

**GOSSNER EVANGELICAL – LUTHERAN CHURCH
IN CHOTANAGPUR AND ASSAM**

GELC ARCHIVE

Signature: **GELC-A _ 001 _ 0844**

Classification:

Original File No: 22

Title

CHOTANAGPUR CHRISTIAN PUBLISHING HOUSE

Volume:

Running from year: 1970

till year: 1985

Content:

- Letter correspondences.
- Quotations.
- Printing estimate of Durang Puthi, Panjika, Bills.

"PRINTINGS"

22

File No.

Name

Brown, Charles Frank

Address

Chapman Park, Wrentham

G. F. L. Church,
Main Road,

RAN CH-1

Date

From.....1970

To.....19

Reference.....

Best Land
Main Road
Ranchi

25.5.85

To

M/s India Print's
Gulabai
Chakras 833201

Dear Sirs,

Thank you for your letter
and quotation both dated 23.5.85

1. The quotation has been accepted.
2. Kindly print 3000 copies
3. The price of the booklet Rs 150 each
which may kindly be printed on
the booklet itself

Thanking you,

Sincerely

W. P. Singh
Manager

INDIA PRINTS

GUTUSAI
CHAIBASA-833201

Ref. No.

Dated 23/4/85

To, Manager
Book land
Ranchi - 1

2/5

Dear Mr. Popno.

I am enclosing our quotation for the printing of the booklet you'd given me. Kindly send a written order for printing and instruct me as to what should be the price of the book.

Waiting for your reply

Yours, Sincerely
Akaj

CHABASA 83301

8/2

Dear Mr. [unclear]
[unclear]
[unclear]

I am enclosing an [unclear] for
the printing of the [unclear] of [unclear]
and [unclear] [unclear] [unclear] [unclear]
[unclear] [unclear] [unclear] [unclear]

3000

$$\begin{array}{r} 5' \\ 1745.28 \\ - 1500.00 \\ \hline 246.28 \\ 24.628 \end{array}$$

$$\begin{array}{r} 159 \\ 58 \\ \hline 118 \end{array}$$

$$\begin{array}{r} 1.20 \\ 1.50 \end{array}$$

$$\begin{array}{r} 1745 \\ 500 \\ \hline 945 \end{array}$$

B. 100/- only क्रमांक/No. 4545 One hundred only

मनीआर्डर की रकम प्राप्त की रु० (शब्दों में)

Received Rupees (in words)

प्राप्तकर्ता का नाम

being amount of money order payable to (Payee's name)

Date-stamp

कमीशन
Commission

रु०
Rs.

04/10 P.

M.O. Clerk मनीआर्डर क्लर्क

तारीख-मोह



B. 100/-

4412

one hundred and

सहस्र की सय्य सय्य की रूप (सय्य)

colived Rupees (in words)

सहस्र का बास

M/s Induk Pranti

ing amount of money order payable to

Pay to order

Ganesh Sai

B. 04/00 Charbasa

3 MAR 1987

87

Signature

क्रमांक/No.

1462

1000
ने रकम प्राप्त की रु० (शब्दों में)
Rupees (in words)

का नाम

ount of money order payable to (Payee's name)

amp



कमीशन

रु०

पै०

Commission Rs

P

M.O. clerk/मनीआर्डर क्लर्क

मोहर

द० दिनांक को प्राप्त किया
Received Rupees On
बनाम/PAYABLE TO



.....
प्राप्तकर्ता के पूरे हस्ताक्षर (स्याही में) या अंगूठा निशान
Signature (in ink) or Thumb Impression of Payee

गवाह के हस्ताक्षर/Signature of Witness

82
17/11/78
930

प्रथक डाकघर की नाम मोहर

जावती/ACKNOWLEDGMENT



Name Stamp of the Office of Issue

(भेजनेवाले का नाम व पूरा पता/Sender's Name and Full Address)

A. D. TOPNO, Book Land
C. C. P. H. Main Road
Ranchi 834001 विन/PIN [] [] [] [] []

QUOTATION INDIA PRINTS

GUTUSAI, P. O. CHAIBASA (SINGHBHUM)
F. A. L. NO. 38182/SBM; S. S. I. - 03/17/03566/80; B. S. T. CB-496 (R)

No. _____

Dated 28/5/85

To _____

Booth Land, Ranchu.

Dear Sir (s),

With reference to your Enquiry No. _____ dated _____

we have the pleasure in offering you our rates as quoted below and trust the same will be found in order.

S. NO.	PARTICULARS	AMOUNT	PER
1.	Printing Charge inclusive of paper & Dredikaram ki Shuksha 3000 Copies -	1600 00 128 00	
	ST 8%.	1728 00	
		17 28	
		1745 28	
	<u>Payments</u> 25-6-86 Rs 100 = 00 13-7-86 Rs 100 = 00 8-9-86 Rs 500 = 00 3-3-87 Rs 100 = 00 Surcharge 11		
	One thousand Seven hundred & forty five twenty eight only.		

This quotation is offered subject to terms and conditions printed overleaf.

For INDIA PRINTS

Signature

INDIA PRINTS

GUTUSAI, P. O. CHAIBASA (SINGHBHUM)

F. A. I. NO. 88182 BSM; S. & T. - 03173 03882801 B. S. T. CB-488 (R)

QUOTATION

No.
To

Dated

Dear Sir (a)

We have the pleasure in offering you our rates as quoted below and trust the same will be found in order.

S. NO.	PARTICULARS	AMOUNT	PER
	1. 10000	1300	
	2. 10000	1500	
	3. 10000	1200	
	4. 10000	2500	
	5. 10000	1000	
	6. 10000	1000	
	7. 10000	9500	
	8. 10000	3000	
	9. 10000	1500	
	10. 10000	4500	
	11. 10000	1745	
	12. 10000	2755	
	13. 10000	1528	
	14. 10000	1128	
	15. 10000	1947	

Office

For India Prints

This quotation is offered subject to terms and conditions printed overleaf.

Signature



CHOTANAGPUR CHRISTIAN PUBLISHING HOUSE

G. E. L. CHURCH COMPOUND, MAIN ROAD
RANCHI (BIHAR)

Ref. CCP/22/65

Date 9 April '81

To,

Rev Dr C.K. Paul Singh
Director B.E.L.
B.E.L. Church, Ranchi.

Dear Sir,

Due to lack of finance we are not in a position to print the following publications which have already gone out of stock :-

- (a) Hindi Lathison
- (b) Binit. Palhi.

We have no objection if you could get them printed at your earliest to meet the crying need of our people.

Yours Sincerely,

[Signature]

[Signature]

BOOK LAND, C. C. P. HOUSE,
MAIN ROAD, RANCHI (BIHAR)

Novelty Art Press,
Main Road, Ranchi.

ਮਾਸਟਰ

2908.00 - 5000

ਮਾਸਟਰ

8505.00 - 15000

To,
The Manager,
C.C.P. House,
Main Road, Ranchi.

G. E. L. CHURCH

(Registered under Societies Registration
Act XXI of 1860)

PRESS

EST 1872

PHONE 21510

MAIN ROAD RANCHI BIHAR

2.10/8

REF GELP/QUOT/5/186

DATE 10th Aug. 1978

Dear Sir,

With reference to your verbal enquiry we quote
below our lowest printing estimate as follows :-

(PANJIKA) 1979 size D/crown 1/16 46 pages+cover (15000 nos)

Ptg. charge 1st 1000 per pages	Rs. 7x15x46	=Rs. 4,830=00
White paper per 1000 per form		
of 16 pages	- -	Rs. 85x15x3 =Rs. 3,825=00
Cover paper per 1000	-	Rs. 75 x 15=Rs. 1,125=00
Cover colour ptg. per 1000		
per page	- -	Rs. 13x2x15 =Rs. 390=00
Stiching and folding per 1000	Rs. 150x15	=Rs. 2,250=00
Cutting per 1000	- -	Rs. 30x15 =Rs. 450=00
- Packing and forwarding per 1000	Rs. 10x15	=Rs. 150=00
		<u>Rs 13,020=00</u>

B.S.T. @ 9% extra.

50% Advance will be required while placing order.

Delivery will be made after full payment.

Yours faithfully,

[Signature]
10.8.78

Superintendent

G. E. L. CHURCH PRESS. RANCHI

G. E. L. CHURCH

(Registered under Societies Registration
Act XXI of 1860)

PRESS

EST 1872

PHONE 21510

MAIN ROAD RANCHI BIHAR

To,

The Manager,
C.C.P. House,
Main Road, Ranchi.

REF GEIP/quot/5/75

DATE 5th April, 1978

Revised quotation

Hindi Catechism

Size D/Crown 10000 Copies 34 pages

Ptg. 1st 1000 per form of 16 pages	Rs. 115	
subsequent 1000	-	Rs. $12 \times 21 = 473=88$
White paper per 1000	-	Rs. $70 \times 10 \times 21 = 487=50$
Cover paper per 1000	-	Rs. $25 \times 10 = 250=00$
Cover ptg. per 1000	-	Rs. $8 \times 10 = 80=00$
Stiching per 1000 per form	-	Rs. $20 \times 10 = 200=00$
Pasting per 1000	-	Rs. $2 \times 10 = 20=00$

Rs. 2511=38

N.B.

B.S.T. @ 9% extra.

50% Advance will be required while placing order.

Delivery will be made after full payment.

Yours faithfully,



Superintendent

G. E. L. CHURCH PRESS, RANCHI

G. E. L. CHURCH

PRESS

PHONE 21210
MAIN ROAD RANCHI BIHAR

To,
The Manager,
G.C.P. House,
Main Road, Ranchi.

DATE 5th April, 1978

Revised Quotation

Hindi Catechism

Size D/Grown 10000 Copies 34 pages

Printing per 1000 per form of 16 pages Rs. 115
Subsequent 1000 - - -
White paper per 1000 - - -
Cover paper per 1000 - - -
Cover Ptg. per 1000 - - -
Stitching per 1000 per form - - -
Binding per 1000 - - -
Rs. 20x10 = 200=00
Rs. 20x10 = 200=00
Rs. 8x10 = 80=00
Rs. 25x10 = 250=00
Rs. 20x10x25 = 487=50
Rs. 12x25 = 473=88

Rs. 2511=38

10,000 / 2,511.38 / 26.73
20,000 / 5113.8
60,000

2511.38
1291.44
1220.38

50% Advance will be required while placing order.

Delivery will be made after full payment.

2511.38
2249.99
2737.37
2000.00
737.37
26.73
3.64
2

Yours faithfully,

Superintendent

G. E. L. CHURCH PRESS RANCHI

CHOTANAGPUR CHRISTIAN PUBLISHING HOUSE

G.E.L. CHURCH COMPOUND

MAIN ROAD

RANCHI-1 BIHAR

DATE 10 Jan 78

REF CCP/22/62



To.

Prasanna Adhyaksh
G.E.L. Church
Ranchi.

Dear Sir,

With reference to our verbal talk of recent date, we give hereunder the printing estimates of the following books received from the G.E.L. Church Press, Ranchi:-

1. Sakshi Bani ✓	10,000 copies	Rs	19,066.25
2. Purana Niyam ka itihās	5,000 "	Rs	14,537.00
3. Ish Bhajan Sangrah	5,000 "	Rs	1,755.00
4. Hindi Lalchishm ✓	10,000 "	Rs	1,291.00
5. Munda Nanda Bhajan	5,000 "	Rs	5,223.00
6. Updesh ki Taryari (Pt I)	5,000 "	Rs	11,582.50
7. " " (Pt II)	5,000 "	Rs	20,618.50
8. " " (Pt III)	5,000 "	Rs	6,117.75
9. Confirmation Cards ✓	10,000 "	Rs	1,302.00
Total			<u>81,493.00</u>

Yours faithfully,

Alfano
10.1.78

ony Capt
Sales Man. gor.

Chotanagpur Christian Publishing House

G. E. L. CHURCH

(Registered under Societies Registration Act XXI of 1860)

PRESS

EST 1872

PHONE 21510

MAIN ROAD RANCHI BIHAR

To,

The Chotanagpur Christian Publishing House, Main Road, Ranchi.

REF GELP/quot/5/2

DATE 6th Jan. 1978

Dear Sir,

With reference to your letter No. Nil dated 5th. Jan. 78 we quote below our lowest printing estimate as follows :-

1. UPDESH KI TAIYARI (PART I)

size $\frac{1}{4}$ Dy. 5000 copies 110 pages.

Ptg. 1st 1000 per form of 8 pages Rs. 110
subsequent 1000 - Rs. $12 \times 13 \frac{3}{4}$ = Rs. 2172=50

White paper per 1000 per form - Rs. $60 \times 5 \times 14$ = Rs. 4200=00

Cover paper per 1000 - Rs. 30×5 = Rs. 150=00

Cover ptg. per 1000 - Rs. 12×5 = Rs. 60=00

Binding per Book - Rs. 1×5000 = Rs. 5000=00

Rs. 11582=50

2. (PART II)

size $\frac{1}{4}$ Dy. 5000 copies 246 pages.

