kariba lake. Inspite of manifold efforts to bring the water to the fields, irrigation had to be stopped in July, 1983. The scheme was out of production for 2 and half years. At that time, 22 hectares of land were used; and 4 hectares for the research. In 1985 the scheme was resumed and reduced to 12 hectares.

Components:

a) The main irrigation scheme- 12 ha and 74 farmers.
b) The draw down scheme I- 2 ha and 10 farmers
c) The draw down scheme II- 4 ha and 16 farmers
d) The repair workshop.

Cultivated crops and sales 1987:

See the chart.

Hectarage and crop sales Jan. to 31st December 1987.

Crop	Ha.	sales kg	(Main scheme)
a. Tomato	3	38288	
b. Okra	5.2	272667	
c. Irish potato	0.8	5570	
d. Onion	0.8	4981	
e. Leaf Veg.	0.63	640	
f. Cont. beans	0.06	8	
	10.5	76754	6 (77 000)

/2.....

a) Tomato	0.2	2426	(Draw down scheme I)
b) Okra	1.3	10138	
c) Irish potato	0.1	509	
d) Onion	0.02	377	
e) Leaf veg.	0.01	57	
	1.63	13507	(14000)

The Draw down scheme II

Fencing completed in September, 1987. Allowation of plots was done to 16 farmers each 0.2 hectare.

The farmers Workshop:

It was officially opened in December 1986. The actual operatio started in 1987.

Objectives:

The main irrigation scheme:

a. To produce crops throughout the year.
b. To create additional cash income for farm families
c. To ensure the vegetable supply for farm famillies locally.
d. To achieve the rehabilitation of 22 hedters
e. To train the farmers Executive Committee to become a managing body for the scheme.

The draw down scheme I:

a. To improve the utiliyation of the fertile soils along the shar of Lake Kariba.
b. To create additional hectorage to compansate the reduced hector age [illegible] of the main irrigation scheme.

The draw down scheme II: The same as the draws down scheme I.

The farmers Workshop:

a. To act as a service unit for the scheme.
b. To become a rural workshop in future.

2. Work done:

a. Vegetable crop production was successful.
b. Rice programme was partly successful by our farmers while the rice trials under research were very successful.
c. The draw down scheme II was started.
d. Consolidation and training of the farmers. executive committee was possible.

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e. Offices were renovated plus two staff houses.

f. Welding and brazing was storted.

g. The Reservoir was fenced.

h. The forge was constructed.

i. Farmers savings Bank Account at the Standard Bank (Choma) in progress.

j. Farmers Executive committee meetings are held and also the farmers genenal meeting to inform the farmers the latest information.

Cultivated crops 1988: (Main scheme)

Crop	Hectorage
a. Tomato	0.8
b. Okra	0.03
c. Leaf veg.	0.03
d. Onion	0.02
e. Carrot	0.0001

The draw down I and II are partly flooded and farming is delayed However planting and transplanting in the main irrigation scheme was currently startadd.

3. Achievements made:

There are many achievements made as shown on the work done. However I can again mention afew major ones.

a. Successfull crop production

b. Consolidation and training of the FEC.

c. Farmers savings Bank Account in the Standard Bank with K19,000

d. Starting of the draw down scheme II in 1987.

4. Constraints:

a. Unreliable water supply (fluctuation of lake level)

b. High running costs of diesel pumping.

c. Far distance to markets.

d. Lack of transport for the scheme.

e. Lack of interest to attend training the majority of the farmers

Recommandations:

a. Installation of a reliable water system is required.

b. The scheme should be provided with its own transport.

c- To continue training until farmers attain a high level of understanding. (as you know Rome was not built in a day).

/4....

5. PLAN FOR COMING YEAR:

a. Rehabilitation of water system and resume the 22 hectares of aralile land for the main scheme.
b. To grow a variety of vegetable crops and Irish potato.
c. To grow paddy rice during the rain season.
d. To continue surveying for a reliable market.
e. To start planting banana field for the scheme.
f. To continue the farmers training programme and the farmers Executive Committee members.
g. To attend staff and farmers meeting.
h. To improve the electrical eqipments of the repair worksop.

6. CONCLUSION:

The success of the work at Siatwiinda Irrigation scheme depe ended on good co-operation among the members of staff of Siatwiinda, the farmers-Executive committee members, farmers and the entire Gwembe South Development Project Staff. May I pay my sincere tribute to Dr. Ingo Wittern and Mrs. U. Wittern for their dedication to serve man at Siatwiinda during their stay. It was possible to produce I rish potato in the scheme because of the seed programme organised by Mrs. U. Wittern.

All three groups of farmers at Siatwiinda are treated in the same way:
The same size of plot 0.2 and 0-1 hectare.
The same Agricultural and technical advice.
The same recording system of production figures and sales.
All the technical equipment-pumps, pipes, properties of Siatwiind a Irrigation scheme as part of Gwembe South Development Project GSDP).

May God bless you all.

Thank you.

(signed)
D. MUTINTA
SCHEME MANAGER.

MAWD/GSDP/101/13/1

3rd June, 1988.

PROGRESS REPORT

BULEYA MALIMA IRRIGATION SCHEME

INTRODUCTION:

Until t e end of 1986 the scheme was partially rehabilitated as its interim solution-Irrigation water was made available by digging a sump on the dry river bed by which the orchard has been resuscitated and the farmers have been brought back to 0.5 lima Irrigation farming.

Permanent rehabilitation and sustainable solution of the scheme needed enormous amount of fund. A project proposal for rehabilitation and electrification of the scheme was prepared at the begining of 1987 ~~and~~ which eventually the Japanese embassy ~~had~~ justified and released K1,386 million from it counter fund financing. Upon receiving fund, the objectives of the scheme were reformulated.

OBJECTIVES:

1. Sustained rehabilitation of the Irrigation system.
2. Electrification of the scheme and hence changing diesel power to electric power in the Irrigation system.
3. Provide enough water for 1 lima Irrigation to the existing farmers.
4. Rehabilitation of another 15 ha and allocate it to new farmers (phase II).
5. Adapt a more practical cropping pattern to ensure food crop production for the family and ease marketing problem ~~crops on the other hand~~.
6. Encourage self supporting of the scheme.
7. Train and organise farmers towards self-management.

WORK DONE, ACHIEVEMENT MADE AND CONSTRAINTS.

1. Rehabilitation of the Irrigation system.

Work done.

- Anew pipe line of 1.2 km has been sonstructed to have access to lake water.
- A strong and permanent pumping station has been built

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with the provision of running 3 pumps together to rehabilitate entire scheme in future.

- A pump house along the pumping station has been built to instal diesel generator set incase of emmergency service.
- The old pumping station and the pipeline has been restored.
- The old pipeline has been connected by a fork j int with the new pipeline and seperated with a gate vulve.

ACHIEVEMENTS MADE:

It is after 5 years of scaricity of Irrigation water, the scheme has direct access to lake water to rehabilitate the entire scheme. The farmers are happy to be Irrigating their long awaiting full lima land this year.

CONTRAINTS:

- Non availability of proper equipment and materials for the programme coupled with less man power at the scheme made everybody over worked. As a result some of the general duties were Irregularly carried out during that period.
- More co-operation and encouragements were needed from the Project.E

Electrification of the Scheme:

2. Work done.

Since this programme has to be carried out by ZESCO, a different organisation, it took lots of time and movement in number of offices to bring the programme to an acceptable situation.

- An enormous quotation of K2.8m was given by ZESCO for the programme.
- After a joint meeting with Hon. MCC, ZESCO and our selfes it was brought down to K1.8m.
- K700,000 have been paid to initiate the programme.

Achievements made:

Only hope to start the programme soon.

Constraints:

- There should have been a second electrification company in Zambia to reduce monopolization of ZESCO.

/3.....

- There was almost no pressure to ZESCO for the last 2 and half months to initiate work.
- A sum of K500,000 is still needed to complete the programme but it is not yet secured.

3. Rehabilitation of other 15 ha.

Work done:

- Old canal clearing and surveying have been done.
- Burbed wires have been bought for fencing the area.
- Prefabricated slabs for lining the canals are in production.

Achivements made:

- The programme is in progress.

Constraints:

Rehabilitation of this 15 hs requires rehabilitation of the reservoir. The volume of work in the programme is very big compared with the available man power.

4. Croping Pattern:

The existing rehabilitated area is going to be concentrated in growing Banana and vegetables, where as, the new extension will grow a food crop and a cash crop. This will in turn reduce marketing competition between the sections.

Acheivements: The programme is in progress.

5. Self-Supporting of the Scheme.

The scheme had aw always, in the past suffered from scarcity of readily available fund for its immergency management. The orchard has now been fromalised as supporting unit for the scheme.

Work done:

- 50 dodd trees have been replaced.
- Various management practices have been continued to resuscitat the orchard.

Acheivements Made:

An income of K67,000.00 from selling 67 tons of fruits have been made from the orchard in 1987 season.

- The scheme has accumulated K106,000.00 in its account to support its emergency need.

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- The diesel cost for 1988 Irrigation season for the farmers has been prefinanced from this account. And the farmers are paying it as they are selling their produces.
- The fund, in a way, is providing credit facilities to the farmers for their Irrigation season.

6. Training of Farmers Toward Self Management:

Total handing over of the scheme to the farmers is a long way to go. They need management assistance from a different sources. Secondment of the departmental staff as scheme manager and an Assistant Manager needs to be continued to each Irrigation scheme. They will provide extension service to the farmers and help in the Technical Management of the Irrigation system.

Work done:

- Training programme once a week for FEC from the begining of 1988.
- The management staff is also getting lesson for every management step of the scheme.

Achievements Made:

The maturility of the management staff has been increased. The FEC training is in progress.

Constraints:

More commitment and seriousness are required from both management staff and farmers.

PLAN FOR COMING YEAR:

1. The new Irrigation system has to be monitored.
2. Electrifying the scheme and changing of diesel power to electric power in the system.
3. Physical development (lining canal, fencing etc) of next 15 ha. (phase II).
4. Lining of the central reservior.
5. Recruiting of farmers in phase II.
6. Preparing of Cropping pattern for both phases and give tagget output.
7. Re-organising the farmers committee with the farmers of phase II.
8. Continuation of training for self-management.

