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THE UNITED MISSION TO NEPAL

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Erledigt:

MINUTES OF THE EXECUTIVE COMMITTEE MEETING HELD IN KATHMANDU, NEPAL

March 17-18, 1971

AND

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD IN KATHMANDU, NEPAL

March 18-19, 1971

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THE UNITED MISSION TO NEPAL

MINUTES OF THE

EXECUTIVE COMMITTEE MEETING

Held in Kathmandu, Nepal, March 17-18, 1971

The meeting was held in the Committee Room at UMN Headquarters in Thapathali, Kathmandu. On the first day sessions lasted from 9.00 - 12.00 noon and 1.30 - 5.30 p.m., and from 9.00 - 12.00 and 1.00 - 1.15 p.m. on the second day, with short breaks for morning coffee and afternoon tea.

Devotions : Rev. Frank Wilcox opened the meeting with devotions based on II Cor. 12:9, emphasising the strengthening message of the words : 'a) My (God's authoritative assurance); (b) All (His absolute sufficiency); and (c) Grace (His wisdom, not ours), to meet our needs and weakness as we seek to serve Him in this land.

Membership and attendance : Members were present except as indicated :

President : Dr. R. Windsor

Vice President : Rev. G. Ruff

Other Members : Dr. K. Sanders

Dr. C. Kupfernagel (absent)

Dr. E. DeVol (absent)

Dr. G. L. Joshi (absent)

Rev. D. Patlia (absent)

Rev. M. Rai (absent)

Ex-Officio : Rev. F. Wilcox, *Executive Secretary*

Mr. I. Stuart, *Treasurer*

Dr. P. Dodson, *Tansen Area Superintendent*

Mr. A. Voreland, *Gorkha Area Superintendent*

Co-opted : Mr. H. Barclay, *Education Secretary and Kathmandu Area Superintendent*
Dr. G. Mack, *Health Services Secretary*
Mr. P. Lindell (*W. M. P. L., USA*)
Visitor : Rev. W. Shenk (*Mennonite Board of Missions*).

Schedule and Agenda : The schedule and agenda as presented were accepted. It was emphasised that with reference to the Annual Reports and Statements, this Executive Committee should deal primarily with the Statements, and the Board with the Reports. This is further reflected in Minute EC(1)-50/71.

EC(1)-1/71. **Quorum.** Due to an airlines strike only three members were present, while the Bye-laws of UMN require the presence of four voting members. It was RESOLVED that as this is not a registered society, the meeting should proceed, business be dealt with, and the Minutes be circulated to absent members for their approval afterwards.

It was further RESOLVED to recommend to the Board the inclusion of the following provision in the Bye-laws to cover such an emergency :

Bye-law VI, B, add to No. 3 : " Whenever a quorum of four voting members of Executive Committee is unavailable, Committee actions taken must be confirmed through correspondence vote of all absent voting members. Such correspondence shall be sent in the form of a registered letter with acknowledgement-due card attached. If no reply is received within four weeks of the date of posting of the Minutes of the meeting, the member's consent will be assumed.

EC(1)-2/71. Approval of Minutes. The Minutes of the last meeting of the Executive Committee of Nov. 3-4, 1970 were approved as circulated, with the correction that in EC(2)-69/70, b, under 'Shanta Bhawan Hospital', the words "as according to the Hospital Constitution" should be deleted.

EC(1)-3/71. Annual Reports. It was RESOLVED to accept the annual reports received from the following projects, and to present them to the Board :

- a) Headquarters
- b) Special Projects
- c) Public Health Program
- d) Tansen Area
- e) Butwal Technical Institute
- f) Boys' Boarding School, Pokhara
- g) Gorkha Project
- h) Shanta Bhawan Hospital, Kathmandu
- i) Kathmandu Valley District Clinics
- j) Girls' High School, Kathmandu
- k) Bhatgaon Hospital
- l) Okhaldhunga Dispensary
- m) Anandaban Leprosy Hospital (courtesy)
- n) UMN Treasurer.

EC(1)-4/71. Annual Financial Statements. Annual financial statements from the above listed projects were received, together with the recommendations of the Finance Committee concerning these. It was RESOLVED to accept these statements and recommendations as presented, and to submit them to the Board for approval.

EC(1)-5/71. Report of the Finance Committee. The report of the Finance Committee of 16 March, 1971 was received and discussed. It was RESOLVED that, with the following alterations, these Minutes be accepted :

a) FC(1)-5/71. a : Only the amounts estimated for blackboard, furniture and library are approved.

b) FC(1)-5/71. b : To show that a sum of Rs. 8,000 is approved for this capital item, but only Rs. 5,500 will be granted from UMN capital funds.

c) FC(1)-6/71. a) Under the first item, for Pokhara Boys' School, it should be noted that the U M N was asked for Rs. 39,000.
b) Add : House in Harmi, Gorkha Project Rs. 5,500.

d) FC(1)-8/71. c : The minute should read, "This resolution was approved insofar as finance is concerned".

The Minutes of the Finance Committee appear in corrected and final form as Appendix A to these Minutes.

EC(1)-6/71. Further supplementary Plans and Budgets for 1971. Additional requests for approval of supplementary plans and budgets for 1971 were accepted by RESOLUTION of the Executive Committee directly as follows :

a) *Bhatgaon Hospital :*

- i) Business Manager's House - Rs. 50,000
- ii) Correction of EC(2)-13/70 of "accommodation for doctor of Rs. 32,325" to "accommodation for staff of Rs. 32,325".

b) *Tansen Hospital :*

Expansion for additional 10 beds and improved facilities - Rs. 515,000.

c) *Gorkha Hospital :*

Additional hospital equipment and insulation of roofs - Rs. 150,000.

d) *Gorkha Project Hydro-electric program :*

Plans and budgets for this were circulated, and it was resolved to approve these, together with the new post of hydro-electric engineer. These plans and budgets appear as Appendix P to these Minutes.

e) *Central Services Department :*

The recommendation of WC-12/71 was presented, together with that of FC(1)-8/71. These plans were approved, and are as follows :

The present Agent department of Headquarters shall be expanded and adjusted to form a Central Services Department which shall be separate from any existing institution. Contingent on finding a suitable person to head this department, he shall work toward efficiency in the handling of the following duties, including accounting services for the smaller projects where there is no Business Manager. Mission personnel will be asked to make a deposit with the Department against which personal charges can be made, and a recurring budget grant will be made for the running of these services. The duties will include :

- i) To sell postage.
- ii) To guarantee personal checks, cash personal checks, cash third-party checks, handle related correspondence.
- iii) To mail letters, packages and register mail.

- iv) To clear luggage, household goods, personal goods through customs, and forward the same to the various stations.
- v) To purchase household goods, personal effects, food supplies, etc. from both local and foreign sources; to repair household and personal items; to handle shipment of such items to the stations or persons concerned.
- vi) To purchase and reserve air travel space.
- vii) To obtain permits and visas (excluding residence visas.)
- viii) To obtain, amend and extend import licences, deal with forwarding agents, customs officials, transport companies, etc.
- ix) To provide foreign exchange for the purchase of goods and services.
- x) To obtain insurance for cars and motor bikes.
- xi) To operate self-financing "stores" or commissaries for mission personnel.

The head of this department will be known as the Central Services Director, and shall be a Board Appointee (replacing the present post of "Supply Officer" (direct appointee) in the Headquarters Plans for 1971). The duties of this department shall be carried out in co-operation with other agencies and Business Managers carrying on this type of work in the stations of the Mission.

EC(1)-7/71. Building Department Bank Account. In accordance with the recommendation of FC(1)-9/71 :
It was RESOLVED that a bank account be

opened with the Nepal Bank Ltd., Kathmandu in the name of the UMN Building Department, to be operated by the Head of the Building Department, the UMN Executive Secretary, and the UMN Treasurer, signing singly.

PERSONNEL MATTERS

EC(1)-8/71. New Arrivals. It was noted that the following new Board Appointees had arrived since the time of the last Executive Committee meeting :

Miss Sheila Anderson
Miss Barbara McLean
Mr. Victor Tow
Mr. and Mrs. Bjorn Brekke
Mr. and Mrs. Urho Rasanen
Mr. and Mrs. Jostein Holm
Dr. and Mrs. Walter Bond
Dr. and Mrs. K. Itoh.

EC(1)-9/71. New Board Appointees expected. It was noted that the following Board Appointees who have been accepted are expected to arrive :

Dr. and Mrs. R. Ferguson (July 1971)
Miss J. A. Wilmette (July 1971)
Mr. and Mrs. S. Kostamo (Jan. 1972)
Miss G. Walker (Jan. 1972)

EC(1)-10/71. Correspondence concerning new workers. It was reported that correspondence is continuing regarding the possible offer of several new candidates, but there are no definite offers of service to present to the Executive Committee at this time.

EC(1)-11/71. Board Appointees left for furlough. It was noted that the following Board Appointees have

left for furlough since November 1970 :

Miss R. Judd

Mrs. T. Tsukada

Miss L. Vaismaa

Mr. and Mrs. O. Hoftun

EC(1)-12/71. **Board Appointees returned from furlough.** It was noted that the following Board Appointees have returned from furlough since the time of the last meeting :

Mr. and Mrs. B. Richards

Dr. and Mrs. W. Gould

Mr. and Mrs. P. Spivey

Miss M. McCombe

Miss H. Vitzthum

Miss J. McConnell

Miss B. Brunemeier

EC(1)-13/71. **Board Appointees due to return from furlough.**

It was noted that the following Board Appointees are expected to return from furlough in 1971 :

Miss R. Grimsrud

Dr. H. Huston

Dr. and Mrs. C. Pedley

Dr. and Mrs. D. Roche

Mrs. T. Tsukada

EC(1)-14/71. *Miss Lena Graber, nurse.* It was RESOLVED to approve the appointment of Miss Graber as a Direct Appointee through the Mennonite Board of Missions, to Shanta Bhawan Hospital for approximately one year.

EC(1)-15/71. *Miss Norma Kehrberg, Teacher, United Methodist Church, USA.* Miss Kehrberg is due to leave on furlough in June 1971 after a three year term.

It was RESOLVED to welcome her return to Nepal after furlough.

EC(1)-16/71. *Mr. and Mrs. John Paterson, agriculturalist, BMMF Australia.* Mr. and Mrs. Paterson are due for furlough in September 1971 at the end of a four year term. It was RESOLVED to welcome their return to Nepal after furlough, provided that there is a suitable post of work available for them at that time.

EC(1)-17/71. *Miss Sylvia Slade, nurse, Baptist Missionary Society.* Miss Slade is planning to go on furlough in May 1971 at the end of a five year term. It was RESOLVED to welcome her return to Nepal after furlough.

EC(1)-18/71. *Mr. and Mrs. Jerry Rice, agriculturalist, WMPL, USA.* Mr. and Mrs. Rice are planning to leave on furlough in summer 1971. It was RESOLVED to thank them for their service in Nepal during this term.

EC(1)-19/71. *Mr. and Mrs. Bengt Sundberg, social worker, Swedish Baptist Mission.* Mr. and Mrs. Sundberg are due for furlough in June 1971. It was RESOLVED to welcome their return to Nepal after furlough, should there be a suitable opening for them at that time.

EC(1)-20/71. *Miss Hisa Asaoka, nurse, WMPL, USA.* Miss Asaoka is planning to leave on furlough within the next month. It was RESOLVED to welcome her back to Nepal after furlough, and to encourage her to take further study while on leave.

EC(1)-21/71. *Miss Anna Liisa Jokinen, agriculturalist, Free Church of Finland.* Miss Jokinen is due for furlough in spring 1971 after a four year term. It was RESOLVED to welcome her return to Nepal after furlough, should there be a suitable opening for her.

EC(1)--22/71. *Dr. and Mrs. Walter Bond*, Pathologist, United Presbyterian Church, USA. Dr. and Mrs. Bond are due for a short furlough in April 1971. It was RESOLVED to welcome their return to Nepal after furlough.

EC(1)--23/71. *Miss Helen Berg*, nurse, WMPL, USA. Miss Berg was formerly Nursing Director at Shanta Bhawan Hospital, and has now resigned from the United Mission for health reasons. It was RESOLVED to accept this resignation with regret, and to express deep gratitude to Miss Berg for the years of service she has given to the Mission.

EC(1)--24/71. *Miss Irene Fuss*, teacher, Gossner Mission. It was noted that, contrary to earlier correspondence with the Gossner Mission, they are not now able to offer this candidate for service to the UMN.

EC(1)--25/71. *Mr. and Mrs. Walter Schumacher*, master cabinet-maker, Committee for Service Overseas. Mr. and Mrs. Schumacher are terminating their service with the UMN in April 1971 at the end of a second term. It was RESOLVED to express appreciation for their service at the Butwal Technical Institute.

EC(1)--26/71. *Mr. Ed Reimer*, carpenter, MCC--PAX Service. Mr. Reimer terminates his service with the UMN in July 1971. It was RESOLVED to express appreciation for his work at the Butwal Technical Institute.

EC(1)--27/71. *Mr. Ray Plett*, mechanic, MCC--PAX Service. Mr. Plett terminates his service with the UMN in summer 1971. It was RESOLVED to express appreciation for his work at the Butwal Technical Institute.

EC(1)--28/71. *Miss Marilyn Jesters*, medical technologist, RBMU Associate. Miss Jesters is leaving Nepal in

March 1971 at the end of a two year term, appointed to Shanta Bhawan Hospital. It was RESOLVED to express appreciation for her service in the UMN.

EC(1)-29/71. *Dr. and Mrs. L. Jones.* Dr. and Mrs. Jones have served as Direct Appointees at Shanta Bhawan Hospital for a year, and will leave Nepal in March 1971. It was RESOLVED to express appreciation for their service in the hospital.

EC(1)-30/71. *Mr. and Mrs. Tom Valvik, teacher, WMPL, USA.* Mr. and Mrs. Valvik will terminate service in the UMN after a short term as Headmaster of the Boys' Boarding School, Pokhara. It was RESOLED to express deep appreciation for their service in Nepal.

EC(1)-31/71. *Dr. and Mrs. Paul Yoder, United Methodist Church, USA.* Dr. and Mrs. Yoder will terminate their service in the UMN in June 1971. It was RESOLVED to express appreciation for their work in Nepal.

EC(1)-32/71. *Dr. Diane Miller, RBMU Associate.* Dr. Miller terminates her appointment to the Tansen Hospital in 1971. It was RESOLVED to express appreciation for her service in Nepal.

EC(1)-33/71. **BTI Deputy Director.** It was noted that the BTI Managing Board had accepted the resignation of Mr. Helmut Milcke from the post of Deputy Director of the Institute. It was RESOLVED to accept this resignation. Note was taken of the recommendation of the BTI Managing Board, but it was RESOLVED that no further appointment be made at this time.

EC(1)-34/71. **Medical Director, Tansen Hospital.** It was RESOLVED to appoint Dr. P. Dodson to the post of Medical Director of Tansen Hospital for a further term of three years.

EC(1)--35/71. **Acting Director, SBH School of Nursing.** It was RESOLVED to appoint Miss Lena Graber as Acting Superintendent of Nursing Education at Shanta Bhawan Hospital during the time of Miss Asaoka's furlough.

EC(1)--36/71. **Acting Medical Director, Bhatgaon Hospital.** It was RESOLVED to appoint Dr. Helen Huston as Acting Medical Director of the Bhatgaon Hospital for the interim period between Dr. Yoder's departure on furlough and Dr. Roche's return in 1971.

EC(1)--37/71. **Pokhara Project Director.** It was RESOLVED to appoint Mr. Jonathan Lindell as Project Director for the Pokhara Area in matters concerning UMN, for a term of three years.

EC(1)--38/71. **Health Services Secretary.** In accordance with EC(2)--52/70, it was noted that Dr. Gordon Mack had been appointed to the post of Health Services Secretary, with Dr. W. Gould as Consultant. This appointment to be confirmed by the Board.

EC(1)--39/71. **Technical Services Secretary.** It was noted that to date there is no nominee for this proposed post.

EC(1)--40/71. **Language Study.** Further to Minute EC(3)--23/69, it was reported that the new scheme of having proper terms in the Language School was proving very successful. Member bodies should take special note that new candidates are expected to arrive only in the last week of July or the last week of January to begin the new term.

OTHER MATTERS

EC(1)--41/71. **UMN Medical Conference.** The Minutes of the first UMN Medical Conference, held in Kathmandu,

November 5-6, 1970, had been circulated to members of the Executive Committee. It was RESOLVED to accept this report with thanks.

EC(1)--42/71. Annual Report to H. M. G. The first annual report of the UMN to His Majesty's Government was received and referred to the Board.

EC(1)--43/71. Agriculture work. It was reported that during 1970 the agriculture project in Okhaldhunga had been closed, but that the farm in Amp Pipal, Gorkha was still being run by the UMN. No arrangements have yet been made for the handing over of this project. The understanding is that HMG wishes us to continue operating the farm until it is taken over. The Administrative Committee is asked to follow up this matter and make a decision concerning any action to be taken.

EC(1)--44/71. Educational Work. The Education Secretary, Mr. H. Barclay, reported on the present situation in educational work in the UMN, and the interviews held with government authorities concerning our involvement in schools in Nepal. This report was received and referred to the Board.

EC(1)--45/71. Regional Planning and Development. The Executive Secretary referred to the progress of investigation of this possible new opening of work for the UMN. The report was received and referred to the Board.

EC(1)--46/71. Per Capita Work Grants. There was discussion on the difficulty many member bodies are experiencing in meeting financial obligations and the per capita work grants to the UMN. It was RESOLVED :

a) To emphasise to the member bodies that this per capita grant is an important part of their commitment to the work in Nepal; and

b) To circulate the member bodies requesting them to submit a projected estimate of the amount they expect to contribute to the UMN for 1972 and 1973, if possible.

EC(1)--47/71. Relationship of the Public Health Program to Projects.

Proposed guidelines for the relationship of workers in the Public Health Program to established institutions and bases of UMN medical work were presented. It was RESOLVED to accept these guidelines, with the additions :

- a) Add to Item 3 - "Medical and paramedical Board Appointees intended for the UMN Public Health Program shall normally be assigned for a brief initial period to a UMN Hospital or other UMN medical project for adequate orientation to, and experience in, curative and preventive medical practice in Nepal."
- b) Insert in Item 4 - "...but he/she, for purposes of fellowship and consultation, shall be considered..."

These guidelines are as follows :

- 1. The Director.** The Public Health Director shall be given this assignment by the Executive Committee, and shall be directly responsible to the Executive Secretary. The Director shall consult with the Health Services Secretary, and keep him informed regarding the program.
- 2. Planning and Priorities.** Priorities and plans shall be determined by the Director and the Public Health Team in close consultation with the Health Services Secretary and the Executive Secretary, it being understood that plans

will always be related to the overall plans of His Majesty's Government of Nepal.

3. *Personnel Assignments.* As in all departments of the UMN, the placement of Board Appointees shall be the responsibility of the Executive Secretary, in consultation with the Administrative Committee and the Public Health Director. Medical and paramedical Board Appointees intended for the UMN Public Health Program shall normally be assigned for a brief initial period to a UMN Hospital or other UMN medical project for adequate orientation to, and experience in, curative and preventive medical practice in Nepal.

4. *Lines of responsibility.* The public health workers assigned to work within the area of a UMN project shall be directly responsible to the Public Health Director, but he/she, for purposes of fellowship and consultation, shall be considered a member of the local project team and shall work in close cooperation with the area project leader. The area project leader shall be kept informed of the detailed programs and aims of the public health team, and he shall give full support to the workers by cooperation, and the provision of facilities, accommodation, etc.

EC(1)-48/71. Relationship of the Building Department to projects. A set of proposed guidelines was presented to the Committee in accordance with EC(2)-65/70, and it was RESOLVED to accept these as presented. They are as follows :

1. *Priorities in building* shall be determined through consultation carried on in the Adminis-

trative Committee, and passed on for final decision to the Executive Secretary, working in close consultation with the Building Department.

2. *Placement of Building Department staff.* The placement of Board Appointees assigned to the Building Department, as in all other UMN personnel assignments, shall be the responsibility of the Executive Secretary, who will consult with the Administrative Committee and the head of the Building Department.
3. *Responsibility.* When the Building Department undertakes a building project, the site engineer appointed by the Building Department is responsible to the Building Committee for completion of the project according to plans and specifications, and within the approved budget. All alterations in plans must be approved by the Building Committee.
4. *Lines of Consultation and responsibility.* The site engineer is directly responsible to the head of the Building Department, but will at all times work in close consultation with the Project Director in whose project construction is in progress, and under the direction of the Building Committee.
5. *Labour relations.* The site engineer is responsible for the employment of the labour force required to complete the project.
6. *Facilities.* The project will arrange the necessary facilities, financial, living and other such necessary matters which will allow the Building

Department to complete the contracted work in that project.

The site engineer, and other Building Department personnel, as UMN workers, shall be members of the Project Team throughout the period of their working residence in the project."

EC(1)-49/71. Service Scholarship Committee. It was noted that the work and possible scope of the Service Scholarship Committee is growing and expanding and that the Workers Conference had recommended the establishment of a fulltime post for a secretary to carry this work (WC-4/71, b, iv). After discussion it was RESOLVED :

- a) To approve the post of a fulltime secretary for the Service Scholarship Committee for one year in the first instance, to be reviewed in March 1972;
- b) To elect the following Service Scholarship Committee to serve for the year 1971/72 :

Miss D. Friederici (Secretary)

Miss M. Robinson

Mr. C. P. Malla

Mrs. Mary Karthak

Mr. Rajendra Rongong

Mr. P. B. Rai

Mrs. C. Spivey.

Ex-officio : Executive Secretary – Rev. F. Wilcox

Education Secretary (Chairman) –

Mr. H. Barclay

Health Services Secretary –

Dr. G. Mack

Technical Services Secretary (not yet appointed)

- c) To approve the form of Agreement submitted by the Service Scholarship Committee.

EC(1)-50/71. Amendments to UMN Constitution and

Bye-Laws. In accordance with BD-20/70 and previous relevant actions, a list of proposed amendments to the UMN Constitution and Bye-laws was considered carefully, amended, and approved for presentation to the Board. It was RESOLVED :

- a) To present to the Board the list of proposed amendments to the UMN Constitution and Bye-laws as it appears in Minute BD-14/71.
- b) To recognise that the time has come when an Assistant Executive Secretary and Personnel Secretary is required at Headquarters, and to authorise the Administrative Committee to study this matter and bring to the Executive Committee a proposed amendment to the Bye-laws to cover this post.

EC(1)-51/71. Amendment to BTI Constitution. In accordance with the recommendation of the BTI Board Minute No. 5/71, it was RESOLVED to recommend that the UMN Board approve that the BTI Constitution, Article 3, "PURPOSE", para h, line 4, be amended by deleting the word "providing" and by inserting in its place the words "endeavouring to provide."

EC(1)-52/71. Amendment to SBH Bye-laws. The discrepancy between the composition of the Shanta Bhawan Hospital Building Committee as given in the Hospital Bye-laws and the Minute of EC(2)-69/70 was noted. It was RESOLVED that it be recom-

mended that this matter be referred back to the Shanta Bhawan Hospital Managing Board with the request that the Bye-law be brought in line with the decision of the Executive Committee in the above quoted Minute.

EC(1)-53/71 Housing Needs. This item of business was carried forward from EC (2) - 71 / 70. It was **RESOLVED** to table the matter.

EC(1)-54/71. Representation on UMN Board. Note was taken of the action of BD - 31 / 70. It was **RESOLVED** to recommend that the last sentence of this Minute be rescinded.

EC(1)-55/71. Date of next meeting. It was agreed that the date of the next meeting should be :

Finance Committee : Monday, 8th Nov. 1971.

*Executive Committee : Tuesday and Wednesday,
9-10th November 1971.*

UNITED MISSION TO NEPAL

Minutes of

THE BOARD OF DIRECTORS MEETING

Held in Kathmandu, Nepal

March 19-20, 1971

The annual meeting of the Board was held in the Committee Room of UMN Headquarters, Kathmandu. The sessions began at 1.30 p. m. on Thursday, 19th, March, and continued till 5.45 p. m. and were held on Friday, 20th March, from 9.00-12.00 noon, and from 1.30-3.15 p. m., with breaks for morning coffee and afternoon tea. The Chairman of the meetings was Dr. R. Windsor, President of the UMN,

Devotions. On the first afternoon, Dr. Windsor read John 6:6 and underlined lessons to be learned from this statement : apparently limited resources were adequate in Christ's hands ; He was only testing Philip; the disciples were given the humble task of being servants to the people; and the end result was glory to God, not to themselves. Deaconess C. Old led the devotions on the second day, based on Psalm 34. The key note was "How good the Lord is", and the verses of the psalm highlighted the good things which God has given to us and does for us, and how we should trust and praise Him at all times.

BD-1/71. **Schedule of Membership and Roll Call.** The current schedule of membership at the opening of the meeting was as follows, with all delegates present except as indicated. An airlines strike had made it impossible for a number of members

to reach Kathmandu. Note should be made of Minutes BD-18/71, and 19/71, making some alterations in this schedule as from the date of this meeting.

A. Member bodies and their representatives :

1. American Friends Mission - Dr. E. DeVol (absent).
2. Baptist Missionary Society -- Miss J. Knapman (absent)
3. Bible & Medical Missionary Fellowship- Dr. R. Windsor, Dr. H. Murrell.
4. Central Asian Mission -- none.
5. Church Missionary Society of Australia - Miss C. Old.
6. Church Missionary Society of U. K. -- Miss C. Old.
7. Committee for Service Overseas of the Protestant Churches of Germany -- Dr. C. Kupfernagel (absent), Mr. J. Faeger.
8. Darjeeling Diocesan Council (formerly East Himalayan Church Council) and Church of Scotland - Mr. L. Neopani.
9. Free Church of Finland -- Miss R. Siikanen.
10. General Assembly, UCNI - Bishop R.S. Bhandare. (absent).
11. Gossner Mission -- none.
12. International Christian University Church, Tokyo -- none.
13. Japan Overseas Christian Medical Cooperative Service -- Mr. T. Nara.
14. Malwa Church Council, and United Church of Canada -- Miss H. Johnson (absent).

15. Mennonite Board of Missions -- Dr. M. Kniss, Miss B. Sell (alternate for Dr. H. S. Martin).
16. Norwegian Free Evangelical Mission - none.
17. Regions Beyond Missionary Union -- Dr. K. Sanders, Miss R. Horne.
18. Service Association of the Christian Church (Disciples) and United Christian Missionary Society -- Rev. F. Jonathan (absent).
19. Swedish Baptist Mission - Miss E. Cederholm.
20. Swiss Friends Mission -- none.
21. United Fellowship for Christian Service (formerly Woman's Union Missionary Society) - Miss J. Perry (alternate for Miss L. Chipley).
22. United Methodist Church, USA -- Dr. C. L. Joshi (absent), Rev. R. Karthak (absent).
23. United Presbyterian Church, USA -- Rev. G. Ruff, Dr. D. Rice (absent),
24. Wesleyan Church of America - none.
25. World Gospel Mission -- none.
26. World Mission Prayer League, Norwegian Branch - Mr. A. Voreland.
27. World Mission Prayer League, USA -- Rev. R. Hagen, Mr. P. Lindell (alternate for Rev. M. Rai).

B. Co-opted members :

(i) Associate member bodies and their representatives :

1. Episcopal Church in USA - none.

2. Leprosy Mission -- Dr. J. Harris (alternate for Dr. V. Das).

3. Mennonite Central Committee—
Mr. V. Reimer.

(ii) UMN appointed workers :

1. Education Secretary - Mr. H. Barclay
(also Kathmandu Area Superintendent).

2. Health Services Secretary - Dr. G. Mack

C. Ex-officio members :

1. Executive Secretary - Rev. F. Wilcox

2. Treasurer - Mr. I. Stuart.

3. Tansen Area Superintendent -
Dr. P. Dodson.

4. Gorkha Area Superintendent -
Mr. A. Voreland.

5. Workers Conference Representative -
Miss M. McCombe (alternate for Dr. W. Gould).

6. Butwal Technical Institute Board Representative - Mr. F. Sauer.

7. Shanta Bhawan Hospital Board Representative - Mr. R. Rongong (absent).

D. Visitor :

Miss Marsteller, United Fellowship for Christian Service.

BD-2/71. Schedule of meetings and agenda. The above schedule of meetings was agreed upon, and the agenda accepted as presented by the Executive Secretary.