Ptg. 1st 1000 per form of 8 pages Rs. 110
subsequent 1000 - Rs. $12 \times 30 \frac{3}{4}$ = Rs. 4858=50

White paper per 1000 per form - Rs. $60 \times 5 \times 31$ = Rs. 9300=00

Cover paper per 1000 - Rs. 30×5 = Rs. 150=00

Cover ptg. per 1000 - Rs. 12×5 = Rs. 60=00

Binding per Book - Rs. 1.25×5000 = Rs. 6250=00

Rs. 20618=50

3. (PART III)

size D/crown 1/16 5000 copies 148 pages + Cover

Ptg. 1st 1000 per form of 16 pages Rs. 115
subsequent 1000 - Rs. $12 \times 9 \frac{1}{4}$ = Rs. 1507=75

White paper per 1000 per form - Rs. $70 \times 5 \times 9 \frac{1}{4}$ = Rs. 3237=50

Cover paper per 1000 - Rs. 62.50×5 = Rs. 312=50

Cover ptg. per 1000 - Rs. 12×5 = Rs. 60=00

Stiching per 1000 per form - Rs. $20 \times 5 \times 10$ = Rs. 1000=00

Rs. 6117=75

contd. 2nd page.

60

4.

CONFIRMATION CARD 10,000 nos.

size (7 $\frac{1}{2}$ " x 10 $\frac{1}{2}$ ") white century card board 12.2 kg. one side ptg. in four colours.

0.13

The cost of ptg. including cards Rs. 1302=00 ✓

N.B.

B.S.T. @ 7% extra.

T.O.T. @ 1% extra.

50% Advance will be required while placing order.

Delivery will be made after full payment.

Yours faithfully,


Manager 6.1.78

G.E.L. Church Press Ranch



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CHOTANAGPUR CHRISTIAN PUBLISHING HOUSE

G. E. L. CHURCH COMPOUND, MAIN ROAD
RANCHI (BIHAR)

Ref.....

Date..... 5-1-197

Quotations

1. 34427.71 (110P) (पुस्तकें) 5,000. Rs 11582.50
2. " (246P) (पुस्तकें) 5,000. Rs 20,618.50
3. " (148.0) (पुस्तकें) 5,000. Rs 6117.75
4. पुस्तकें 10,000. Rs 1302.00
(फार कॉपी)

Signature

Hony Capt
Sales Manager

Chotanagpur Christian Publishing House

आग्रवाल कालेज,
डालहनगंज,
१४. १२. ७५.

सेवा में

17/12

58

श्री स. वी. टोपनो,
सेल्स-मैनेजर, छोटा नागपुर डिस्ट्रिक्ट
पब्लिशिंग हाउस, जी. ई. एन. नगर,
मेन रोड, राँची-१.

श्रेष्ठ टोपनो साहब,

राउर चिड़ी पाली। बहुत खूबी बुझालक। हमने तो १३
से नोट कर ले ११२ के दू नमूने दोफान में भेजी।
नोट नई छेलाक। तब राउर चिड़ी आलक, जइसे
मांगल बर मिलल। हम राउर दुवुन मोलाकि २०
प्रति 'जय आरुंध' राउर दिन मेहन देल कल
हमारे २५ प्रतिशत कमीशन देब।

डा० निर्मल मिश्र का कृपा से 'निष्पन्न केरी स्टडी सेड
(सर्च सेंटर, बलकता) हम विताव 'छोटा नागपुर
को प्रतिफल : कुछ पूरा, कुछ संदर्भ' गौतम (उस
में खुवावहे। हमारे राउर के विताव बित्री त
पूरा माग में सोल डिस्ट्रीब्यूट बनाने कोवही।
इस ले का नोट होनी? लिफ्ट कृपा कल
एक बात आउर। छोटा नागपुर के आसा-साहित,

આદરે આજની બનવાની છે દુનિયા સૌની આવક લો
૨૦૨૨ લો ૩૦૨૨ બાકી

2134
T. Y. K. S.
979246.

一、二

G. E. L. CHURCH

(Registered under Societies Registration
Act XXI of 1860)

PRESS

EST 1872

PHONE 21510

MAIN ROAD RANCHI BIHAR

To,

The Manager,
Chotanagpur Christian Publishing
House, Main Road, Ranchi.

REF GELP/quot/5/436

DATE 20th Dec. 1977

Dear Sir,

With reference to your verbal enquiry we
quote below our lowest ptg. estimate as follows :-

Munda Nawa Bhajan

size D/Crown 5000 copies 112 pages.

Ptg. 1st 1000 per forme of 16 pages Rs. 115
subsequent 1000 - Rs. 12x7= 1141=00

White paper per 1000 per forme - Rs. 70x5x7= 2450=00

Cover paper per 1000 Rs. 62.50x5 = Rs. 312=00

Cover ptg. per 1000 Rs. 12x5 = - Rs. 60=00

Stiching per 1000 per forme Rs. 36x5x7 = - 1260=00

Rs5223=00

B.S.T. @ 7% extra.

T.O.T. @ 1% extra.

50% Advance will be required while placing order.

Delivery will be made after full payment.

Yours faithfully,

Mani 20/12/77
Manager

G.E.L. Church Press Ranch

103/32

00-21724

W. E. A. Church Press Boston

To,

The Manager,
Chotanagpur Christian Publishing House,
Main Road, Ranchi - 834001.

G. E. L. CHURCH
(Registered under Societies Registration
Act XXI of 1860)

PRESS

EST 1872

PHONE 21510

MAIN ROAD RANCHI BIHAR

REF GELP/quot/5/432

DATE 17th Dec. 1977

Dear Sir,

With reference to your verbal enquiry we quote below our lowest printing estimate as follows :-

I. SAKSIBANI size(D/Crown 1/16) 10,000 copies 220 pages

Ptg. 1st 1000 per forme of 16 pages Rs. 115
subsequent 1000 - - - Rs. 12¹/₂ x 13¹/₂ = Rs. 3066=25

White paper per 1000 per forme
of 16 pages - - - Rs. 70x10x13¹/₂ = Rs. 9625=00

Cover paper per 1000 - - - Rs. 37.50x10 = Rs. 375=00

Ordinary cover pasting per 1000 - Rs. 600x10 = Rs. 6000=00

Rs. 19066=25

Note: Half Rexine Hard Bound per 1000

Rs. 1500x10 = Rs. 15000=00

Full Rexine Hard Bound per 1000

Rs. 2000x10 = Rs. 20000=00

19066.25/190
10000 3 6625
90662/570
90000

II. PURANA NIYAM KA ITIHAS D/crown 1/16 5000 copies 288 pages

Ptg. 1st 1000 per forme of 16 pages Rs. 125
subsequent 1000 - - - Rs. 16¹/₂ x 18 = Rs. 3402=00

White paper per 1000 per forme - Rs. 70x5x18 = Rs. 6300=00

Century Board for cover per 1000 - Rs. 110x5 = Rs. 550=00

Cover ptg. per 1000 - - - Rs. 10x5 = Rs. 50=00

Pasting paper - - - Rs. - = Rs. 175=00

Binding per 1000 per forme - Rs. 34x5x18 = Rs. 3060=00

Rs. 14537=00

III. ISH BHAJANA SANGRAH (D/crown 1/16) 5000 copies 40pages.

Ptg. 1st 1000 per forme of 16 pages Rs. 115
subsequent 1000 - - - Rs. 12¹/₂ x 5 x 21¹/₂ = Rs. 407=50

White paper per 1000 per forme - Rs. 70x5x21¹/₂ = Rs. 875=00

Cover paper per 1000 - - - Rs. 62.50x5 = Rs. 312=50

Cover ptg. per 1000 - - - Rs. 12x5 = Rs. 60=00

Stiching per 1000 - - - Rs. 20x5 = Rs. 100=00

Rs. 1755=00

1755.00/.36
15000 3
25500 108
25000

Contd.2/

55

IV.

HINDI CATECHISM

SIZE (D/Crown 1/16) 10000 copies 32 pages

Ptg. 1st 1000 per forme of 16 pages	Rs. 115		
subsequent 1000	Rs. 12	x2	= Rs. 326=00
White paper per 1000 per forme	Rs. 70	x5x2	= Rs. 700=00
Cover paper per 1000	Rs. 25	x5	= Rs. 125=00
Cover ptg. per 1000	Rs. 8	x 5	= Rs. 40=00
Stiching per 1000 per forme	Rs. 20	x 5	= <u>Rs. 100=00</u>
			Rs. 1291=00

NOTE :-

B.S.T. @ 7% extra.

T.O.T. @ 1% extra.

50% Advance will be required while placing order.

Delivery will be made after full payment.

Yours faithfully,

My... 17/12/77
Manager

E.L. Church Press Ranch



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CHOTANAGPUR CHRISTIAN PUBLISHING HOUSE

G. E. L. CHURCH COMPOUND, MAIN ROAD
RANCHI (BIHAR)

Ref.....

Date.....14-12-1977

ESTIMATES

1. Sakshi Ban 10,000 Rs 19066 = 25
(220 P)
2. Purana Niyam ka it has 5,000 Rs 14537 = 00
(288 P)
3. Ish Bhajan Sangrah 5,000 Rs 1755 = 00
(40 P)
4. Hindi Catechism 10,000 Rs 1291 = 00
(32 P)
5. Munda Nanga Bhajan 5000 Rs 5223 = 00
(112 P)

Adyana
14/12/77

550
200
350
100
250

G. E. L. CHURCH
(Registered under Societies Registration Act XXI of 1860) 53

PRESS

EST 1872

PHONE 21510

MAIN ROAD RANCHI BIHAR

To,
The M/s. Chotanagpur Christian
Publication House,
Main Road, Ranchi.

REF GELP/Quot/5/24

DATE 17th. Jan. 1977.

Dear Sir,

With reference to your verbal enquiry we quote below our lowest printin estimate as follows I-

1. Confermation Card 2000 Copies in three colours one side ptg. on white century card board.
050
Paid 25-1-77 The cost of ptg. including paper Rs. 250.00 013 Ea.
2. Marriage Register Book size 1/4 D/Crown white ptg. paper one side ptg. 10000 copies containing 50 sheets in a book 200 Books with No. 1-50 each.
5.00
Paid The cost of ptg. including paper Rs. 550.00
3. BINTI PUTHI. Size D/Crown 1/16 5000 Copies 16 pages
Ptg. 1st 1000 Rs. 1150 - Rs. 163.00
Subsequent 1000 ... Rs. 120 -
Paper white per 1000 Rs. 70x5 = Rs. 350.00
Cover paper per 1000 ... Rs. 125.00
Cover ptg. per 1000 Rs. 15+5 = Rs. 35.00
Saddle stiching per 1000 Rs. 30x5 = Rs. 150.00
Rs. 823.00

BIHAR SALE TAX @ 7% extra.

ADDL. TAX 1%

ADVANCE 50% will be required while placing order.

DELIVERY will be made after full payment.

Yours faithfully,

[Signature]
17/1/77
Manager

G.E.L. Church Press Ranchi

Accepted
Chotanagpur
11/6/1/77

G.E.L. CHURCH

Established under British Registration
Act XXI of 1900

PRESS

Est. 1911

PHONE 21810

MAIN ROAD RANCHI BISHOP

To: The M/s. Choudhary Christian
Publication House,
Main Road, Ranchi.

DATE 17th. Jan. 1977.

Ref: GELP/Chou/2524

Dear Sir,

With reference to your verbal enquiry we
quote below our lowest printed estimate as follows:-

1. Conformation Card 2000 Copies in three colours one
side pte. on white century card board.

The cost of pte. including paper Rs. 250.00

2. Marriage Register Book size 4 D/Grown white pte. from
paper one side pte. 10000 copies containing 50 sheets
in a book 200 Books with No. 1-50 each.

The cost of pte. including paper Rs. 250.00

3. BIRTH BIRTH. Size D/Grown 4/16 2000 Copies 10 pages

Pte. 1st 1000 Rs. 11.25	-	Rs. 112.50
Subsequent 1000	...	Rs. 112.50
Paper white per 1000	Rs. 70x5 =	Rs. 350.00
Cover paper per 1000	...	Rs. 125.00
Cover pte. per 1000	...	Rs. 35.00
Saddle stitching per 1000	Rs. 30x5 =	Rs. 150.00
		Rs. 825.00

BILLER SALE TAX @ 7% extra.

ADVT. TAX 1%

ADVANCE 50% will be required on placing order.
DELIVERY will be made after payment.

Yours faithfully,

[Signature]

Manager

G.E.L. Church Press Ranchi

[Handwritten notes and stamps]
1/17/77
1/17/77
1/17/77

G. E. L. CHURCH(Registered under Societies Registration
Act XXI of 1860)

To,

The M/s. Chotanagpur Christian
Publishing House,
Main Road, Ranchi.**PRESS**

EST 1872

PHONE 21510**MAIN ROAD RANCHI BIHAR**

REF GELP/Quot/5/6

DATE 6th. Jan. 1977.