MAWD/GSDP/101/13/1

Nkandabbwe Irrigation Scheme,
Gwembe South Development Project,
P.O. Box 3,
Sinazeze.

17th June, 1988

The Project Co-ordinator,
G.S.D.P.
Box 3,
Sinazeze.

PROGRESS REPORT FOR GSDP STAFF MEETING 16/6/88

1. INTRODUCTION:

The report covers the period from March, 1987 to June, 1988.

NAME OF THE PROGRAMME COMPONENT-Nkandabbwe Irrigation Scheme. The scheme plays its vital role in vegetable production and fruit production through irrigation farming. The objective of the programme component is to raise or improve the standard of living of Nkandabbwe farmers or farm families by production enough farm produce for their home consumption and then sale the surplus.

No. of the farm families (plot holders) - 88
Size of the farm - 10ha
Plot size/each farmer on average - .1ha (.5 lima)
Vegetable crops usually grown on the farm - tomato, beans, onion, leafy vegetables such as cabbage, and rape, and g/maize. (green
other crops found or growing on the farm - citurs, bananas, banana plants and coconut trees.

WORK DONE: (1987 Farmers activities). Farmers activities commonly done by irrigation scheme farmers during the year were as follows:- Canal maintenance- the main canal was cleaned and mended, and cleaning and mending of the latral canals.

Farm protection - Five breaking and fence repairing were done. Farmers activities-Individually done by farmers on their individual plots were as follows:- Land preparations i.e. grass slashing, ploughing, seed bed making, nursery raising, planting and transplanting vegetable crops. These activities were carried out during the first cropping period.

During the 2nd cropping period usually farmers grow maize crop which is sold as fresh maize. Already by August the early farmers had started planting maize. But the water level at the coal-lake (the main water source) had gone down and there was not enough water coming by gravity. Infact farmers were aware of the problem because the scheme has had this problem since 1983, but they were relying on the pump which they were using. Unfortunately their pump got damaged after using it for a short time. As a result more than 80 % of the farmers did not grow anything during the second cropping period.

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These who planted they lost their crop except for 4 farmers who managed to sell some of their crop. Cattle and goats had taken advantage because the fence was not strong and most of the farmers had abundoned the farm. They could not repair the fence since they were small in number. So we were already facing two big problems during the year, the fence problem and the water problems.

ACHIEVEMENTS:

-The main canal was cleaned and mended for several times.
-Farmers worked on selfhelp basis meeting all costs as usuall.
-Five breaking was done.
-Marketing problem was reduced as a result of newly introduced cropping pattern which they practised. For crop sales see at the last page. Previous sales for 1986 are included for your information only.

2. OBJECTIVES TO BE ACHIEVED FOR 1988

-Farm protection
-Canal maintenance
-Strengthing the committee
-Encouraging the farmers committee to collectwater fees.
-It encourages farmers to up root banana plants growing along the canal to avoid damaging canals.
-The scheme to apply for financial assistance from outside donors.
To encourage farmers to prepare the land for 1988 growing season.
-To advice farmers to space time of planting and to reduce ha of tomato by introducing or including other vegetable crop on their individual plots.
-To encourage farmers to practice crop rotation.
-To include leguminous vegetable crops in the cropping pattern to improve the soil and nutrition.
-To encourage farmers to protect their crops from insect and other posts as well as diseases using cultural and chemical control practices.

WORK DONE: (farmers activities)

The following activities were done by irrigation farmers:-
Farm protection-cutting and transporting poles for fence repairing and farmers paid K1,000 and over for transporting poles without outside financial assistance.
Canal maintenance-Cleaning and mending of the main canal has been done for several times.
Meetings- Weekly meetings with the farmers Executive Committee have been held to strengthen the committee and the committee has been receiving training in basic scheme management and advice from the staff.

Water fees- The FEC has been encouraged to collect water fees during week meetings and the work of collecting money is in good progress. Many farmers have paid. Applicantions to out side donors for financial assistance.
The committee through the Gossner Service Team applied for financial assistance to the Dutch Mission in Holland and to the German Mission.

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Land Preparation: Slashing, ploughing, seed bed making, and levelling have been done by farmers.
Propagation:- during the planting time regular farm visits have been made to advise and encourage growers to space time of planting perishable vegetable crops, with particular recorence to tomato crop to avoid wastage and to minimise marketing problems: The staff has been advising farmers to continue practicing the planned cropping pattern which they had followed last year. Since it proved to be successful. We have also advised farmers to practise crop rotation and encouraged them to include legumes in the cropping pattern in order to improve the soil and topromote nutrition in the area. Farmers have also been advised to spray their crops using the right chemicals against insect pests and other and diseases.

ACHIEVEMENTS:

-The fence has been repaired by farmers and transport costs paid without outside financial assistance.
-Cleaning and mending of the main canal has been done.
-The new committee is doing well and advancing in their work compared to the previous committee.
-Collection of water fees by the farmers Executive Committee (FEC) is in good progress.
-Banana plants. (weeds) growing a long the lateral canals have been uprooted.
-A new pump and a scale has been bought from the donation made by outside donors following applications which the committee had made through the Gossner Service Team (GST) Chairs and a table were also bought for farmers from the same donation.
-8 ha of the farm has been ploughed, planting and or transplanting of vegetable crops (cropping) is in good progress.
-The values of practicing crop rotation and following a planned or chosen cropping pattern have been understood and realised.
-2 ha. of the ploughed land has been planted to tomato crop, .5ha to leguminous crop (beans) and .2ha to leafy vegetables. Meanwhile planting is continued. Transplanting of onion is started.

CONSTRAINTS:

Water problem - a permanent solution to the waterproblem has to be found. Although a new pump has been bought for the scheme it is only but a short term solution to the problem and requires full rehabilitation of the scheme on the water system. These farmers have suffered for along time and it takes a long time for them to chance out side assistance. The people who recommended that the scheme should be weaned did not fore see that there would be changes in the climatic conditions. We have had poor rain falls for many years now since 1981, 1983, 1985 and 1987 were the worst years. As a result farmers have to work tirelessly m maintaining the canal and have to meet pump running costs. The scheme has helped many people in time of starvation or famine inthe area including villagers even old women used to find employment as they bought the produce at a cheaper or wholesale price and made profit with which they managed to pull through these difficult times. Last year people survived from famine because of famine relief operation. Once more I must caution that this was too dangerous to wean the scheme at a premature stage especially as the scheme had been left without funds or enough

/4...

funds, to continue its business easily which the farmers are paying is just enough to carry out little maintenance on the fence and the canals. Infact the canals are of old design and they are not suitable for this scheme. The canals to the old garden are too small and worn out.

TRANSPORT:

The scheme has got no transport. The project has not assisted the staff since he has to walk on foot from the camp to the GSDP office for staff meetings etc. and back to the camp covering the distance of about 10km. Farm clothes i.e. protective wears during demonstration in the field and fixed allowances are not being provided.

Main canal- the main canal is giving problem as it requires mending from time to time. The canal is old and leaking is very often which is too costly forty farmers to maintain. Cattle are also interfering because it is not fenced. And so the only possible or permanent solution to this problem is to fix a pipe line covering half or three quarters of the total distance from the dam to the irrigation farming area.

PLAN FOR NEXT YEAR:

To have a self supporting Unit:
The scheme plans to establish an orchard, but it has no funds to meet labour costs. I recommend this plan if only there can be found funds to meet labour costs.

CROP SALES 1988

Types of crop	kgs	K	N	Remarks
Citrus	800	800	00	--
Coconuts	426	826	00	harvested from 4 trees

Crop sales 1987

Type of crop	area planted	kgs	K	n	Farmers involved
Tomato	4ha	18,000			66
Green maize	13	200	400	00	3
Beans	1	1,000	1,000	00	29
Onion	2	1,000	1,000	00	
Leafy vegetables	1	----	500	00	29
coconuts	--	1,280	1,280	00	4 harvested from 6 trees

Crop sales 1986:

Type of crop	Area planted	kgs	No. of farmers involved
Tomato	5ha	10,000	72
Beans	1ha	2,000	22
Onions	.5ha	5,000	10
Leafy vegetables	.5ha	5,000	10
Green maize	.7ha	24,600	72

F.Y.Phiri
Scheme Advisor

MAWD/GSDP/101/13/1

13th June, 1988.

NKANDABBWE REHABILITATION: MRS! G. HERLITZ

1. INTRODUCTION:

In September 1987 it was realized by the GSDP that Nkandabbwe Irrigation needs support to rehabilitate the scheme. In September/October 1987 the scheme lost a lot of their crops due to the receding of the coallake level and insufficient pump-availibility.

2. Work done

As a first step a survey was done to investigate the possibilities of:

-lowering the main canal,

-building a higher dam,

-heightening the old dam,

-All these alternatives turned out to be not feasible and it was decided to apply for funds to buy two Diesel pumps as a short term solution to secure the water supply during the dry season. Another application was prepared to EEC for electrification of the scheme and electric pump. This application can only proceed when the unpredictable rising and falling of the lake level was surveyed.

3. Achievements made:

The Dutch Embassy and a German pastor group donated altogether K 169,576.00. Two Diesel pumps were baught, a pumphouse was built at the coal-lake. The farmers repaired the main canal, the fence, the weir at the dam. As soon as the first pump arrived in late February they started to prepare their fields for the vegetable season. A pump attendant was trained at the GRZ workshop, a second person is to be trained.

4. Constraints

The problems which still need to be solved are:-

-the unpredictable falling of the coal-lake level has to be investigated.

/2.....

An application was made to GTZ to assist Nkandabbwe with a geogological survey.

- the main canal shows two parts which have to be leveled. The adviser for Siatwiinda Irrigation will be approached to assist with the solving of this problem.