BD-3/71. Confirmation of Minutes. The Board received the Minutes of the Executive Committee, and **RESOLVED** to confirm the following Board and Executive Minutes :

a) The last meeting of the Board of Directors, held in Kathmandu,

April 2-3, 1970.

b) The meeting of the Executive Committee, held in Kathmandu, April 1-2, 1970.

c) The meeting of the Executive Committee, held in Kathmandu, November 3-4, 1970.

BD-4/71. Matters arising from the Minutes. The action of BD-21/70 was noted the further recommendation of EC(1)-53/71 that the last sentence of this above resolution be rescinded. After discussion it was RESOLVED that this matter be referred to the Administrative Committee again to make an appropriate proposal to the Executive Committee to amend the Constitution to bring into effect the instruction of BM-24/69, c; further, that, pending that amendment, the Administrative Committee be instructed to recommend to the Executive Committee the names of Nepali Christians whom it could appoint to serve on the Board at its next meeting as a part of the total co-opted membership.

BD-5/71. Annual Reports. Board members had received duplicated copies of the annual reports of the various projects of the Mission. At this meeting these were received as from the Executive Committee, together with short verbal reports from the leaders of the different sections of work.

It was RESOLVED to accept these reports with thanks, which appear as appendices to these Minutes, as follows :

- a) UMN Headquarters Report for 1970 - Appendix B.
- b) Special Project Report for 1970 - Appendix C

- c) Public Health Program Report for 1970 - Appendix D.
- d) Tansen Area Report for 1970 - Appendix E.
- e) Butwal Technical Institute Report for 1970 - Appendix F.
- f) Boys' Boarding School, Pokhara Report for 1970 - Appendix G.
- g) Gorkha Project Report for 1970 - Appendix H.
- h) Shanta Bhawan Hospital Report for 1970 - Appendix I.
- i) Kathmandu Valley District Clinics Report for 1970 - Appendix J.
- j) Girls' High School, Kathmandu Report for 1970 - Appendix K.
- k) Bhatgaon Hospital Report for 1970 - Appendix L.
- l) Okhaldhunga Dispensary Report for 1970 - Appendix M.
- m) Anandaban Leprosy Hospital Report for 1970 (courtesy) - Appendix N.
- n) UMN Treasurer's Report for 1970 - Appendix O.

It was further RESOLVED to note the following matters :

- i) That in relation to Shanta Bhawan Hospital it was verbally reported that a letter has been submitted to HMG Health Services Department indicating the interest of the hospital in cooperating with HMG plans for building a new medical school in the Kathmandu Valley.

ii) That, further to the instructions already given in FC(1)-2/71, e, i, the Treasurer is instructed to show the main sources of capital fund receipts in future statements.

BD-6/71. **Annual Financial Statements.** The annual statement from the above projects had been scrutinized by the Finance Committee and accepted by the Executive Committee. It was RESOLVED to approve these as circulated, together with the resolutions and comments of the Finance Committee, as found in Appendix A to these Minutes. The individual statements appear with the Annual Reports of each project.

BD-7/71. **Annual Report to HMG.** In accordance with the new General Agreement of the UMN with His Majesty's Government of Nepal, an Annual Report covering the work of the entire Mission had been circulated to members of the Board. It was RESOLVED to accept this Report for presentation to HMG.

BD-8/71. **Workers Conference Report.** Minutes of the Workers Conference of February / March, 1971 had been circulated to members of the Board. In the absence of the appointed delegate, Dr. William Gould, Miss Margaret McCombe reported verbally on the Conference. It was RESOLVED to accept the Minutes of the Workers Conference, which appear as Appendix Q, and to deal with the various matters of necessary business as they appear on the agenda of the Board.

BD-9/71. **Appointment of members to SBH Managing Board.** After receiving the nominations of the Shanta Bhawan Hospital Managing Board, it was RESOLVED to elect the following Community

Representatives to serve on the Board for a two-year term as from the date of this meeting :

Dr. J.S. Malla, Col. L.J. Thapa, Mr. Rajendra Rongong.

It was further RESOLVED to appoint Mr. Ram Krishna Shrestha to serve as an alternate to the SBH Managing Board in place of Mr. J. Towner, when the latter leaves the country, and for the remainder of his term of office.

BD-10/71. Appointment of members to BTI Managing Board.

Upon receiving the recommendations of the BTI Managing Board and the BTI Internal Coordinating Committee, the following were elected to serve on the BTI Managing Board for one year as from the date of this meeting :

Rev. F. Wilcox, Mr. I. Stuart, Mr. S. Ruohoniemi, Rev. P. Wagner.

BTI-ICC Representative : Mr. H. Milcke, with Mr. E. Gugeler as alternate.

Co-opted members : Shri Dev Bahadur Thapa, Bhairawa; Mr. J. Lindell, Pokhara.

BD-11/71. Health Services Secretary. Following the instructions of EC(2)--52/70, it was noted that, after much discussion with UMN personnel, Dr. Gordon Mack had been appointed to the post of Health Services Secretary, pending confirmation by this Board, and Dr. William Gould as Consultant to the Health Services Secretary.

Following further discussion it was RESOLVED :

- a) That Dr. Gordon Mack's appointment to the post of Health Services Secretary be confirmed for one year term initially;

b) That Dr. William Gould be appointed as Consultant to the Health Services Secretary for this period.

BD-12/71. **Kathmandu Area Superintendent.** It was noted that the Executive Committee had recommended the appointment of Mr. Howard Barclay to this post for a three year term (EC(2)-56/70), and that the Workers Conference had recommended that the appointment be for a one year term only (WC-8/71) in view of the fact that the relationship of Area Superintendents and Functional Secretaries had not yet been clarified.

As this latter item is being dealt with at this meeting, it was RESOLVED to appoint Mr. Howard Barclay to the post of Kathmandu Area Superintendent for a term of three years.

BD-13/71. **Gorkha Area Superintendent.** The Board took note of similar actions in EC(2)-55/70 and WC-9/71 recommending that Mr. Asbjorn Voreland be appointed to this post for three and one year terms as in BD-12/71 above.

It was RESOLVED to appoint Mr. Asbjorn Voreland to the post of Gorkha Area Superintendent for the usual term of three years.

BD-14/71. **UMN Constitution and Bye-laws.** A list of proposed amendments to the UMN Constitution and Bye-laws was received from the Executive Committee in accordance with the instructions of BD-20/70 b, for scrutiny and action by the Board. The proposed alterations are as follows :

A) Items which are corrections, or have been authorised in general terms and may be approved and put into operation without further ratification :

No. 1. Corrections :

- a) Bye-law VI. C. 2. The reference at the end to Bye-law XIV. C should read IX, B.
- b) "United Mission" should be used consistently in all places; Correct-- Bye-law I. A; Bye-law VI. C. 3,5,7; Bye-law VII. D. 7; Bye-law XIII.A,E.
- c) Bye-law VII.E. 1. Correct 'this' to 'his'
- d) Bye-law VI, C. 8. Add comma after "auditor's reports,..."
- e) Bye-law VII, C. 9. Change reference X. C. to IX. B.
- f) Bye-law VIII. A. 3. e. Change 'they' to 'it'.

No. 2. Suggested practices to adopt :

- a) Use the words 'Board Appointees' with capital letters throughout.
- b) Use the spelling 'Bye-law' throughout.

No. 3. Provide for Executive Committee to take action on Board Appointees. Old forms are in parenthesis, and new forms are in capital letters :

- a) *Const. III B.* Membership shall be by the provision of workers, approved and appointed (by the Board of Managers) BY THE EXECUTIVE COMMITTEE..
- b) *Const. IV. I.* Member bodies of the United Mission

shall assign workers permanently to the United Mission, and when accepted (by the Board) BY THE EXECUTIVE COMMITTEE, those.....

- c) *Bye-law VIII. A.* Workers appointed by the (Board) EXECUTIVE COMMITTEE.
- d) *Bye-law IX. C. 3.* ...A recommendation MADE BY THE EXECUTIVE COMMITTEE shall be forwarded...

No. 4. Bye-law VII. E. Title is "Superintendent". The full Title "Area Superintendent" should be used throughout for clarity.

No. 5. Bye-law II, B. (Rewording only). Workers of the United Mission shall be eligible to represent their member bodies on the Board provided that the member body has no personnel in a nearby country.

No. 6. Bye-law VI. C., new 9 -- It shall elect the members of the Scholarship Committee

annually at its spring meeting.

B) New items and wordings which need to be approved at the Board Meeting next year :

No. 7. To make provision for "Suspension and Dismissal of Board Appointees". Change Bye-law IX. D by breaking it up into three sections dealing with three subjects, to read :

D. *Resignations.* Except in the case of emergency...(leave this paragraph as it is, but omit "and Dismissals" from title).

E. *Suspension of Board Appointees.* In cases where the Area Superintendent, Project leader or Director of an institution considers it necessary, he may suspend a Board Appointee, having presented him with a Charge Sheet (or a statement of reasons for the action). Normally the worker shall leave the premises of his institution or project of work at the time of suspension, and report to the Executive Secretary. Such action shall be referred immediately to the Executive Secretary and brought by him to the Executive Committee for final action. In the event of dismissal, the procedure shall follow Bye-law IX. F."

F. *Termination and Dismissal.* The Executive Committee shall give...is

given to a Board Appointee. The member body shall have the right of appeal to the Board.

Make new letters for old 'E' and 'F'.

No. 8. Bye-law VI. C. 2. It shall take action in all matters concerning (the acceptance, the resignation and the dismissal) THE ACCEPTANCE, RETURN, RESIGNATION, SUSPENSION, AND DISMISSAL OF (Board appointed workers) BOARD APPOINTEES.

No. 9. Clarification as to whether certain items of business should be dealt with by the Board or by the Executive Committee.

a) *Bye-law VI. C. 6.* It shall receive from the Executive Secretary annual plans AND BUDGETS from all the projects....

b) *Bye--law C. 7.* It shall receive from the Executive Secretary annual reports concerning the work of the United Mission and (approve of these for presentation to the Board) PRESENT THEM TO THE BOARD FOR CONSIDERATION, APPROPRIATE ACTION AND APPROVAL.

c) *Bye--law C. 8.* It shall receive from the Finance Committee the (annual budgets) ANNUAL Financial statements, together with auditor's reports, for all the projects,.... Committee; STUDY THEM, take

necessary action, and present the statements to the Board for approval.

d) *Const. IV. C. Last sentence to read :*
The Board may also establish separate governing bodies for particular institutions or projects, and shall appoint the members of such governing bodies.

No. 10. Inclusion of the Service Scholarship Committee as a standing committee in the Bye-laws. The Board has instructed this to be done, BD-12/70, d.

Bye-law XV. There shall be a Service Scholarship Committee composed of five (or seven) members, appointed by the UMN Executive Committee, resident in Kathmandu Valley, to administer a Service Scholarship Program in Nepal for the people of the land. Among the members, which shall include Nepali citizens, shall be a doctor, nurse, educator, and an HQ staff member. The UMN Executive Secretary and UMN Functional Secretaries shall be ex-officio, voting members of this Committee.

No. 11. *Quorum for Executive Committee.* *Bye-law VI. B, add to 3 :* Whenever a quorum of four voting members of the Executive Committee is unavailable, Committee actions taken must be confirmed through correspondence vote of all absent voting members. Such correspondence shall be

sent in the form of a registered letter with acknowledgement-due card attached. If no reply is received within four weeks of the posting of the Minutes of the meeting, the member's consent will be assumed.

No. 12. To make provision for Functional Secretaries, who are consultants and advisors, but without administrative authority. See EC(3)-5/69 and BD-11/70.
a. ii.

Const. IV. E. Alter last sentence to -- The Executive Secretary, Treasurer, Area Superintendents and Functional Secretaries shall be ex-officio members of the Executive Committee.

Const. IV. B. 2. The Executive Secretary, Treasurer, Area Superintendents, Functional Secretaries, one representative from the Workers Conference, and one representative from each separate governing body which has been appointed by the Board, who shall have voice, but no vote.

Const. IV. H. As it may deem necessary, the Board shall appoint Superintendents for geographical areas of work in Nepal. Superintendents so appointed shall work under the direction of the Executive Secretary in their respective areas of responsibility. The Executive Secretary, Treasurer, Area Superintendents and Functional Secretaries, and any co-

opted members, shall form the Administrative Committee.

I. As it may deem necessary, the Board shall also appoint Secretaries for Functional areas of work in the United Mission. Functional Secretaries so appointed shall be responsible to the Executive Secretary in their work, and at an area or project level their function will be advisory and consultative. They shall serve as ex-officio members of the Executive Committee, the Board of Directors and the Administrative Committee.

The old section 'I' becomes 'J'.

{Bye-law V. A. 2.

{Bye-law VI. A. 2. Executive Secretary, Treasurer, Area Superintendents, Functional Secretaries.

Bye-law VI. A. 3. Delete..

Bye-law VI. C, 3 ...Executive Secretary, Treasurer, Area Superintendents, and Functional Secretaries.

Bye-law VIII. A. 3. d. The Executive Secretary will, together with the Area Superintendents, Functional Secretaries and heads of institutions....

Bye-law VII, new f.

Functional Secretary.

1. He shall be responsible to the Executive Secretary for the work

of the United Mission in his function.

2. He shall become acquainted with the work of HMG and other agencies and liaison with them in behalf of UMN.
3. He shall advise and assist in the planning of the UMN's work, both in local projects and mission-wide.
4. He shall advise and assist Headquarters administration in personnel matters, making recommendations to the Executive Secretary, particularly on appointments.
5. He shall advise and assist concerning supplies and equipment where needed.
6. He shall assist in public relations in Nepal and constituencies.
7. He shall further assist the implementation of the work of the Mission in ways that may be assigned to him by the Executive Secretary..

Bye-law VIII. B. ...consultation with the Area Superintendent and Functional Secretary concerned...

Bye-law IX. C. 3. The Area Superintendent and Functional Secretary concerned....

Bye-law VII. C. 8. and 9. Area Superintendents and Functional Secretaries.

Bye-law XI. A. ...The Area Superintendent shall be the Chairman and Secretary of this Committee.

No. 13. Bye-law XII. F. Workers Conference Representative to the Board : Early in its proceedings the Conference shall appoint one delegate who does not hold office in the United Mission to represent it at the Annual Meeting of the Board....

No. 14. Bye-law III. B. new 4. Co-opted members shall have the privileges of the floor, but they may not vote.

No. 15. Bye-law VIII. B.

a) Alter the heading to DIRECT APPOINTEES.

b) Add second paragraph :

Such Appointees shall be for a short term (up to two years) to meet special needs, either as

a) Volunteers providing their own travel and support; or

b) With partial support by the institution or project concerned; or

c) As workers contributed by a member body.

In the case of those workers channelled to the United Mission by member bodies, the requirement of work grants may be waived by action of the Executive Committee.

Following discussion on these proposals, It was
RESOLVED :

- i) Ref. No. 10. That the name of the Service Scholarship Committee be altered to "UMN Scholarship Committee".
- ii) Ref. No. 11. That with regard to the possibility of the Board meeting without a quorum, the matter be referred to the Administrative Committee to study and to bring a recommendation to the Executive Committee in November as to how best this should be handled.
- iii) Ref. No. 12. That the last sentence of Const. IV. H. be eliminated from that paragraph, and be inserted as a new para J; the old para I to become a new K.
- iv) Ref. No. 15. That a fuller definition of the term "Direct Appointee," be referred back to the Administrative Committee for study and recommendation to the Executive Committee at its November meeting.
- v) That, subject to the above alterations, the proposed amendments be accepted, noting that Nos. 1--6 may be implemented as from this meeting, and that Nos. 7--15 must be ratified by the Board at its meeting in March 1972.

The Constitution in its amended form (including alterations which are still to be ratified) appears as Appendix R to these Minutes.

BD--15/71. **BTI Constitution.** It was RESOLVED to approve the recommendation of the Executive Committee that the BTI Constitution be amended in Article 3, "PURPOSE", para h, line 4, by deleting the word "providing", and by inserting in its place the words "endeavouring to provide".

BD--16/71. **SBH Bye-laws.** It was RESOLVED to approve the recommendation of the Executive Committee that the matter of the membership of the Shanta Bhawan Hospital Building Committee be referred back to the SBH Managing Board with the request that the Bye-law be amended to agree with the decision of EC(2)--69/70. d.

BD--17/71. **Formation of a "Friends of Shanta Bhawan Society".** A full discussion took place on the proposals of the Shanta Bhawan Hospital Managing Board in its Minute MB--65/70, and the implications on the ownership and management of the Hospital. It was RESOLVED :

- a) That this Board appreciates and approves the principle of the formation of "Friends of Shanta Bhawan Societies", both in Nepal and in other countries;
- b) That the SBH Managing Board be informed that this Board considers it would be premature to decide at this time whether or not this Society will be a suitable body to own and manage the Hospital until it has been duly constituted.

BD--18/71. **Membership of Norwegian Free Evangelical Mission and World Gospel Mission.** It was brought to the attention of the Board that the

Norwegian Free Evangelical Mission and the World Gospel Mission, both full member bodies of the UMN, had contributed neither workers nor finance over a period of two years, and thus are subject to the application of Bye-law I. C. It was RESOLVED :

- a) That these two member bodies be suspended from membership in the United Mission until such time as they may be able to contribute finance and/or workers to Nepal, and that therefore they shall not count in the present listing of member bodies for a quorum.
- b) That since the UCNI of India has been dissolved and the CNI has been formed, the Executive Secretary be instructed to correspond with the following member bodies requesting a clarification of their status in the UMN :
 - i) The General Assembly of the UCNI, and the new Church of North India;
 - ii) The East Himalayan Church Council of the UCNI (now the Darjeeling Diocesan Council), and the Church of Scotland.
 - iii) The Malwa Church Council of the UCNI, and the United Church of Canada.
 - iv) The Service Association of the Christian Church (Disciples) and the United Christian Missionary Society.

BD-19/71. Assemblies of God, USA. The application of the Assemblies of God, USA was received, together with the recommendation of the Executive Committee in EC(2)-23/70.

It was RESOLVED to accept the Assemblies

of God as a full member body of the United Mission to Nepal, with thanksgiving to God, and prayer for blessing in fellowship and working together in the coming days.

BD-20/71. National Christian Council of India. After discussion of the earlier links which the UMN had with the NCC of India, it was felt that there is not now sufficiently good reason to retain membership in the NCC. It was therefore **RESOLVED :**

- a) That the UMN withdraw its membership from the NCC of India.
- b) That the Executive Secretary be instructed to initiate correspondence with the E.A.C.C. to enquire about the possibility of membership in the EACC and on what basis this might be arranged, and also with the member bodies of the UMN to ascertain their opinion concerning such an association; and that a report be made to the Executive Committee on this matter.

BD-31/71. Agriculture work. It was reported that while the agriculture section of the work in Okhaldhunga had been closed down since the last meeting of the Board, UMN workers are still operating the farm at Amp Pipal, Gorkha. Information had been received from HMG that this project would be taken over by the Gandaki Agriculture Development Project, but this hand-over had been postponed several times, and to date has not been transacted. It is our understanding that HMG wishes the UMN to continue to run the project until final details are settled.

BD-22/71. Education work. The Education Secretary reported to the Board on the present situation in the UMN school work, both in schools which

the Mission owns and manages, and in schools where the UMN contributes assistance only. A study is being made by HMG of this work at the present time. The various ways in which the Mission might contribute in education were outlined.

BD-23/71.

Regional Development and Planning. The Executive Secretary spoke of the help and encouragement the Mission had received through the interest and advice of Dr. Arie Beenhakker, Advisor to the HMG Planning Commission.

A 20-page booklet giving the background to the proposed participation of UMN in Regional Development, the present stage of planning, the approved plans and steps to be taken, etc. had been circulated to members of the Board, and this was briefly outlined and commented on by the Executive Secretary. Discussion followed, and it was RESOLVED to record a vote of appreciation to those who had worked on the production of this booklet, giving an excellent presentation of the project at this stage.

BD-24/71.

Per Capita grants. The Board discussed the problems being faced by member bodies in meeting financial demands for the work in Nepal and other fields of service. It was RESOLVED to accept the recommendation of the Executive Committee in EC(1)--46/71, and to endorse these instructions as from the Board, namely :

- a) To emphasise to the member bodies that this per capita grant is an important part of their commitment to the work in Nepal, and
- b) To circulate the member bodies requesting them to submit a projected estimate of the

amount they expect to contribute to the UMN for 1972 and 1973, if possible.

BD-25/71. **Election of Committee members.** A Nominating Committee, composed of Dr. R. Windsor, Rev. G. Ruff and Rev. F. Wilcox, presented their nominations for membership in the Executive and Finance Committees. It was RESOLVED to appoint the following to serve for the year 1971-72 :

Executive Committee :

President - Dr. Windsor

Vice President - Dr. K. Sanders

Other members - Dr. C. Kupfernagel

Dr. C. L. Joshi

Rev. M. Rai

Dr. M. Kniss

Miss L. Chipley

Miss E. Cederholm

Finance Committee :

Dr. K. Sanders

(Chairman)

Dr. R. Windsor

BD-26/71. **Mr. Jonathan Lindell.** In appreciation of the years of leadership given by Mr. Lindell to the UMN, the Board RESOLVED to record the following tribute :

Although the Board has recorded, in its previous Annual Meeting, its appreciation for the services given freely and unstintingly to the United Mission and the cause of the Gospel through the past eleven years in the office of Executive Secretary by Mr. Jonathan Lindell, we, at this time also, want to express our gratitude to Mr. and Mrs. Lindell for the measure and quality of

service they have rendered to the Mission and the people of Nepal through the past decade. It is our hope and prayer that God's grace and power may rest upon them as they take up the demanding tasks and opportunities of the growing Nepali Aadarsha Vidhyalaya (Boys' Boarding School) in Pokhara.

BD-27/71. **Dates of next meetings.** The following dates were fixed for the next meetings of the Executive and Board :

Finance Committee : November 8, 1971.

Executive Committee : Nov. 9-10, 1971.

Finance Committee : March 21, 1972.

Executive Committee : March 22-23, 1972. (1½ days)

Board Meeting : March 23-24, 1972. (1½ days)

BD-28/71. **Vote of thanks.** The Chairman expressed the sincere appreciation of the Board to Rev. Frank Wilcox for the efficient way he had taken up the work and heavy responsibilities of the Executive Secretary, in a manner which inspires the confidence of the Board and of the UMN, and assures a good spiritual leadership.

Mr. Wilcox in turn stated that he was deeply impressed by the diligence and hard work of the UMN Board, and very appreciative of the fellowship and contribution it made to the work in Nepal.

The Meeting was closed with prayer, led by the Executive Secretary.

APPENDIX A

Minutes of the Finance Committee Meeting

held in Kathmandu, 16 March, 1971.

Roll Call : Rev. G. Ruff (Chairman), Dr. R. Windsor, Rev F. Wilcox, Mr. S. Ruohoniemi, Mr. I. Stuart, and Miss D. Broom (observer),

Devotions : Rev. G. Ruff led in the opening devotions.

FC (1)-1/71. **Confirmation of Minutes.** The Minutes of the Finance Committee Meeting held in Kathmandu on 2 November, 1970 were confirmed.

FC (1)-2/71. **Financial Statements.** The annual financial statements for 1970 of all the projects of the Mission were reviewed, and the following recommendations made .

- a) **Headquarters.** It is requested that Headquarters should investigate the possibility of forming Property Holding Trusts for both headquarters and other UMN properties.
- b) **Public Health Program.** No financial report has been received, and the Director of the Program is instructed to see that accounts are prepared in accordance with the approved budget heads.

c) **Tansen.**

- i) The surplus shown in the hospital operating statements is to be retained by the Hospital Administrative Committee for use as it sees fit.
- ii) It was noted that no explanations regarding medicine stock has been received (see FC (1)-3/70. a. i).

The auditor is instructed to investigate and report on the following items :

A) Value of medicine fund ... Rs. 127,051.

Amount allowed for this purpose .. 64,000.

B) Medicine stock fund 127,051.

Medicine stock : Balance Sheet asset .. 228,968.

C) Hostel for Nurses Training School :

Designated capital item 41,691.
Balance sheet item 23,733.

D) Designated capital total 147,081.
Cash and bank balances 47,032.

E) New hospital building :

Grant 83,846.
Expenditure 128,644.

iii) The request that in the Balance Sheet the general funds be separated from capital and designated funds has not been actioned (see FC (1)-3/70. a. iv).

d) **Okhaldhunga.** It is viewed with disapproval that no accounts have been submitted, and the Treasurer is asked to see that these are presented.

e, **UMN Treasurer,**

i) The Treasurer is requested to revise the format of the General Fund Statement to show :

Beginning balance
Receipts for previous year
Receipts for following year
Receipts for current year
Payments
Year and balance.

ii) The Treasurer is requested to send copies of capital fund accounts to the various projects monthly.

iii) It is requested that detailed statements of accounts as prepared for audit should be available for the next Finance Committee Meeting.

iv) The Treasurer is instructed to write to the donors of the gift of Rs. 72,197 for Aviation to request a redesignation.

FC(1)-3/71. Report of Audit of 1970 accounts. The following report was received on the audit of accounts of various projects for 1970 :

UMN Treasurer	{	These have been completed
Pokhara Boys' School		
Pokhara School Building		
Girls' High School, Kathmandu		
Kathmandu Valley District Clinics : This audit is now in progress,		

FO(1)-4/71. General Fund Budgets for 1971.

a) **East Palpa Program.** As recurring expenditure should be met in the main by grants from the Treasurer and local gifts, it is agreed that the 1971 budget item of "Gifts-Rs. 6,000."

be transferred to the UMN Treasurer's accounts for allotment by the UMN Treasurer.

b) **Shanta Bhawan Hospital.** The revised budget as presented by the Hospital Board was accepted, and appreciation was expressed for the progress shown and for the resolution of that Board that the requested grant from the UMN Treasurer for 1972 should show a cut of 20% on the present grant of Rs. 340,000.

c) **District Clinics.** The revised 1971 budget was presented, and it was recommended that they continue to work towards making the curative medicine finances self-supporting.

FC(I)-5/71. **Capital Fund Budgets for 1971 - Supplementary**

The following supplementary capital budgets were presented, and approved as indicated :

a) *Language School.* See instructions of EC(2)-18/70, b).

i) Immediate needs for which budget is now approved :

Blackboard	Rs.	250.
Furniture	Rs.	2000.
Library	Rs.	500.
	Rs.	<u>2,750.</u>

ii) An estimate of Rs. 75,000 for the proposed language laboratory (including customs) was submitted. It was suggested that, before any decision is reached, Mr. Lindell be asked to make enquiries whilst in Dehra Dun regarding the local problems of maintenance, etc. for such a laboratory.

b) *Gorkha District.* A budget of Rs. 8,000 was approved for the house and furnishings in Harmi Village. It was agreed that a sum of Rs. 5,500 only would be granted for this item from undesignated capital funds (see FC(1)-6/71, b), the remainder of the approved capital expenditure on the building to be recoverable from the rent.

c) *Girls' High School Improvement Plan.*

The following supplementary budget was approved :

<i>Furniture</i>	Rs. 34,000.
<i>Dining hall and rice store</i>	Rs. 28,000.
	<u>Rs. 62,000.</u>

FC(1)-6/71: **Undesignated Capital Funds.** Requests from these funds were considered as follows :

a) *Pokhara Boys' School* : The UMN was asked to grant a sum of Rs. 39,000 for the erection of temporary buildings at the School. It was noted that approaches are being made to other supporting members, and it was agreed to grant Rs. 20,000 from UMN.

b) *Gorkha Project* : House renovations and furnishings in Harmi Village granted-Rs. 5,500. (see FC(1)-5/71, b).

FC(1)-7/71. **Requests to DICAWRS.** It was approved that this agency be approached for the Bhatgaon Extension Program in the sum of \$ 10,000.

FC(1)-8/71. **Recommendations from Workers Conference** (See WC-12/71):

a) With reference to WC-12/71, a, it was resolved to approve and authorise the services being

given by Headquarters and other institutions, as listed in section (c) of the same Minute.

b) With reference to WC-12/71, b :

Items i) and ii) : It was approved that rents of houses for missionary staff shall be paid by Headquarters rather than by the institutions concerned. It was further noted that the calculation of Personnel Contributed Services shall be increased by 10% to allow for an equivalent rent allowance paid to employees where applicable.