Dear Sir,

With reference to your verbal enquiry
we quote below our lowest printing estimate as follows:

' Cash Memo '

1 Dy size (9"x11") White paper one side ptg. Original
ptd. and Duplicate plain with No. 8001 to 12800 Total
12 Books.

The cost of ptg. including paper Rs. 103.00 ✓

B.S.T. @ 7% extra.

Addl. Tax 1%

DELIVERY will be made after full payment.

Paid

Yours faithfully,

Babu
6/1/77
Manager**G.E.L. Church Press Ranchi**

$$\begin{array}{r}
 721 \\
 \hline
 722 \\
 103.00 \\
 \hline
 110.22
 \end{array}$$
2/6/1

To,

The C.C.P. House,
G.E.L. Church Press Compound,
Main Road, Ranchi.

G.E.L. CHURCH
(Registered under Societies Registration
Act XXI of 1860)

PRESS

EST 1872

PHONE 21510

MAIN ROAD RANCHI BIHAR

REF GELP/Quot/5/ 234

DATE 17th Aug '76.

Dear Sir,

With reference to your letter No. Nil
dated 17th Aug '76 we quote below our lowest ptg.
estimate as follows :-

Hindi Catechism

D/Crown size

5000 Copies

32 pages + cover

The cost of ptg. including cover Rs. 1,500.00

DELIVERY will be made after full payment.

17 ccP/22/51 of Aug 76.

1. Estimate accepted
2. Work may kindly be taken
in hand.

Yours faithfully,

[Signature]
17/8/76
Manager

G.E.L. Church Press Ranchi

[Signature]
14/8/76
Manager
BOOKLAND (CCPH)

**RANCHI CO-OPERATIVE PRESS
SOCIETY LTD.**

Phone : 23589

UPPER BAZAR
RANCHI 834001

Ref. RCPS/F-21/108/74.

Date 29. 4. 74

To,
The Manager,
Chotanagpur Publishing House.
Main Road, RANCHI.

Sub: Quotation for Printing of Mandli Britanta.

Dear Sir,

With reference to your verbal enquiry, we
are enclosing herewith our lowest rate in a separate
prescribed form.

We are quoting our very Competable rate, and very
lowest in comparison to the market, hence we hope your honour
will favour us and will give us your valuable order for printing.

We shall be highly obliged if your regular enquiries
are forwarded to us which will receive our prompt attention.

Thanking you & assuring you of our best services at all
times.

Yours Faithfully,

Kishore
For Ranchi Co-op. Press Society Ltd.

Ref. 22/2/10/174

30-4-74
thirtieth April
15/6
2nd
3rd
4th
5th

The Manager,
Chattanooga Publishing House,
Main Road, Ranchi.

Subject: Quotation for printing of "The Manager's Handbook"

2.65 each

We are enclosing herewith our best rate in a separate sheet for your reference to your valued enquiry. We are enclosing our very competitive rate and very low in comparison to the market, hence we hope you will give us your valuable order for printing.

We shall be highly obliged if you please confirm the order to us at the earliest with advice on price and quantity. We are sending you a copy of our last services at all times.

Yours faithfully,
[Signature]

The Manager, Co-op Press Society Ltd.

Phone : 23589

Quotation

Date 27.4.74

Ranchi Co-operative Press Society Ltd.

QUALITY PRINTERS, BLOCK MAKERS & ORDER SUPPLIERS

BANSIDHAR ADUKIA ROAD,

Upper Bazar, Ranchi.

M/s. Chotanagpur Publishing House.
RANCHI.

Sir,

With reference to your enquiry Journal.
for Printing Stationery, we quote our lowest rate for the same as under:—

Qty.	Particulars	Rate	Amount Rs. P.
1000	Book of Church History. (Maudli Britanta) Dige 24lb. of 156 pages. Cover Extra. with Paper, Printing Binding & Supply —		2630/- 2630/-
All Rates are nett.		Rs-	2630/-

for R. C. Press Society Ltd.

To,

Chotanagpur Christian Publishing House,
Main Road Ranchi.
RANCHI.

G. E. L. CHURCH
(Registered under Societies Registration
Act XXI of 1860) (48)
PRESS
EST 1872
PHONE 21510
MAIN ROAD RANCHI BIHAR

GE
REF GELP/quot/5/49

DATE 28.2.74.

PRINTING ESTIMATES

Dear Sir,

With referance to your letter No.CCE/22/46 dated 25th Feb.1974
we quote below our lowest printing rate for the following:-

Crown 1/4	5000 copies	SAKSHIBANI	226 pages.	
Printing 1st 1000 per forme of 16 pages	Rs. 115)			
Subsequent 1000	" " " " " " Rs. 12)	x14 1/8	=	2296=37
White Ptg. paper per 1000 per forme	Rs 90x5x14 1/8		=	6356=25
Sentury Green card bord per 1000	Rs 104x5		=	520=00
Cover Printing one colour (In Blue) 1st 1000	Rs 20)		=	44=00
Subsequent 1000	" " " " " " Rs 6)		=	
Cover Binding and Pasting per 1000	Rs 325x5		=	1625=00
				<u>Rs.10841=62</u>

Half Rexine Binding Per 1000 Rs 980=00

Full Rexine Binding Rs 1600=00

BIHAR SALES TAX @ 7% will be extra.

60% ADVANCE will be required while placing order.

DELIVERY will be made after full payemnt.

NB:- The cost of paper is valid for 15 days only.

The further raise in the cost of paper will
be known to you in due cousse of time.

Yours faithfully.

Signature

Superintendent
G. E. L. CHURCH PRESS, RANCHI



• O_2

Photographer Christian Wolfshagen House.

Main Road Ranch,

BRANCH

15/01/2015

DEPT. OF THE ARMY

$$S_3 = 1480 \text{ t, EN}$$

BIHAR SALES TAX & Will be extra

Yours faithfully,

Handwritten calculations:

$$\begin{array}{r} 9900 \\ \hline 15951 \\ \hline 205651 \\ \hline 100001 \\ \hline 115991 \\ \hline 10841 \end{array}$$

25.32

75/1685L

OSP/22/47

February 26th 4

To

The Manager
Education Press
Ranchi

Dear Sir,

I had requested Good Books to get Sakhi Bani printed for us. Since we could not agree on the terms I shall have to get the book printed myself. Mr J. Tiga is a good friend of mine and an adviser also suggested to get the book printed by you.

I wish to have the quotation from you and your terms of delivery at your earliest.

I authorise Mr Tiga to talk and take decision on this matter.

Thanking you.

Yours faithfully

Chitramo
(A.D. TOPNO) 26/2
Sales Manager

CCP/22/46

25th Feb

4

To

G.E.L. Church Press
Ranchi

PRINTING ESTIMATES

Dear Sir,

We intend to get reprinted SAKSHI VANI as early as possible. Kindly let us know the reprinting estimates considering that all materials required in this connection would be arranged at your end.

Kindly base your estimate on 5000 copies.

Reply is requested by 1100 hrs 26 Feb 1974.

Thanking you.

Yours faithfully

[Signature]
(A.D. TOPNO) 25/2
Sales Manager

G. E. L. CHURCH

(Registered under Societies Registration
Act XXI of 1860)

45
PRESS

EST 1872

PHONE 21510

MAIN ROAD RANCHI BIHAR

REF

DATE 22.12.1973.

TERMS AND CONDITIONS FOR QUICK SALE AND DISTRIBUTION OF PANJIKA 1974

1. The G.E.L. Church Press has invested money for printing panjika 1974. Capital invested by the G.E.L.C. Press has to be realised by all means. The G.E.L.C. Press shall have the right of direct sale of Panjika.
2. The C.C.P.H. being the sister institution of G.E.L.C. Press will receive Panjika from the G.E.L.C. Press on sale and return basis. The C.C.P.House may only have 10% of the sale of Panjika received from the G.E.L.C. Press.
3. The individuals who sale Panjika will also get 10% discount, provided they sell more than 100 Panjikas.
4. The Price of Panjika shall be Re. 1/- (One only).

dated 22.12.1973



M. U. K.
Secretary
G.E.L. Church Press
and
C.C.P. House
Adhoc Committee.

- CC:-
1. Superintendent
G.E.L.C. Press.
 2. Sales Manager
C.C.P. House.

Received
on 5-1-1974
5/1

The following books in tribal languages are available in Book Land
COPH, GEL Church, Ranchi.

MUNDARI

1. The Holy Bible
2. New Testament
3. Catechism
4. Sunisar Kaji
5. Papete Hal du-go-o
6. Daud Gupi Kora
7. Horo Jagar Ol Paraw Itun - Sida Puthi
8. Naimia Kiminte
9. Kursi Nama Oro-o Kiliko
10. Seled
11. Khrist Unudub
12. Binti Puthi
13. Durang Puthi
14. Jorong Jinid Re-a Durang ko

ORON

1. New Testament
2. Kurukh Manta Puthi
3. Kurukh Sanni Khiri
4. Ali Baba Ara Nalchdoy Khalbar Gahi Khiri
5. Khann Gahi Tiha Nana
6. Engby Patt-aha
7. Ruth Gahi Kathni
8. Kurukh Dandi
9. Oron Shikshak
10. Sanni Catechism

KHARIA

1. Lebawao Mon
2. Kelom Bas Khuriki
3. Kharia Dah (Sanskriti)

CONFIDENTIAL

43

CCP/22/43

August, 06

73

Rev Dr C.X.P. Singh
Director B.E.L.
GELC Ranchi

Dear Sir,

Statement showing Assets and Liabilities in as much as our business with G.E.L. Church Press is concerned is attached as Appendix ~~"B"~~ to this letter for perusal and any action in course of time which you may deem necessary.

I joined this Book-Shop as Sales Manager on November 01, 1971 and since then no books have been published inspite of our repeated oral/written requests to the authorities concerned.

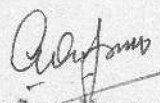
Following books ~~books~~ are ~~taxes~~ required to be printed as early as possible :-

Durang Pathi	- Best Seller
Sakshi Bari	
Kurukh Dandi	
Kharia Along	

Nonpublication of these books on the plea of lack of funds (paradoxical) is detrimental to our reputation, shows our disinterestedness to meet the crying need of general public and ~~strengthens~~ holds good our already earned bad names.

Kindly move the authorities concerned for earliest publication of these books and oblige.

Yours Sincerely


Sales Manager

CONFIDENTIAL

ASSETS AND LIABILITIES - BOOK LAND (CCPH)
IN BUSINESS WITH GELC PRESS, RANCHI

1 ASSETS

<u>Due from GELC Press</u>	<u>Cost/Amount</u>	<u>Remarks</u>
981 copies of Sakshi Bani @ Rs 2.50 each (unbound)	Rs 2,452.50	Printing and all connected charges for these 981 copies have already been paid.
Advance paid for printing of Kharis Along	Rs 640.00	GELC Press receipt No 7251 dated 19 Apr 72.
Books issued on Sale or Return by Shri A.N. Kengari to Sri B Khess in June 1971	455.78	No action taken either to clear this amount or return the books or give the address of person to whom the books have been handed over for sale, inspite of several requests.
Our Bill Nos 2258, 2490 and 2256/72	Rs 51.00	
	Rs 3,599.28	

A sum of Rs 1,785.75 (Rs One Thousand Seven hundred Eighty-five and Paise Seventy-Five only) - Final payment of Panjikas 1973, was paid on 09 Feb 1973 to GELC Press through Rev J Topno (Pr Adhyaksh) by cheque No 984104, but receipt is still awaited.

2 LIABILITIES

<u>Due to GELC Press</u>		
Bill No 4434/70	Rs 872.05	) Rs 952.90 Rev M. Tete's personal bill. He is willing to pay it.
4534/70	Rs 80.85	
Bill No 5491/71	Rs 64.20	Paid Rs 11.80 (part payment) GELC Press receipt No 7360.
Bill No 5982/70	Rs 8,337.00	Bill on Dr Mahto's book. Out of 3,000 copies ordered to be printed, we have received only 504 copies and paid Rs 113.25 (part payment). GELC Press receipt No 7092. Final Payment would be made on receipt of full supply.
Bill No 6541/72	Rs 6.00	
Total	Rs 9,360.10	
Less Rev Tete's bill 952.90)		
Amount already paid 11.80)	1,077.95	
113.25)		
Balance	8,282.15	

(41)

28 Apr 73

COP/22/41

Novelty Art Press
5, Main Road
Ranchi

REPRINTED - MANDARI CATECHISM

Dear Sir,

Please refer to your quotation No 20 dated 20 Apr 73

Your quotation for Rs 1,500.00 for reprinting of 10,000 copies of Mandari Catechism has been accepted.

Kindly take up the job at your earliest.

Thanking you.

Yours faithfully

A. D. Topno
(A. D. TOPNO)
Sales Manager

DIOCESAN PRESS

Old Hazaribagh Road,

Post Box No.—1

RANCHI.

(40)

Ref. No.

Date 28/ 4 / 1973

To

Shri A. D. Topno
Sales Manager,
Chota Nagpur Publication House,
G. E. L. Church Compound,
Main Road, R A N C H I.