-due to heavy rainfall and the unawareness of the people involved the erosion of the road leading to Nkandabbwe Irrigation is seriously damaged. Some of the erosion gullies have reached a state that they endanger the complete break-off of the road. Lusume Services were asked to assist with a survey and cost estimation to repair this road. Their conclusion at a first sight was that the road will not last one heavy rainfall and needs to be repaired at least at the worst parts during this dry season. If this is not done, Nkandabbwe Irrigation will be cut off as well as the concrete block makers.

The cost for the repair of the road according to a rough estimation will be K 120,000.--. It is planned to apply to Gossner Mission for special funds to get the repair done.

Lusume Services could supervise the repair and suggested an integration of a workshop held in Nkandabbwe to teach the local people to prevent erosion in time while they will be involved in repairing the road.

5. Plan for next year.

The main problem of a reliable water source for Nkandabwe Irrigation has been solved for the moment by purchasing the two Diesel Pumps. The further repairs of the canals can be left to the FEC and the farmers who are aware of the importance of the problem.

Nkandabbwe still needs assistance for the survey of the coal-lake,
for the leveling of the main canal,
the repair of the road.

The survey of the coal-lake lies beyond the capability of the GSDP staff, therefore, we have to wait until GTZ can assist Nkandabbwe. The leveling of the main canal can be done with the help of the adviser for Siatwiinda and the farmers.

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The repair of the road, once the funds can be secured, can could be done by employing 8 general workers, the supervision of the conservation engineers of Lusumo Services, and the daily help and supervision of the GSDP Volunteer.

6. Conclusion

Nkandabbwe Irrigation is more and more trained to be aware of their problems and get the GSDP staff informed about it. Still they need somebody they can approach to assist them in know-how to complete the repair of their Irrigation system. If it is continuing that Nkandabbwe's FEC will manage their water distribution and only need to call upon an expert occasionally, this help could be provided by the adviser for Siatwiinda Irrigation.

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MAND/GSDP/101/13/1

Gwembe South Development Project,
P.O. Box 3,
SINAZEZE.

Training at the Irrigation Schemes: Mrs. Gudrun Herlitz

1. Introduction

From January to July 1987 a research was conducted on the three irrigation schemes which revealed that a training at all irrigation schemes is vital for the development of these schemes towards self-reliance. In September 1987 the training at the irrigation schemes started. Therefore the period under review is September 1987 until June 1988 for the training programme at the irrigation schemes.

The training is conducted on two levels:-
- the training of farmers ---- which is the functional literacy programme, and
- the training of the FEC's (Farmers Exedutive Committees).

The objectives for the training programme is to train the participants of the irrigation schemes to manage their own scheme to create a consciousness and wareness of the problems and changes an irrigation scheme is creating, and to train the farmers to become productive oriented farmers.
In particular the objectives for the functional literacy programme are that each farmer has to be able to estimate the input and output of his/her plot in money units and measurement units, and that each farmer has to be able to read and write (at least his/her name) in order to understand the farming business as a self-reliant farmer.

For the FEC training the objectives are that the FEC has to be able to manage their scheme in a self reliant way, that the FEC gets self-confidence in order to be the respected management body of their scheme.

2. Work done:

Functional literacy:
Since November 1987 Siatwiinda Irrigation has a teacher for

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the lectures for farmers and lessons are offered 5 days per week. Nkandabbwe Irrigation has a teacher since November 1987 and lessons are offered 5 days per week. The farmers are devided in three groups: Group 1: cannot read, write, count, cann not identify money. Group 2: can only count isufficiently, may be can write his/her name. Group 3: can read and write alittle can count a little. Every lesson is only one hour at a time the farmers chose themselves.

FEC training

Nkandabbwe Irrigation:

On-the-job-training, theoretical and practical lessons are given since September 1987 once per week. According to the subjects the lessons are one to three hous.

Subjects taught: Organizational set up of GSDP and the position of the irrigation scheme in this setup. The management organisation of the irrigation schemem the duties of the FEC, the duties of the members of the FEC, scheme management, water management, basic book-keeping, meeting procedure, minute writing. The FEC was supplied with furniture and stationary to enable them to work.

Buleya Malima Irrigation:

A first start to train the FEC in September 1987 failed. The second start in January 1988 was more successful. The lessons take place once per week, according to the subject the lessons are one to two hours.

Subjects taught: Organizational set up of the scheme, duties of the canal committees, duties of the members of the canal committee, duties of the FEC, duties of the FEC-members, meeting procedure, preparing an agenda, minute writing, working out prices for their products.

Siatwiinda Irrigation:

Since September 1987 a lesson is given to the FEC once per week. According to the subject it takes one to three hours. Subjects taught: Organizational set up of GSDP., document keeping for the irrigation scheme, filing system, co-operative book-keeping system, co-operative laws in Zambia, preparation of by-laws for the future Siatwiinda Cooperative Society

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(still in process), introduction to the present budget, preparation of the budget (still in process), plot distribution.

The FEC's of Buleya Malima and Nkandabbwe visited each other and explained their schemes.
A seminar/workshop sequence will be held on all irrigation schemes starting in July until November this year. These workshop s will teach farmers how to make more use of manure, green manure, the importance of trees to prevent soil erosion. The training at the irrigation schemes also includes a training in agriculture emphasizing the awareness of soil protection in connection with dryland farming. Lusume Services of Magoye was contacted for assistance with their extension programmme.

3. Achievements made:

Functional literacy programme:

The farmers of Nkandabbwe Irrigation responded, compared to the other irrigation scheme, the best. Nevertheless the functional literacy programme needs a lot more supervision and improvement (see constraint).

FEC training:

Nkandabbwe Irrigation: The FEC manages to settle their own affairs independantly, their independence improved a lot. They are now capable to handle and record their money business. Especially their administration, record keeping, the organisation of community work for the scheme has improved very much.

Buleya Malima Irrigation: Though the start of the regular training was very much delayed, the FEC has learned now to understand the organizational set up of the scheme and is familiar with the duties of the different committees and their members.

Siatwiinda Irrigation: The FEC in Siatwiinda has achieved the most advanced knowledge of administrative management. They are familiar with the cooperative book-keeping system, are working on their by-laws and start to work on their budget. The independant management of the scheme through the FEC is not possible yet, since this scheme, compared to Nkandabbwe is more complicated to manage.

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4. Constraints

Functional literacy programme:

The problems with this progrmme are mainly two:-

1- the difficulty to get farmers to attend lessons,

2- the supervision of the teachers and their lectures.

It is very well known that it takes some time and effort to get farmers to attend the lessons. This needs alot of dedication and understanding for the situation of the farmers from the teacher.

So far only the teacher for Nkandabbwe Irrigation showed this interest and managed to get a few farmers to attend the lessons regularlay. The teacher who was employed for Siatwiinda Irrigation until March 1988 failed to show this interest. As a result the response was very low. Since April 1988 a new teacher was employed and she already shows the necessary dedication to get farmers to attend the lessons.

Buleya Malima Irrigation:

Since the functional literacy programme has to be introduced and emphasized with/by the FEC of each scheme, this programme could not start in Buleya Malima yet. The FEC in Buleya Malima will be ready to start to support this kind of programme in approximatly two months.

To solve problems of this programme it would help a lot if the training programme officer has the training at the irrigation schemes as his/her only programme in future. The assistance and supervision of the teachers can only be improved if a Tonga speaking person will be employed for this programme, since it is necessary to follow the lectures and discuss with the teachers their way of teaching.

FEC training:

The FEC training is now an established programme at all irrigation schemes and all FEC's attend the lessons as regular as it is possible for them. The only constraint with this programme is the educational level of the FEC members. Looking at the objectives of this programme it is understandable that it is a very hard task for the training officer to achieve the objectives if half of the committee members are illiterate.

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To solve this problem the awareness for the necessary of a certain educational level of the FEC members has to be built up in order to - exchange the illiterate members at the next election.

5. Plan for the coming year

During the next year the functional literacy programme needs to be taken care of much better. The teachers need to be supported by the irrigation scheme staff members as well as by the FEC and the trainig programme officer. He/she needs to meet with them regularly to discuss their progress and problems. In Buleya Malima this programme should start in August/ September this year.

FEC training:

The FEC-training should now reach the second stage. All FEC's have been introduced to the meaning of beeing the management body of their scheme. Next year a specific training for the administrative part of the management needs to be given. At the same time workshops will be held at each irrigation scheme from July to November. These workshops will train the FEC's and farmers in the importance of soil protection and how to make use of natural resources. These workshops are intended to combine the soil protection techniques for irrigation and dryland farming.

At Siatwiinda Irrigation it is planned that the Cooperative Department of Choma is invited to assist the FEC in their development towards a cooperative society.

The visiting of the FEC's is planned to take place more regularly in order for the FEC's to be informed avout the activities of the other schemes.

6. Conclusion

The training at the irrigation schemes started only in September 1987 but already now it is obvious that this training has improved the situation at the schemes tremendously. Apart from the educational knowledge the farmers and their FEC gained especially the FEC's have gained a lot of strength and self-confidence. The self-confidence and the feeling that it

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is a sericus aim to make them the management body of the scheme has the effect that the training is attended more enthusiasticaly. The schedule that was drefted for the time from September 1987 until June 1988 for the FEC training could not be kept. The reason, apart from the difficulties in the beginning to get the FEC's to attend the training, is that the learning capacity was overestimated by the training officer. The training and extension is always a slow process and its achievements sometimes take a while to be recognized and appreciated. The start of this training programme was in its limits successful and is undoubtedly vital for the irrigation schemes. Therefore it is absolutly necessary to continue with the programme without a break. Unfortunatly it became a problem now to find a successor for the training programme officer. A break in the training, especially of the FEC's will cause a big fall-back and again like with so- many programmes, a disapointment and a feeling of uncertainty for the people involved.

/smh...

Gwembe South Development Project
P.O. Box 3,
Sinazeze

PROGRESS REPORT FOR THE GSDP STAFF MEETING 16TH JUNE, 1988
SEED PROGRAMME

INTRODUCTION

The following report covers two growing season namely the 1987/88 season. It gives information on the activities carried out under this programme and what efforts were made to meet the overall objective of the programme to overcome the general shortage of seed in the project area.