Item iii) : It was resolved not to approve the proposal that rent allowances be paid to projects to provide staff housing from recurring funds.

c) With reference to WC-12/71, c : It was resolved to approve the setting up of a Central Services Agency as outlined in this Minute, insofar as the finances are concerned.

FC(1)-9/71. Building Department Bank Account. It was RESOLVED to recommend that a Bank account be opened with the Nepal Bank Ltd., Kathmandu in the name of the UMN Building Department, to be operated by the Head of the Building Department, the UMN Executive Secretary and the UMN Treasurer, signing singly.

FC(1)-10/71. Salary Scales.

a) It was agreed that where salary scales show recognised qualifications as obligatory, the words 'preferred qualifications' be inserted.

b) The present salary scale for an Agent (Rs. 500.-15.00 x 5- EB- 15.00 x 5- Rs. 650) was reviewed, and no alteration is recommended at this time.

FC(1)-11/71. *Central Drug Store.* It was agreed that 2% could be added to charges to cover handling costs.

FC(1)-12/71. *Format of Annual Statements.* All projects are asked to show the approved budget figures for the following year when submitting their annual financial statements

FC(1)-13/71. *Financial trends.* The auditor was instructed to prepare statements of comparative figures to highlight financial trends for the next Finance Committee Meeting.

FC(1)-14/71. *UMN Film costs.* It was requested that an account of receipts and balance still to be recovered on the UMN Film, "Nepal on the Potter's Wheel" should be presented to the next meeting of the Finance Committee.

FC(1)-15/71. *Building Department Contract.* A report and interpretation of the Contract between the UMN Building Department and the Pokhara Boys' School for the building of the new school is to be submitted to the next meeting of the Finance Committee.

APPENDIX B

UMN Headquarters Report for 1970

I. THE COUNTRY

The year started in the country with a magnificent wedding, that of Crown Prince Birendra, with guests from 50 countries.

During the year the King formed a new Cabinet, amended the National Campaign directives, issued an 11-point directive to the 'panchas' and toured overseas.

Many symposiums, seminars and conferences were held, indicative of national consciousness.

A number of agreements for loans, technical assistance and development projects were signed.

The Fourth Plan of five years was published which expects to spend Rs. 354 crore and raise national production by 4% annually.

The King called for "deeds, not words" in nation-building.

Four important highways continued under construction. Primary schools reached 7000, and 32% of primary school age children were in school.

The summer experienced severe floods with loss of life and property in several places. Help came from many sources.

The theft of idols developed in a marked way.

Archeological teams have been working and finding artifacts of great interest and value.

Tourism has increased 40% and has congested traffic and facilities.

Plans have started to develop Lumbini, birthplace of Buddha.

Enthusiasm for sports has increased. The Second Asian Motor Rally passed through Kathmandu on a 6,000 kilometer journey. State visits were received from U.S. Vice President Agnew and from Pakistan President Yahya Khan.

Nepal participated in Expo - '70 in Osaka, Japan.

In December the nation celebrated the 10th anniversary of the establishment of partyless democratic panchayat system of government.

Months were given to talks with India over the Trade and Transit Treaty which has been in force since 1960, but now expires. Nepal is a land-locked country and the great bulk of its overseas trade must pass through India. The subject is full of difficulties and the year ended with no treaty in force.

III. THE UNITED MISSION TO NEPAL

1970 was the 17th year of the Mission in Nepal. Across these years the Mission has grown in its work from two projects to eleven. It has had 225 long and short-term workers in appointed posts of work (not counting wives and children). Over these years the Mission has spent about \$3 million in the country in its work, in capital and recurring items.

The Mission began 1970 with signing a renewal-extension of its General Agreement with His Majesty's Government (January 18), which extended the time of work in the country for another five years. The Agreement approved the continuance of the existing work of the Mission in medical-health services, in education, and in the Butwal Technical Institute, but instructed that the Mission discontinue work in agriculture. The Annual Reports of the several projects tell the story of the continued work through the year. The clause about agriculture work affected the Mission at two points. In the Okhaldhunga Project two men had started work for about two years. This work was ceased and the men transferred elsewhere, the Rices

to Amp Pipal and the Patersons loaned to Anandaban Leprosy Hospital. The Agriculture department of the Gorkha Project came under much discussion and negotiation. The Government made the decision that the farm would not cease, but would transfer to the ownership and management of the new large Gandaki Zone Agriculture Development Project, centered at Khaireni. The two Mission men worked out the year, keeping the status quo of the Farm, and still waiting for instructions about the transfer.

Considerable attention has been given through the year to trying to ascertain the attitude of Government and public to the place of Christian missions in the country, and to what should be the place and relation of the United Mission in this situation. One result has been the approval by the Board of a paper entitled "Policy Guidelines" for the road ahead. The implications and applications of these Guidelines have been under discussion in several projects. The Mission will have to continue this on-going thinking and evolving so that it can carry out its stated Aims and Purposes as rightly and fruitfully as possible.

The Mission has the healthy practice of annually reviewing, up-dating and re-writing its work plans, budgets and personnel needs. In keeping with 100 pages of such carefully prepared "Plans and Budgets", the Mission has worked its way across 1970. The Board, Executive Committee and Finance Committee have met regularly and worked diligently through their heavy agendas. The Administrative Committee has done its work. Institutional Boards at Shanta Bhawan Hospital and Butwal Technical Institute have met quarterly and given close direction to those projects. Numerous special and local Committees have met regularly. The Mission for some years has been sorting out its affairs for administrative purposes into ten projects. During 1970 six mini-projects were re-aligned and put more on their own, called 'Special Projects', and given new place and relationship within the Mission. The

Treasurer's Report gives details of how the Mission received and spent Rs. 3,359,237., which is an increase over last year. The year ended with the Mission's regularly accepted workers numbering 187, including workers accepted and expected to arrive in Nepal shortly. An analysis of this figure gives the following facts about them :

Married couples	56 x 2 = 112	From these Missions :
Single ladies	65	BMMF 32
Single men	10	RBMU 21
	<u>187</u>	WMPL, USA 17
<i>They are from :</i>		UMC, USA 14
USA	54	WMPL, Norway 14
UK	46	CSO, Germany 13
Canada	17	U.C. Canada 12
Australia	15	F.C. Finland 11
Norway	14	UPC, USA 6
Germany	14	CMS, Australia 6
Finland	11	JOCS, Japan 5
Japan	6	Mennonite BM 5
Sweden	5	Swedish Baptist Mn. 5
Switzerland	3	BMS, UK 4
New Zealand	1	CMS, UK 3
Denmark	1	Swiss Friends Mn. 3
		WUMS 2
		Church of Scotland 1
		ICUC, Tokyo 1
		Wesleyan G.A. 1
		Gossner Mn. 1
		Ep. Ch., USA 1
		MCC, USA 7
		Leprosy Mn. 2

There have been some events in the year which should be mentioned. Our pioneer leaders, Drs. Bob and Bethel Fleming, retired from the work of the Mission. The Executive Secretary went on a six-weeks business trip around the world

to strengthen ties with 30 member missions. The Mission's first film was produced and a new information book published, both entitled "Nepal On the Potter's Wheel". It was decided that the UMN Board and Executive Committee should always meet in Nepal, and no longer alternate with meeting in India. The first UMN Medical Conference was held.

There is active vision and Mission approval to expand work at many points across the Projects and beyond. The General Agreement says this can only be done with Government permission. Through the year negotiations have been under way for at least half a dozen such writtn permissions which have not yet been received. Two areas of expansion which are currently receiving the attention of the Mission are : (1) Public or Community Health. All the medical projects have included growing plans for such work in their areas. Alos a new project "UMN-wid Public Health Program", with its own staff, budgets and work plans, with its Director Dr. Iwamura, has been set up, as an eleventh project. This kind of growing new work has the verbal approval of Government, but no written agreement except in the case of the three wards around Shanta Bhawan Hospital. (2) Regional Development work. Mission approval has been given to study further, organize and approach Government about the possibility of undertaking cooperation projects in development in the region of the Siddharta Highway (Bhairawa-Pokhara).

Although the Mission does not directly engage in church-building work, its members worship and serve with congregations and small groups of Christians in different places in the country. There has been marked growth in the life and activity of the church during the year. The Nepal Christian Fellowship has grown in strength and activity.

III. THE HEADQUARTERS PROJECT

The Headquarters Project has had a normal year at its place in Thapathali, Kathmandu. Its staff live and work in



rented quarters. Its major duties and work are reported in the following sections :

a) *Executive Office.* The Executive Secretary, Jonathan Lindell, and the Assistant Executive Secretary, Sam Burgoyne, carried on their duties at the office and in some travels throughout the year. Betty Young was office secretary. The three Area Superintendents, Asbjorn Voreland in Gorkha, Pam Dodson in Tansen, and Howard Barclay in Kathmandu, carried their duties in close cooperation with the HQ office. With the leaving of Adolf Leue in April there was been no Agriculture Secretary. The post of Education Secretary has been filled by Howard Barclay since May. There has been no Health Services Secretary appointed as yet. The work of this Office has been done throughout the year by considerable correspondence, by work in numerous committees and boards, by personal conferences, by dealing with Government officials, and such activities. The following four sections are reported by Sam Burgoyne.

b) *UMN Personnel.* There has been considerable correspondence with Boards, personnel secretaries, recruiting channels and enquiring individuals. The letters indicate maintained interest in the United Mission's work, and the possibilities of Christian service in the kingdom.

Statistics are :	New workers arrived	33
	Furlough departures	15
	Terminations of service	16
	Retirement terminations	2

As usual there has been a great deal of correspondence with Area Superintendents, Project Leaders, and individual workers. This is directed towards the gathering of opinions relating to assignments, furloughs, plans, and special problems. Previous to departure on furlough, each worker is asked to complete a special questionnaire which provides him/her with an opportunity to evaluate the work of the service period, and also to comment

upon post-furlough assignment. This has proved a useful outlet, and has been a starting point in counselling on several occasions.

The Burgoynes were on leave in USA for almost half of 1970, and this has made it impossible to visit the out-stations to the same extent as in 1969.

c) *Language Study Supervision.* There has been much encouragement in this area during 1970 under the new scheme of fixed periods for courses.

Statistics are : Students using school facilities 50
Of these new workers totalled 32
Half-time, refresher and 2nd year 18
It may be pointed out that the total figures of new students and others was 31 in 1969.

Students passing Nepali I exam 14
Students passing Nepali II exam 3

The S. I. L. course in Conversational Nepali has been revised, expanded and given a new format by the Institute. Students continue to find it practical and helpful. The staff consists of the Head Teacher, Mr. Kesab Khanal, who is on a permanent salary basis, and four assistant teachers who are university undergraduates. Each student has a daily group class with the Head Teacher, plus two tutorial hours.

The establishment of the two terms of four months each, beginning February 1st and August 1st, has proved most beneficial. Within this schedule it has been possible to provide increased class hours, and better supervision of study. The series of Orientation Lectures has also been available to all students. Assignments to work stations have been made at convenient periods : in early June before the onset of the monsoon, and December, before Christmas and the re-opening of schools.

By the end of 1970 the new Headquarters Annexe was completed, providing greatly extended facilities for the Language

School, with two classrooms and a library-committee room.

The two courses of Orientation lectures were given in spring and the fall by members of the United Mission staff, and also Mr. P. D. Pande who spoke on Hinduism and Buddhism. The new workers were taken on guided tours of the UMN work in the valley, and places of special interest in Kathmandu and Bhatgaon.

d) Promotion. Work was completed on the script of the UMN film "Nepal on the Potter's Wheel", and the first copies were distributed late in the year. Reports on showings of the film in several countries have been most encouraging. The writer used it on four occasions in hospitals and churches in Philadelphia, and the response from all age groups indicated its effectiveness. The accompanying booklet "Nepal on the Potter's Wheel" has been very attractively printed with a most artistic colored cover. This will undoubtedly strengthen our promotional material.

During the year a small booklet entitled "Fly a Kite" was produced to spearhead the drive for gifts and grants to the Pokhara School. Materials, in the shape of photographs and articles, have been provided to interested Boards. There has been quite a volume of correspondence in relation to gifts and grants, most of them acknowledged by personal letters.

e) Kathmandu Ministry. In the half year of service here I have maintained the contacts with the Protestant Congregation and the churches at Putali Sadak (Pastor George), Gyaneshwar (Pastor Robert Karthak), and Lazimpat (Pastor Prem Pradhan). The Pastors' Fellowship has continued to meet in our home. There have been regular contacts with the diplomatic groups through services in the Harrop home and the British Embassy Hall.

f) Treasurer's office. Ian Stuart has served as Treasurer throughout the year. He and his staff have carried work in handling the Mission's money, travel arrangements, procuring

import licences, maintenance of HQ property, numerous business services, arranging for project audits. Financial statements are given elsewhere.

g) *Supply Office.* David Raichowdhary and staff have served many of our people and several projects by procuring and forwarding needed supplies of all kinds. They also keep the internal mission mailbags coming and going. They send many tons of goods to different places, everything from food, drugs, toilet articles to building materials, machinery, etc. The SIL plane has been a much appreciated help to the Mission by making numerous charter flights with passengers and freight, especially to the Gorkha and Okhaldhunga projects.

h) *Mission Home.* Lilly Ammann has been in charge throughout the year. She reports : The Guesthouse had a very happy and full year. With the new rule to call new missionaries only in spring and autumn for a 4-months language course, the house was full to capacity most of the time. All in all, 392 persons (adults and children) came to stay a total of 2774 days, at an average of 15 people per day in the home. Our new flat at the HQ Annexe was inaugurated with an unusual family of 1250 baby chicks, making themselves as comfortable as possible in the kitchen-cum-dining room. Gratefully Mr. Larry Asher and Mr. Jostein Holm catered for them until they could be flown to Pokhara.

i) *Visitors.* The staff has received more than 30 visiting individuals and groups. Most of these have been officials from our member missions. We welcome them. We consider it important to discuss the work of the Mission with them, to seek their advice, to help them see something of the country, of the projects of the Mission, to meet Nepalis, and in some cases to tour in the country.

We consider it a grace of God that we can be His children, that we can live in this land, and that we can work in this Mission. We pray that we can continue to so live, learning and improving and bearing fruit in His kingdom.

Mr. J. Lindell
Executive Secretary

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR 1970

	1970 Budget	Actuals	Total
I) General Fund.			
<i>Receipts :</i>			
UMN Treasurer	111,275.	130,069.93	
Petrol refunds	7,000.	8,282.10	
Miscellaneous	300.	864.80	
Personnel Contributed Services	<u>59,520.</u>	<u>59,520.00</u>	
	<u>178,095.</u>		<u>198,736.83</u>
<i>Payments :</i>			
Rent and utilities	40,000.	31,734.50	
Salaries	22,800.	30,078.03	
Postage, printing, stationery	12,000.	15,118.96	
Duty travel	10,000.	16,404.39	
Executive Committee travel	3,000.	6,558.34	
Publicity	1,500.	1,341.20	
Agent expenses	400.	295.50	
Legal Advisor's fee	600.	1,000.00	
Auditors' expenses	2,000.	2,250.00	
Workers Conference expenses	4,000.	4,231.50	
Car operation	12,000.	16,706.37	
Maintenance	4,000.	4,540.49	
Staff travel	4,000.	3,320.00	
Guesthouse	100.	58.40	
NCC subscription	675.	2,025.00	
Miscellaneous	1,000.	3,473.15	
Hospital room for Board Appts.	500.	81.00	
Personnel Contributed Services	<u>59,520.</u>	<u>59,520.00</u>	
	<u>178,095.</u>		<u>198,736.83</u>

2) Capital Fund.

Receipts :

UMN Treasurer	120,000.00
Gifts	845.00
	<u>120,845.00</u>

Payments :

Building	137,536.60
Equipment	9,818.50
Furniture	8,762.90
Vehicle	<u>10,565.67</u>
	<u>166,683.67</u>
Excess payments over receipts	<u>45,838.67</u>
Add : January 1, 1970 balance	<u>44,762.40</u>
December 31, 1970 Dr. balance	<u>1,076.27</u>

APPENDIX C

Special Projects Reports for 1970

I. PADMA SADAN.

The year 1970 was the first year of operation of Padma Sadan in Kathmandu. This is a residence for Mr. and Mrs. Paul Spivey and family and for Miss Norma Kehrberg. The upper two floors have been occupied since February 1, 1970. The ground floor has been used as a library and lounge area.

The furnishings of the ground area were made possible through gifts by the Soroptimist Club of Turlock, California and the Merrill-Stanton United Methodist Church of Merrill, Iowa. We were also given the library of Dr. and Mrs. Carl Friedericks, which enables us to have a wide selection of good books, including a quite recent edition of the World Book Encyclopedia and the film "Red River of Life" by the Moody Bible Institute.

The actual opening of Padma Sadan was April 1, 1970. Monday through Friday the house is open for study, reading and tutorial classes in English. Once a month the students of the Gorkha area are especially invited to a special Students' Night. On these nights a varied program is presented. The following is an itemized listing of the program and the number of students attending :

June	"Flora and Fauna of Nepal", Dr. R. Fleming,	
		Jr. 18
July	"Red River of Life", Moody Institute Film	25
Aug.	"Films from British Council".	7
Sept.	"Stamps of Nepal", Mr. J. Lindell	26

Oct-	"Slides of Gorkha"	9
Nov.	"Nepal on the Potter's Wheel"	55
Dec.	"How to pass English Exams", Father Watrin	31

During these months we have had a total of 1278 visits by students. We have hosted an opening "Sitar Concert", an informal evening with Mrs. Joshi, the Principal of Padma Kanya College, and several meetings with the Nursing students of Shanta Bhawan Hospital.

We are looking forward to Mr. and Mrs. Prakash Rai joining us some time during the month of February. We also want to praise and thank God for the miraculous recovery of Mrs. Paul Spivey who left with her family for UK in November for a medical emergency. Surgery has not proved necessary, and all tests have proven negative, and we are rejoicing in their quick return. Miss Kehrberg will be leaving in June for furlough.

Mr. Spivey has continued in his work as the pharmacist at Shanta Bhawan Hospital; Mrs. Spivey is editor of the "Himalayan Echo", has represented Padma Sadan at the area meetings, and maintains a busy household with two young children. Miss Kehrberg is teaching 1st year English classes at Padma Kanya College and taught 1st year Nursing students at Shanta Bhawan this past year. During this time there have been over 260 overnight guests in Padma Sadan. We are looking forward to the new year and the opportunities that it offers as we live as Christians in this land of Nepal.

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR 1970

	1970 Budget	Actuas	Total
I) General Fund.			
Receipts :			
UMN Treasurer	19,050	22,250.00	
Shanta Bhawan rent	6,000	—	22,250.00
	<u>25,050</u>		

<i>Payments :</i>		
Rent	21,000.	19,250.00
Maintenance	500.	100.25
Electricity	1,000.	160.25
Chaukidar	1,200.	915.00
Film and programs	500.	584.55
Magazines	300.	93.80
Visitors' toilet	550.	549.25
	<u>25,050.</u>	<u>21,653.10</u>

Excess receipts over payments 596.90

2) Capital Fund.

<i>Receipts :</i>		
Gifts		3,601.00

Payments :

Books	34.50
Furniture	2,810.00
Equipment	395.00
Miscellaneous	110.00
	<u>3,349.50</u>
Excess receipts over payments	<u>251.50</u>

Miss N. Kehrberg

II. BUILDING DEPARTMENT

In early 1970 Ron Mowll went out to Pokhara as site engineer at the Boys' Boarding School. During the year three buildings were completed at the school, and four more started. Expenditure for 1970 was Rs. 854,188.54.

Ken Atkinson was left in charge of the Kathmandu office, which had to be closed from mid September through November due to Ken's ill-health. During the year design and supervision of building work was done for Bhatgaon Hospital and Chapagaon District Clinics, and design work was done for some other projects.

In December we welcomed two professional engineers, Martyn Thomas and Delos McCauley. Martyn will take charge

of the Building Department as from February 1, 1971. Delos is now the site engineer in Pokhara. Bob Buckner is continuing in Pokhara as "Deputy Engineer". Bengt Sundberg, who has been Business Manager in Pokhara, is returning to Sweden in mid-1971.

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR 1970

	1970 Budget	Actuals	Total
I) General Fund.			
<i>Receipts :</i>			
Charges	18,000.	9,909.00	
Personnel contributed services	20,000.	20,000.00	
	<u>38,000.</u>		<u>29,909.00</u>
<i>Payments :</i>			
Salaries	7,500.	4,218.40	
Office rent and services	1,500.	1,500.00	
Rent for UMN staff quarters	--	2,350.68	
Stationary and Printing	1,500.	1,560.50	
Local travel	2,000.	932.85	
Travel outside Valley	1,000.	309.00	
Repairs and maintenance	500.	197.91	
Transfer to capital account	—	5,315.00	
Personnel contributed services	20,000.	20,000.00	
	<u>34,000.</u>		<u>36,384.34</u>
Excess payments over receipts			6,475.34
Add : January 1, 1970 balance			<u>6,428.75</u>
Balance at December 31, 1970, Dr.		—	<u>46.59</u>

2) Capital Fund

Receipts :

Transfer from General fund 5,315.00

Payments :

Printing frame and developer 215.00

Motor cycle 5,100.00

5,315.00

Mr. R. Mowll

Head of Building Dept.

III CHILDREN'S HOSTEL.

There are, including members of our own family, 10 girls and 3 boys in the Hostel. This represents 6 families. By the end of 1971 we expect to have 13 girls and 4 boys, representing 7 families.

Shanta Bhawan has continued to be a great help to us in looking after our medical care and maintenance needs at the Hostel. We are especially grateful to those who have particularly helped in this. Since last year we have replaced our refrigerator with a large one, and added an immersion heater to our larger items of equipment. We thank God for a competent cook/driver who, along with three others, helps us in the house, garden and laundry work.

We thank the hostel Committee for their constant support, understanding and advice. We are now a separate, self-financing, self-administering project of the Mission responsible to this Committee. They have been responsible for drawing up policies relating to food and services, residential overhead, and reserve fund details, which we are now implementing.

The transport of all UMN children who use the schools in the Kathmandu Valley continues to be our responsibility. Numbers have ranged between 20 and 26, and we take others who are on our route if we have room. The 1961 Volkswagon purchased last April has given valiant service. Our cook, Man Bahadur, does two morning and two evening trips to the Lincoln and British Primary Schools. A Shanta Bhawan driver covers the 11.30 a.m. journey from Lincoln School Kindergarten.

How we thank God for the purchase of a Toyota Hi-ace 15 seater Commuter to cover all the school transport needs. We expect it here in early March. This was made possible by designated gifts and undesignated gifts from various member mission bodies, World Vision, and other individuals. We are also thankful to God for an anonymous gift which covered transport charges of our UMN children in November and December.

Thanks be to God for the many answers to prayer in connection with the care of the children. We look to Him for all that is needed for our particular responsibilities.

Mr. and Mrs. J. Cook
Hostel Supervisors

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR 1970

a) General Fund.

Receipts :

Food and services	33,906.10
Residential overhead	8,709.00
Reserve fund	<u>1,800.00</u>
	44,415.10

Payments :

Food and services	35,609.49
Residential overhead	<u>3,969.60</u>
Excess receipts over payments	4,836.01

b) Capital Fund.

Receipts	3,611.42
Payments	9,083.50
Excess payments over receipts	<u>5,472.08</u>

c) Transport Fund.

Receipts	9,397.10
Payments	4,646.86
Excess receipts over payments	<u>4,750.24</u>

d) Vehicle Fund.

Receipts	8,080.00
Payments	8,080.00
	—

IV. TIBETAN VILLAGE WORK.

Asbjorn and Moyfrid Holm were seconded to this work, and are posted at Pokhara. Asbjorn is appointed as Agriculture Advisor for Refugees by the Nepal Red Cross Refugee Committee. The work is carried out in close contact with the U.N. High Commissioner for Refugees. The Nepal Red Cross is responsible for obtaining visas, etc.

We came out here in April 1970. To begin with there were 350 ropanis of poor land full of weeds, five thin oxen, and 70 old hens. Money was no problem during the first months. There are two Tibetan Settlements in Pokhara, each with about 500 people. In the lower settlement (on the way to Bhairawa) I am Supervisor of all agriculture work. Most of the Tibetans were nomads, and have no background in farming.

Field crops and vegetables. Rs. 10,500 has been invested, mostly to fence and clear the land. Corn, radish and tomatoes did fairly well. Water melon did very well. Wheat, oilseed and potatoes have not done too well because of dry weather

and very porous soil. The land is still too poor to give a good harvest, but we hope that from now on the income will cover the expenses, and after another year there should be a profit. There is a growing interest in private kitchen-gardens, and there has been a harvest of some very nice cabbages, cauliflowers and tomatoes from Japanese seeds. More attention will be given to this in the coming year. Water supply is a problem, and we are now working on that.

Poultry. For the last five months of 1970, the poultry was under my management. The response to proper feeding of these 70 old hens was remarkable. We closed the account after these five months with a profit of Rs. 640. 700 day-old chicks are expected at the end of January. Money is available for this project, and the plan is to get going with 500-600 laying hens.

Agricultural Training project. From July, sixteen trainees from different settlements have been trained in vegetable growing, field crops and some animal husbandry. They get good experience by hard work in the fields. They also get two theoretical lessons each week. After one year they will return to their own settlements, and by farming their own land and keeping vegetable gardens they should be an example to their village people. They can also be useful in organized agriculture development in each settlement.

I am very grateful for the good cooperation with my colleagues at the Boarding School and Green Pastures. We are thankful for the opportunity to work with Tibetan Refugees, and hope to be a help to them in their difficult situation.

Mr. A. Holm

V. COMMUNICATION COMMITTEE

Since last year's Workers' Conference details of the following agencies concerned with evangelism and Bible teaching in Nepal have been shared : Scripture Gift Mission, Far Eastern

Broadcasting Company, Bible Society of India and Ceylon, Gospel Records, Fact and Faith Films, Jiwan Jyoti Prakashan for Nepali Christian Literature, Nepali Bible Correspondence Institute, Shanti Bookstall, Kathmandu for all Nepali Christian literature.

The Committee has met four times this year, and coopted Sri Keshab Khanal and Sri Surendra Rongong onto the Committee. The following are the more important decisions and actions taken.

- a) To encourage Nepalis to work on the production of Nepali music for tapes or radio.
- b) Provide for expenses of importing equipment and copying music, messages and Bible teaching for lonely Christians needing help and encouragement. We have set a target of receiving and placing 100 cassetteplaybacks during 1971. We need funds and information from any and every source to work out how to send and receive from such people regularly and reliably.
- c) About 100 hours of original recording and dubbed material have been produced for different parts of Nepal. We now have a request for the Gorkha soldiers in HongKong.
- d) This Committee now relates administratively to the Education Secretary.
- e) Mr. Keshab Khanal has produced one script for recording and possible use for FEBC.
- f) Christian and literacy literature orders are received and channelled mainly through JJP Leap stocks here and through Shanti Bookstall. When the managership of the Bookstall is more permanent, it should be possible for projects to send orders direct there, with a copy to the Supply Officer, instead of through this department. Gorkha and Shining Hospital, Pokhra send the heaviest and most regular orders. There has generally been a good response from most UMN and Shining Hospital-related projects to short circulars dealing with specific

items of books available. This shows the need for this type of communication.

The purpose of this Committee is to keep before all in UMN and other Christians in Nepal the means we have in our hand to communicate the Good News and eternal blessing we have in our Lord Jesus Christ. These should be used as we are able and willing along with the particular service committee to us.

Mr. J. Cook
Convenor

STATEMENT OF RECEIPTS AND EXPENSES FOR THE YEAR 1970

Receipts :

Gift from RBMU	1,206.00
Gift via R. Peterson	675.00
	<u>1,881.00</u>

Payments :

Loan to Shanti Book Stall	2,000.00
Subsidies for Libraries	411.74
	<u>2,411.74</u>

Excess payments over receipts	530.74
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Add : January 1, 1970 balance	<u>2,764.07</u>
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Balance at 31 December 1970	<u>2,230.33</u>
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Sarah Paul Trust Interest	<u>1,701.00</u>
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VI. SCHOLARSHIP COMMITTEE.

