GOSSNER EVANGELICAL – LUTHERAN CHURCH IN CHOTANAGPUR AND ASSAM

GELC ARCHIVE

Signature: **GELC-A _ 001 _ 0225**

Classification:

Original File No. 23

Title

G.E.L.C. Press

Volume:

Running **from year: 1942** **till year: 1953**

Content:

- Extract From the Minutes of the Board of Managment, G.E.l.C. Properties, Dt. Jan 12, 1953.
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- Audit report of G.E.L.C. Press.
- Resignation Letter of Elias Purti.
- Short Story of G.E.L.C. Press.
- Extract from the Minutes of the 3rd Meeting of Board of Managment.
- Press Imployees List.

193 .

H. C.

FLAT FILE.

(A. QUALITY.)

1942-53

ect .....

G. E. L. C. Press

onths) ..... to .....

l Nos. ..... to .....

File No 23

DRAGON BRAND

NO. 36/53

14th February, 1953.

The undermentioned document is forwarded to the Manager, G.E.L.Church Press, Ranchi for information and the needful.

Naeman Tigga

Asstt.Manager,
Board of Management,
G.E.L.Church Properties.

Extract from the Minutes of the Board of Management, G.E.L.Church Properties held on January 12, 1953.

Item No. 15.

" PRESS MATTERS :- (1) Printing of Jagar Sara and Parha, RESOLVED - that "the Jagar Sara" and "the Parha" be printted in the G.E.L.Church Press on the following conditions:-

(a) Nothing to be printed contrary to the letter and spirit of the Christian Religion.
(b) No political controversy be printed.
(c) Printing be stopped if Bills for two issues remain unpaid.

(2) Supervision of the Press:-
RESOLVED - that the C.C. Secretary be requested to have local Supervision of the Press ~~work~~ works on behalf of the Press Superintendent".

Sd/- J.Lakra.
27-1-53.
Chairman,
Board of Management,
G.E.L.Church Properties.

BK. 28/X.

XII

(23)

To
The Secretary, Board of Management,
G.E.L. Church, Ranchi.

Dated Lohardaga, the 22nd Oct. 1948.

Dear Sir,

At a time such as the present when the Board of Management meets for its October Session 1948, I respectfully beg to submit my humble representation by way of an appeal for the favourable considerations of the Board in matters of my transfer question from the G.E.L. Church Press to the educational department of the Church.

1. That, at the very outset, I feel constrained to place on record my grievous protest and profound frustration against my transfer from the G.E.L. Church Press to the educational department. For one thing, I have not yet been told the reasons why I have been transferred so.

2. That I do admit that the Church Council can do, like the British Parliament, all things, save, it cannot turn a man into a woman and a woman into a man. It is common knowledge then, that there must be fundamental reasonings behind every 'transfer question'. It is, therefore, public decency and decorum demands that I have got every moral right, as a confirmed member of the G.E.L. Church Press, to know for my future guidance the causal relations behind my 'transfer question.'

3. That from the viewpoint of 'technicalities' my transfer question is inopportune and premature at this stage because without having the requisite educational trainings at this stage it renders me out-of-date for my job. Justice demands that my transfer question, if any, should have thought of long ago.

4. That my service records are such as to render me fit to take the training course of Managership. I have already officiated the works of the Manager, and, for that I have met-

drawn a single pice from the Press as my remunerations. I give below my testimonial from the Press Manager:

> "This is to certify that Mr. C. T. Paune, Depot Toly, Ranchi worked as a Reader in the G. E. L. Church Press, Ranchi, for seven years from 1941 to 30th April, 1948. He is a very good Reader. Besides the art of reading he possesses a fair knowledge of other works of printing line and he is able to conduct a printing firm. He is reliable and faithful man. His service is terminated when he is transferred to education department of this Church."
>
> sd/- M. C. Ekka,
> Manager
> 31st May, 1948."

Taking stock of the whole situation I feel strongly that my transfer question is a debatable motion.

5. That I presume I was, of late, taken to be a surplus hand in the Press on account of the fall in the Press income. But how is it that the Press became so ~~prosp~~ prosperous overnight immediate to my removal from the Press and that the C.C. could advertise entertaining applicants to fill up my place, and, that too with having a decent pay? Was it then a premeditated conspiracy on the part of the C.C. to remove me from the Press any how and any why? This is an enigma.

6. That the manner in which the post of the proof-reader in the Press has been filled in, is most disasterous both in spirit and character, 31st Aug.'48 being advertised by the C.C. to be the last closing date for submitting applications. Conversely, I and many other could not submit our applications in due course for competing the said post of the proof reader. We have rather been deceived for no faults of our own.

7. That I have no personal reflection upon Mr. Edwin Tiga, the newly appointed proof reader of the Press. But it is said that he is not a I.A. and as such, he is below the mark. If that is true, then the acts of both the C.C. and the Board of Management in getting him appointed, are ultra vires and reactionary in character.

8. That in lieu of short notice I am entitled to one month's salary. It may be argued that on the margin of 'transfer only' and not 'on leave' I am not to receive the same. Well, every constituent institution of the Church has its own prescriptive rules and regulation

for the maintenance of its status quo, and, as such, according to the Press rules I am entitled to one month's salary in lieu of short notice whether I am given 'transfer notice' or 'discharge notice'. Every Church worker wants security of his service, and, no institution can be run in a whimsical and haphazard way. Man is for institution or institution is for man.

Yours Sincerely

C. T. Bauer

Lohardaga.

To

The Superintendent
G.E.L Church Press, Ranchi.

Sir,

With due respect and humble submission I beg to place before you the following grievances for your kind consideration and favourable orders:—

1. That I resigned my services in the G.E.L Church Press in the year 1942.

2. That immediately after I put in an application for the release of my Provident Fund and at the same time I authorised payment there from after deducting the dues of the Press to certain persons from whom I had taken loan.

3. That so long I was under the impression that necessary action must have been taken accordingly but to my utter surprise I came to know last month that no action was taken.

4. That consequently I had to apply again last month, upon which my Provident Fund was released.

5. That I had taken a loan of Rs 90/- from my Provident Fund, for which I had to bear a considerable loss due to heavy rate of interest.

6. That had the Provident Fund been released at the time of my first application in the year 1942. I would not have beared the heavy loss which I have to pay now as heavy interest.

Under the circumstances I pray most earnestly that you may graciously be pleased to consider the grievances of a poor man as I am and to charge a reasonable interest which would have been accrued up to the year 1942 and to refund the balance to me.

And for this act of your kindness, I shall ever remain grateful to you.

Yours faithfully
Paul Albert Tacuna

Pathalkudwa Ranchi
The 28th October 1948.

Copy forwarded to
1. The Secretary, Church Council
2. The Manager, Board of Trustees
for information and necessary action.

Filed (23) 23/9/46

To,
the President
G. E. L. Church, Ranchi.
through the Manager
G. E. L. Church Press, Ranchi.
23-9-46.

Sir,

In compliance of your order as per letter of the Manager and the superintendent d/ 11-9-46. as regards Mr. Nichot Khes, I respectfully beg to state the following as my explanation —

At the very beginning I beg to say that I never called Mr. Khes nor did I lead him to the book-shop along with me. As soon as I opened the book-shop he steped in from behind me badly drunk stretching himself flat on the floor. I did not know whence did he come. I entreated him several times to leave the book-shop, but he was quite helpless. I then called Mali to help me in removing him and we both did so at 12 A.M.

I beg to remain Sir,
your most obedient servant.
M. Lakra.

B/- Nalakilakra states that he entreated him several times to leave the shop and perhaps when he was not able to take him out alone he had called Mali to help him. It was the Press working hour. Why he did not call one of the Press workers but called the Mali. There must be something or for which he had called him. But the fact is that none of we had seeing Mr. Khes entering in the shop but we both (Mr S.D. Kujur & my-self) saw him going out alone. He went out of the Press compound alone without the help of any man.

25/9.

Forwarded.

P.T.O

No. 704/46.

Supermarket

Instructions should be given a serious warning and a general notice should be issued to all Press workers that they are all Church employees and such drinking is prohibited for them. Henceforth drunkards will not be allowed to work in the Press.

[illegible] C.L.

26/9/46

G. E. L. CHURCH PRESS

PRINTERS, PUBLISHERS, BOOK-BINDERS AND STATIONERS.

REF NO. 287/46. RANCHI 13 - 9 - 1946.

To

Babu Malaki Lakra,
Book-seller, G.E.L.C.Press, Ranchi.

This office No.285/46 dated the 11th September, 1946 to the Superintendent of this Press is ~~for~~ forwarded to you for explanation. You are requested to submit the same soon.

Letter No.285/46 d/ 11-9-46 enclosed herewith should be returned along with your explanation.

Manager.

G. E. L. CHURCH PRESS

PRINTERS, PUBLISHERS, BOOK-BINDERS AND STATIONERS.

REF NO. 285/46. RANCHI 11 - 9 - 1946.

To

The Superintendent,
G.E.L.C.Press, Ranchi.

Sir,

To-day the Book-seller Babu Malaki Lakra had allowed Mr.Nichot Khess, Pleader to lay down in badly drunken state in the Press Book-shop from 10 A.M. to 12 P.M. And during the hours and still now he keeping himself out in the Tea Stall. The Rev.J.J.P.Tiga and other customers who had come to buy books saw Mr.Khess lying alone in the Book-shop. This affair of the Book-seller I wrote and informed the President Rev.J.Lakra and requested him to come and see but he did not come. When at 11.40 Rev.J.Lakra was passing by the Press buildings Mr.Khess was in the Book-shop room. He left the room just at 12 p.m.

I beg to remain,
Sir,
Your most obedient servant

Manager.

To The President

This is very bad.
Malaki Lakra should resign or steps will be taken to remove him
[illegible] for the Press
[illegible]
11-9-46

Registered

23

31.8.1944.

379/44

Mr. M.C.Ekka,
Manager, G.E.L.Church Press,
Ranchi.

Dear Mr. Ekka,

I am sending you true copies -four sheets -of the audit report of the Auditor re. the Press Provident Fund account for information and necessary action. You may now send proposal f distribution of profit in the account .

The original report has been kept by me .

The audit report of the general funds of the Pre when received by me from the Auditor will be sent later on.

Yours sincerely ,

D. Ekka
31.8.44

23/

374/44 26-8-1944.

Mr. M.C.Ekka ,
Manager, G.E.L.Church Press,
Ranchi.

Dear Manager ,

With reference to your letter No.635/44 dated 22.8.1944 ,I herewith enclose the financial statements which I received from Mr. Martin Henry . I am sorry that though he sent copy of my letter to you, he omitted to send you the financial statement .

Please return the financial stetement after you have done with it ,keeping a copy thereof for your file .

Yours sincerely ,

26/8/44

Please acknowledge receipt of the financial stateme -nt and this letter ,by return post .

G. E. L. CHURCH PRESS,

RANCHI.

Ref: No. 635/44 23 Date 22 - 8 - 1944.

To

The Superintendent,
G.E.L.C.Press, Ranchi

Dear Sir,

Reference your No.365/44 dated 18-8-44, I am to say that I have not received the financial statements from Mr.Martin. I understand from his letter dated 12-8-44 (copy is given) addressed to you that he sent the Statements direct to you. I am waiting to get from you.

The date of filing accounts in the I.T.O. was 21st. instant and when the audited statements did not come, I applied for further extension of time.

The following amount has been given to the Board of Management, G.E.L.C.Properties :-

On	17-8-44	Rs.7000/-
"	30-3-44	" 4000/-
		Rs.11000/-

Yours faithfully,

Manager.

23

451/44 2nd November 1944.

To,

T.P.Dey,Esqr., M.A.,
Income-Tax Officer ,
Ranchi-Manbhum Sadar Circle ,
R a n c h i .

Sir,

With reference to your letter No.171/G.I.R. dated Ranchi,the 9th October ,1944,addressed to the Secretary,G.E.L.Mission Press,Ranchi , which has been forwarded to me by the Manager , G.E.L.Church Press,Ranchi,for disposal ,I have the honour to state that the 4th November 1944 , which has been fixed by you to explain to you the particulars about the Press required by you is too short for me to go to Ranchi and see you there .

I am an Honorary Superintendent of the G.E.L. Church Press ,Ranchi ,and owing to the requisition of all the Church bungalows at Ranchi ,my head - quarters are at Purulia . At present I am also working as Honorary Magistrate 1st class here.

It is requested that you will kindly fix another date ,possibly at Purulia when you come here and I shall explain to you all the particulars required with documentary evidences .

I have the honour to be,
Sir,
Your most obedient servant ,

SUPERINTENDENT, 4/11/44
G. E. L. CHURCH PRESS,
RANCHI

450/44 2nd Nov.1944.

To,

T.P.Dey,Esqr., M.A.,
Income -Tax Officer ,
Ranchi- Manbhum Sadar Circle ,
Ranchi.

Sir,

With reference to your letter No.171/G.I.R. dated Ranchi,the 9th October ,1944,addressed to the Secretary,G.E.L.Mission Press,Ranchi,Wg

No. 594/44 d/31-7-44.

To

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

With reference to your No.324/44 dated 21-7-44, I beg to send herewith the Statement of Paper Stock as on 24-7-44.

I have received from you the salary bill & withdrawal for Rs.821/1/6 for the month of July 44, One loan application and one application for appointment duly signed by you.

Yours faithfully,

Manager.

365744

Purulia, the [illegible]th August 1944.

Manager,
G.E.L. Church Press,
Ranchi.

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Dear Mr. Ekka,

Auditor Mr. Martin writes to me from Guntur that he has sent you the audited financial statements of the Press with the Profit and loss accounts. From his report it appears that there has been a net profit of Rs. 4203 /10/1 in the year which ended on 31.3.1944. I hope out of this amount Rs.4000/- was paid by the Press to the Board of Management on 31.3.1944. Please confirm me if I am correct.

Yours sincerely,

D. W. Pauna
18/8/44

23

STATEMENT OF PAPER STOCK ETC. AT HAND AS ON 24TH JULY, 1944.

Room No. I.

Sl. No.	Article.	Size.	Weight.	Quantity. Rm.	Qr.	Sht.
1.	D. Cap Perie Blue	17 X 27	33 lb.	0	9	10
2.	D. Cap Perie Blue	"	11 "	0	12	3
3.	Marble Kraft	20 X 30	17 "	1	3	17
4.	Pale Buff Badami	22 X 29	22 "	0	2	6
5.	Do (S.B.)	"	24 "	4	10	12
6.	Do	"	27 "	5	14	0
7.	Luna Bond Pink	18 X 23	18 "	0	0	10
8.	Hind. Bond Pink	20 X 30	30 "	0	14	1
9.	Do Green	"	30 "	0	4	2
10.	Bond Red/Pink	18 X 23	16 "	0	0	3
11.	Semi Bleached Badami	18 X 22	16 "	4	11	4
12.	Pale Buff Badami	"	12 "	0	10	3
13.	Dy. white printing	"	16 "	38	16	3
14.	Kraft packing	29 X 44	64 "	0	19	19
15.	Do	22 X 29	32 "	5	12	2
16.	Royal white	20 X 26	22 "	0	0	10
17.	Poster white	20 X 30	17 "	0	1	0
18.	Floral Tint D.C. (Pink)	"	40 "	3	15	22
19.	Do (Green)	"	40 "	1	1	20
20.	Nut Brown Cover Dy.	18 X 22	40 "	0	0	9
21.	D.C. Cover Pink Orange	20 X 30	60 "	0	1	21
22.	Do (Green)	"	" "	0	0	1
23.	Semi Bleached Badami Royal	20 X 26	20 "	1	8	4
24.	D.C. white	20 X 30	22 "	0	1	23
25.	Do	"	28 "	2	13	3
26.	D.C. Azure Laid	"	42 "	2	0	0
27.	D/Cap A. Laid	17 X 27	32 "	6	16	20
28.	Do	"	40 "	0	15	0
29.	Do	"	30 "	0	4	23
30.	Do	"	50 "	0	0	4
31	Do	"	48 "	0	0	2
32.	Do	"	28 "	1	4	2
33.	Do	"	24 "	1	18	4

P.T.O.

34.	F.C. A/Laid	13½ X 17	- 7 lb.	0--1--4
35.	D.Cap Green	17 X 27	16 "	0--1-15
36.	Dy.A.Laid	18 X 22	26 "	0--1-12
37.	Dy.A.Laid	"	22 "	0--0-20
38.	F.C.Thick white			0-11-17
39.	Bond Yellow	18 X 23	14 "	1-18-24
40.	Bond white (T.G.)(a)	18 x 23	16 "	3--6-12
	Do (Star Paper)(b)	"	" "	3-10--0
41.	F.C.Borregaard	13½ X 17	16 "	0--6--0
42.	D.Cap Borregard	17 X 27	24 "	0--1-15
43.	F.C.Borregaard	13½ X 17	14 "	0--3--9
44.	Bond Green	18 X 23	" "	1-10--1
45.	Bond Pink	"	" "	0--1-11

Room No. II.

1.	D.Cap Buff Badami	17 X 27	28 "	2--1-10
2.	Do	"	20 "	0 -0--5
3.	F.C.Badami (S.B.)	13½ X 17	10 "	11--9-11
4.	Do	"	12 "	0--0-23
5.	D.Cap white Odement	17 X 27	28 "	0-14--0
6.	Do Do	"	40 "	0 -4--1
7.	Do Do	"	32 "	1-18-18
8.	F.C.Perle	13½X17	19½ "	0--3--7
9.	Dy.Pink Blotting	18 X 22		0--2-12
10.	D.Cap Buff Odement	17 X 27	24 "	1-11--3
11.	F.C.white	13½X 17	14 "	0-16--6
12.	Do	"	16 "	0--2-11
13.	D.Cap Blue/Green	17 X 27	24 "	0--2-20
14.	D/cap white C./Laid	"	20 "	9-10--2
15.	D/Cap white (a) Odement	"	24 "	1--0--4
	Do (b)	"	24 "	0--0-15
16.	D.Cap white	"	18 "	12-17-23
17.	D.Cap Badami (S.B.)	"	18 "	4-13-23
18.	Ivory Finish white	20 X 26	24 "	0--0-20
19.	Do	"	32 "	0--8-16
20.	D.Cap Green Cover	17 X 27	40 "	0--8-10
21.	D.Cap Orange Cover	"	40 "	0--8--4

P.T.O.

22.	Ripple Finish Emerald Cover	17 X 27	44 lb.	0--7--4
23.	Cross Keys Corn Yellow "	18 X 23	40 "	0--0-12
24.	Century Card Board white	22 X 28	32 "	11 Rm. 127 shts.
25.	Card Board (Straw Board)		28 oz.	0--0-11
26.	Do		24 "	0--0-10
27.	Do		20 "	0--0--9
28.	Colour Coated Card		....	0--0-11

---:0:0:---

M. Sha. 31/7/44.

MANAGER,
G. E. L. C. PRESS
RANCHI.

No.406/44 23/

Purulia, the 16th September 1944.

To,

The Manager, G.E.L.Press,

Ranchi.

Your slip dated 13/9/44 with reports and vouchers .

I wonder why you made such blunder this time .

1. The bill of Messrs Dwarka Das Mangal Chand , Ranchi for 20 reams of paper @ Rs.6/3/- per ream comes to Rs.123/12/- and not Rs127/12/-.. So a cheque for Rs.123/12/- is issued to him.

2. I do not find any withdrawal form for Rs.185/11/9 for your Petty Cash and as you want Rs.236/4/- on papers bill of Bhagwan Das in cash in your name I have issued a cheque for you for Rs.421/15/9. There is enough money in the C.N.Bank to pay for two cheques Nos.50318 and 50319 .

Please acknowledge receipt .

[illegible]
16/9/44.

Amb 11.11.44

23

LIST OF WORKERS WHO LEFT THE PRESS DURING THE YEAR 1944.

S.No.	Name & designation.	Date of appointment.	Date of leaving service.
1.	Titus Lakra, Daftary	7-2-44 ...	4-9-44
2.	Phulchand Ekka, Peon	1-2-43 ...	9-6-44
3.	Mangal Ekka, Apprentice Compositor	2-11-42 ...	1-6-44
4.	Kliopa Minj " "	1-2-44	1-8-44
5.	Stephen Lakra, " "	14-2-44 ...	5-6-44
6.	Johan Ekka, Compositor	20-4-42 ...	8-5-44 resigned.
7.	Jakariah Kujur, Machine cooly	1-9-44 ...	30-10-44
8.	~~Phuxkand~~ Premchand Minj, Compositor ...	...	1-8-44 resigned.
9.	Laurentius Tiga, Machine cooly :-	Absent from 3-11-44	and not expected to come back.
10.	Juel Minj, App. compositor :-	do 5-11-44	do do do

MANAGER,
G. E. L. C. PRESS
RANCHI.
9-11-44

Manager

Please let me know how the matter stands at present. The men seem to treat the Press as a stepping stone, those who

9/11.

leave after working a few months
or a few days should be punished
by forfeiture of their pay.

[illegible]
18/11/44.

P.S. Please return this after writing
my order in your copy.

Noted & copy taken
[illegible] 21/11.

[illegible]
18/11/44

To. 28.11.44.

The Superintendent
G.E.L. Church Press,
Ranchi.

25

Sir,

इस वर्ष के आरम्भ में जब दो नये आदमी कम्पोजिटर का काम सीखने को आये तब यह आशा किया गया था कि उनके सीखने पर हरेक काम सुभीता और जल्दी से किया जा सकेगा। पर कुछ ही महीना बाद उनमें से तीन जन एकदम करके प्रेस को छोड़ दिये। फिर उसी डिपार्टमेन्ट के और तीन सीखे हुए जन भी छोड़ दिये जिससे काम करने की शक्ति घट गई। इन दिनों में मिलिट्री के काम के सिवाय बिरले ही दूसरे काम फुर्ती से और सुसमय पर किये जाते हैं।

बुक बाइन्डिंग डिपार्टमेन्ट की हालत तो और ही है। वहाँ दो जन को छोड़ सब नये और निरे लड़के हैं। पुरानों में से एक आदमी नित इस्तीफा दरखास्त भेजा था और काम में नहीं आता है और एक जो अब बुढ़ापे की अवस्था में है बराबर बिमार होते रहता है। इन सब कारणों के सबब से काम निकालने में बड़ी मुश्किल होती है।

इस वर्ष कुछ महीने ऐसे बीते कि काफी कुली न होने के कारण बड़े मेशीनों में से एक न एक को कभी २ कुछ दिनों तक बंद रखना पड़ा था। बीते महीना की तलाश लेने के उपरांत फिर बड़ा मेशीन का एक कुली काम पर आता नहीं है। अब उसका फिर आने की आशा नहीं क्योंकि आजकल उससे किसी प्रकार की रिपोर्ट नहीं मिली है। बड़ा ट्रेडल मेशीन का कुली दो महीनों से अधिक बिमारी के कारण गैर हाजिर रहा है। उसका काम एक नया चपरासी से जिसे इसी उद्देश में बहाल किया गया है कराया जाता है और दो पियुन का काम एक ही पियुन से। हाल में बड़ा मेशीन का केवल दो कुली हैं और बीते वर्ष से एक सहायक प्रेंटर भी नहीं है। इससे जब कभी कोई एक कुली वा प्रेंटर गैर हाजिर होता है तो एक मेशीन भी बंद रहता है। कुली के अभाव के कारण रूलिंग का काम भी बंद हुआ है। छुट्टी के बाद से हाजरी अच्छी नहीं है। कोई भी दिन ऐसा नहीं गुजरता है जिसमें दो से अधिक गैर हाजिर नहीं रहे हैं।

महँगी के कारण बराबर कर्मचारीगण तलबों की वृद्धि या काफी भत्ता के लिये दरखास्त दिये। और कितने ही प्रेस को छोड़ दिये। जो अब रह हैं उनमें से कुछ अब छोड़ दे सकते हैं। क्योंकि इन दिनों में बाजार के प्रेस हों अथवा लिथो प्रेस को भी काम जानने वालों की आवश्यकता है। मुझे मालूम हुआ है कि वे हमारे कारीगरों को लालच देते हैं और उनका दलाल उनसे भेंटते रहते हैं। इनको छोड़ हमारे आदमी कभी कभी उन प्रेसों में जाकर पूछताछ करते हैं कि अगर वे जायें तो उन्हें क्या तलब दिया जायगा। सुनने में आया है कि वे हमारे कारीगरों को सोना से अधिक तलब देने का वचन देते हैं। अभी हमारी काम करने की शक्ति पहले की अपेक्षा

के बराबर है। अगर वो तो.तो.अपने बराबर प्रेस को छोड़ें - तो हमारे शांति बिलकुल नष्ट हो जायेगी और अशांति ही बढ़ेगी।

तारीख 20-11-44 से मिलिटरी बगान के नीचले अर्थात पश्चिमी हिस्से में बीकरन किनारे से उतर को - और लवना (बालू) डालना आरम्भ कर दिया है। इस समय तक हमारे पैखाना वगैरह करने का स्थान बगान था। यदि आगे को बगान के किसी भी हिस्से में मालमूल व्यागान न डाला गया तो हमलोग कहाँ जायेंगे। तबाही को और कम्पौंड के बाहर जाने से काम को नुकसान होगा।

आप का वफादार

Ranchi
the 23rd Nov. 1944

Masih Charan Ekka
Manager

JM 22/11/44

No. 769/44. 23

Sanction for November 1944. 22/11/44.

To

The Superintendent,
G.E.L.C.Press, Ranchi

Dear Sir,

In reply to your No.470/44 dated 18-11-44, I beg to give below the list of additional cost of dearness allowance if Rs.2/- be given to every employee.

1.M.C.Ekka.....	Rs.	2/-			
2.C.T.Panna	"	2/-	B.F.	Rs.	52/-
3.S.D.Kujur	"	2/-			
4.Malaki Lakra	"	2/-	29.Ambrosius	"	2/-
5.Nabin Kujur	"	2/-	30.Billirus Kujur		2/-
6.Suleman Kujur	"	2/-	31.P.Sahay Tirkey		2/-
7.Johan Kapi	"	2/-	32.John Tiga		2/-
8.Theodore Kujur	"	2/-	33.Biswas Minj		2/-
9.Albert Panna	"	2/-	34.Juel Minj		--
10.Eliazar Tiga	"	2/-	35.Theodore Ekka		2/-
11.Bhawa Minj	"	2/-	36.Binyamin Barla		2/-
12.Daud Ekka	"	2/-	37.Urbanus Toppo		2/-
13.P.Sahay Bek	"	2/-	38.Samuel Toppo		2/-
14.Matias Lakra	"	2/-	39.Josua Tiga		2/-
15.Santosh Ekka	"	2/-	40.Mangal Tiga		2/-
16.Johan Minj	"	2/-	41.Manmasih Tiga		2/-
17.Prem Ekka	"	2/-	42.Laurentius Tiga		--
18.Soma Tirkey	"	2/-			
19.Lucas Minj		--			
20.Samuel Tiga	"	2/-			
21.Shantiprakash	"	2/-	Total	Rs.	76/-
22.Elias Tiga	"	2/-			
23.Theodore Toppo		---			
24.Mangalda's Tiga	"	2/-			
25.George Khalkho	"	2/-			
26.Manohar Ekka	"	2/-			
27.Junas Ekka	"	2/-			
28.Johan Tirkey	"	2/-			
C.O.	Rs.	52/-			

Yours faithfully,

MANAGER,
G.E.L.C. PRESS
RANCHI.
20-11-44

Nos. 19 & 23 are now on sick leave without pay.

No. 34 & 42 have ceased to work after taking pay of the past month. Already reported that they not expected again.

To 22/11/44

23

The Superintendent,
G.E.L.C.Press, Ranchi.

Dated 20-11-44.

Dear Sir,

Reference your No.468/44 dated 18-11-44, I did not go on leave waiting for the order. However I will avail my leave from 5th December, 1944.

Yours faithfully,

Manager.
G. E. L. C. PRESS
RANCHI.

20-11-44

Salary Bill of the G.E.L.C. Press employees, Ranchi
for the month of November, 1944.

37

S.No.	Name & designation	salary	Increment	Dearness allowance	Extra earned	deduction of fines	Net amt. payable	Press contributions to P.F.	Remarks.
1.	M.C. Ekka, Manager	70-0-0		2-0-0			72-0-0	4-6-0	
2.	C.J. Panna, Reader	32-0-0		2-0-0			34-0-0	2-0-0	
3.	S.D. Kujur, clerk	31-0-0		2-0-0			33-0-0	1-15-0	
4.	Malaki Lakra, Bk-seller	20-0-0		4-0-0			24-0-0	1-4-0	
5.	Nabin Kujur, Hd. man	32-0-0		2-0-0	6-2-9		40-2-9	2-0-0	
6.	Suleman Kujur, Compositor	31-8-0		2-0-0	0-5-3		33-13-3	1-15-0	
7.	Johan Kapi, "	31-0-0		2-0-0	1-4-9	0-5-0	33-15-9	1-15-0	Late fine
8.	Theodore Kujur, "	31-0-0		2-0-0	3-3-9		36-3-9	1-15-0	
9.	Albert Panna, "	31-0-0		2-0-0		3-12-6	29-3-6	1-15-0	3 days' leave w.p. + 1/6 late fine.
10.	Eliazar Liga, "	29-0-0		3-0-0		1-14-9	30-1-3	1-13-0	2 days' absent
11	Bhawa Minj, "	25-0-0		3-0-0			28-0-0	1-9-0	
12	Daud Ekka, "	25-8-0		3-0-0	1-12-0		30-4-0	1-9-0	
13	P. Sahay Bek, "	12-0-0		1-8-0		0-12-9	12-11-3	1-8-0	one day absent in last month. Fifteen days only sick leave with pay.
14	Matias Lakra, "	21-0-0		3-0-0		0-4-0	23-12-0	1-5-0	Late fine
15.	Santosh Ekka, "	16-0-0		4-0-0		2-7-6	17-8-6	1-0-0	3 days' sick leave w.p. + 1/4 late fine.
16	Johan Minj, Printer	26-0-0		3-0-0	7-14-9	2-9-6	34-5-3	1-10-0	3 days sick without pay.
17.	Prem Ekka, "	26-0-0		3-0-0	1-15-0		30-15-0	1-10-0	
18.	Soma Tirkey, "	22-0-0		3-0-0	0-5-6	2-8-9	22-12-9	1-6-0	3½ days leave without pay.
19	Lucas Minj, Machincoly	—		—				—	on sick leave without pay.

8.	Soma Zirkey,	"	22-0-0		3-0-0	0-5-6	2-8-9	22-12-9	1-6-0		3½ days leave with pay.
9	Lucas Minj,	Mechincoly	—		—				—		on sick leave without pay.
0	Samuel Ziga	" "	10-8-0		4-0-0	2-12-9		17-4-9	0-10-0		
1	Shantiprakash Ziga	" "	10-0-0		5-0-0	1-13-9		16-13-9	0-10-0		
2	Elias Ziga,	Sapfary	20-0-0		4-0-0		4-0-0	20-0-0	1-4-0		6 days' sick without pay.
3.	Manguldas Ziga	"	11-0-0		4-0-0		0-9-9	14-6-3	0-11-0		1 day leave without pay + -/4/- late fine.
4	George Khalkho	"	10-0-0		5-0-0	0-4-3	0-4-0	15-0-3	0-10-0		Late fine
	Manohar Ekka,	Appr. "	6-0-0		5-0-0	0-2-6	0-7-3	10-11-3	—		1 day absent + -/4/- late fine.
	Thomas Ekka	" "	6-0-0		5-0-0			11-0-0	—		
	Mohan Zirkey,	" "	6-0-0		5-0-0		0-3-3	10-12-9	—		1 day absent
	Ambrosius Kindo,	Appr. Compo.	8-0-0	2-0-0	5-0-0			15-0-0	—		2nd year completed in oct. 00
	Minus Kujur	" "	8-0-0	2-0-0	5-0-0			15-0-0	—		do. do.
	Sahay Zirkey,	" "	6-0-0		5-0-0	0-6-0	0-6-3	10-15-9	—		2 days' absent
	John Ziga,	" "	6-0-0		5-0-0	0-8-0		11-8-0	—		
2	Bisnas Minj,	" "	6-0-0		5-0-0		0-3-3	10-12-9	—		1 day absent.
	Theodore Ekka	" "	6-0-0		5-0-0	0-14-6	0-6-3	11-8-3.	—		2 days' absent
	C.O. Rs.		631-8-0	4-0-0	113-8-0	27-13-6	21-2-9	757-10-9	36-8-0		

23

	B.F. Rs.	631-8-0	4-0-0	113-8-0	29-12-6	21-2-9	757-10-9	36-8-0	
34	Benjamin Barla, Peon	10-0-0		5-0-0			15-0-0	0-10-0	
35	Iurbanus Zoppo, Machine cooly	10-0-0		5-0-0	1-8-0		16-8-0	—	
36.	Samuel Zoppo, App: compo:	5-0-0		5-0-0	0-10-9		10-10-9	—	
37	Manmath Ziga " "	5-0-0		5-0-0			10-0-0	—	
38.	Josua Ziga, " sweeper	6-0-0		5-0-0			11-0-0	—	
39	Mangal Ziga, " "	6-0-0		5-0-0		0-12-9	10-3-3	—	4 days absent.
40.	Johan Kujur, Jharuwala	8-0-0		—		1-1-0	6-15-0	—	4 days absent
41.	Jamadar	2-0-0		1-0-0			3-0-0	—	
	Total Rs.	683-8-0	4-0-0	144-8-0	32-0-3	23-0-6	840 15-9	37-2-0	

Deamness allowance of last month Rs. 74-0-0.