GSDP SEED PROGRAMME

The seed programme of the Gwembe South Development Project was initiated in 1984 as a result of the following observations:
-Local farmers had no easy access to appropriate, maize, sorghum, groundnuts and other seeds and therefore could not follow the recommendations given by the extension service
-that the supply of seeds through SPCMU (Southern Province Co-operative Marketing Union) was unrelaible and usually came too large for the local farmers' need.
Further, a programme like this was proposed by Thyes Scudder in her 1982 evaluation of the project and in Cuso's 1984 report. It was also obvious that Siatwiinda Irrigation Scheme offered a good potetial for seed multiplication especially of rice seed.

As a result one expatriate was send out by Gossner Mission, West German to join the staff of the Gwembe South Development Project and to find out on what scale a seed programme could be carried out that would solve the above mentioned problems in such away that the programme could as soon as possible be independent of expatriate staff.
It was agreed that the programme should have three component:
1. Seed distributions: Seed of appropriate varieties of maize, sorghum, millet a.s.o. will be distributed and sold through local agent in about 20 villages in the project area of Gwembe South. This will be done by involving existing selfhelp organizations and local churches.

/2.

EDUCATION: Farmers, extension staff and organizations will be educated on the advantages of the use of proper seed the characteristics of different varieties and related matters:

3. Seed Multiplication:

The funding of this programme is entirely by Gossner Mission contributions and will continue after the expatriate has left provided the programme is still operational:

4. SEED DISTRIBUTION:

Characteristics of the varieties distrivuted

Introduction: Under the agricultural and climatic-conditions of Gwembe Valley these are some special characteristics which appropriate varieties should have. In order to minimize the rise of atotal crop faiture afarmer should grow a crop:

-that is drought tolerant
-short maturing
-tolerant to poor management proactices
-stores well.

The seed programme tried to supply the farmers with varieties that are produced in Zambia and which meet these requirement as closely as possible. Generally, there is a tendency among farmers to favour maize to sorghum and millet, Hybrid maize to open pollinating maize, groundnuts to Bambaranut and cowpea. Those farmers might be lucky in a good year but on the average afarmer planting adapted crops will be safer. Under valley conditions the main aim can not be a high yield by chance but priority must be given to acheive a secure yield even under poor conditions because the overall objective must be to provide enough food for the family.

It is not realistic to compare a small scale farmers yield with that of a commercial mechanized farmer on the plateau. It is to be hoped that this is made clear especially to extension workers who very often are not trained in advising subsistance farm families.

The following varieties were distributed by the programme

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UNGANDI AND WCC-75 PEARL MILLET:

Sowing: Nov. to Dec. or as per cocal (dry plauling before the rain rains.

Spacing: 2 rows per metre.

Weeding: keep clean by hand or oxen

Yield: 800-2000 kg/has 2-5 bags per lima.

Ugandi is a bristled varieties, WCC-75 is not bristled. Some reports say that birds do not attack Ugandi as much as unbristled varieties because they try to avoid the briestles.

SORGHUM-2 SVI

Zambian Sorghum variety I is a white seeded by brid which is relatively drought tc lerant. It is good for food and feed and needs about 115-125 days to maturity but drought conditions will mature even faster. It does not store well and is susceptible to birds.

SORGHUM RED FRAMIDA

Red Framida is abrown seeded variety most suitable for brewing. It is not very drought resistant and tends to need longer to mature under dry conditions, Normally it needs about 100-110-days.

NATAL COMMON

This variety is small seeded groundnut suitable for dry areas (110-120 days to maturity). It should be planted mid. Nov. to early Dec. Ridging should be done on compact Soils to ensure that the pegs can penetrate the soil.

Bambawa Groundnuts

There are no varieties only types. They should be planted with the first rains (vegetation period 140-160 days) and ridging will help the pegs to penetrate the soil specially on hard soils. Bambawa nuts are very successful in intercropping with maize, sorghum or millet and give the highest yield of all legumes.

Cowpea

This traditional crop is very tole ant to drought and fairly tolent to soil acidity. Cowpea have a very high pro-

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-tein content and a good amount of Calcium and Iron.
The leaves and the green pods are eaten as relish.
Cowpea mutures in 110-130 days and should be planted with the first good rains in November.

Maize Varieties:

MMV 400

This is a very early maturing open pollinated variety-90 to 100 days which has been found highly suitable for planting in the low rainfall areas including Zambezi and Luangwa Valleys and Gwembe Valley.

There Characteristics:

-the variety is short with good drought tolerance
-the kernels are white and hard.
-MMV 400 has moderate resistance to root lodging cob not whilst it is susceplible to blight and virus.

Recommendations:

-the variety is recommended for use in low level cash imput farming situations because it is a small variety, it can toleper hectare especially if the conditions are suitable.

MMV 504

This is a medium to early three ways cross Hybrid about 5 to 8 days earlierthan MM 502. It is suitable for both smal l and commecial farmers in dry areas and also in normal growing areas where late planting occurs. Normally it needs about 142 days.

Recommendations:

-aplant population of 50,000 per hedtare and about is recomme nded especially under condition of low stress.
-because of its moderate resistance to leaf blight and cob diseases, it is not recommemded in areas of high rainfall.
-standard management practices for maize production.
-a first choice variety in the low rainfall areas (zone 1) or in other drought prove areas.

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ZONE 3

An extract of an anticle from the marketing Dept, of Zamseed July, 1987) is the low rainfall, drought - prone Zambezi and Luangwa valley plus parts of westn Province.

Procedure

Gossner Mission holds a wholesale licence from ZAMSEED and buys seeds which are then given to and Maaze Co-op. on Credit. These organisations do the packing, selling and distribution on their own. The same applies to Maamba Catholic Church selling through him.

Table 7: List of villages where seeds were sold and the organization responsible from 1985 to 1987.

=SP=Seed programme

=VSP=valley selfhelp promotion society

=MCC=Maaze consumers cooperative

=M =Maamba Catholic Church.

	1986/87	1987/88
Nkandabbwe	VSP	VSP
Syameja	VSP	VSP
Dengeza	VSP	VSP
Nyanga	VSP	VSP
Kafwambila	VSP	VSP
Siampondo	VSP	VSP
Siabaswi	MC	MC
Muuka	MC	MC
Sinakoba	SP/M	MC
Siatwiinda	SP	SP
Sikaneka	SP	SP
B/Malima	SP	SP
Sinanjola	SP	SP
Sinazongwe	SP	SP
Chiyabi	SP	SP
Nambisya	SP	SP
Maamba	M	M
Sinakumbi	M	M
Sulwegonde	M	M

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The Packing of Seeds

For the small scale farmers it is not possible and not necessary to buy large quantities of seeds. He might just need 2 to 6kgs maize or one kg of sughum such a small packages are not available through SPCMU which supplies 50kg bags and sometime 10kg pockets. The seed programme offered the farmer the opportunities to buy 2kgs packs of Maize, one kg packets of sorghum, groundnuts, Bambawa ~~bsts~~ nuts half packets of pearlmillet.

Table 2 Price list for 1986 to 1988

Variety		1986/87	1987/88
MMV 400	2kg	K6.00	K9.00
	10kg	K29.10	K47.50
MM 504	2kg	6.50	7.50
	10kg	32.50	-----
R 201	2kg	-	7.50
Red Framida	1kg	K1.70	K1.70
2SV1	-	-	-
Pearlmillet	1/2	K1.00	K1.00
Groundnuts from 1986/87 (1kg)		K10.50	K5.00
Groundnuts	1kg	-	K10.00
Cowpea	1kg	K4.00	K3.00
Bambawa nut	1kg	K3.50	K4.00

Price subusidized by the programme

Seeds distributed

1986/87: 9110 kg MMV 400
5420 kg mm 504
200 kg Cowpea
300 kg Red framinda
70 kg Ugandi (peawlmillet)
240 kg Bambawa nut
3000 kg Natal common
160 kg rice Kalembwe

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1480 kg Potato

1987/88: 11000kg mmv 400
1650kg mm 504
5450kg R 201
1760kg Notal common + 150kg
464kg Bambawa nut
60kg Cowpea
120kg Ugandi and WCC 75 pearlmillet

AMOUNT OF SEED (IN KG) ALLOCATED 1987/88 SEASON

SIKANEKA:

MMV 400	= 15x47.50	=	K712.50
MMV400	= 75x 9.50	=	712.50
MM 504	= 49x 7.50	=	367-50
R 201	=125x 7.50	=	937.50
G/nuts	= 80x 5.00	=	400.50
Nzembwe	6.5x 1.00	=	13.00
Cowpea	15x 4.00	=	60.00
		Total =	K3185.50

SIATWIINDA:

R 201	= 125x 7.50	=	937.50
MMV400x	= 75x 9.50	=	712.50
MMV400	= 15X47.50	=	712.50
MM504	= 50x 7.50	=	375.00
G/nuts	= 80x 5.00	=	400.00
Nzembwe	= 11x 2.00	=	22.50
		Total =	K3159.50

NAMBISHA:

MMV400	= 100x 9.50	=	K950.00
MMV400	= 20x47.50	=	950.00
MM504	= 50x 7.50	=	375.00
R201	= 125x 7.50	=	937.50
G/nuts	= 80x 5.00	=	400.00
Cowpea	= 13x 4.00	=	52.00
		Total =	K3,646.50

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SINAZONGWE:

MMV400	= 100x 9.50	=	950.00 + 10x47.50
MMV400	= 20x47.50	=	950.00
MM504	= 50x 7.50	=	375.00
R201	= 125x 7.50	=	937.50
G/nuts	= 80x 5.00	=	400.00
Nzembwe	= 19x 1.00	=	19.00
		Total =	K4,106.50

SINANJOLA:

MMV400	= 21x 47,50	=	K997.50
MMV400	= 65x 9.50	=	617.50
MM504	= 50x 7.50	=	375.00
R201	= 150x 7.50	=	1125.00
G/nuts	= 80x 5.00	=	400.00
		Total	K3,515.00

MAAZE CONSUMER'S CO-OP. SOCIETY

MMV400	= 2780	=	K10,648.00
MM504	= 300kgs	=	894.00
R201	= 800kgs	=	2,544.00
Nzembwe	= 15kgs	=	15.00
Bambara nut	= 221kgs	=	663.00
G/nuts	= 996kgs	=	3,955.20
Cowpea	= 15kgs	=	30.00
		Total =	K18, 719. 20

VSP:

MMV400	= 180	=	K7560.00
MM504	= 10	=	1490.00
R201	= 41	=	6519.00
G/nuts	= 680	=	1600.00
Nzembwe	= 50	=	25.00
Bambara nuts	= 150	=	450.00
4x500 plastic bags		=	300.00
		Total =	K17944.00

MAAMBA PARISH:

MMV400	= 800kg	=	K3,360.00
R201	= 600kg	=	1908.00
		Total	K5,268.00

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Vegetable Seeds for Irrigation Schemes:

The seed programme sold seeds at Syatwiinda, BuleyaMalima and Nkandabbwe Irrigation Schemes.