During the last year, quite a few things have been changed in the Service Scholarship Program. For one thing the Committee's members have changed. Some have left us, and here we think of Miss Franklin and Miss McLean, who with their long experience were a great help on the Committee. We would also mention Mr. Lindell, an ex-officio member of

the Committee, who will leave in January 1971. Thanks to all of them, and thanks to all who help in our work! The Committee members now are: Mrs. Mary Karthak, Dr. Gordon Mack, Mr. Rajendra Rongong, Mr. P. B. Rai Miss Dorothea Friederici (Chairman), Mr. Howard Barclay (ex-officio), the UMN Executive Secretary (ex-officio). Miss Margaret Robinson has been asked to join the Committee and we hope that she will do so; also that Mr. Malla will come to serve on it.

Our Committee is one of the few which never has to face financial problems. We started the year 1970 with Rs. 96,265.19, and even though we helped 26 students during the year, we still have Rs. 55,727.78 in hand. It would seem that people from outside take this work more seriously than some of us do, and they send money.

Maybe not everyone understands as yet how important it is to train local people so that they will be able to take over one day. No one knows how much longer we will be here, and for most of us it would be a great disappointment - and for some Nepalis it might be disastrous - if our institutions had to close down when we leave. Therefore we feel that it is most important that there are Nepalis ready to take over from us. We also feel that only the best and most able persons should receive our help for training, and therefore we have opened the scholarships to everybody, and not only to those who are already working in the Mission.

So far the Committee has met almost monthly, but our aim is to have two or three set-time meetings for acceptance of new candidates. We feel that if we can compare the different candidates applying, we would be able to select the most suitable ones.

There are sources in America, Japan and Germany, and no doubt in other countries, which are willing to give us much more money than we seek for now, and therefore we feel it necessary to expand our work considerably. The time seems

to have come when we ought to have a fulltime person for this work. The importance of the work, the availability of money, and the situation of our work here in this country seems to show clearly that we need to work much more actively in this line.

Our new guidelines and application forms are available for all, and we would welcome questions, suggestions and remarks. This should be a Committee working in the centre for all projects, in close contact with all the projects, without whose help and cooperation the Scholarship Committee's work cannot be done.

Mention should also be made of the Sherpa Scholarship Program. We have special money designated for the education of Sherpas, and as we have hardly any work in Sherpa country we have difficulty in finding the right candidates. Just now we have six persons sponsored under this program, and in this section the financial situation is even better. We started the year with Rs. 9,976.71, and by the end of the year had Rs. 13,151.01.

Our sponsors do not send the money for us to keep in the bank. We need to spend it, and we need the help of all UMN projects in finding the right people to be trained under this Program.

**Miss D. Friederiei
Chairman**

APPENDIX D

Public Health Program Report for 1970

An important event in the year 1970 was the establishment of the principle of UMN Mission-wide public health work. At the Medical Conference, in November 1970, it was confirmed that UMN should emphasise comprehensive medicine and community health programs. The UMN public health work should be in the sense of comprehensive medicine carried out by each UMN medical station, and in the field of community health services in their localities. In practice the work is done in areas surrounding our present hospitals and dispensaries, and in coordination with them. The curative institutions themselves are developing more and more their own community health programs also. The most important principle is to be always working in cooperation with H.M. Government's Public Health plans.

By the request of the HMG Health Services Department, we made a TB survey in the hilly districts surrounding UMN medical stations in the hills. 2,800 students of the 16 High Schools in the 7 Districts were tuberculin tested, and, according to the tuberculin-positive results, it is suggested that the Newari bazars, the villages along the main trade routes, and the families returned from periods in India were those with the highest incidence of TB. The TB morbidities by microscopic sputum tests were between 4% and 7% in such suspected TB villages, but the incidence in remote villages was sometimes under 0.1% only. These TB surveys were made by mutual consent and cooperation with HMG hospitals and health centres. 4350 children in hill villages received BCG directly for the purpose of prevention, by UMN workers during the year.

Another part of the TB control work on the basis of a cooperative program with HMG was the biweekly domiciliary treatment given under the WHO Madras scheme. The first campaign started in the area of Shanta Bhawan Hospital with a census made by door-to-door case finding through microscopic sputum tests. The second campaign will be in the Gorkha Area (see Gorkha Report), and the third in Tansen (see Tansen Report). Free TB medicines and BCG were provided by HMG to the UMN hospitals at Shanta Bhawan, Tansen and Gorkha for TB control work.

Another big function of the UMN Public Health Program was the Village Health Workers Training which was organised in Okhaldhunga by Dr. Woodman and in East Palpa by Sister Coventry, and financed by the District panchayats. Both the District panchayats were most grateful for the cooperation of the UMN workers in the Village Health Workers Training, which was a practical program of living and working together.

Dr. N. Iwamura
Director, Public Health

APPENDIX E

Tansen Area Report for 1970

General.

Another busy and happy year has been completed. We thank God for His help and blessing in many ways. There have been developments in all sections of the work, which comprise :

1. The base hospital.
2. The town maternity and child welfare clinic, with a visiting clinic in Humin Panchayat.
3. The Palpa District public health program, with its mobile work in East Palpa.

Hospital.

Things have changed a great deal since the hospital was first formed in rented buildings in the bazar in 1954. Another 'milestone' was passed in 1970 as a new wing was opened in the middle of the year. This new section now contains the pediatric wards, two offices and the auxiliary nurses school. This brings our bed total up to almost 90. Nevertheless this is inadequate, and we often have up to 10 emergency beds in the corridor. Plans are now being made to increase the bed space to 100, making changes and additions to the hospital, improving the essential services.

HMG is reckoning on the hospital fitting into the nation-wide health services as an expanded district hospital. We consider this hospital not to be an isolated, curative institution, but a base for the community health scheme. We therefore aim to have sufficient staff and facilities to send out teams into other parts of the district to help and advise and to receive referred cases from other areas.

At the beginning of the rainy season the district suffered a great deal of damage from excessive rain and floods. The good Sunauli-Pokhara motor road was spoilt and unusable from June to November, and many other routes were cut off. Inspite of this we have had increased numbers of inpatients and outpatients, continuing to be self-supporting apart from the leprosy department and the support of foreign staff. All foreign staff receive their allowances from abroad. We had slightly less surgery this year. Many patients needing operations could not get here during the rains. We are making up for that now as we are swamped with surgery ! Since the road opened again we are getting increasing numbers of patients from the Terai and from further west : Gulmi, Piuthan and Dang particularly. This would seem to be our obvious direction for further outreach.

Our auxiliary nurses school has continued to grow and expand its curriculum. Although HMG has still not decided what kind of training we should have here, we have continued to upgrade the school ourselves. There is increasing demand for training from both boys and girls. It is becoming the "norm" for applicants to be S.L.C. passed. The new nurses' home is being built and should be ready for occupancy in March or April.

Two new Sisters joined our staff in April : Ingegerd Karlsson from Sweden, and Sheila Fulker from England. These two are doing an excellent job, although still on part-time language study. In May Dr. Diane Miller came from England to work with us for a year or so as a direct appointee. She is being a tremendous help, to me in particular ! Marcella Hiller has been with Gwen Coventry in East Palpa for most of the year. Joy McConnell returned from furlough in October to take over central supply and the operating theatre. This released Elfriede Bernhardt to join the team in East Palpa. At the end of the year we were glad to welcome Dr. Dick Harding and family. He is a physician-internist, and we benefit greatly by having his specialist knowledge and experience.

We have continued to take an interest in the dispensary in Pyersingh, and various members of the team have visited East Palpa to assist the work there. We hope to be able to increase our outreach and mobile work in the coming year, especially with preventive medicine in mind.

The leprosy department has continued to admit patients to the hospital for short stays. Increasing numbers of outpatients are being seen. Dr. Pedley has continued his research programme, but is at present on short furlough.

We are grateful for the continued opportunities for service here, and for the hard work and cooperation of staff and local people.

Dr. P. M. Dodson

**Medical Superintendent and
Area Superintendent**

Statistics :

	<u>1968</u>	<u>1969</u>	<u>1970</u>
Inpatients	1,332	1,486	1,697
Outpatients	19,856	21,886	24,030
Major operations	486	592	499
Minor operations	698	878	817
Deliveries	37	66	62
Deaths from any cause		20	99
X-rays	933	1,461	1,681
Miniature X-rays	3,058	4,246	4,190
Fluoroscopies	103	117	944
Physiotherapy treatments.			
Inpatients			1,379
Outpatients			89

Town Clinic and District Work.

Town Clinic : In the middle of January 1970 we moved from the "old hospital" where the clinic had been for many years, to another house in the bazar. After some days mothers and children began to find their way to the new clinic which continues to be open two days a week. Mothers from different villages in Palpa District are coming for ante-natal care after walking several hours. From Tribeni, Bhairawa and Butwal many are coming by bus or private cars. Several have come to Tansen for their confinements, where help would be at hand if necessary. We have also had mothers from Gulmi District, Piuthan, the Andhi Khola valley, and other districts. Total attendance at the clinic in 1970 was 4318, compared with 3450 in 1969.

District Midwifery : We go to the home and attend the mother at the time of the confinement. In 1970 we have attended 139 midwifery calls, compared with 120 in 1969. Jashangma Subba has been a great help in this work for many years.

House visits : In connection with the district midwifery work, special teaching in post-natal care is given. This year about 500 such visits were made, in addition to the delivery. We praise God for the wonderful opportunities and open doors he has given through these contacts.

District Clinic : Every fourth week we have a general clinic. This started in Humin, later was held in Tahung village, and is now in Dewurali Chap.

The Panchayat of that area arranges housing for the clinic. Attendance in 1970 was 550. There also we have open doors and great opportunities.

Miss I. Skjervheim

East Palpa Program.

During 1970 the work in East Palpa has become more firmly established. From January to May we lived in the Panchayat Office. In May we moved into the first four rooms

of the new building. We expect that early in 1971 the second house will be completed, giving us ample accommodation for staff, plus a dispensary room and a library-cum-classroom.

In this area, where there is no other medical help available, we have to treat patients as well as doing preventative medicine. Public Health is our primary work, and curative medical work is secondary. The majority of patients are seen in a weekly clinic held in Buling, two hours walk from our home. Other days we go out to villages to do Mantoux tests, TB and leprosy case-finding, BCG and TABC injections.

During 1970, 85 people were put onto TB treatment. Most of these have been visited every 3 months. Of these :
64 have continued treatment regularly.
3 refused treatment.
14 have been irregular in taking medicines.
4 have died

Seven people were put on leprosy treatment. None have defaulted. Other statistics are as follows :

Outpatients	2,639
Prophylactic injections	6,778
Home visits	293
Minor surgery	51
Deliveries	5
Goitre medicine	476

The area in which we work covers five Panchayats, approximately 100 villages, and 15,000-20,000 people.

During the year Dr. Pedley visited us to help with the treatment of leprosy patients. He plans to do a leprosy survey here in 1971. Dr. Iwamura made two visits to help in the TB programme. We are grateful to the Tansen team for all their help in providing staff, and in many other ways. Marcella Hiller was here for most of the year until Elfriede Bernhardt came to join me in December. We are also grateful for the help and cooperation of local Panchayats.

We give thanks to God for the opportunity to live and work amongst the people here, and look forward to another year of service in 1971.

Miss G. Coventry

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR 1970

General Fund

1) <i>Area Administration.</i>	1970 Budget	Actuals	Total
<i>Receipts :</i>			
UMN Treasurer	3,000.	3,000.00	
Miscellaneous	—	854.88	
	<u>3,000.</u>	<u>3,854.88</u>	
<i>Payments :</i>			
Upkeep	1,000.	223.06	
Mela	—	59.55	
Miscellaneous	2,000.	1,265.34	
	<u>3,000.</u>	<u>1,547.95</u>	
Excess receipts over payments			<u>2,306.93</u>

2) *General Fund, Hospital.*

Receipts :

Fees	175,000.	201,278.81
Medicine sales	175,000.	214,879.69
Miscellaneous	35,000.	26,772.24
Service to Leprosy dept.	6,500.	6,500.00
Personnel Contributed		
Services	61,740.	61,740.00
	<u>453,240.</u>	<u>511,170.74</u>

Payments :

Salaries	150,000.	157,540.56
Drugs	130,000.	156,385.59

	1970 Budget	Actuala	Total
Medical & surgical supplies	55,000.	67,363.55	
Bedding, linen,	9,000.	11,828.73	
Catering	4,000.	2,425.50	
Laundry	3,500.	3,917.53	
Cleaning	1,500.	840.54	
Maintenance	4,200.	1,017.52	
Power, light and heat	15,000.	17,70.06	
Building maintenance	2,000.	6,285.51	
Administration	7,500.	6,141.48	
Miscellaneous	6,000.	2,305.38	
Vehicle Transport	3,800.	3,800.00	
Personnel Contributed Services	61,740.	61,740.00	
	<u>453,240.</u>		<u>499,462.05</u>
Excess receipts over payments			<u>11,708.69</u>

3) *General Fund, Town Clinic.*

Receipts :

UMN Treasurer	8,200.	8,200.00
Medicine sales	5,000.	7,741.00
Fees for deliveries	2,000.	2,614.50
Miscellaneous	500.	—
Personnel Contributed Services	6,000.	6,000.00
	<u>21,700.</u>	<u>24,555.50</u>

Payments :

Salaries	6,000.	4,694.16
Literature	500.	376.58
Rent and repairs	6,000.	5,345.60
Equipment and supplies	100.	320.75
Medicines	3,000.	4,051.23
Miscellaneous	100.	293.53
Personnel Contributed Services	6,000.	6,000.00
	<u>21,700.</u>	<u>21,081.82</u>
Excess receipts over payments		<u>3,473.68</u>

4) *General Fund, Public Health.*

Receipts :

UMN Treasurer	9,000.	9,000.00
Personnel Contributed		
Services	18,300.	18,300.00
	<u>27,300.</u>	<u>27,300.00</u>

Payments :

Drugs	1,000.	Cr. (204.28)
Salaries	6,000.	4,140.95
Film for mass x-ray	800.	40.00
Transportation	1,000.	930.21
Miscellaneous	200.	104.86
Personnel Contributed		
Services	18,300.	18,300.00
	<u>27,300.</u>	<u>23,311.74</u>

Excess receipts over payments 3,988.26

5) *General Fund, Leprosy work.*

Receipts :

UMN Treasurer	24,200.	24,200.00
Sales	50.	—
Personnel Contributed		
Services	6,360.	6,360.00
	<u>30,610.</u>	<u>30,560.00</u>

Payments :

Medicines	1,000.	1,998.95
Shoes	750.	113.00
Hospital treatment	5,000.	5,786.50
Food	{ 9,000.	6,999.96
Miscellaneous		3,560.38
Horse	1,500.	836.00
Bedding and linen	500.	525.50
Use of hospital	6,500.	6,500.00
Personnel Contributed		
Services	6,360.	6,360.00
	<u>30,610</u>	<u>32,680.29</u>

Excess payments over receipts 2,120.29

6) *Capital Funds, Balance at 31-12-70.*

Public Health outreach work	23,000.00
Nurses Training School	41,691.08
Refrigerator	3,014.55
Surgical equipment	364.28
Roofing paint	1,117.11
Danrajheri project	367.91
Laboratory equipment	340.60
X ray equipment	2,854.09
Incubator	1,500.00
Literature	368.36
Beds for patients	372.49
Artificial limbs centre	66,337.29
Motor cycle for public health	2,259.00
Hospital motor road	3,494.56
	<u>147,081.32</u>

SUMMARY OF BALANCES AS OF 31 December 1970

<i>Liabilities :</i>		<i>Assets :</i>	
Medicine stock	127,051.49	Advance to BTI	28,237.93
Designated funds balances	147,081.32	Stamps	1,003.31
General Fund	22,976.04	Cash balance	5,541.49
New hospital building grant	83,846.08	Amexco bank	30,935.01
T. B.	10,222.32	Nepal bank	10,555.84
Advances	35,876.79	Capital suspense	13,665.77
Oil stock	2,587.26	Medicine stock	228,967.84
Staff guesthouse No. 2	4,838.91	New hosp. building	128,643.94
Landrover depreciation	5,013.79	Nurses hostel	23,733.23
Reserve Fund	13,249.42	Staff housd No.6	816.33
		Dr. balance in Leprosy a/c	2,120.29
	<u>C.o. 452,743.42</u>	<u>C.o. 474,220.98</u>	

B.F. 452,743.42 474,220.98

General fund balances ::

Hospital	11,708.69
Town Clinic	3,473.68
Public health	3,988.26
Administration	<u>2,306.93</u>
	21,477.56
	<u>474,220.98</u>
	<u>474,220.98</u>

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APPENDIX F

Butwal Technical Institute Report for 1970

1970 completes seven years of growth for Butwal Technical Institute. It has been a very significant year in all aspects of the project.

Production increased considerably over the year 1969, but at a lower percentage increase than previous years. Reference to the departmental reports and to the statistical reports will describe these activities in detail. Planning activities continued the emphasis on consolidation of the present program involvements. They also explored the potential for participation in related areas of development.

Administrative assignments were transferred. New personnel arrived as others terminated their services. After six and a half years of outstanding achievement and leadership, Mr. Odd Hoftun was released from the post of Director of BTI to take up the responsibilities of Executive Director of the Butwal Power Company, Pvt. Ltd. This also makes his vision and initiative available for further possible cooperation with other agencies in development activities at the community level. In April Mr. Francis Sauer was appointed Director, Butwal Technical Institute.

The plywood mill project was seriously re-considered, and full commitment was re-affirmed. Arrival of machinery from Germany and erections of plant continued. The search for needed personnel and negotiations with HMG for organizing a legal company are very time-consuming and seem to make too little progress.

Construction work for Butwal Power Company Pvt. Ltd., and many other members of Butwal community, suffered heavy losses as a result of three serious floods in the Tinau Kosi.

There was heavy loss of lives in Butwal town. BTI construction losses were only material as the flooding came outside of working hours with nobody in the tunnels. Inspite of delays to lost tools and water damage to the generator windings, the power station first stage regular supply of power to Butwal was effected during the last week of December. A formal inauguration is planned by BPC for about mid-February.

Admissions to the workshop training program are truly on a basis of selection. There are openings to admit 19 boys in February 1971. In December 1970 there were 179 applicants in Butwal, 25 Gorkha and 38 in Pokhara : 242 in all who sat for the selection test. Nine trainees are completing their tradesmen's tests this year and all have been offered employment in BTI.

The financial operation moved through an extremely critical cash situation during the year. Capital funds previously available for use as business working capital were exhausted in capital expenditures. During most of the year business working capital was spent on considered and much needed capital improvements. From August this included expenditures on construction for the Power Company. In October, Brot fur die Welt approved and granted a request for funds to finance both capital improvements and provision for urgently needed business working capital. The position going into 1971 is greatly improved.

The BTI Managing Board has initiated action to provide for additional participation with His Majesty's Government of Nepal, and with local agencies, in development activities outside the present capacity of BTI plant and staff. The services to be offered and the scope for involvement are definitely in accordance with the aims and purpose of the existing program. They are also recognised in the terms of the agreement between HMG and BTI. In order to continue maximum support for the present BTI program, and also accommodate the needs of the proposed activities, the Managing Board has recommended

modifications of the membership and organization of the Board. These matters are all in the formative stage at present.

1970 has been a year of challenge and stimulation. We give praise and thanksgiving to God, for it has been a good year for BTI.

Mr. F. Sauer
Director

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR 1970
(*Station account only*)

	<u>1970 Budget</u>	<u>Actuals</u>	<u>Total</u>
Receipts :			
UMN Treasurer	20,800.	20,800.00	
Personnel Contributed Services	165,600.	165,600.00	
	<u>186,400.</u>	<u>186,400.06</u>	
Payments :			
PAX men's board, etc.	14,400.	8,978.66	
Central Staff quarters : bedding, utensils, etc.	3,000.	2,513.62	
Central Staff quarters : fan repair, electricity, etc.	1,000.	1,859.19	
Official travel (UMN meetings, etc.	800.	4,153.10	
Board and transport of official guests	1,200.	587.50	
Miscellaneous	400.	555.45	
Personnel Contributed Services	165,600.	165,600.00	
	<u>186,400.</u>	<u>184,247.52</u>	
Excess receipts over payments.			2,152 48

CONSOLIDATED BALANCE SHEET, 31-12-69 and 31-12-70

Assets.	31-12-69	31-12-70
<i>Current :</i>		
Cash on hand and in banks	37,310	99,113
Also account (WMPL) Net	187,866	107,874
Advances & accounts Rec.	45,256	62,424
Insurance claim	—	13,192
Advance to B. P. C.	—	199,077
<i>Inventories :</i>		
General	116,458.	107,416
Wood	45,923.	87,522
Building material	20,062.	2,910
Iron and steel	212,265.	179,147
Oil	14,549.	12,106
Work in process	32,150.	38,221
Finished products	7,761.	13,270
	449,168	434,772
<i>Plant, and equipment :</i>		
Workshop buildings	212,233.	259,398
Equipment and vehicles	872,982.	957,158
Living quarters	339,634.	409,315
Roads and water	56,863.	65,033
	1,481,712	1,690,904
Less depreciation reserve	77,692.	164,868
	1404,020	1,526,036
<i>Plywood Mill :</i>		
Equipment in transit	61,757.	249,411
Stock	—	117,037
Buildings	67,562.	188,872
Machinery and equipment	64,179.	1,182,077
Preliminary expenses	—	8,163
	193,498.	1,745,560
Less: Depreciation reserve	6,606.	11,899
	186,892	1,733,661
<i>Power Project :</i>		
Equipment and supplies	273,209.	286,447
Less depreciation reserve	28,916.	244,293
<i>Capital stock in B. P. C.</i>	<i>675,000</i>	<i>675,000</i>
	3,249,805	5,094,439

Liabilities.	31-12-69	31-12-70
<i>Current, advances, etc. :</i>		
Customers	24,387.	27,895
Tansen Hospital	—	16,856
UMN Treasurer	360.	—
Personal accounts	—	19,933
B. P. C.	95,514.	—
Norway Shipment balances	554.	120,815. <u>—</u> 64,684
<i>Other current :</i>		
Workers' savings	25,183.	45,061
Sales tax payable	1,859.	9,895
Trainees fund	1,653.	2,234
	28,695	57,190
<i>Capital Funds and grants :</i>		
Electric power	1,088,863	1,088,863
Plywood project	371,072	1,857,457
BTI general	1,565,832	1,936,720
	3,025,767	4,883,040
<i>Reserves and surplus :</i>		
UMN Project surplus	9,017	2,152
Reserve fund	13,872	13,872
Surplus from previous year	—	27,739
Net profit, current year	51,639	45,762
	51,639	73,501
	3,249,805	5,094,439

PROFIT AND LOSS ACCOUNT FOR THE YEAR 1970

<i>Expenditure :</i>	<i>Income :</i>		
Materials	298,481.87	Bills	768,034.36
Supplies, tools, power	118,930.46	Stock	66,088.32
Repair & Maint.: equip	12,788.73	Professional	
Repair & Maint.: bldgs.	22,791.74	fees	8,760.80
Salaries, etc	258,338.60	Administration	3,200.00
Depreciation, bldgs, equip.	50,700.00	House, fan, water rent	5,318.30
Depreciation vehicles, engines	29,429.67	Surplus on vehicles and engines	26,334.55

Discount on sales	17,508.96
Training expenses	12,649.23
Technical literature	208.44
Interest on savings	949.94
Bank charges	414.51
Bad debts	828.94
Misc. and Board expenses	3,614.21
Office & administration	10,091.15
Canteen equipment	231.82
12 k. w. diesel exp.	137.09
Operations profit	<u>39,640.97</u>
	<u>877,736.33</u>
Clearing & forwarding expenses	835,364.71
1970 net profit	<u>45,762.53</u>
	<u>881,127.24</u>
Operations profit/f.	39,640.97
C/f. inc.	<u>841,486.27</u>
	<u>881,127.24</u>
Workshop buildings	112,000
Equipment and vehicles	172,375
Living quarters	100,000
Roads and paths	110,000
Land acquisition	1,611,712
Other	1,000
	<u>2,000,000.00</u>
Bank overdraft	61,757
	<u>2,000,000.00</u>
PROFIT AND LOSS ACCOUNT FOR THE YEAR 1970	
Bank overdraft	54,138
Bank balance	1,000
	<u>55,138</u>
Bank overdraft	54,138
Bank balance	1,000
	<u>55,138</u>

APPENDIX G

Boys' Boarding School, Pokhara

Report for 1970

The People.

Every institution is an assortment of people associated for the fulfilment of some objective or idea. The effectiveness of the institution is directly related to the determination and skill with which these people sort out their gifts and their contributions and apply them to the objective.

The students are here to learn : the teachers and staff are here to guide this learning process; and the building department is here to create the facilities for maximum efficiency in this learning process. The Managing Committee and Board direct this learning process.

The students now number 90; 63 in the hostel and 27 day boys. Class V has the largest number - 14; and Classes VI, VII and IX each have the least - 8 each. The average is 11.25 per class, and the boys range in age from 6 to 21. In terms of the people of Nepal, these boys are a cross-section. In a sense the school is a miniature of the whole country.

It is hoped that the enrolment will increase by at least 33 boys as it has been estimated that 123 boys will be the very minimum needed to pay for the instruction and boarding program now provided.

The staff numbers quite a few. At present 6 fulltime Nepali teachers are employed, 4 fulltime western teachers, and 1 part-time western teacher provide the needs of the instructional program. One westerner and one Nepali keep the finances in

order. Two Nepalis do the kitchen work, one Nepali acts as peon and buyer, and 3 Nepalis are employed in the agriculture program. In the construction work 2 westerners and 3 Nepalis, plus approximately 170 Nepali day workers, are involved in building the new school.

At the end of 1970 Miss Pauline Davis left for a year in England, and Mrs. Tomoko Tsukada returned to Japan with the intention of returning to Nepal after 4 or 5 months. Ron and Elizabeth Mowll and their two daughters also left the project at the end of 1970. In June 1971 Bengt and Sue Sundberg and son Samuel return to Sweden, and in July 1971 Tom and Charlotte Valvik return to their home in Minnesota.

To replace Miss Davis the Shining Hospital has offered Miss Margaret Thoday who was accepted at the June 5, 1970 Board Meeting for one year. Mrs. Tsukada's work will be carried by Mrs. Margit Zinniger of Switzerland for one or two months until Mr. and Mr. Peter Hitchens of Shining Hospital arrive from England in March 1971. The Hitchens were accepted at the June 5, 1970 Board Meeting. The UMN has offered Mr. Jonathan Lindell to the post of Headmaster, and this offer was accepted at the December 1970 Board Meeting. As yet there is no one available to replace Mr. Sundberg.

In the Building Department, a division of the UMN and a contractor for the School Board, the vacancy left by Mr. Mowll will be filled by Mr. Delos McCauley, an American. This appointment is made directly by the UMN, and required no action by the School Board.

For 1971 staff increase should be in English, and maths and science. We do need an instructor of English who has a secondary certificate. The addition of a properly certificated westerner in maths and science would enhance these departments, and Mr. Colin Smith of the UMN has been accepted for this post. Considering the emphasis on vocational subjects in HMG's program, it would seem appropriate to seek a B.A.

Nepali in Agriculture by May 1971. Mr. Larry Asher intends to take his furlough at the end of December 1972 and return for the 1974 school year.

The Program.

HMG's permission is still being sought for Vocational subjects, and in anticipation of this permission, the agriculture program is enlarging its work. At present the goat program is going well, 4 small pigs are growing, 250 chicks may soon be roosting, and land is being developed.

In the academic subjects the school is giving increasing emphasis to English without neglecting other subjects. In 1971 Class X will be added to the program.

The calendar for 1971 herewith presented :

Registration for new boys :	Jan. 28-Jan. 31
Registration for former boys :	Jan. 30-Jan. 31
Opening Day :	Feb. 1

Holidays :

Independence Day	1 day
King Mahendra's Birthday	1 day

School Day : June 4

Summer holiday (June 5-20)	10 days
Janai Purna	2 days
Krishna's Birthday	1 day
Dasai	10 days
Diwali	2 to 4 days
Constitution Day	1 day
(If extra days become available they will be added to Janai Purna)	

Sports Day : Dec. 16

Last day and Closing ceremony : Dec. 17

Mr. T. Valvik
Headmaster and
UMN Project Director

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR 1970

	1970 Budget	Actuals	Total
General Fund.			
<i>Receipts :</i>			
UMN Treasurer	2,480.	2,380.00	
Personnel Contributed			
Services	14,400.	14,400.00	
	<u>16,880.</u>		<u>16,780.00</u>
<i>Payments :</i>			
Rent	1,080.	—	
Repairs and maintenance	1,000.	—	
Administration, mailbag	400.	275.49	
Personnel Contributed			
Services	14,400.	14,400.00	
	<u>16,880.</u>		<u>14,675.49</u>
Excess receipts over payments			<u>2,104.51</u>

APPENDIX H

Gorkha Project Report for 1970

A) General.