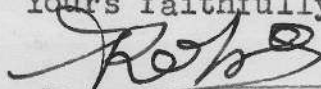
Second Quotation for MUNDARI
CATICHISAM without Block.

Dear Sir,

As your advice I am sending you
second quotation the 10000 copies of 34 page
& Cover page printing charges of 2,144/25
(Rupees Two Thousand One Hundred forty -
four and paise twenty five) only.

Thanking you,

Yours faithfully



—MANAGER,

CHOTANAGPUR DIOCESAN PRESS,
POST BOX NO. 1, RANCHI.

Enclosed:- Mundari catechism Book let.

COMPARATIVE STATEMENT OF QUOTATIONS FROM THREE DIFFERENT PRESSES

39

For

REPRINTING - MUNDARI CATECHISM

10,000 COPIES

Rs 136/- Rs 137/- Rs 138/-

	<u>Prakash Printing Press</u>	<u>Diocesan Press</u>	<u>Novelty Art Press</u>
(a) Printing & Binding	Rs 1340.00		Rs 975.00
(b) White printing paper	805.00	2,144.25 Rs 2,339.00	700.00
(c) Cover paper	185.00		125.00
(d) Sales Tax @6 1/4% extra	145.62 approx		-
	<u>2475.62</u>	<u>2,144.25</u> <u>2,339.00</u>	<u>1,800.00</u>

1. Novelty Art Press SELECTED
2. Orders may be given to the Press for reprinting of the book-let.

Ranchi
April 1973

M. K. Chatterjee
Secretary
Chotanagpur Christian
Publishing House

27/4

QUOTATION

Ref. No. 20. Date 20.4.73.

m/s. Book Land.

Novelty Art Dress

5, MAIN ROAD, RANCHI.

G. E. L. CHURCH

Main Road, Ranchi.

Ref. your letter No.

Dated

We submit our lowest quotation as follows :—

Sl. No.	Name of the Articles & Description	Qty.	Unit	Rate		Amount	
				Rs.	P.	Rs.	P.
	Printing of book of Doctor Martin Lutherah Hudid Kupuli Kazi.	10,000					
	Paper Double Crown	20 Reem	Per Reem	35.	00	700.	00
	Colour Paper for cover	2½ Reem	"	50.	00	125.	00
	Printing Charge — in total					736.	00
	Printing Charge of Cover Page —					55.	00
	Banding Charge—					184.	00
							/
			Total cost			1,800	00



For Novelty Art Press

Mahendra P. Singh
Proprietor/Manager

736 915

DIOCESAN PRESS

Old Hazaribagh Road,

Post Box No.—1

RANCHI.

Ref. No. *Ncl*

Date *9/4/* 1973

To

Shri. A. B. Topno
Sales Manager,
Chota Nagpur Publishing House,
G. E. L. Church Compound,
Main Road,
Ranchi, B I H A R.

REPRINTING *—MUNDARI CATECHISM.

Dear Sir,

With refference to your letter No.CCP/22/35 dt. 5th April, 1973, I am submitting you the 10,000 copies of 36 pages & Cover page printing chages of Rs.2,339/- (Rupees Two thousand three hundred and thirty nine) only, and the printed matters would be supplied in 32 days after printing order.

cc/12 Thanking you much,

Yours faithfully,

9/4/73
CHOTANAGPUR DIOCESAN PRESS,
POST BOX NO. 1, RANCHI.

29/4
Enclosed:- Mundari Catechism book-let.

DIODESSAN PRESS

Old Hanchuan Road,

Post Box No. 1

RANCHI

1973

Dom 2/5

To

Shri. A. B. Toppo
Sales Manager,
Chote Nagar, Publishing House,
D. K. L. Chandra Compound,
Main Road,
Ranchi, U. P. A. N.

REPRINTING - MUNDARI CATHOLIC

Dear Sir,

With reference to your letter
No. CCF/22/32 dt. 25th April 1973, I am sub-
mitting herewith the 10,000 copies of 32 pages &
cover page printing charges of Rs. 2,300/-
(Rupees two thousand three hundred and thirty
only) and the printed matter
would be supplied in 32 days after printing
order.

Thanking you,
10/5/73

Yours faithfully,

Enclosed:- Mundari Catholic book-let.

PRAKASH PRINTING PRESS

Printers, Stationers & Order Suppliers

Phone : 22787

36

Church Road
RANCHI

Date 6.4.73

The Sales Manager,
Chotanagpur Christian Publishing House,
G.E.L. Church Compound,
Main Road, Ranchi-1.



Dear sir,

Re: REPRINTING-MUNDARI CATECHISM

We thank you for your esteemed enquiry No.CCP/22/35 dated 5.4.73 and feel pleasure to quote as under-

- 1) 10,000 Nos. Copies of Booklet containing 36 pages (excluding cover page) printed and bound.
Only Labour Charges.....Rs. 1340.00
2. Cost of White Printing Paper.....@ Rs. 35.00 per ream.
(23 Reams would be consumed)
3. Cost of Cover Paper for 10,000.....Rs. 185.00

Plus Sales Tax @ 6 $\frac{1}{2}$ % extra. Delivery within 30 to 40 days or earlier depending upon our works position while ~~placing~~ your placing the order. An advance of 40% may be made alongwith the order and balance against delivery.

As regards paper, the samples will be submitted for approval, if paper is to be supplied by us, according to availability in the market while your placing the order with us.

The specimen book is returned herewith.

We hope our offer will meet your approval and we may be called for any further detail in this matter.

Thanking you,

Yours faithfully,
For Prakash Printing Press

2491/2

25

[Signature]

PRAKASH PRINTING PRESS

Printers, Publishers & Order Suppliers

Church Road
BANGALURU

approx = 2470/-

The Sales Manager,
The Christian Literature Society,
C. S. S. Church Compound,
Main Road, Bangalore.

Dear Sir,

RE: BIBLE PRINTING - HUMANITARIAN CHARITIES

I thank you for your esteemed enquiry No. CCL/32/37 dated 2.4.73 and feel pleasure to quote as under:-

- 1) 10,000 Nos. Copies of Booklet containing the words "Humanitarian Charities" printed and bound. Only Labour Charges... Rs. 1310.00
- 2) Cost of White Printing Paper..... @ Rs. 25.00 per ream. (25 reams would be consumed)
- 3) Cost of Cover Paper for 10,000..... Rs. 185.00

Thus sales tax @ 6% extra. Delivery within 30 days to be made on a subject depending upon our works position while placing your placing the order. An advance of 40% may be paid alongwith the order and balance against delivery.

As regards paper, the samples will be submitted for approval, if paper is to be supplied by us, according to availability in the market while placing the order with us.

The specimen book is retained herewith. We hope our offer will meet your approval and we may be called for any further detail in this matter.

Thanking you,
Yours faithfully,
For Prakash Printing Press

5 April 1973

CCP/22/35

To

The Proprietor/Manager

REPRINTING - HINDI CATECHISM

Dear Sir,

We intend getting reprinted the above booklet. A copy of the book-let is enclosed herewith to enable you to let us have your printing estimates. We append herewith the following information regarding the book-let :-

- (a) The book-let contains 36 pages (excluding cover pages)
- (b) We require 10,000 copies
- (c) Blocks on front page and from pages 3 to 12 will be supplied by us.

May we request you to kindly let us have your printing estimates on the following lines -

- (a) When we supply the paper
- (b) When paper is arranged at your end

Expected time/date of delivery may also please be intimated.

The book-let may kindly be returned to us along with your quotations.

Thanking you.

Yours faithfully

Chaitanya
Mony Chait (Rtd)
(S.D. TORO)
Sales Manager

Novelty Arts Press, 5 Main Road, Ranchi
Diocesan Press, O.H. Road, Ranchi — P.37 P.36
Prekash Printing Press, Church Rd, Ranchi

2335
135
69
825

14100

1340.00
825.00
185.00

2350.00
141.00
2491

13 Feb 73

CCF/22/34

To

The Manager
Diocesan Press
Old Hazaribagh Road
Ranchi

PRINTING OF YUVA SANGH BHAJNAVALI

Dear Sir,

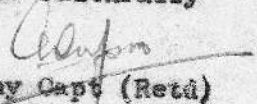
Thank you for your letter dated 2 Feb 73

Quotation for printing of 5,000 copies of Bhajnavali has been accepted.

We request that the work may kindly be taken in hand immediately.

Thanking you.

Yours faithfully


Hony Capt (Retd)
(A.D. TOPNO)
Sales Manager

DIOCESAN PRESS

Old Hazaribagh Road,

Post Box No.—1

RANCHI.

Ref. No.

Date 12 / 2 / 1973

To

The Manager,
Book Land,
Main Road
Ranchi.



Dear Sir,

Subject:- Printing of Ywa Sangh
Bhjnawali.

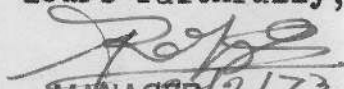
We are submitting herewith
the quotation from our Diocesan Press for
your information and necessary order.

- 057 i. 2000 Copies - Rs.1,139.00
- 013 ii. 5000 Copies - Rs.2,147.00
- Rs. 2,097.00

The Printed matter can be
delivered in FORTY FIVE DAYS from the
date of order.

Thanking you,

Yours faithfully,


MANAGER, 12/2/73
(S. Roba)

CHOTANAGPUR DIOCESAN PRESS

POST BOX NO. 1, RANCHI

DIOCESAN PRESS

Old Hingham Road,

Post Box No. 1

RANDOLPH

Nov 12 / 8 / 1913

Mr. M.

To

The Manager,
Book Land,
Main Road,
Randolph.

Dear Sir,

Subject: Printing of the Banns
of Marriage.

We are submitting herewith the quotation from our Diocesan Press for your information and necessary order.

i. 2000 Copies - Rs. 1,135.00

ii. 5000 Copies - Rs. 2,445.00

The printed matter can be delivered in forty days from the date of order.

2000	209700
5000	200000

9700
0000

Yours faithfully,

MANAGER
(S. H. HOSKINS)
DIOCESAN PRESS
POST BOX NO. 1, RANDOLPH

Feb 7, 1973
CCP/22/32

To

The Supdt
G.E.L. Church
Ranchi

Dear Sir,

Please refer to your letter No GELP/Bills/8/46 dated 5 Feb 1973.

This is to inform you that our letter No CCP/22/30 dated Feb 03, 1973 was issued neither with reference to your letter No GELP/Bills/8/42 dated 2 Feb 73 nor with reference to your clearance of bills but that was exclusively on the subject of Panjika 1973.

Yours faithfully

Chitpa
Hony Capt (Retd)
(A.D. TOPNO)
Sales Manager

cc Pramath Adhyaksh
G EL. Church
Ranchi - for information, please.

Feb , 1973

OCP/22/32

To

The Supdt
G.E.L. Church
Ranchi.

Dear Sir,

Please refer to your letter No GELP/Willis/8/46 dated 5 Feb 73

This is to inform you that our letter No OCP/22/30 dated Feb 03, 1973 was not in reference to your letter No

TECHNICAL TRAINING CENTRE PRINTERS CLASS

G.E.L. CHURCH PRESS

RANCHI BIHAR/INDIA

To

The Sales Manager
Chotanagpur Christian Publishing
House,
Main Road, RANCHI.

T
T
C

31

DATE: February 5, 1973

REF: GELP/Bills/8/46

Dear Sir,

Reference is made to your letter no.CCP/22/30 dated 3.2.1973 in connection with the subject quoted above. Your partly reply of this office letter no.GELP/Bills/8/42 dated 2.2.1973 has put us very surprising to note your co-operation and understanding other's difficulties. You have always tried to hide the subject matter of the letter given to you time to time. Your contention to non-acceptance of the books does not arise but your promptitudes in settling the payment first comes. Our letter under reference, is a self explanatory in all respects. However, before, you pointed out, we have agreed to adjust the cost price of the copies sold out directly by us, for which we have given the statement to the authorities concerned. We once more request you to please send the payment and collect the copies. We are very sorry to intimate you regarding our inability to give you credits facilities.

Thanking you,

Yours faithfully,



Sol. 30/c

Superintendent
G.E.L. CHURCH PRESS RANCHI

Copy to - Pramukh Adhyksh,
for information and necessary actions. His kind attention is invited to a copy of this office letter no.GELP/Bills/8/42 dated 2.2.1973 addressed to the Sales Manager, CCPH Ranchi and to request you to direct the Sales Manager for payment of our bills without further delay.

1780 Copies of Bangika 1973 - sold by GELP.

Feb 03, 1973

GCP/22/50

To

The Supdt
G.E.L.C. Press
Ranchi

PANJIKAS 1973

Dear Sir,

As per agreement dated 25 Nov 72, the G.E.L.C. Church Press had to print 20,000 copies of Panjikas 1973 by 2 Dec 72 and the responsibility after the selling of the same as agreed to was that of the GCPH.