Siatwiinda Irrigation: Seed are sold by the seed programme of ficer, who is the Treasures of the Scheme and the vice treasures of Syatwiinda Irrigation Scheme to the farmers of the scheme and to local farmers for their river gardens. The seed are sold by the spoon.

There is agreat demmand from outside people too. Some even come from Maamba because it is the only place where vegetable seeds can be bought. It must be said though that there is a considerable waste of vetable seed through wasteful horticultural practices in the nurseries and during transplanting.

The programme officer tried to encourage farmers to grow a number of new crops by supplying the seeds in order to diversity the cropping pattern whoih at present consists mainly of tomato, onion and cabbage.

The infroduction of Irish potatoes was a big sucess for the farmers while other new vegetables were tried out rather reluctantly. Carrots was the only other crop that was picked up and hopefully will be grown on a larger scale in the coming seasons. While leek, Cucumber, eggplant and green pepper would also do well farmers do not accept these readily. This educational challenge must be taken up year after year because a wider variety of crop will minimize marketing and rotatie onal problems.

Nkandabbwe Irrigation: The seed programme officer encouraged the farmers through the extension officer to submit their seed requirements, this was done in there scheme.

Buleya Malima Irrigation: The scheme received vegetable seed which were sold by the AA of the scheme. Demand was considerably bigger like at Siatwiinda.

Work done: Ordering of required seeds was done in time, and distribution of seed was done in time also. The repacking of seeds was done by the programme. The transport was also arranged in advance.

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ACHIEVE ENTS MADE: [illegible] seeds was done in

The correction of money from the sells of maize seeds and vege table seeds was [illegible] done, to all the depots.

The list of payment and Balances to all the dept. as follows:-

MAIZE SEEDS:

PLACES	CASH PAID IN		CASH OUT	
	K	N	K	N
1. Maaze Co-op. Society	11,418	- 00	8,366	- 00032
2. Syatwiinda Irrigation	2,689	- 00	475	- 00
3. Sikaneka	3,185	- 00	-----	
4. Muchekwa	1,340	- 00	1,798	- 00
5. Maamba	----		5,511	- 00
6. Nambisya	3,131	- [illegible] 15	515	- 35
7. Sinazongwe	3,634	- 00	472	- 00
8. V.S.P. Society	13,193	- 00	7,511	- 00
9. B/Malima Irrigation	160	- 00	3,685	- 00
10. Chiyabi	180	- 00	2,962	- 00
11. Sinanjola	1,824	- 00	1,308	- 00
12. Syatwiinda Credit Union	5,795	- 00	-----	
Total:	K46,550	- 15	32,361	- 67

VEGETABLE SEEDS:

1. B/Malima Irrigation	626	- 00	3,500	- 00
2. Nkandabbwe Irrigation	------		1,896	- 00
3. Syatwiinda Irrigation	1,482	- 00	2,735	- 50
ToTAL:	2,108	- 00	8,131	- 50

CONSTRAINTS: Sometimes I had problem with transpot to the work, problems on the groundunts farmers said that, they were high with the [illegible] price, sometime I was forced to reduce the price when they stay long. (But we tried to clean them but still more the insect could not stop eating.

PLAN FOR COMING YEAR:

= Going round to all the depot to collect money and seeds left

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over will be done.

= Preparing to order new seeds for the next season will be done.

= To organize farmers to findout the seeds they need this coming season.

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Savings and Credit Unions
Gwembe South Development Project
P.O. Box 3,
Sinazeze.

6th June, 1988

PROGRESS REPORT FOR THE GSDP STAFF MEETING 16TH JUNE, 1988

The Credit Union movement in Gwembe South (Dindi) was started in April, 1977. The idea was brought by Mr. Isaac Krisifoe who had started a self-help savings scheme, before an foftunately this programme could not pick up because the farmers had no knowledge of banking and since also the banks were very far away from the Valley it was not possible for the farmers to save money. The programme also failed because the supervisor himself did not have time to concetrate in teaching the farmers about savings for he was very busy with the entire management of the scheme.

In later, 1976 the Gossner Mission sent a Credit Union Promoter called Elizabeth Hassler to carry out the programme. Miss Elizabeth Hassler started her work in April, 1977 at Syatwiinda Irrigation Scheme where she organized one credit union in the name of Syatwiinda Credit Union. Later in the same year, Nkandabbwe Credit Union was started. Thereafter, more and more Credit Unions were promoted in the district.

Being a National Organization Cusa Zambia took over the administrative part of the movement and training from Gossner Service Team by employing a Zambian officer to be in charge of the Credit Unions in the district, although the Team still played a bigger roll in the movement, by assisting Cusa-Zambia to meet the salary of the officer and also to assist Cusa- Zambia with the funds to conduct local seminars and transport.

OBJECTIVES

Following are the objectives the movement:

1. To teach people how to be thrift
2. To create some banking facilities
3. To teach the people the wise way of using money
4. To teach the people how to be self reliant
5. To provide loans to members at low rates of interest etc

WORK DONE

The Credit Union movement since the Evaluation Workshop has been envolved in encouraging members of Credit Unions to save regulary so as to make their Credit Unions grow stronger, teaching of book-keeping to their treasurers through seminars and short courses. The formation of a district Council was done, whose purpose is 40 monitor the Agric. culture loans that came from Cusa-Zambia the National Organization, this council was also given a responsibility of looking into problems that the Credit Unions were facing in the district and progress made by these Credit Unions. The movement delt with promotion of consumer co-operative societies, the emphasis made here ar e that each Credit Union must have a consumer co-operative society or any other money generating acitvity or project. Board meetings of each credit union were conducted, at which enternal problems of a Credit Union were discussed, these meetings were held every month for each Credit Union and reports of these meetings were sent to the Credit Union District Council, which sits every quarter.

ACHIEVEMENT MADE

The achievements made are as follows:-

1. The District managed to get a total loan of K169,000.00 from Cusa Zambia which was shared among all the Credit Unions in the District, a total sum of K11,000.00 has been repaid to Cusa Zambia, this repayment was from 1986-87 season.

2. More local loans by Credit Unions themselves were given to their members for Productive and Provident Purposes.

3. One Consumer Co-operative Society was formed which was called Zimu Consumers Cooperative Society by Muuka Credit Union.

4. More seminars and short courses for members were run during the period being reported.

5. A Credit Union Officer was employed for Syatwiinda Credit Union by Cusa-Zambia to assist the District Supervisor.

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CONSTRAINTS

The programme faced a lot of administrative problems, among these transport has been the major one there follows the little allocation of funds for seminars and funds for office furnitures such as file cabinets, tables, chairs and safes or cash boxes especially for newly promoted credit unions, in order to make members feel confident that their money is safe. On transport I should also like to stress on the newly formed consumer co-operative societies that need transport also, people have been prepared to work-hard to help themselves through co-operative efforts but due to transport problems these people have been dis-couraged.

FUTURE PLANS

As per recommendation of the District Credit Union Supervisor, three Credit Unions have been nominated to send their treasurers for a certificate course in Credit Union Management and administration by Cusa-Zambia, which will take place at P.C.C. Kabwe in July this year.

The Credit Unions are:

1. Malima
2, Muuka and Nyanga Credit Unions

Estimates on agricultural loans for 1988/89 season are being carried out, so that, the loan disbursement is done early enough in September and October.

Training of board of directors and also the members of loans committees of all the credit Unions in the district will be carried out so that these people know the loan policies and the purposes for Cusa-Zambia to give these loans to its member Credit Unions.

CONCLUSION

In my conclusion I would like to mention that, all has been going on well although problems have been experienced but the important thing that I would like to bring to the attention of the members of staff, particulary the G.S.T. members is the great demand of assistance from the mission the community we are serving.

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This has come as a result of the knowledge that has been imparted to our people, and now that these people have started to realize the importance of self reliance therefore, because they have no capital they have come up with lots of requests in form funds and transport to start business with. Because of this, the mission should not surrender, because these are the results of our intended goals as a Project we should be proud.

/msc-------

GWEMBE SOUTH DEVELOPMENT PROJECT,
P.O. BOX 3,
SINAZONGWE

PROGRESS REPORT FOR THE GSDP STAFF MEETING 16TH JUNE, 1988

Shortly after the formation of Syatwiinda Credit Union in 1977, it was observed that the Credit Union was expanding so rapidly that, the society had a accumulated enough money from members' shares and interest on loans. This money was only used in granting loans to members and could not be used by the society to run business. So the pioneers of Syatwiinda Credit Union felt it necessary that, some of this money could be used to run business on loan basis to help members of the credit union and the community as a whole. They thought of forming a consumer cooperative society because of economic problems that they faced at the time.

They were very anxious to form a consumer shop for the following reasons:-

1. To eliminate exploitation of the masses by a few businessmen in the area.
2. To render services to members of the society and the community.
3. To create a central shopping place in the neighbourhood.
4. To provide income to the credit union on money borrowed. etc.