Geographically in the centre of Nepal, spread among the hills and valleys of the well-known Gorkha District is the 15 year-old UMN Gorkha Project. As a "Community Service Program" its aim and purpose is still to help and serve the people in these hill regions in the fields of medical care, agriculture and education, in the Spirit and love of Jesus Christ.

27 UMN workers from overseas are living and working in the three main centres of Amp Pipal, Luitel and Jaubari. With the help of 60-70 national colleagues from Nepal and India, our work and service cover a large area and bring us daily into contact with hundreds of school children in various schools, many local farmers, and numerous patients and relatives from far and near, at the hospital in Amp Pipal or through our outreach public health work.

Administratively, each department is run by a department leader, who is again responsible to the Area superintendent, while the Business Manager does all the book-keeping, finances, payments, salaries for the various departments, and ordering of goods, and thus plays a valuable part in keeping the wheels turning smoothly and rightly. Our previous Business Manager, Fran Swenson, returned from furlough in the middle of the year, while the acting Business Manager, Dorothy Broom, stayed on in the project for some further language study until she was assigned to her new post as mission-wide Auditor. Early in the year the office assistant to the Business Manager was granted a UMN scholarship for further study. He will return to his previous work after completing his SLC examination in February 1971.

The new General Agreement of the UMN with HMG made the Internal Administrative Committee discuss and reconsider many of our plans. However, most of the work of the Mission in the Gorkha Project during 1970 was carried out according to the approved plans and budgets. Due to lack of capital finance for the Amp Pipal Hospital, most of the building program has to be stopped after the rains, and only the most urgent and necessary building work was carried on. One new staff house was completed to accommodate new doctors and staff arriving, and inside finishing of wards, furniture and minor jobs are being carried on by a dozen men while most of the 150 regular day labourers are on extended leave till sufficient funds are available.

With gratitude to God we look back upon the past year where so many doors and opportunities were challenging us through our daily work, life and witness. Although it may seem that doors may close in the days to come, we still continue our daily life and service in the confidence that He Who began a good work in us will carry it on until it is finished in the Day of Christ Jesus.

Mr. A. Voreland
Area Superintendent

B) Education.

I) District Schools.

	Classes	Students	Teachers
Amp Pipal	Infants—VIII	320	9 : 1 half-time Board app.
Maltigaira	I—V	117	4
Nabalpur	I—VIII	176	8½
Bajari Dhara	I—III	45	2
Chiplete	I—V(VI local)	130	4 : 1 local Com.
Buddha Singh	I—IV	42	12
Lapsibot	I—VIII	170	107

Luitel Primary	I-V	240	6
Luitel High	VI-X	150	5 : 1 Self- supporting direct appt.
Jaubari High (run by the local School Committee)	I-X		3 Mission- seconded, including 2 Board Appts

Most of the above mentioned schools have been run and operated by local headmasters, with a regular attendance of teachers and students all through the year. Each of these schools is run in cooperation with a local School Committee, usually with the area leaders, the Pradhan Panch, as the Chairman, and other progressive local people serving as members. Cooperation and close contact with these local Committees has proved most helpful for the work in the schools as well as for other Mission work elsewhere in these areas. In several places new school buildings have been built and completed by local labour, and funds raised by these Committees. There is a deep and genuine appreciation and desire among the people in these committees for the Mission to stay on and continue the work and service it has done throughout these years. Schools Committees also often put great pressure on for expansion of the existing schools, and the many requests for help from new areas and schools are constant reminders of the tremendous need and untouched fields, and the many tasks yet to be done in the field of education for both children and adults.

For the three Mission-seconded workers in the Jaubari High School, the past year has been a pioneer-like experience into a new way of serving. Inspite of many frustrations, it has been a valuable time for both the local headmaster and our own people in learning how to work and cooperate in a school under full local management and responsibility. We hope that this school will gradually be able to stand on its own feet and mature till the end of 1972 when the Mission's

private agreement with the school expires. One Board Appointee teacher, Laina Vaismaa, had to leave for surgery late in 1970. We thank the Lord for her service and for the steady recovery at home in Finland.

A new school hostel was completed by the Mission in Jaubari to accommodate about 15 students, mainly from the upper classes. The aim and purpose thus was to help upgrade the discipline and teaching standard in the newly opened High School by providing a good place for study and fellowship. The school hostel connected with the Amp Pipal School was, after much consideration, closed at the end of the year, as it did not prove satisfactory to bring in and sponsor students from outside in this way.

By our standards, discipline, teaching and way of service, the Mission is having a vital hand on the "Potter's Wheel" in making an impact upon and shaping these young lives who are the future and the hope of Nepal.

Mr. A. Voreland
Area Superintendent

II) *Luitel.* The new school year started on 12 February 1970 after the new admissions of students. During the year there has been an increase in the number of students. At the beginning of the year the total number of students was 431, but at the end of the academic year there were only 394 students to sit the yearly examinations.

Mr. Yogendra Raj Devkota left teaching and went for high studies at the end of February. Mr. Ramchandra Devkota joined the staff to replace Mr. Yogendra. The Reid family joined the Luitel team in January. Mr. Geoff Reid started teaching from the very beginning of the school year. The arrival of Mrs. Annamma Varughese helped us to replace Mr. D. Joshua. Mr. Yam Prasad Bhattarai left the school after the half-yearly examinations, to study I.Ed. on a Mission scholarship. Mr. Hem Nath Naupani from the Amp Pipal school was transferred to Luitel.

The activities of the literary and cultural union of the students were not very satisfactory during the year. A picnic was conducted under the leadership of this union. Literary competitions were held. Volley-Ball matches were played with the Gaikur High School, Jaubari High School, and Amp Pipal Middle School. The annual competitions in sports and games were held. The students took active part in these competitions.

We had requested your prayers through last year's report for our 1970 SLC students. Giving praise to the Lord we are pleased to report that the prayers were answered. It really made us humble when we had the rare opportunity to hear the news on the radio and to read in the newspapers that Babu Ram Bhattarai of Amar Jyoti Janata High School was placed in the first position in the SLC examination of 1970 out of a total of more than 17,000 candidates in Nepal. We had 14 students, including a private candidate, to sit the SLC examination in 1970. We had 7 First Divisions (including the Board First and the Board tenth), 6 Second Divisions, and 1 Third Division. This was our fifth batch of students who came out without any failures.

We have had some difficulties. Paul says, "In all these things we are more than conquerors through Him that loved us". Again he says, "Rejoice evermore. Pray without ceasing. In everything give thanks, for this is the will of God in Christ Jesus concerning you".

Mr. V. Thomas
Headmaster

C) Health Services.

1) *Amp Pipal Hospital.* Perhaps the most noticeable change in the hospital at Gorkha which occurred in 1970 was the absence of Dr. Helen Huston when she left for furlough in September. Dr. Huston has given of herself for many years here in Amp Pipal, and as 1970 closes

she is deeply missed. We did very much appreciate having Dr. Gerry Hankins from Canada who came here to fill in for six weeks during the time we had no successor for Dr. Huston. We give him our sincere appreciation and thanks for taking time off from his own work to fill a great need. Dr. Tom Hale followed Dr. Hankins and filled in for another three weeks. It was appreciated that Dr. Hale was willing to take time off from language study in Kathmandu for this period of time. Then Dr. and Mrs. Jonathan Yoder arrived in late October to take regular charge of the hospital. However, all this transition did have an effect on the local people, and there was a temporary decline in the work done. We are very glad that Dr. Hale returned in mid December with his family. Dr. Cynthia Hale is a pediatrician, and Dr. Tom Hale is a surgeon.

Other staff besides doctors have also been in a rather fluid state. It continues to be difficult to find nationals who are qualified, and are willing to help in this somewhat isolated place. Nurses who do come out tend to be unwilling to continue here for long periods. We do hope to build up a national staff from this area, but this takes time. Among the western staff changes was the return of Valerie Collett in September after furlough. Anneli Talso returned from home sick leave just before Christmas. Then Mabel McLean joined the team in early November to take responsibility as Nursing Superintendent. At this time Miss Collett was assigned to full-time public health work, which is an outreach of the hospital. She has charge of the village clinic at Lapsibot, and is planning to open clinic work in Barpak and Laprak in January 1971. She also helps in TB-control work. This is in line and in cooperation with the wishes of HMG, which encourages us to do more public health work.

Looking ahead it appears that we should stress consolidation of our recent radical expansion. There is much

that remains unfinished and under-staffed. About half of the hospital space which has been "roofed" is still not used because interiors are not finished. Our X-ray has been ordered, and the new generating plant [for the X-ray will follow soon after. Our small light generator continues to be questionable regarding dependability, without a small stand-by plant for lights. Then, as stated before, we seriously lack staff to man all the new facilities we have and are planning to have. We now appreciate help in the area of staff because of the Assistant Nurses Training program which Miss McLean is starting. This will surely help. These assistant nurses will also be involved in the public health program. But more full-trained staff will also be needed. For some of these more staff housing will be needed. And of course the unfinished hospital rooms should be finished, furnished and equipped. This will require funds. Consolidation of what has been started would appear to need our first attention.

Statistics of work for the year are :

Inpatients in wards and deras	761
Minor operations	281
Major operations	41
Deliveries	21
Outpatients : New	5,238
Old	12,345.

Dr. J. Yoder
Medical Director

II) Public Health Program.

Lapsibot monthly clinic has been held for 3 months : October, November and December. In December Dr. Hale joined the basic team which consists of a foreign nurse and a Nepali assistant nurse. Because of this it was possible to make a start on Family Planning, and 7

vasectomies were performed. The total number of general outpatients seen in the three visits was 282.

Some of the aims for our visits :

- a) Thorough BCG coverage, with case-finding among TB families.
- b) Latrines. No response yet.
- c) Health teaching to people waiting for clinics, using simple visual aids.
- d) Building up the preventative aspect of the Under-5 clinic.
- e) Continuing family planning.
- f) Health teaching in school.
- g) Checking and advising re water supply.
- h) Training a local person as a 'Health Agent' to supervise health in the village between our visits.

Other aspects of what is being done so far are :

- a) Health teaching once a week in grades 3-8 in Amp Pipal School.
- b) Some health teaching in other district schools.
- c) Yearly TABC inoculations in schools and some villages.
- d) School BCG inoculations.
- e) A start has been made on regular health teaching to waiting outpatients and inpatients in hospital.
- f) We are compiling a series of simple talks and visual aids which can be used by almost anyone to put across health teaching.

D) Agriculture.

Agreement : Under the new UMN Agreement with Government, permission to do Agriculture work was withheld. Therefore we have sought to maintain the Amp Pipal agriculture project running in good order until such time as representatives of HMG (The Gandaki Zone Project) are able to come to Amp Pipal and assume full management.

Personnel : Dr. Leue, Peter Schmiediche, Anna Liisa Jokinen and Herman Simrose comprised the agriculture workers in Gorkha at the beginning of the year. Since then Dr. Leue and Peter Schmiediche have returned home on leave. Anna Liisa Jokinen has been transferred to District Schools leaving Herman Simrose and Jerry Rice for the remainder of the year. Jerry was appointed to help here after Dr. Leue and Peter left.

Veterinary : Of three young men who received training in this work, one has continued to answer calls and carry on work in the absence of Dr. Leue. He has been kept quite busy, but has felt the need for support and teaching as received while working under Dr. Leue.

Livestock : Our livestock numbers have been kept to a basic size. A new purebred Muriah buffalo bull received through HMG has come to maturity and should prove worthwhile in improving local buffaloes in the community. Our flock of about 75 white leghorn hens have helped supply eggs and 2-month old chicks for local distribution. A new Yorkshire boar pig was received from HMG farm at Rampur. A good supply of milk from our 7 goats has supplied milk to Mission personnel, patients in the hospital, and also local customers. Although goat milk was not used by local people, there is evidence that these kind of prejudices can be broken down. We have an endless number of requests for their offspring.

Forage crops : These crops need much more attention in Nepal. Oats, kale and pusa giant napier are three crops we have introduced which have proved useful in supplying forage for our animals. Tree forage is a good source of fodder in the winter and could well be increased. We have done some work in studying problem because of failure to control livestock at large.

Field crops : An extra portion of land was rented this year. Because this land was unproductive we chose it for maize fertilizers trials. The yield of the plots using optimum fertilizer was double the check plot where only larny and manure were used. Vegetables are grown here as a source of

vegetables for the Mission staff, and for demonstration, but also provide a great deal of forage for our livestock.

Nursery : There is always a demand for vegetable seedlings by local farmers. We try to keep a supply ready for sale. Fruit seedlings and some forest seedlings have also been propagated here. An experimental intermittent fog sprayer was rigged up as an aid for rooting cuttings, with quite good results. A new kind of fruit, Chinese gooseberries (*Actinidia Chinensis*) has been received from both U. S. and New Zealand Departments of Agriculture. We are experimenting with growing and propagating this fruit with the hope that it may become established as a fruit in Nepal.

Store : This has continued to operate during the year and has been a necessary link between the different agricultural services.

School. Because of a shortage of agriculture personnel, agricultural teaching has now been left in the hand of a local teacher. Much of the school land has been planted to fruit and other trees, mostly conifers and eucalyptus. A man has been hired to take care of these.

Training : Three men are in Allahabad for agricultural training. One is due to graduate this year.

This coming year will see changes. The budget is to be paid by HMG. The shape agriculture will take and what will be continued will now be in the hands of the Gandaki Project. We trust that along with seeds which have been planted in the ground, another kind of Seed planted for God's Kingdom will bear eternal fruit to His glory.

Mr. H. Simrose

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR 1970

	1970 Budget	Actuals	Total
I) General Fund, Administration.			
Receipts :			
UMN Treasurer	10,810.	10,810.00	
Personnel Contributed Services	17,692, 28,502.	17,692.00 28,502.00	28,502.00

Payments :

Agent's expenses	800.	266.38
Salaries	4,360.	5,011.46
Miscellaneous	200.	30 70
Maintenance	2,000.	1,774.48
Water	1,800.	1,431.00
Rents and taxes	650.	926.23
Travel	400.	212.50
Office	600.	958.42
Personnel Contributed Services	17,692.	17,692.00
	28,502.	228,303.17
Excess receipts over payments		198.83

2) General Fund, Education : Middle & District Schools.

Receipts :

UMN Treasurer	68,184.	68,184.00
School fees	37,920.	36,947.54
Hostel fees	180.	55.00
Personnel Contributed Services	10,000.	10,000.00
	116,284.	115,186.54

Payments :

Salaries	103,384.	102,629.80
School supplies	2,000.	2,151.52
Maintenance	800.	567.30
Personnel Contributed Services	10,000.	10,000.00
Miscellaneous	100.	120.75
	116,284.	115,469.37

Excess payments over receipts **282.83**

3) General Fund, Education : Luitel High School.

Receipts :

UMN Treasurer	21,932.	21,932.00
School Fees	8,904.	11,020.94

	1970 Budget	Actuals	Total
Hostel Fees	400.	—	
Personnel Contributed Services	3,000.	5,000.00	
	<u>36,236.</u>		<u>37,952.94</u>
<i>Payments :</i>			
Salaries	28,736.	29,889.97	
School Supplies	1,000.	966.97	
Miscellaneous	200.	67.25	
Water	450.	284.00	
Maintenance	800.	1,226.85	
Administration	50.	—	
Personnel Contributed Services	<u>5,000.</u>	<u>5,000.00</u>	<u>37,435.04</u>
	<u>36,236.</u>		

Excess receipts over payments 517.90

4) General Fund, Hospital.

Receipts :

UMN Treasurer	20,620.	20,620.00
Fees	110,000.	99,996.71
Gifts	—	3,140.00
Personnel Contributed Services	<u>29,139.</u>	<u>29,139.00</u>
	<u>159,759</u>	<u>152,895.71</u>

Payments :

Salaries	40,620.	29,630.20
Drugs	70,000.	71,895.32
Medical and Surgical supplies	8,000.	12,208.54
Bedding and linen	1,000.	2,123.22
Laundry and cleaning	1,000.	988.15
Maintenance	1,000.	837.85
Power, light and heat	3,000.	3,274.00
Administration	750.	739.45

	1970 Budget	Actuala	Total
Transport	5,000.	1,286.12	
Miscellaneous	250.	470.40	
Personnel Contributed Services	29,139.	29,139.00	
	<u>159,759.</u>		<u>152,592.25</u>
Excess receipts over payments			303.46

5) General Fund, Agriculture.

Receipts :

UMN Treasurer	10,000.	10,000.00
Livestock	14,000.	16,453.68
Field crops	4,000.	5,193.69
Trainees' grant	3,000.	—
Personnel Contributed Services	21,460.	21,460.00
	<u>52,460.</u>	<u>53,107.37</u>

Payments :

Salaries	10,000.	11,697.48
Livestock	14,000.	16,259.00
Field crops	2,500.	2,859.86
Travel	400.	404.00
Maintenance	600.	625.84
Extension	600.	147.00
Miscellaneous	200.	—
Trainees	3,000.	—
Personnel Contributed Services	21,460.	21,460.00
	<u>52,760.</u>	<u>53,453.18</u>
Excess payments over receipts		345.81

6) Capital Fund, Administration.

Receipts :

Miscellaneous gifts	678.91
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	Actuals	Total
<i>Payments :</i>		
Staff furniture	210.82	
Office equipment	3,585.50	
Toilet/Bathroom, old building	426.20	
Phones	280.00	
Guesthouse	796.25	
Church Meeting Room	49.25	
Large Knoll House	2,006.55	
Luitel Meeting Room	3,809.15	<u>11,163.72</u>
Excess payments over receipts		10,484.81
Add : January 1, 1970 balance		<u>6,419.36</u>
Deficit balance, December 31, 1970		<u>4,065.45</u>

7) Capital Fund, Education : Middle & District Schools.

Receipts :

Gifts 6,732.42

Payments :

Furniture	209.26	
Replacement of thatch	4,718.40	
Finishing of two-storey building	1,233.47	
Labsibot doors and windows	285.35	
Jaubari Hostel	9,259.06	
Amp Pipal hostel	<u>669.92</u>	<u>16,375.46</u>

Excess payments over receipts

January 1, 1970 balance

Deficit balance, December 31, 1970

9,643.04

9,059.48

583.56

8) Capital Fund, Education : Luitel High School.

Receipts :

UMN Treasurer 29,421.60

Payments :

Hostel and teachers' residences	23,457.70
Furniture	1,609.63
Water Supply	205.90

		Actuals	Total
	Agriculture work	99.90	
	Storm damage repair	1,293.00	<u>26,666.13</u>
	Excess receipts over payments		2,755.47
	Add : January 1, 1970 balance		<u>29,637.42</u>
	December 31, 1970 balance		<u>32,392.89</u>
9)	Capital Fund, Barpak Dispensary.		
	Carried forward from 1969		<u>1,900.00</u>
10)	Capital Fund, Hospital.		
	Receipts :		
	UMN Treasurer	100,707.95	
	Other gifts	<u>8,393.02</u>	109,100.97
	Payments :		
	Excess payments over receipts		64,148.11
	Add : January 1, 1970 balance		<u>102,391.81</u>
	December 31, 1970 balance		<u>38,243.70</u>
	Total receipts to date : 718,645.30		
	Total payments to date : 680,401.60		
11)	Capital Fund, Agriculture.		
	Receipts :		
	Gifts		899.58
	Payments :		
	Well	1,289.00	
	Land development	1,069.00	
	Farm Implements	750.09	
	Deras	35.10	
	Livestock	<u>246.38</u>	3,389.48
	Excess payments over receipts		2,489.90
	Add : January 1, 1970 balance		<u>17,759.32</u>
	December 31, 1970 balance		<u>15,269.42</u>

SUMMARY OF BALANCE AS AT 31 DECEMBER, 1970

American Express Co.	1,780.13
Nepal Bank	21,162.66
Cash in hand	1,066.41
Cash with HQ Supply officer	6,843.29
UMN Treasurer Recurring Budget funds	2,417.06
UMN Treasurer Capital fund,	51,740.37
<i>General Fund Balances :</i>	
Hospital	303.46
Agriculture	(345.81)
District Schools	(282.83)
Administration	198.83
Luitel High School	<u>517.90</u>
	391.55
<i>Capital Fund Balances :</i>	
Hospital	38,243.70
Agriculture	15,289.42
District Schools	(583.59)
Administration	(2,165.45)
Luitel High School	<u>32,392.89</u>
	83,157.00
Hostel boys	1,804.56
Amp Pipal freight	2,742.62
Household store	8,546.49
Agriculture Store	4,447.50
Provident Fund Loans	656.25
Savings accounts	160.00
Other accounts	13,757.37
Staff accounts	9,250.22
	<u>104,961.74</u>
	<u>104,961.74</u>

APPENDIX I

Shanta Bhawan Hospital Report for 1970

A) General.

During 1970 the Hospital has functioned under the direction of its Board which met four times during the year. The Board approved that we should be known as 'Shanta Bhawan Hospital' rather than the United Mission Medical Center, and they approved our revised Constitution. An attempt to put these directions into working order and to maintain good communication and fellowship has been the work of the various standing committees. The External Advisory Committee has helped us in discussion and advice on problems as they arise. Dr. J. S. Malla is chairman of this. There is a growing desire to follow the plans which HMG has for developing its medical work in the Kathmandu Valley. Relations with HMG and other doctors in town have been good; we have met socially and in medical discussions.

After much discussion a revised definition of "courtesy staff" was made and will come into operation in 1971.

In November a medical Conference was held, on the instigation of UMN, in Surendra Bhawan Hall, to which doctors and others from UMN medical work, HMG, SATA, WHO, INF, British-Nepal Medical Trust, and others interested were invited. It was very helpful to have Dr. N. K. Shah with us and to hear his plans and have his advice. It was also enlightening to hear what other medical groups were doing, and learn where we should follow and cooperate.

Under discussion during the year has been the subject of forming a Friends of Shanta Bhawan Hospital Society. This

would be in Kathmandu, with similar groups in other countries. Nothing is finalised, but the need for a responsible body to take the responsibility of the Hospital is required for the days ahead.

The main features in the work of Shanta Bhawan during 1970 have been consolidation and studying the economics of the hospital. In May, after renovation, Salisbury Bungalow was re-opened as Asha Niwas, with paediatrics on the first floor, maternity on the second, and residential quarters on the third. All the patients from Surendra Bhawan were moved in here. This has made for easier administration and better patient care. A ramp connecting the outpatient department to the hospital has been put in, and this will be linked up with Asha Niwas before long.

Much thought and prayer has gone into the economics of the hospital. There was a temporary recovery from the deficit situation of 1968-69, but it was seen that the trend to go back and continue in the 'red' was apparent. It was seen that while the out-patient department could pay its way, the in-patient department always ran at a loss. With changes in personnel, other trends emerged. One was that there was a shortened in-patient care period as regards hospital days, and more out-patient attendances. It was therefore decided as a temporary measure and experiment to contract the hospital in 1971 and have one nursing care unit for both surgical and medical in-patients on the second floor. This will save the cost of a nursing care unit. New private patients accommodation is being constructed, and this should bring in more income. In accordance with the advice of the Hospital Board, a certain number of beds will be set aside as free beds. This is still being worked out with the help of the Social Service Department.

Under Paul Spivey's direction a new drug distribution system for in-patients was started. This reduces the quantity of drugs on the wards to a minimum, whilst also reducing the

risk of error by completely eliminating transcribing. The UMN drug store has continued to be administered from Shanta Bhawan, supplying UMN projects with a range of 49 items. Whilst this range could well be expanded to the benefit of all, it is limited by space and personnel.

Statistics show an increase in out-patients and births, and a slight decrease in in-patients, surgical operations and laboratory tests.

Our new venture in 1970 was the start of a Community Health Project in the three municipal wards surrounding Shanta Bhawan. HMG asked us to take this on. Dr. Iwamura is advisor, and Miss Robinson, who arrived from UK, is in charge. She has two Health Visitors and wants to train a Nepali counterpart. The initial emphasis is the control of TB and smallpox, and then it is hoped to go into general Community Health for this area.

We go on with our training programme. Miss Asaoka, Miss Wright, Miss Kachchhap and Mrs. B. Rai have nursing students in training. Dr. Promode Srivastava, after nearly three years training under Drs. Fischer, Dickinson and Jones, was chosen to go to the UK in December. There have been hitches, and although not away yet he hopes to go in 1971. Miss Jestes has completed almost two years of training for four laboratory technicians. One of these will go to Bhatgaon, one to Okhaldhunga, and two will remain here. Attempts are being made to get workers away for higher training in lab. technology, in X-ray and in pharmacy. There have also been students in dietetics in the kitchen for short periods. Our whole plan is geared to training nationals who can be in charge of all the departments.

The Hospital Board approved the election of Dr. G. Mack to the post of Assistant Medical Director.

During 1970 there have been many workers coming and going. In January the Dickinsons arrived and Drs. Peter and Alice Fischer left. They left an aroma of intensive care of

patients behind them. Dr. Jones came in March to help in the medical department while Dr. Dickinson got time for language study.

Dr. Paul Yoder helped during the early months of 1970 in paediatrics. Miss Russell returned in October and took over the post of Nursing Superintendent from Miss McLean, who left to help in up-grading the Amp Pipal Hospital. Dr. Bernhardt, after two years in paediatrics, went home. We are glad she was able to hand over before she left to Dr. Nitschke. Dr. Bernhardt, among many other jobs, had got occupational therapy started by Mrs. Mukhia in the Children's ward and health teaching in the out-patient department. The Abrahams left us in September and are badly missed in both X-ray and laboratory. Miss Judd, who was in many areas of nursing, went on furlough at the end of the year. She helped in our Infections Committee and resuscitation programme. Mr. C. P. Malla, a valued worker in the administrative office, also left to go back to HMG. We were also sad to lose Mr. K. M. Mammen from the business office. We miss all these friends who go, and are grateful to them and for what they have given us !

We welcome the new friends too, and in addition to those mentioned above we are glad to have Miss Doris Bailey, a records librarian who has given good help in many ways, including the inauguration of a 'typing pool'. Miss Bean came to do physiotherapy for us, but much to our regret had to leave owing to bad health. At the end of the year Miss Kinnear arrived, and we are glad to have the physiotherapy department going again. We welcomed Miss Wolff back in July. Mrs. Hoag very ably acted as hostess during Miss Wolff's absence. Mrs. Ursula Johannsen comes to give anaesthetics. Mrs. Harrop from UN comes to help with social problems regarding patients who are 'world travellers'. Mrs. Fiorini, Mrs. Dore and Mrs. Richardson all give valuable office help.

Our Nepali Doctors deserve a word of praise too. Our

consultants are Dr. P. D. Shrestha in anaesthesia, and Mr. M. L. Maskey in radiology. Dr. S. M. Dali has been a good assistant in maternity, and Dr. Chandra Joshi in the out-patient department. With their help we are doing routine smears on all our women. This is being financed by the University of Liege. Our resident staff, Drs. Srivasthava, B. L. Shrestha and G. Joshi, are good, faithful workers too.

We also had voluntary helpers during the year. Dr. S. Arawatigi and Mrs. and Mrs. Tharian came to relieve for doctors' holidays from the Church of North India. Dr. Marandi came to us from the Christian Hospital in Buxar. In the office we had Miss Mary Armstrong of the Dooley Foundation and Miss Maggie Davies. It was good of these friends to give their services and we appreciate them. I am grateful to all our staff, and to God for them and for all that each one does for Shanta Bhawan.

Again and again in Shanta Bhawan during 1970 we realised the faithfulness of God.

*Dr. M. W. Anderson
Medical Director*

B) New Hospital Building.

Permission to construct and operate an entirely new hospital in the Kathmandu Valley of between 150 and 250 beds was given by HMG on 17 July 1970. The UMN agreed to this proposal, which also contained a provision that 10% of the total beds shall be free beds, including services, diet, drugs, etc. Applications were made for purchase of the Surendra Bhawan property and for custom duty exemption for building materials and hospital equipment. No replies have been received to these requests.