One month of 1973 has already rolled on but the GCPH has not received a large number of Panjikas yet. It is imperative, therefore, that the Panjikas be supplied to this Book-shop with all possible haste so that opportunity for selling off them easily is not lost.

In case we do not receive full supply within a fortnight, we are afraid we shall not be in a position to accept them and make payments thereof.

We would also like to bring to your kind notice that number of Panjikas sold out at your end with their cost and all relative charges have not been deducted from your bill No 6793 dated 13 Jan 73 for Rs 6,741.55, which may kindly be noted.

Yours faithfully

Secy B.31/c

[Signature]
Hony Capt (Retd)
(A.D. TOPHO)
Sales Manag

c c Frankh Adhyaksh
G.E.L.C. Church
Ranchi

Secretary, GCPH, G.E.L.C. Ranchi.

Ad hoc Committee,

Dr. N. M. Singh
Rev. M. T. Ch. - Secy
Mr. A. K. K. K.
Dr. Ch. P. Singh

THE AGREEMENT ON PUBLICATION OF G.E.L.
CHURCH PUNJIK 1973.

29

AS the CCPH showed its inability to arrange money for the printing cost of Punjika 1972 and requested the KSS to help it so that the Punjika is published in time; and as the KSS authorised the Pramukh Adhyaksh to find out a solution, the following gentlemen, the Heads of KSS, CCPH, and GEL Church Press met together and discussed.

1. Rev. J. Topno, Pramukh Adhyaksh,
2. Rev. Martin Tete, Secretary CCPH,
3. Shri. B. Khess, Suptd. GELC Press.

AFTER discussion they come to these agreement unanimously:-

- 1) The G.E.L.Church Press will purchase Paper own credit immediately.
- 2) The G.E.L. Church Press will print Punjika by 2nd of Dec. 1972.
- 3) The KSS will advance the cost of Paper required for Punjika 20 days after the delivery of Paper to the Press.
- 4) The amount such advance will be deemed a loan to CCPH from the KSS.
- 5) The loan will be refunded as soon as Punjika is sold.
- 6) The responsibility of selling the Punjika for time being will be of CCPH.

??

J. Topno
25-11-72
(REV. J. TOPNO)
PRAMUKH ADHYAKSH

M. Tete
25-11-72
(REV. M. TETE)
SECRETARY, CCPH.

B. Khess
25/11/72
(SRI. B. KHESS)
SUPTD. GELCPRESS.



28

Nov 24, 72

GCP/22/28

To

The Pramukh Adhyaksh
G.E.L. Church
Ranchi

KHARIA ALONG

Dear Sir,

The Manuscript of Kharia Along was given to the Press for printing by Mr A.N. Kengari, the then Sales Manager (GCPH) on 22 Jun 71. After approximately one year, i.e. on 18 Apr 72, as per request of the Superintendent, G.E.L. Church Press, we advanced a sum of Rs 640.00 (Rs Six Hundred & Forty) only, to enable him to finalise the printing work and we were given assurance through the Secretary GCPH that the publication would be out from the Press for sale in the Book Shop, but the same is still awaited.

Kindly look into this matter personally and arrange to get the publication printed at an early date.

Thanking you.

Yours Faithfully

A.D. Topno

(A.D. TOPNO)
Sales Manager

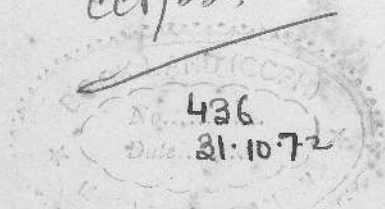
Sudarsan press

MULTI COLOURS AND
GENERAL PRINTERS
RANCHI

Dated 27/10/1972

- 1) Rate for pg of "Punjika" for the year 1973 of 52 pp. Size 1/16 Size - 20,000 Gpin complete with paper, pg., binding etc. Rs 6095/26.
- 2) Delivery by the 1st week of Decr. 1972
- 3) Advance with order Rs. 5000/2. Balance with delivery.

ccf/22.



27/10

Yours faithfully.

Am
27/10/72

To

The Sales Manager
Chotanagpur Christian Publishing House,
Main Road, Ranchi.

G. E. L. CHURCH

(Registered under Societies Registration
Act XXI of 1860)

PRESS

EST 1872

PHONE 21510

MAIN ROAD RANCHI BIHAR

REF GELP/quot/5/759

DATE 25th Oct. 1972

Subject : PRINTING ESTIMATE OF PANJKA 1973.

Dear Sir,

Reference is made to your letter no. CCP/22/24 dated 25.10.1972, we quote our lowest printing estimate for the printing of Panjika 1973. In this connection, it is confirmed that we shall not be in a position to provide the papers and the initial expenses involved in it due to our own financials difficulties. Moreover, you are aware of the facts, that your department has not clear up a huge printing bills which has put us in a very critical situation. You might be knowing, that any job requires the cost of labour and materials and

Bills pending

Rs 828.44 - Paid Rs 550.00
250.62

00s

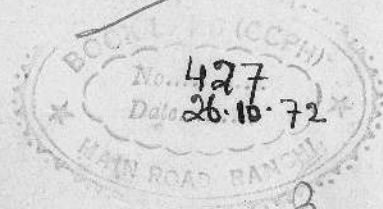
Rs 828.44 - Paid Rs 550.00
 250.62
 6.00

1085.06
 550.00 Paid
 535.06 only to be paid.

Dr Maltos Book

Rs 8337.00. Paid
 113.25
 8223.75 Balance.

CCP/22.



25/10

difficulties. Moreover, you are aware of the facts, that your department has not clear up a huge printing bills which has put us in a very critical situation. You might be knowing, that any job requires the cost of labour and materials and when we ourselves are in a critical position how such a big investment can be possible.

In the circumstances, it is advised that before, you intend to start with your publishing work, funds be found out which will help both of us.

The terms of executing the job has been clearly indicated in the estimate itself.

Thanking you,

Seen by ^{li} ¹¹
 Secy 26/10

Yours faithfully,

[Signature]

25/10/72
 Superintendent,

G. E. L. Church Press, Ranchi

Encl: Printing estimate.

00s

Date: 25th Oct. 1972

Pam. Ka

13,973
 1,883
 15,856
 4144
 20,000

1883 5 1
 60
 112980

6741.55
 3830.00 - Paid
 2911.55
 1129.80 Sold
 1781.75

6741.55
 6095.00
 646.55

1780 4
 60
 106800

(23)

PRINTING ESTIMATE OF PANJIKA 1973

Crown 1/8 - 20,000 copies - 52 pages.

Composing per page Rs. 4x52 = Rs. 208.00

Printing charge 1st 1000

per Forme of 16 pages Rs. 25/- }
Subsequent 1000 Rs. 10/- } x 31 = Rs. 763.75

Binding per 1000 Rs. 100x20 = Rs. 2,000.00

Paper White Printing per 1000

per Forme of 16 pages Rs. 40x20x31 = Rs. 2,600.00

Cover Paper colour 18 kg. D/Crown

per 1000 Rs. 22,75x20 = Rs. 455.00

Cover Printing 1st 1000 Rs. 15/- }

Subsequent 1000 Rs. 5/- } x 20 = Rs. 110.00

Ground colour Printing 1st 1000 Rs. 15/- }

Subsequent 1000 Rs. 7/- } ... = Rs. 148.00

Rs. 6,284.75

BIHAR SALES TAX @ 7% = Rs. 440.00

Rs. 6,724.75

BANGLADESH REFUGEE TAX @ 1% = Rs. 16.80

Rs. 6,741.55

Addes afterwards 50% ADVANCE will be required while placing order.

Since the Press DELIVERY WILL be made after full payment.

for the Book-shop

are working under one and

the same Boss, this note

should not have been written

26/10

from

25/10/72

Superintendent,

G. E. L. Church Press Ranchi

1894.65

1781.75

112.90

25 Oct, 72

OCP/22/24

Supdt
G.E.L.Church Press
Ranchi.

PRINTING OF PANJIKI 1973

Dear Sir,

We are pleased to submit herewith manuscript for Panjika 1973 for printing. The Directory and the list of pastors will be submitted as soon as the same is finalised by the KSS office and received in the Publishing House.

20,000 (Twenty Thousand) Copies may kindly be printed and printing estimates sent to this Publishing House for approval considering that all materials required in this connexion will be arranged at your end.

Please treat this as MOST URGENT.

Thanking you.

Yours Faithfully

RP. 26
C.


(A.D. TOPNO)
Sales Manager

CHOTANAGPUR CHRISTIAN PUBLISHING HOUSE

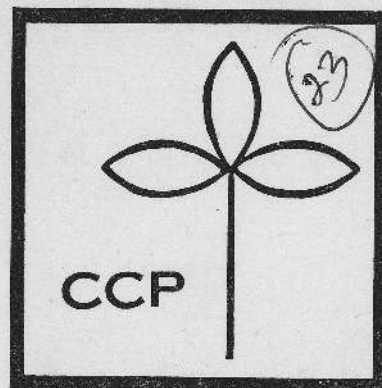
G. E. L. CHURCH COMPOUND

MAIN ROAD

RANCHI-1 BIHAR

DATE

REF



Estimate - Publication of DURANG POTH!
5000 Copies.

CELC Press

Baptist Mission Press

(a) Printing	4359.25
(b) Paper	31500.00
(c) Paper Pasting (Binding)	2000.00
	<u>37859.25</u>

39,747.13.

+ Packing and forwarding
charges.

**BAPTIST
MISSION
PRESS**

Leading Printers in India since 1818

41a Acharyya Jagadish Bose Road, Calcutta 17

(Formerly, Lower Circular Road)

Telephone 44-1289 Telegrams 'Bapmispres', Calcutta

22

No.444 31st May 1972

The Sales Manager
Chotanagpur Christian Publishing House
G.E.L. Church Compound
Main Road
Ranchi-1
Bihar

Dear Sir

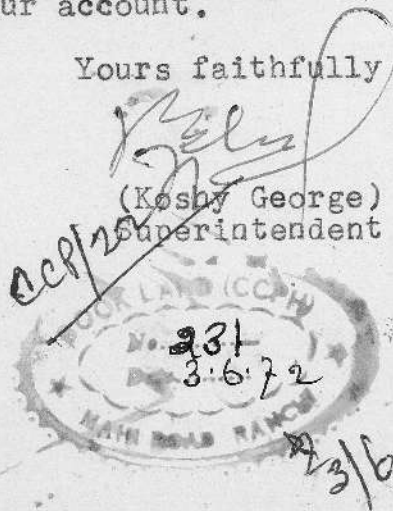
We thank you for your letter Ref.CCP/22/20
dated 15 May 1972.

Our estimate for the printing of 5000 copies
'Durang Puthi' is Rs.39,747/13 (Estimate copy
attached). We can accept deferred payment
if initially 50% of the estimate is paid
and balance re-imbursed as proceeds of sales
are realized to your account.

Yours faithfully

(Koshy George)
Superintendent

Encl: Estimate.



Leading Printers in India since 1818

Baptist Mission Press

41a Acharyya Jagadish Bose Road, Calcutta 17

Telephone 44-1289 Telegrams 'Bapmispres', Calcutta

Estimate No. 253/54

Date 31st May 1972

To

The Sales Manager
Chotanagpur Christian Publishing House
G.E.L. Church Compound
Main Road, Ranchi-1, Bihar



Dear Sir

We acknowledge with thanks your enquiry and have pleasure in quoting as follows :

Printing 5000 copies of "Durang Puthi" in black ink in 12pt. Mono Hindi type on white wove paper total 504 pages, size 7" x 4½", cover printing in pink and blue from blocks on front on Dalmia art board and binding ...

... Rs.39,747/13

Less 10% Mission discount.

Packing and forwarding charges extra.

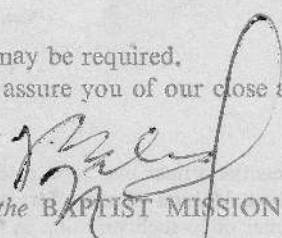
Central Sales Tax extra @ 10%

Specimens of paper, board and type are attached.

Your specimen book is retained pending further instruction.

We shall be glad to give any further details or information which may be required.

We look forward to receiving your further instructions and would assure you of our close attention to your requirements.


For the BAPTIST MISSION PRESS

TERMS AND CONDITIONS OVERLEAF

TERMS AND CONDITIONS

All orders are accepted on the under-mentioned terms and conditions and the placing of an order implies the acceptance of them.