Maaze Consumers Co-operative Society was started in September, 1982, the society was formed with a small loan of K2,300.00 obtain from Syatwiinda Credit Union as an additional to the money that was contributed by members.

One of the main aims of forming this cooperative society was to try and end up the troubles that people faced in obtaining essential commodities, which were purchased from Maamba township (20) kilometres away from Mweemba. Since the Gwembe South (Tonga) is a land of famine and therefore the first job which was carried out by the society was to run a general shop in which mealie-meal, salt, clothing, blankets, farming tools such as blade hoes, plough shares and many other essential commodities were purchased from the shop at reasonable prices.

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From January, 1987 to date the society has been involved in running mealie-meal down and many other commodities as usual, the society worked hard to see that the needs of the people were met. The society also carried out a guest hous project during the period under review, the project has been successful although there has been some operational problems.
The society has also been able to employ more members of staff, the following were employed: one sales lady, a driver, his helper and an office orderly. This was done because of the progress that was made within a short period of time by the society.
Stock-taking of material goods and financial reports were prepared and were presented to the board meetings which were conducted every month.

The Achievements were as follows:

1. The guesthouse was successfully completed.
2. Four (4) members of staff were employed during the period.
3. Although under difficulties, the society managed to supply the required material goods to the community.
4. The society managed to make bricks on selfhelp basis for the shop at Muuka which is an extension of the society.

Constraints

Transport has been the major constraint of the society. The society has its own transport but since November, 1987 when the car got into the garage we have had a lot of problems, a lot money has been spent on hiring other transports to collect some goods from Chama and Monze. The scarcity of material goods contributed to the problems that the society faced. Further, with a limited working capital we were not able to buy the more expensive goods.

Future Plans

The society has already made some necessary arrangements for the training of members of staff. A place has been found a sales lady to train in book-keeping and accounting, shop-management and administration at co-operative college in Lusaka which will last four months, and course will start in August, 1988.
Local seminars for board of directors and General membership will be conducted.

/3....

In conclusion the formation of the Maize Consumers Co-operative society has been a blessing to the people of the Senior Chief Mweemba's area, because it has done quite a lot for the people in the area I therefore hope and trust that, Mweemba communities will always be prepared to struggle for the eradication of poverty and back-wardness through co-operative efforts in the area.

/msc-------

MAWD/GSDP/101/13Ø1

Gwembe South Development Project,
P.O. Box 3,
SINAZEZE.

6th June, 1988.

PROGRESS REPORT FOR THE GSDP STAFF MEETING: 16/6/88.

INTRODUCTION:

a. This report cavers all the activities that were carried out from June 1987 Evaluation workshop to June 1988 Evaluation workshop by Female Extension section.

b. The programme components are as follows:

i) Oil Processing:- The main objectives of the two oilmills is:- to create a source of income for the participating women and at the sametime satisfy local demand of cooking oil.

ii. Cookery:- To improve the cooking methods of the local foods produced in the valley by introducing new techniques and recipes and teach the women the importance of balanced meals in their diets.

iii. Nutrition Improving:
This programme is being implemented in the clinics (RHCs). The objective of this programme is to assist the mothers and under five children by supplementing their nutrition with protein foods like Kapenta/g/nut/beans since the children suffers mostly with protein deficiency.

iv. Needle work:- The objective here is to teach and improve the skill of the club women in needle work so that they can use their skill directly or indirectly to support their family life.

v. Cockerel Exchange Programme:- This programme was a trial after seeing it in Eastern Province. The objective was to rearhybrial cockerel and later, give to the local community and try to improve the off-springs in meat quality so that they fetch more money.

vi. Teaching and Training Programme:- The objective is to improve the knowledge of the club members in basic literacy and also to improve their knowledge in family planning, food preservation, balanced ---

/2----

diet etc.

2. Work done:-

Since the last year!s Evaluation Workshop all the following activitie ies have been done:

a. Needle work:

The Chitenge materials were bought from Kafue Textiles (four bales) at a wholesale price and sold to the club members at a reasonably low price. From these materials the women made shirts, dresses, skirts and children's clothes/dresses. The other materials were used as Chitenge wrap-overs by the women by joining two pieces together. So far 1,126 pieces of chitenge materials were bought and made into various clothings. Some women decided to sell whatever they made so that they could raise money and use it on other family needs.

b. Teaching and Training Programme.

Every month one teaching class is conducted for each club on basic adetition, subtraction and working out change. One week course was conducted at Malima FTC on various lessons like food preparation family planning and food preservation were taught. Instructors from the ministry of Health and Home Economics Officers from the Dept of Agriculture conducted the course.

c. Cockerel Exchanging.

A batch of fifty day-old ducks were reared/raised and distributed sold to the ladies. A second batch of fifty chicks arrived in later during the year but all died due to adverse weather conditions. The ration were formulated with the help of ZATCO. There is a plan of rearing/raising some layers for egg production as well as cockrels.

d. Cookery!

Each month a lesson is conducted each club for the purpose of teaching the women on balanced meals during local foods and some cooking methods that are new to the women. Soyabean Utilization has been taught and many recipes were demonstrated to the women eg. soya coffee, soyabean milk, soyabean fritters, soya Nshima etc.

e. Oilmill:- The two hand pressing machines have been given to two women clubs to create a source of income.

/3.....

e. Oilmill:-

Due to poor harvest of sunflower last season it was not possible to buy enough sunflower for the clubs. On the other hand the producer price went up to K70.00 a bag which made it very un economic for the operation of Oilmill. The clubs have been encouraged to grow their own Sunflower and Sinanjola has responded well. The oil that was produced was sold locally at K7.00 per 750ml bottle. After selling the cooking oil ladies were given K3.00 each per day as a token for their labour. At the moment their has been no complaint from the women.

3. Achievements:

a. The little insentive of the Nutritional programme has encouraged many mothers to go through antinatal and under-five clinics programme of Rural Health Centres.
b. The club ladies are now more organized.
c. Commitment for the club and club duties have been increased.
d. The club ladies are now more enthusustic and regular than before.
e. They are now more consious in paying for any item given to the club.

4. Constraints:

a. The cockerel Exchanging programme needs a casual worker to look after the chicks since the Home Economics Officer is field worker.
b. The section has not received any funds for nutritional programme making it difficult to buy more g/nuts/beans/Kapenta for the Rural Health Centres.
c. No regular return from the RHCs.
d. Sunflower production was very low last year, especially in Chief Mweemba's area and the little sunflower the women got had low oil content which made them to run at a loss.
e. Last year g/nuts were not available in the area but this year the season was good and we hope to get some g/nuts near by.

5. Plans for next year:

The section is planning to continue with the same project and put more emphasis on:-

a. Income generating activities by introducing basket making and

/4.....

a. pottery using clay and any other hand craft siutable for the area.
b. Rearing layers as well as broilers and later on distribute a layer and broiler to the women as per cockerel exchange programme.
c. Establishing a more praatical solution for oilmill operation.
d. Opening of one or two more club.

6. --- Conclusion:

Generally the section has covered all the programmes despite the failures here and there. The year has been a busy one and it was difficult to get g/nuts nearby until finally we bought some g/nuts from Chalimbana at a high price.

R.C. KALAULA (MRS).
H.E.O/GSDP.

P.O. Box 8,
SINAZEZE.

10th June, 1980

PROGRESS REPORT GSDP , STAFF MEETINGP

VSP-ANON-~~NOF~~ PROFIT-MAKING ORGANISATION
Situated in Gwembe South.

OBJECTIVES:- promotion of the policies and programmes which serve man: Socially, econcmically and culuturally in the sphere of human endeavour.

2. WORK DONE:

VSP has established anumber of permanent store houses in villages.

b. It has provided transport services to local businessmen, church organisations as well as to football clubs in the Area.

c. Carried ~~sick~~ sick people to hospitals as well as collecting some from morturies for burial.

d. VSP has fed and is still ~~a~~ feeding starving ones even now on femine relief supplies.

3. ACHIEVEMENTS:

i) We have ronovated s/zeze Hall into a well organized store house

ii) We have erected some store shelves in which very shortly are to be filled up with stock.

iii) At Malima, the joint Munyati/Sinanjola, VSP store house is nearing completion. When finished VSP management will have to fill it up with stock without delay.

4. CONSTRAINTS:

The constant break-down of our truck is retarding business We are again renewing our appeal to give us a sound transport system in future.

A Honda is also required for routine visits in depots, to check on the Agents in their areas.

/2.....

5. PLAN FOR COMING YEAR:

a) Next year we are to recruit ~~we~~ more members to VSP to boost income.

b) To assist school Authorities in building more classrooms extentions with a view of turning such schools in ~~special~~ special Secondary schools.

c) VSP- is busy sending its employees for training Seminars.

d) It is also organizing educational seminars on local levels for its personnel to broaden their knowledge.

e. The objectiges of VSP is to develop for a change-and that change should be for the better of rural community.

L. KINTU KAPOKOLA
ASSISTANT COORDINATOR
VSP

MAWD/GSDP/101/13/1

Gwembe South Development Project,
P.O. Box 4 3,
SINAZEZE.

8th June, 1988.

PROGRESS REPORT GSDP WORKSHOP: MAY 1987 TO MAY 1988.

1. INTRODUCTION:

The GSDP workshop caters for local people in the region of Gwembe South. Its services range from mending domestic Items to farm implements of assorted kind. The mechanical workshop provides services of various nature eg repair, maintainance making of farm tools and spares. With the new workshop at Siatwiinda now open the GSDP services will even be expanded further. The supervisor of these workshops is one based at Nkandabbwe camp. The GSDP workshpp objectives are:-

a. To provide reliable transport for GSDP.
b. To maintain ~~the~~ and repair of buildings of the project.
c. To manufacture and repair spare parts for ox drawn farm implements.
d. To keep and maintain tools and machinery in all project programmes.
e. To indetify local skills and technologies and to introduce usable appropriate technologies, involving locally available mantencils.

2. WORK-DONE:

During the period under review so many jobs were done that to mention them all would need a chapter. These are classidied as follows:

a. Camp maintanance jobs.
b. Purchase of w/shop machinery/tools and equipment.
c. Repair/maintenance of project machinery.
d. Manufacture and repair of spare parts for ~~ox~~ ox drawn farm implement
e. and etc.