A preliminary planning visit was made by Mr. Reidar Skjefstad, a hospital architect from Norway. He has prepared some of the preliminary plans, which are being studied by the various department heads and officers.

A new five-year lease for Shanta Bhawan property was signed on July 16, 1970. All of the patient care areas are now in Shanta Bhawan, with the opening of Asha Niwas for maternity and paediatric patients.

The Nursing School is to remain in that portion of Surendra Bhawan which will not be demolished until the new hospital is completed and operating. These changes have meant that seven dwelling places have had to be leased to house UMN assigned personnel. Funds are available to build new staff quarters for single women, and to purchase new transformers to provide a larger electricity supply for the hospital.

*Mr. S. E. Ruohoniemi
Hospital Superintendent*

C) Nursing Services.

The transfer of the paediatric and maternity wards to Asha Niwas was undoubtedly the biggest change for the nursing service in 1970. The wards are more compact and the move has simplified communication and supervision.

The year brought its quota of changes in nursing personnel. When I returned in October, Miss Mabel McLean went to Amp Pipal as Nursing Superintendent. Miss Ruth Judd had given some help there during the summer. Before going home in December Miss Judd gave an intensive period of in-service training education. Miss Anna Murmu, having worked here for ten years, found it hard to say goodbye, and we continue to miss her. Miss Audrey Maw came in mid-December for a six month period of half-time language study and orientation and is giving a valuable contribution by working alongside staff in the wards.

While several trained staff have left during the year, they have been replaced by others, including four of our own students, newly qualified. Miss Bishnu Tamang and Miss Mona

Gurung returned from USA in August. They are now putting into practice in O.R. and the wards much of what they learned.

The nursing service is strengthened by an increasing number of good student nurses. We appreciate them and our colleagues who teach. We regret that our number of assistant nurses has decreased, but are happy that they have scattered to Gorkha, Dhorpatan and Okhaldhunga. One has joined the District Clinics program, and another is to attend Mahendra Bhawan hoping eventually to do full training.

Despite problems and discouragements, there is a sense of on-going. Staff are maturing and taking more responsibility. It is a privilege to have a part in the challenge before us.

*Miss E. Russell
Nursing Superintendent*

D) School of Nursing.

In keeping with our policy of working more closely with the government, our 4th year students took the 8-week public health course with students from the HMG School of Nursing at the beginning of the year. They learned about the various health service offered by the government, and spent a few days observing and participating in projects such as smallpox and malaria eradication, tuberculosis, MCH and family planning, etc. After finishing the course, they were busy preparing for their Part II Nepal Nursing Council Examination which they took in March. All five of them passed and received their certificates at a graduation service in April.

Of the six 3rd year students who took the Part I NNC examination, one failed the surgical portion, but passed the supplementary examination given later in September. For the first time this year we sent our students to live at the Maternity Hospital, Thapathali. This saved us transportation costs of Rs. 2,600. The students adjusted very well there, but will be happy to return to Surendra Bhawan, we hope. One graduate

staff nurse who did not have midwifery training has taken the course with these six students.

In May we received over 50 applications for admission, but took only 16 students. By the end of the pre-clinical period, there remained 11 students who received their caps. We were glad this year we have students from the Gulmi and Rukum districts of west Nepal who will be returning to their villages after training. Altogether we have 34 students.

We were sad to see Mrs. Sara Mammen, our Senior Tutor, leave us in April for a new post at the College of Nursing, Amadabad. Mrs. Mammen had been with us about four years and contributed much in the teaching and supervision of students, especially in midwifery and public health. We have two Tutors who are on part-time study; one will be completing her I.A. course and other will be taking her first year I.A. examination, in January 1971.

We are thankful to God for all those who have contributed to the School of Nursing in the form of student scholarships which covered approximately 84% of the 1970 School budget.

Miss H. Asaoka

Nursing School Director

E) Hostess Department.

There have been many groups, large and small, visiting the hospital during the year. They have shown tremendous interest in Shanta Bhawan and the Mission as a whole. Each received copies of the "Echo". They enjoyed them and some asked to be put on the mailing list for future copies.

The Guesthouse continues to pay for itself. Guests from 11 countries spent 532 nights in the Guesthouse. A paint job in November has given it a new look. This has been a good year financially, so some of the balance in the Guesthouse fund

account was used to build a bathroom in one of the private rooms of the hospital and other jobs around the compound.

The Landrover has continued to be a great help in getting guests around the valley to see the various work of the Mission, and for outings for our staff. So far it has paid for itself. Some 275 parcels have been sent to the Hostess from friends around the world. 280 stuffed toys were sent by one group in the U. S. for the children's wards. Sales will continue to be put on for the aid of hospital projects when and if items come in. During 1970 the Hostess raised \$ 5,000 for a new transformer for the hospital.

Miss. R. D. Wolff

Hostess

F) Central Drug Store.

The Central Drug Store has continued to be operated from Shanta Bhawan Pharmacy supplying UMN projects with 49 items. The turnover has increased by about 9%, but it is still low in comparison to the quantity of stock which must be held.

Although there was a loss on operations of Rs. 4,190, it should be noted that of this Rs. 1,204 was the value of destroyed stock. In view of the surplus of 1969, prices were not increased, and those of Tetracycline, Piperazine Syrup and Streptomycin were reduced. These factors explain the loss which resulted. It should also be noted that no account has been taken of the expenses incurred by Shanta Bhawan in the ordering, paying and clearing of orders. This is due to the problems of separating items from bigger orders. In view of this it is now suggested that these costs be offset by allowing Shanta Bhawan to add a charge of 2% of sales to cost of sales.

For the Store to continue to be satisfactory, the range of items must be increased. We should consider the inclusion of more antibiotics and other drugs from overseas, thus reducing

some prices considerable (e. g. Ampicillin - 60% reduction; Penicillin V - 80% reduction; Metronidazole - 80% reduction).

Mr. P. Spivey
Pharmacist

Drug Store Operation :

Sales during 1970	153,496.90
Stock value at 1 Jan. 1970	193,760.00
Purchases during 1970	105,067.72
	298,827.72
Less stock at 31 Dec. 1970	<u>141,140.75</u>
Cost of sales in 1970	<u>157,686.97</u>
Loss on operations	Dr. - Rs. <u>4,190.07</u>

Drug Store Balance Sheet as of 31 Dec. 1970 :

Cash on hand	41,000.98	Capital : Shanta Bhawan	47,989.00
Value of stock	141,140.75	UMN	30,000.00
		Force Ten	45,093.00
			<u>123,082.00</u>
		Surplus :	
	68/69	63,249.80	
	1970	<u>(4,190.07)</u>	<u>59,059.73</u>
	<u>182,141.73</u>		<u>182,141.73</u>

G) Hospital Statistics.

	<u>1968</u>	<u>1969</u>	<u>1970</u>
Total admissions	2,521	2,791	2,604
Total discharges		2,778	2,628
Daily average census	106	114.5	92.2
Daily average bed occupancy	79%	84%	67%
Total days of patient care rendered	38,690	41,821	35,794
Average length of patients' stay	15.3 days	15 days	13.6 days
Total births	213	246	275
Total deaths	98	106	111

	<u>1968</u>	<u>1969</u>	<u>1970</u>
Surgery : Minor operations	342	341	276
Intermediate operations		211	130
Minor operations	<u>493</u>	<u>582</u>	<u>671</u>
Total	<u>835</u>	<u>1134</u>	<u>1077</u>
 Outpatients : General			
patient visits	40,082	40,277	40,537
Private patient visits	2,813	2,708	3,086
Dental patient visits	<u>3,123</u>	<u>3,123</u>	<u>3,654</u>
	<u>46,188</u>	<u>46,108</u>	<u>47,277</u>
 X-ray : For inpatients	3,276	4,401	3,048
For outpatients	<u>5,349</u>	<u>6,943</u>	<u>4,310</u>
	<u>8,635</u>	<u>11,344</u>	<u>7,388</u>
Fluoscopies	450	600	350
 Laboratory : Haematology-			
inpatients	14,034	12,850	10,421
outpatients	11,236	13,502	11,143
Urine-inpatients	3,670	4,975	2,765
outpatients	5,026	4,975	4,242
Stool-inpatients	2,067	2,067	2,019
outpatients	2,229	2,686	3,358
Miscellaneous-			
inpatients	8,211	10,364	7,001
outpatients	3,154	4,214	3,493

	1968	1969	1970
EKG- in- patients	154	144	225
out- patients	73	—	—
H) Financial Statistics.	1968	1969	1970
Charges	1,353,230	1,757,848	1,601,260
Less charity and allowa- nces	516,775	606,260	560,720
Percentage of charity and allowances	38%	34%	35%
Takings from patients	836,455	1,151,588	1,040,540
Payments (including training programs)	1,487,416*	1,671,888	1,591,744
Percentage of self- support	60%	69%	65%
Excess payments over takings	450,961	520,300	551,204
Grants, gifts & contri- buted services	576,578*	658,851	669,253
Balance (Deficit)	(74,383)	138,551	118,049

*Personnel contributed services estimated at 200,000.

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR 1970

	1970 Budget	Actuals	Total
General Fund.			
Receipts :			
UMN Treasurer	340,000.	340,000.00	
,, ,, supple- mentary	—	52,500.00	
Fees	1153,905	1040,539.82	
Donations, general	35,000.	15,224.09	
Donations of Nursing School	12,000.	72,344.70	
Personnel Contributed Services	236,406.	236,400.00	
	1777,311.		1757,008.61

	<u>1970 Budget</u>	<u>Actuals</u>	<u>Total</u>
Payments :			
Salaries and wages	503,260.	471,648.71	
Drugs	360,000.	276,281.83	
Surgical & medical supplies	144,829.83		
X-ray supplies	242,100.	35,548.45	
Path. Lab. supplies		34,294.47	
Bedding, linen, uniform	20,950.	15,484.10	
Catering & supplies	71,500.	56,329.05	
Laundry & Cleaning	10,500.	10,338.08	
Domestic repairs, house-keeping	4,500.	1,879.55	
Power, light, heat	41,000.	42,330.50	
Maintenance, building & grounds	51,000.	50,668.31	
Administration	26,900.	23,383.79	
Rents	62,150.	91,956.72	
Transport, travel, etc.	22,700.	7,214.91	
Nursing School	85,220.	79,141.85	
Medical training program	36,630.	31,326.33	
School of medical technology	2,493.	1,449.05	
Community Health program	—	2,629.06	
Rent for Board Appointees	—	25,824.83	
Personnel Contributed Services	236,406.	236,400.00	
	<u>1777,311.</u>	<u>1638,949.42</u>	
Excess receipts over payments			<u>118,049.19</u>

2) Designated Fund balances at 31-12-1970.

Staff guest fund	692.30
Guest housing fund	3,568.01
Hostess car fund	7,989.30
Social service fund	6,243.91
Sports club fund	219.50

		1970 Budget	Actuals	Total
Staff fund			374.86	
Social life fund			198.34	
Shyam Bdr. and Purna Bdr. treatment			297.15	
Christmas fund			310.05	
Medical library fund			625.64	
Undesignated capital fund			1,945.27	
Hospital equipment fund			65,535.89	
New hospital building fund			8,373.85	
Refrigerator fund			7,883.96	
Autoclave fund			7,568.47	
Filter plant			4,731.33	
New X-ray unit			1,796.00	
Office equipment and Yorke fund			2,219.49	
EKG machine fund			730.60	
Sauna fund			179.04	
Nawa Diwas Prakashan			3,423.87	
Nursing School capital			700.50	
Drug store capital			41,000.98	
Occupational therapy			175.15	
Short termers furnishing			1,388.91	
Bethany No. 7 kitchen			3,791.10	
Maintenance equipment fund			96.63	
Import and clearing			(6,678.45)	
Staff savings fund			40.00	
C. W. improvement fund			8,230.48	
Revolving loan fund			534.00	
Free beds fund			4,675.89	
Transformer fund			4,807.63	
Store capital fund			13,114.89	
Sh. Bh. main building renovation			15,800.47	
Community Health program			(59.50)	
Truck fund			90,994.05	303,519.59

SUMMARY OF BALANCES AS OF 31 DECEMBER, 1970

Assets :

Cash in hand	11,823.87	Patient ad-		
General Fund, Nepal		vances		9,145.10
Bank	139,223.87	Loan from		
General Fund, Nat. &		UMN Hq		
Grindlays	16,668.57	C. & F. ad-		
Special Fund, Nepal		vances		6,750.00
Bank	24,627.35	General fund		
Accounts receivable :		Bal. 1-1-70	35,917.33	
UMN Treasurer,		Adjustments	28,250.00	
Gen. Fund	13,635.00	Bal. 31-12-70	118,049.19	
UMN Treasurer,		Designated		
Des. Fund	206,669.75	fnnds		303,519.59
Postage fund	500.00			
OPD revolving fund	20.00			
Milk deposit	1,800.00			
Oxygen/Acet. cylinder				
deposits	2,232.00			
L. P. gas cylinder				
deposits	300.00			
Advances to staff	1,729.61			
Rent advances	75,851.19			
James Warren & Co.	6,750.00			
	<u>501,631.21</u>			<u>501,631.21</u>

Liabilities :

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APPENDIX J

Kathmandu Valley District Clinics Report for 1970.

During 1970 the general objective of family-centered health care was continued in District Clinics. There were, however, a number of changes in the program of the Clinics.

The Well Baby Clinic previously held at Surendra Bhawan on Friday mornings was discontinued as the responsibility for the child health care in the Patan community has now been assumed by the Lalitpur Town Panchayat.

The Baby Nursery previously maintained at Surendra Bhawan was transferred to the responsibility of Shanta Bhawan Hospital since the nursery babies were virtually all children of Shanta Bhawan employees.

Each of the four rural dispensaries experienced a change of in-charge personnel during the year. Miss Tomoe Tawara took up residence in Chapagaon to supervise that clinic. Miss Kirsti Kormu returned to Nepal and is now in charge of the Bungmati clinic. Sister Ithmanom Sittling has assumed full responsibility for the clinic in Pharping. Victor and Ananda Kumari Buddha resigned from their post in Godavari and returned to India at the end of the year. An assignment has not yet been made for Godavari, so that clinic is temporarily without resident staff.

Other personnel changes during the year include Mr. Chacko (accountant-book-keeper) and Mrs. Chacko (staff nurse) who returned to India, and the addition to the staff of Mr. Hem Adhikari (assessment officer-bookkeeper).

The Kalimati clinic continues to treat the Nepali staff of American families.

The general pattern of work in in the clinics continued very much as it has in previous years. There was a 10% decrease in the number of patients attending the clinics during the year. Most of the time there was either one or two doctors available for work in the clinics. The total District Clinic staff was reduced during the year from an average of 30 to 21 employees.

Financially this project ended the year with a deficit of almost Rs. 23,000. This deficit was due largely to the fact that although Rs. 62,000 had been budgeted for gifts, only a little more than Rs. 5,000 was received. The budgeted Rs. 62,000 represented approximately one third of the project's daily operating expenses, so that the loss of most of this expected income forced some of the reduction in staff and services.

Although the year ended with a number of changes in work patterns and adjustments in staff personnel, the need for the type of service that can be provided by District Clinics dispensaries is still quite apparent. The founder of the project, Dr. Bethel Fleming, retired in March 1970. The work of the Clinics is deeply indebted to her vision and effort, and sincere appreciation is expressed of her valuable work. She was succeeded by Dr. Jack Moody, the new Director of the Project.

Dr. J. Moody
Medical Director

Statistics :

The total number of patients seen during 1970 were :

Chapagaon	11,794
Bungmati	5,771
Pharping	4,831
Godavari	3,891
Well-baby Clinic	3,365
Total	29,580.

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR 1970

	1970 Budget	Actuals	Total
1) General Fund.			
<i>Receipts :</i>			
UMN Treasurer	80,000.	81,030.00	
Fees	20,000.	25,697.99	
Gifts	62,300.	5,084.60	
Refunds	4,000.	7,420.95	
Medical Insurance	100.	506.47	
Personnel Contributed			
Services	24,600.	24,600.00	
	<u>191,000.</u>		<u>144,340.01</u>
<i>Payments :</i>			
Salaries	70,000.	69,951.93	
Drugs	55,000.	26,516.70	
Supplies	3,000.	649.14	
Repairs and replace- ments	3,000.	893.16	
Power, light and heat	4,000.	5,392.69	
Maintenance	3,000.	2,317.31	
Transport	20,000.	24,161.72	
Administration and rent	5,000.	15,896.41	
Bedding, linen and uniform	2,000.	673.00	
Laundry and cleaning	400.	978.57	
Miscellaneous	1,000.	751.42	
Personnel Contributed			
Services	24,600.	24,600.00	
	<u>191,000.</u>		<u>172,782.05</u>
Excess payments over receipts			<u>28,442.04</u>
Add January 1, 1970 balance			<u>5,542.97</u>
Deficit balance at December 31, 1970			<u>22,899.07</u>

2) Capital Fund.

Receipts :

UMN Treasurer	32,606.50
Gifts	8,000.00
Sale of car	<u>20,026.00</u>

60,632.50

	<u>Actuals</u>	<u>Total</u>
Payments :		
Building	23,440.85	
Equipment	12,331.65	35,777.50
Excess receipts over payments		24,860.00

SUMMARY OF BALANCES AS OF 31 December, 1970

Cash in hand	7,063.50	Bank overdraft	5,102.57
General Fund		Capital Fund bal.	24,860.00
deficit	22,899.07		
	<u>29,962.57</u>		<u>29,962.57</u>

We decided to postpone the ~~1970~~ ~~1971~~ ~~1972~~ ~~1973~~ ~~1974~~ ~~1975~~ ~~1976~~ ~~1977~~ ~~1978~~ ~~1979~~ ~~1980~~ ~~1981~~ ~~1982~~ ~~1983~~ ~~1984~~ ~~1985~~ ~~1986~~ ~~1987~~ ~~1988~~ ~~1989~~ ~~1990~~ ~~1991~~ ~~1992~~ ~~1993~~ ~~1994~~ ~~1995~~ ~~1996~~ ~~1997~~ ~~1998~~ ~~1999~~ ~~2000~~ ~~2001~~ ~~2002~~ ~~2003~~ ~~2004~~ ~~2005~~ ~~2006~~ ~~2007~~ ~~2008~~ ~~2009~~ ~~2010~~ ~~2011~~ ~~2012~~ ~~2013~~ ~~2014~~ ~~2015~~ ~~2016~~ ~~2017~~ ~~2018~~ ~~2019~~ ~~2020~~ ~~2021~~ ~~2022~~ ~~2023~~ ~~2024~~ ~~2025~~ ~~2026~~ ~~2027~~ ~~2028~~ ~~2029~~ ~~2030~~ ~~2031~~ ~~2032~~ ~~2033~~ ~~2034~~ ~~2035~~ ~~2036~~ ~~2037~~ ~~2038~~ ~~2039~~ ~~2040~~ ~~2041~~ ~~2042~~ ~~2043~~ ~~2044~~ ~~2045~~ ~~2046~~ ~~2047~~ ~~2048~~ ~~2049~~ ~~2050~~ ~~2051~~ ~~2052~~ ~~2053~~ ~~2054~~ ~~2055~~ ~~2056~~ ~~2057~~ ~~2058~~ ~~2059~~ ~~2060~~ ~~2061~~ ~~2062~~ ~~2063~~ ~~2064~~ ~~2065~~ ~~2066~~ ~~2067~~ ~~2068~~ ~~2069~~ ~~2070~~ ~~2071~~ ~~2072~~ ~~2073~~ ~~2074~~ ~~2075~~ ~~2076~~ ~~2077~~ 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APPENDIX K

Girls' High School, Kathmandu Report for 1970

1970 started as usual. There was the normal rush for admission when the School reopened for the new session. We had to refuse many children for want of space in both the classrooms and the hostel.

Then came the S. L. C. results, which is always a tense moment for all Headmasters, teachers, parents and students. We did not have a good result compared with those of 1969 and 1968. We had an 83% pass, with 2 First divisions, 12 second divisions, 1 third division, and 2 failures.

The girls have successfully maintained their sports achievements. The first Sports Challenge Shield has been permanently owned by the School, having won it for three consecutive years. The School was first again in the 1970 Inter-School Sports Meet, and has thus claimed the 'second' shield for the second time in succession:

The swimming programme continued throughout the year with the help of the German ladies. As usual the School participated in all other extracurricular activities held to mark their Majesties' birthdays and special days.

The month of July was a sad time for the School, Miss Franklin, the founder and Headmistress of the school, having decided to terminate her job at the school and return to England. Her untiring efforts and prayers amidst trying periods have led to the firm establishment of the School which has acquired a reputation far and wide. It was only natural that all the teachers and students were extremely sorry to see her go. We all tried our best to persuade her to stay, but she was not able to do so.

The burden for continuing the work of the School was given to me. At first I was very reluctant to take the responsibility for a job which I felt I could not cope with. When there was no alternative, I decided to take the responsibility. There were many difficulties and problems regarding teaching staff, building, etc., but with valuable and understanding cooperation things continued all right. We tried our best to continue what Miss Franklin had started to do, and hope that it will continue in the future also.

30 students have been sent up for the S.L.C. examination. We expect a good percentage, with a few first divisions.

We decided to postpone the Parents' Day for 1970, keeping in view the construction work that is still going on all around the school. Every class organised an exhibition of their work of the whole year. The old students and the members of the Managing Committee were invited to observe the exhibition.

It was very nice to have Miss McCombe with us as the new Headmistress of the School. We will all be with her in the common venture to keep up the good name of the School.

*Mrs. J. Rongong
Acting Headmistress*

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR 1970

	<u>1970 Budget</u>	<u>Actuals</u>	<u>Total</u>
General Fund.			
<i>Receipts :</i>			
UMN Treasurer	49,530.	48,458.32	
School Fees	39,000.	46,715.00	
Refunds	1,500	—	
Personnel Contributed			
Services	14,400.	14,400.00	
	<u>104,430.</u>		<u>109,573.32</u>

	<u>1970 Budget</u>	<u>Actuals</u>	<u>Total</u>
Payments :			
Salaries	74,930.	78,198.78	
Wages	2,000.	2,304.00	
Medicines	1,250.	1,953.78	
Repairs	1,250.	1,912.42	
Light and power	1,500.	817.63	
School supplies	1,500.	1,684.35	
Travel	1,500.	1,920.00	
Administration	2,500.	4,104.40	
Rent	3,600.	2,100.00	
Personnel Contributed			
Services	14,400.	14,400.00	
	<u>104,430.</u>	<u>109,395.36</u>	
Excess receipts over payments			<u>177.96</u>

The month of July was a sad time for the School. Mrs. Franklin, the founder and Headmistress of the school, had to pack her precious but job in the school and return to England. Her untiring efforts of 18 years for the school and the students have won her a well deserved pension of £3,825.84 per annum. The school has a new Headmistress, Mrs. E. M. E. Gossner, who has a good reputation far and wide. The students and teachers were extremely sorry to say goodbye to Mrs. Franklin. The school has a new name, "The Franklin School".

APPENDIX L

Bhatgaon Hospital Report for 1970

The UMN Bhatgaon Hospital has continued to operate in much the same way as in previous years in that we have continued to make our primary aim that of improving the health of the community. Hospital statistics are appended.

We have again employed three local young ladies in order to give them an introduction to nursing care and to stimulate in them a desire to pursue nursing as a profession.

The children's club continues to be encouraging as subjectively the number of mothers who bring their children only "because they are to come once a month for an examination" continues to increase. The operation of this clinic has become much easier since moving from the OPD hall into our new consulting room. Late in the fall we leased our tea-shop to a local businessmen who now makes available meals, tea and toiletries to our patients.

Our Friday afternoon clinic in Bhaktapur continues to operate, and we have added a children's club to this clinic in an effort to better give immunizations and facilitate health teaching.

There have been multiple personnel changes. Dr. and Mrs. Paul Yoder relieved Dr. and Mrs. Roche, who have returned to England on furlough. Beth Brunemeier has joined our staff as Nursing Superintendent to facilitate Rut Peterson spending full time in public health work. Sheila Fulker worked several months during the first part of the year doing part-time language study as well. Kumar Sakhya is continuing his course for a government certificate as a Laboratory Technician at Shanta Bhawan Hospital. Newton and Salome Marandi, lab.

assistant and staff nurse respectively, returned to India in December. Their work was much appreciated. We give special thanks to the doctors at Shanta Bhawan Hospital and to Dr. Small, Peace Corps doctor, for their assistance during Dr. Yoder's vacation.

The two extra rooms on the staff house have been completed, as have the two new consulting rooms. This has helped to facilitate our expanding hospital staff and work. Negotiations were begun in the latter part of the year with the owner of an adjacent property with the intent of leasing and renovating an existing structure to make several additional apartments. Negotiations were being continued at the end of the year.

Continued efforts are being made to raise capital funds to build the approved OPD (EC(3)-13/69). Although the actual building effort has not begun, it is hoped that in the near future it will be implemented.

We continue to seek God's guidance as we attempt to meet the total health needs of the community whom we serve.

Statistics :

	<u>1968</u>	<u>1969</u>	<u>1970</u>
<i>Outpatients :</i> New patients	3,296	3,617	3,115
Return visits	7,222	10,318	10,793
Bazar clinic	2,379	3,819	2,836
Total	9,404	17,754	16,744
<i>Inpatients :</i> Admissions	735	902	908
Total inpatient days	7,984	10,024	9,223
Average daily IP census	21.9	27.4	25.3
Average length of stay in days	10.8	11.1	10.3

Dr. P. Yoder
Acting Medical Director

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR 1970

	1970 Budget	Actuals	Total
1) General Fund.			
<i>Receipts :</i>			
UMN Treasurer	55,550.	53,961.33	
Medicines and fees	140,500.	103,363.13	
Refunds	15,000.	11,363.58	
Gifts	1,000.	3,886.42	
Personnel Contributed			
Services	33,300.	33,300.00	
	<u>245,300.</u>		<u>205,874.46</u>
<i>Payments :</i>			
Salaries	68,200.	47,748.76	
Medicine and supplies	108,000.	89,594.87	
Food for patients	3,000.	2,686.42	
Linen and uniforms	3,000.	2,462.58	
Cleaning	1,000.	935.25	
Repairs and maintenance	3,200.	4,708.07	
Transport	8,000.	9,612.81	
Power light, heat	13,000.	12,612.27	
Administration	4,600.	3,393.44	
Personnel Contributed			
Services	33,300.	33,300.00	
	<u>245,300.</u>		<u>207,600.47</u>
<i>Excess payments over receipts</i>			<u>1,726.01</u>
2) Capital Fund.			
<i>Receipts</i>		34,158.30	
<i>Payments</i>		<u>30,736.22</u>	
<i>Excess receipts over payments</i>			<u>3,422.08</u>
SUMMARY OF BALANCES AS OF 31 DECEMBER 1970			
Cash in hand	1,014.06	General Fund	
Cash in Nepal		deficit	(1,726.01)
Bank	2,973.44	Capital Fund	
Cash in Nat. &		balance	3,422.08
Grindlays	(2,291.43)		
	<u>1,696.07</u>		<u>1,696.07</u>

APPENDIX M

Okhaldhunga Dispensary Report for 1970

Work completed or started in Okhaldhunga in 1970 can be described under the following categories :

Dispensary: Curative medicine. The total number of patients seen was 7,000, which is no significant increase over last year. The number of dera patients has increased. Disease patterns changed very little. According to the season we are doing a fair amount of minor surgery and major surgery, when the patient permits. The quality of our curative service has improved due to the addition of a laboratory and the addition of a new operating room.

Staff and staff training. There are three WMN Board appointees here : Miss Anne Avis, and Dr. and Mrs. Gordon Woodman. We are proud of our Nepali staff, including 2 assistant nurses, 3 girls trained here, a laboratory assistant, and a maintenance man.

Anne Avis gives a two-year training to locally recruited girls along the lines of the assistant nurse training offered elsewhere, but suited to our needs. In 1970 one girl completed this course, and 2 others started. A local boy, trained for three months in Tansen, is our laboratory assistant. Another boy, trained three months at Shanta Bhawan in the maintenance department, is now responsible for our building and maintenance.