1. *Cost Variation*—Quotations are based on the current costs of production and are subject to amendment by the printer on or at any time after acceptance to meet any rise or fall in such costs.
2. *Sales Tax*—The printer shall be entitled to charge the amount of any Sales Tax payable whether or not included on the quotation or invoice.
3. *Preliminary Work*—Work produced, whether experimentally or otherwise, at customer's request will be charged for.
4. *Proofs*—Author's corrections on and after first proof, including alterations in style, will be charged extra. Proofs of all work may be submitted for customer's approval, and no responsibility will be accepted for any errors in proofs passed by him.
5. *Delivery and Payment*—Advance payment of 50 per cent of the estimated cost will be due at the time of placing the order. Delivery of goods shall be accepted and full payment shall become due upon notification that they are ready for delivery, unless specifically otherwise agreed in writing.
6. *Expedited Delivery*—Should expedited delivery be agreed and necessitate overtime or other additional cost, an additional charge may be made.
7. *Variations in Quantity*—Every endeavour will be made to deliver the correct quantity ordered, but quotations are conditional upon a margin of five per cent (in colour work 10 per cent) being allowed for overs or shortage, the same to be charged for or deducted.
8. *Claims*—Claims arising from damage, delay, or partial loss of goods in transit must be made in writing to the printer and the carrier so as to reach them within three days of delivery and claims for non-delivery within 28 days of despatch of the goods. All other claims must be made to the printer within 10 days of delivery.
9. *Liability*—The printer shall not be liable for indirect or consequential loss or for any loss to the customer arising from third party claims occasioned by errors in carrying out the work or by delay in delivery.
10. *Standing Matter*—Type may be distributed and lithographic, photogravure, or other work effaced immediately after the order is executed unless written arrangements are made to the contrary. In the latter event rent may be charged.
11. *Customer's Property and Property Supplied*—(a) Customer's property and all property supplied to the printer by or on behalf of the customer will be held at customer's risk.
(b) Every care will be taken to secure the best results where materials or equipment are supplied by customers, but responsibility will not be accepted for imperfect work caused by defects in or unsuitability of such materials or equipment.
(c) Where the customer supplies materials adequate quantities shall be supplied to cover spoilage.
12. *General Lien*—The printer shall in respect of all unpaid debts due from the customer have a general lien on all goods and property in his hands and shall be entitled on the expiration of 14 days' notice to dispose of such goods or property as he thinks fit and to apply the proceeds towards such debts.
13. *Illegal Matter*—(a) The printer shall not be required to print any matter which in his opinion is or may be of an illegal or libellous nature.
(b) The printer shall be indemnified by the customer in respect of any claims, costs and expenses arising out of any illegal or libellous matter printed for the customer or any infringement of copyright, patent or design.
14. *Periodical Publications*—A contract for the printing of periodical publications may not be terminated by either party unless written notice is given as follows:

Nature of Publication	Length of Notice
Weekly	One month
Fortnightly	Two months
Monthly	Three months
Quarterly	Six months

Nevertheless the printer may terminate any such contract forthwith should any sum due thereunder remain unpaid.

15. *Force Majeure*—Every effort will be made to carry out the contract but its due performance is subject to cancellation by the printer or to such variation as he may find necessary as a result of inability to secure labour, materials or supplies or as a result of any Act of God, War, Strike, Lockout or other labour dispute, Fire, Flood, Drought, Legislation or other cause (whether of the foregoing class or not) beyond the printer's control.

Specimen of white wove paper

Specimen of Dalmia Ark
Board

15 May 72

CCP/22/20

M/S Baptist Mission Press
Calcutta.

FRP. 22
C.

Dear Sir,

We urgently require to get reprinted one of our publications entitled "DURANG PUTHI" but due to acute shortage of money, we are not in a position to place order on any of the local Printing Presses.

Requisite information regarding the book is mentioned below :-

- (a) We require 5,000 copies.
- (b) There are 472 pages plus 32 indexes in the book
(total 504 pages).
- (c) There are 31½ Ferae in the book.

We earnestly request that if after publication of the books, deferred payments are acceptable to you it would be a great help to us.

A sample copy of the book is enclosed.

Awaiting a favourable reply at an early date.

Thanking you.

Yours faithfully

A. D. Dey
(A. D. DEY)
Sales Manager

P.S. In case our above suggestion is acceptable, kindly let us know the amount and number of instalments for payment.

Sudarshan press

19

cc/22



MULTI COLOURS AND
GENERAL PRINTERS
RANCHI

To
The Manager
Chotanagpur Christian Publishing House
G.E.L. Church Compound
Main Road, RANCHI

Dated 14th April 1972

8.15/2

Dear Sir,

While thanking you very much for your kind enquiry under your ref. no. CCP/22/15 of 13th April-1972, we beg to quote below our rates for the printing only of 'Durang Puthi' as follows:

1. Cost for printing only @Rs.72/- per forme of 16 pages for the 1st 1000 copies and for the subsequent 1000 copies @Rs.20/-.
2. The finally printed formes may be delivered after three months time from the date of the order.
3. Papers for the book should be delivered by your office.
4. You will have to arrange for the binding of the books. If binding is done by us, extra charges for binding will be charged.
5. An advance 70 % of the total value will be required along with order and the balance with delivery.

Hope this will meet with your kind approval and assuring you of our best services at all times.

Thanking you, we remain,

Very truly yours,
For The Sudarshan Press, Ranchi.

(A.K. TRIVEDI)

G. E. L. CHURCH PRESS CLUB

18

19 Apr 72

007/22/18

The Supdt
G.E.L. Church Press
Ranchi

PANJIKI 1972

Dear Sir,

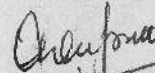
In response to our letter dated June 14, 1971, quotations for a sum of Rs 2,712.62 for printing only on 20,000 copies of Panjika 1972 was given to the House vide your letter No GELP/Quot/5/1228 dated 15 June 1971. The above amount excluded the cost of paper.

Vide bill No 5943 dated 30.11.71 (Job No. G 545) we are surprised to see that the bill rose to Rs 6,516.75 (more than double the printing estimates) and also a clear note is given in the bill that "Paper Supplied" and as such no sales tax has been charged.

Kindly elucidate this vast difference for our guidance and future reference.

Thanking you.

Yours faithfully



(A.D. TOPNO)
Sales Manager

cc NOO

Rev M. Teto, Secretary CCPIH

AJS

cc NOO

Rev M. Teto, Secretary CCPIH
for information, please.

old file

Paid Bill register

PHONE: 510

G. E. L. CHURCH PRESS CLUB RANCHI

H. C. MUNDU — *President*

A. N. KONGARI — *Secretary-cum-Treasurer*

Date

Dear Sir,

In response to our letter dated 14th 12/77, regarding the purchase of 10,000 copies of the G. E. L. Church Press, we are pleased to inform you that the same has been approved by the Board of Directors of the G. E. L. Church Press, Ranchi. The above amount includes the cost of paper.

The bill for 10,000 copies of the G. E. L. Church Press, Ranchi, is enclosed for your reference. The bill is for 10,000 copies of the G. E. L. Church Press, Ranchi, at the rate of Rs. 1.00 per copy. The total amount is Rs. 10,000.00. The bill is for 10,000 copies of the G. E. L. Church Press, Ranchi, at the rate of Rs. 1.00 per copy. The total amount is Rs. 10,000.00. The bill is for 10,000 copies of the G. E. L. Church Press, Ranchi, at the rate of Rs. 1.00 per copy. The total amount is Rs. 10,000.00.

Yours faithfully,
A. N. KONGARI

Yours faithfully,

H. C. MUNDU
(President)

17

18.4.72

CGP/22/17

Supdt
G.E.L.Church Press
Ranchi.

KHARIA ALONG PRINTING OF

Dear Sir,

Reference telecon between Sales manager/ Supdt
G.E.L.ChurchPress of 17 Apr 72.

Herewith please find a Cheque No. 998670 dated
18 Apr 72 for Rs. 640.00. This amount will be exclusively
used to purchase paper for Printing of Kharia Along.

Please forward receipt.

Yours faithfully

A.D. Topno
(A.D. TOPNO)
Sales Manager

EC

8946.39
640
8306.39

PHONE: 510

G. E. L. CHURCH PRESS CLUB RANCHI

H. C. MUNDU — *President*

A. N. KONGARI — *Secretary-cum-Treasurer*

Date

MINIATURE PRINTING OF

Reference is made to the letter of 15/12/55 dated 15/12/55. The amount of Rs. 100.00 is enclosed for the printing of the book. The amount will be exclusively used for the printing of the book.

Please forward receipt.

Yours faithfully,

(Signature)
(A. N. KONGARI)
Secretary-cum-Treasurer



16

14. Apr 72

CCP/22/ 16

Supdt
G.E.L.Church Press
Ranchi.

PRINTING - KHARIA ALONG

Dear Sir,

Per record maintained in the Publishing House, We understand that script entitled " KHARIA ALONG " was given to your Press for printing (2000 copies) on 22 June 1971. But so far no printed books have been delivered to us.

May we request you to let us know earliest as to when these books may be given to us and put on sale.

Thanking you.

Yours faithfully


(A.D. TOPNO)
Sales Manager

PHONE: 510

G. E. L. CHURCH PRESS CLUB RANCHI

H. C. MUNDU — President

A. N. KONGARI — Secretary-cum-Treasurer

Date

PRINTING - KIMBIA ALONG

For record maintained in the Publishing House, we
understand that serials "KIMBIA ALONG" was given to
your Press for printing (2000 copies) on 22 June 1971. But
as for no printed books have been delivered to us.

May we request you to let us know earliest as to
when these books may be given to us and on sale.

Thanking you.

Yours faithfully

(A. N. KONGARI)
General Manager

15

CHURCH PRESS CLUB

13 Apr 72

CCP/22/15

The Manager
Sudarshan Press
Church Road
Ranchi

PRINTING ESTIMATES

Dear Sir,

We intend to get reprinted one of our publications
titled 'Durang Puthi' as early as possible.

We append hereunder the following information regarding
the book -

- (a) We require 5,000 copies.
- (b) There are 472 pages plus 32 indexes in the book
(total 504 pages)
- (c) There are 31½ Forms in the book.

We would feel grateful if you could let us have your
printing estimates and likely time by which these books may be
ready and put on sale.

Thanking you.

Yours faithfully
for CCPH

A. D. Topno
(A. D. TOPNO)
Sales Manager

Adt

Feb. 19/72

G. E. L. CHURCH PRESS CLUB RANCHI

H. C. MUNDU — President

A. N. KONGARI — Secretary-cum-Treasurer

Date

PRINTING ESTIMATE

Dear Sir,

We intend to get reprinted one of our publications titled 'Banyan Path' as early as possible.

We request you to give the following information regarding the book -

- (a) No. of copies required.
- (b) There are 100 pages plus 10 indexes in the book (Total 110 pages)
- (c) There are 10 figures in the book.

We would be grateful if you could let us have your printing estimates and likely time by which these books may be ready and put on sale.

Thanking you,

Yours faithfully,
A. N. KONGARI

(A. N. KONGARI)
Secretary-cum-Treasurer

442

To

The Sales Manager
C.C.P. House,
Main Road, Ranchi.

14
G. E. L. CHURCH

(Registered under Societies Registration
Act XXI of 1860)

PRESS

EST 1872

PHONE 21510

MAIN ROAD RANCHI BIHAR

REF GELP/CCP/18/179

DATE 11th April 1972

Printing of 'Durang Puthi'

Dear Sir,

Reference is made to your letter no.CCP/22/13 dated 7.4.1972, We have to say that due to our financial crisis, we are unable to arrange the paper for the above mentioned job. Therefore, we request you to kindly arrange the paper or advanced us Rs.10,000.00 (Rupees Ten thousand only) so that, we may be able to take up the job in hand.

We hope, you will realise our stands.

Thanking you,

Yours faithfully,

[Signature]

11/4/72
Superintendent

G.E.L. CHURCH PRESS, RANCHI



G. E. L. CHURCH PRESS CLUB

7 Apr 72

CCP/22/13

The Superintendent
G.E.L. Church Press
Ranchi

PRINTING ESTIMATE OF DURANG PUEHI

Dear Sir,

P.12
C

Reference your letter No GELP/CCP/18/169 dated 6 Apr 72

Estimates have been approved.

After printing of the books, bindings may please be arranged as shown below :-

- | | | |
|----------------------------|----|-------------|
| (a) Ordinary coverpasting | .. | 1000 copies |
| (b) Half Rexine hard bound | .. | 3700 " |
| (c) Full Rexine hard bound | .. | 300 " |

Due to financial difficulties, it is requested that paper required for this job may kindly be arranged at your end.

Work may please be taken in hand immediately.

Thanking you.

Yours Faithfully

A.D. TOPNO

(A.D. TOPNO)
Sales Manager

120/14

Att

G. E. L. CHURCH PRESS CLUB RANCHI

H. C. MUNDU — President

A. N. KONGARI — Secretary-cum-Treasurer

Date

MINUTES OF THE MEETING

Reference your letter to G.E.L.C.P. dated 18/10/1954 dated 18/10/54

Reference your letter to G.E.L.C.P. dated 18/10/54 dated 18/10/54

Reference your letter to G.E.L.C.P. dated 18/10/54 dated 18/10/54

Reference your letter to G.E.L.C.P. dated 18/10/54 dated 18/10/54

- | | |
|----------------------|-------------|
| (a) Ordinary members | 1000 copies |
| (b) Half members | 500 copies |
| (c) Full members | 250 copies |

Due to financial difficulties, it is requested that paper required for this job may kindly be arranged at your end.