Increased deamness allowance than the last month as sanctioned " 70-8-0

Total Rs. 144-8-0

MANAGER.
G. E. L. C. PRESS
RANCHI
25/11.

25/11/44.

Savings Bank Withdrawal Form

(To be presented with Pass Book.)

THE CHOTANAGPUR CHRISTIAN CENTRAL CO-OPERATIVE BANK LTD., RANCHI.

Folio.....

Account No. 229 ***Date*** ..... ***19*** .....

Pay me and debit my Savings Bank account with the sum of

Rupees Eight hundred & seventy eight, anna one and pies nine only

Name of Messenger .....

Rs 878/1/9

Entd.

Signature of Depositor.

23/

Mr. M.C. Ekka,
Manager ,, G.E.L. Church Press,
Ranchi .

Dear Manager,

It has been decided by the Board to give additional Dearness Allowance to the employees of the Press from November 1944. Please let me know what will be the additional cost to the Press, if every employee be given Rs.2/- per month. This will be in addition to the dearness allowance paid at present to the employees getting pay Rs. 30 /- and less . The additional dearness allowance now sanctioned will be paid to every employee even to those drawing pay higher than Rs.30/- per month . Before giving this dearness allowance I should like to know the increase in the cost of the Press per month .

Yours sincerely ,

[illegible]
18/4/1944.

23

Superintendent.

1. Please sign and return salary Bill and withdrawal form for Rs.878/1/9 for the month of Nov.44.

2. List of Out Standing bills sent by post on 2-11-44 has not received back.

3. We have not received back your order regarding the remuneration of keeping P.F.a/c sent to you on 10-10-44.

C.C.C.C.Bank balance as on 24-11-44 Rs.2963/7/1

25/11/44.

BOARD OF MANAGEMENT, G. E. L. CHURCH PROPERTIES,
CHOTANAGPUR AND ASSAM.

Secretary :— D. M. Panna Esq. B. A.,
Deputy Magistrate (Rtd.)
Purulia, Manbhum Dist.

23.

Ref. No. 323/44 Copy *Date* 21.7.1044.

To,

The Income-Tax Officer,

Ranchi .

Sir,

The G.E.L.Church Press at Ranchi has to send its books to Guntur ,Madras Presidency, for audit and the Auditor in his letter dated 14.7.44 reports that he will not be able to return the books before 15th August 1944.

It is requested ,therefore, that you will be kind enough to extend the date for submission of the accounts of the Press till 20th August 1944.

I have the honour to be,
Sir,
Your most obedient servant ,

D. M. Panna

Original sent through Manager
on 21.7.44.

21/7/44.

No. 572/9/44. 23

To

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

You may have seen the Extra Ordinary Gazate of the 20th June 1944 or the Paper Control Notification circulated in the first week of this month. If any of them were not brought to your notice I enclose a copy of the notification for your information. The very copy was with the Editor G.B. for one week. But what he has done I don't know. We have forwarded the accounts asked under head IV Printing Presses, item No. 14.

Yours faithfully,

MANAGER,
G.E.L.C. PRESS
RANCHI.

19/7/44.

Manager

The Control Order of 1944 will kill many papers and Magazines. I am afraid our Church Press will also be affected. Please report what is the state of paper in the Press, and try to get paper from the customers when they give works in the Press. The Control Order is kept with me.

21.7.44.

DEPARTMENT OF INDUSTRIES AND CIVIL SUPPLIES

23

NOTIFICATION.

New Delhi, the 12th June 1944.

No.300-P(1)/44. - In exercise of the powers conferred by sub rule (2) of rule 81 of the Defence of India Rules, and in supersession of the Paper Control Order, 1942, the The Central Government is pleased to make the following Order-

THE PAPER CONTROL (ECONOMY) ORDER 1944

1 - Introductory.

1. (1) This order may be called the Paper Control (Economy) Order, 1944.
(2) It extends to the whole of British India.
(3) It shall come into force at once.

2. In this order, unless there is anything repugnant in the subject or context
(a) "Advertising circular" means anything composed of or containing paper and distributed in substantially identical form to more than 12 persons for purposes of advertising;
(b) "Calendar" means a tabular or other representation of dates;
(c) "Card" includes a sheet of paper;
(d) "Form" means a form set out in Schedule II.
(e) "Ounce" means ounce avoirdupois; and "lb" means pound avoirdupois;
(f) "Paper" includes all descriptions (whether homogeneous or laminated and whether coated or uncoated) of paper, paperboard, pulpboard, wallboard, fibreboard, cellulose wadding, cellulose film and other similar materials, whether imported or manufactured in India, which are manufactured wholly or mainly either from vegetable fibres or a pulp thereof or both from such fibres and such pdlp;
(g) "Paper controller" means the paper Controller appointed by the central Government and includes any Deputy or Assistant Paper Controller authorised by the Central Government to exercise all or any of the powers of the Paper Controller under this Order;
(h) Print or make" includes printing and making by means of any duplicating or silk-screen process or by any other means and making by hand-writing, typewriting, or stencilling or by any other means. "Printed or made" shall be construed accordingly;
(i) "Schedule " means a Schedule appended to this Order.

II - Newspapers, news-bulletins, Magazines or Periodicals

3. (1) In this part "newspaper" includes a news-bulletin, magazine and periodical.
(2) Nothing in this Part shall apply to a newspaper as defined in the Newspaper Control Order 1942.

4. Every proprietor of a newspaper shall submit to the Paper Controller not later than the 15th July 1944 a true return in Form I giving all the details required therein.

5. Every proprietor of a newspaper of a class mentioned in column (1) of Schedule I shall furnish to the Paper Controller by the 15th July 1944, one copy of each issue of the newspaper published during the period mentioned against that class in column (2) of the Schedule. He shall also furnish to the Paper Controller one copy of each issue of the newspaper published after the 12th June 1944 within seven days of its publication.

6. No person shall print or make or publish any newspaper of a class mentioned in column (1) of Schedule I containing during the period specified in column (3) against that class a larger number of pages than those specified in column (2) against that class.

7. (1) No person shall print or make or publish a newspaper any page of which, including margins and other spaces clear of print, exceeds in area a page of a normal issue of the newspaper during the period specified in column (2) of Schedule 1 for newspapers of that class.
If any question arises as to what is a normal issue for the purpose of this clause or for the purpose of Schedule 1, it shall be referred to the Central Government and the decision of the Central Government shall be final

8. No person shall print or make or publish on the same day for circulation in the same locality more than one edition of any daily newspaper.

9. No person shall print or make or publish any newspaper in which the percentage of total space used or assigned for advertisement matter (including any loose advertising matter which may be inserted therein) exceeds 50 or the average percentage of total space used or assigned for this purpose during the period specified in column (2) of Schedule I for newspapers of that class ~~which~~ whichever is less.

10. No person shall except under the authority in writing of the Central Government :-

(a) Print or make or publish in any language any newspaper that was not both printed or made in British India and regularly published therein in the same language during the period immediately preceding the 7th November 1942;

(b) transfer to another person any rights of ownership in respect of a newspape;

(c) Print or make or publish more than one edition of any newspaper not being a daily newspaper whether at the same place or at different places;

(d) Change the name or change from one district to another district the place of printing or making or the place of publication of any newspaper;

(e) publish any newspaper at more frequent intervals than those at which it was being published during the period immedately preceding the 7th Nov.42;

(f) use or comsume in printing, making or publishing any newspaper a larger quantity of paper than may be prescribed by the Central Government either by general or special direction for use or consumption in printing, making or publishing such newspaper.

III - Directories, Guidebooks, pamphlets, posters and advertising Circulars.

II. No person shall except under the authority in writing of the Central Government -

(a) Print or make or publish any directory, who's who, year-book, annual almanac or any similar publication;

(b) Print or make or publish any district, city, town or other local guide book ;

(c) subject to the provisions of clause 13, print, make, publish or distribute any hand bill, pamphlet, bulletin or handbook which is intended for gratuitious distribution, unless it is necessary to do so under any provision of law.

12. No person shall -

(a) print or make or cause to be printed or made any poster exceeding 600 square inches in area;

(b) exhibit or cause to be edhibited any poster exceeding 600 square inches in area;

(c) affix or cause to be affixed any poster within 100 feet of any other poster displaying identical or substantially identical advertising matter unless each poster is affixed within or at entrance to any premises and the matter displayed on each poster ralates to services rendered in those premises ;

(d) exhibit or cause to be exhibited any poster advertising or relating to the sale of any newspaper, news-bulletin, magazine or periodical; or

(e) exhibit or cause to be exhibited at one time more than ten posters the contents of which relate to any one programme of entertainment to ~~tnex~~ be given at any theatre, cinema, dance-room, sports-ground, race-course or other place of private or public entertainments or

(f) print or make or exhibit or cause to be printed, made or exhibit any poster advertising or relating to -

(i) the business of any money lender, book-maker or commission agent for bets or

(ii) any pool, competion or fixed odds betting scheme.

13 (1) No person shall -

(a) print or make or gratuitously or otherwise distribute or cause to ~~thexsalexofxany~~ be so distributed any advertising circular of any description relating to the sale of any goods or to any profession, trade or business -

(b) in any calendar month after the coming into force of this Order, gratuitously or otherwise distribute or cause to be so distributed any advertising circular of any description, not covered by sub-clause(a), the agregate weight of which exceeds 50 lbs. except under the authority in writing of the central Government.

(c) print or make or gratuitously or otherwise distribute or cause to be so distributed any advertising circular of any description relating to -

(i) the business of any money-lender, book-maker or commission agent for bets or

(ii) any pool or competition or

(d) print or make or gratuitously or otherwise distribute or cause to be so distributed any coupon or entry form relating to any pool or competition.

(2) Nothing in this clause shall apply to the distribution gratuitously or otherwise of an advertising circular of any of the ~~dixxribxxixx~~ following descriptions to a person who requests the delivery to him of such circular -

(a) particulars of educational courses;

(b) trade catalogues despatched to wholesalers or retailers of the goods advertised therein;

(c) insurance particulars ;

(d) lists of stocks and shares, unless issued by a stock broker or other dealer in stocks or shares;

(e) Circulars relating to seeds or plants or fertilizers.

IV - Printing Presses.

14. Every keeper of a printing press shall submit to the Paper Controller not later than the 15th July 1944 a true return in Form II of the quantity of paper other than ~~newsprint~~ newsprint consumed in that press during each of the years 1939 and 1943.

15. Every keeper of a printing press shall submit to the Paper Controller on or before the 7th day of every month a true return in Form II of the quantity of paper other than newsprint held, acquired, consumed or otherwise disposed of by him during the preceding calendar month.

16. No keeper of a printing press shall consume or otherwise dispose of during any calendar month a quantity of paper other than newsprint exceeding onetwelfth of 30 per cent of such paper consumed by him in the execution of printing work during the year 1943; if the printing press was started in the year 1944, exceeding such quantity as may be specified in this behalf by the Paper Controller.

17. No person shall except under the authority in writing of the Central Government -

(a) operate any printing press which he did not operate regularly during the period immediately preceding the 12th June 1944;

(b) change the name of, or change from one district to another district, the location of a printing press.

V - Publishers.

18. In this Part "books" include pamphlets.

19. Every publisher of books shall submit to the Paper Controller not later than the 15th July 1944 a true return in Form IV relating to -

(a) books approved or recommended for use in an educational institution by appropriate authorities constituted by law for this purpose, and

(b) other books,

printed by him during each of the years 1939 and 1943.

20. Every publisher of books shall submit to the Paper Controller on or before the 7th day of every month a true return in Form V of the quantity of paper other than newsprint consumed in the printing of -

(a) books approved or recommended for use in an educational institution by appropriate authorities constituted by law for this purpose and

(b) other books,

published by him during the preceding calendar month.

21. No publisher of books shall publish during any calendar month books in the printing of which paper other than newsprint in excess of the quantity specified below is used -

(a) Books approved or recommended for use in an educational institution by appropriate authorities constituted by law for this purpose.	One-twelfth of 50% of paper other than newsprint consumed by him in the printing of such books in the year 1939, or, if he was not in this business during that year, in the year 1943.
(b) Other books	One-twelfth of 30% of other than newsprint consumed in the printing of such books in 1943.

Provided that the Paper Controller may allow any publisher of books which are approved or recommended for use in an educational institution by appropriate authorities constituted by law for this purpose, to consume during any month paper other than newsprint in edcess of the limit prescribed above, so however that his total annual consumption does not exceed 50 per cent of his consumption in the printing of such books during the year 1939, or, if he was not in this business during that year, in the year 1943.

22. Every publisher of books who started business after the 1st January 1944 shall apply to the Paper Controller before the 15th July 1944 for fixing the quantity of paper other than newsprint which he may use in the printing of books during any calendar month, and when the quantity has been fixed by the Paper Controller, shall not exceed it.

23. Every person who at the commencement of this Order was carrying on business as a publisher of books shall apply before the 15th July 1944 to the Paper Controller for being registered as a publisher.

24. No person who at the commencement of this Order was not carrying on business as a publisher of books shall publish any book after the commencement of this Order.

25. No person shall print or make or publish any book with margins or with space between consecutive chapters exceeding two-thirds of one inch

VI Manufacturers of exercise-books, account books,

Articles of Stationery and other Articles made from paper.

....

Vii - Wrapping and packing paper.

....

VIII - Miscellaneous.

35. (1) No person shall print or make or cause to be printed or make and no person carrying on business as a banker shall supply to his consituents any cheque froms whether loose or in the form of booklets exceeding the size 9" X 2¾".

(2) Notwithstanding anything contained in sub-clause (1) cheque forms whether loose or in the form of booklets exceeding the size prescribed in this clause already printed or made and held in stock by any person carrying on business as a banker may be issued to the constituents of such up to the 30th November 1944, provided that such person submits to the Paper Controller not later than the 1st August 1944 a statement giving the stock of such cheque forms held by him on the 12th June 1944 and the date by which it is expected to be exhausted.

36. No person shall manufacture, print sell or use, or cause to be manufactured, printed, sold or used, any letter paper whether in sheets or pads, the sheets of which when unfolded are of a size greater than 63 square inches in area;

Provided that the restriction imposed by this clause on sale and used shall not apply until the 1st November 1944.

37. No person shall use or cause to be used in the printing or making of any document, leaflet, pamphlet report, letter or memorandum, or for any other purpose for which the use of paper is permitted by this Order any greater quantity of paper than such quantity as is reasonably for the purpose.

38. No person shall produce or print or make from paper or wood pulp -

(a) any view card or picture postcard or greeting card or other greeting intended to be exposed or offered for sale by retail;

(b) any calendar covering a period of twelve months containing a greater weight of paper than 2 ounces, or any calendar covering a shorter period containing a weight of paper whcih bears a higher proportion to two ounces than the proportion which the period covered by the calendar bears to twelve months;

(c) any envelope for gramophone records having a substance greater than 20" X 30", 480's;

(d) any advertising show card, advertising novelty, counter display or window display device unless such card, novelty, display or device has an area not exceeding 100 square inches or any programme relating to any entertainment or race or sports or athletic meeting and having a total area (measured on one side of each of its sheets including any cover) greater than 80 square inches,

(e) (i) any invitation card in the form of a folder and requiring the use of an envelope ;

(ii) any invitation card not in the form of a folder, having an area greater than 12 square inches;

(iii) Any invitation card in the form of a folder, not requiring the use of an envelope and which has an area greater than 54 square inches measured on one side of the sheet of which the invitation card is made ;

(iv) any visiting card having an area greater than 6 square inches;

Exception - The restrictions imposed under sub-clause (e) shall not apply until the 1st January 1945, to the printing of invitation cards and visiting cards manufactured before the 22nd January 1944:

Provided that any person holding stocks of invitation cards or visiting cards manufactured before the 22nd January 1944 exceeding the sizes prescribed in sub-clause(e) submits to the Paper Controller not later than the 7th day of every month a true return in Form VIII of the number of such cards held, acquired and disposed of by him during the preceding calendar month.

(f) Any menu card or bill of fare having a total area(measured on one side of each if its sheets including any cover) greater than 20 square inches.

39. The Central Government may by notification in the official Gazette empower any authority to exercise any of the powers conferred upon it by the provisions of this Order.

40 (1) The provisions of clauses 3 to 38 shall not apply to any act necessarily performed for the purpose of fulfilling any contract made with the Crown.

(2) Notwithstanding the provisions of clauses 3 to 38, the Central Government or such authority as the Central Government may empower in this behalf may, if it is satisfied that special circumstances exist, by special order authorise the doing of any act which would otherwise be in contravention of those provisions, and may attach to the authorisation such directions or conditions as it thinks fit.

41. Any Court trying a ~~xxxxxxx~~ contravention of this order may, without prejudice to any sentence which it may pass, direct that any article or thing in respect of which the Court has been satisfied that the Order has been contravened, shall be forfeited to His Majesty.

For the purpose of this Schedule a publication shall be classified as a daily, triweekly, bi-weekly, or weekly according as the normal number of issues of the publication in a week is not less than six, is less than six but not less than three, is two or is one; and as a fortnightly or monthly if the publication is issued once in two weeks or once in each month. A publication shall be considered a bi-monthly, quarterly, half yearly or annual according as it is normally published once every two months , once every three months, once every six months and once every twelve months respectively.

SCHEDULE I.
Paper Control (Economy) Order 1944
(Clauses 5 to 9)

Class of newspaper, news-bulletine, Magazine or periodical	Number of pages which should not be exceeded during the period specified in Column(3)	Period during which number of pages specified in column(2) should not be exceeded.
1	2	3.
1. Daily. 2. Tri-weekly 3. Bi-weekly	30 per cent of the average weekly number of pages published during the four weeks immediately preceding the 1st April 1944 rounded off to the next higher even number and in the case of only a daily subject to a minimum of 12 pages.	One week.
4. Weekly 5. Fortnightly	30 per cent of the average number of pages published per month during the 3 months immediately preceeding the 1st April 1944 rounded off to the next higher even number.	One month
6. Monthly 7. Bi-monthly	30 per cent of the average number of pages published per issue during 6 months immediately preceding the 1st April 1944 rounded off to the next higher even number.	Two months.
8. Quarterly 9. Half-yearly 10. Annual	30 per cent of the average number of pages published per issue during the 12 months immediately preceding the 1st April 1944 founded off to the next higher even number.	Three months Six months. Twelve months.

SCHEDULE II

FORM I

Paper Control (economy) order, 1944.
(Clause 4)

Name of the newspaper, newspbulletin, magazine or periodical .....
Full address.....

I/We declare that the following is a true account in respect of the (name of the newspaper, news-bulletin, magazine or periodical) .....

---

1. Consumption of paper other than newsprint during 6 months - July-Dec. 1942.

   (a) in reels No..... in tons .....
   (b) in reams No..... intons .....

2. Size in inches of the page of newspaper, news-bulletin, magazine or periodical during July - December 1942 .....
3. Average number of pages per issue during July-December 1942 .....
4. Number of issues during July-December 1942 .....
5. Average number of copies per issue printed during July-December 1942 .....

Note - A separate return should be made in this form in respect of each newspaper. For a periodical published at intervals of a year the above particulars for the year 1942 should be furnished in place of the particulars for July-December 1942.

Dated ..... 194 .

Signature of the proprietor of the newspaper.

FORM II

PAPER CONTROL (ECONOMY) ORDER, 1944.
(Clause 14)
Return for 1939 and 1943.

Name of the printing press to which ..... the return applies.
Full address

FORM II

Paper Control (Economy) Order, 1944.
(Clause 14)
Return for 1939 and 1943.

Name of the printing Press to which .....
the return applies.
Full address .....

I/We declare that the following is a true account of paper other than news-print consumed by me/us during 1939 and 1943 for executing printing work of different descriptions.

Description of the printing work executed.	Quantity of paper other than news-print consumed.
1. Particulars relating to 1939	Tons
Total for 1939	
2. Particulars relating to 1943	
Total for 1943	

N.B. - Under description of the printing work executed in each of the years 1939 & 1943 details of the kind of printing work should be specified. If any books or pamphlets were printed, the titles, number of copies printed, number of pages per copy and size of the page in inches should also be mentioned in eache case. If any news papers; news-bulletins, magazines or periodicals were printed, only the names of the news-papers, news-bulletins, magazines or periodicals need be given.

Dated 194

Signature of the keeper of the printing press.

Proprietor of Newspaper. Form I	Keeper of Printing Press. Form II, III	Publisher of books. IV, V	Manufacturers of Ex. books. VI	Sellers etc. (retailers) VII Stockist of Envelop & Card etc. Form VIII.

FORM III

Paper Control (economy) Order 1944.
(Clause 15)

Return for the month of 194
Name of the printing press to which the return applies .....
Full adress .....

I/We declare that the following is a true account of paper other than newsprint held, acquired consumed and otherwise disposed of by me/us during the month of .....194 .

Particulars.	Variety of paper	Variety of paper	(*)	Total quantity of paper other than news print.
1. Stock in hand at the end of the preceding month.	Tons.	Tons.	Tons	Tons.
2. Quantity acquired during the month				
(a) from				
(b) from				
(c) from				
3. Totals of items 1 & 2				
4. Quantity consumed during the month.				
5. Quantity otherwise disposed of during the month.				
6. Total of item 4 & 5				
7. Quantity in stock at the end of the month (quantity against item 3 less quantity against item 6)				

Note :- The name of each variety of paper should be entered in the space left blank for the purpose.
(*) Each variety of paper should be entered in a separate column in this space.

N.B. Under item 2 each acquisition should be shown separately giving the name and address of the person or firm from whom paper was acquired.

Dated .....194 .

Signature of the keeper of the printing press.

FORM VII

Paper Control (economy) Order 1944.

(Clause 27)

Return for the month of ..... 194 .

Name of the person submitting the return .....

Full address .....

I/We declare that the following is a true account of paper other than newsprint, held, acquired, consumed and otherwise disposed of by me/us during the month of ..... 194 .

Particulars.	Quantity of paper other than newsprint.
1. Stock in hand at the end of the preceding month	Tons.
2. Quantity acquired during the month	
(a) from.....	
(b) from	
(c) from	
3. Total of items 1 & 2	
4. Quantity consumed during the month.	
5. Quantity otherwise disposed of during this month.	
6. Total of items 4 & 5.	
7. Quantity in stock at the end of the month (quantity against item 3 less quantity against item 6)	

N.B. Under item 2 each acquisition should be shown separately giving the name and address of the person or firm from whom the paper was acquired.

Dated .....194 .

Signature of the person submitting the return.

23

308/44 13-7-1944.

Mr. M.C.Ekka ,
Manager, G.E.L.Church Press,
Ranchi.

Dear Manager,

I am sending a letter dated 1st July 1944 from Rev.J.J.P.Tiga of Lohardaga .He wants some books from the Press for sale through his wife ..

I sanction the issue of books to him on credi for sale . He will have to submit accounts of books ~~in his hand~~ sold and the balance every three months in the same form as the Press Sale clerk does.

The sale clerk will maintain a Register of the books issued on credit for sale and should send a report to me every three months .

Yours sincerely,
D Lakra
13.7.1944.

G. E. L. CHURCH PRESS,

RANCHI.

23

Ref: No. 545/uu.

Date 27 - 6 - 1944.

To

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

During the month 3 Press workers have left the Press. Two apprentice compositors, (1) Mangal Ekka, taken in November 1942 and (2) Stiphan Lakra appointed in February last only stopped ~~the~~ to attend after they got their salaries of the last month. And an office Peon, Phulchand Ekka from the 10th instant. The second peon is still 'katcha'. So for some months it will be difficult to get the works done properly though one new man is taken.

Yours faithfully,

Manager.

To

D. M. Panna, Esqr.

Dy. Magistrate (Retd.)

P U R U L I A.

21.6.44.

No. 526/ac.

G.E.L.C. Press, Ranchi.
19-6-44.

Dear Sir,

I beg to acknowledge receipt of the withdrawal form for Rs.306/9/6 on C.C.C.C.Bank duly signed by you.

Accounts of this Press has been forwarded to Mr.Martin Henry on the last Saturday for audit.

Yours faithfully,

Manager.

Inw 14/6/44

G. E. L. CHURCH PRESS.

23

RANCHI.

Ref: No. 516/44.

Date 10 - 6 - 1944.

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

A list of Photograph blocks in the Press was not maintained. So we have taken two prints of all the blocks now in the Press and sending one to you. Some of the blocks do not belong to Press but when their owners are not claiming their impressions are taken and included in the book. I am unable to name the old Photograph blocks.

The printing of Kharia Hymn book was suspended. But after receiving paper it has been taken again.

Yours faithfully,

Manager.

To

D. M. Panna, Esqr.

Dy. Magistrate (Retd)

PURULIA

No. 501/44.

G.E.L.C.Press, Ranchi.
31-5-44.

Dear Sir,

I beg to acknowledge receipt of the following :-

One withdrawal form on C.C.C.C.Bank for Rs.855/11/-.
" " " " " 647/5/6
" " " " " 228/4/-
One cheque No.50314 d/28-5-44 for Rs.159/7/3

Yours faithfully,

Manager.

To

The Superintendent,
G.E.L.Church Press, Ranchi.

Dated Ranchi the 27th April, 1944.

23

Sir,

At a time such as the present when the financial year of the Press closes and a new year begins and that the Church Council meet, I can not check the temptation of submitting the following representation for the Church Council's favourable considerations and in doing so I believe that I will be voicing the feelings of my fellow workers also.

1. ~~Strike~~ Strike:- I beg to refer, herein, to the strike of the Press workers of the last Xmas holidays, because in this connection charges have been levelled against me and a few of my colleagues by the Manager as per his letter dated 28th Dec.43 to the Superintendent of the Press. I wish to place on record my vehement protest against those charges which are unfounded and false. I do not, however, wish to make a fetish of it. There was, however, a right in the lute and the strike was the logical consequence of the limited vision of the Press Management. It may be recalled that the Church Council appointed a Commission to investigate in to the circumstances under which the strike was held but the said Commission did not take any step.

Wrong? Where are the charges?

2. Store-room :- The racks of the store-room for conserving papers are absolete to serve the modern purposes.

3. Time Scale of Pay :- The time Scale of pay of the Press workers needs revision as to (a)standardisation of rates on a fair living wages basis, and(b)substantial increment in their basic wages :-

(1) The Press workers, in many instances, have not been given appointment letters and as such they are rendered unable to determine their future prospects.

(2) Increments in salary have been awarded indiscriminately.

(3) A vast gap lays betwixt between the time-bar of pay scale of the Manager and that of the other workers.

(4)The workers ought to get as well full compensation for the phenomenal rise in the cost of living and the dearness allowance should be given and increased accordingly.

(5) While the Press had been making substantial profits there is now no justification for depriving the Press workers of adequate increment in salaries. Profits of the G.E.L.C.Press is as follows :-

In 1942 - Rs.6,040-12-3
In 1943 - Rs. 228-1-3 plus Rs.3000 contributed to the Church Council.
In 1943-44 Rs.11,000 have been contributed to the Church Council.

4. Provident Fund :- There is no standardisation of rules as to the privileges of becoming a member of the Press Provident Fund. There should be a minimum Pro. fund rules for becoming a members of the Press Provident Fund. Example: Stiphan Lakra, of a cooly rank, became a member of the said fund within three months of his appointment whereas other workers of the higher ranks had to serve on probation for a year or more before they became members of the said fund.

Has an employee becomes permanent he is entitled to the P.F. privileges. A cooly does not require training

28/4/44

To conclude, it is a recognised fact that the very nature of their work saps the very foundation of the Press workers' sustaining capacity and reduces their span of life. It is hoped, therefore, that the Church Council would be graciously kind enough to listen to the grievances of the Press workers who form so important a part of human machineries in producing the economic wealth of the Church.

I have the honour to be
Sir,
Your most obedient servant,

C. Lakra

Why make comparison with the Manager's salary. No action is called for.

Copy forwarded to the President G.E.L. Church.

19.5.44

19.5.44

G. E. L. CHURCH PRESS,

23

RANCHI.

Ref: No. 487/44

Date 17 - 5 - 1944.

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

With reference to your No.185/44 dated 8-5-44. A complete list of arrear bills was given to the Secretary C.C.before a sum of Rs.1000/-of the G.B.account was written off. And,as usual, we were calling for payment of the old bills until the treasurer refused to pay them.

The bills due from the G.H.S.were brought to the notice of the Inspector of Schools C.N. Ranchi in 1942. And in reply he returned the papers asking us to forward the same to the Chairman of the Managing Committee - Mr.Samuel Purti. But the Chairman did not reply.

The copy of the correspondence may be with you. We find you gave us a closed cover addressed to Mr.A.L.Tirkey,Principal G.H.S., Ranchi on 3-9-42 to forward it to him. It was delivered the same day/ through peon Kushalmay Ekka.

Yours faithfully,

Enclo:- A list of bills.

Manager.

23

Church Council a/c.

Bill No.	Date.	amount.
692	25-10-35	Rs. 58--0-0
710	20-10-35	" 1--6-0
805	29-11-35	" 2--7-0
852	17-12-35	" 4--2-0
1133	16-3-36	" 22--2-0
25	17-6-36	" 4--0-0
163	31-7-36	" 54-10-0
530	24-11-36	" 1--9-9
1025	22-4-37	" 0--7-0
1141	27-5-37	" 0--5-0
1271	7-7-37	" 0--6-0
1382	24-8-37	" 42--0-0
1800	23-12-37	" 4--1-0
1994	28-2-38	" 1-10-0
2025	7--3-38	" 2-10-0
406	5-10-38	" 51--8-0
	Total	Rs.251--3-9

G. H. School a/c.

Bill No.	Date	amount.
2061	8-7-40	Rs. 0--4-3 Bal
2079	19-7-40	" 7--0-0
2101	29-7-40	" 6-10-0
2228	19-9-40	" 0-12-0
2295	17-10-40	" 31--7-0
2396	29-11-40	" 103--6-0
2403	3-12-40	" 6--9-0
2464	19-12-40	" 8-14-0
2725	9-4-41	" 1-15-3
2758	17-4-41	" 43-10-0
850	16-3-42	" 1-10-0
	Total	Rs.212--1-6

MANAGER,
G. E. L. C. PRESS
RANCHI.

17/5/44.

23

204/44

17.5.1944.

Rev. J.J.P. Tiga, B.A., B.D.,
G.E.L. Church, Lohardaga .

Dear Mr. Tiga,

I find that a sum of Rs.50/- only that was advanced to you by the Board of Management to meet preliminary expenses of the Centenary Jubilee Committee has not been refunded back, though according to the agreement it should have been paid back long ago.

Again I find that there is a Bill No.340 dated 12.11.1943 against you from the G.E.L. Church Press, Ranchi, amounting to Rs.74/6/- which has remained unpaid till now . The order for printing had been placed by you as Convenor of the Jubilee Committee .

I shall be obliged if you will kindly clear off the two dues against you .

Yours sincerely,

17.5.44

In the court of Mr. D. M. Panna
Addy magistrate Purulia.

Schedule XLIII—High Court (M) 66B [Old C. P. 40B].

SUMMONS TO A WITNESS.

(No. XXXI, Schedule V, Act V, 1898.)

[*Sections 68 and 252 of the Code of Criminal Procedure.*]

Heer vs. Nikunj Mandal & Ors

সাক্ষীর প্রতি সমন।

(ফৌজদারী কার্য্যবিধির ৬৮ এবং ২৫২ ধারা।)

১। শ্রী [illegible]

সাং [illegible] প্রতি।

যেহেতু আমার সমীপে এই অভিযোগ হইয়াছে যে মোঃ

কাল ও স্থান পূর্ব্বক সংক্ষেপে বর্ণন করেন। করিয়াছে কি হ হয়।

নিবাসী শ্রী [illegible] (১)

[illegible] অপরাধ (২)

এবং আমার প্রতীতি হইতেছে যে ~~ফরিয়াদির~~ আসামী পক্ষে আপনার সাক্ষ্য বিশেষ প্রয়োজনীয় হইতে পারে।

অতএব আপনাকে এই সমন দেওয়া যাইতেছে যে উক্ত অভিযোগের বিষয় সম্বন্ধে আপনি যাহা জানেন তাহা বলিবার নিমিত্ত আগামী ২/৫/৪৪ তারিখে ~~পূর্ব্বাহ্ণ বেলা ১০ চার~~ সকাল ৭ টার* সময় এ আদালৎ সমীপে উপস্থিত হইবেন এবং আদালতের অনুমতি বিনা এখান হইতে প্রস্থান করিবেন না এবং আপনাকে এতদ্দ্বারা সতর্ক করিয়া দেওয়া যাইতেছে যে সঙ্গত কারণ বিনা আপনি ঐ তারিখে উপস্থিত হইতে অবহেলা বা অস্বীকার করিলে আপনার হাজিরের জন্য ওয়ারেন্ট বাহির হইবে।

অবস্থানুসারে

অদ্য সন ১৯৪৪ সালের ২২/৪ তারিখে আমার দস্তখৎ ও আদালতের মোহর যুক্তমতে দেওয়া গেল।

D M Panna
12/4/44

GJP (HCCr.) 141—34,400—4-6-43.