Preventative-Community medicine. Some very encouraging progress has been made during 1970. Early in the year we held a ten day public health course for people representing 10 village panchayats, emphasizing sanitation and T.B. control. A local "Eye Committee" made arrangements for advertising for

and supervising of clinics held at the dispensary in May for one week to see eye patients. Dr. Paul Yoder conducted the clinics and surgery. At the mission doctor's suggestion, the Jilla Panchayat has formed a jilla-wide health committee of lay people with local health personnel acting as advisors. The committee will organize training for panchayat people in health concerns and coordinate HMG services already existant in the area. Arrangements have been made with Nepal Red Cross to assist the local committee set up a mother-child clinic in the bazar and other areas, staffed by our people.

Building. This year we finished the approved building scheme of 1964 for this dispensary by completing a laboratory, operating room, central supply, medicine store, and teaching-cum-public health room. This has allowed us to move into a more spacious arrangement - a pleasant change from working out of three rooms. Another Nepali house was renovated for our staff, a secure and reliable water supply obtained, and a storage shed built.

General comments: 1970 has been a very satisfying year. We have been able to offer a reasonably good quality care for patients with our staff. At the same time encouraging progress was made on the community medicine side. Okhal-dhunga is still a small enough place that we are trying to implement a philosophy of equal emphasis on curative medicine and preventative medicine before our curative services get too sophisticated and out of touch with the level of health consciousness of the people in our area.

The SIL plane has been a real boon to us and we have been having very good service from them. Our community dwindled here this year as our two agricultural families had to move to other projects. This has been a loss to us in terms of fellowship, and also in terms of the balance an agriculture program gave to the project as a whole.

Dr. G. Woodman
Medical Director

APPENDIX N

Anandaban Leprosy Hospital Report.

for the year to 31-8-70.

"Bear ye one another's burdens....Every man shall bear his own burden". The severe trials through which the Institution recently passed have brought home to us these two quotations from Scripture. On the one hand there was the sense of isolation as police searched the institution, villagers over-ran the grounds and staff were taken away without warning for questioning in police custody. Then within days the response of thousands of friends known and unknown to us who share the burden in prayer and intercession. Such is the reality of the hands that knit the Lord's people together as one loving family. This consciousness of being knit together in the bonds of the Spirit was humbling too. We cannot altogether see how at present, but it must be that these things "have fallen out rather unto the furtherance of the gospel...." (Phil. 1:29), and of course Matt. 5:11, 12 was particularly comforting and precious at the time of testing.

The testing took the form of a false accusation against the Medical Superintendent. As a result he was detained for 10 days by the police after the entire institution had been searched intensively for missing idols. Various members of the staff were later taken without warning for questioning over a period of about 15 days. It was a time of acute distress and testing for the staff. The incident ended in the court on July 30, 38 days after it started, when the charge was proved false and the accused fully acquitted. Throughout the time the institution continued to admit, treat and discharge patients (for 10 days under the guidance of Sister Hasler). The weekly

clinic at Shanta Bhawan also continued uninterrupted. All this inspite of the fact that our driver and other important members of the staff were detained by the police for varying periods.

To all who have borne our burden faithfully, Thank You from overflowing hearts. To Him who gave us the strength to bear our own burden be all the glory for giving complete deliverance.

Staff. changes from September 1969 to August 1970 were :

Miss D. Banks left on October 31, 1969.

Mr. Ranjit Murmu from North India, and Mr. Elias Martin from South India, joined us at the end of December for the specific purpose of doing leprosy control work.

Mr. James Nakami (Nepali) has come to take training in paramedical work. He came in March 1970.

Staff Nurse Adeena was appointed this year by arrangement with Shanta Bhawan Hospital, and came on February 19, 1970.

Mr. Eric Murray, Business Manager, left the work here on 1st June, 1970. Mr. Gaius Sivakumar, who had been working as a dresser and in the theatre, left on 11 June, 1970.

Medical Report : This year has been a year of notable advance for Anandaban in several direction. First, it marks the opening of the survey work based on Anandaban. A small area adjacent to the hospital was chosen and completed. The locality was found to be one of low endemicity. Preparations are in hand for the survey in an area of high endemicity. Analysis of our records has enabled us to find where in Nepal our patient population is most concentrated.

In January, our system of records was improved considerably by the introduction of an Initial Physiotherapy assessment form. This form is used for all patients with a functional deficit of any of the nerves involved in leprosy. It is not too cumbersome to be impractical in a busy out-patient clinic, and

it is sufficiently comprehensive to form an excellent base-line for follow up of paralyses.

Towards the end of the year all our long-term problem reaction cases were transferred to the new drug Lamprene. Our experience here in Nepal is that a relatively high proportion of cases develop acute exacerbation of the disease on the smallest doses of anti-leprosy drugs. It is therefore an important progress for us that we have been able to keep these patients on full doses of Lamprene, although our experience is still very limited.

In the hospital 358 inpatients have been admitted. Special individual attention has been given to patients with lepromatous type of ulceration, also to the care of the dehydrated, ulcerated, and scarred skin of the anaesthetic extremities.

Constructive Surgery : It has been possible through another year to keep the waiting list for surgery to a minimum.

Summary of Surgery : September 1969 - August 1970 :

Face : Tarsorrhaphy	6
Temporalis of transfer	8
Trimming of ears	10
Trimming of skin, of ears, nose and face	3
Hands : Lumbrical replacement	15
Opponens replacement	12
Thumb web release	1
Other surgery of hands	1
Feet : Foot drop correction (Tibialis posterior transfer)	24
Claw toe correction	1
Triple arthrodesis	1
Trimming of bone to prevent ulceration	16
Revision Tibialis transfer	3
Curettage of sinus	5

Local skin flap transfer	1
Tendo anchilles lengthening	5
B. K. amputation	1
Other minor operations	18
	Total 131

Careful and intensive pre-op and post-op physiotherapy has accompanied the reconstructive surgery programme.

In the statistics given it will be noticed that nose and eyebrow surgery are not mentioned. These face deformities requiring surgical correction occur in lepromatous cases and the bacterial index should be negative before operation. The number of those receiving treatment long enough to be rendered ready for this type of surgery is still small in Nepal. During the coming year it is expected that nose reconstruction and eyebrow replacements will be done. Special attention has been given in the weekly ENT clinic to the prevention of nose deformity.

Physiotherapy : As usual the physiotherapy department has figured large in the rehabilitation programme. Patients in the hospital who require it attend for daily routine physiotherapy treatment. Emphasis is also given to education of the patients in special classes in the care of the anaesthetic hand and foot. The following plaster casts have been applied :

Long leg plaster for early foot drop	24
Full arm cast for early ulnar palsy	24
Plaster cast for low median palsy	14
Full arm cast for early radial palsy	8
Below knee cast for plantar ulcers	112 (The major-

ity of these were non-weightbearing casts for ulcers complicated by bone disease). The small number of weightbearing casts for uncomplicated ulcers is in conformity with the policy of majoring on bed rest as the main line of treatment. The reason being that the patients, whose ulcers heal somewhat quicker than in plaster, learn that their ulcers heal by the one expedient of keeping them from the damage caused by the pressure due to walking.

Shoes : Our policy during this year has been to adapt our protective footwear as much as possible to the type of shoe already in use in the country. We have started making shoes on the basis of the pattern actually used by villagers and incorporating a microcellular rubber full thickness insole. A relatively high proportion of our patients wear shoes. We have observed that many of these shoes are loose fitting. Into these shoes it has been found possible to insert a half thickness layer of microcellular rubber. This has been found to be a most effective and simple method of ulcer prevention. In addition to this 134 pairs of microcellular rubber chappals were issued during the year. Repairs were also carried out on 300 chappals.

<i>Laboratory</i> : Skin smears for <i>Myco. leprae</i> (including <i>M. L.</i> estimations)	1253
Stool examinations	354
Urine examinations	111
Haemato. examinations	455

Clinic in Shanta Bhawan Hospital : The team going to Shanta Bhawan has been strengthened so that all round patient care can be provided. This is a new step forward. The Sister handles routine cases. The physiotherapist and his assistant do assessment of muscle weakness and anaesthesia indicative of the early paralysis. They also give education to the patients in the case of the anaesthetic extremity. The staff nurse and other members of the team treat the ulcers and take skin smears. The cobbler is also on hand for repairing shoes and taking measurements for new ones, as well as inserting microcellular rubber insoles as necessary. This enables the Medical officer to spend valuable time with new cases, as well as to deal with cases which are referred from the sister and physiotherapist. Up to 110 patients at a clinic have been dealt with weekly in this way. Cases are referred from the District Clinics, from the Military and Bir Hospitals, as well as from the other institutions such as schools. Cases for hospital admission are referred too from the government leprosy clinic, and from Kokhana leprosarium. During the clinic, consultations are also made for patients who

are admitted in Shanta Bhawan and require special attention from the leprosy angle.

Survey work: In January 1970, a leprosy Survey was commenced in the Lele valley, an area of approximately 15 square miles with a population of 4,500. This valley lies at the southeast corner of the Kathmandu Valley, and is accessible from the hospital. The farthest village being within 1½ hours walking distance. The villages are scattered, some lying in the valley, others high in the surrounding hills.

Before the survey was begun, the members of the Panchayat for this area were contacted and showed interest, coming to the hospital to learn more about our work and proposed survey. Throughout the survey their help and cooperation was invaluable. This made it possible for 88% of the population to be examined. Two new cases of leprosy were found, and 28 suspects put under observation. The total number of cases now registered from the area is 23, an incidence of about 5 per thousand. On completion of the Lele Valley survey, the next area adjacent to the hospital was begun but not completed owing to the recent trouble. There again a low incidence of leprosy was found.

Training aspects: We are glad to have had student nurses from Shanta Bhawan here for part of their Public Health posting for short orientation courses in leprosy. From Pokhara we had a trainee who spent 6 months here training in the basic techniques of hand and foot physiotherapy care to return to work with the team in the Green Pastures Leprosarium. Mr. Nakami, who is here with a view to going to India for further training, has been receiving initiation into the basic procedures in the physiotherapy department. In the clinic at Shanta Bhawan, visitors have been numerous. Some of these have included doctors and nurses working or intending to work in leprosy.

Administration: Water problems... road problems... so it goes on year after year, draining and sapping strength and finance that could be used for so much else that need to be done.

This year at least 12 landslides dogged our steps or rather blocked our way and our water supply at different times, chiefly during the crises period when the monsoon was at its height. It is good to be able to report that H.M. government has begun repairing of the road on a small scale.

During the year the Sisters' house has been converted into two separate flats and the work on the dhobi house has been completed except for the roof and internal fittings. We are grateful indeed for the following new items of necessary equipment which have arrived during the year: For the operating theatre - a Suction pump, an operating table; for the laboratory - a binocular microscope with internal lighting.

Cultivation of the hillside has continued. About a ton of maize, over two tons of other vegetables (cauliflower, radish, potatoes, etc.), and a small crop of rye were produced during the year. The fruit trees bore a good yield of peaches, some pears, and our first apples.

Visitors: During the year we have welcomed a number of visitors and distinguished guests who work in the leprosy field throughout the world. These include doctors, physiotherapists, nurses, from Thailand, Africa, India, Papua, Malaya, and of course Nepal. We were glad to have the visit of Dr. Indra Bahadur Mali, Nepal Government Leprologist. From the home end we welcomed Rev. Bob Alcorn, the New Zealand Secretary.

Drs. Das and Chandy both paid us a most helpful visit at the time of the emergency referred to elsewhere in the report. We are grateful for the contribution each made during the crisis. Prof. Carl Taylor has visited us twice and given timely advice in the control project.

The Report would not be complete without special reference to the valuable cooperation which we enjoy with the UMN. At the time of the crisis they and other friends in Kathmandu proved to be 'friends in need who were friends indeed. Bear ye one another's burden, and so fulfill the law

of Christ. They went through fire and water, but He led them out into a wealthy Place - the peace of God which passeth all understanding. Only in His strength we go forward with confidence into a New Year.

Addendum as of February 1971 : From the beginning of this year John and Margaret Paterson, BMMF missionaries seconded by UMN to Anandaban, joined the team here. John is investigating the possibilities of a rehabilitation unit geared to the needs of leprosy patients in Nepal. Training courses in vegetable growing, crops, fruit production are envisaged as a possibility. Already an average of 10-15 patients spend several hours a day working in the vegetable gardens. They are also caring for the fruit trees. New areas of the hillside are being prepared for cultivation. The new water tank completed in December allows us to store about three times the amount of water as before at the hospital on the hillside. Since water was the main obstacle to this programme, the new tank has been a big encouragement, and so far there has been no lack of water. Animal husbandry and poultry production are also being investigated as an aid to rehabilitation. Since the disabled patients have still to work when they return home, methods of working adapted to their disabilities and geared to their home situation are being considered. We thank God for the coming of the Patersons to fill this gap in the work at this time. They look to the Lord and seek to glorify Him through this programme. We regret that they are due to leave for furlough in September. We are praying about the continuity of the work after they leave.

Dr. J. Harris
Medical Superintendent

APPENDIX O

UMNI Treasurer's Report for 1970.

The accounts below show that in 1970 the Treasurer was able to pay the recurring budget grants to the projects in full. This was possible only because we had a large balance in hand at the beginning of the year. The giving from the member bodies was Rs. 82,066.66 less than expected. 14 member bodies paid their full budget amounts, some even giving a little more than was required of them. However, 13 member bodies gave less than their due amount, of these 3 giving nothing at all.

The sum of Rs. 100,514.59 was due from member bodies at the end of 1970. We depend on our member missions for almost 93% of our recurring budget. We are fortunate that as a Mission we have good reserves on which to draw, but we cannot depend on our reserves for ever.

Mr. I. Stuart
Treasurer

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR 1970

	1970 Budget	Actuals	Total
Receipts :			
American Friends			
Mission	4,800.	5,050.00	
Baptist Missionary			
Society	14,400.	14,520.00	
Bible & Medical			
Missionary Fellowship	124,800.	124,800.00	
Central Asian Mission	4,800.	1,210.00	
Church Miss. Socy.			
Australia	19,200.	21,600.00	

	1970 Budget	Actuals	Total
Church Miss. Socy, U.K.	9,600.	9,583.20	
Committee for Service			
Overseas	91,200.	60,314.60	
EHCC, and Church of			
Scotland	4,800.	4,833.95	
Episcopal Church of USA	4,800.	4,797.50	
Free Church of Finland	28,800.	29,043.43	
General Assembly, UNCI	4,800.	2,566.35	
ICU Church, Tokyo	4,800.	4,793.46	
Japan Overseas Coop.			
Service	24,000.	18,662.15	
Leprosy Mission	24,200.	24,200.00	
Malwa Ch. Council &			
U.C. Canada	100,000.	100,885.16	
Mennonite Board of			
Missions	14,400.	19,392.00	
Norwegian Free Evang.			
Mission	4,800.	—	
Regions Beyond Miss.			
Union	86,400.	71,614.73	
Service Assn. of Christian			
Church	4,800.	5,050.00	
Swedish Baptist Mission	24,000.	—	
Swiss Friends Mission	14,400.	4,800.00	
United Methodist			
Church, USA	62,400.	33,612.80	
United Methodist			
Church, USA : gifts	65,360.	93,690.62	
United Presbyterian			
Church, USA	35,600.	44,439.99	
Wesleyan Church of			
America	4,800.	—	
Woman's Union			
Missionary Socy.	4,800.	5,050.00	
World Mission Prayer			
League, Norway	48,000.	48,000.00	

Item	Amount	1970 Budget	Actuals	Total
World Mission Prayer League, USA		67,200.	67,383.40	
Miscellaneous	19,000.		25,450.00	
Year end balance	—		229 149.52	
Interest	10,000.		36,467.76	
Capital Service charge	40,000.		22,211.19	
	<u>970,960.</u>			1,133,171.81
Payments :				
Headquarters	111,275		130,069.93	
Bank charges and refunds	150		129.17	
Tansen Project	44,400		44,400.00	
Butwal Technical Institute	20,800.		20,800.00	
Gorkha Project	131,546		131 546.00	
Pokhara Boys' School	2,380.		2,380.00	
Shanta Bhawan Hospital	340,000.		340,000.00	
Kathmandu District Clinics	81,030.		81,030.00	
Girls' High School, Kathmandu	48,500.		48,458.32	
Bhatgaon Hospital	50,000.		50,000.00	
Okhaldhunga Project	14,750		14,750.00	
Public Health	11,000.		10,287.23	
Padma Sadan	19,050.		16,500.00	
Contingency	10,000.		12,291.05	
Exec. Secretary world travel	—		<u>17,785.47</u>	
		<u>884,881.</u>		<u>920,427.17</u>
Excess receipts over payments :				<u>212,744.64</u>

2) Capital Fund Receipts and Payments.

	1969	1970	1970	Balance
	Balance	Receipts	Payments	
Headquarters	44,762.40	120,845.00	166,683.67	(1,076.27)
Tansen Project	43,458.15	86,228.83	116,021.21	13,665.77
Butwal Technical Institute	8,433.21	433,867.85	432,498.55	9,802.51
Gorkha Project	131,427.36	101,475.44	208,776.06	24,126.74
Pokhara Boys' School	78,327.03	954,478.24	1032,805.27	—

	1969	1970	1970	Balance
	Balance	Receipts	Payments	
Shanta Bhawan				
Hospital	134,105.72	441,783.69	296,096.57	279,792.84
SBH Single				
Staff Qrs.	201,196.54	—	—	201,196.54
Kathmandu				
Valley Dist.				
Clinics	(5,870.46)	28,677.85	27,556.50	(4,749.11)
Girls' High				
School	1,500.00	9,178.63	33,000.00	(22,321.37)
Bhatgaon				
Hospital	19,977.12	1,515.00	10,500.00	10,992.12
Okhaldhunga				
Agric.	5,111.42	—	4,000.00	1,111.42
Dispensary	43,790.23	—	30,572.30	13,217.93
West Nepal	5,188.82	—	—	5,188.82
Communica-				
tions Com.	2,764.07	1,881.00	2,411.74	2,233.33
Aviation	72,197.00	—	—	72,197.00
Service				
Scholarship	96,265.19	46,133.75	92,202.06	50,196.88
Padma Sadan	—	—	1,000.00	(1,000.00)
	<u>882,633.80</u>	<u>2,226,065.28</u>	<u>2454,123.93</u>	<u>654,575.15</u>

SUMMARY OF BALANCES AS OF 31 DECEMBER, 1970

Assets :

Cash in hand	75,797.06
Nepal Bank Ltd.	272,098.56
American Express, Bombay	2,984.22
Chase Manhattan Bank, New York	289,858.74
Chase Manhattan Bank, Savings a/c	505,000.00
Rent advanced on Asha Niketan	40,060.00
Cash advanced to Col. P. Rana	47,400.00
Rent advance on Leprachaun	
Cottage	4,000.00
Publicity : Film	55,583.77

Liabilities

General fund balance	212,744.64
Capital fund balance	654,575.15
Reserve fund	115,044.69
Undesignated grants	14,877.51
Special designated grants	196,645.72
UCC grant for Headquarters rent	40,060.00
Children's Hostel	48,014.57
Suspense account	10,820.07
	1,292,782.35
	1,292,782.35

APPENDIX R

Preliminary plan for 50HP Hydro power "micro" plant with distribution net and attached mill in the Amp Pipal Panchayat area of Gorkha District.

A) INTRODUCTION.

On the request of the UMN Gorkha Community Service program, Mr. G. Muller of the Butwal Technical Institute undertook in 1965 a preliminary survey of the proposed site for a hydro power plant in the Khar Khola near Harmi Bhanjhang. New plans were worked out by BTI in November 1968 along with a cost estimate, and the plan was approved in principle by UMN. However, due to lack of funds and personnel, and also because of difficulties in establishing a suitable organisation to own and manage the project, no progress has been made so far. Now, local authorities are pressing for something to be done to implement these plans. The project is small and will only be able to serve a limited area. The value of this project may perhaps be insignificant looking at the needs of the whole district. It may, however, have a larger psychological value in representing a local initiative which may be a first step in the development of power, and "light industries" in the Gorkha District, which soon will be opened up by the road connection to Kathmandu and Pokhra.

B) ORGANISATION. The project consists of two separate parts: A small hydro power plant and a distribution net to supply the Amp Pipal and Harmi Panchayat Areas with electricity for light etc. And a rice, oil and sawmill to be constructed to operate with power from the hydro plant.

These two parts of the project are closely related to each other. The power project needs industrial-type consumers

besides the domestic consumers in order to become economically viable. And a mill, of course, depends on the availability of reasonably cheap power.

It is therefore proposed that these two parts of the project should be tied together organisationally, both in order to obtain smooth cooperation and to cut down on overhead expenses. As long as there are no motor roads in the area, the location of the mill is not critical as long as it is within reasonable walking distance from the villages which it will serve. It is therefore proposed that the mill should be built at the power house, thereby making it possible to use direct belt drive from the turbine, and avoid the investment and the losses of power involved in electric transmission. Later on, when a motor road is constructed, and it is clear where the future location of the mill ought to be, the mill might be moved and based on drive by electric motors.

It is proposed that the project should be owned and managed by a private organisation, either a cooperative set-up, or a company. Partners in this organisation might be :

- a) HMG as a potential investor in the project (through Ministry of power and water resources).
- b) A committee of local Gram Panchayats. (Amp Pipal, Harmi, etc.)
- c) The local cooperative (Amp Pipal)
- d) The United Mission to Nepal.

The project should be managed by a Board with one representative from each of the partners. These should preferably be living nearby, in order that they may meet often enough to exercise proper control. At least one of these Board members should have some technical background and one should understand finance.

The day by day operations should be directed by a Manager who must be a technical person. Working under him

should be a cashier/treasurer who should be qualified to keep the accounts and to handle the business of the project. The Manager should not be a desk worker, but a working foreman who could personally handle all the activities to the project. Working under him should be a semi-skilled electrical/mechanical repairman.

C) FINANCE. The rough estimate (see below) gives a total investment required to establish the project of Rs. 325,000/- out of which Rs. 75,000/- would be the cost of the mill. It is suggested that financing might be arranged as follows :

Local contribution -

Free labour : 600 man \times 4 days at 3/-	Rs. 7,200/-
Free wood (for poles, etc.)	Rs. 10,000/-
Raised in cash	<u>Rs. 5,000/-</u> <u>Rs. 22,200/-</u>

Grant to be sought from HMG
Ministry of Power - towards
purchases and labour costs in
Nepal Rs. 100,000/-

Loan to be used towards invest-
ment in mill Rs. 75,000/-

Investment from UMN towards
machinery and equipment from
abroad Rs. 177,800/-
Rs. 375,000/-

D) PERSONNEL REQUIRED.

1. Hydro-electric Engineer.
2. Business Manager (with technical skill, also)
3. Pax-man Builder.
4. Semi-skilled electrical/mechanical repairman.
5. Cashier/Accountant.

E) TECHNICAL DESCRIPTION.

- a) *Power plant.* It is proposed to install a 50 HP Pelton turbine which would require a minimum discharge of 30 L/sec at 170 m head. It is found that this can be obtained all through the year in the Khar Khola. An approximately 850 m long horizontal pipeline of 200 mm inside diameter (low pressure) would be laid along the stream, running from a simple headwork in the stream-bed to a small settling tank with overflow in the hillside right above the power house. From this tank would be required an approximately 160 m long pipe for high pressure down to the turbine which would be installed in a simple power house at the side of the stream. The turbine, which is already in hand at BTI, is equipped with a hydraulic governor which maintains constant speed (1200 RPM) irrespective of the load. The turbine can therefore be used together with an alternator, producing alternating current which can be transformed to the higher voltage required for transmission over longer distances. The alternator would have an output of approximately 35 kW.
- b) *Distribution of electric power.* It is proposed to step up the voltage to 1 kV by means of a transformer at the power house, and step down the voltage to normal 400 Volt four wire system by means of small transformers in each village. This would mean that the transmission line would be inexpensive and at the same time line losses would be kept at a reasonable level. It is proposed to supply power at the following 5 points, each requiring a step-down transformer : Harmi Bhanjang, Amp Pipal, Simpani, Boragaon and UMN Hospital. It is estimated that total length of 1 kV line would be about 5 km, In addition would come the low tension net. It is assumed that consumers would have to pay for service lines and meters.

c) *The Mill* This would be housed in a simple building adjacent to the power house, with a transmission shaft driven by belt directly from the turbine shaft. The installation would consist of two rice hullers, two oil expellers, one flour mill, one chura machine and one saw mill (heavy duty band saw). Except for the evening hours when all the power would be needed for electric light in the villages, it is assumed that the mill would be operated day and night, but not all the machines at the same time. The mill operator would also look after the power plant. With round the clock operation, 3 operators would be needed.

F) COST ESTIMATE.

Power Plant :

1000 m pipeline	Rs. 100,000/-
Headworks, settling tank, power house and other civil eng. work	Rs. 35,000/-
Turbine, alternator	Rs. 30,000/-
Installation and miscellaneous ,,	20,000/-
Planning, supervision	<u>Rs. 200,000/-</u>

Electric power distribution :

6 transformers	Rs. 30,000/-
5 km high tension line (1 kV) ,,	40,000/-
Low tension net	<u>Rs. 100,000/-</u>

<i>Mill :</i>	<u>Rs. 375,000/-</u>
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G) FORECAST OF OPERATION RESULTS.

a) *Power generation and sale.*

Income :

Sale of power for light in village.

Estimated 250 consumers out of a total number of 1200 families in the two panchayats covered, each using an average of 100 Watt for light 4

hours a day = $25 \text{ kW} \times 4 \text{ hs} \times 360$	
days \times Rs. 0.50	Rs. 18,000/-
UMN Hospital 5 KW 24 hs pr day, 360 days at a loadfactor of 0.5 = 21,600 kWhs at 0.50	Rs. 10,800/-
Mill using 30 kW 20 hs a day, 300 days a year, at a loadfactor of 0.51 90,000 kWhs at 0.25	Rs. 22,500/-
Miscellaneous income	Rs. 700/-
	Rs. 52,000/-

Expenditure :

<i>Salaries : Manager</i>	
400.— \times 12	Rs. 4,800
<i>Manager bonus 10% of surplus.</i>	Rs. 2,000
<i>Cashier/accountant</i>	
300 \times 12	Rs. 3,600
<i>Repairman</i> 200 \times 12	Rs. 2,400
<i>1/3 of 3 operators</i>	
200 \times 12	Rs. 2,400
	Rs. 15,200/-
<i>Supplies, parts, minor expansion</i>	„ 15,000/-
<i>Taxes and miscellaneous</i>	„ 1,800/-
<i>Surplus=return on Rs. 3000,000—invested (6.7%)</i>	„ 20,000/-
	Rs. 52,000/-

b) Mill operation.

Charges to customers (Rs. 250.—pr. day) Rs. 75,000/-

Expenditure :

Salaries : Manager/

accoun-tant	300×12	3,600
Bonus 10% on surplus.	1,600	
2/3 of 3 operators		
400×12	<u>4,800</u>	Rs. 10,000/-

Cost of power

,, 22,500/-

Ripay loan in 10 years :

Principal	7,500
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Interest 4%	<u>3,000</u>
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,, 10,500/-

Supplies, repairs	
-------------------	--

,, 20,000/-

Surplus=return on 75,000 invested (16%)	<u>,, 12,000/-</u>
---	--------------------

Rs. 75,000/-

H) TIME SCHEDULE :

One year to arrange financing, register and set up the cooperative or firm, obtain licence etc.

Start construction beginning of 1972. Construction to take two years. Start operations beginning 1974.

The initiative as to setting up the organisation, seeking finance, licences etc. should come from the local people. Technical advice and assistance would come from UMN.

APPENDIX Q

Minutes of the Workers Conference

Kathmandu, February 25 – March 2, 1971

The annual Workers Conference met in Kathmandu, and the meetings were conducted in the Surendra Bhawan Hall of Shanta Bhawan Hospital. Each day began with a prayer session, followed in the morning by Bible Studies on Jeremiah, and in the evenings on Paul. Friends from outside UMN joined us for these open sessions, and the ministry of Archdeacon John Reid, guest speaker, was much appreciated.

Matters of business were dealt with in sessions lasting two hours each, morning and afternoon on Thursday to Saturday and on Monday, and these business meetings were brought to a close at noon Tuesday, March 2nd.