Of all these jobs I just have to report on our greates achievements.

3. ACHIEVEMENTS:

a. On camp maintenance various jobs were done these included:-
plumbing work ii) Painting of staff houses and offices
iii) replacing the broken glass panes in all staff houses and offices.
iv) repair of project fence (still going on) and soil erosion control measure by the Land use officers.
v) plus other maintenance jobs.

b. Mechanical workshop.

A number of vehicles, machinery, tools and equipment both for the project and now were either repaired on maintenaede the workshop.

remarkable jobs were:-

i) Modification of Onan Welder:

For almost of months in 1987 the workshop did almost nothing because because of the breakdown of the onan welder the main workshop machine engines were not available in the country.

Hence nodification was the only solution. So a 6.3 hp single clinder 1k lister engine was used to turn the Generator of the Onan welder. This is still working successfully. Although the engine is small the w/shop is able to weld and drill and add other electrical jobs.

ii) GBZ benz lorry No 817E was repaired after many years on break down. The lorry is still working although it needs perfection on wiring system-

iii) 2. forges for Siatwiinda and Nkandabbwe w/shops have been constructed.

iv) Over 150 Landsides were made and sold to farmers (lack of material has brought the production to the stand still).

v) Various brazing/wilding jovs were handled both on Agricultural and non agricultural tools, equipment and machinery.

vi) New set of gas welding equipment, Generator and welding are machine and other w/shop tools have been purchased for the w/shop.

PROBLEMS (CONSTRAINTS).

Just as it has been always the case the problem during the period der review were (are):-

Lack of transport specially for w/shop urgent matters, eg. purchase e of spares, materials, and emergent field work.

b. Lack of materials/(spares, steel). This is avery serious drawback to objective C on w/shop programme.

The above problems as far as the period under review was concerned were the ja major ones and still remain to be major until perhaps the time indefinite. Especially problem (a) I can just tems it as AIDS. And from my own observation of experience it seems neither the Gossner Mission personnel nor the senior departmental staff/care about our plight. owners of the project care about our plight.

c. Non availibility of pety cash is another frustrating factor. However with the arrival of the business administrator we hope that financial relations between GRZ and GST will improve. Other problems are local and can be solved through tough discussions with the concerned parties.

411 PROPOSALS HOW TO SOLVE CONSTRANTS:

a) Unless otherwise the two parties: GRZ and GM revise their system of approach ho towards serious project problems w nothing will help to solve them (refer to problem (a)).

I find it ease for the two parties to buy a vehicle through joint efferts or just the GM to buy them the GRZ £ refund from year to year until completion . Uneven provision of transport will not help to solve problems.

b. Problem (b) is partially caused by problem because the staff is not very mobile to look into all corners for material. Mobility is restricted within the project transport coverage areas (Choma, Lusaka very reraly Livingstone). And for a staff to make a trip as far as Kabwe, Ndola, Kitwe just to go and look for w/shop materials depending on his poor civil servant salary is not possible because families, home will suffer. So my suggestion here is that the GM should consider giving special imprest to GRZ officers going out on duty as it is with non GRZ funded project programmes, then the other problem is non availability of materials/spares. This also can be suggested in this manner: since Gossner is a Mission also having access to forex, the neighbouring Zimbabwe has types of steel. The fact that team members are from time to time mobile one can be given an assignment to find out how much it could cost to buy

steel from Zimbabwe and transport it here (our GST registered vehicle) can transport), ~~then~~ compare how much it could cost if that steel would be bought from any Zambian shop. Then with us as w/shop we simply refund to GST.

c) Them problem (c) can only be solved if GEZ and GST financial staff weigh the neccessity of having readily available cash by some project programmes as requested for immediate use. Otherwise all can be planned however just ending in vain. eg. Materials/spares(in limited supply) can be chanced in one of the shops however for our system of running up and down with vonchers here and there one find items are already bought by those with cash. So this point must be given a serious thought. The other factor is also similar to the above.

5. You find Items are available in shops then the office to purchase at that particular time has no money to enable him/her go and make an order. Instead he/she waits until one gets paid. This does not apply to non GRZ project programmes but only to us GRZ programmes. So there's need for the G.M. to consider giving special imprests to programme officers. These ~~Impre~~ Imprests are easily retired as soo on as the officer comes back to the station. Simple thing.

5. PLAN FOR NEXT YEAR:

The plans for next year remain as per the workshop objectives which are almost same in all years. However our main emphasis will be on:-

a. Camp perfection(camp maintenance).
b. To equip the w/shop with neccessary machinery equipment and tools so that our services could be extended to all Gwembe South region.
c. If negotiations of transport with G.M. fail, then we shall ask the P.A.O. office to give us one old L/rover and take it to Mbola for reconditioning. No other means. Other plans will be detailed in the budget for next year.

6. CONCLUSION:

The period under review to us, at the w/shop was of remarkable interest we demonstrated what a workshop could do with available resources and personnel. Although frastrations were there from time to time we managed to contain ourselves.

/b.....

However it must remain in the minds of the people that this is a project w/shop and the work down is for the betterment of a local man who is our target.

Prepared by:

D.S.K. CHIPILI (signed)
Agric. Engineering Officer (w/shop).

cc. P.A.O.
Attention: P.A.E. Choma.
cc. D.A.O. Gwembe.

Gwembe South Development Project,
P.O. Box 3,
Sinazeze.

15th June, 1988

PROGRESS REPORT FOR THE GSDP STAFF MEETING: 16TH JUNE, 1988
-SMALL SCALE VILLAGE INDUSTRIES

1. INTRODUCTION

In the mid-seventies, a building cooperative(called Gwembe South Builders Cooperative) had been developed to address the need for skilled builders and building supplies to be available in Gwembe South.

After facing almost incredible problems, the management of such an institution had to be recognised as too complex for the members. Therefore, at the beginning of 1987, it was decided to close Gwembe South Builders Co-operative, although several proposals to master the difficulties and in response to the need for skilled labour and materials had been formulated.

One of these proposals was to assist small groups with establishing self-sustaining independent businesses and small industries within the area. The assistance was to be given as a loan inform of tools and materials to start with and as training in simple bookkeeping and management.

The main idea was to provide opportunity for skilled persons to generate their own income from their skills, and was not meant to be an institution for high income possibilities.

At first, five different groups showed interest in such an idea; in the end, only two of them took it serious enough to establish their business. They are called as follows:

A) TUCOLE WOODWORK FURNITURE (JOINERY WORKSHOP) TWF

B) OSANYAZHAVA CONCRETE BLOCK PRODUCTION

C) In March 1988, a new small-scale industry group was initiated. Due to the great demand of buildings at Nkandabbwe camp, the group was built up with bricklayers who were trained by the former Building Programme Advisor.

2. WORKDONE

After explaining the ideas and the objectives of such a small and scale industries programme agreement, between Gossner Mission and each group had been worked out and were signed by both parties. These agreements specified the way the groups should organise themselves as well as the conditions for the repairment of the loan given to the group. In this respect all in all K15,000.00 were given as loans to start with. Beside that a special "on-the-job-training" was developed which involved -book-keeping

-calculation

-works-management

This training made the former Programme Advisor realise that almost all participants of the small-scale-activities have serious difficulties in basic mathematics. According to these experiences, an additional training was initiated to provide a theoretical support to the on-the-job-training. Therefore, a teaching curriculum was worked out to enable them to deal with deal with basic mathematics, mentally as well as in writing. In addition to that, further fundamental subjects, such as "Areas" and percentage calculation were explained. at present, TUF consists of 3 members, the concrete-block-production consists of 2 members, the builders group consists of 3 members.

Other Building Activities;

Some trials were made with low cost material, which has been improved by a seminar, held under the supervision of a German brickmaking engineer. As a result this seminar, a group of two general workers started to produce roof tiles and roofsheets out of sisal and cement. One of the results can be seen at the pump house at Nkardabbwe.

Due to some technical difficulties the programme had to ~~a~~suspend until further notice.

3. ACHIEVEMENTS MADE:

In January 1988, I finished these theoratical lessons under the impression that this kind of support is not needed any longer. However, within the framework of the on-the-job- training an introduction to the cooperative -book-keeping system was given.

Although the knowledge in basic mathematics could be improved, same further assistant help in book-keeping has still to be given. From the practical point of view, the joinery, as well as the the concrete block production are able to keep their business self-reliant. Also with ~~regrard~~- regard to works-management and calculation of production costs, materials-prices or wages they are making their own decision. Especially in those things they went a big step forward to become a self-sufficient business group.

4. CONSTRAINTS

After long discussion with both groups, it became clear that the constraints of one group are quite similar to the other one. They can be seen under 4 different point of views.

4.1 Due to the educational reasons in both groups the manager plays a too powerful role for the well-running of the business, which means that the position of the other members has to be strengthened. Therefore it was felt that further explanation, especially in Administrative matters, should be given, although the possibility was recognised to master these problems among themselves.

4.2 Furthermore, the fact, that nearly 80% of their income are orders from GOSSNER MISSION, has to be considered as a serious problem. Therefore, every effort should be made to support the group in public-relation-matters in order to make them known in the area and to inrease the member of orders from local customers especially the joiner group appreciated the opportunity to skill from Nkandabbwe Camp to Sinazeze Building Site (see under: Plan for coming year!) so that the effectiveness of self-advertisement can be improved.

4.3 Both groups stressed it clearly, that the supply of transport is one of the most important components in their business, on the one hand in respect of the supply of material, on the other hand in terms of working for an outside contract.

4.4 In connection with the joiner workshop it has to be seen that due to the lack of electricity and special tools the capacity of the business is limited.

/4...

5. PLAN FOR COMING YEAR

Under the supervision of the former programme-advisor to the small -scale-activities and within the framework of the "GST-Building-Programme" the establishment of a small scale village industries center was started.