BOARD OF MANAGEMENT, G. E. L. CHURCH PROPERTIES,
CHOTANAGPUR AND ASSAM.

Secretary :— D. M. Panna Esq. B. A.,
Deputy Magistrate (Rtd.)
Purulia, Manbhum Dist.

Ref. No. 202/44 Date 16.5.1944.

Manager,
G.E.L. Church Press,
Ranchi.

Please see the annexed Note of Babu Sukhdas Kujur regarding the allowance paid to late Upendra Nath Acharji. It appears he was paid Rs.3/- per month for doing Bengali composition in 1925. Please let me know what should be the proper allowance for doing Bengali composition, taking into consideration the nature and quantity of Bengali printing in the Press at the present time.

As regards the Dearness allowance in which mistake has been made regarding Nabin Kujur, please pay him the deficit that is due to him. As per S.D.Kujur's report he is entitled to get Rs.12/-.

Superintendent, G.E.L.
Church Press.

Adjusted in the salary bill of May 44
23/5

For report on paragraph one P.T.O.

Re - Rs 3/- p. m. to late Br- U. N. Acharjee from 1925. Babu Elias Purti says that he was not given for doing Bengali composition works. But it was an increment sanctioned by the Secretary to the Advisory Board. If he would be paid for Bengali works his successor Br S. Kujur who after his death was doing the Bengali composition works must claim for the pay. And when an allowance of Re1/- p.m was passed a complaint or grievance petition was not filed. And, thus it appears that an allowance for doing the Bengali works was not given before.

Already Re1/- p.m. has been sanctioned for doing the Bengali composition works. And a list of Bengali jobs booked monthly is prepared & sent to you.

M. Chpa.
24/6/44.

Manager

It appears from the Acquittance Register that the salary of Late Upendranath Acharjee was raised from Rs. 14/- to Rs. 17/- in August 1925. There is no record for which work he got an increment of Rs. 3/-. This might be for doing Bengali composing works as none others but his salary only was increased in that month.

Reported to Rev. J. Lukose on 26-4-44

27/4/44.

What about deafness allowance

27/4

By mistake Re 1/- allowance for Bengali counted as salary. So the deafness allowance drawn Re. 1/- instead of Rs. 2/- per month from April 1942 to March 1944. Therefore

23.

16.5.1944.

202/44

Manager,
G.E.L. Church Press,
Ranchi .

Please see the annexed Note of Babu Sukhdas Kujur regarding the allowance paid to late Upendra Nath Acharji. It appears he was paid Rs.3/- per month for doing Bengali composition in 1925. Please let me know what should be the proper allowance for doing Bengali composition , taking into consideration the nature and quantity of Bengali printing in the Press at the present time.

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Superintendent , G.E.L.
Church Press.

16.5/44

23/

186/44 8.5 .1944

The Manager,
The G.E.L.Church Press,
Ranchi .

During my last visit to Ranchi I asked you and Mr. Malaki Lakra to keep one copy of each book prnted and published in the Press in one special Almirah ,known as Superintendent's Almirah . The books are to be listed in an Exercise book or Note book known as Register of Press copies of books , and nobody will take out any book and remove it from the Almirah without the special permission of the Superintendent of the Press . I hope this is being done .

Superintendent .

8/5/44

23

185/44 8.5.1944

The Manager,
G.E.L.Church Press,
Ranchi.

Please let me know what have you done to realise the Press bills due from the Church Council and the Gossner High school.I mean the old bills of the Press .

The Secretary of the Church Council once told me in conversation that he required copies of the bills .

Superintendent .

8/5/44

To

The Superintendent,
G.E.L.C.Press, Ranchi.

23

Dear Sir,

In reply to your No.104/44 dated 22-3-44. I beg to report :-

List of Compositors doing both Eng.&Verna.composition.

S.No.	Name	Year of service in 1944.	Present pay	Educational qualification.
1.	Johan Kapi	32	31/-	U.P.
2.	Theodore Kujur	29	31/-	U.P.
3.	Paul Albert Panna	10	31/-	Matric fail.
4.	Eliazar Tiga	23	29/-	M.E.class.
5.	Bhawa Minj	19	25/-	M.V.
6.	Daud Ekka	recently appointed	25/-	M.E.Class.
7.	~~NabinxKujur~~ Nabin Kujur	13	21/-	IXth Class.
8.	Matias Lakra	13	21/-	M.E.Class.

Babu Paul Albert Panna and Nabin Kujur are generally given to do English job works. But, when a good number of them or Book, Booklet or Report etc.printings are sent in all the above given men and sometimes men of the list below, are also given to do. So long the sections are not made.

List of Compositors mostly doing Vernacular composition.

S.No.	Name	Year of service in 1944.	Present pay	Educational qualification.
1.	Santosh Ekka(once Printer, then distributor. Got promotionto Compositor 2 years ago)	19	16/-	U.P. (now on leave without pay till july 1944)
2.	Prabhusahay Bek	14	24/-	M.V. 8th class.
3.	Premchand Minj	13	21/-	M.E.Class.
4.	Johan Ekka	1	16/-	M.E.Class.

MANAGER,
G. E. L. C. PRESS
RANCHI.
27/4/44

LIST OF COMPOSITORS.

S.No.	Name	Year of service in 1944.	Present pay	Educational qualification
1.	Johan Kapi	32	31/-	U.P.
2.	Theodore Kujur	29	31/-	U.P.
3.	Eliazar Tiga	23	29/-	M.E.Class.
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5.	Santosh Ekka	19	16/-	U.P.
6.	Prabhusahay Bek	14	24/-	M.V. 8th class
7.	Nabin Kujur	13	21/-	IXth Class.
8.	Matias Lakra	13	21/-	M.E.Class.
9.	Premchand Minj	13	21/-	M.E.Class.
10.	Paul Albert Panna	10	31/-	Matric fail.
11.	Johan Ekka	1	16/-	M.E.Class.
12.	Daud Ekka	2½ months	25/-	M.E.Class.
	APPRENTICE COMPOSITORS			
13.	Mangal Ekka	1½ years.	13/-	M.E.
14.	Ambrosius Kindo	Do	8/-	M.E.
15.	Billirus Kujur	Do	8/-	M.E.Class.
16.	Prabhushay Tirkey	3 months	5/-	M.E.Class.
17.	Kliopa Minj	Do	5/-	M.E.Class.
18.	John Tiga	Do	5/-	M.E.class.
19.	Biswas Minj	about Do	5/-	Matric Class.
20.	Stephen Lakra	Do Do	5/-	M.E.
21.	Juel Minj	Do Do	5/-	IXth Class.

MANAGER,
G. E. L. C. PRESS
RANCHI.
27/4/44.

23.2.44

To

The Superintendent G.E.L.C. Press, Ranchi.

Through the Manager Gossner Church Press, Ranchi

महाशय:—

दीनतापूर्वक आप के नजदीक में कई एक बातों को जो बहुत वर्ष से मेरे काम के बाबत में विचार के लिये पेश किया गया था, उसकी तरक्की के लिये दीन हीन सेवक खेद प्रगट करते हुए आप की सेवा में विचार के लिये फिर से दरखास्त पेश करता हूँ। मैं आशा करता हूँ कि मेरी अर्जी विफल न हो।

अर्जी यह है कि:—

सन १९२२ साल की २० वीं सितम्बर में की फैसला No. 4. (2) के मोताबिक तलब बृद्धि योग्यता के अनुसार हरएक कर्मचारी को पूर्व काम, चाल चलन और उसकी शक्ति के अनुसार किया जायगा।

मेरा G.E.C. प्रेस में काम करते १२ वर्ष हो चुके हैं, मैं कम्पोजिटर का काम तन मन से इस उम्मीद पर करता हूं कि मेरी तरक्की और बढ़ती हो। मैं जितना काम आज के दिन तक किया हूं सो मेरे सब काम अच्छे और हमारे अधिकारियों की दृष्टि में सन्तोषजनक हुई है। जो कुछ काम दिया गया है उसे हमने पूरा योग्यता के साथ कर दिखाया है। इस बात का पता हमारे अधिकारियों से जान लिया जा सकता है। कम्पोजिटर के काम में काफी हमने अनुभव प्राप्त किया है। जैसे अंग्रेजी, हिन्दी, बँगला और (उर्दू) Script, Serifs के कामों को अच्छी तरह कर सकता हूं विशेष कर बँगला के काम से ग्राहक हमेशा सन्तुष्ट होते रहते हैं।

अतएव इन सब कामों पर योग्यता रखते हुए और सभा के उपरोक्त फैसला के कारण मैं दीनता पूर्वक अर्ज करता हूं कि मेरे इस दरखास्त का उचित बिचार कर तलब बृद्धि करने की कृपा करें, जिसके लिये मैं आजीवन कृतज्ञ रहूंगा।

आप का आज्ञाकारी
नवीन कुजुर

Manager
Please report on the
Superiors
Sir 2/3/44
Report please filed
attached
Copies forwarded to the Manager & Superintendent P.T.O
G.E.L.C. Press. Ranchi.

23

Manager, G.E.R.C. Press

Please report if any works have ever been taken up in Urdu types. I do not think that there are Urdu types in the Press.

How many orders do you get in Bengali in one year? Is Bengali printing a regular feature in the Press?

[illegible]
11.3.44

Sir,

The Urdu type is not stocked and its printing is not done here.

Since 1st April 1943 to 15th March 1944, 21 Bengali printing orders were received. Most of them were quite small printing works (Invitation letter, notice & letterheadings). The orders are mostly received in Poojahs and during the months when Hindu marriages are celebrated.

[illegible]
17/3.

No. 104/44

Manager

1) Will you please let me know the names of the Compositors who do only vernacular composition with their present pay and length of service?

2) Also the names of compositors who do only English composition with their present pay and length of service

3) Also the names of compositors who do both vernacular and English composition with their present pay and length of service.

4) A list of compositors with their educational qualification, length of service and their present pay. I want the information to be placed before the Board of Management for their consideration if revision in pay-scale is necessary.

[illegible]
22.3.44

G. E. L. CHURCH PRESS

PRINTERS IN ENGLISH, HINDI AND BENGALI,
&
PUBLISHERS, BOOK-BINDERS AND STATIONERS.

RANCHI.

Ref No. 573/uu.

Dated the 8th March, 1944.

23

To

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

What the applicant Babu Nabin Kujur, compositor, has referred in his petition dated 28-2-44 is not the decision of a meeting but it is one of the Press Rules (Rule No.4) approved by the Board of Trustees on 20-9-1922. And again a similar resolution was passed by the Executive Committee of the B.T. on 5-7-1930.

The Rule No.4 is thus :- UNLESS OTHERWISE SPECIFIED, INCREMENTS TO THE EMPLOYEES SHALL BE GIVEN AS FOLLOWS :-

(1) Increments shall be proposed by the Arbitration Committee and approved by the Manager and Secretary to the Trustees.
(2) Fitness for increment shall be determined by the previous work and conduct and the efficiency of each employee.

During the Secretariship of Rev. I. Cannaday there was an Arbitration Committee which worked for two years or so only.

Some years ago the applicant had filed a petition of the kind. But, when the employees are given their annual increments every year and no opportunity became available for such purpose, perhaps his application was filed.

The Statement of the applicant is true. But I suggest to bring into your notice the two more hands who are not very backward than him and yet have never applied. One of them is senior to him and the other is of his rank.

Yours faithfully,

Manager.

11-4-44

Explanation on the last para of the President's report dt 28.3.44 on B/f Nabin Kujur, compositor's petition.

To Supdt,

23

Sir,

There is no such clause in the Press rules where giving of remuneration after taking efficiency is mentioned. The President, I suppose, referrs the Press rule No. 4 which is shown in this Office letter no: 573/44 dt 8-4-44. But after the Time Scale of pay was made and all the employes were given their annual increments there was no need of taking effect of the said clause.

Efficiency bar — It was resolved to take efficiency bar test examination on Rs. 20/- & 25/-. But for the followings it was not brought to your notice. (1) There was no committee to take it. (2) A good compositor might claim for to be superseeded to his senior or seniors for which a rule is not yet passed. (3) I was acquainted with the act of working of every compositor and a slow and a negligent man was warned and was informed of detention on bar limits.

I beg to remain
Sir.

N.C. Saha.
8/5/44.

Explanations on paras 2 & 3 of the above said report from clerk, S.D. Kujur to manager is enclosed.

mp
30/3/44

Manager
Please report on this
report. The President.
30/3/44

23

Report on the application of Babu Nabin Hujur G.E.L.C. Press.

I visited the Press on 7th March, 1944 and made enquiry on the application of Babu Nabin Hujur.

Nabin Babu has read in the High School classes and so he knows English enough for a Compositor's work. The Manager told me that Nabin Babu's work was good in English as well as in ~~English~~ Hindi. According to the Manager Nabin is best in Display Work.

As for Bengali, Nabin Babu is the only Compositor in the Press. For this special work he gets Re 1/- p.m. as an allowance. There is no record available, of the allowance of his predecessor Babu Purnendra Adhikary for Bengali. I asked the accountant to find it, and if possible and report to me. No report has reached me as yet.

Nabin Babu's salary is Rs 20/- p.m. plus Re 1/- allowance for Bengali; plus Re 1/- dearness allowance. Press workers receiving Rs 20/- p.m. as salary are getting Rs 2/- as dear

Check to report to the Mr.

Check

ness allowance. consequently Nabin Babu is entitled to get Rs 2/- p.m. as dearness allowance. I recommend this amount with to be given to Nabin Babu, with retrospective effect.

As regards efficiency, there is a clause in the Rules that remuneration will be given taking the efficiency into consideration. An Arbitration Committee has to consider such cases. The Manager told me that because of the absence of an Arbitration Comm. the rule in this respect was not given effect to. I think it was the duty of the Manager to point out this fact to the Authorities. Either an Arbitration Committee ~~or~~ may be formed or the Ex-of the Board may take the matter in the near future. Some of the grievances of Nabin Babu are legitimate and along with Nabin Babu, other similar cases if there be, may be taken up and such grievances may be removed.

S Baker
28/3/44

21-4-44

G. E. L. CHURCH PRESS,

23

RANCHI.

Ref: No. 649/44. Date 20 - 4 - 1944

To.

The Superintendent
G-E-L. C-Press, Ranchi.

Sir,

I beg to acknowledge the receipt of cheque No. 50312 d/- 18.4-44 for Rs. 146/4/- through Mr. N. Toppo.

Further a bill No. K. 1466 d/- 2.4-44 for Rs. 14/- for supplying two gallons of mobil oil is sent for payment through the C-N. Banking Assn. Ltd., Ranchi cheque. The bank balance on this day is Rs. 133/10/-.

No 170/44 of 24.4.44
Cheque no 50313
24.4.1944 for
Rs 14/- only is issued
24.4.44.

I beg to remain
Sir.
Your most obedt servant.
[signature]
Manager.

SUPERINTENDENT,
G. E. L. CHURCH PRESS,
RANCHI.

23 A

NATIONAL CHRISTIAN COUNCIL

Nelson Square,
Nagpur, C.P.

March 18th, 1944.

To
The Heads of Mission and Church Presses
and Publishing Agencies.

Dear Friends,

We take pleasure in submitting herewith copies of the report on the Survey of Mission Presses and Publishing Agencies, carried out during the past year by Rev. L.A.Crain. In the booklet you will find his summary of factual material regarding the several institutions surveyed, together with recommendations looking toward the greater effectiveness of these several institutions.

May we take the liberty of calling your especial attention to several of the more important points in the factual report:-

Concerning the Presses, we would direct your attention especially to the section, 'The Place of the Mission Presses in the Christian Enterprise,' which is really the heart of the report. Of great importance also, we feel are the observations on the difficult problems of finance and of management in the Presses. Not least would we ask that you consider the section on co-operation, particularly with reference to ways in which your own institution may be of service to others.

In the Statistical Charts, the position of your press is indicated on each chart in the marked copy herewith sent for your own private information. We hope that this will be useful to you, in helping you to see how your institution compares with others in various respects.

Concerning the Publishing Agencies (which classification of course includes several of the Mission Presses) we regard as particularly important the emphasis on the need for co-operation both in the production and the distribution of Christian literature. Of all problems connected with the Christian Literature enterprise, none is perhaps more baffling than that of distribution. It is our hope that some of the suggestions on distribution schemes contained in this report and the recommendations may prove fruitful in enabling further experimentation in other areas.

The Recommendations were drafted by the Secretariat of the N.C.C., and discussed at considerable length by the Executive Committee of the Indian Literature Fund. They are submitted to you with the full approval and sanction of that Committee.

It is our earnest hope and desire that this Report and these Recommendations may enable those in charge of publishing and printing work to plan effectively and carry out fruitfully this most important task of the production and distribution of Christian literature.

The staff of the National Christian Council is at your service at any time, and we shall be only too glad to help in any possible way. On particular problems which you may have, aid may very possibly be secured from one or another of the presses or publishing agencies, and we shall be happy to put you in touch with agencies where such help may be found. Mr. Crain has also expressed his willingness to be of any assistance which he can, to any of our mission institutions.

In the interests of the most effective Christian literature for all the peoples of India,

I am,
Yours very sincerely,

R.B. Manikam.
(R.B. Manikam)
For the Indian Literature Fund Executive.

(Further copies of this report may be secured from the N.C.C.Office, Nagpur, at 8 annas per copy plus postage).

NATIONAL CHRISTIAN COUNCIL.

Nelson Square,
Nagpur, C.P.
March 18th, 1944.

23

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In the interests of the most effective Christian literature for all the peoples of India.

I am,
Yours very sincerely,
Sd/- R. B. Manikam
For the Indian Literature Fund
Executive.

(Further copies of this report may be secured from the N.C.C. Office, Nagpur, at 8 annas per copy plus postage).

23

G. E. L. CHURCH PRESS,

RANCHI.

Ref: No. 617/44 Date 29 - 3 - 1944.

To

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

In reply to your No.109/44 dated 25-3-44, we beg to state that the C.C.C.C.Bank has agreed to pay Rs.4000/- by the 30th instant which when received will be deposited to the C.N.Bank in ~~A/C~~ A/C No.16A/231 or to be given to Mr.N.Tppo if found here.

Regarding drawing of money we discussed a month ago that the sum of Rs.7000/- has been deposited or paid during the year 1943-1944 and if more be paid, the total payment may exceed than what is resolved "The whole profit should go to the Church". Unless and until the a/c is drawn, the profit is ~~unknown~~ uncertain and the question arises - Whether the Church is paid from the profit or out of the collected amounts. And, therefore, discussing ourselves on the matter we dropped it and also did not think necessary to bring to your notice.

Yours faithfully,

Received withdrawal form for salary duly signed by you.

Manager.

23

109/44 25.3.1944 .

Confidential

Mr. M.C.Ekka,
Manager, G.E.L.Church Press,
Ranchi.

Dear Mr. Ekka,

I returned you back the establishment bill with the withdrawal form duly signed for the pay of the Press staff for the month of March 1944. It strikes me whether the income of the Press for the year 1943-44 will exceed the taxable limit . I think Rs.3000/- or Rs.4000/- should be transferred to contribution to the G.E.L.Church before 31st March 1944. I am enclosing herewith an withdrawal form duly signed and sealed but without any figures . So you please fill up the amount and withdraw the money from the C.C.C.Bank and pay it to Mr. Naiman Toppo, if he be at Ranchi or pay the amount to the Chotanagpur Banking Association Ltd. Ranchi to be deposited in the Board's current deposit A/C No. 16A/231 therein. I have stated Rs.3 or 4 thousand only ,but if you think that more income should be paid,please do it before the 31st March 1944 .

Please let me know about the action to be taken by you by return of post .

If Mr. Naiman Toppo be not at Ranchi ,you can withdraw from C.C.C.bank and deposit the money in the C.N.Banking Association in A/C No. 16A/231 .

Yours sincerely ,
D Lakra
25/3/44.

23

LIST OF UNPAID BILLS FROM JULY TO DECEMBER, 1943.

---

1. Rev. J. J. P. Tiga, Convenor Jubilee Committee, Ranchi.	Bill No. 340 / 12-11-43	Rs.	74--6-0
2. Mr. Foster H., Ranchi	" 353 / 22-11-43	"	1-12-0
3. The Hd. Supervisor L. Schools, Ranchi	" 360 / 23-11-43	"	17-10-0
	382 / 7-12-43	"	15--0-0
4. The Superintendent, Jashpur State, Jashpurnagar.	392 / 8-12-43	"	31-10-0
	Total	Rs.	140--6-0

MANAGER,
G. E. L. C. PRESS
RANCHI.

Manager

3/3/44.

Please let me know if you are sending reminders.
Who is the Hd. Supervisor L. School Ranchi? Is he Mr. B. Minz.?
Please write the name of the person with his official designation when any work is done for him.
Ask him if he will pay himself or if the payment has been sanctioned by the Church Council.

8/3/44

INDIAN POSTS AND TELEGRAPHS DEPARTMENT.

To

Sender's name and address.

D. M. Esq.
Magistrate 1st Class
Purulia

10 APR 44
PURULIA

Name-stamp of office of posting.

PURULIA

-54.

Acknowledgment.

(To be returned to office of posting for delivery to sender.)

884

RECEIVED a registered* Letter No. 23

addressed to (name) Mr. M. C. Ekka, Manager
S. E. L. C. Press, Ranchi.

† Insured for Rs.

† Weighing (*in words*) tolas
rates

Signature of addressee S. Bahadur
for MANAGER,
G. E. L. C. PRESS

Date of delivery 17-9-44 19 44.

* Write here "letter," "postcard," "packet," or "parcel," as the case ... preceded by the word "insured," if the article is insured.

† To be filled up only in the case of insured articles, and to be scored ... the case of other articles.

Lal Chand & Sons, Printers, Calcutta—No. 6830R (4317/A-653)—16-12-41—60,000
[M. 3-10/37.]

To

D. M. Panna, Esqr.

Deputy Magistrate(Retd.)

P U R U L I A.

3.2.44

G.E.L.Church Press. Ranchi.
2-2-19[illegible]

Dear Sir,

We have not received back the under noted papers sent to you by post on the 28th January, 44. Please send them soon.

1. Salary bill and withdrawal form for Rs.729/4/3.
2. Petty Cash a/c and withdrawal form for Rs.181/5/3
3. P.F.withdrawal of Nottrott Tirkey for Rs.239/-.

Yours faithfully,

Manager.

No. 52/44
Replied that the papers were sent by post on 28.1.44
4.2.44

23

23

G. E. L. CHURCH PRESS.

RANCHI.

Ref: No. 498/44.

Date 18 - 1 - 1944.

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

With reference to your No.13/44 dated the 14th Jan.44. So long nothing has come to know about the work of the Enquiry Commission into the affairs of the Press during Xmas holidays.

A notice of assessment of Income-tax on the income of the Press for the year 1942 - 43 is not yet received. And, as stated by Babu S.D. Kujur, clerk, assessment on the income for the said year is not expected.

Yours faithfully,

Manager.

G. E. L. CHURCH PRESS,

RANCHI.

Ref: No 13/44 Date 14.1. 194494

Manager,
G.E.L. Church Press ,
Ranchi.

1. Please let me know if the Enquiry Commission into the affairs of the Press during Xmas holida -ys has finished its work. I have not got any report yet .

2. Has any Income-tax been assessed on the income of the Press for the year 1942-43 ? You wrote to me on the 24th Dec.1943 that Babu Sukhdas Kujur had gone to the Income-tax office to show the Pre -ess accounts to the Income tax officer . If the -ere be income then it should be paid as Press contribution to the Church .

3. If there are no men in the Daftari Department or if the work suffers for their want. please get the work done by temporary hands from the town . You nay give them thica work .

4. Notice of men required in the Press should be published in the Gharbandhu also.

D. Kujur
SUPERINTENDENT,
14.1.1944
G. E. L. CHURCH PRESS,
RANCHI.

23

D.M.Panna,Esqr.,B.A.
Deputy.Magistrate,

PURULIA,
The 5th January. 1944

193

Mr. C.D.Ekka,
Convener of the Press enquiry Committee,
Ranchi .

I am sending the 3 sheets of paper which I received from the Manager of the Press regarding the Xmas holidays strike by the Press employees . Other papers you will get from the Press Manager . They are 2 petitions of the Press employees , and the Manager's orders on them . My post card letter and another letter which I wrote to him and sent him through Mr. Naiman Toppo .

Mr. Jojowar will be able to give your Committee some help in the enquiry as I had discussions with him at Purulia .

Points for enquiry and report to the Secretary of the Church Council :-

1. Whether the Manager was justified in detaining the whole Press staff during the Xmas holidays .

2. What emergent works there were to be done by the Press .

3. Why it was necessary to do ordinary works during the holidays .

4. What arrangement has been done by the Manager for doing works during the holidays .

5. Who is the leader or are leaders for the strike
6. Was the strike justified or not .
7.

8. What are the grievances of the Press employee and why those grievances could not be met.

9 Any other points which the Committee thinks proper to enquire .

10. Any suggestions of the Committee to prevent any strike or golmal such as insubordination disobedience etc. in future .

5-1-1944.

23

552/43 27.12.1943.

Manager, G.E.L.C.Press,
Ranchi.

The Church Council Treasurer and Mr.Naiman Toppo came here yesterday and they are returning back to Ranchi tomorrow by train. I am sending the Est.bill and withdrawal form for Rs. 738/5/9 and also a cheque for Rs.109/10/9 for Mr. Elias Purti on account of Mundari Nawa Bhajan through Mr.Naiman Toppo .

We had a long talk on the arji petitions of the Press staff .In the arji petitions we do not find anything wrong . When you had no emergent work in hand ,you should have allowed holidays to the staff. You should have detailed some of the workers to attend office in case any work came as emergent . During the holidays , ordinary press work should not be done ,unless some of them be urgent, and then only so many of the employees as will be necessary to do the work should be retained and no more .

As regards paying an advance to the Press staff you should have consulted the C.C. officers at Ranchi. The CC Treasurer tells me that he could have easily advanced you Rs.738/5/9 ,the ammount of the bill, ~~to you~~ out of the C.C.money in his hands .Or if it is really a practice to pay the employees before the Xmas holidays ,you should have sent any employee with the bill to Purulia and within 24 hours you could have got the necessary money .Even if the Banks were closed I could have provided the necessary funds. I think the CCCC Bank is open from 27th to 30th instant and so you may withdraw money and make payment to the Press staff. I hope the employees

ill resume their duties in the press from the
nd January 1944 . When they rejoin an enquiry
ill be made . The CC Secretary and the President
re in the Press advisory committee . You should
ave consulted them . On my behalf Mr. N. T ppo
ay be consulted. Again you will remember that
there should be a Press Managing committee consisting of yourself and the heads of the several departments to discuss about emergent works and about other welfare matters of the Press staff. You have not written me if this committee had ever sat and discussed any matters relating to the welfare of the staff .

27.12.1943

408/43 13.9.1943 .

Rev. J.J.P.Tiga ,
Gobindpur .

Dear Mr. Tiga ,

Your letter of the 8th inst.has been received by me. Thanks for the same .

I have got at Purulia with me 18 Reams of paper at the rate of Rs.14/8/. per ream. If I take this paper with me to Ranchi it will be carried free ,otherwise the carriage charge wil be Rs.5/- at the rate of Rs.2/- per mnd.

The Press Manager writes that when full pages of the Gharbandhu were being printed,the quantity of paper required per issue was 2½ reams ..Now 1½ reams of paper per issue is required which means a cost of Rs,30/- or so for paper only .

All the daily news papers have increased their prices to double to what they were formerly .The Sahayak Patrika though reduced in pages has raised its subscription price . I think the Church Council should consider the question of raising the subscription price of the Gharbandhu .

I have written to the President that Rs.1000/- one thousand rupees only could be provided by me for purpose of issuing Christian literature in order to encourage our Christians who have talents to write useful tracts ,books etc. I hope he will bring up the subject of literature at the Church Council's meeting .

I find that the Pastors' class has been fixed before the opening of the bus service between

Ranchi and Govindpur . It may mean great harship for the pastors to attend the class. However as I do not know all the facts ,I do not like to make a any comment on the arrangement . May Gos's blessi -g rest on this adventure .

Yours sincerely ,

[illegible]

13/9/43

Ack 12.9.43

23

Gossner Evangelical Lutheran Theological Seminary, Ranchi.

Principal :
Rev. J. J. P. Tiga, B. D

G. E. L. Church, Govindpur,
P. O. JARIAGARH.
RANCHI, Bihar.

D.M.Panna Esqr. B.A.
Deputy Magistrate, Purulia.

The 8th September 1943

Dear Mr. Panna,

I thank you for your two letters No 379 and 374 dated 23rd. and 26 th. inst. respectively. As I do not have to write anything in particular in reply to yours of the 23rd. I am writing about the Gharbandhu.

I am to inform you that I have not yet received any reply from the D.C. Yesterday I have sent a reminder to him and have also pointed out to him that this matter is urgent. I appreciate the difficulty of the Press and have admired the effort made thus far in continuing to print the magazine till now. I feel also encouraged to hear from you "If you are willing to pay higher prices I can arrange for you as much paper as you require" I think I can run the paper as at the present rate but if the rate is to be enhanced I shall have to ask the C.C. to raise the G.B. subscription. I am grateful to you for this information. I further request you to kindly let me know, if possible, what will be the cost of paper required for the G.B. as it is at present and as it will be at the enhanced rate.

Hoping to see you here during the pastors' course.

Yours Sincerely,

J. J. P. Tiga

23

407/43 13 Sept.1943 .

The Manager ,G.E.L.Church Press,
Ranchi .

Dear Manager ,

Your letter No.268/43 d.4.9.1943.

I received your letter on 6.9.1943 in which you write that M~~ssrs~~. Ram Gati Lal, Ranchi,agrees to supply to the Press papers on control rates if he is given some thousands of rupees in advance .

I was expecting to get a notice from the Sec. of the Church Council for a meeting at the beginning of the month as in compliance to his notice for meeting on 27.8.1943 no member could attend it on account of the shortness of the time in the notice. But so far no notice for any meeting has come .Again I find that at Govindpur the Pastors are going to have Pastors' Class from the 18th Sept.to 8th Oct.1943 and so there is little chance for any meeting within the period . Now-a-days it costs about Rs.6/- to go to Ranchi from Purulia and to return back by bus .With fooding and other charges the cost will come to Rs.10/- ,and so I want to combine my trip to Ranchi with two businesses .

Now to-day I have to attend a meeting of the Purulia Municipality and on the 20th instant I have to attend court to give evidence in a case .So I think I shall not be free to go to Ranchi before the 22nd or 23rd instant .

Please let me know in writing how many thousands of rupees Ram Gati Lal wants and on what terms to supply paper at control rates . So please let me have his terms.

Yours sincerely ,
Deekens
1879

23

G. E. L. CHURCH PRESS,

RANCHI.

Ref: No. 293/43. Date 18 - 9 - 1943.

To

The Superintendent,
G.E.L.C.Press, Ranchi.

Babu Patra - Ekka
informed about
this by letter no 415
dt 20.9.43
20/9/43.

Dear Sir,

With refernce to your No.412/43 dated the 14th Sept.43. An account of Babu Patras Ekka, Kinkel showing the amounts paid and due is enclosed.

The part payments were made in 1939. We ~~dont~~ don't remember how or through whom the money were brought. Rev. Schiebe who recommended him to allow books on credit had at the first supply issued a cheque for Rs.50/- or so. The bill of the supply is already paid. The two gentlemen have not paid any amount against the bill in question. Rev. S.Tirkey might have brought the amount paid in two dates in one month (January 1939)

Yours faithfully,

Encl:- Arrear list.

Manager.

Mr. Patras Ekka's Account

Bill No. 316 / 15-6-38 for Rs. 281 - 4 - 0

Ist part payment on 14 1/39 Rs. 13 - 5 - 6

Balance Rs. 267 - 14 - 6

IInd part payment on 23 1/39 Rs 5 - 0 - 0

Balance Rs. 262 - 14 - 6 only.

M. Lakra
16-9-43.

18/9.

23

415/43 20.9.1943 .