Special events which took place during the Conference were :

- a) A tribute to Mr. Jonathan Lindell, expressing our deep appreciation of his leadership of the Mission as Executive Secretary over the past eleven years. His gifts have been truly dedicated to God's service and glory, and his work, counsel and leadership in this position of heavy responsibility have been greatly valued by us all. We pray for God's rich blessing on him and Mrs. Lindell as they move into a new sphere of service in the Boys' School at Pokhara, and rejoice that they will remain in the work and fellowship of the UMN here in Nepal.
- b) Appreciation was also expressed to Dr. Winifred Anderson, on her retirement from Nepal, of her work over a period of 12 years at Shanta Bhawan Hospital, and directorship

of the hospital during the past three years. We wish her much blessing as she returns to the U. K., and continues to share her burden for Nepal with others there.

- c) A visit from Dr. Arie Beenhakker, Advisor to HMG Planning Commission, who spent a two-hour business session with the Conference explaining the background, purpose and specific application of Regional Development and Planning in Nepal. This was much appreciated by all.
- d) The Sunday morning service with the Protestant Congregation at Rabi Bhawan, when a number of UMN members took part; followed by a lunch provided by the Congregation, and a short program outlining the work of the United Mission.

WC-1/71. Appointment of Chairman and Secretary.

Mr. Howard Barclay was elected as Chairman of the business sessions, and Miss Betty Young was elected Minutes Secretary.

WC-2/71. Appointment of Workers Conference Representative to the UMN Board of Directors. A Nominating Committee, consisting of Dr. Dodson (Con.), Mr. Voreland and Mr. Ruohoniemi, submitted their recommendations to the Conference, and Dr. W. Gould was elected as Representative to the Board for the year 1971-72.

WC-3/71. Appointment of Workers Conference Representative to the Shanta Bhawan Hospital Board of Managers. Recommendations were received from the same Nominating Committee, and Miss V. Collett was elected as the Representative to the Shanta Bhawan Board for the year 1971-1972, with Miss R. Peterson as alternate in the event that Miss Collett were not able to attend any particular meeting.

WC-4/71. Project Reports. The full written reports and statements were made available to members of

Conference. In addition, verbal reports from the various projects were received as follows :

a) *Headquarters.* Mr. Wilcox reported on the work of the Headquarters project, and the expansion and opportunities of the Mission as a whole. The Treasurer's report was also presented by Mr. I. Stuart, and note made that work grants should be paid as early as possible in the year. The Conference records thanks to God for His provision for financial needs throughout the past year.

b) *Special Projects.*

i) *Padma Sadan :* Mr. P. Spivey reported on the work of this first year at Padma Sadan, and their hopes to extend programs in the future. He expressed their gratitude for prayer fellowship during Mrs. Spivey's illness in December, and asked the Conference to pray for the provision of a single lady to replace Miss Kehrberg during her forthcoming furlough.

ii) *Building Department :* Mr. M. Thomas outlined the work covered by the Department during the past year. It was noted that a Nepali book-keeper will be taking over the accounts of the Boys' School, Pokhara, Building Department work from next summer.

iii) *Children's Hostel :* Mr. J. Cook expressed thanks to all who had helped with the work of the Hostel in various ways. It was noted that a replacement would be needed for Mr. and Mrs. Cook by summer 1972. Discussion on the costs for running the hostel followed. The present house is not adequate, and bigger premises are being sought.

iv) *Tibetan Village Work*: Mr. A. Holm spoke of his work at the Camp in Pokhara in cooperation with the Nepal Red Cross. He has found the Tibetans open to changes and new methods, but their cramped living conditions cause difficulties in agriculture progress. One trainee from Chailsa and 3 from Dhorpatan are making good progress. Many of the more enterprising Tibetans have moved out from the Camp and started up their own businesses. The Tibetan language is difficult to read and write, and so schools are conducted through the medium of Nepali.

v) *Communications Committee*: Mr. J. Cook reported on the work of the Committee. There is need for cooperating in finding openings for circulating cassettes across the country. Work is being done on the compilation of a comprehensive list of audio-visual aid materials available at different projects.

vi) *Scholarship Committee*: The possibilities of expanding the work of the Scholarship Program were discussed in view of the fact that money is available for this project. On the other hand, where Nepalis can take training at their own expense, this should also be encouraged. It was RESOLVED to request the Executive Committee to assign a person full-time to carry out the work of the Scholarship Program.

c) *Public Health Program*. By means of a series of charts and diagrams, Dr. N. Iwamura

outlined the scope of the public health program and the results of the surveys already completed, as well as the opportunities and needs for the future. It was emphasised that this work must be carried out by simple methods which are practical in the hill villages, and in close cooperation with the local panchayats. Dr. Iwamura has visited 60 of the 75 Districts of the country. He gave information about the various types of training provided by HMG for workers in various branches of public health. Further details of this report are to be found in Appendix I to these Minutes.

- d) *Tansen Area.* Dr. P. Dodson reported on the increasing work and scope of the hospital. Out of 40 applicants for the new class of the ANM Training School, 14 have been accepted. Miss I. Skjervheim spoke of the work being done through the mothers' and children's clinic and domiciliary midwifery. This work has progressed to the place where patients now come in private cars from Bhairawa. The monthly clinic at Humin is well attended. Miss M. Hiller reported on the newer work in Danrajheri, the opportunities and plans for expansion in the area of public health in East Palpa.
- e) *Butwal Technical Institute.* Mr. H. Bauman gave a very full report on the Institute and its various departments of work. The emphasis during 1970 was on consolidation rather than any large expansion. One major development was the completion of the first stage of the tunnel of the Power Company, inspite of set backs and losses through flooding. The BPC

has been requested to extend its plans to a fourth stage, installing a 1,000 kw generator to supply Tansen and Bhairawa with electricity as well as Butwal. It is understood that NIDC is prepared to invest in the developing Plywood Mill, which is a real encouragement.

f) *Pokhara Boys' School.* Mr. H. Barclay highlighted some of the events and progress of the school, and Mr. R. Mowll reported on the building work and the units which have been completed during the year. It was encouraging to know that the difficulties of land purchase have been resolved, and that the Dutch Government has granted three-quarters of the total cost of the building program.

g) *Gorkha Project.* Mr. A. Voreland covered the work of the schools, and mentioned their aim to teach moral values and standards as well as to obtain good examination results. Miss V. Collett reported on the hospital activities and the new training program there, and also on the beginnings of the public health program into surrounding villages. The agriculture work was dealt with by Mr. J. Rice. To date no details have been worked out for the hand-over to HMG of this department, but the former staff are now working as day labourers only to care for livestock and other necessities.

h) *Shanta Bhawan Hospital.* Dr. W. Anderson reported on the work of the hospital in general, and its efforts to assess and improve its financial situation. Plans are going ahead to form a "Friends of Shanta Bhawan Society" The new public health program is getting

under way. Mr. S. Ruohoniemi reported briefly on the new hospital plans: government permission for this is in hand, but as yet the land has not been purchased. The hospital staff expressed their appreciation to Dr. Anderson for her leadership of the institution and witness to the community around.

i) *Kathmandu Valley District Clinics.* Dr. J. Moody and Miss S. Ullberg spoke of the emphasis there had been through 1970 on consolidation rather than expansion, although public health work has been developed in Bungmati and Chapagaon. The growth of this work is largely dependent on the person in charge of each clinic meeting the people informally, rather than on the work of organised survey teams. Although the numbers of patients is slightly down from 1969, it is encouraging to note that the receipts from fees has now increased.

j) *Mahendra Bhawan Girls' School.* Miss M. McCombe reported on the work of the school, Miss D. Friederici on the hostel, and Mr. D. Johannsen on the building program. The whole school had felt keenly the loss of Miss Franklin on her retirement in the middle of the year, whose vision and work has set the foundations of a good and forward-looking Nepali school.

k) *Bhatgaon Hospital.* Dr. P. Yoder covered the report from Bhatgaon, and spoke of the hope of enlisting the help of a Nepali doctor for the hospital. Plans for expansion are still under way.

l) *Okhaldhunga Dispensary.* Miss A. Avis reported on the continuing work of the dispensary

throughout the year, with new training programs, and plans for expansion of public health work in the coming year. The services of the SIL plans were again greatly appreciated in 1970.

WC-5/71. Other Reports. Reports of work being done in centres outside the UMN were received as follows:

- a) *Pyersingh.* Dr. Moody and Miss Skjervheim had recently visited Pyersingh, and reported on the progress of the dispensary work and the witness amongst the local people. Some health classes are being taught in schools in the district.
- b) *Shining Hospital.* Miss Snell spoke of the possible expansion of this work into the Rapti Valley in the form of small hospitals in Jilla centres, at the request of HMG. Many of the hospital staff are now living in the bazar. It was encouraging to hear of the provision of equipment for a water supply for the leprosarium at Green Pastures.
- c) *Anandaban Leprosy Hospital.* Dr. J. Harris gave a detailed account of the accusations and arrest made last summer, and its outcome. He expressed his gratitude to God for answered prayer throughout these events.
- d) *J. J. P. and Himalaya Prakashan.* Mr. R. Hagen reported on the work and publications of J.J.P., Darjeeling, in 1970, and also on the beginning of the new printing press, Himalaya Prakashan, in Biratnagar. This is a secular press, with leading Nepali citizens on its Board and amongst its contributors to literature, and with a long-range objective of training printers. It is hoped that this press may be a channel

through which good secular and Christian literature may be circulated broadly through the country.

(e) *Leprosy re-settlement.* Miss E. Lodge, working with the government five-year leprosy control project, told of her work in connection with the re-settlement of patients from the Kokhana Leprosarium, and in the beginnings of providing teaching material for use on radio and through other channels.

(f) *Scripture Union.* Rev. C. Johnston, on a visit from India, told of the work of the C.S.S.M. and S. U. in schools and through the Bible reading cards and notes. There are great opportunities open in schools, conventions and VBS programs. The Conference members were asked to pray for this work, to encourage the young Christians in the country to read and meditate on the Word, and to spread the S. U. notes which are printed in Nepali.

WC-6/71. **The Church.** In the absence of the Chairman of the Nepal Christian Fellowship, Rev. C.G. George gave an account of the activities of the Church in Nepal throughout the past year. It was encouraging to hear of the growth of the Church over the years, and of the plans to establish a hostel for students in Kathmandu in March 1971. The Gospel of John has been translated into Newari. God had wonderfully overruled in a series of court cases in connection with Putali Sadak Church. The YFC groups have been going well amongst the young people. The Pastors' Conference will be held this year in Tansen in March/April, and the NCF Conference in Pokhara during Dasai.

WC-7/71. Election of Committees.

The following Committees were elected to serve for the year 1971-72 :

a) *Children's Hostel Committee:*

Mr. I. Stuart, Mr. S. Ruohonemi,
Mr. B. Richards, Mrs. A. Dickinson,
Mrs. N. Mack, Mrs. M. E. Burgoyne,
Miss S. Snell

Ex-officio: Mr. J. Cook, Mrs. M. Cook,
Executive Secretary.

b) *Language Committee:*

Canon S. Burgoyne (Convenor), Miss R. Overvold, Miss A. Dickinson, Mr. K. Khanal, Miss M. McCombe, Mrs. P. Richards, Mr. D. Johannsen.

c) *Communications Committee:*

Mr. J. Cook (Convenor), Mr. S. Ruohoniemi, Miss B. Brunemeier, Mr. M. Thomas, Miss M. McCombe, Mrs. B. Barclay.

Ex-officio: Education Secretary.

WC-8/71. Appointment of Kathmandu Area Superintendent. Note was taken of the recommendation of the Executive Committee in EC(2)-55/70 that Mr. Howard Barclay be appointed as Kathmandu Area Superintendent for a further three year term. The Conference RESOLVED to recommend to the Board of Directors that this appointment be made for a one year term only in view of the fact that the relationship of Area Superintendents and Functionel Secretaries has not yet been clarified.

WC-9/71. Appointment of Gorkha Area Superintendent. Noting the recommendation of the Executive

Committee in EC(2)-55/70 that Mr. Asbjorn Voreland be appointed as Gorkha Area Superintendent for a term of three years, the Conference RESOLVED to recommend to the Board that this appointment be made for one year only for the reason given in WC-8/71 above.

WC-10/71. **Appointment of Health Services Secretary.** The decision of the Executive Committee in EC(2)-52/70 was noted, and it was RESOLVED that the matter of an appointment to this post in the Mission should be discussed by the Conference. The members of the Administrative Committee welcomed the opinions of the Conference members, to be taken into consideration in making their decision, but it was agreed that no vote should be taken at the Conference.

WC-11/71. **Representation to the UMN Board of Directors.** Discussion took place on the possibility of allowing member bodies to choose missionaries serving in the UMN to represent them on the Board. Many felt that it is more satisfactory to have a Board composed of interested and concerned people from outside the UMN to make objective decisions on matters brought forward from the body of the mission, and with provision for a number of officers of the mission to attend and have voice at Board Meetings.

The Conference also noted the Minute BM-24/69 (c), and felt it would be beneficial to take further steps to elect suitable Nepali leaders to serve on the Board.

It was RESOLVED to refer this matter of Board representation to the Administrative Committee to discuss at their September meeting, and

to take into consideration any record of the discussion made here; and to make a proposal to the Executive Committee and Board on this matter, including any amendments to the Constitution and Bye Laws.

WC-12/71. Administration Group Report. Three items of business in connection with personal services for UMN members were brought to the Conference for action :

a) It was RESOLVED to recommend that the Finance Committee approve and officially authorize the check cashing and other services already being carried out.

The Conference RESOLVED to accept this recommendation.

b) It was RESOLVED to recommend that the renting of houses and paying of rent for all Mission personnel be added to the duties of a proposed Central Services Department, instead of being paid by the institution where the person works, with necessary adjustments being made in the project budget.

The Conference RESOLVED to make the following recommendations to the Finance Committee and Executive Committee, noting that 10% of salary may fairly be added to the Personnel Contributed Services figure to represent rent :

- i) That rents for missionaries' housing be paid by Headquarters or by the Treasurer, and not by the projects concerned.
- ii) That it is the policy of the Mission that the Mission treasury money alone shall be used towards the payment of such

rent for the housing of foreign missionary staff.

iii) That the Finance Committee look into the possibility of providing advances of rent allowances to projects to enable them to provide staff housing from recurring money.

c) It was RESOLVED to recommend that the present Agent department be expanded and adjusted to form a Central Services Department which would be self-supporting and separate from any existing institution. Contingent on finding a suitable person to head this department, he could work toward efficiency in the handling of the following duties, including accounting services for the smaller projects where there is no Business Manager. It is noted that there is already an approved post in the UMN for a "Supply Officer". The duties would include :

- i) To sell postage.
- ii) To guarantee personal checks, cash personal checks, cash third-party checks, handle related correspondence.
- iii) To mail letters, packages, and register mail.
- iv) To clear luggage, household goods, personal goods through customs, and forward the same to the various stations.
- v) To purchase household goods, personal effects, food-supplies, etc. from both local and foreign sources; to repair household and personal items; to

to facilitate and to handle shipment of such items to the stations or persons concerned.

vi) To purchase and reserve air travel space.

vii) To obtain permits and visas (excluding residence visas).

viii) To obtain, amend and extend import licences, deal with forwarding agents, customs officials, transport companies, etc.

ix) To provide foreign exchange for the purchase of goods and services.

- x) To obtain insurance for cars and motor bikes.

xi) To operate self-financing "stores" or commissaries for mission personnel.

Mission personnel would be asked to make a deposit with the Central Services Department against which personal charges can be made. This would eliminate the need for the duplication of accounting in the present system when these personal charges are forwarded to the Project Business Manager.

The Conference RESOLVED to recommend to the Finance Committee and Executive Committee:

a) That they consider the setting up a Central Services Department as an expansion of the present activities of the Agent Department at the time that a competent Board Appointee can be made available for this work, and that the duties of this department be carried out in cooperation with other agencies and Business Managers carrying on

this type of work in the stations of the Mission.

- b) That consideration be given for providing a recurring budget grant to this department; and
- c) That in the Plans for Headquarters, the post of "Supply Officer (local employee)" be deleted, and replaced by "Central Services Director".

WC-13/71. **Education Group Report.** The group considered the following matters :

- a) Mr. Barclay gave a report on recent government thinking about UMN schools, especially regarding permission and recognition. On receipt of further clarification of our position in HMG planning, an Education Conference will be called to discuss future UMN work.
- b) The policy of secondment should be developed. Valuable experience has been gained in Jaubari High School where three teachers have been seconded during 1970.
- c) Mr. Voreland will discuss with Dr. Iwamura ways of using teachers with gifts for adult education in the new programme of Community Health. The possibility of reopening a literacy class at Mahendra Bhawan under "Back to the Village Campaign" was mentioned.
- d) The suggestion is made that scholarship money could be used to finance experienced Nepali teachers with B. Ed. training to run short seminars to help present teachers to improve their work. Details of this will be worked out later.
- e) Concern is expressed about those who are unable to study up to SLC, especially those who fail exams in the higher classes. There is an urgent need for a practical training

centre in Amp Pipal where carpentry, agriculture, cottage industry skills, etc. can be taught.

f) The need to coordinate rules for teachers, as well as lists of text books used in UMN schools, was pointed out.

The Conference RESOLVED to approve the following recommendations :

- i) That the Scholarship Committee be approached for grants as under (d) above.
- ii) That the Education Secretary be requested to seek the possibility of boys from UMN schools working in vocational training under new government schemes. Mr. Haggerty gave information about a tradesman's training program in Patan, and it was also suggested that Mr. Barclay approach the Department of Cottage Industries for information.

WC-14/71. **Health Services Group Report.** Two matters were dealt with by this group :

- a) Some dilemmas facing a Mission Board were considered, and a set of criteria by which these could be assessed and solutions reached.

- b) A proposed job description for the Health Services Secretary was discussed, and some minor additions were suggested. The list of duties recommended for adoption is as follows:

- 1) Responsibilities to prospective recruits and short term workers :

- (a) To evaluate and conduct initial correspondence with interested medical personnel who want to work in Nepal. Once it is apparent that a person is

willing to commit himself to service in the Mission, the Personnel Secretary would be informed, and the Health Services Secretary would then act under his direction. In cases where the recruit is destined for a specific project, the project should also be consulted before a commitment is made.

2) Responsibilities to new medical personnel in UMN (doctors, nurses, para-medical workers) :

To conduct an orientation program to include—

Disease patterns in the country.

Medical services in the country (Bir hospital visit).

Economics of medical missionary work.

Medical registration requirements.

Nepal Medical Association membership and activities.

Nepal Nursing Association and Council.

Any paramedical associations.

Other medical agencies working in the country, including W.H.O., Britain-Nepal Trust, etc.

3) Responsibilities to health service projects:

(a) To compile detailed current data on the operation, physical plant, projects and policies of each unit.

(b) To visit each project sufficiently often to be familiar with its operation, and on these visits to interview the leader and workers; Discuss on-going plans before their presentation to The Executive Committee or HMG;

Discuss staff shortages, replacements, and long-term staff planning;

Inspect the physical plant, observe the standard of medical care, and determine operational policies (e.g. charity concessions, national staff, admission and work selection, etc.). With this detailed information from each project, "cross-pollination" with good ideas will normally occur.

(c) Recognising the spiritual basis of all our health projects, the Health Services Secretary will seek to strengthen his colleagues in their Christian commitment.

(d) To encourage economies by a central purchasing agency for drugs, equipment, stationery, etc. where practical.

(e) To encourage sharing of specialized resource personnel (e.g. sub-specialists, technicians, etc.). He may from time to time depute a specialist colleague to visit a project on his behalf.

(f) To gather information from projects regarding disease patterns, incidence, etc., the collection of which will benefit other doctors.

(g) To visit other non-UMN medical projects from time to time and familiarise himself with these.

(h) To seek to call a regular conference of UMN medical workers and other foreign medical agencies working in the country.

(i) To explore the possibilities of forming an association of the bodies referred to in (h) above.

4) Responsibilities to Non-medical UMN projects :

To act as advisor to them on medical problems, or perhaps in the selection of a national doctor.

5) Responsibilities to HMG :

(a) To seek ways in which UMN medical service can assist in the HMG health program.

(b) To act as a liaison between the UMN and HMG regarding all health matters. This will not preclude individual project leaders discussing programs with HMG, providing they have been discussed with the Health Services Secretary and conform to UMN policies.

The Conference RESOLVED to make the following recommendations :

i) That the proposed job description for the

Health Services Secretary be accepted and added to the general list of duties already passed by the Board in BD-11/70 and EC(3)-5/69.

ii) That the Executive Secretary approach HMG and discuss their recommendations concerning our relationship with the Health Services Secretary and the project leaders.

WC-15/71. Public Health Group Report. This group reported the following items :

- a) *Children's Clubs.* The use of a standardized weight card for Child Health Clinics, with space for additional types of immunizations, was recommended. Dr. Iwamura gave information on Government policies concerning immunizations.
- b) *Health Teaching in Educational Institutions.* This is being taught in many Mission associated schools. The availability of teaching materials and grading of health instruction material in school work was discussed.
- c) *General health teaching.* It was suggested that a listing, being compiled by Miss Robsinson, of all health teaching materials and ideas on teaching methods, be made available.
- d) *Community health.* A suggested definition is : The mobilization of all resources within a community for carrying out a preventative and curative health program within a community. A model village health service should be demonstrated to HMG with a cooperative panchayat. The resources and help of the panchayat is needed for census taking, sputum collection, etc. This should develop near a hospital initially. Dr. Iwamura strongly advised

that TB medications only be used where there is a regular follow-up, as in such a model village health program.

e) Concerning culture and health, it was RESOLVED to recommend that :

i) A Health Education Advisor be appointed from the Public Health team. This Advisor to be the agent for giving information on teaching materials available in the public health field.

ii) That information on medico-sociological aspects of culture in Nepal be centralised and made available to interested personnel. The Conference RESOLVED to endorse the recommendations in (e) above.

WC-16/71. **Technical Group Report.** The group discussed the following :

- a) Possible subjects for a Technical Conference agenda were suggested, but after discussion it was decided that there was neither the interest or material to justify the calling of such a Conference this year.
- b) The group concurred with Executive Committee that there is a need for a Technical Secretary.
- c) The Technical Secretary should submit to the Scholarship Committee names of personnel who could be helped in their training financially. He should also look into the possibility of obtaining help for students in more practical training, particularly for those who have not reached the normal academic standard standards.
- d) It was found to be impractical to hold a pool of spare parts for vehicles due to the variety of models owned throughout the

Mission. The survey of building equipment showed that it is all in use and there would be little available for loan to different projects.

- e) Members of the Conference were asked to inform BTI directly of the types of products they feel would be saleable in the bazar, so that BTI could consider the possibility of starting a production item.

The Conference RESOLVED to draw the attention of the Board to the definite need for the appointment of a Technical Secretary.

WC-17/71. **Regional Development and Planning.** Dr. Arie Beenhakker, Advisor to the HMG Planning Commission, kindly visited the Conference and discussed the purposes and lines of development of Regional Planning. The Conference was also glad to welcome Dr. Durga Prasad Ojha, and Dr. Ratna Rana, both of CEDA. Dr. Beenhakker outlined the general concept of Regional Planning, specific conditions in Nepal, and the application of the concepts in these conditions, looking also at some of the difficulties involved. Discussion followed, and Dr. Beenhakker gave answers to questions which are very helpful at this stage of investigation into this new type of work by the UMN. Further details are found in Appendix II.

WC-18/71. **Vote of thanks.** A sincere vote of thanks was expressed to all who had any part in the preparation and running of the Conference.

Miss B. Young
Secretary

APPENDIX I: Outline of Public Health Report

General. HMG wants and welcomes UMN to work with them

in their schemes. Our methods must not be complicated, but simple to fit into the local Nepali standards. Our part is teaching, helping, visiting panchayats and villages, etc.

Areas of work. In order of priority :

- i) T. B.
- ii) Smallpox irradication.
- iii) Family planning.
- iv) Other extras, including leprosy control.

We need to give teaching with the medicines, preventive measures with the curative.

T. B. This is found mainly in Newari, congested towns; usually brought from Kathmandu, Bhatgaon or India.

Out in the remote hills there is a very low incidence. There is a very high incidence in young mothers aged 11-30, so that is the priority group to be looked after. We need to find fresh cases and keep them on treatment. The aim of HMG is to treat the bacteria rather than the people as patients. Medicines are given for 12 months, but may be asked for a second year.

TB medicines. There are given free by WHO and UNICEF, but only through govt. channels. They will also give materials for teaching. They provide SM 1 gm and INH 650 mg twice weekly, which is easier and simpler to administer in the hills. INH 300 mg and Thioctazone 150 mg is more complicated, and would have to be paid for; also the side effects need care which cannot be given in a nation-wide program.

Administration and training. Dr. Shah is at the head of the Dept. in HMG, and under him there is a series of health workers' schools and training. Most boys are trained as health workers, and girls as nurses. Health

workers attend a two-year course; first practical building of latrines, etc., and then lectures. They must have SLC. Some are trained only for microscope work, medicine distribution, etc. Refresher courses are available. Village Panchayat Secretaries have a simple health course included in their training.

APPENDIX II : Regional Planning and Development.

1. *The general concept of regional planning.*
 - i) The best location for specific projects.
 - ii) The total size of the projects.
 - iii) The best combination of projects in any one area.
2. *The specific conditions in Nepal.*
 - i) Unequal distribution of resources. E. G. 3/5th of population in the hills, and 2 / 5th in fertile terai. West is drier than east. Present 5-year Plan divided Nepal into homogenous conditions.
 - ii) Current investment pattern has a large number of imbalances between investments and their use. Eg. The Kodari road has little use in that area. Hospital in the west is run by one nurse. This is not all HMG's fault; some foreign agencies have imposed investments which are an embarrassment and loss if they are to be maintained.
 - iii) Difficulty of topography and geography. Not much communication is possible between isolated clusters of people.
 - iv) Dual economy. The terai is dependent on India, and has closer ties with India than with the hills.
 - v) Administration is centralised in Kathmandu. 97½% of the financial resources are allocated by decision in Kathmandu.

3. General application to Nepal.

The country is divided into five regions running north-south along the five main roads, whether already there, only begun, or just planned; i.e. northwards from Biratnagar, Kathmandu (to Kodari), Bhairawa (to Pokhara, Nepalganj, and Dhangari. Reasons for these divisions are :

- i) The imbalances of natural resources: e.g. Trisuli only uses 60% of its capacity of power.
- ii) To break dependence on India. Grain is the only export marketed to India, so the terai must increase relationships with hills. India may be self-sufficient by 1980.
- iii) To open the country more and get into isolated areas

4. Specific application to Bhairawa-Pokhara area.

- i) Correct the imbalance. Eg. In BTI technicians are being trained, but must have a job to do. May need capital and land to start a workshop. This is a "complementary investment".
- ii) Decide how large the project should be. E.g. How much would be needed to help the tradesmen to correct these imbalances ?
- iii) Decide on the proper combination of projects. E.g. should be agrobased industries, not steel manufacture; they need a small investment, and will give direct returns. Overall planning using govt. seeds, fertilizers, JTAs, etc. : each of these will help the others.
- iv) Identify the growth poles - places with good potential. E.g. water for power; fertile land; trade routes. When growth pole is located decide total investment, and collect data needed before arriving at final decision. E.g. Re forestry in Butwal - Should we reforest the terai or the hills? Under-employment - plenty of labour available for 9 months in year.

5. Steps for arriving at a Regional Development Plan.

- i) Formulate objectives. These could be, say, workshops on the road for auto repairs. Or to cut the wood in the terai for plywood.
- ii) Think of all the things necessary to make your policy and objective a success. E.g. auto shops—credit needed to buy tools.
- iii) Formulate procedures to release funds.
- iv) Arrive at a combination of projects, to link up with each other, and the proper formulation for each part of each project, at the right time. Not only what you need, but when you need it. Also training needs.
- v) Decide on the time to be spent on the project.
- vi) Evaluate the expected results. Cost/benefit analysis. Include secondary benefits.
- vii) Calculate all financing implications.
- viii) Have an inventive mind. Find out where things have failed before, and think through solutions to these, as :
 - a) Voluntary labour system.
 - b) Compulsory savings program (need to invest money).
 - c) Land Reform program.
 - d) Under-employment.
 - e) Need for small projects with a short formative period, such as tube wells, which can produce very quickly.
- ix) Consider formation of local Development Board, to link up with other local projects. Discuss this

with the local CDO and other officials in the area, also with Mr. K. P. Malla, the General Secretary. One of the local leaders may request it. Or the General Secretary may invite the CDO to form it. This may also overlap into other Districts from your immediate one.

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