With my regards be taken to your family.

Respectfully

Yours faithfully

[Signature]

A. N. KONGARI
Secretary-cum-Treasurer

100

To

The Manager
C.C.P. House
Main Road, Ranchi.

G. E. L. CHURCH

(Registered under Societies Registration
Act XXI of 1860)

PRESS

EST 1872

PHONE 21510

MAIN ROAD RANCHI BIHAR

REF GELP/CCP/18/169

DATE 6th April 1972

Printing estimate of 'Durang Puthi'

Dear Sir,

We quote below our printing estimate for the above mentioned book.

Size Crown 4 5000 copies 472 pages + 32 Index = 504 pages.

Composing per page @ Rs.4/-	...	...	...	=	Rs. 2016.00
Printing 1st 1000 per Forme	Rs. 25/-	} x31½	...	=	Rs. 2047.00
Subsequent 1000	Rs. 10/-				
Cover printing 1st 1000	Rs. 15/-	} x2 (2 colours)		=	Rs. 70.00
Subsequent 1000	Rs. 5/-				
Folding charge per 1000 per Forme	Rs. 1.50	x5x31½		=	Rs. 226.25
					<u>Rs. 4359.25</u>

BINDING including materials

Ordinary Cover pasting per 1000	=	Rs. 400.00
Half Rexine Hard Bound per 1000	=	Rs. 1400.00
Full Rexine hard Bound per 1000	=	Rs. 1800.00

PAPER supplied by the PARTY.

The cost of Paper per 1000 per Forme Rs. 40x5x31½ = Rs. 6300.00

Yours faithfully,

for m...

Superintendent

G. E. L. CHURCH PRESS, RANCHI



G. E. L. CHURCH PRESS CLUB

27 Mar 72

CCP/22/11

URGENT

Supdt
G.E.L.Church Press
Ranchi

PRINTING ESTIMATES- DURANG PUTHI

Dear Sir,

The stock of Durang Puthi has completely exhausted as such we wish to reprint the same in your Press as early as possible but not later than June 1972.

A copy of the corrected book is enclosed herewith.

Kindly let us know the reprinting estimates considering that all materials required in this connection will be arranged at your end.

Please base ^{you} of estimate on 5000 copies.

Yours faithfully

A. D. Tornd
(A.D. TORND)
Sales Manager

12012
C

PHONE: 510

G. E. L. CHURCH PRESS CLUB RANCHI

H. C. MUNDU — President

A. N. KONGARI — Secretary-cum-Treasurer

Date

URGENT

Copy

G. E. L. Church Press

Ranchi

PRINTING ESTIMATES - DURING MONTH

Dear Sir,

The staff of during month has completely exhausted as much as right to printing the same in your Press as early as possible but not later than June 1972.

A copy of the corrected book is enclosed herewith.

Kindly let us know the reprinting estimates coming - having that all materials required in this connection will be arranged at your end.

Placed here of estimates 2000 copies.

Yours faithfully

(Signature)
(A. N. KONGARI)
Sales Manager

(Signature)
10/10/72

(10)

8 Mar 1972

CCP/22/10

G.E.L.Church Press
Ranchi.

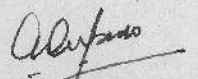
Dear Sir,

We beg to inform that Sakshi-Vani and Durang Puthi are the two "Fast Selling Items" in our Book-Shop and when these are exhausted, our whole day's out put of selling the books become negligible.

On checking the relevant documents (Printing & Binding bills and Challans) we find that approximately 3600 copies of Sakshi-Vani are still to be supplied to us. As all payments concerning these books have already been made in full and the $\frac{1}{2}$ Rexin bound books are in great demand, may we request that the outstanding copies be supplied to us expeditiously.

Thanking you in anticipation.

Yours faithfully


(A.D. TOPNO)
Sales Manager

G. E. L. CHURCH PRESS CLUB RANCHI

H. C. MUNDU — President

A. N. KONGARI — Secretary-cum-Treasurer

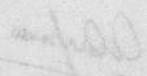
Date

We beg to inform that certain items and during the
the last selling season in our book-shop and when
these are exhausted, our whole day's work of selling the
books becomes negligible.

In checking the relevant documents (Printing & Binding
Bill and Estimate) we find that approximately 5000 copies of
Hindi and Urdu are still to be supplied to us. As all payments
concerning these books have already been made in full and the
Hindi books are in great demand, we request that
the outstanding copies be supplied as an expediency.

Thanking you in anticipation.

Yours faithfully


(A. N. KONGARI)
Sales Manager

CHOTANAGPUR CHRISTIAN PUBLISHING HOUSE

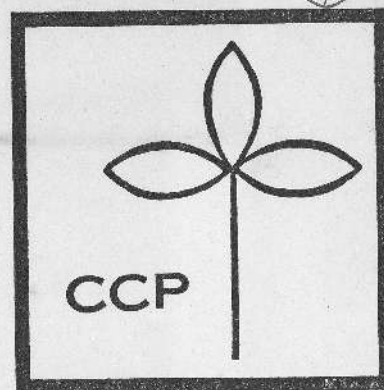
G.E.L. CHURCH COMPOUND

MAIN ROAD

RANCHI-1 BIHAR

DATE.....

REF.....



FREE DISTRIBUTION OF PANJIKA 1972

<u>Office/Institute</u>	<u>No of copies</u>	<u>Signature</u>
K.S.S. Office	3	<i>M. L. Surin</i> 19/2/72
HQ Congregation	1	<i>S. B. Surin</i> 19/2/72
B.E.L.	1	<i>K. S. Surin</i> 19/2/72
Gossner Theological College	1	<i>P. M. Surin</i> 19/2/72
Gossner High School	1	<i>P. M. Surin</i> 19/2/72
Middle School	1	<i>G. S. Surin</i> 19/2/72
Bethesda High School	1	<i>S. M. Budra</i> 19.2.72
Middle School	1	<i>K. S. Surin for Headmistress</i>
Training School	1	<i>M. S. Surin</i> 19.2.72
G.E.L. Church Press	1	<i>P. M. Surin</i> 19.2.72
Bible Society of India, Ranchi	1	<i>P. M. Surin</i> 19.2.72
Rev S Surin	1	<i>P. M. Surin</i> 19.2.72
Gossner College	1	<i>P. M. Surin</i> 19/2/72
Total	15 (fifteen)	

S. B. Surin
SALES MANAGER 25/2/72
CHOTANAGPUR CHRISTIAN PUBLISHING HOUSE
MAIN ROAD, RANCHI, BIHAR.

2

9 Feb 72

GCP/22/8

The Superintendent
G.E.L. Church Press
Ranchi

PRINTING ESTIMATES

P.7/c

Dear Sir,

Thank you for your letter No GELP/Quot/15/65 of 9 Feb 72

The estimates have been approved. Kindly take the work in hand and supply the registers as early as possible. *Stock registers be printed with Index and both registers serially numbered.*

Thanking you.

L pages of

Yours faithfully

Alph

(A.D. TOPNO)

Sales Manager

Adt

V. H. KONGSBI — Secretary cum Treasurer

H. C. WINDU — President

K. V. S. N.

G. E. L. CHURCH PRESS LTD

G. E. L. CHURCH PRESS CLUB
RANCHI

A. N. KONGARI — *Secretary-cum-Treasurer*

Date _____

DOEL 311³

To,
C. C. P. House,
(Book Land)
Main Road Ranchi

G.E.L. CHURCH ⑦
PRESS
EST. 1872
PHONE 510
MAIN ROAD RANCHI BIHAR

REF. GELP/Quet/15/65 DATE 9.2.72

Printing Estimate.

Dear Sir,

With reference to your letter No. CCP/22/6 of 8 Feb 72,
we quote below our lowest printing as follows:—

- (a) Stock Regis Size (13" x 8½") on Ledger Paper
12.2 kg. 200 pages each Register Total.
25 Register Half Rexine Hard Bound.

The Cost of Printing & Binding Rs. 218-50.

- (b) Cash Account Book Size (13" x 8½") on Ledger paper
12.2 kg. 100 pages each Register
Total 25 Register Half Rexine Hard Bound.

The Cost of Printing & Binding Rs. 186-00

218 50
186 00

404.50

Bihar Sales Tax @ 7% will be Extra.



Yours faithfully,
Dann
9.2.72
Superintendent,
G. E. L. Church Press, Ranchi.

2/9/2

6

8 Feb 72
GCP/22/6

The Supdt
G.E.L. Church Press
Ranchi

PRINTING ESTIMATES

Dear Sir,

Please let us know the printing estimates for the following :-

- | | |
|--|------------------------------------|
| (a) Stock Register - CCPH Book Agents
(Size 13" x 8½") (Sample attached) | 25 Registers.
Each of 200 pages |
| (b) Cash Account Book - CCPH Book Agents
(Size 13" x 8½") (Sample attached) | 25 Registers
Each of 100 pages |

Thanking you.

Yours faithfully

A. D. Topno

(A. D. TOPNO)
Sales Manager

V. N. KONGCHI — 2nd Floor — 1st Floor
H.C. ADD — 1st Floor

Adt

28-72

CHURCH PRESS LTD

PHONE: 240

A. N. KONGARI — *Secretary-cum-Treasurer*

Date _____

84704 11/11/61
(V. D. ZOLMO)

ALFRED H. HARRIS

LEGISLATURE 1400

20 Sep 15

2

CHURCH PRESS CLUB

21st January 1972

The Advertising Editor
The New Republic
Main Road,
Ranchi

ADVERTISEMENTS

Dear Sir,

We shall feel grateful if arrangements are made to include the attached advertisement in Republic Day Special issue of your esteemed paper The New Republic on a space of 16 cm and oblige.

Thanking you.

Yours faithfully

For C C P H

A. D. TOPNO

(A.D. TOPNO)

Sales Manager

G. E. L. CHURCH PRESS CLUB RANCHI

H. C. MUNDU — *President*

A. N. KONGARI — *Secretary-cum-Treasurer*

Date

The Advancing Editor
The New Republic
Main Road,
Ranchi

ADVERTISEMENT

Dear Sir,

We shall be glad to have your advertisement in Republic Day Special issue of your esteemed paper The New Republic on a space of 10 cm and charges.

Thanking you.

Yours faithfully

For C. P. H.

(K. D. TONY)
Editor/Manager

5

* With Best Complements from :- *

* *

* BOOK LAND *

* G.E.L. CHURCH COMPOUND *

* MAIN ROAD, *

* RANCHI *

* *

* Selling Centre of - *

* BOOKS *

* BIBLES *

* BIBLE PORTIONS *

* GREETING CARDS, etc *

* *

3

18 Dec 71

GCP/22/3

The Supdt
G.E.L. Church Press
Ranchi

Printing Estimates

Dear Sir,

Please refer to your letter No GELP/Quot/5-VI/1716 dated
14th December 1972.

The quotations have been accepted. It is requested that
the work may kindly be taken in hand and efforts be made to deliver
the printed articles by the first week of January 1972.

Thanking you.

Sincerely

Adt

Aditya
Sales Manager

To

C.C.P. house
Main Road, Ranchi.

G. E. L. CHURCH ②

(Registered under Societies
Registration Act XXI of 1860)

PRESS

EST 1872

PHONE 21510

MAIN ROAD RANCHI BIHAR

REF GELP/quot/5-VI/17/6 DATE 14th December 1971

Printing estimate

Ref 1/2

- 1/ Stock Register Ledger Paper (13"x8½") size
2 books containing 500 pages each.

The cost of printing and binding with half Rexine

= Rs. 64=00

- 2/ Krapt Labels printing size (14"x21")
1000 copies.

The cost of printing

= Rs. 66=00

- 3/ Krapt Paper Envelopes 2000 (7¼"x10") size.

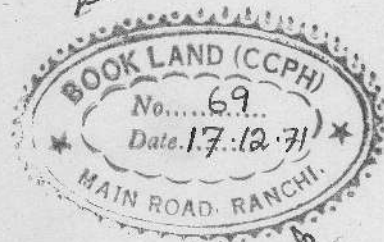
The cost of printing and making ...

= Rs. 134=00

BIHAR SALES TAX @ 7% will be extra.

[264]

ccp/22



17/12

Yours faithfully,

Don Superintendent

G. E. L. CHURCH PRESS RANCHI

*Requisition
Book Ser No. 1/71*

17/12

①

10 Dec 71

CCP/22/1

The Superintendent
G.E.L. Church Press
Ranchi

PRINTING ESTIMATES

Dear Sir,

Kindly let us know the printing estimates for the following :- *(with paper and without paper)*

- (a) Stock Register (Size 13" x 8 $\frac{1}{2}$ ")
(Sample attached)
- (b) Wrappers with printing (Size 14" x 21") $\frac{1}{4}$,
(Sample attached)
- (c) Envelopes - (Size 7 $\frac{1}{2}$ " x 10") 1/8
(Sample attached)

Thanking you.