Babu Patras Ekka ,
Kinkel -

Babu Patras Ekka ko janaya jata hai ki us ke pichhle post card ke jabab men Press Manager yon likhte hain ki Patras Ekka ka Bill No.316 d/-15.6.1938 Rs.281/4/- ka tha . Usmen se 14.1.1 1939 ko Rs.13/5/6 mila aur phir 23.1.1939 ko Rs. 5/- mila ,to baki Rs.262/14/6 uske jimma men dena hai jo abhi tak nahin diya gaya hai . Wah yah bhi report dete hain ki we kah nahin sakte hain ki jo rupaira aday huwa so kisse laya gaya tha aur Press men diya gaya . Shiebe Sahib shuru men Rs.50/- ka putak liwaye the aur wah Rs.50/- ka wasul ho gaya ek cheque ke jariye jo sahib ne diya tha. Shiebe sahib se aur kuchh nahin mila hai . We yah bhi likhte hain ki Rs.18/5/6 jo Patras Babu se wasul huwa hai so January 1939 men Rev.S.Tirkey ke jariye se laya gaya tha hoga ,par koi likhit nahin hai ki yak rupaiya jo do instalment men aday kiya gaya tha kiske jariye se Press men laya gaya tha.

Jab koi karbar hota hai aur khas kar udhar ka ka karbar to jarur hisab kitab rakhna chahiye. Yadi hisab kitab nahin rakha gaya hai to aur hi bhari criminal charge laya ja sakta hai .

A. M. Pauna
20.9.43

419/43. 22.9.1943 .

Manager, G.E.L.Church Press , Ranchi .

I am sending you a list of 7 Items of Types prepared by Mr. Albert Panna . They are reported to be wanting in the Press and because of their being not in stock the compositors can not carry on their works properly .

Please examine the list ,and if these types are required in the Press and are not in stock , please indent them in quantities stated in the list or in smaller quantities ,if you think proper .

Also please let me know their price. At the present market rates ,the prices should not exceed -d Rs.500/- .

D. Panna
22-9-1943

Mr. Albert Panna's original list sent with this letter.

D. Panna
22/9/43

23

C. C. Office, G. E. L. Church,
Ranchi 14-9-43.

To

D. M. Paina Esqr.,
Superintendent,
G. E. L. Church, Press,
Ranchi.

Dear Sir,

I received your P.C. of the 3rd Sept. 1943, reminding me of the non-payment of the two Gharbandhu bills amounting to Rs 87-13-0 only.

There was no credit balance on the G. B. account as you presume.. On the 10th Sept. 1943 only I have received Rs 70/- from the Editor, G.B., to-day I have paid Rs 43/- only out of Rs 87-13-0 and so there is balance still to be paid.

G. B. a/c upto date.

Income			Expenditure		
	Br. from	Rs 13-1-0	5.8.43.	G.E.L. Press bills.	Rs 90-0-0
4.8.43	Subscription 43	Rs 90-0-0	14.8.43	Rev. J. J. Tigga for July 1943	Rs 20-0-0
10.9.43	Do	Rs 70-0-0	10.9.43	Rev. T. Tigga for July 1943	Rs 20-0-0
	Total	Rs 173-1-0	14.9.43	Press bill in part of No. 90	Rs 43-0-0
				Total	Rs. 173-0-0

I may request you to kindly excuse me.

with my best regards

Yours faithfully,
L. Jogiowar

23

436/43

Purulia ,
6th Oct.1943

The Manager,
G.E.L.Church Press ,
Ranchi .

For bill No.1826/6097 dated 28.9.1943 of the Standard Type Foundry ,Calcutta ,amounting to Rs.131/5/- I have issued cheque No.2716 date 6.10.1943 . Cheque No.2717 was issued by me c 28.9.1943 for Rs.24/- in favour of Messrs .K.N Roy because cheque form No.2716 had been stuc up with No.2715 and was torn off along with tha

Post office withdrawal form for Rs.90/- has been signed by me . Please see that no body is given more than his own contribution i.e. half the amount at his credit in the P.Fund .

I have not heard what settlement has been mad for payment of advance to Ram Gati Lal for pape If he produces his invoice then only we can pa him all his expenses ,railway freight ,carriag charges etc. incurred by him above the control rates shown in the invoice .

I have with me 8 Reams of Foolscap brown pa belonging to the Press. These will be taken to Ranchi when I go there .

Papers of sizes othan than Foolscap are not available in the market .The price of foolscap 10 lbs paper is at present Rs.15/- per ream.

Superintendent .
6.10.43

23

G. E. L. CHURCH PRESS,

RANCHI.

Ref: No. 326/43 Date 5 - 10 - 1943.

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

I beg to write that M/s Ram Gati Lall has recently got papers for sale but he is ordered by the Mill to sell them on cash payment. I want to buy the following papers if you please issue cheque for Rs.494/14/9 in my favour.

cheque no 2718 dt 7.10.43 for Rs 494/14/9 issued. Dear Sir 7.10.43

16	lbs.	18 X 22	- 10	Rms.	@8/12/9	Rs.87--15-6
18	"	17 X 27	- 10	"	@ 9/14/9	" 98-14-6
20	"	20 X 26	- 10	"	@ 11/-	" 110--0-0
24	"	20 X 30	- 10	"	@ 13/3/3	" 132--0-6
24	"	22 X 29	- 5	"	"	" 66--0-3
					Total	Rs.494-14-9

Yours faithfully,

Manager.

INDIAN POSTS AND TELEGRAPHS DEPARTMENT.

To

Sender's name and address.

D. M. Banerjee Esq.,
Retd. Deputy Magistrate
Purulia, Dist. Manbhum

Name-stamp of office of posting.

R. A.

Acknowledgment.

(*To be returned to office of posting for delivery to sender.*)

RECEIVED a registered* Letter No.

addressed to (name) Mr. M. C. Ekka
Manager S. E. L. C. Press, Ranchi.

† Insured for Rs.

† Weighing (*in words*) tolas / rates

Signature of addressee S. Dhujia for Manager.

Date of delivery 11 - 10 - 1942.

* Write here "letter," "postcard," "packet," or "parcel," as the case may be.
† To be filled up only in the case of insured articles, and to be scored out of other articles.

Lal Chand & Sons, Printers, Calcutta—No. 6830R (4317/A-653)—16-12-41—60,000
[M. 3-10/37]

23 No 62/43

Report on the Pass Book

Acct. No. 16A/231 of the C.N.Bank,
Ranchi.

Balance on 18-10-43	Rs 9698-6-4
X Deposit on 18-10-43	64-0-0
Balance on 18-10-43	9762-6-4

X

The deposit of Rs 64/- on 18-10-43 is the Rent for the Pan shop from Mr. Bishun Pada Chatterjee for the months of August and Sept. 1943.

Naeman Toppo
Asst. Manager,
G.E.L. Church Properties.
21-10-43

To

Mr. D.M.Panna Esq.
Manager, G.E.L. Church
Properties, Purulia.

X Entry made on 25-10-43.

For Insurance Notices see reverse.

Stamps affixed except in case of uninsured letters of not more than the initial weight prescribed in the Post and Telegraph Guide on which no acknowledgment is due.

Rs. As.

Date-stamp.

No. 664

Received a registered * _____

addressed to _____

_____

_____

Initials of Receiving Officer.

*Write here "letter," "postcard," "packet" or "parcel" with the word "insured" before it when necessary.

If insured.

Insured for Rs. (in figures) _____ *(in words)* _____

_____

Weight _____

Insurance fee Rs. _____ *As.* _____ *(in words)* _____

Name and address of sender. _____

_____

_____

NOTICE (1).—The Post Office is not responsible for loss or damage in the case of Inland registered articles, unless they are also insured.

(2).—The special conditions and restrictions as to insurance which will be found in the current edition of the Post and Telegraph Guide are binding upon every sender of an insured postal article by virtue of rules prescribed under the Indian Post Office Act, 1898.

L. C. & Sons, Cal.—

23

467/43 .

Purulia ,
29-10-1943 .

Manager, G.E.L.Church Press,
Ranchi .

The following papers are returned back to you:

1. Withdrawal Form for Rs.740/5/-
2. Press employees' salary bill for october 1943 for Rs.740/5/-
3. Application for withdrawal from P.O.Savings Bank form for Rs. 374/-
4. 2 Applications from Suleman Kujur and Johan Mi for loans .
5. 3.List of employees granted loan from P.F.
6. Book stock bill for Bibliwal books for Rs.11 1-6 .
7. Bill No. E.2080 dated 21.10.1943 from the Secretary,B&F Bible Society for Rs.7/14/-
8. Do. Vg 1114 dated Do. for Rs.108/3/6 .
9. Cheque No. 50303 dated 29.10.1943 for Rs.116/
10- Letter No.468/43 dated 29.10.1943 .

29.10.43

23

Purulia ,
29.10.1943

468/43 .

Manager, G.E.L.C. Press, Ranchi .

On the wall of the western block of the Press , the words G.E.L.Mission Press were written .The writing has been white-washed ,but the writing i still visible . Please erase the word Mission and ~~instead~~ put the word Church instead .Make the writing G.E.L.Church Press .

1.11.43 .

INDIAN POSTS AND TELEGRAPHS DEPARTMENT

To

Sender's name and address. } S. M. Pauna Esq. BA
Chalo Dauga, Purulia
B.N.Ry

Name-stamp of office of posting.

PURULIA

R-

Acknowledgment.

(To be returned to office of posting for delivery to sender.)

RECEIVED a registered* Letter No. 664

addressed to (name) Mr. M. C. Ekka
Manager G. E. L. Church Press,
Ranchi

† Insured for Rs.

† Weighing (*in words*)

Signature of addressee M. Ekka
MANAGER.
G. E. L. C. PRESS.
RANCHI.

Date of delivery 29 — 10 — 1943.

* Write here "letter," "postcard," "packet," or "parcel," as the case may be, preceded by the word "insured," if the article is insured.

† To be filled up only in the case of insured articles, and to be scored out in the case of other articles.

Lal Chand & Sons, Printers, Calcutta—No. 6830 R (4317/A-053)—16-12-41—00,00,000
[M. 2-10/37.]

To

D. M. Panna, Esqr.

Deputy Magistate, (Retd.)

P U R U L I A.

No. 331/43.

G.E.L.C. Press, Ranchi
7-10-43.

Dear Sir,

With reference to your No.419/43 dated 22-9-43. Inquiry letters for the shorts as well as new types have been sent. Most of the farms from whom the types were bought are Indian. Hence their replies are expected after Poojah Holidays.

Yours faithfully,

Manager.

23

To

D. M. Panna, Esq

Deputy Magistrate, Retd.

P U R U L I A.

No. 387/43.

G.E.L.C. Press, Ranchi.
10-11-43.

Dear Sir,

With reference to your letter No.419/43 dated 22-9-43, I called tenders from four type founders for supplying the short types. Two of them have not yet submitted their quotation. Reminders are sent to them. On receiving from them I shall send all tenders to you.

Yours faithfully,

Manager.

G. E. L. CHURCH PRESS, 23

RANCHI.

Ref: No 504/43 Date Purulia, 4.12.194 3.

Manager, G.E.L.Church Press,

Ranchi .

Two withdrawal forms in A/C No.229 ,one for the Permanent Advance for Rs.181/6/3 and another for glue for Rs.100/- are signed and returned to you.

Please acknowledge receipt .

SUPERINTENDENT, 4/1/43
G. E. L. CHURCH PRESS,
RANCHI.

for 19.12.43

23

G. E. L. CHURCH PRESS,

RANCHI.

Ref: No. 453/43.

Date 15 - 12 - 1943.

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

I beg to bring to your notice that the Hony. Secretary of G.E.L.Church, Ranchi has placed an order of printing a hymn book named "Kharia Along Book". And in reply to my questions regarding payment of printing etc costs and the Proprietor of the book, he writes, the C.C.Secretary ~~Secy.~~ will check the proofs and the C.C. will pay the printing bill. It is a book of 250 hymns and an unknown tongue to us. And, therefore, its printing cannot be done rapidly.

Yours faithfully,

Manager.

Inv 6/9/43

G. E. L. CHURCH PRESS,

23

RANCHI.

Ref: No. 268/43.

Date 4 - 9 - 1943.

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

Reference our letter No.254/43 dated 24-8-43. I am to talk with you on a question laid by M/s R.G.Lall, Ranchi. He agrees to supply us papers on control rates if he is given some thousands of rupees in advance. I expect you to be in Ranchi in the next week. If it so we will talk on the matter and decide here.

A copy of Maximum Selling Price List of Papers is enclosed.

Yours faithfully,

Manager.

GOVERNMENT CONTROLLED QUALITIES. MAXIMUM SELLING PRICES FOR PAPERS.

(as notified by the Govt. of Bihar letter No.4103 P.C./F.C.1/43, dated Patna 8th April 1943).

		Maximum price per Ream.	Max. price per quire.
Elephant Brand C/Laid	13¼X16½ - 10 lbs.	5--8-0	0--5-0
" "	17X27 - 20 "	11--0-0	0-10-0
" "G. Ruled "	" "	11--0-0	0-10-3
White printing Green Label	17x27 18 lbs.	~~12~~ 9-14-6	0--9-0
" " "	18X 22 - 16 lbs	8-12-9	0--8-0
" " Three feathers	20 X 30- 28 lbs.	15--6-6	0-14-0
" " Yellow label	" "	15--6-6	0-14-0
T.S. Cream Wove	20 X 26 22lbs.	12--1-9	0-11-0
		Per Gross.	
3 feathers white Pulp Board	22 X 28 - 34 lbs.	18-11-3	
Country Board white	" 32 "	17--9-9	
" " Pink	" 32 "	19-13-0	
" " Blue	" 32 "	19-13-0	

Plus As.4 per ream Ruling charges.

MAXIMUM SELLING PRICE FOR PAPER FOR QUALITIES WHICH DO NOT COME UNDER GOVT. CONTROLL ORDER AS FIXED BY THE TITAGHUR PAPER MILLS CO. Ltd. for THEIR STANDARD LINES.

		Maximum price per ream.	Max. price per quire.
White printing Brown Label S/C	20 X 30- 30 lbs.	17--0-3	0-15--6
3 feathers Imitation Art	" 40 lbs.	22-11-0	1--4-9
Conquest A/Laid	17 X 27 - 24 lbs.	16--8-0	0-15-0)
" "	18 X 22¾ - 24 "	16--8-0	0-15-0) Increased
" "	20 1/8X31½-40 lbs.	27--8-0	1--9-0) As.1 per
" "	13¼ X 16½- 12 lbs.	8--4-0	0--7-6) lb.
Letter head Book T.S.	14½X 18½ - 15 lbs.	16--8-0	0-15-0
White A.Blotting	17½ X 22½ - 38 lbs.	32-10-6	1-13-9
" Drawing Cartridge	22 X 30- 40 lbs.	22--0-0	1--4-0
Hindusthan Cover Blue, M.Hled.	20½ X 30½ - 50 lbs.	30-15-0	1-12-3
" Maize	" "	30-15-0	1-12-3
Cross Keys Cover, flax Line finish	" "	37-13-0	2--2-6
Ex.Book Cover Orange	17 X 27 40 "	24-12-0	1--6-6
Kraft	29 X 44 -64 lbs.	36--5-0	2--1-0

STATIONERY ITEMS.

Buff Copying Paper	7 X 9	Rs.	2--7-0
Type Writer "	"		2-10-0
White Duplicator Wove H.Q.	8¼X13-26		4-14-0

Received with thanks from the Superintendent of this Press salary Bill & withdrawal form for the month of August, '43 and the P.O.S. Bank withdrawal form for loans of 11 P.F. members duly signed.

MANAGER
G.E.L.C. PRESS
RANCHI.

30-8-43

23

386/43 30th Aug.1943 .

Mr. Hardugan Horo,
Kathartoli ,
Ranchi .

Dear Sir ,

Your petition dated 25th Aug.1943 for a Mundari clerk in the G.E.L.Church Press .

You are informed hereby that the Board of Management of the G.E.L.Church Properties do not require any Mundari clerk in the Press at present. Babu Elias Purti was a Proof Reader and his post has already been filled up .

Yours faithfully ,
[illegible]
30-8-43

Imk/2.9.43

23

Received a copy of the Preliminary Report on S.E.L. Church Press, Ranchi by Rev. L. A. Crain dated 13th June 1943.

M. O'Shea.
Manager, S.E.L. Church Press, Ranchi.

26/8/43.

INDIAN POSTS AND TELEGRAPHS DEPARTMENT.

To

Sender's name and address.

D. M. Pannalal, B.A.
Deputy Magistrate (Retd.)
Purulia, Manbhum Dist.

Name-stamp of office of posting.

27.8.43 R. P.-54

Acknowledgment.

(To be returned to office of posting for delivery to sender.)

RECEIVED a registered* Letter No.

addressed to (name) Mr. M.C. Ekka, Manager G.E.L. Church Press, Ranchi.

† Insured for Rs.

† Weighing (*in words*) tolas rates

Signature of addressee MANAGER, G. E. L. C. PRESS RANCHI.

Date of delivery 25 — 8 — 1943

23

* Write here "letter," "postcard," "packet," or "parcel," as the case may be, preceded by the word "insured," if the article is insured.

† To be filled up only in the case of insured articles, and scored out in the case of other articles.

Lal Chand & Sons, Printers, Calcutta—No. 6830R (4317/A-653) —60,000

[M. 3-10/37.]

23

Purulia
26. 8. 43

374/43

The Editor of Gharbandhu,
Govindpur.

Dear Sir,

I enquired of the Press Manager about your requirement of paper and he writes to me as follows on 20.8.43:-

"Once the Editor G.B. saw the D.C. and got sanction ~~xxxxx~~ for paper for one issue only. Later he wrote to the D.C. and personally saw the Controller and requested him to offer him a standing order of buying paper for the G.B. The result of his attempt is not yet known. When full pages of the news paper were being published two reams and eight quires of papers excepting cover paper were consumed in each issue. Since the paper reserved is exhausted any other quality cannot be reserved".

I shall be glad to know what is the result of your writing to D.C. about paper for "Gharbandhu" and your interview with the Controller.

Private arrangement with Paper dealer in Calcutta for paper can be made but the charges are very high i.e. more than 100 per cent of the controlled rates. If you are willing to pay higher prices I can arrange for you as much paper as you require. But as Government has released only 30 per cent of the paper production in India for the public, it is impossible to get paper at the controlled rates always.

Yours sincerely,

D. Wis Pauze
Secretary, Board of Management
S. P. L. Church Properties,
Chotanagpur & Assam.

Am
27.8.43

To

23 The Secretary to the Trustees
of the Landed Property of the
G. E. L. Church Ranchi

Dated Ranchi the 25th August 1943

Sir;

Hearing that a mundari Clerk is wanted in the G. E. L. Mission Press owing to retirement of Elias Purti; I, therefore offer myself as a candidate for the same.

As regards of educational qualification I beg to state that I have read up to the Entrance and worked as a S.I. of Police and in many other capacities I am a Mundaby caste and have good knowledge of mundari.

I would be much obliged if you would kindly offer me the post applied for.

Yours obediently
Hardugan Horo
Kathartoli
Near
Bishop's Lodge
Ranchi

23

26.8.43

G. E. L. CHURCH PRESS,

RANCHI.

Ref: No. 254/43 Date 24 - 8 - 1943.

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

Ref. to the 5th para of letter No. 353/43 d/17 8/43.
The common sizes of papers always required and for which I wrote somedays ago to buy there if available are 18 X 22, 17 X 27, 20 X 26 and 20 X 30. The mills agents do not supply all of these at a time and as much as wanted. The paper merchant Babu R.G.Lall, Ranchi intends to supply semi Bleached papers of the said sizes at 2½ times or so the controlled rate. The present bazar rate for both bleached and unbleached papers is more than Rs.1/8 per lb. So order should be placed with one whose rate will be cheaper.

I have got one kind of eye trouble since the last day of week before last and as yet have not fully cured.

The money of the two cheques issued on my name have been withdrawn and deposited in your account.

Yours faithfully,

Manager.

No. 40

For Insurance Notices see reverse.
Stamps affixed except in case of uninsured letters of not more than the initial weight prescribed in the Post and Telegraph Guide on which no acknowledgement is due.

Rs. As.
Date-stamp

Received a registered *_____
addressed to _____

_____

_____

Initials of Receiving Officer.

*Write here "letter," "postcard," "packet" or "parcel" with the word "insured" before it when necessary.

If insured,

Insured for Rs. (in figures) _____ *(in words)* _____

_____

Weight _____ *Rates* _____

Insurance fee Rs. _____ *As.* _____ *(in words)* _____ *Tolas* _____

Name and address of sender. _____

_____

_____

NOTE (1).—The Post Office is not responsible for loss or damage in the case of Inland registered articles, unless they are also insured.

(2).—The special conditions and restrictions as to insurance which will be found in the current edition of the Post and Telegraph Guide are binding upon every sender of an insured postal article by virtue of rules prescribed under the Indian Post Office Act, 1898.

L. C. & Sons, Cal.—

23

367/43 23rd August 1943

The Manager,
G.E.L.Church Press ,
Ranchi.

I am sending you one copy of the Preliminary Report on the G.E.L.Church Press,Ranchi, dated 13th June 1943 ,for being filed in your office.

Mr. Crain has raised the question of a Manager for the Press . He has given the qualities in his report for Managership . In this connection he has mentioned that Mr. C.T.Panna is a candidate for the same . But he is not qualified for the post and he can not be a candidate .

Mr. Crain's report will be considered by the Church Council at their meeting in October 1943 and then it will be discussed at the meeting of the Board of Management in November 1943. It is proposed to hold the Board's meeting on the 5th and 6th November 1943 at Ranchi . The Board will consider the suggestions of Mr. Crain for the improvement of the Press ,and if the question of a new Manager arises a graduate will have to be found who should go for training outside Chota Nagpur ~~for training~~ for a year or two ,or it may be considered that a new arrangement ~~was~~ be not called forth .

I think I should leave the Press .This matter will also come up at the meeting of the Board of Management . I can not say who will be my successor . A vast change in the management of the properties of the Church will have to be made .

For the meeting ,please prepare the following statements :-

1. List of arrear bills of the Press to be written off .
2. Statement of Income and Expenditure for months ,that is ,from April to September 1943 .
3. A statement of proposals for the improvement of the Press with the present needs of the Press ,for men,materials etc. and replacement by new materials for old .

Lastly ,please let me know if it is a fact , that types are kept long in the galleys and have become mixed up in the cases i.e. the distributors have not done their work properly and it takes a good deal of time in composing matters . I do not know the technical side of printing . You should examine the galleys, case of types etc. and let me have a report .

Superintendent ,
G.E.L.Church Press .
23.8.43

23

23.8.43

G. E. L. CHURCH PRESS,

RANCHI.

Ref: No. 250/43 Date 20 - 8 - 1943.

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

With reference to item Nos.(1) & (2) of your No.337/43 dated the 5th Aug.43.

(1) Printing of the Maha Sabha Minutes for the year 1942 is already completed and supplied to the Sec. C.C.

(2) Once the Editor G.B. saw the D.C. and got sanction for paper for one issue only. Later he wrote to the D.C. and personally saw the Controller and requested him to offer him a standing order of buying paper for the G.B. The result of his attempt is not yet known. When full pages of the news paper were being published two reams and eight quires of papers excepting cover paper were consumed in each issue. Since the paper reserved is exhausted any other quality can not be reserved.

Written to the Editor about the result of writing to the DC and interview with the Controller. Deepchand 26/8/43.

The bill for Rs.50/-, Mr Martin Henry sent to you has not come to my hands.

Just received your No.346/43 dated 16-8-43 with a cheque and receipt for Rs.100/-.

Yours faithfully,

Manager.

INDIAN POSTS AND TELEGRAPHS DEPARTMENT.

To

Sender's name and address.

S. M. Panna Esq
Deputy-Magistrate-(Rtd)
Purulia, Manbhum Dist.

Name-stamp of office of posting.

R. P.-54.

Acknowledgment.

(To be returned to office of posting for delivery to sender.)

RECEIVED a registered* Letter No. 346/43.

addressed to (name) Mr. M. C. Ekka, Manager, G. E. L. Church Press, Ranchi

† Insured for Rs. ——

† Weighing (*in words*)

Signature of addressee M. C. Ekka MANAGER. G. E. L. C. PRESS RANCHI.

Date of delivery 20 - 8 - 1943

Solar / Sales

23

* Write here "letter," "parcel," "packet," or "purse," as the case may be, preceded by the word "insured," if the article is insured.

† To be filled up only in the case of insured articles, and to be scored out in the case of other articles.

Lal Chand & Sons, Printers, Calcutta—No. [illegible] (4317/A-[illegible])—18-12-41—50,00,000
[M. 2-10/37.]

INDIAN POSTS AND TELEGRAPHS DEPARTMENT.

To

Sender's name and address.

JOIN THE
DELIVERY
23 AUG 43
9.30 A.M.
V V

Mr. Rahim Esq., B.A.;
Deputy Magistrate (Retd)
Purulia.

Name-stamp of office of posting.

P. 54.

Acknowledgment.

(To be returned to office of posting for delivery to sender.)

RECEIVED a registered* Letter No.

Addressed to (name) Mr. M. C. Ekka
Manager G. E. L. Church Press, Ranchi

† Insured for Rs.

† Weighing (in words) tolas / rates

Signature of addressee M C Ekka. MANAGER, G. E. L. C. PRESS RANCHI.

Date of delivery 21 — 8 — 1943.

* Write here "letter," "postcard," "packet," or "parcel," as the case may be, preceded by the word "insured," if the article is insured.

† To be filled up only in the case of insured articles, and to be scored out in the case of other articles.

Lal Chand & Sons, Printers, Calcutta—No. 63502 (4017/A-453)—16-12-41—60,00,000
[M. 8-10/37.]

No. 456

For Insurance Notices see reverse.
Stamps affixed except in case of uninsured letters of not more than the initial weight prescribed in the Post and Telegraph Guide on which no acknowledgment is due.

Rs. As.

Date-stamp.

Received a registered * _____
addressed to _____

_____

_____

Initials of Receiving Officer.

*Write here "letter," "postcard," "packet" or "parcel" with the word "insured" before it when necessary.

If insured.

Insured for Rs. (*in figures*) _____ (*in words*) _____

_____

Insurance fee Rs. _____ *As.* _____ *Weight* (*in words*). _____ *Rates* / *Tolas*

Name and address of sender. _____

_____

_____

NOTICE (1).—The Post Office is not responsible for loss or damage in the case of Inland registered articles, unless they are also insured.

(2).—The special conditions and restrictions as to insurance, which will be found in the current edition of the Post and Telegraph Guide are binding upon every sender of an insured postal article by virtue of rules prescribed under the Indian Post Office Act, 1898.

L. C. & Sons, Cal.—

List of Papers + Price.

Quantity —	Particulars —	Rate per ream	Total amount R — A — P.
5 reams	White size 18x22 ... 14 lbs.	R 7-11-3	38 -8-3
5 reams	Pale Buff Coloured 22x29 ... 22 lbs	R 13-3-9 ...	66-2-9
3 reams	Pale Buff Coloured 22x29 — 22 lbs	R 13-3-9 ...	39-11-3
5 reams	Pale Buff Coloured 20x30 - 27 lbs	R 16-3-10½ ...	81-2-1½
5 reams	do — do	R 16-3-10½ ...	81-2-1½
5 gross	White Centray Board 22x28 — 32 lbs	R 17-9-6 ...	87-15-6
5 gross	do — do	R 17-9-6 ...	87-15-6
23 reams, 10 gross			R 482-9-6

List of Papers + Price.

Quantity	Particulars	Rate per ream	Total amount R. A. P.
5 reams	White Cig 18x22 11 lbs.	R 7-11-3	38-8-3
5 reams	Pale Buff Coloured 22x29 — 22 lbs	R 13-3-9	66-2-9
3 reams	Pale Buff Coloured 22x29 — 22 lbs	R 13-3-9	39-11-3
5 reams	Pale Buff Coloured 20x30 — 27 lbs	R 16-3-10½	81-2-1½
5 reams	do — do	R 16-3-10½	81-2-1½
5 reams	White Country Board 22x28 — 32 lbs	R 17-9-6	87-12-6
5 reams	do — do	R 17-9-6	87-12-6
23 reams 10 reams			R 418-9-6

MAXIMUM SELLING PRICES OF PAPER AS FIXED BY THE GOVERNMENT OF BENGAL.

	Size.	Lbs.	Per ream	Per quire.
Cream Laid	13¼ x 16½	8	Rs. 4-12-0	Rs. 0- 4-3
	17 x 27	18	9- 7-0	0- 8-0
	17 x 27	20	10-10-0	0- 9-0
White Printing & Cream Wove *	18 x 22	16	8- 8-0	0- 7-3
	17 x 27	18	9- 7-0	0- 8-0
	20 x 26	22	11-13-0	0- 9-9
	20 x 30	24	13- 0-0	0-10-9
	do.	28	14-10-0	0-12-6
Badami in all sizes & weights in substances of 18 x 22. 14 lbs. and upwards		14	6-13-0	0- 6-0
		16	8- 0-0	0- 6-9
		18	8-11-0	0- 7-6
		20	9-14-0	0- 8-6
		22	10-13-0	0- 9-3
		24	11-12-0	0- 9-9
Brown Wrapping & Cartridge Paper	22 x 29	30	14- 1-0	
	do.	40	18-12-0	
	do.	50	23- 7-0	
White Pulp Board	22 x 28	32	17- 0-0	per gross.
Coloured Pulp Board	22 x 28	32	19- 0-0	

For "Semi-Bleached" Printing and Writing Paper and "Buff" Printing and Writing Paper, and all qualities resembling these items, the same rates as that for "White Printing" are applicable.

For "Unbleached" Printing and Writing Paper and all qualities resembling these items, the rates applicable are one pie per lb. below that for "White Printing."

Please insist on a cash memo and if higher rates are charged forward your complaint with full particulars to:—

THE PAPER CONTROL
AND
DISTRIBUTION ASSOCIATION
7, ROYAL EXCHANGE PLACE, CALCUTTA.

PC.—3294 (R)

ton on to a tiny home-made quilt, and sallied out of what was kitchen, bath, and private room combined.

There was something significant in the dash. It was expectant. Maya was on tip-toe to feed her eyes on something she had asked Nitin to bring for herself. She swept up to her man. She wiped off the coze on his face with the loose end of her sari, and fanned him with the same all-rounder. Nitin turned upon her a pair of leaden eyes.

"Let me see the bangles," said Maya.

Nitin did not seem to understand her.

"Won't you show me the bangles?" she asked, bending low over him.

"What bangles?" demanded he, with a touch of irritation.

"Why, the bangles I asked you to bring for me this morning. Have you brought them?"

"No."

Maya's face fell. An ashen pallor shrouded her sprightly features. A sob rose in her throat, and made her temples ache. For the curt negative spelt a hundred horrible things. The woman in her came out.

"I have no bangles to swear by. My wrists are bare. I cannot stir out. I have to hide my hands. For only a widow's hands are bare; people will take me for a widow. O why did you neglect the bangles?" she wailed.

That put the fagged out man in a nasty temper.

"Bangles!" he went off. "Bangles! I come a corpse from toil. And you have nothing for me but your idiotic moans. You care more for your bangles than your husband, do you? And how the deuce am I to get bangles for you? Don't you know I am a pauper, woman? Would that you become a widow right now!"

The last was too much for Maya. It numbed her. She reeled into the kitchen. Mechanically, she poured out a cup of tea, and took it to Nitin. She staggered back to her place in the kitchen, and sat there like a statue made of stone.

Nitin could go no further than a heartless sip of the beverage. He put it away His exasperation had now simmered down to deep remorse and pity. He knew that he had been a great deal too hard and unreasonable. His words recoiled upon him. He felt a low beast. He needn't have raved like that, he thought. Maya was as good a wife as he wished to have. She was keenly aware of the narrowness of his means, and she denied herself everything save bare requirements. It was unusual for her to want anything. She spent herself after the starve?"

"We needn't."

"I don't think we can cut a pie without being very sorely pinched."

"We can cut seventeen rupees every month and be never the worse for it."

Nitin stared at his wife in blank astonishment.

"How?" he asked.

"The maid-servant could be dispensed with. Direct gain of four rupees."

"What about the cleansing of vessels and washing of clothes and sweeping and dusting?"

"I'll do that."

"Oh."

"Then we could shift to Ramkishen's rooms."

"That would mean your being penned up in a godless den for the rest of your life."

"That would mean a clear six dibs. And I could do away with my afternoon tea and use a pure home-made oil in place of the perfumed hair-oil we obtain from the bazar at present. That's another two dibs."

"Twelve in all, and all from you."

"I would visit my mother in the city only once a month instead of four times. A rupee and a half."

"Thirteen-eight."

"Now may I take you along with me?"

"Why don't you?"

"We'll have vegetables only one a day. One-eight."

"Fifteen."

"Are you keen upon your nightly milk-cap?"

"Not at all."