Therefore, the sinking of a well the building of a low cost house and a joinery workshop was started. Unfortunately, due to the end of his contract, the former supervisor of this programme was not able to finish this job. The plan for the next months should be to enable both groups to shift from their present places to that building-site and to give them the opportunity to offer their products to the local market. Another plan is to include the Building group is the programme, to develop and implement a training programme and to provide support such as capital and tools in terms of a loan.

6. CONCLUSION

Since July 1987, when both groups started their small-scale-industries, a big step forward could be done. Each group member seems to identify himself with his work and their attitude to their work is based on the ability to work with others and on personal initiative.

It can be assumed that their self-confidence will be a big help to fulfill the aim of becoming a self-sustaining independent business and to master the above mentioned constraints among the group.

Bodo Rehberger

Bodo Rehberger

/msc----

Gwembe South Development Project
P.O. Box 3,
Sinazeze. 18.6.88

A BRIEF REPORT FROM TONGA CRAFTS PROJECT AND MUSEUM
-E.Syabbalo

Historically, the Tonga Crafts Project was started in 1972 by Gossner Mission employees, the Gossner Service Team, with a small loan from Gossner Mission, West Germany, Berlin, shortly after Kariba Move and its hostile consequences. In addition to their irrigation farming activities at Swatwiinda Pilot Scheme, where soil and climate conditions were extremely poor and difficult, pioneers of Gossner Service Team collected various artefacts from villages for selling, especially to expatriates who needed them for decorating their homes.

In the meantime, it was realised that the Cultural heritage of the Valley Tonga People would be lost entirely if all their cultural material goods were sold. So some old items were preserved, forming the museum collection we have today at Nkandabbwe camp, Gossner Service Team.

From that year up to now, the Tonga Crafts Project has improved considerally, with an additional shop in Lusaka where most of the items are sold. Further, in 1987 - more than 900 handcrafted items were purchased and most of these were delivered from Nkandabbwe shop to Lusaka shop by members of Gossner Service Team and the Liaison Officer. Gossner Guest House, Lusaka.

The Museum Collection depends on sales of crafts for its existence, and for this same economic factor, both museum collection and crafts shop will be established in Choma industrial town in near future. Additionally, a booklet called "Tonga Crafts in figures; E.Syabbalo, on Tonga artfacts has been published by the Mission and similar publications will be published to raise funds for the growth of the society concerned.

Our customers in the villages are very happy about the Project for it provides them with income and preserves their cultural heritage. But the Project would not sastify their demand due to lack of transport.

That in future, however, the organisation plans:-

1- To continue to purchase more crafts from the rural areas.
2- To establish a Central Museum, a Custodian of Tonga Cultural Heritage.
3-To collect, rearch, preserve, conserve, display and educate the public about museum-collection.

/msc....

Gwembe South Development Project
P.O. Box 3,
Sinazeze

8th June, 1988

PROGRESS REPORT FOR GSDP STAFF MEETING RURAL WORKS PROGRAMME AND BUILDING GROUP

RURAL WORKS- Kafwambila Road

After having started the job with Bulldozer last year. The Bulldozer did some few kms there was a first breakdown on Bulldozer for some weeks after working few days there was another very big breakdown to the bulldozer. The truck need to be replaced, and it took time to repair it. After having repaired we used it for few days order came from Lusaka to stop using the Bulldozer up to now no word has come to allow using the dozer. Anyway some progress was made during that time the bulldozer was moving we still have some kms to do but a bit easier.

BUILDING

Water pump slab at Nkandabbwe dam was done and also the building is completed but roof not yet on.

TONGA CRAFTS BUILDING

This building is on window level it will be started again when carpenters have produced door frames and window frames.

STAFF HOUSE 302

The foundation of this house is already dug we are to start foundation slab very soon.

ACHIEVEMENT MADE-Nil

CONSTRAINTS

Lack of reliable transport.

PLANS FOR THE FUTURE

To complete the above jobs.

(signed)

W.Ncite

RURAL WORKS AND BUILDING SUPERVISOR

e) 14 Wells were cleanned and repaired.

f. 6 new wells were dug and fitted with concrete rings.

g) Sikaneka bore-holes was fixed an engine,Tank and pipes were layed down to the clinic and to the staff houses. So I concled to say that water system at Sikaneka is still carried on.

h) Camp maintanance was done to the houses where problems were reported.

i) Water system in camp is okey.

j) GRZ. Ablution block 3 were cleanned.

K) All villagers havd their on taps outside the fence.

N.B. The camp is very okey now. because there is no more movements of to and fro for the villagers to look for water in the camp.

3. ACHIEVEMENTS MADE:

Achievements made during the period as above:

4. CONSTRAINTS:

No Materials for bore-holes and WELLS.

a) Shaft roads for repairs 10 mm round bars.

b) 1.5 pipes.

c) Crash Casing pipes 6" diameter.

d) Concrete rings forms.

e) Tool box for spanners.

GRZ ablution block 8 is not working because of spares which are not yet ordered.

5. PLAN FOR NEXT YEAR:

a) To carryout inspections of wells and bore-hole.

b) To repair, dipening, cleanning and maintanance.

c) To do some mobile courses in the villages.

d) To in them how they can keep their community wells clean and bore-holes.

e) All activities which are done by the community should be handled properly to to go ahead. with their activities nicely.

ALLAN S. SYABUNKULULU.
W.D. ASSISTANT.

RA D/G DP/101/2/40

Gwembe South Development Project,
P.O. Box 3,
SINAZEZE.

3rd June, 1988.

PROGRESS REPORT: WATER PROGRAMME:

INTRODUCTION:

This water Dev. Programme started in 1975 up to date. It has helped alot of people in Gwembe South it is not anew thing in Gwembe to hear that there is no enough water every dry season. The reason why this shortage of water comes every year. It is becouse rain in Gwembe does not fall like in other places pla do, there is very little time for rain to fall. So this problem is becoming a permanent problem in Gwembe Valley,

To over come abit of this problem W.D.P. is working hard to drill bore-holes and wells in the villages, this W.D.Programme covers the whole Gwembe South from Chiyabi to Kafwambila in to supply good water. The wells are dug by the community W.D.P. goes in for making concrete rings.

OBJECTIVES:

a) To maintain and repair wells and bora-holes in the area.
b) To establish more wells and bore-holes in the Villages.
c) To provide reliable transport for the W.D.P.
d) To provide time for mobile courses in the villages.
e) To provide adaizzer.
f) To provide concrete ring forms.

2. WORK-DONE:

Things done after work-shop Evaluation:-

a) Honda was provided to W.D.P.
b) New spares for drilling rig were ordered and drilling rigs was fitted [illegible] new parts and it is working now.
c) One new bore-hole was drilled at Thommazine fisshing camp.
d) 8 Bore-holes were repaired.

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MAWD/GSDP/101/2/4

Gwembe South Development Project,
P.O. Box 3,
SINAZEZE.

3rd June, 1988.

PROGRESS REPORT FOR THE GSDP STAFF MEETING 16TH JUNE 1988. LAND USE:

1. INTRODUCTION:

Before cutchment ~~seaser~~ consernation planning can be undertaken, it is necessary to survey the area concerned where the project is going to take place in order to find out the present Land use and its potential for future development. The survey is essentially afact collecting exercise that is to say all data relevant to the area should be collected. We do collect the information carried out ~~[illegible]~~ from survey field work because of the importance needed on the physical, economic and social aspects of the area to be planned.

The data report collected from the survey field work is then brought in the office for calculations before the actual area or project is plotted and a map produced to a suitable scale workded out by the surveyor himself or herself. When the map has been plotted the diagram goes to choma to the senior planning officer P.A.O.'s office for inspection and approval. There after the map drawn is designed for its purpose e.g. Dam construction, Irrigation, Farm layout, Soil construction, road realignment, soil survey etc.

(2) Quite alot of work has been done ~~[illegible]~~ since the last evaluation workshop. My main task is to get myself organised ~~[illegible]~~ as I have to carry out survey work in the whole Gwembe District under the umbllellar of the D.A.O.

Work was done at Lusitu where roads consernation measures were carried out by the use of the GRZ. grader. Formation of mitne drains along the roads were pegged to keep up the roads in full use for the whole year round. Semiar work on road consernation was carried out in Malima Area and Syatwiinda Irrigation Scheme. Pegging of roads at ~~[illegible]~~ Buleya Malima and Makonkoto, Mweemya. There roads do pass on the crests or on major crest lines. Measuring of the lengthes and widths of the

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roads to keep up the actual costs and time spent to do this work.

Tape graphical survey was done at Syansowa at Hon. Minister of state and M.P. for Sinazongwe Mr. D.B. Syatalimi. About sixty (60 ha) of land was topo surveyed so as to collect a proper design of the area as already discussed on paragraph one (1) as above. Map of this area topo surveyed has been plotted and approved by the senior planning officer Choma. Individual people's lands have been surveyed those applying for land tittle deeds to the commissioner for lands. The commercial farmers for Kapenta's fishing camps have also been surveyed, maps have been drawn. Roads leading to their fishing camps have been surveydd and roads realignments also have been done.

The displaced people at G.V.D.C. Ltd fields have been compiled for more compensations. Dams repairing at Munyumbwe has been completed by the means of stone pitching and gabion wires fixed in the formed gullies Stone pitching at the Nkandabbwe camp is almost to be completed to stop soil erosion. Topo graphical survey on dams proposed to be for Irrigation schemes are being done under drought relief programmes. We are going to strict ourselves to build dams of 2m in height which are cheap to construct by one (1) dozer since the funds are not enough to build bigger dams like Nkwenga dam.

3. ACHIEVEMENTS MADE:

All planned work got finished in time and the owners of the projects concerned are now making use of them, except or other wise where funds are needed such projects are still pending and can not be workable till such a time when funds are available the projects will be functioning or put to good use.

4. CONSTRAINTS:

Transport has been the major issue in all cases. How ever work went on smothly though at avery low capacity.

5. PLANS FOR THE COMING YEAR:

Work in land use remains a continuation process. It has to follow the guide lines of its nature. All work will be as above.

b) General review of the period depends on the out ccmd of the work

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