Yours faithfully,

A.D. Torino

(A.D. TORINO)

-Sales Manager

Adt

FRB 2/c

PAPER COSTS FOR "GOSSNER MISSION IN CHOTANAGPUR"

<u>DEMY 1/8 Size</u>	1000 copies	2000 copies	3000 copies
1. White Printing	Rs. 1260/-	2520/-	3780/-
2. For Cover Century Board	47/-	94/-	131/-
or			
Jacket	Rs. 94/-	188.00	282/-
Cover(Paper back) 18 kg.	Rs. 30/-	60.00	90/-

D/Crown 1/16 Size

1. White Printing papers	900/-	1800/-	2700/-
2. For cover century card Board	47/-	94/-	131/-
or			
Jacket	47/-	94/-	131/-
Cover(paper back)	30/-	60/-	90/-

C.C. P. House

The Establishment of the Gossamer Mission
in Cholanappur

D4 1/8 Size	-	1000 copies	2000 copies	- 3000 copies
(1) White Printing Paper	=	1260-00	= 2520-00	= 3780-00
(2) For Cover			= 94-00	= 131-00
Century Card Board White	=	47-00	= 188-06	= 282-00
or		94-00	= 60-00	90-00
Jacket		30-		
Cover Paper 18.214				

D/Crown 1/16 Size	-	1000 copies	2000 copies	3000 copies
(1) White Printing Paper	=	900-00	= 1800-00	= 2700-00
(2) For Cover			94-00	131-00
Century Card Board	=	47-00	94-00	131-00
or		47-00	60-	90-00
Jacket	-	30		
Cover Paper 18.214	-			

5/2/71

Ninety
Ninety
Ninety

MAIN ROAD

RANCHI-1

PRINTING INSTRUCTIONS

Date 22.6.71

NAME OF THE PRESS G.E.L. CHURCH PRESS.

ADDRESS Main Road, Ranchi-I.

Telephone 21510.

Dear Sirs,

We are happy to give you the Script entitled KHARTIA ALONG in Hindi/English for printing in Black & White colour(s). Please note the following instructions carefully:

Typed script/Book No. of page 163

Size of Book 1/8 Crown

Type Measure 12 Pt Medium

Type Size

No. of Copies 2000

Proofs Proof may please be sent to us

Paper will be supplied by us

By us

Cover

Possibly Cover will be of one colour

Cover paper will be supplied by us

By us

Blocks will be supplied by us

Block for cover will be supplied by us

Binding will be arranged by us

Binding will be done by you

Printing Rate As per your quotation No. GELP/ 5/832 Dt. II.II.70.

Special Instructions We are supplying the Inner title page to be printed

From: Christian Publishing House, Ranchi

To Please deliver the printed forms to the bi

For CCPH 22.6.71

M/S G.E.L.Church Press
RANCHI.

18.6.71.

25

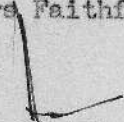
12

Dear Sir,

We are herewith sending a sample sheet of the letter head, please print 500 of the same. The type face, size and the ink will be same as per sample.

Sending Rs, 10/- as advance, kindly acknowledge receipt for the amount.

Yours Faithfully,


MANAGER

Phone: 23149

To
The Superintendent
G.E.L. Church Press
RANCHI-I BIHAR.

March. 12, 1971

Sir,

May I submit MSS for the book entitled " HUNDRED YEARS OF CHRISTIAN
MISSION IN CHOTANAGPUR" since 1845 A.D.

Details of the MSS,

1. Title Page
2. Dedication Page
3. Contents, Abbreviations, Introduction pages I to XIX
4. Subjects Matter, pages I to 359(One to three fifty nine)

Number of copies to be printed 3000 in Dy I/8 size.

Yours sincerely


SECRETARY

ank/

CHOTANAGPUR CHRISTIAN PUBLISHING HOUSE

G. E. L. CHURCH COMPOUND

MAIN ROAD

RANCHI-1 BIHAR

DATE 19. 9. 70

REF _____



Received the following from
CCPH.

Pastor list of Disa Achehal

[Signature]
19/9/70

CHOTANAGPUR CHRISTIAN PUBLISHING HOUSE

G. E. L. CHURCH COMPOUND

MAIN ROAD

RANCHI-1 BIHAR

DATE 8.9.70

REF



Received the following from CCPH
to be printed in Ranchi, 1971

Directory of the G. E. L. Church.

Received by Mrs. J. E. L. Church.
from ~~10/9/70~~

KSS members:- 1. Rev. B. Minz, Pramukh Adhyaksh
SE. Anchal.... 2. Rev. J. Topno, Up-Pramukh Adhyaksh
3. " C. B. Aind, Director TTC. Fudi
4. Mr. H. Samad, Kadma, Khunti, Ranchi
5. " Isahak Minz, Sonari, Christian Basti, Jamshedpur
N.W. Anchal ... 6. Rev. Silas Kujur, GELC. Ranchi.
7. Rev. N. Ekka, "Lohardaga, Ranchi
8. Mr. C. A. Tirkey, Secy. GELC. Chainpur, Ranchi.
9. "Keora Minz, c/o Mrs. B. Kachap, 42 Nayatoli, Ranchi
Orissa Anchal.. 10. Rev. Dr. M. Bage, GELC. Rajgangpur, Sundargarh.
11. Rev. C. B. Ekka " "
12. Mr. P. Topno " "
13. "S. Herenz, Qr No. 327/C S. E. Rly. Bandomunda
Assam Anchal.. 14. Rev. C. S. B. Horo, Tezpur, Darrang, Assam
15. Rev. L. Kongari, Rajabari, Rajabari, Sibsagar
16. Mr. Johan Tutti, Khorigaon, Dangri, Lakhimpur
17. Mr. Dayalu Burh, Tezpur, Darrang Assam
Khutitoli An.. 18. Rev. J. Kullu, Khutitoli, Ranchi
19. " P. D. Soreng, Simdega, Ranchi
20. Mr. A. Lakra, Khutitoli, Ranchi
21. " Bisram Kullu, Khutitoli, Ranchi
CO-opted.... 22. Rev. Dr. C. K. Paul Singh GELC. Ranchi
23. Mr. George Pechok, K1-12 Qr. No. Saharpura, Sindri, Dhanbad

Samiti Members:- 1. Rev. B. Minz Pr. Adh. 6. Rev. C. S. B. Horo
2. " J. Topno Up-Pr-Adh. 7. Mr. Johan Tutti
3. Mr. C. A. Tirkey Secy. 8. Mr. S. Herenz
4. Dr. M. Bage Treasurer 9. Rev. S. Kujur
5. Mr. H. Samad 10. Mr. A. Lakra
11. Rev. J. Kullu.

Bd. of Evan. 1. Rev. B. Minz Chairman 7. Rev. C. S. B. Horo Assam
& Litera- 2. Dr. C. K. P. Singh Secy. 8. Rev. L. Kongari "
ture. 3. Rev. Silas Kujur Rev. Dh. D. Toppo 9. Rev. J. Topno, Khunti
4. ~~Rev. J. Topno~~ Rev. Dh. D. Toppo 10. Rev. D. Hemrom, Govindpur
5. ~~Mr. H. Samad~~ Rev. J. Bage, Zarakudar 11. Rev. J. Kullu
6. Mr. Thomas Baxla, Probhari, Kersamal 12. Rev. H. M. Bage
Sundargarh. 13. Rev. K. D. Soy Asstt.

Bd. of Theo. 1. Dr. C. K. P. Singh Chairman 6. Rev. M. Jojo Jamshedpur
Edn. 2. Rev. ~~N. Ekka~~ Rev. Silas Kujur. 7. Rev. N. Kullu, Rajgangpur
3. Rev. C. S. B. Horo 8. Rev. C. C. Minz
4. Rev. L. Kongari 9. Rev. N. Ekka
5. Rev. C. B. Aind 10. Cand. M. Kujur
11. Rev. P. D. Soreng

Bd. of Education. 1. Mr. H. Samad Chairman 7. Mr. J. S. Topno, Marcha
2. Rev. N. Ekka Secy. 8. Mr. Johan Tutti Assam
3. Mr. Theophil Ekka Kinkel 9. Mr. Dayalu Burh "
4. Mr. P. Topno, Rajgangpur 10. Mr. A. Lakra Khutitoli
5. Mr. P. Jojowar, Purnapani 11. Mr. Santosh Kerketta.
6. Mr. H. Samad

Property Board:- 1. Mr. C. A. Tirkey Chairman. 7. Dr. M. Bage
2. Rev. J. Topno, Secy. 8. Rev. C. B. Ekka
3. Mr. Johan Tutti 9. Rev. C. B. Aind
4. Mr. Dayalu Burh 10. Mr. M. S. Kandulna
5. Mr. Keora Minz 11. Mr. B. Kullu
6. Mr. Kiran Beck, Kinkel

KSS. Staff:- 1. Mr. S. Bhengra Hd. Acott. 3. Mr. A. P. Barla UDC.
2. Mr. A. Horo Accott. 4. Mr. Prasad Hemrom Peon
5. Mr. Daud Aind "

(5)

To
The Superintendent
GEL Church Press
Ranchi.

Aug. 31, 1970

012 ✓

Sir,

We are herewith submitting matters for Panjika 1971;

- 1) List of pastors serving in the S.E. Anchal
- 2) List of pastors serving in North West Anchal
- 3) List of pastors Head Quarter Congregation

Yours faithfully
For Chotanagpur Christian Publishing House

 31.8.70
SALES MANAGER

Prokes
31/8/70

④

To

The Superintendent
GEL Church Press
Main Rd. Ranchi-I

August 7, 1970

PRINTING OF PANJIKI 1971

Dear Sir,

We have pleasure in sending the manuscript of Panjika, 1971 for printing, the Directory and the Pastors list will be submitted as soon as we receive it from K.S.S. Office. The actual number to be printed will be decided by us and communicated to you in due time. Paper for text and cover will be supplied by the C.C.P.H. after the final proof.

This may please be given priority so as to make the delivery possible by the end of October, 1970.

Yours faithfully
For Chotanagpur Christian Publishing House

R. K. Ray
7.8.70
SALES MANAGER.

Encl:

MSS of Panjika

MAIN ROAD

RANCHI-1

PRINTING INSTRUCTIONS

Date

July 4, 1970

NAME OF THE PRESS

ADDRESS

Telephone

Dear Sirs,

We are happy to give you the Script entitled

..... in Hindi/English for
 printing in One colour(s). Please note the following instructions
 carefully:

Typed script/Book

No. of page

Size of Book

Type Measure

Type Size

No. of Copies

Proofs

Paper will be supplied by us

Cover

Cover paper will be supplied by us

Blocks will be supplied by us

Binding will be arranged by us

Printing Rate

Special Instructions

We are sending one corrected copy
 of "Jann Park ki Gur". Corrections with red ink
 need special attention. (ii) Delivery should be
 made by the end of September 70

For CCPH

From: Christian Publishing House, Ranchi

To G. E. L. Church Press. Please deliver the printed forms to the

MAIN ROAD

RANCHI-1

PRINTING INSTRUCTIONS

Date May 18, 1970NAME OF THE PRESS The SuperintendentADDRESS C.E.L. Church Press, RANCHI

Telephone

Dear Sirs,

We are happy to give you the Script entitled BINTI PUTHI
Mundasi
 in Hindi/English for
 printing in One colour(s). Please note the following instructions
 carefully:

Typed script/Book ☒No. of page 14 (forteen)

Size of Book

1/6 Crown

Type Measure

Me Diem

Type Size

12 Pt

No. of Copies

5000

Proofs

Final Proof to CCPH

Paper will be supplied by us

By CCPH

Cover

By CCPH

Cover paper will be supplied by us

By CCPH

Blocks will be supplied by us

By CCPH

Binding will be arranged by us

Binding & stitching will be done by the Press

Printing Rate

Special Instructions

Except minor correction in the m/c
little page everything will be same as before
All in all form is attached herewith. This
job may please be treated as MOST URGENT

For CCPH

From: Christian Publishing House, Ranchi

To The Suptd. C.E.L. Church Please deliver the printed forms to the binder
Ranchi

1815770

18.5.70

MAIN ROAD
RANCHI-1

PRINTING INSTRUCTIONS

Date May 18, 1970

NAME OF THE PRESS ...The Superintendent.....
ADDRESS ...G.L.L. Church, Ranchi.....
Telephone ...510.....

Dear Sirs,

We are happy to give you the Script entitled **CONFIRMATION CARD** in Hindi/English for printing in **Three (3)** colour(s). Please note the following instructions carefully:

Typed script/Book No. of page **Printed specimen attached**
Size of Book ...22 cm x 17 cm.....
Type Measure
Type Size
No. of Copies5000.....
Proofs ...Final proof may be sent to CCP.....

Paper will be supplied by us
Cover
Cover paper will be supplied by us
Blocks will be supplied by usBy CCPH.....
Binding will be arranged by usX.....

Printing Rate
Special Instructions ...An early delivery will be appreciated.....

18/5/70
From: Christian Publishing House, Ranchi
To: The Superintendent, G.L.L. Church Ranchi
Please deliver the printed forms to the printer

For CCPH
18.5.70