"Same here. So we cut that down, too."

"How much does that come to?"

"Exactly two rupees."

"That puts the matter at seventeen. Seventeen!"

"That stop-gaps your monthly hole and leaves something over."

"This is wonderful."

"Very worldly, I should say."

'But what is my loss to yours, Maya?"

"There isn't any 'my' or 'yours' here. We are one.

This logic made Nitin tongue-tied.

The cut came into force from the first of the following month. They did as they had planned. Not a detail was lost. They relieved the maid-servant; they moved into Ramkrishen's rooms; they had vegetables only once a day; and they gave up their nightly milk-cap. Maya cleansed the vessels and washed the clothes and swept and dusted. She stopped taking her afternoon tea; she prepared her own hairoil; she informed her mother that she would see her but once a month; she accustomed herself to the dinginess, the darkness, and the stuffiness of her new abode. Strangely enough, the change did her good. Her face was constantly lighted by the light of delight and elation, delight and elation at doing something to assist her husband. Natin, however was miserable. He was miserable because he could not say 'no' to it all.

The month dragged on. On the first of the succeeding month, Nitin paid up all his bills, and found in his purse a balance of seven rupees. He could not believe his eyes. He counted the coins innumerable times. took each rupee in his hand separately, and felt it. His heart reflected the light of advanced morning. He ran to Maya.

"Maya, we have saved seven rupees!" he cried in childish glee. "No deficit. Actual saving of seven rupees. Just think of that!"

Maya gave him a smile.

In the evening, they sat down to a special meal, sweet and heavy. When they were in the midst of it, a rap came on the door. Nitin sent Mohit to see who it was. Mohit returned with an envelope.

"The school peon gave it," he said.

Nitin cleaned his hands, took the envelope, and slit it open. The enclosed letter was from Mohit's headmaster. The head wrote to say to him that he very much regretted having to inform him that his son had broken a natural science specimen, and would he kindly see to paying Rs. 17-8 towards its replacement at his earliest possible convenience.

गोस्सनर एवंजेलिकल लुथेरान कलीसिया
छोटानागपुर वो असाम ।

D. M. Panna, Esqr. B.A.
Deputy Magistrate (Retd.)
Purulia, Manbhum Dist.

362/43

21st Aug. 1943.

23

Manager, G.E.L.C.Press,
Ranchi .

I see that the Riksha which I met on the 12th instant on the road carrying paper towards the south carried papers to our Press .

Have you got a list issued by the Paper Distribution Association ,Calcutta,showing the rates at which the Mills agents have to sell papers ? I want to compare the prices at which they have supplied paper with those in the list .

Please let me know if I am to arrange for paper privately .If the agents can supply paper regularly ,there will be no necessity to buy paper in the market at very high rates .

As already reported to you I have with me 18 Reams of Badami Foolscap 10 lbs paper for the Press .

Am 19.8.43

No. 1949/43/F. 80

23

G.E.L. Church
Ranchi : 17-8-43.

Mr. D.M.Panna B.A.
Secretary, Board of
Management, G.E.L. Church
Properties, Purulia.

Dear Mr. Panna,

A temporary Latrine for the Press is urgently needed . Mr. N.Toppo estimates about Rs 50/- according to the present expenses. Kindly send an order for the same .

The L.P. School children also will use the Latrine as they did with the old one.

No 339/43.
Repeated letter that the latrine may be constructed in consultation with the Press Manager by Mr. Narain Toppo.
D.M. Panna 19.8.43

Yours sincerely,

President,
G.E.L. Church, Chota Nagpur
& Assam.

23

357/43 18th August 1943 .

Rev. J.J.P.Tiga,
Gobindpur .

Dear Mr. Tiga,

Many thanks for your Memo No.8/43 and 12/43 ,both dated 13.8.1943 .

With regard to your proposals in Memo No. 8/43 I give my vote for them . It is difficult to get supply of paper from the Mills agents at Ranchi ,and I do not know if the Manager has got any paper from them .But on 9.8.1943 when I went to Ranchi I took 9 reams of paper from Purulia to Ranchi and gave them to the Manager, and on my return to Purulia I have purchased 18 reams of paper for the Press which are at present with me . I have had to pay for paper price at much higher than the rate at which the Mills agents when they supply paper generally do .

Standard cloths are being sold to the poor at cheap rates at Purulia and at the Moffusil Than stations . Rice at present sells at 1½ seers for a rupee ,but the rumour is that Government is arranging to sell it at 3 seers for a rupee. The makai crop is being gathered and gundli is bei reaped . But as these articles of food stuff do n come to market ,their rates are not known. Ther has been a good outurn of tanr crops this side this year .

From Simdega I have been reported that rice sells there at 3 seers for a rupee and gund li rice sells at 16 seers for a rupee .

Yours sincerely ,
[illegible]
18/8/43

NOTICE (2).—The Post Office is not responsible for loss or damage in transit of uninsured articles, unless they are registered.

(3).—The special conditions and restrictions as to Insurance which will be found in the current edition of the Post and Telegraph Guide are binding upon every sender of an insured postal article by virtue of rules prescribed under the Indian Post Offices Act, 1898.

23

251/43

Rev.L.A.Crain,
Landour, Mussoorie .

Dear Mr. Crain,

Thanks for the Preliminary Repor on Gossner Evangelical Lutheran Church Press,Ran of June 13,1943 ,of which you have been so kind send me one copy. The report will be placed befo the Board of Management for consideration of th suggestions made by you for the improvement of t press . Only on one point, I think,the report re quires slight correction At page 2,in line 37 ,t report contains " A new Board of Trustees was fo ed ,this time purely as an interim body .Members again included members from Government ,from th N.C.C. and from the Lutheran Federation " .No me er of Government was included in this new Board Trustees .There were in this new body two repres tatives of the Gossner Evangelical Lutheran Chur one representative from the Berlin Home Board of the G.E.L.Mission ,one representative from the N C. and one representative from the Lutheran Fede ation .

You have said something about my son. At t present stage of development of the G.E.L.Church it is unavoidable to have near relations at the top Church-administration. Rev.J.Lakra, Presidt. of the Ch. is my son in-law, Mr.A.L.Tirkey, present Principal and Hea master of the Gossner High school is my first cousin and my another first cousin Rev. U.Kujur is in charge of the Ranchi congregation being t Chairman of the Ranchi Ilaka or Diocese . There are other near relations working in other depart ments of the Church .

Yours sincerely ,

D. Lepanne
67.

3/7

Application for bonus. forwarded. 10/9/7.

To

The Superintendent, G.E.L.Church Press, Ranchi.

Through,

The Manager, G.E.L.C.Press, Ranchi.

Dated Ranchi, the 3rd July, 1943.

Sir,

Reverting to my application dated 9-6-43 I beg to state that I am still in abeyance as to the future manner of works of proof reading at the instance of the resignation of Mr.E.Purty, the part time Hindi Proof Reader of the Press, and as to the differentia between "the Asstt. Manager" and " a general assistant to the Manager by way of a helping hand" according to my appointment letter Nos.1360/41 dt.30-6-41 and 204/42 dt.2-7-42 respectively.

One word, I don't pray any increment in my present salary due to any pressure of works involved in my normal duties. But, it is imperative that the "locus standi" of my appointment with its consonant time scale of pay be resolved soon. I feel an urge to have a legitimate claim of getting the remuneration of cumulative Rs.15/-, with effect from 2nd June, 43 when Mr.E.Purty resigned.

I have the honour to be,
Sir,
Your most obedient servant,

C. T. Tanu

To

23

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Through,

The Manager, G.E.L.C.Press, Ranchi.

Dated Ranchi, the 3rd July, 1943.

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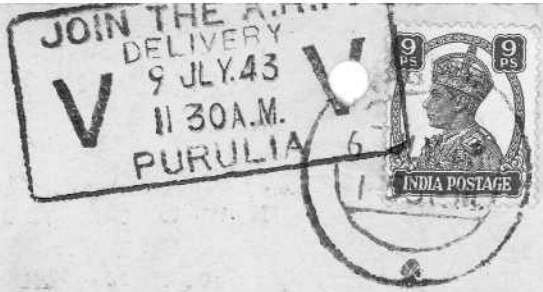
Cumulative

I have the honour to be,
Sir,
Your most obedient servant,

C. Tanu



D.M. Panna Esq.,
Retired Deputy Magistrate,
PURULIA, Bihar

Telegrams & Cables: "AIKYA NAGP

NATIONAL CHRISTIAN COUNCIL
OF INDIA, BURMA AND CEYLON

Nelson Square, Nagpur, 28th. June, 19 43.

9.7.43

Dear Mr. Panna,

Thanks for your letter of the 21st. I vote in favour of giving Mr. E. Purti a bonus of Rs. 100/- in recognition of his past service.

Yours sincerely,

R.B. Manikam

(R.B. Manikam)

Returned to the Secretary, B. of M. through Mr. M. Topps, asst. manager. Purulia.
L. Sojowar
21.7.43.

To

The members of the Board of Management,

G.E.L.Church Properties,

Chotanagpur and Assam.

16.6.1943

23

Dear Sirs,

I am sending a request for bonus from the oldest employee of the G.E.L.Church Press,Ranchi. In 1924 he was appointed Manager of the Press, but in 1929 he was discharged for mismanagement of the Press and its funds. On the ~~breaking~~ severing up of the connection of High Government officials withe the Board of Trustees, he was reemployed in 1930 on a pay of Rs 40/- per month as a proof reader in the Press. He made up the defalcated amount of Rs 1800/- by deduction from his pay at the rate of Rs 15/- per month fully. In 1941 he was retired from the service, but in view of the fact that he was not a member of the Press Provident Fund, he was permitted to work in the Press as a half-time worker on a pay of Rs 15/- per month. He is really unable to carry on the work of a proof--reader in the Press, and so his resignation has been accepted with effect from the 2nd June 1943. I am in favour of giving him a bonus of Rs 100/- (Rupees one hundred only). I understand he has a unmarried daughter and a son who are employed some--where else and it is my belief and hope that they will not abandon their father in his old age.

Your opinion and vote on the question of bonus are solicited.

Yours sincerely,

Forwarded to Rev. L. Sojowar, for favour of his opinion and vote.

T. Wilfanna
Secretary B. of M.
16/6/1943.

Yes, he may be given a bonus of Rs100/-.

L. Sojowar
21.7.43

Manyawar Mahashay D. M. Panna Saheb,

Superintendent G.E.L. Church Press, Ranchi,

(Purulia).

Ranchi, Ta: 2 June 1943 Iswi.

Mahashay,

Mere liye ati dukh ki bat hai ki meri ankhen dinon din amjor hoti jati hain- yahan lon ki main apna kam thik riti se kar nahin sakta hun, is liye main apne kam men lachar hoke Istifa deta hun. Kripaya mera Istifa manjur kijiye.

Lekin meri dinta purbak yah arji hai ki 78 baras umar ki is dukhit burhe par kuchh maya moh karke meri jiwika ke liye Bonus ke taur par kuchh dijiye jaise dusron ko diya gaya. Main ne 50 baras se upar is Press ki sewa kii hai- mera adha umar isi sewa men bit gai. Isliye ashra sahit Hajur se arji karta hun daya drishti kar meri arji binti grahan kijiye. Main itne barason men apne akhri jiwan ke liye ek paisa bhi bacha nahin saka. Isliye abhi main atyant phikir men para hun. Itna din to apki kripa se Press men thahre the aur jiwika koi tarah chalta tha par ab to ankh ki kamjori ke karan Press men thaharna koi surat se nahin banta hai. So Hajur daya se meri arji grahan kar kuchh sahay kijiye.

Aindo Hajur malik hain. Jo darkar tha so arji kiya.

Hajur ka agyadhin das,

Sd/- Elias Purti,

R a n c h i.

To

23

The Superintendent, G.E.L. Church Press, Ranchi.

Through,

The Manager, G.E.L. Church Press, Ranchi.

Dated Ranchi, the 9th June, 1943.

Sir,

With the resignation of Babu Elias Purty, the part time Proof Reader of the Press, a situation has arisen as to the future manner of works of proof reading. The fact remains that in addition to my works of English proof reading as specified in my appointment letter No. 1360/41 dated 30-6-41, all the Hindi works of proof reading that of said Babu Elias Purty now devolve upon me. I therefore respectfully deem it expedient to state that my time scale of pay deserves to be revised and adjusted on par.

A slight digression may be permitted here also that some time in last year I submitted an application pertaining to the maintenance of statusque of the press employees according to file and rank. I prayed for myself that the time scale of pay of the Assistant Manager should have started from the bar time scale of pay of the Foreman according to status. In reply, I was told that my time scale of pay as the Asstt. Manager could not be revised because I had no training in the working of the Press. Rightly so. Nay, I never as for myself aspired to be the Asstt. Manager. I do realise my own limitations so long I do not get any training in the working of the Press, and as such I am ever willing to surrender my designation of the Asstt. Manager. On the contrary, in addition to my specific works of a Proof Reader I can simply be an assistant to the Manager in general by way of a helping hand, vide my appointment letter No. 1360/41 dated 30-6-41. But I can't be the Asstt. Manager and connected officially with the Press; and I can not give my hand to any paper as the Asstt. Manager. I do feel that the nomenclature of a designation is vital to an employee for the maintenance of his statusque and time scale of pay thereafter. This is much more vital to the Press employees in view of the fact of maintaining, of late, the Service Book.

To conclude, my question as to "the Asstt. Manager" and " a general assistant to the Manager" and the time scale of pay thereafter deserves to be clarified on par, vide the appointment letter Nos. 1360/41 d/ 30-6-41 and 204/42 d/ 2-7-42 ; and the nomenclature of "Asstt. Manager" preceded by the article 'the' and 'a' incents me to have a claim of a maintainable time scale of pay, whether I am trained or untrained, just for the justification of the statusque of an employee.

I lay the above facts for your kind perusal and favourable considerations and for this act of your great kindness I shall ever pray.

I have the honour to be,
Sir,
Your most obedient servant,

C. Lamu

To 23

The Superintendent
Through the Manager G. E. L. Church Press Ranchi.

महाशय

हम नीचे सही किये प्रेस्स कर्म्मचारीगण अर्ज बयान करना चाहते हैं। कि जिस तरह मंहगी बढ़ती जा रही है उसे देख और जान कर हम यही अनुमान करते हैं कि आगे चल कर हमारी हालत और भी बद्तर हो जायगी। हमों को वेतन जो मिलती है महीना भर नहीं चलता है जिस से हम लोग और लचार में पड़े हुए हैं चावल दाल लकड़ी का दर और बढ़ गया है, रुपैये सेर चावल, दाल दस बारह आने और लकड़ी १॥) रुपैये भार मिल रहा है। परिवारों की अधिक संख्या होने के वजह हमों को कभी मांड़ पी कर या भूखों रहना पड़ता है। कोई दवाई नहीं सूझ पड़ती है। महंगी के कारण जो कुछ भी मिलता है उस से कुछ भी नहीं पूरता है। कपड़े आदि का तो अलग, कि अब गुजर बसर करना असम्भव सा दीख पड़ता है।

इस लिये आप से सादर निवेदन करते हैं कि हमारे लिए इस समय में कोई तरह जीने का बन्दोबस्त कर दिया जावे। अथवा प्रोभिडेन्ड फण्ड से कुछ रुपैआ जिस के लिये दरकार हो दिये जांय। और उसका सूद ना लिया जाय। ना डिपोजिटर के लिये सूद दिया जाय।

आप के आज्ञानुकारी कर्म्मचारिगण।

1. G. Kapi
2. Theodor Kujur
3. Prabhu Dayal Bark
4. Premchand Minj
5. [illegible]
6. S. Ekka
7. P. A. Lakra
8. E. Tigga
9. Bhawa Minj
10. Stephan Sukra
11. P. E. Ekka
12. [illegible]
13. Mangal Das
14. Lorna [illegible]
15. J. Minj
16. Elias Tiga
17. Theodore Topno.
18. [illegible] Kujur

RANCHI NURSING HOME.

STOCK FORM

Classification _____ Date _____

Serial No.	Description	Remaining from	Received since	Total	Condemned	Balance on	Remarks
	2 empties						

ACCOUNTING CLASSIFICATION (for completion by Administrative Office)

Appropriation, limitation, or project symbol	Appropriation title	Limit'n or Proj't AMOUNT	Appropriation AMOUNT

Allotment symbol	Amount	Encumbrance liquidated	COST ACCOUNT Symbol	Amount	OBJECT OF EXPENDITURE Symbol	Amount

Paid by { Check No. _____ dated _____, 19__, for $ _____ / Cash, $ _____, on _____, 19__ } on Treasurer of the United States in favor of payee named above.

*Payee _____ (Sign original only)

*When a voucher is signed or receipted in the name of a company or corporation, the name of the person writing the company or corporate name, as well as the capacity in which he signs, must appear. For example: "John Doe Company, per John Smith, Secretary", or "Treasurer", as the case may be.

† If the ability to certify and authority to approve are combined in one person, one signature only is necessary; otherwise the approving officer will sign in the blank space below "Approved for $ _____", and over his official title.

Per _____ Title _____

10—1751a

Standard Form No. 1034a---Rev.
Form approved by
Comptroller General, U. S.
May 26, 1938.
(Gen. Reg. No. 51, Supp. No. 7

PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL

D. O. Vou. No. _____

Bu Vou. No. _____

GENERAL ACCOUNTING OFFICE PREAUDIT
Certified for payment in the sum of $ _____
Comptroller General of the United States
By _____

U. S. WAR DEPARTMENT
(Department, bureau, or establishment)

Voucher prepared at _____
(Give place and date)

THE UNITED STATES, Dr.,

To _____
(Payee)

Address _____

Payee's Account No. _____

PAID BY

(For use of Paying Office)

No. and date of Order	Date of Delivery or Service	Articles or Services (Enter description, item number of contract or general supply schedule, and other information deemed necessary) Terms _____ % Discount Cash _____ days	Quantity	UNIT PRICE Cost	UNIT PRICE Per	AMOUNT Dollars	AMOUNT Cts.
		Brought forward from continuation sheet(s)					

Shipped from _____ to _____ Weight _____ Government B/L No. _____ Total _____

I certify that the above bill is correct and just; that payment therefor has not been received; and that except as otherwise noted all of the articles, materials, and supplies furnished under purchase order No. _____, if unmanufactured articles, materials, and supplies have been mined or produced in the United States, and if manufactured articles, materials, and supplies, they have been manufactured in the United States substantially all from articles, materials, or supplies mined, produced, or manufactured, as the case may be, in the United States; and that State or local sales taxes are not included in the amounts billed.

*Payee _____
(This certificate not required when a like certificate is made by payee on attached bill or bills)

(Memorandum---Do not sign)

Per _____ Title _____

(Payee must NOT use this space)

Differences _____

Account verified; correct for _____

(Signature or initials) _____

Contract No. _____ Date _____ Req. No. _____ Date _____ Invoice Rec'd _____

Pursuant to authority vested in me, I certify that the above articles were received in good condition, after due inspection, acceptance and delivery prior to payment as required by law, or the services were performed as stated; that they were procured under the contract numbered above or the unnumbered contract attached hereto, or that they were procured without written contract, in open market, and with or without advertising, under the circumstances stated in No. _____ of "Method of or Absence of Advertising" shown on reverse hereof, and were necessary for the public service; and that the prices charged are just and reasonable and in accordance with the agreement.

† Approved for $ _____

(Memorandum—Do not sign)

† _____

Title _____

Standard Form No. 1034--Rev.
Form approved by
Comptroller General, U. S.
May 26, 1938.
(Gen. Reg. No. 51, Supp. No. 7

GENERAL ACCOUNTING OFFICE PREAUDIT
Certified for payment in the
sum of $ .....
Comptroller General of the United States
By .....

PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL

D. O. Vou. No. .....
Bu Vou. No. .....

U. S. .....
(Department, bureau, or establishment)
Voucher prepared at .....
(Give place and date)
THE UNITED STATES, Dr.,
To .....
(Payee)
Address .....
Payee's Account No. .....

PAID BY
(For use of Paying Office)

No. and date of Order	Date of Delivery or Service	Articles or Services (Enter description, item number of contract or general supply schedule, and other information deemed necessary) Terms ____ % Discount Cash ____ days	Quantity	UNIT PRICE Cost	UNIT PRICE Per	AMOUNT Dollars	AMOUNT Cts.
		Brought forward from continuation sheet(s)					
					Total		

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(This certificate not required when a like certificate is made by payee on attached bill or bills)
Per _____ Title _____

(Payee must NOT use this space)
Differences _____
Account verified; correct for _____
(Signature or initials) _____

Contract No. _____ Date _____ Req. No. _____ Date _____ Invoice Rec'd _____

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Title _____

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10---1751-o

Headmaster remarks

उ३

महाराज,

शिकायत का तौर तो यही है कि लोगों को कितना ही खिलाने पर जिसको शिकायत करना है वह करता ही रहेगा। यह होटल नहीं है कि चौकी पर बैठ गया और बैठे बैठे मटरगश्ती लगा और चीजें आने लगी (पका पकाया हुई और बना बनाया हुई)।

ये कम्पोजिटर लोग अपना आलसी और ढिलाई पना आपही से दिखाते हैं प्रेस का काम एक हड़बड़ी का काम के समान है वहाँ जात कार्ड काटेगा बोवेगा काटेगा मोसेगा और मीतारेगा। ए. पर होटल के समान सुनीता खोजे गये। प्रेस में नहीं हो सकता। अगर कितना ही चीजें बन्दोबस्त की जाय। ये शिकायत सिर्फ दोषी ठहराने के लिये है।

प्रेस में पहले से ही कम्पोजिटर तरह तरह का मुसीबत चलते चला आ रहा है। कम्पोजिटर चौकी और डिस्ट्रीब्यूटर ही काटते लेकिन आज काल काम नहीं रहने से यों ही बेकार बैठे बैठे घूमते हैं गपशप करते हैं इधर उधर दिवस काटते हैं तो क्या बाहर से आदमी आकर उनके लिये चीजें इन्तजाम करेगा?

जो अभी है उतनी ही चीजों से कितना भारी भारी काम निकल गया है और 1947 के आधार तक पहुंच गया है।

8 Point और 6 Point का काम तो पहले कभी नहीं हुआ था पर जब रामगढ़ में कमेटी निकलती आये तो उनका काम में आया तो 8 Point और 6 Point का काम पड़ा पर अभी तो वहां का काम भी बन्द हुआ।

आज काल हरएक डिपार्टमेंट में काम घटी न चलने के कारण यही शिकायत नोट सब आयत विचारते रहते हैं और जो न चलता है उसका भी अजबरजस्ती दरखास्त में सही लेवाते हैं।

असल में कानून जरूर नहीं है उनके ऊपर कार्रवाई करने के लिये यही कारण विशेष है कि वे सहजाये हैं। इस कारण मेरी अर्जी है कि उनके काम न रहने के समय वास्ते यही चीजों को बन्दोबस्त करने को कोई कानून बने कि वे फजूल खरचे का न बिताने पर प्रेस्टिज के बचती के लिये सदा कोशिश करते रहें

मुकाम रामगढ़
S. Kujur
17/8/43

The Superintendent.

23

Sir,

From the first year of my appointment in the position of Managership I began to purchase new letters and other necessary articles. By the year 1941 besides other articles I have purchased more than fifty varieties of English and Hindi letters both big and small. The Hindi letters bought before my appointment for printing books and Char-Bandhu were entirely use less. They were thrown away and replaced by more and with better ones. The stock of two type of letters was equal to nothing about which the complaint has been made. They were few and it was difficult to compose even three lines by them. They were sometimes used whenever it was thought necessary. A fresh stock of the same are bought in January 1941 for the purpose of footnote and petty printing works. At the time of ordering these letters other articles as Quad & Sap. Spaces were not forgotten. Had other articles also were ordered to gether the number of letters would have been small. It was thought to do the petty printing works with the old Quad & Spaces untill new ones are bought. Now on account of the war the cost of these articles have gone very high and so the idea of purchasing them now is given up.

This is the second time that this kind of complaint has been made. It has been discovered by enquiring from one of the signatories that many have signed blindly without knowing the facts. This is just the work of one man, who is lazy, careless and almost everyday a late comer. He wants to make himself their leader and his unpleasant and wrong leadership the honest workers are being prevented from discharging their duties of their respective departments. A printing Press cannot say it is enough even if the Press may purchase the necessary articles every year. During the last twelve years many new things have been purchased and some yet to be purchased. I had and have them in mind but previously could not be purchased on account of short of fund and now on account of change of time. This has given them the opportunity to submit their complaint.

After printing is finished the forme is not broken at once and naturally the types are not kept in their respective places. This is often due to excess of distribution work, sometimes at our wishes and mostly at the request of the customers. The English Heading letters are about 200, both big & small. It is very difficult to make out which compositor has taken what letters and at what time. A compositor when he does not find the letters in their respective places or finds them is some other places, why does not he call for the distributors or inquire from the Headman? It can be possible that it may be in the forme or may not have been kept in their respective places by that time. This kind of shortage of letters takes place seldom in some works. But labourious man him self find them out or make enquiry from the distributor and the Headman and completes his work. This happens often and will happen in future. I do not understand why this sort of complaint is made knowingly and deliberately. This they do just to harass me, take away the heart of the good men from me and create in them a feelings against me.

I have the honour to be
Sir.
Your most obdt servant
[signature]
Manager.
28. 8. 43.

D. M. Panna, Esq., B.A.,

Dy Magistrate (Rtd),

PURULIA,

Bihar.

23.

THE FEDERATION OF EVANGELICAL LUTHERAN CHURCHES IN INDIA

WAR EMERGENCY COMMITTEE

JUL 7 - 1943

To ackn, with thanks yours of June 30 (250/43) enclosing copy of Report on the Press for Mr Craig. I'll try to read it soon--no time just now. Congratulations on election to the CC; this they shld have done last year. Hope for the best, but I fear the HS troubles are not yet ended. Kind regards.

J. Ramaiah

GUNTUR

3-7-43

23

No. 841

For Insurance Notices see reverse.

Stamps affixed except in case of uninsured letters of not more than the initial weight prescribed in the Post and Telegraph Guide or on which no acknowledgment is due.

Rs. As.
Date-stamp.

Received a registered* _____
addressed to Mr. McCrkan
Ramen

Initials of Receiving Officer.

*Write here "letter," "postcard," "packet" or "parcel" with the word "insured" before it when necessary.

If insured.

Insured for Rs. (in figures) _____ (in words) _____

Insurance fee Rs. _____ As. _____ (in words). Weight / Rates / Tolas

Name and address of sender.

NOTICE (1).—The Post Office is not responsible for loss or damage in the case of Inland registered articles, unless they are also insured.

(2).—The special conditions and restrictions as to insurance which will be found in the current edition of the Post and Telegraph Guide are binding upon every sender of an insured postal article by virtue of rules prescribed under the Indian Post Office Act, 1898.

Lal Chand & Sons, Calcutta—No. 2178R (A-113)—21-6-39—1000 Bks.

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LIST OF ARREAR BILLS FROM OCTOBER TO DECEMBER, 1942.

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1. Mr. P. D. Kandulna, Jamshedpur (Bd.)	893 / 10-10-42	Rs. 2-15-9	balance out of Rs.5/3/6
2. Rev. J.J.P.Tiga, Govindpur, Ranchi(Bd)	891 / 25-10-42	" 47-11-0	→ 1st pt. Pd Rs. 35/- on 1/3/43
3. Mr. B.R. Bose, Tiwary Bechar & Co(Ptg.) Ranchi.	447 / 16-11-42	" 8--8-0	
4. Manager, L.D. Motor Service, " Lohardaga.	450 / 17.11.42	" 15-14-0	Balance out of Rs.105/14/-
5. Mrs. Mochan Singh, Siromtoly, Ranchi(Bd.)	896 / 28.11.42	" 2--8-0	
6. Dr. P.P.Naraynen, Ranchi Nursing (Ptg.) Home, Ranchi.	486 / 3-12-42	" 7--6-0	
7. The Editor, Gharbandhu, Govindpur. "	510 / 8-12-42	" 71-10-0	
	511 / 8-12-42	" 72--5-0.	
8. M/s S. N. Meyer & Sons, Ramgarh. "	527 / 15-12-42	"317--7-0	
9. Major, D.A.A. & Q.M.G., Ranchi "	548 / 22-12-42	" 26--4-0	
	549 / 22-12-42	" 2--8-0	
10. The Secretary, Lodge, Ranchi "	560 / 29-12-42	" 4--9-0	
11. Mr. P.S. Mundu, Darrang, Assam (Bd.V.P.)	748 / 14.12.42	" 20-11-0	
	Total	Rs. 600-0-0.	

MANAGER,
G. E. L. C. PRESS
RANCHI.
2/3.

2/3.
2/3/43.

23

To

The Manager, G.E.L. Church Press, Ranchi.

Dated Ranchi, the 12th March '43.

Sir,

In reply to Item Nos. 3 + 4 in question as regards the outstanding bills I beg to submit the followings:

Item No. 3: Patras Ekka, Kinkel:— Dr. to Rs. 262-14-0 as per single bill No. 316 dt. 15.6.38. The history goes down to the year 1938, long before my appointment in the Press. History shows that the bill with books from the Press Bk. Shop was drawn during the office of late Br. Suleman Tirkey, the then Salesman. The particulars of the bill are not known also. Enquiry was made by me, when I went through the outstanding bills, as to his whereabouts, whether dead or alive. Nothing has been heard of yet. As for myself, I could do much in this matter. I deem that it was the duty of the Department to see why the bill prolonged so long.

Item No. 4: (a) The Principal, Gossner High School:- Dr. to Rs. 212-1-6. Since my office I have had sent reminders without number. Promises were made that the accounts would be settled when grant-in-aids were received, but many a grant-in-aid has come and gone. No favourable reply has been received. I have been able to realise Rs 25/- only on this account. In the last analysis, I approached the Inspector of schools and the Chairman of the Managing Committee when the schools' accounts were being audited (copies of which are being enclosed herein for perusal). The bills are of the years 1940, 1941 and 1942. He should have long been checked in due time when fresh orders were placed.

Item No. 4: (b) Pt. Michael Tiga, Sahay Bhandar: Dr. to Rs 48-10-0 as per Bill No. 865 dt. 20.5.42. Latest payment of previous bills to date dates to 14-1.43. He is within reach of realisation. He has been offered 12½ p.c. Commission on purchase of goods and it is desirable that he must purchase books by cash and not by credit.

I have the honour to be

Sir

Your most obedient servant

C. P. Lakra

Mr. Panna,

Please as per order of the Supdt. issue a letter under ack. to Patras Ekka c/o Kinkel Padre and reminder letters to Pandit C. N. Tiga & the Principal R.H.S., Ranchi. Their replies if recd. or the result of your action may be put up for forwarding to the Supdt. for his final order.

M. C. Ekka
11/3.

Addendum: It is my considered opinion that further approach in sending reminders to Item No. 3 + Item No. 4(a) is a mere waste of ink & papers. Department action in the only resource. Item No. 4(b) may be warned that effect that his privilege of 12½ p.c. commission will be withdrawn in future unless he pays the amount in the order.

C. P. Lakra
12/3/43

में जीता है जिसका अन्त मृत्यु (अनन्त मृत्यु)। अतः ईश्वर ने पापी मनुष्य को पाप से छुड़ाने का बन्दोबस्त किया। ईश्वर ने मनुष्य को पाप से छुड़ाने का बन्दोबस्त किया पर जीवन में और मारा भी देने का बन्दोबस्त किया। ईश्वर का वह बन्दोबस्त यीशु ख्रीस्त में दिखाई दिया। यीशु ख्रीस्त ही ने ईश्वर के मनुष्यों को पाप से बचाने के उपाय को कार्य रूप में लाया और उसने बपतिस्मा को सम्मान्य ठहराया (मत्ती २८:१९)। अब हम पापियों को ईश्वर के उस उपाय को ग्रहण करना है।

D फल: (A) (I) पापों की क्षमा कराता है
(II) मृत्यु और शैतान से छुड़ाता है
(III) अनन्त सुख देता है।

(I) पापों की क्षमा कराता है — कहा जाय है कि मनुष्य आदम वंशी होने के कारण पापी है। आदम आदिम पहिला मनुष्य है और सब मनुष्यजाति आदम के वंश के है। आदम मानो जड़ है और मनुष्य जाति मानो फल है। यदि जड़ ही पाप है तो फल भी पाप होगा, आम का पेड़ कटहल नहीं पर आम ही फलता है।

अब कोई कहे कि तब पापी मनुष्य कैसे पाप क्षमा पाता है? पाप क्षमा तो ईश्वर की अद्भुत दया है जो भेद की बात है। ख्रीस्त के कारण से ईश्वर हमारे पापों को क्षमा करता है जैसे कि १६:१६ में कहा जाता है।

अतएव बपतिस्मा के द्वारा हमारा पुराना पाप और भावी पाप भी क्षमा किये जाते हैं। परन्तु पुराना आदम का पाप मनुष्यों की दाढ़ी के समान है जो कमाने से भी फिर फिर निकलता है। इसलिये हमें दिन दिन बपतिस्मा लेना चाहिये अर्थात् पापक्षमा लेना जरूरी है।

No. 291/43.

15 - 3 - 3.

To

Babu Patras Ekka, Colporteur,
Kinkel P.O., Ranchi Dt.

Dear Sir,

We beg to draw your attention to the fact that you owe us a sum of Rs. 264/14/- as per the single bill No. 316 d/15.6.38. We seek your advice in this matter within a fortnight. In default, we will feel constrained to take legal steps for Criminal prosecution against you in the Court of Simdega Sub-Division.

Thanking you in anticipation of favourable reply.

Yours faithfully,

Manager.

XXXXXXXXXX

No. 290/43.

15 - 3 - 3.

To

Pandit Michael Tiga,
Sahay Bhandar, Ranchi.

Dear Sir,

We beg to draw your attention to the fact that you owe us Rs.48/10/- as per bill No.865 D/20.5.42 We have been directed by the Superintendent of our Press to seek your advice in this matter. In default you will be liable to forfeit the ~~previledg~~ previledge of your 12½ p.c. commission on purchase.

Waiting to receive a favourable reply.

Yours faithfully,

Manager.

CHURCH
XXXXXXXXXX

No. 289/43.

15 - 3 - 3.

To

The Principal, Gossner
High School, Ranchi.

Dear Sir,

We beg to draw your attention to the fact that you owe us a sum of Rs.212/1/6 as Press dues. Times without number we have approached you to settle the above accounts. We have been directed by the Superintendent of our Press to seek advice from you in this matter for the last time. In default, we will feel constrained to sever all business transactions with you in future.

Thanking you in anticipation of a favourable reply.

Yours faithfully,

M. Oraon.
Manager.

No. 338/42

the 26th August, 2.

The Chairman,
Managing Committee,
Gossner High School,
Ranchi.

Dear Sir,

We deem it expedient at this Juncture to approach you and solicit your favour in drawing your attention to the bills which we hold against the Gossner High School for a considerable period of time. Our bills have been since long due. Times without number we have had already sent reminders to the school authorities in the matter. We have not yet heard of anything satisfactory from them.

At a time, such as the present, when we come to know that the accounts of the Gossner High School are being adjusted under the disposal of the Managing Committee we deem it an opportune moment to draw your attention to our outstanding bills against the School.

Undoubtedly, in these days of hard competition and world wide economic depression we are finding great difficulties to keep our firm running prosperous without adequate income. We find that our outstanding bills become no less than factors which jeopardize our business.

Confident that you would be kind enough to see to our account and do the needful. Failing to expect any silver-lining in our hopes means that we will take the account from our books and enter it in the obituary records.

Please be confident, we appreciate the patronage of the Gossner High School and trust that our services will merit a continuance of our cordial relations, in season and out of season.

We all recognise that our Press and the Gossner High School, each a constituent part of the Church body polity, have their respective duties, and we as a business firm bow to the man who pays his bill promptly, as he lubricates the wheels of commerce and keeps industry humming.

Thanking you in anticipation to receive an early reply.

Yours faithfully,

Encl :- 1

CHURCH
XXXXXXXXX

No. 303/42.

13 - 8 - 2.

To

The Inspector of Schools,
Chota Nagpur Division,
Ranchi.

Sir,

At a time such as the present when audit of accounts of the Gossner High School is in process under your disposal we have the pleasure in submitting herewith statement of account todate, which we are entitled to receive from the G.H.School as arrear bills owed to us.

We wish that our Press bills which the G.H.School owe to us should be also put before ~~xxxxxx~~ the auditors, and thereby we solicit your favour to request the School authorities of the G.H.School for clearing our dues.

Thanks.

I have the honour to be,
Sir,
Your most obedient servant,

Encl: — 1.

Asstt. Manager.

No. 519-I

From

The Inspector of Schools,

Chota Nagpur Division,

To

The Asstt. Manager,

G.E.L. Church Press, Ranchi.

Camp - Ranchi, the 15th August , 1942.

Sir,

With reference to your letter No.303/42, dated the 13th August, 1942, I have the honour to state that I regret I am unable to intervene in the matter. You should write to the President of the managing committee in the matter.

The enclosure to your letter is returned.

I have the honour to be,

Sir,

Your most obedient servant.

15/8.

Inspector of Schools.

No..... A/c. Arrear Bills.

The Principal, Gossner High School, Ranchi.

Bought from G. E. L. Church Press, Ranchi.

Dr.						Cr.					
Date			JL. Fol.	Rs.	As	P.	Date		JL. Fol.	Rs.	As.	P.
1940												
July	8	To Bill No. 2061		25	4	3.						
do.	19	" " 2079		7	"	"	16-9-41	By cash		25	"	"
do	29	" " 2101		6	10	"						
Sept.	19	" " 2228		"	12	"						
Oct.	17	" " 2295		31	7	"						
Nov.	29	" " 2396		103	6	"						
Dec.	3	" " 2403		6	9	"						
do.	19	" " 2464		8	14	"						
1941												
April	9	" " 2725		1	15	3						
do.	17	" " 2758		43	10	"		Balance due		212	1	6.
1942												
March	16	" " 850.		1	10	"						
				237	1	6.				237	1	6

Balance due is Rs. 212/1/6 (Rupees two hundred & twelve, anna one & pies six) only.

C. Lanna.
Asst. Manager, G.E.L. Church Press.

MANAGER G.E.L. CHURCH PRESS RANCHI

To Book-seller Bf Malaki Lakra.

Please explain if attempts were made to realise Rs. 48/10/- of Bd. Bill No. 865 of 20/5/42 from Pandit C.M. Tiga. If so refer dates of letters issued and his replies.

M. Lakra.
MANAGER,
G. E. L. C. PRESS
RANCHI.
12/3/43.

Dear Sir,

About the arrears of Mr. C. M. Tiga I have given him reminders two times during the months of Dec. 1942 and Jan. 1943 of which the date is not exactly known to me. The reminders were given in our printed forms we have for the purpose.

Moreover I have asked him verbally to pay off the bill many times and he promised to do so as soon as he is in receipt of money from his creditors.

M. Lakra
12-3-43.

19

23

1/8/6

No. 353

For Insurance Notices see reverse.
Stamps affixed except in case of uninsured letters of not more than the initial weight prescribed in the Post and Telegraph Guide on which no acknowledgment is due.

Rs. As.
Date-stamp.

Received a registered * _____
addressed to _____

Initials of Receiving Officer.

*Write here "letter," "postcard," "packet" or "parcel" with the word "insured" before it when necessary.

If Insured.

Insured for Rs. (in figures) _____ *(in words)* _____

Weight _____ *Rates* _____

Insurance fee Rs. _____ *As.* _____ *(in words)* _____

Name and address of sender. _____

POST OFFICE

NOTICE (1).—The Post Office is not responsible for loss or damage in the case of Inland registered articles, unless they are also insured.

(2).—The special conditions and restrictions as to insurance which will be found in the current edition of the Post and Telegraph Guide are binding upon every sender of an insured postal article by virtue of rules prescribed under the Indian Post Office Act, 1898.

L. C. & Sons, Cal.—1

A Copy of Bill No 316 23

patras Ekka Colporter
Mission Compound Kurkel p.o.
15-6-1938.

40	Dogmatic pt. I @ /2/-	5-0-0
32	Geeton ke Rachnehare @ /1/3	2-8-0
400	Catechism Hindi @ /1/-	25-0-0
21	Durang pothi @ /4/-	5-4-0
38	Mukhyasthal @ /2/-	4-12-0
20	Mandarpan @ /2/-	2-8-0
80	Samuel ki kahani " /1/6	2-8-0
80	Musa ki kahani " /1/6	2-8-0
80	Munda Binti pothi " /4/-	5-0-0
310	S. Bani @ /8/-	155-0-0
140	Kurukh Dandi @ /8/-	70-0-0
16	Confessio Augustana /3/-	3-0-0
48	the Adventists or Sabbatists /1/-	3-0-0
80	panchanake sutra /1/-	5-0-0
8	Sunusar Kaji /6/-	3-0-0
8	Life of Dr. Martin Luther /2/-	1-0-0
40	Family & Social Duties I /1/6	1-4-0
80	Do Do II /1/6	2-8-0
2	Aradhana Hindi /8/-	1-0-0
8	Jusaph ki kahani /-16	0-4-0
	Total Rs	300-0-0
	Less Commission 6 1/4 P.c.	18-12-0
	Rs.	281-4-0
	1st pt. paid 14 1/39 Rs	13-5-6 only
	Bal. Rs.	267-14-6
	IInd pt. paid 23rd Jan. 39 Rs	5-0-0 only
	Bal. Rs.	262-14-6

Sd. S. Tirkey,
for-Manager
15-6-1938

Sd. M. E.

The Superintendent of this Press has called an explanations from the under noted employees for the late and absent fines in 1942.

MANAGER,
G. E. L. C. PRESS
RANCHI.
5-3-43.

	Late fines.	Absent.	explanation
1. Babu Alber Panna	~~Extex~~ Rs. 2/1/-	Rs. 7/11/3	A. H. Panna 6/3

Explanation attached herewith.
A. H. Panna
12-3-43.

2. " Santosh Ekka Rs. 3/3/- .....

मेरे घर में बाल बच्चे बराबर बिमार होते रहते हैं इस लिये उनको दवा इत्यादि के लिये फिकिर करना पड़ता है और बीते साल में बीमार पड़ा था जिसके कारण मैं कमजोर अवस्था में अब तक हूं इसे वे अलावे मेरा रहने जगह बहुत दूर है सो कभी २ काम पर आने में बीते बर्ष देरी हुआ आगे के लिये मैं काम पर ठीक समय पर आने के लिये यतन करूंगा। सन्तोष एक्का

3. " Lucas Minj Rs. 5/11/- Rs. 4/2/-.

मेरा बयान इसी कागज के साथ नत्थी रखा गया है।

लूकास मिंज
23-3-43

4. " Elias Tiga ..... Rs. 4/7/6

महाशय - आप - को - मालूम - होवे - कि - मुझे - आप - को - नोटिस - मोताबिक - मालूम हुआ - कि - मैं - कैश्व - वार - लेट - या - गैर हाजिर - हुआ - हूं - आरराम - को - मैं - खेर वाकोया कैश्व - वार - गाया था - और - मुझे - गाड़ी - ना - मिलने के वजह से मैं काम में हाजिर होने नहीं सकता था और कि कभी २ - लेट होजाने पर भी लेट से काम में हाजिर होकर काम किया

5. " Jiwan Lakra. काम छोड़ते वाला था ..... Rs. 5/11/-. Left the Press service in April 1942.
5/3/43.

Elias Tiga
13-3-43

Regarding the late and absent fines imposed upon me in 1942, I beg to submit my explanation as follows:—

No. 1. That, I had been suffering from a severe attack of rheumatism, for which the physicians had advised me to use a medicine to be applied as an ointment early after sunrise and to expose my body in the sun's rays. This sort of unavoidable treatment caused me much to attend to my duty just later than the fixed hour of business. The disease mentioned above is still not radically cured, although the treatment is being continued.

As regards absent I may be permitted to mention here that it is not possible for me to explain and ascertain unless the dates are not specifically mentioned to me. But, I remember as far as I have never remained absent from duty without sending proper application for leave and it is beyond my jurisdiction to say whether leave was granted or rejected at any time.

I have only to state here that some times during the month of April I had applied for about one and a half months leave on medical ground the certificate for which were also submitted along with the application.

Moreover sometimes in December last I had to go to Purulia on an urgent piece of business and I was away for two days only. I had also submitted proper application mentioning the reason therein.

Submitted for perusal.

N. B. Paul
12-3-43.

मान्यवर मैनेजर, जी० ई० एल० चर्च प्रेस्स
रांची।
ता० 13-3-83

महाशय,

आप के नोटिस ता० 5-3-83 के अनुसार मैं अपने लेट और गैरहाजिर, 1983 में होने का कारण आप के पास पेश करता हूं।

कि मैं यहां से करीब चार माईल से भी अधिक दूर में रहता हूं। अकेला होने के कारण जरूरी काम के आ जाने पर रुक जाना पड़ता था, और चिट्ठी किसी के हाथ भेजना मुश्किल हो जाता था। खाने पीने में भी कभी कभी देर हो जाती थी। बच्चों की तबीयत खराब होने पर वैद्य को बुलाने के लिये भी दूर जाना पड़ता था।

बरसात के दिनों में, और मिलिटरी की भीड़ भाड़ से मुझे सीधी रास्ता आना मुश्किल हो जाता था। इसी से लेट हो जाना पड़ता था।

कचहरी के काम में भी (अपनी साईकिल के बाबत) समय कुसमय जाना पड़ा था, और साईकिल भी अच्छा तो नहीं है।

इसलिये हुजूर से अर्ज है कि मेरी मजबूरी से हुये लेट और गैरहाजिर को माफ कर दें। आइन्दे अपने काम में होशियार रहने की कोशिश करूंगा।

आप के आज्ञाधीन
सेवक
(लक्ष्मण सिंह)

23

मान्यवर-महाशय-डी॰एम॰ पन्ना-साहेब
सुपरिण्टेण्डेण्ट-जी॰इ॰एल॰ चर्च-प्रेस-रांची
(पुरुलिया)

रांची- ता॰ २ जून- १९४३ इ॰।

महाशय, मेरे-लिये-अति-दुःख-की-बात-है-कि-मेरी आंखें-दिनो-दिन-कमजोर-होती-जाती-हैं-यहां-तो-कि-मैं अपना-काम-ठीकरीति-से-कर-नहीं-सकता-हूं-इसलिये मैं अपने-काममें-लाचार-होके इस्तीफा-देता-हूं-कृपया-मेरा इस्तीफा-मंजूर-कीजिये।

लेकिन-मेरी-दीनता-पूर्वक-यह-अर्जी है-कि-७२ वरस-उमर की इस-दुःखित बूढ़-पर-कुछ-दया-मोह-करके मेरी-जीविका-के-लिये पेन्सन के-तौर-पर-कुछ-दीजिये जैसे-दूसरों को-दिया गया। मैंने ५० वरस से-ऊपर-इस प्रेस की-सेवा-किई-है-मेरा-आधा-उमर-इसी-सेवा में-बीत-गई-इसलिये-आसरा-सहित-हुजूर से-अर्जी-करता-हूं-दयादृष्टि कर-मेरी-अर्जी-विचार-गहरा-कीजिये। मैं-इतने-वरसों में-अपने-आखरी-जीवन के-लिये-एक-पैसा-भी-बचा नहीं-सका-इसलिये-अभी-मैं अत्यन्त-फकीर में-पड़ा-हूं इतना-दिन-तो-आपकी-कृपा से-प्रेस-में-ठहरे थे-अभी-जीविका कोई-तरह-चलता-था-पर-अब-तो-आंखकी-कमजोरी के कारण-प्रेस में-ठहरना-कोई-सूरत-से नहीं-बनता है। सो हुजूर दया-से-मेरी-अर्जी-गहरा-कर-कुछ-~~सब~~ सहाय-कीजिये।

अधिक-हुजूर-मालिक-हैं-जो-दरकार-था-सो-अर्जी किया।

हुजूर का आज्ञाधीन दास,
हेलियस-फुटी।
रांची।

23 No. 116/43 dt/31-5-43.

Superintendent.

The following are sent herewith.-

1. List of Arrear bills.

2. Arrear bills from Jan - March, 1943
2 copies.

3. Explanation of Bill Collector on 3 items.

4. A copy of bill Nos. 316 dated 15-6-38 for the books supplied to Babu Patras Ekka, Kinkel.

5. Bill collector's diary from 24th to 29th May, 1943.

31/5/43.

23

Superintendent.

Sending herewith the following :-

1. Letter No. 114/43 dated 28-5-43. with enclosure.
2. Salary Bill and withdrawal form for Rs. 781/1/3 only for your signature and return.

C.C.C.C. Bank balance as on the 28th May 43 Rs. 8,621/6/11.

29/5/43.

23

G. E. L. CHURCH PRESS,

RANCHI.

Ref: No. 114/43. Date 28 - 5 - 1943.

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,
With reference to your No.198/43 dated 22-5-43. I beg to state -

(1) The arrear list of outstanding demand from customers will be sent soon after the receipt of explanation from the Bill Collector. When the said letter was received he was on leave.

(2) The controller did not reply to our application for papers as well as its reminder. The stock has totally run short. Now there are only cover, A/Laid, Marble and some heavy weight printing papers. The June G.B. and Pracharika's Taiyari may not be published if papers are not received in time.

(3) Since last week almost all the hands are busy when some customers placed orders with necessary papers and cards. The condition might remain till the next week.

Yours faithfully,

Enclo :- Information on Press Staff.

Manager.

23

True Copy.

Bill No.316.

Babu Patras Ekka, Colporteur,
Mission Compound, Kinkel P.O. ..... Dr to

The G.E.L.Church Press, Ranchi.

No. of copies.	Particulars.		Rs. As. P.
40	Dogmatic I @-/2/-	.....	5--0-0
32	Giton ke Rachnehare @-/1/3	.....	2--8-0
400	Catechism Hindi @-/1/-	.....	25--0-0
21	Durang Puthi @-/4/-	.....	5--4-0
38	Mukhyasthal @-/2/-	.....	4-12-0
20	Mandarpan @-/2/-	.....	2--8-0
80	Samuel ki kahani @ 6 pies	.....	2--8-0
80	Musa ki kahani @ 6 "	.....	2--8-0
80	Munda Binti Puthi @-/1/-	.....	5--0-0
310	S. Bani @-/8/-	.....	155--0-0
140	K. Dandi @-/8/-	.....	70--0-0
16	Confessio Augustana @-/3/-	.....	3--0-0
48	Advantist or Sabathist @-/1/-	.....	3--0-0
80	Panchanabe Sutr @-/1/-	.....	5--0-0
8	Sunusar Kazi @-/6/-	.....	3--0-0
8	Dr. Martin Luther @-/2/-	.....	1--0-0
40	Family & Social duties I @ 6 pies	.....	1--4-0
80	Do Do II @ 6 pies	.....	2--8-0
2	Aradhana Hindi @-/8/-	.....	1--0-0
8	Jusaph ki kahani @ 6 pies	.....	0--4-0

Total	Rs.	300--0-0
Less Commission	"	18-12-0
	Rs.	281--4-0
1st. part paid on 14.1.39	"	13--5-6
	Bal. Rs.	267-14-6
2nd part paid on 23.1.39	"	5--0-0
	Bal. Rs.	262-14-6

Dated 15-6-1938.

Sd. S. Tirki
for Manager.

23

To,

The Manager , G.E.L.Church Press,

Ranchi .

Babu Elias Purti ,a part-time temporary worker in the Press ,owing to his defective eye-sight ,is unble to work in the Press ,and so he has tendered his resignation to-day,the 2nd June 1943 .

His resignation is accepted and he is discharged from the service of the Press with effect from to-day , the 2nd June 1943 .

Babu Elias Purti's prayer for bonus will be put up before the Board of Management and orders passed by the Board will be communicated to you and to him in due course .

SUPERINTENDENT, 2.6.43
G. E. L. CHURCH PRESS,
RANCHI

250/43 30 - 6 -1943 .

r. I.Cannaday,
Guntur .

ear Sir,

I am sending you the Preliminary Report n Gossner Eavangelical Lutheran Church Press , Ranchi, by Rev. L.A.Crain ,appointed by the N.C.C. to make a survey of the Presses of Missions and Churches in India in original for favour of your perusal and return to me with your remarks and suggestions,if any . I shall place the report before the Church Council of the G.E.L.Church for their criticism and remarks and then it will be placed before the Board of Management .

The last Mahasabha of the G.E.L.Church which met at Burju at the beginning of May last ,has appointed me an honourable member of the Church Council with privilege to attend both the Full Church Council and its Executive meetings ..

The Church Council has decided to make Mr. J. Barla Principal-Head Master of the Gossner High school at Ranchi, but the Inspector of schools has not approved of the Managing Committee newly formed by the Church Council and so he has not taken over charge of the school yet . Mr.Tirkey has made a representation to the Board of Secondary Education in Bihar and it looks he will not leave the school easily .

With best regards ,

Yours sincerely ,

23

No. 30

For Insurance Notices see reverse.

Stamps affixed except in case of uninsured letters of not more than the initial weight prescribed in the Post and Telegraph Guide on which no acknowledgment is due.

Rs. As.

Date-stamp.

Received a registered * _____

addressed to _____

_____

_____

Initials of Receiving Officer.

*Write here "letter," "postcard," "packet" or "parcel" with the word "insured" before it when necessary.

B insured.

Insured for Rs. (in figures) _____ *(in words)* _____

_____

Insurance fee Rs. ____ *As.* ____ *Weight (in words).* ____ *Rates Tolas*

Name and address of sender. _____

_____

NOTICE (1).—The Post Office is not responsible for loss or damage in the case of Inland registered articles, unless they are also insured.

(2).—The special conditions and restrictions as to insurance which will be found in the current edition of the Post and Telegraph Guide are binding upon every sender of an insured postal article by virtue of rules prescribed under the Indian Post Office Act, 1898.

L. C & S ns, Cal.—

To

D. M. Panna, Esquire., B.A.,

Honorary Secretary, Board of Management of the G.E.L.Church Properties, Chotanagpur & Assam, Purulia.

Simdega the 26th June 1943.

Dear Sir,

With reference to the application of Mr. E.Purti, the oldest employee of the G.E.L. Church Press, Ranchi, requesting for a bonus, I am of opinion, that in consideration of his long service without advantage of Provident Funds, and his old age, Rs.100/- as suggested by you may be allowed to him as bonus.

Yours sincerely,

CK Kulaw 26/6

A Member of the Board of Management of the G.E.L.Church Properties.

The Federation of Evangelical Lutheran Churches in India

President:
Rev. C. W. Oberdorfer,
Gudur, Nellore Dt.

Vice-President:
Rev. Emmanuel Raman,
Saugor, C. P.

Treasurer of the Federation and of War Emergency Committee:
Rev. I. Cannaday,
Guntur.

Secretary of the Federation, Convener of War Emergency Committee:
J. D. Asirvadam,
Krupalaya, Tambaram,
S. I. Ry.

June 26, 1943.

Mr D. M. Panna, B.A.,
Purulia.

Dear Mr Panna,

In reply to your letter of the 21st enclosing copy of letter from Mr Elias Purti, I write to say that I accept your judgment and your recommendation in regard to this matter and send my vote in favour of paying Mr Elias Purti Rs 100/- bonus, in view of his long service for the Press and on account of his present condition.

With kind regards, I am,

Yours sincerely,

I. Cannaday

ic/va

23

G. E. L. CHURCH PRESS,

RANCHI.

JUN 27 1943

Ref: No. ..... Date 26 - 6 - 1943.

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

Our stock of the papers contained in Cash Memo No.801 dated 24-6-43 of the firm of M/s Shewchand Rai Hiralall, Ranchi were used up. Hence, when found their rate cheaper than the present market rate bought the papers. They are not paid. Please pay the price (Rs.335/-) by C.N. Banking Assn.Ltd. cheque.

Yours faithfully,

Manager.

306

Manager

Are not Messrs Shewchand Rai Hiralall, Ranchi agents for the Paper Mills? Please let me know if they stock paper in large quantities. You may ask the customers to supply their own paper. 28.6.43.

for reply P. T. O.

Sir,

Messrs Shewchand Rai Hiralall are not agents for any Paper Mills. Baba Hiralall got the papers as his stock share when he was separated from the firm of M/s. Hansalchand Hiralall, agents T. P. Mills Co., Ltd. And except a few reams of one Bond Paper he has not got any other papers.

30/6.

23

G. E. L. CHURCH PRESS,

RANCHI.

Ref: No 257/43 Date JUL 5 - 1943 194

To,

The Manager ,
G.E.L.Church Press,
Ranchi .

As I have not heard from you that you have got any paper since you got 9½ Reams from a shop in the bazar at Rs.30/- and 40/- per ream, I am sending you 3½ Reams of paper which I have purchased here for the Press .

I hope the brown paper will suit to print Ghar bandhu paper .

Please let me know at once by return post if you require paper from Purulia . If you let me know your requirements I can buy paper for the Press any quantity that you will require . On Saturday last the merchant has sent orders to Calcutta for 30 reams of paper ,and he is ready to supply as much as the press will require . Please let me know if the papers sent by me are suitable .

To

The G. E. L Church Press
Ranchi

PO Tumhi

23

17/5

Form for intimating to assessees extensions of time.

F. No. 171/R /29-30.

Next Date 25/7/43

INCOME-TAX OFFICE, Bombay

Dated, 3. 5. 1943

Ref :—Your application dated 29. 4. 1943

I grant you extension of time up to the end of May 1943

~~I regret I cannot grant the extension asked for~~

for
making a return of your income
the production of accounts
your attendance
the production of evidence in support of your return
the payment of tax.

J Kuartin

for *Income-tax Officer.*

7/5/43

I. T. 106.

MFP—892 IT—(M-1619)—7-12-40—100,000.

23

T. 18.

Notice of date fixed for the hearing of an appeal under section 31, Act XI of 1922.

In the Office of the Appellate Assistant Commissioner of Income-tax. Purnea Range

Appeal No. 43 *of* 1942-1943 *relating to assessment year* 1942-1943

To G. E. C. Church Cross Ranchi APPELLANT

WHEREAS an appeal against the assessmnet of Income-tax preferred by you in the office of B.R. of the P.R was received and registered by this office and whereas 28th May 1943, at 10 o'clock, has been fixed for the hearing and final disposal of the said appeal at Purnea, you are hereby informed that you should appear in this office in person or by an authorised agent or by a pleader duly instructed, and able to answer all material questions relating to the said appeal or accompanied by some person able to answer all such questions. Take notice that in default of your appearance on the day aforementioned the appeal will be heard and determined in your absence.

Issued under the seal of the office, this 22nd day of May 1943.

By order, etc.,

Appellate Assistant Commissioner of Income-tax.

A.P.W.—6528/S-466—6-2-43—50,000.

23

Office of the Assistant Commissioner of Income-Tax, Southern Range, Purulia.

Income-Tax Appeal case No. 40 *of* 193 2-3

District :— Ranchi

Appellant :— G. E. L. Church Press
Ranchi

ORDER DATED 26. 5. 40.

RESULT :— The case fixed on 28.5.40 is adjourned until further orders.

Tab-fixed for 11.6.1943 at 8 P.M.
[illegible]
9.6.43.

Dated Camp Ranchi
The 26 5 193

[illegible] 27.5.40
Asst. Assistant Commissioner of Income-Tax, Southern Range.

23

22/5/43

G. E. L. CHURCH PRESS,

RANCHI.

Ref: No. 102/43.

Date 20 - 5 - 1943.

To

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

On receipt of Demand Notice from the Income-Tax Officer to submit account for the year ended 31st March, 1943, I applied for extension of 3 month's time and he has allowed only one month's time i.e. up to the 31st May, 1943.

Some one incharge of Rev. I. Cannaday has acknowled the receipt of R/R and wrote that he would acknowledge on receiving the parcel but I have not got it. I don't think that the audit will complete by the time allowed. Therefore, please write to the I.T.O. for further extension of time.

The intimation is enclosed herewith.

Yours faithfully,

Manager.

Superintendent.

Please pay the following :-

1. Salary Bill and Withdrawal form for Rs.776/12/ only on account of Press employees salary for the month of June 1943.

C.C.C.C. Bank balance as on 25-6-43 Rs.8,644/3/2.

2. Please issue three cheques as per requitions ~~xxxxx~~ enclosed.

Issued 28/6

C.N. Bank balance as on 25.6.43 Rs.3,105/11/6.

3 cheques

No 478556 for 330/-/-
No 478557 for 48/-
No 478558 for 55/3/-
Rs 433/3/-

26/6/43
3. One requisition for cheque form.
28/6/43.

23

BOARD OF MANAGEMENT, G. E. L. CHURCH PROPERTIES,
CHOTANAGPUR AND ASSAM.

Secretary :— D. M. Panna Esq. B. A.,
Deputy Magistrate (Rtd.)
Purulia, Manbhum Dist.

Purulia,

Ref. No. 223/43 .

Date ~~10th June 1943~~ .

Rev. L.A.Crain,

Landour, Mussoorie .

Dear Mr. Crain,

In continuation of my letter No. 2
204/43 dated 27.5.1943 ,I beg to enclose herewith
the information supplied by the Manager of the
G.E.L.Church Press regarding staff ,leave etc.
Rev. J.Lakra expressed inability to write a histo
of the Press for want of any materials and so I
have given you a short history of the Press as
far as materials are available to me .

Yours sincerely ,

D M Panna
10/6/43

A short history of the G.E.L.Church Press at Ranchi .

Rev. H.Onasch who was a Missionary of the G.E.L.Mission in Ranchi ,Chotanagpur, established a Litho Press about the year 1875. He was a Missionary from 1861 to 1887 and he continued to be in charge of the Press till his retirement in 1887 . The press was established ostensively for the printing and publication of a bimonthly Church paper ,known as Gharbandhu . The first number of the paper appeared in October 1878 and since then it has continued to be printed in the Press without any break . In January 1883 ,the first type-printing press machine was purchased in Calcutta for Rs.1000/- and the Gharbandhu has been appearing in type -printing from 1st February 1891 .

The following Missionaries were in charge of the Press as well as editors of the Gharbandhu :-

Rev. H.Onasch	From 1875 to 1887 .
Rev. A.Nottrott	From 1887 to 1906 .
Rev. E.Muller	In 1906 .
Rev. F.Hahn	In 1907 .
Rev. A.Nottrott (Dr.)	From 1908 to 1911 .
Rev. J.Stosch	From 1911 to 1915 .

Sometimes there were Assistants or Managers who were placed in direct charge of the Press . Rev. O.Wirth was Manager of the Press under Rev.H.Onasch from 1879 to 1881 . Rev. C.Mehl was Manager under Rev. F.Hahn in 1907 . Rev. E.Muller and Rev. E.Wuste were Managers under Rev.A.Nottrott from 1908 to 1911 . Rev. E.Wuste continued to be Manager of the Press under Rev.J.Stosch from 1911 to 1915 until both of them were repatriated to Germany during the first World War in 1915 . On the removal of the Missionaries from Chotanagpur ,Mr. Christo-pher Kumar Ghosh ,Manager of the Press,remained in absolute charge of the Press till his death in 1924 .On Christopher Kumar Ghosh's death ,Mr. Elias Purti ,the senior-most employee of the Press became Manager of the Press under the general supervision and superintendence of Rev. I.Cannaday ,the Secretary of the Advisory Board of the G.E.L. Church and also Secretary of the Board of Trustees managing the propert-

-ies of the former G.E.L.Mission . Rev. I.Cannaday went to America on furlough in 1928 and his place was taken up on the Board of Trustees by Mr. D.M.Panna ,a member of the Bihar and Orissa Civil Service ,with the sanction of the Government . On Mr. Cannaday's going on furlough the Advisory Board of the G.E.L.Church ceased to exist . Mr. Panna is general supervisor and Superintendent of the Press since 1928 .He retired from Government service in 1940 but has continued to serve his Church in an honorary capacity without any remuneration . In 1929 Mr. Elias Purti ,Manager of the Press ,was discharged and in his place , Mr. Masih Charan Ekka, who had received a training in a Calcutta Press was appointed as Manager .

Rev. E.Muller was an educationist of some standing in the G.E.L. Mission and he published several books in both Hindi and English .It was during his time as Manager of the Press that there took place a good deal of development in the Press . Additional printing machines and English types were acquired by him for the Press . In 1926 under the auspices of the Advisory Board ,the buildings of the Press were enlarged . A godown and the eastern block of the Press pemises were built at a cost of about Rs.2000/- from the Press funds .

A Press provident Fund was started by the Advisory Board for the benefit of the Press employees in 1927 and new Rules for the management of the Press and a Time-scale of pay were introduced in the Press in 1930 .

The financial position of the Press which is a self-supporting institution of the G.E.L.Church is not bad . In the Press Provident Fund ,the employees have about Rs.8000/- to their credit and in the Press Fund there is credit balance of Rs.10,000/- .In 1942 the Press was able to contribute Rs.3000/- to the G.E.L.Church for its general work .

Scarcity of paper owing to war conditions in the country has caused the loss of several good patrons of the Press. The Press was likely to be closed down for want of paper in May 1943 ,but just on the 31st May 1943 ,the Paper Controller supplied 30 reams of paper to the Press . This supply was providential and has given new lease of life and hope to the Press .

D. M. Panna
Superintendent, G.E.L. Church Press
10. 6. 1943.

Telegrams and Cables:
"AIKYA, NAGPUR"

NATIONAL CHRISTIAN COUNCIL
OF INDIA, BURMA AND CEYLON

NELSON SQUARE,
Post Bag No. 6 A,
NAGPUR, C. P.

Landour, Mussoorie
10th May, 1943

Rev. J. Lakra
Mr. D. M. Panna

Dear Friends:

Various things have delayed my writing my report on the G.E.L.C.Press until my return home to Landour. I find now, to my great dismay, that the stenographic notebook in which I had my notes has disappeared somewhere along the way.

I had transcribed everything on the G.E.L.C.Press except for two sections: the section on the history of the Press, and the one on the conditions of labour. I have with me the booklet giving the history of the Mission in Hindi, but this does not have anyt ing about the Press.

I hate to put you to the extra trouble, but I should like very much to have this information. Would it be possible for Mr. Lakra to give me a short statement on the history of the Press--who founded it, about when the expansion took place and under whom, and any other information available.

And may I ask Mr. Panna, or the Manager, to give me the information on wages, hours, etc., already supplied by the Manager, but unfortunately lost.

Please accept my apologies for being so stupid, and for asking you to tell me all over again what has been told me once!

With best wishes for the continued success of your work,

Sincerely yours,

Leonard A. Crain

MM 19.5.43

Information Desired on Staff and Conditions of Labour

Number on Staff 39 Number of Christians 37

Wages: Highest paid (except manager) Rs 33/- per month
Lowest Rs 15/- per month

How do these compare with wages elsewhere in town? In comparison to presses in the town they are higher.

Provident Fund: Is there a provident fund; if so, what are the provisions?
Yes. Subscription -/1/- per rupee on the monthly salary and the Press pays the same amount.

Hours worked per day 8 hrs. Per week 44 hrs

Overtime pay, if any? @ 1 pie per rupee per hour on the salary

Holidays--what holidays granted? 15 days in the year (Christian festivals New year's day, Pentecost Monday, Emperor's Birth day + Church Autonomy day etc).

Granted with or without pay? with pay

Sick leave--how much granted? 30 days in the year if previous year's attendance is good. One month's leave on half pay if completed 2 years' service. With or without pay?

Annual leave, if any? No. With or without pay?
10 days' casual leave in the year with pay

Is any housing provided for employees? No.

sd. M.C. Ekka,
Manager, G.E.L.C. Press
Ranchi.
25.5.1943.

23

205/43

Purulia,
the 26th May 1943.

Babu Patras Ekka,
G.E.L. Church,
Kinkel, P.O. Kinkel,
Dist.-- Ranchi.

Dear Sir,

Received your letter of the 9th April 1943. Your letter is no explanation of the large sum of money you owe to the G.E.L.Church Press. You took a large quantity of books for sale. The condition was that the books not sold would be returned to the Press. But you have neither paid the price of the books sold by you to the Press, nor have returned the unsold books.

Please let me have an account of the

1) Number of books taken by you from the Press,
2) Number of books sold by you,
3) Number of books unsold.

Yours faithfully,
[illegible]
26.5.43

23

204/43

Purulia,
26th May 1943.

Rev. Leonard A.Crain,
Landour, MUSSOORIE.

Dear Mr. Crain,

Your letter of the 10th instant has been duly received by me. I have sent copies of your letter to Rev.J.Lakra, Gobindpur and the Manager,G.E.L. Church Press, Ranchi requesting the former to give a short statement on the history of the Press and the latter to give information on wages, hours etc. On receipt of information they will be sent on to you.

With best wishes,

Sincerely Yours,

D. Ertaine
Hy.

POST CARD

ADDRESS ONLY

D. M. Panna, Ret. Magistr

Purulia

Bihar

Rep 21.6.43

Landour, Mussoorie, June 13, 1943

23

Dear Mr. Prasna:

I surely do appreciate all the time and effort you have given to preparing the statements sent to me re. the Ranchi Press. I am very apologetic for causing you this extra work to do what I had already taken the time of yourself, Mr. Lakra, the Press Manager and the senior employee to do when I was in Ranchi. You are, as ever, most cordial and helpful.

I shall now complete my report and will send you a copy within a few days.

Yours faithfully,

L. A. Crain

Press File 23

MAXIMUM SELLING PRICES OF PAPER AS FIXED BY THE GOVERNMENT OF BENGAL.

	Size.	Lbs.	Per ream.	Per quire.
Cream Laid	13¼ x 16½	8	Rs. 4-12-0	Rs. 0- 4-3
	17 x 27	18	9- 7-0	0- 8-0
	17 x 27	20	10-10-0	0- 9-0
White Printing & Cream Wove	18 x 22	16	8- 8-0	0- 7-3
	17 x 27	18	9- 7-0	0- 8-0
	20 x 26	22	11-13-0	0- 9-9
	20 x 30	24	13- 0-0	0-10-9
	do.	28	14-10-0	0-12-6
Badami in all sizes & weights in substances of 18 x 22. 14 lbs. and upwards		14	6-13-0	0- 6-0
		16	8- 0-0	0- 6-9
		18	8-11-0	0- 7-6
		20	9-14-0	0- 8-6
		22	10-13-0	0- 9-3
		24	11-12-0	0- 9-9
Brown Wrapping & Cartridge Paper	22 x 29	30	14- 1-0	
	do.	40	18-12-0	
	do.	50	23- 7-0	
White Pulp Board	22 x 28	32	17- 0-0	per gross.
Coloured Pulp Board	22 x 28	32	19- 0-0	per gross.

Please insist on a cash memo and if higher prices are charged forward your complaint with full particulars to:—

THE

PAPER CONTROL & DISTRIBUTION ASSOCIATION.

7, ROYAL EXCHANGE PLACE, CALCUTTA.

List of Books in the G. E. L. Church, Press, Ranchi.

		Rs.	As.	P.
1.	Admission Register	0	3	0
2.	Appendix I	0	0	9
3.	Aradhana in Hindi	0	8	0
4.	Aradhana in Uraon	0	8	0
5.	Aradhana in Nagri	0	8	0
6.	Aradhana in Mundari	0	6	0
7.	Attendance Register No A	0	4	0
8.	Do Do No. B	0	4	6
9.	Baptisma ki Certificate Eng. & Hindi	0	0	3
10.	Binti Pothi Mundari	0	1	0
11.	Boarding Fee Receipt Book	1	8	0
12.	Boarding Store a/c book	2	4	0
13.	Boarding Fee collection book	2	4	0
14.	Boarding a/c book	3	8	0
15.	Bara Catechism	0	1	0
16.	Catechism Part I	0	1	0
17.	Do do II	0	1	0
18.	Certificate book Hindi	0	3	0
19.	Certificate book English	0	8	0
20.	Chotanagpur Mandli Britant	0	1	6
21.	Confessio Augustana Hindi	0	3	0
22.	Daily School Fee collection Book	2	0	0
23.	Dr. Martin Luther ka Jiwan Charitra	0	2	0
24.	Dogmatic Part I	0	2	0
25.	Drihi Karan Smaran Card	0	1	0
26.	Durang Puthi Mundari	0	4	0
27.	Nawa Bhajan do	0	8	0
28.	Drihi Karan Smaran book	0	2	0
29.	Examination Record form Hindi	0	1	0
30.	Franke saheb ka jiwan Charitra	0	1	0
31.	Guru Hazri Bahi	0	4	0
32.	Giton ke rachne hare	0	1	3
33.	Hastya Pothi	0	3	0
34.	Huding Catechism	0	1	0
35.	Jusaph ki kahani	0	0	6

		Rs.	As.	P.
36.	Kam Patra	0	1	0
37.	Kinder Garten Songs in Hindi	0	3	0
38.	Kunrukh Dandi	0	8	0
39.	Land Lord's Rent Receipt book 25 pp.	0	3	0
40.	do do do 50 „	0	5	0
41.	do do do 100 „	0	9	0
42.	Mandarpan	0	2	0
43.	Mandli Britant	0	6	0
44	Mukhyasthal	0	2	0
45.	Munda Reader 1st standard	0	1	0
46.	Niyamawali	0	2	0
47.	New Testament History in Hindi	0	4	6
48.	Nena Pothi in Uraon	0	2	6
49.	Old Testament History in Hindi	0	4	6
50.	Pahli Pustak	0	0	9
51.	Panchanabe Sutra	0	1	0
52.	Pracharak aur uska kam	0	1	0
53.	Life of Paulus pahana Topono	0	1	0
54.	Saksi Bani	0	8	0
55.	Samuel ki kahani	0	0	6
56	Sanni Catechism in Uraon	0	1	0
57.	School Diary Book	0	8	0
58	Sadi Bahi	1	0	0
59.	Sida Horo Pothi	0	1	0
60.	Sirni Bahi	0	1	0
61.	Sunday School Register	0	0	9
62.	The Advantist or Sabbathist	0	1	0
63.	Transfer Certificate Book Hindi	0	3	0
64.	Transfer „ „ English	0	8	0
65.	N. T. History in Mundari	0	2	0
66.	O T. History „	0	2	0
67.	Catechism Tika	0	8	0
68.	Life of Jesus	0	1	0
69	Life of J. E. Gossner	0	3	0
70.	Tar ki Daliyan	0	2	0

Biblical books and Tracts in English, Hindi and Roman Hindi and Envelopes official and Commercial are always stocked for sale

71.	General Cash Book Lutheran School	3	0	0
1.	Acts of the Apostles	0	0	3
2.	Acts of the „	0	1	0
3.	„ „ in Nagri	0	0	3
4.	Holy Bible Hindi	2	0	0
5.	„ English	1	5	0
6.	„ „	3	12	0
7.	Marks ki Ingil	0	0	6
8.	N. T. Hindi large type	1	0	0
9.	N. T. „ small type	0	12	0
10.	N. T. „ paper cover	0	6	0
11.	do „ leather bound	2	0	0
12.	do English small size	0	4	0
13.	do „ bigger size	1	0	0
14.	O. T. in Mundari	1	4	0
15.	N. T. „	0	10	0

16.	Psalms in English	0	3	0
17.	St Mathew in English	0	1	0
18.	„ in Hindi	0	0	6
19.	St. Marks in English	0	1	0
20.	„ in Hindi	0	0	6
21.	St. Luke in English	0	1	0
22.	„ in Hindi	0	0	6
23.	St John in English	0	1	0
24	„ in Hindi	0	0	6
25.	Marks in Nagpuria	0	0	3
26.	St. John Hindi Kaithi	0	0	3
27.	St. Luke „ „	0	0	3
28.	St. Mark „ „	0	0	3
29.	St. John „ „	0	0	3

NOTICE (1).—The Post Office is not responsible for loss or damage in the case of Inland registered articles, unless they are also insured

(2).—The special conditions and restrictions as to insurance which will be found in the current edition of the Post and Telegraph Guide are binding upon every sender of an insured postal article by virtue of rules prescribed under the Indian Post Office Act, 1898.

L. C. & Sons, Cal.—

No. 236

For Insurance Notices see reverse.
Stamps affixed except in case of uninsured letters of not more than the initial weight prescribed in the Post and Telegraph Guide on which no acknowledgment is due.

23

As.

Date-stamp.

6

Received a registered * _____

addressed to Mr. Lufs
Major R E Ramsay

Initials of Receiving Officer.

*Write here "letter," "postcard," "packet" or "parcel" with the word "insured" before it when necessary.

If insured,

Insured for Rs. (in figures) _____ *(in words)* _____

Insurance fee Rs. _____ *As.* _____ *Weight (in words).* _____ *Rates* / *Tolos*

Name and address of sender.

Dne 4.4.43

23

18/3

SAHAY BHANDAR

Book-sellers, Publishers & Ordersuppliers

CHURCH ROAD, RANCHI.

—:o×o:—

Ref No. Dated, the 17th March 1943.

To, The Manager, G.E.L. Church Press,
Ranchi

Dear Sir, With reference to your letter No. 270/43 dated 15-3-43, I beg to say that I owe you Rs 48/10/- I always have my attention towards this ~~Bill~~ money, and I always want to pay up this at an early date. But for the following facts I could not pay up this up to this time:-

(1) That last year I wanted to clear up this from the money Mr Patras Dungdung owes to me. He owes me about Rs 53/- But he has not paid this up to this time. I have applied for this to the Head Supervisor and I have been informed that the President of the Church is in charge of it and he is trying to realise it.

(2) That though I have not received money from Mr. P. Dungdung it is my duty to pay it up, and I would have have paid up. But this year my bussiness of books is not running well as the Gossner School is held in Lilla School.

In conclusion I beg to say that as soon as I get money from Mr. P. Dungdung, I shall pay up your Bill. I would also say that I am waiting for the final order ~~of the~~ for the money Mr P. Dungdung owes to me from the President. After which I have a mind to pay your Bill even little by little.

Yours faithfully
C. Tirkey

23

BOARD OF MANAGEMENT, G. E. L. CHURCH PROPERTIES, CHOTANAGPUR AND ASSAM.

Secretary :— D. M. Panna Esq. B. A.,
Deputy Magistrate (Rtd.)
Purulia, Manbhum Dist.

Ref. No. 173/43 *Date* 26.4.1943.

Mr. M.C.Ekka ,
Manager ,G.E.L.Church Press ,
Ranchi .

Dear Manager,

The C.C.C.C. Bank Ltd.Ranchi has paid Rs.50/- as interest on the Press fixed deposit of Rs.1000/- in A/C No.33 for the year 1942 . Mr. Naiman Toppo ,Assistant Manager , Ranchi,credited the amount in the Board's account in the Ranchi C.N.Bank . I am now refunding it to you by cheque on the C.N.Bank, Ranchi .

Please acknowledge receipt of the amount . To the C.C.C.C. Bank,Ranchi I have granted a receipt for the amount . So please grant me a stamped receipt .

Yours sincerely ,
D.M. Panna

P.S. Receipt for Rs 11-6-3 for Municipal Tax of the Press building for 4th Qr. 1942-43 ending 31.3.43 is also enclosed.
D.M. Panna
26.4.43.

No. 679

For Insurance Notices see reverse. 23

Stamps affixed except in case of uninsured letters of not more than the initial weight prescribed in the Post and Telegraph Guide or on which no acknowledgment is due.

Received a registered* _____

addressed to _____

_____

_____

_____

Initials of Receiving Officer.

*Write here "letter," "postcard," "packet" or "parcel" with the word "insured" before it when necessary.

If insured.

Insured for Rs. (in figures) _____ *(in words)* _____

_____

Insurance fee Rs. _____ *As.* _____ *(in words).* *Weight* / *Rates* / *Tolas*

Name and address of sender. _____

_____

NOTICE (1).—The Post Office is not responsible for loss or damage [illegible] the case of Inland registered articles, unless they [illegible] also insured.

(2).—The special conditions and restrictions as to insurance which will be found in the current edition of the Post and Telegraph Guide are binding upon every sender of an insured postal article by virtue of rules prescribed under the Indian Post Office Act, 1898.

Lal Chand & Sons, Calcutta—

Am 15.4.43

23 किनकेल

श्री० मान युक्त महामान्य वार महाशाय

Mr. D. M. Panna Dipali

Magistrit साहेब बहादुर पुरुलिया

को मेरा नमस्कार

हुजूर प्रेस मनाजर साहेब के जरिये

और पादरी साहेब समुएल बागे किनकेल

के पुत्र सब हाल किताब के दाम

वाबात मालुम हुवा

रुपैया ना देने का बात नहीं है पर

देनाही है पर रुपया द्रव्य ना होने के

वजह से नहीं बनता है

हुजूर को मोटा बात लिख देता हुं

मेरा इस जीवन भर में रुपैया

वसुल करने का चिन्ता करुंगा

मेरे बारे बागे सहेब से जाचिया

बतादेंगे. सुचा पतरस टुडू किनकेल

६-४-४३

CHURCH
G. E. L. ~~MISSION~~ PRESS,

23

RANCHI.

Ref: No 37/43. Date 17 - 4 - 1943.

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

An acknowledgement due reminder letter was issued to the Paper Production Commissioner, Delhi on 19-3-43. The acknowledgement is received back but no reply has come. In letter No.549/43 dated 29-3-43 I stated that an application for papers is being sent to the Dist.Magistrate, Ranchi. He has not replied.

A requisition for 2 reams of paper was sent to the said Dt.Magistrate, Ranchi through S.S. Office only in the last week. It was specially for their own printing work. He has sanctioned and ordered the Paper Agent to issue the 2 reams of papers to us. It is more than a fortnight we have submitted the application and yet nothing has been heard. Reminder will be sent shortly.

The printing orders for which we have not got papers are refused. However, the composition and book binding departments are any how kept busy doing job works. But the printers could not be given enough works to keep them busy during all the working hours. When they have no work they do some work in the book binding department or assist the Line printer if they are required.

In bringing these in your notice I would like to have deviced some planes before hand to keep the house going on even the monthly earnings decrease.

Accounts of this Press are nearly completed. We expect to send the registers to Mr.Martin Henry, Guntur by the next week for audit.

Yours faithfully,

Manager.

23

G. E. L. ~~MISSION~~ CHURCH PRESS,

RANCHI.

Ref: No 12/43.

Date 6 - 4 - 1943.

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

You may be sorry to learn that our one best patron M/s ~~S.M.Meyer~~ S.M.Meyer & Sons have stopped to give us printing works. This is due to papers only. As far as could he supplied us papers. But, when it is not available in the local markets and we too cann't have stock of all the varieties generally stocking, he is placing his orders with the Calcutta printing presses. The loss will cause a heavy decrease in our monthly earnings.

Yours faithfully,

M.C.Ekka.
Manager.

Encl:-

(1) Two Bills of B & F. Bible Society for Rs. 116/2/- to issue a cheque.

(2) Replies from defaulting tenants regarding house rent — 2 copies.

23

30/3/43

G. E. L. CHURCH MISSION PRESS,

RANCHI.

Ref: No 549/43.

Date 29 - 3 - 1943.

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

With reference to your No.131/43 dated 26-3-43, I beg to say that I sent a reminder letter under registered cover with ackgt. due on the 19th instant. The ackgt has been received back duly signed but no reply has reached by this day.

Recently I received 5 reams of paper from the Agent at Ranchi by getting order of the Dy.Commissioner and the bill has been forwarded to you on 25.3.43 for payment.

A copy of reply letter received on 26.3.43 from the Paper Mill Representative, Nagpur is enclosed herewith. I will write to the D.C. in a day or two after consulting stock with the local Agnet.

Yours faithfully,

Manager.

Encl: (1) Copy of letter from T. P. Mills representative.
(2) Bill Collector's diary.

23

True Copy.

The Titaghur Paper Mills Co.Ltd.

Jumma Tank,
NAGPUR 23rdMarch, 1943.

The Manager,
G.E.L.Church Press,
Ranchi.

Dear Sir,

Your letter No.251/43 of the 1st.instant has actually been received by us on the 17th instant. As supplies are made in consultation with the Deputy Commissioner of Ranchi, we suggest that you approach the Deputy Commissioner ~~of Ranchi~~ requesting him to instruct our Ranchi distributors to supply you some paper to complete ~~printing~~- Jashpur State printing jobs.

Yours faithfully,
For and on behalf of
The Titaghur Paper Mills Co.Ltd.
Pro. F.W.Heilgers & Co.

Sd/ P.M. Ramaya,
Managing Agents.

Bill no. 706 / 7-2-41 is for Rs 11/4/- but going into the detail I found that it should have been for Rs 18/8/-. Rs 3/8 has been adjusted, no excess collection has been made as I have said in my first letter to you.

We are all doing well here.

Yours Sincerely

11/3. P.D. Pandulna

POST CARD

ADDRESS ONLY

9 PS INDIA POSTAGE

D. M. Panna Esq. B.A.

Deputy Magistrate (Rtd)

Purulia

Dist Manbhum.

23 Jamshedpur
11-3-43.

Dear Mr Panna,

I thank you for your no 9/43 of the 9th inst. which

Recently the Manager sent me a statement of the accts. of books ~~too~~ supplied ~~to~~ me and of the payments I have made on this account. There he had adjusted all the payments I had made and ~~thus~~ this account now is quite satisfactory, though I have not been granted receipts for many remittances.

23

G. E. L. CHURCH IN CHOTANAGPUR & ASSAM.

Hony.
Secretary : ~~Rev. J. J. P. TIGA, B.D.~~
Th.Surin Esqr.,BA.BL.

Ranchi, (Bihar) India.

The 18th March, 1943.

No. 489/43/F. 80.

D.M.Panna Esqr.,B.A.
Supdt. of the G.E.L.C.Press &
Secy. Board of Management,
G.E.L.C.Properties,Purulia.

Dear Sir,

There are several employess of the G.E.L.Church Press,Ranchi who had been living in the houses of the said Church. They are in arrears of their rents. I wrote to the Manager of the said Press being my letter No. 317/43 dated the 1-3-43 to realise these arrears by deducting from their pays, but in reply the Manager by his letter No. 258/43,dated the 4-3-43 says that he is unable to do so unless ordered by the Superintendent of the Press or an authority of that kind in writing.

Please therefore issue necessary order or orders to the Press Manager to eanable Mr.N.Toppo the Asst. Manager to realise these arrears from the Press employess. Their names are given below.

1. Manmasih Khalkho	Rs.	9- 4-0	up to Nove. 1942.
2. Suleman Kujur		6- 0-0	do
3. Ranjan Ekka		3- 0-0	do
4. Theodore Kujur		5- 0-0	do
5. Theodore Toppo		10-15-0	up to Dec. 1942.
6. Mathias Lakra		9-12-0	do
7. Albert Panna		48- 0-0	do

Yours sincerely,
Th. Surin

Hony. Secretary,
G. E. L. Church.

BBMINZ-2C.

Mr. D. M. Panna

No. 128/43.

Purulia, 26.3.1943.

Copy forwarded to the Manager, G.E.L. Church Press, Ranchi, for information and necessary action. He will please show this to the defaulting tenants who are working in the Press and they will make arrangement to pay up the house rents or explain why the house rents should not be realized from them. This explanation should reach me by the 4th April 1943.

Sd. D. M. Panna
Superintendent, G.E.L.
Church Press, Ranchi.

On 1.4.1943 the Manager reports that Mr. Manik Khalkho is no longer working in the Press.

24/8/43.

Theodore Kujur, Matias Lakra, Ranjan Ekka, Theodore Toppo and Sulemon Kujur state that the Tahsildar should realize rent from them as he has been dunning other tenants living in the church's houses.

Mr. Albert Panna pays for proper estimate of the building used for Boys' hostel.

8/4/43

Complaint of Johan Minj and others dated 28th January 1943 against the Foreman:-

Manager,

I do not think that any serious action should be taken against any one in this case except to issue a warning to the Press staff.

1.- No employee of the Press shall come to the Press to work in a drunken state. If he will be found in a drunken state while working in the Press he will render himself liable to be dismissed.

2.- Any complaint should be a definite one and should be made immediately after the alleged occurrence.

3.- If any thing which is the subject of complaint occurs in the Press building it should be brought to the notice of the officer in charge, present in the Press, at once.

4.- No complaint will be entertained if made very late and if it is not immediately brought to the notice of the officer-in-charge.

5.- A person making a false complaint against his fellow employee will be dealt with severely.

6.- Please show this ORDER to the Press employees.

D. Lakra
SUPERINTENDENT,
G. E. L. CHURCH PRESS,
RANCHI.

Complaint of Johan Minj and others dated 28th January 1943 against the Foreman:-

Manager,

I do not think that any serious action should be taken against any one in this case except to issue a warning to the Press staff.

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4.- No complaint will be entertained if made very late and if it is not immediately brought to the notice of the officer-in-charge.

5.- A person making a false complaint against his fellow employee will be dealt with severely.

6.- Please show this ORDER to the Press employees.

23

Manager ,

G.E.L.Church Press
Ranchi .

The Superintendent ,
G.E.L.Church Press ,
Purulia .

Dear Manager,

From President J.Lakra's letter received to-day by me I find that the Rev, Mr.Gain ,Manager of the Rangoon Baptist Miss.Press is arriving at Ranchi on the 16th instant from Chakradharpur by Bus ,and he will stop at the Boarding house of Mrs.D'Silva . I hope the President Rev. Mr. Lakra will be coming from Govindpur to meet him .My son John is expected to come to Purulia and so I think of going to Ranchi to-morrow by the afternoon bus or on Tuesday morning by train .The train reaches Ranchi in the afternoon. On the 17th instant Mr. Crain will come to see our Press and he may remain at Ranchi for three days . He will inspect the Press and he will put several questions to you .

So you should be ready to meet Mr. Cairn on the 17th instant .If possible ,you may see him or try to see him at Mrs.D'Silava's Boarding house on the 16th instant when he will be arriving . Please see the President before going to Mrs.D'Silva'a place .

Yours sincerely ,

23

Rev. J.Lakra ,

Ranchi .

20th March 1943

113/43

Dear Mr. Lakra,

Mr. Crain and I reached Purulia safely at 7.30 P.M. His train for Asansole arrived some 2 minutes after the arrival of the Ranchi train . We had little talk on the train ,as he was busy typing his reports on his type-writer on the train. He has taken my address at Purulia and promised he would write to me .

Mrs. Panna's pain in her right leg has not subsided . If we get a new servant ,I propose to send her to Ranchi about the beginning of the next month to have her leg massanged by anyone who knows to do it .

I am sending a bill for my last journey to Ranchi and request you to pass it and send it along with the last bill for the Nagpur trip .

I shall be busy now to write my report on the work of the Board of Management for the year 1942 for submitting it at the next Mahasabha .Also I shall be busy writing the Rules for the management of the properties. On the train from Ranchi to Purulia I learned something about doing works on the type-writer from Mr. Crain , and I intend myself to equip with materials for the same .

With love ,

23

110/43 12th March 1943 .

Mr. Malaki Lakra ,
Book Seller ,
G.E.L. Church Press ,
Ranchi .

Your Fixed Deposit Pass Book A/C No. 56/167-VIII is returned to you for taking interest for the year 1942 from the C.C.C.C. Bank Ltd., Ranchi. Please take the interest and then return the Pass Book to me for safe custody .

12/3/43

23

85/43 5th March 1943

The Manager ,
G.E.L.Church Press,
Ranchi .

Dear Manager ,

I am sending you an extract from the Minutes of the Board of Management's meeting held on the 10th December 1943 relating to the Press for information and filing in the Press.

The list of arrear bills sent by you is returned in original for a complete list . Item No. 2 , Bill No.438 d/19.10.42 seems to be a mistake as far as the date is concerned . Please let me have a complete list of all the arrear bills which you consider should be written off .

Except in the case of approved customers , no works done for the customers should be delivered to them unless payment is first made . You should inform them that the works have been done and that they should first make payment and then take delivery of the goods . The works done should remain in the Press undelivered till payment be made .

The rule for taking advance when any printing is ordered should be strictly observed . In case of book-binding no advance is necessary ,but the bound copy should not be delivered till payment has been obtained . If the bound book be not taken for three months ,under orders of the Superintendent , the book will be sold by auction.

Yours sincerely ,

[illegible]
5/3/43.

Extract from the Minutes of the 3rd meeting of the Board of Management, G.E.L. Church Properties in Chotanagpur and Assam, held at Purulia, on the 9th day of December, 1942.

* * * * * * * *

* * * * * * * *

Item No.12.- MATTERS RELATING TO THE PRESS:-

(a) Financial condition of the Press:- The Audit report of the Press shows that in the year 1941-42 the Press earned a net profit of Rs 6040/- This showed satisfactory work in the Press. Out of this profit, the Press is going to pay Rs 3000/- to the Board, and has in the past year of the Board, 1942-43, paid Rs 1000/-, and a new head "Press Fund" has been opened by the Secretary in the Board's accounts.

(b) Dearness allowance to the low-paid employees:- The Executive at its 9th meeting held on the 24th September 1942 allowed dearness allowance to the low-paid employees of the Press (vide the Minutes of the 9th meeting of the Executive dated 24.9.1942 circulated to all the members). From a certain gentleman of the Executive an objection had been raised to the grant of the dearness allowance on the ground that the Board was setting a bad example to other employees of the Church for whom the Church Council could not pay allowance at all. The member was present at the meeting but as he did not press his point, the resolution of the Executive stood as it has been passed.

(c) Letter of Miss Ure of the N.C.C. dated 18.11.1942 concerning the proposed visit of Rev. L.A.Crain, Manager of the Baptist Mission Press Rangoon, to Ranchi in April 1943:- It was decided to reply her after watching the situation of the Press for about two months.

(d) Scarcity of paper and its effect on the Press:- The Secretary reported that there was great scarcity of paper and the agents of the Calcutta Paper Mills at Ranchi had been unable to supply it. The Communique of the Government of India commandee--ring 90% of the production of all the Paper Mills in India for government purpose in November 1942 has made the paper situation very critical. Paper dealers who have stocks have stopped to

sell paper to the public and they are reserving their stocks for future with a view to make huge profits. With great difficulty the Secretary was able to secure about Rs 700/- worth of paper for the G.E.L. Church Press from the paper stockists at Purulia in November 1942, the value of which, at the present market rate would be nearly Rs 1000/-. But this paper will not last beyond January and February 1943. Attempts are being made to carry on the work of the Press by requesting the big customers of the Press to supply their own paper and to get paper through the Military authorities whose work is being done in the press. The future outlook is dismal and gloomy and it might be that the Press would have to be closed down, thus throwing out of employment some 45 Lutheran Christians working in the Press at the time of the distress- Noted.

(e) Petition of Mr. Elias Purti for bonus:- Mr Elias Purti is the oldest employee in the G.E.L.Church Press. At present his age is about 67 years. He is the only worker in the Press who has not the benefit of the Press Provident Fund. When he retired about a year ago according to the Rules of the Press, he was given tempo--rary work in the Press on a reduced pay. The Manager of the Press has given him a notice dispensing with his service from January 1943. After considering his case as a special one, it was--

Resolved:- That Mr. Elias Purti be kept in the Press as long as he was not completely incapacitated physically to work.

(f) Income-tax on the G.E.L.Church Press:- The Secretary repor--ted that the Auditor showed a net profit of Rs 6040/12/3 on the working of the Press for the year 1941-42, but the Income-tax Offi--cer Ranchi assessed the income-tax on a total of Rs 7,551/- which with the surcharges comes to Rs 592/5/-.Against the assessment an appeal has been filed before the Assistant Commissioner of Income--tax at Purulia which is still pending- disposal-- Noted.

* * * * * * * *

Item No.16 ARREAR BILLS OF THE G.E.L.CHURCH PRESS:- As the Manager could not submit a correct and a full list of the arrear bills to be written off the matter was adjourned.

5/8/43

Secretary, Board of Management
G. E. L. Church Press
Chotanagpur & Assam.

Compositors } Daily Dockets.
Machines
Binding

Name..... No. Date.... 19....

Job No.	Customer's name and Description of Job	Machine No.	No. of Runs	Class of Work.	Hours		For Office use only	
					Ordinary	Overtime	Chargeable Hours	Non-Chargeable Hours.
				Total Hours.				

Examined by.....

23

Superintendent.

Sending herewith an application ~~fxxxwit~~ to withdraw P.F. money of late Nanukh Tiga. Savings Bank withdrawal form is also sent herewith for your signature. The date and balance columns are left blank. Now the bank balance is Rs.8,251/6/4

Encl:—
(1) Application
(2) Death certificate
(3) Withdrawal form for Rs.228/- when the pie is not drawn.

27/2/43.

27/1/43

23

Superintendent.

Please find enclosed the following :-

Returned

1. Diary of Bill collector.

2. Reply of Babu Malaki Lakra.

3. Explanation of Babu Suleman Kujur with your No.63/43 dated 9-2-43.

4. Statement of fines for the year 1942 with your note on the leave application of Babu Albert Panna.

5. Two loan applications and a withdrawal form for Rs.380/-, Balance in the S.B. a/ c is Rs.8,251/6/4. The date and amount will be ~~fixxx~~ filled in the form ~~xxxx~~ on the date it is drawn.

Returned

6. Salary Bill & withdrawal form for Rs.810/7/6 for the month of February, 1943.
The objection letter No.163 d/ 25-2-43 is attated.

C.C.C.C. Bank balance as on 25-2-43 Rs. 5,110/-/8

7. Two bills of M/s Managalchand Hira Lal to issue cheque for Rs.237/-/3 only.
C.N. Bank balance as on 25-2-43 Rs. 2,712/8/-.

8. Application of widow of late Manuel Tiga for P.F. money 26/2/43.

9. Application for loan on 6.III.1943 by Press employees.

23

No.79/43 .

Purulia, the 27th Feb.1943 .

Manager, G.E.L. Church Press, Ranchi .

Your letter enclosing Press staff bill for the month of February dated yesterday, the 26th Feb.1943, has been received by me along with other papers mentioned in the slip on my return from Nagpur to-day at 10 A.M.

President Lakra has come with me to Purulia. He will return back to Ranchi to-morrow by the afternoon bus . He will take the papers signed by me to deliver them to you on Monday the 1st March 1943 .

This note is written just to give you an information.

I am glad to see that you have received some papers for printing from the Agent of the Titagarh Mills at Calcutta . The Bill sent by you is for 10 reams of paper only , amounting to Rs. Rs.99/8/3 , but you want a cheque for Rs.237/-/3 only . You have omitted to send the other bill . Please send this too . However I am issuing a cheque for the amount required .

27.2.43

Office of the Appellate Asstt. Commissioner of Income-tax,
Southern Range.
Appeal case No. of 42-43.
Dated Purulia, the 11th February 1943.

To

G.E.L. Church Press,
Ranchi.

I am going out on tour from the 18th February 1943, your case will be heard on the 17th February 1943 at 11 A.M. at Purulia.

11.2.43

For Appellate
Assistant Commissioner.

23

Ans 16-2-43

23

G. E. L. CHURCH MISSION PRESS,

RANCHI.

Ref: No .....

Date 13 - 2 - 1943.

To

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

Reference your enquiry regarding Rules for casual leave, I beg to state the following.

No. 7. LEAVE ON DAYS WHEN THE PRESS IS NOT CLOSED.

(1) The leave on regular working days shall be so arranged that as few men as possible shall be absent from any one department at the same time.
(2) As a rule no one shall be granted leave for longer than one week at a time, except in case of great emergency.
(3) In giving leave those employees who have been longest in service shall be given preference, except in case of emergency.
(4) No leave shall be cumulative from year to year.

Yours faithfully,

Manager.

Manager, G.E.L. Church Press
Ranchi
I wanted the Rule about Casual leave.

23

78/43 . 19.2.1943 .

Babu Malaki Lakra ,
Ranchi .

Please let me know at once about the result of the Reminder letter dated 21.10.42 to the Post Master ,Ranchi, re. V.P.P. bill N 711 of 21.7.42 .

Please let me know if the statement of accounts of Mr. P.D.Kandulna of Jamshedpur has been prepared by you and sent to him.

Please explain why the accounts of stock of books not supplied regularly .It appears i has been stopped altogether for some past mont

Please explain why outstanding bills for three months are not submitted by you .

19/2

Confidential

23

G. E. L. MISSION PRESS,

RANCHI.

Ref: No .....

Date 15 – 2 – 1943.

To.
The Superintendent
G. E. L. Church Press, Ranchi.

Sir,

I beg to bring to your notice the under-noted neglectful work and the act of compliance of our notes & orders of the book-seller Babu Malaki Lakra.

1. That a report of reminder letter of 21/10/42 to the Post Master, Ranchi, re- V. P. P. bill No. 711 of 21.7.42 was asked by you. When after a few days of the receipt of your note the bill in question was paid, he was asked to write the report. Still now he has not submitted it.

2. That, he does not pay attention to my notes written on some certain orders correspondence and bring them for necessary action or reply. Amongst the recent correspondence Mr. P. D. Kandulna's is noteable. It is more than a week the letter is received and yet the statement of accounts he has asked is not submitted.

3. That, he has ceased to submit returns of both the Book-shop and Store.

4. That an outstanding bill of book-shop is not brought to my notice untill after three months i.e. from the month of issue, it is shown in the monthly return.

I have the honour to be
Sir,
Your most obdt servant.

Manager.

23

THE ANDHRA INDUSTRIES., (Regd.)

Manufacturers of Toilet and Washing Soaps, Fine Ink, Magic Slates, Perfumes, Medicines Etc., Agents of Chemicals, Drugs, Blades and Perfumes.

Head Office :— AKIDU, [S.I.]

D/ 5. 2. 43

D. M. Panna Esqr. B. A
Deputy Magistrate. (Retd).
Superintendent, G.E.L. Church press.
Purulia, Dist. Manbhum.
Bihar.

Dear Sir,

Thank you for enquiry of the 28-Jan-43.

We are glad to send here-with a sample of our hand made paper for printing purposes; the rates of which are mentioned below.

1. Double crown, as per to the sample RS 26/- per ream Nett.

2. Double dummy RS 30/- " "

TERMS :-

(a) F.O.R. Akidu.

(b) For the present we can supply you double crown paper only at the rate of 10 Reams per month to you.

(c) 50% of the value shall be sent in advance.

(4) agents will be paid 6¼% on the net rates

Thanking you and awaiting your orders with advance.

Yours faithfully

Manager.

Abstract of Paper Stock

I

Particulars.	Size	weight	Stock as on 14-12-42			Stock as on 11-1-43			Stock as on 26-1-43		
			Rm	Qr.	Shts	Rm	Qr.	Shts	Rm	Qr.	Shts
Room No. 1.											
D. Cap Badami	17x27	20	1	3	8	1	3	8	-	3	8
do	"	24	5	10	2	5	10	2	5	10	2
Demy Badami	18x22	20	-	11	-	-	11	-	-	11	-
D.C. Kraft	20x30	19	-	16	7	-	13	7	-	10	7
D.C. Kraft Marble	"	17	2	8	23	2	8	23	2	8	23
Luna Bond Pink	18x23		-	2	24	-	2	24	-	2	24
do Yellow	"		-	3	3	-	3	3	-	3	3
Canary Bond	"	17	-	13	24	-	13	24	-	8	24
Hindustan Royal Bond Pink	20x26	36	-	14	15	-	14	15	-	14	15
do do Green	"	30	-	5	3	-	5	3	-	5	3
S.C. Bond Pink	18x23	16	1	18	6	1	18	6	1	13	19
do Blue	"	16	-	-	5	-	-	5	-	-	5
do Yellow	"	16	-	3	5	-	3	5	-	3	5
do Red	"	16	-	1	23	-	1	23	-	1	23
White Printing Royal	20x26	40	1	6	23	1	6	23	1	6	23
Postal Order White	$20\frac{3}{4}$x$25\frac{1}{2}$		-	4	7	-	4	7	-	4	7
Swan white Royal	20x26	20	1	16	11	1	16	11	1	7	9
Royal White	"	28	4	13	1	4	8	17	3	10	17
			Stock as on 15-12-42								
Royal white	20x26	24	1	10	22	-	11	-	nil		
do	"	22	-	2	22	-	2	22	-	2	14
Ivory finish white Demy	18x22	20	2	5	24	2	5	24	2	5	15
do	"	16	2	2	6	-	4	18	-	4	8
Floral Tint Green	$20\frac{1}{2}$x$30\frac{1}{2}$	40	2	13	-	2	13	-	2	13	-
do Pink	"	40	4	9	19	4	9	19	4	9	19
Bright Yellow Pty D.C.	20x30	22	-	8	13	-	8	13	-	8	13
Bond Bank white	18x23	18	-	2	8	-	2	8	-	2	8

II

Sl. No.	Particulars	Size	Weight	Stock as on 15-12-43 Rm	Qr.	Shts	Stock as on 11-1-43 Rm	Qr.	Shts	Stock as on 25-1-43 Rm	Qr.	Shts
27.	Reg White D. C.	20x30	38	-	13	12	-	11	6	-	11	6
28	White D. C	"	22	-	2	5	nil			nil		
29.	do	"	28	-	-	2	-	-	2	-	-	2
30	do	"	24	-	16	18	-	-	2	-	16	18
31	do	"	40	-	3	13	-	3	13	-	3	13
32	do	"	36	-	-	10	-	-	10	nil		
33.	Reg. white D. Cap	17x27	20	-	7	17	-	7	17	-	7	17
34	D. Cap Conquest Azure/Ld.	17x27	16	-	10	16	-	10	16	-	10	16
35	do	"	20	2	-	-	1	2	19	1	2	19
36	D. Cap. White	17x27	16	-	3	24	-	3	24	-	3	24
37	S/fine C/laid D. Cap (480 shts a ream)	"	16	-	7	9	-	7	9	-	7	9
38.	T.S.C. Wove Demy	18x22	24	-	1	14	-	1	14	-	1	14
39.	F.C. Bonnegaard	13½x17	16	-	8	5	-	8	5	-	8	5
40	do	"	14	-	5	23	-	5	23	-	5	23
41	Ripple Finish Bond Pink	18x23	17	-	12	8	-	12	8	-	12	8
42	do	"	17	-	13	22	-	13	22	-	13	22
43.	Nut Brown Demy	18x22	40	-	1	23	-	1	23	-	1	23
44	Emerald Green (176 shts a Rm)	20½x30½	60	1	-	-	1	-	-			
45	Emerald Pink	"	60	-	2	18	-	2	8	-	2	8
46	Coloured Paper D.C. Red	20x30		1	18	-	1	18	-	1	18	-
47	do Green	"		2	16	15	1	6	1	1	6	1
48	White Unglazed D.C.	"	22	1	-	3	-	4	-	-	1	-
				Stock as on 16-12-43								
49.	D/Dy Glazed	22x36 ~~28~~	28	2	13	22	2	8	21	2	8	21
50.	Coloured yellow	18x22	12	-	2	15	-	-	2	-	-	2

III VI

Sl. No.	Particulars	Size	Weight	Stock as on 16-12-43	Stock as on 11-1-43	Stock as on 26-1-43
	Room No. II					
1.	D. Cap Buff Badami	17x27	28	7 12 10	7 12 10	7 12 10
2	Royal Badami	20x26	16	1 6 -	- 18 4	- 11 16
3	D. Cap Buff Badami	17x27	20	6 16 18	6 16 10	6 16 10
54.	F.C. Pale Buff Badami	13½x17	10	10 11 3	8 1 2	- 1 2
55	do (Unglazed)	"	10	5 19 12	5 19 12	5 14 -
56	D. Cap. Buff	17x27	24	- 1 5	- 1 5	- 1 5
57.	D. Cap Pale Buff	"	16	- 16 3	- 16 3	- 16 3
58	Pale Buff F.C.	13½x17	9	- 2 8	nil	nil
59.	Dy. Brown	18x22	14	1 1 16	- 19 16	- 19 16
60.	Royal Badami	20x26	24	3 19 2	3 - 8	2 8 8
61	Royal Badami	"	23	- 2 -	nil	nil
62	F.C. White	13½x17	12	7 16 -	6 6 22	6 6 22
63	F.C. Buff	13½x17	12	- 3 11	- 3 11	- 3 11
64	F.C. Pearl White	"	19½	- 12 5	- 12 5	- 12 5
65	Buff Badami D. Cap	17x27	20	- 13 24	- 13 24	- 13 24
66	Royal Badami	20x26	20	1 1 22	- 11 21	- 11 21
				Stock as on 5-1-43		
67	D. Cap. White	17x27	28	- 11 23	- 11 23	- 4 17
68	Ivory White		24	- 7 9	- 7 9	- 7 9
69	do		32	- 11 6	- 11 6	- 11 6
70	Ripple Yellow (Kross Keys. Covers.)		40	- 1 22	- 1 22	- 1 22
71	" Green (Kross Keys. Covers.)		44	- 7 16	- 7 16	- 7 16
72	Yellow (Kross Keys. Covers.)		40	1 7 4	1 7 4	1 7 4
73	Green (Kross Keys. Covers.)		40	- 9 13	- 9 13	- 8 12
	Yellow (Card Board.)		28	- - 4	nil	nil
	Pink (Card Board.)		28	- 1 9	nil	nil
	White (Card Board.)		28	2 2 11	2 2 11	2 2 11
	Blotting Pink			- 6 4	- 6 4	- 6 4

Sl. No.	Particulars	Size	Weight	Stock as on 5-1-43	Stock as on 11-1-43	Stock as on 26-1-43.
78	D. Cap C/Laid Wove	17X27	24	- 3 2	- 3 2	- 3 2
79	D. Cap White	"	24	- 9 23	- 9 23	- 9 23
80	D. Cap. White	"	20	1 18 20	1 18 20	1 - 22
81	T.S.C. Wove	"	18	2 5 8	1 19 3	- 17 7
82	T.S.C/Wove Demy Account Bk.	18X22	20	1 5 14	- 3 12	nil
83	White Demy	"	20	- 16 -	- 16 -	
84	White Demy	"	18	- 8 -	- 4 -	nil
85	White Demy	"	12	- - 8	- - 8	nil
86	White Demy	"	24	- 4 15	- 4 15	- 4 15

			Stock as on 13-1-43	Stock as on 26-1-43
87	Card Board Straw	28 oz.	- 1 18	- 1 13
88	do	20 oz	- 1 20	- 1 20
89	do	16 oz.	- 4 11	- 4 11
90	do	12 oz	- 2 3	- 2 3
91.	do	6 oz	- 1 1	- - 14

Note: There are for the present adequate stock of Odement Azure Papers of different sizes which are not used so often as others. They are stored together and they will be stored & counted separately soon. The difficulties are maintained in proper counting due to inadequate quality of racks seemingly ill provisioned for proper storage.

C. Dass
26/1/43.

No 2/43.
22

G.E.L. Church,
Ranchi, 3-2-43

Mr. D.M. Panna, B.A.
Deputy Magistrate,
Purulia.

Dear Sir,

I beg to report that I received your two letters Nos. 42/43 and 43/43 and also a Cheque for Rs 71-3-0 enclosed, salary for January, 1943 and the P. F. Contribution for the staff and thank you for the same.

As regards the report on the Collections by the Staff I have to report that the Tahsildar has submitted his report to me on 1-3-43 and I hope to submit the full report soon.

The Derakhana has been completely dimolished and the most of the materials have been removed to the Pilger Lane store.

I am sorry I have no paper in my Office and I feel great difficulty regarding correspondence and submitting reports etc. I hope I shall get the necessary papers from Purulia soon.

Please find the Report on the Pass Book Acct. No. 16A/231 of the C.N. Bank, Ranchi.

59/43. d) 5.2.43
Acknowledged receipt and asked him to take loan of half a dozen pieces of paper.
D. N. Panna
5/2/43

Yours Sincerely,
Naaman Topp
Asst. Manager,
G. E. L. Church Prp

23

G. E. L. CHURCH PRESS

PRINTERS IN ENGLISH, HINDI AND BENGALI,
&
PUBLISHERS, BOOK-BINDERS AND STATIONERS.

RANCHI.

Ref No. 173/43. Dated the 2nd February, 1943.

To

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

An account of paper stock sent to you shows a good many reams of papers. But most of them are not demanded always such as coloured printing and coloured cover, Conquest A/Laid, Badami and Buff Badami papers. And besides these there are white and coloured boards, wrapping and book cover papers. The cheap papers generally used in printing are all exhausted. The most common light weight papers under 20 lbs. size 17 X 27 , 20 X 26, 20 X 30 and 18 X 22 are out of stock. If even 20 lbs of the said sizes can be got works can be run smoothly.

Since we are not getting our needs M/s S.M.Meyer & Sons, Ramgarh, M/s K.S.Rashid & Son, Namkum B.I.D., the present best patrons are as far as practicable supplying papers for their printings. And for this I cannot say as to how long the Press can be run with the remaining stock. A stock list of printing papers with their weights and qualities taken the other day are given below. Conquest A/Laid paper is mostly used for making Ledger and Cash a/c books and Buff Badami paper is seldom preferred by public. The 20 & 10 lbs. of Buff Badami have now been reserved for G.B. Hope you will be convinced with the paper stock and can ~~xxxxxx~~ peruse the running of the Press.

P. T. O.

28 lbs.	20 X 26	white		about	3	reams.
20 "	18 X 22	Ivory Finish		about	2	"
	Conquest	A/Laid		"	12	"
24 "	17 X 27	Badami		"	5	"
20 "	"	C/Laid			3	"
24 "	"	white		....	2	"
14 "	Foolscap	white		....	4	"
12 "	"	"		....	5	"
18 "	17 X 27	Buff	Badami	.....	7	"
20 "	"	"	"	.....	5	"
10 "	Foolscap	"	"	....	5	"
					53	reams.

Yours faithfully,

Manager.

23

56/43 4 Feb. 1943 .

Manager ,G.E.L.Church Press,
Ranchi .
Dear Manager ,

Kushalmay Ekka reached here at 2 P.M. with the papers sent by you .

Your Eshtablishment bill was received by me at 11.45 A.M. by ordinary post ,and I returned it back with other papers yesterday by registered post . You will get it to-day in the afternoon , tomorrow in the morning .

The papers brought by Kushalmay are returned .I am sending a cheque for the Bible Society .

The Appeal could not be taken up on the 2nd instant as the Appeal Officer was ill. The case has been adjourned to 16.2.1943 .

The proper report about stock of paper sent by you was received by post in the forenoon . I understand now the situation . It is well that the Ramgarh and Namkom customers are supplying their own paper . I believe the paper situation will improve somewhat . Let us wait and see .

Nabin Kujur writes to me that at Ranchi there is much cold . There is cold here too. I think now that I must wait till the cold is over before I should venture to go to Ranchi .

Yours sincerely ,
Dupaul
4.2.43

No. 800

For Insurance Notices see reverse.

Stamps affixed except in case of uninsured letters of not more than the initial weight prescribed in the Post and Telegraph Guide or on which no acknowledgment is due.

Rs. As.
Date-stamp.

Received a registered* _____
addressed to _____

_____

_____

Initials of Receiving Officer.

*Write here "letter," "postcard," packet" or "parcel" with the word "insured" before it when necessary.

If insured.

Insured for Rs. (in figures) _____ *(in words)* _____

_____

Insurance fee Rs. _____ *As.* _____ *(in words).* *Weight* / *Rates* / *Tolas*

Name and address of sender. _____

_____

NOTICE (1).—The Post Office is not responsible for loss or damage in the case of Inland registered articles, unless they are also insured.

(2).—The special conditions and restrictions as to insurance which will be found in the current edition of the Post and Telegraph Guide are binding upon every sender of an insured postal article by virtue of rules prescribed under the Indian Post Office Act, 1898.

Lal Chand & Sons, Calcutta—

A. N. Chatterjee.

23

Calcutta
1, Lovelock Street
Bally-Gunj
29th Jan 1943

DDP/1/43.

D. M. Panna Esqr, BA.
Deputy Magistrate (Retd)
Purulia, Manbhum Dist
B.N.R.

Ref: Your letter dated 28th Jan 1943.
No 40/43.

DEAR Sir,

I am in receipt of your above favour, today, and am very much glad to note the few lines you have penned for HANDMADE PAPER.

In reply, I am enclosing herewith a Sample Sheet of our HANDMADE PAPER together with our wholesale quotations, as requested.

We can at present supply to you only 10 Reams per month @ Rs 14/14/- per ream, net, as stated in the printed-sheet. More increasing supply also can be arranged for, hereafter.

As a special case, I can offer you 2½% Agency Commission, when the full quota of 10 Reams per month, will be consumed by you

P.T.O.

If you want 10 Reams per month, there shall be a standing deposit of 1/2 the price of the same or, else 50% advance with each order required to be remitted directly to the Firm MESSRS. ANGLO Industries (Regd). H.O. Akidu (S.I), who will supply you same, every month.

Writing Paper and other varieties also will be produced by the above Firm; in the next month we have not yet appointed any Agent, and, yours is the first opportunity to avail it.

I hope, you will be pleased to see our Sample and Cheaper rates, on receiving same, ~~and~~ you will book your orders for 10 Reams per month (at present) directly to the above Firm, sending advance, as aforesaid. When sending orders to them directly, please send me a copy of the same, for reference. I am now reporting your application for Agency to the above Firm, which please note, and, correspond with them directly.

Reg: MAGIC-SLATES. (Paper + Pencil Saver.).

We can offer you District Agency (Nandyal Div) on a monthly guaranteed business, or to stock for at least Rs 120/- per month (ie 1 gross each varieties) for each District you will select to take up. And, Sole Agency for West Bengal for a monthly guaranteed business of Rs 500/- and for East Bengal Rs 500/- per month or Rs 1000/- per month for whole Bengal, can also be offered. You can appoint Sub-Agents in different places on your own terms of commission. You can even sell at your own price, which is your further facility of profit.

Wholesale rates are as follows:-

Size 10x8" with Cover @ 6/- per dozen ie 72/- per Gross.
9x6" Desk Slate @ 4/- per dozen ie 48/- per Gross.
120/-

These rates are half of those foreign Products which were Rs 12/- and Rs 9/- per doz for same size, sold before in thousands, but, at present not available anywhere in Indian Markets.

We will offer you 20% Agency Commission, on the above rates, very cheaply quoted.

Now, if you can sell size 10x8 @ 7/8 ie 25% profit
6/-
9x6" @ 5/- ie 25% profit
4/-

25% + 20% Agency Commission = 45% you can easily fetch.

Certificates for Magic-Slates:
1. 12 doz. advance with each order of Rs 3/- net.
2. Free delivery for all orders of Rs 15/- net.
3. Post free delivery for all orders of Rs 15/-

You can provide many unemployed young men as canvasser, offering them 12 1/2% Commission or more and, 12 1/2% Commission to the wholesales-Stockists or Stationers. Each Agent can easily sell at least 1/2 doz of each varieties ie Rs 6/4/- daily or more than Rs 180/- per month.

P.T.O

Also if you can appoint 10 such canvassers or agents in different places, to sell either Retail or Wholesale. You can very easily produce a business of over Rs 1800/- per month, leaving a margin of 20% agency commission for yourself.

For Samples of MAGIC-SLATES, please remit Re 1/8/- direct to the above firm, who will send you same under Regd. post. On receiving the samples you will be required to place your first initial order for atleast Rs 60/- for District Agency, or Rs 250/- for Sole Agency of Bengal, when your appointment as our District Agent or Sole-Agent will be permanently confirmed by the above firm.

If you take up the Sole Agency of Bengal, the name of your firm, will be printed on the cover of Magic-Slates, free of charges, according to your design, and, the firm will bear advertisement expenses, to a certain limited extent.

Expecting our connection will lead to good business results in MANDHAGAR PAPER and MAGIC-SLATES both, to our mutual advantage, and awaiting the favour of your further reply, per return post with your valued orders.

Yours faithfully
K. C. Chatterjee
Bengal-District & Sole-Agencies of Magic Slates. etc. 17 Chitpur Road

Encls: Sample-Sheet & One Leaflet.

A. N. Chatterjee

P.S. If you are not interested to take up an agency for Magic Slates; we shall thank you if you will please refer our firm & your address, to any person or persons in your locality, who will be willing to take up an agency for the same. etc.

THE ANDHRA INDUSTRIES, (Regd.)

Manufacturers of Soaps, Fine Ink, Paper, Magic Slates, perfumes, Medicines etc. etc.

Head Office: **AKIDU.** (S. I.)

Department:- Paper

Ref. No:-

Date 29.1.43

To

Dear Sirs,

We have the pleasure in sending you the samples of this paper for printing purposes on which this letter is printed (No. 2 variety)

This paper is satisfactorily used by several Printing offices, Book publishers, Banks, Cenema proprietors, Editors of periodicals and a great deal of merchantmen. This paper is very nice for printing purposes and if you are interested, we will supply you giving you a quota of 10 reems of paper of the following varieties subject to the terms stipulated below every month.

VARIETIES:-

	Per Reem	Rs.	As.	Ps.
1. Demy about 18 lbs bleached for printing				
2. Demy about 18 lbs for printing purposes		14-	14-	0
3. Foolscap „ 12 lbs white for writing				

TERMS:-

1. 50% advance shall follow every order, and the balance will be realised by V. P. P.
2. Supply of stock are subject to availability.
3. Rates quoted are ex godown and without engagement.

Thanking you and awaiting your valued orders with advance.

Yours faithfully,

Samples of full size can be sent on receipt of 1/8 for postage & registration expenses etc.

Manager
Paper Department
THE ANDHRA INDUSTRIES (Regd.)

MAGIC

SCHOOL & OFFICE SLATES

(Paper & Pencil Saver)

A latest practical novelty of great utility ????

A new Graphic Medium for business ???

A real economy in School work ??

Millions in use all over the world ?

Made in U. S. A.

— Description :

The apparatus consists of a chemically treated black card board and two chemically treated Celluloid films made up in the form of a writing pad with an attractive tricolour cover. This sensational novelty has been introduced for the 1st time in India. You simply write on the upper Celluloid film with a little pressure to obtain a clear impression and the writing will mysteriously disappear on your lifting both the films from over the card board. The Slate may thus be used indefinitely with a great pleasure and advantage.

How to use it.

You may write with the first available object, such as pencil tooth pick, pointed stick, a nail, key or even with the nails of your hands because you are not writing on a paper but on a transparent Celluloid film.

Who to use it :

The Magic Slate has hundreds of uses...for memorandum, figuring, estimating rough calculations and for all other purposes. These are being increasingly used by boy and girl students, executives, salesmen, Accountants, Estimators, Engineers, Purchasing Agents, Credit Managers, Book Keepers, Billing Clerks, Scientists, Architects, Artists, Cashiers, Telephone Operators, Office Clerks Business-men and information clerks. No pencil to sharpen ? No Slate to break ? No paper to buy? Use Magic Slate for comfort and economy.

Magic Slate is the choicest present for Boys and Girls at their Birthdays, Festivals, X'mas, etc.

The Students will be proud to own these new Magic Slates.

Available from all leading stationers.

Distributed by A N Cooper & Co

Foreign orders we

Size 10x8 @ 12/- per doz } We stock Fibrographic pad.
9x6 @ 9/- per doz } Not available with us, there export being stopped by Foreign Firms

A PAIR
OF
SPARKLING EYES!

RUBY LIPS
LIKE
TWIN JEWELS
SET IN A
SATIN SKIN
SUFFUSED WITH
THE GLOW OF
HEALTH

SPARKLING
HEALTHY TEETH
IN STRONG
GUMS LIKE ROCKS
A MOUTH
SWEET, FRAGRANT
&
FRESH

A CLEAN HEALTHY SYSTEM

THERE YOU HAVE A SYSTEM FREE FROM THE POISONS OF

CONSTIPATION!

No more headaches, No "Touchy" sour stomach, No "Nervousness," No Dull, tired, listless, wasted days—Just sheer glorious health! How Does this "Miracle" come about?

BEARS
Chew-a-mint
IS THE ANSWER.

TRY **Chew-a-mint** and see how you are enabled to

WAKE UP BRIGHT
EAT WELL
ENJOY YOUR LIESURE
SLEEP PEACEFULLY
GET RID OF ALL AILMENTS
BUILD A ROBUST HEALTH
and
WHAT NOT!

Chew-a-mint is the safest & most effective modern way to banish constipation!

Available everywhere at As. 6 a packet of 8 tablets,
BEARS PRODUCTS COY., NEWARK, N. J., U. S. A.

Distributed by A. N. Gandhi
(on sale at Stock)

INDIAN POSTS AND TELEGRAPHS DEPARTMENT.

RECEIPT

FOR INLAND TELEGRAM

(*See* Instructions on reverse.)

Class Amount Rs. 1 A. 4 No. 23 Date

Office of Origin

PURULIA 2 FEB 43 TEL.

23

Should any reference become necessary the production of this receipt will enable the telegram to be traced by the office of origin within seven days of the date of its dispatch—thereafter *Complaints* respecting this telegram and applications for *Refund* involving complaints against the Service should be made to the Postmaster-General of the Circle concerned, within two months from the date of the telegram. Applications for refund *which do not involve complaints against the Service* should be made to the Officer-in-Charge, Telegraph Check Office, Calcutta.

A 1 Book of 50 Forms

Indian Posts and Telegraphs Department.

To (Telegraph Office) Ranchi

To (Person) Manager Sathwan Press

Date 2.2.43. 193 .

Establishment bill not received. Send duplicate registered.

Panna.

23

28/1

To, Copy forwarded to the Superintendent.
23

The Superintendent Gossner Church, Press, Ranchi
Through the Manager Gossner Church, Press, Ranchi

Sir,

With due deference, we the individual employees of the Press, being to your notice the following facts for investigation and redness of the grievances.

It is with regret and heavy heart we have to complain against the work new Foreman Suleman Kujur whose treatment of his inferiors over whom he has been put, is very rough and at times so insulting that it becomes unbearable. His knowledge of English being limited mistakes in the compositors frequent and when ultimately discovered the whole blame is laid at the compositors, which would have been avoided if there was proper check at the outset. This is bewilling to frequent and so the compositors getting dejected at the prevailing conditions. Lastly and this is the most serious — he is in the habit of coming to work under the influence of liquor. This has been noticed more than half a dozen times. the most notable instance of this was last Xmas day when he had taken an over doze of the liquid. You can, Sir, imagine our defficulties and conditions under which we hand to work. An arrogant man in his senses is understood but such a man under the influence of liquor simply becomes unhuman with the result, that, while his treatment becomes more vile, there is likelihood of more mistakes being committed. We had so far refrained from bringing this matter to your notice but as we received no relif from his superior (who knows it) we are perforce to approach you as a last resort. We yield to none for the reputation of the Press — or to work under the aforsaid Foreman but as human beings, we expect to be treated as such.

Under the circumstances with full sense of our responsibilities in reporting against a colleague we request you to investigate into the allegations and when you are convinced about the truthfulness, take such step as you deem fit and for which act of kindness, we shall as in duty bound ever pray

We have the honour to be
Sir
Your most obedient servants
1 Johan Minj
2 B. H. Paul
3 Prem Ekka

Ranchi
the 28th January 1943.

A
Not remarks.

P. T. O.
for notes. ke

Sir,

It was a practice of the old workers of this Press to induce every new comers to drink liquor. They said, he who does not drink liquor will get lead poision and will ruin his health. And one against their will and opinion was treated badly during working hours. Thus one can imagine the state of the workers of those years. The practice of freely coming to work in drunken condition is now suppressed. But ~~there~~ as the proverb is.. "ઝાઝા રાજા ઝાઝા ગાડા રાજા ઝાઝા ઘોડા" out of some of the old hands by chance one is found in a slightly excess state but due to this their work does not suffer. The signatures 1 & 3 are no less than the reportee. They are both printers. Number one is one of the oldest hands. He is more senior than me. I did not dare to say him and none reported against him whenever he was found in drunken state. But to the third, I threatened or kindly advised to give up the habit more than hundred times.

The Headman is never found or head of treating harshly with any one of the employees and except this no report of the kind either in writing or verbally was given. But whenever he found their mistake mistake which caused loss to Press he brought it to my notice in writing. Some of the compositors and printer Johan Ninj, one of the reporters, when donot understand any work seldom ask him. Likewise the headman also does not point them their mistakes & negligences but leaves them to [illegible]. And in this way when one composition is totally rejected and changed the blame is thrown on the headman only.

The Headman knows the work of composition are well and understands other works too. The work of distribution of works to compositors & printers and issuing papers are done by him. Besides these he looks after the working of all the three departments. They might have watched ~~the~~ his act of working and when found no other reportable fault have reported for drinking liquor.

[illegible]
30/1.

23

27.1.43

G. E. L. CHURCH ~~MISSION~~ PRESS,

RANCHI.

Ref: No 123/43 Date 25 - 1 - 1943.

To

The Superintendent,
G.E.L.Church Press,
Ranchi.

Dear Sir,

With reference to the 3rd para of your No.30/43 dated 22.1.43 I beg to state that the list of paper stock was sent to you by post on the 16th instant with one cover. This may be kept with some other papers in your file. Please see.

Memo No.43/R dated 22.1.43 received from the A.A.Commissioner of Income-tax is sent herewith in original to submit a copy of constitution of the church.

Yours faithfully,

Manager.

ank of India.

be entered in
ell as figures).

a.

HE TREASURY ONLY.

alan

ntry in income-tax
r

n income-tax receipt

Trea y Accountant.

Treasury Officer.

er.

p.

Receipt to be given to the payer.

Treasury
Sub-treasury
Branch of Imperial Bank of India.

Received the sum of Rs.

on account of income-tax for 19 -19 , due from

Treasurer.

Date

Treasury Officer
Sub-Treasury Officer
Agent, Imperial Bank of India.

Treasury Stamp.

23

Office of the Appellate Assistant Commissioner of Income-tax,
Southern Range, Purulia.

Memo No.43/R
Dated Purulia, the 22nd January, 1943.

To

The G.E.L. Church Press,
Ranchi.

I.T. Appeal case No.43 of 1942-43 (Ranchi) -

The appellant is requested to furnish papers regarding constitution of the church and the Press, their aims and objects by the 30th January, 1943 at 11 a.m. at my office at Purulia.

22.1.43

For Appellate
Assistant Commissioner.

23

G. E. L. CHURCH PRESS

PRINTERS IN ENGLISH, HINDI AND BENGALI,
&
PUBLISHERS, BOOK-BINDERS AND STATIONERS.

RANCHI.

Ref No. 27/43. Dated the 12th January, 1943.

To

The Appellate Assistant Commissioner of Income-Tax,
Purulia (Ranchi)

Sir,

I on behalf of the Superintendent G.E.L.Church Press, Ranchi, most respectfully beg to lay the followings regarding hearing of our appeal to day the 12th January,43;at Circuit house, Ranchi.

1. That the Superintendent was ready to appear before your honour on the 8th last according to the first notice at Purulia.

2. That in anticipation of the fact that the case would be heard at Purulia as done in previous years, the Superintendent has arranged accordingly and, on account of some certain difficulties he could not come to Ranchi to present himself during the hearing ~~the~~ of our case.

Under the above circumstances I, therefore, solicit your favour to kindly postpone the date of our case and fix another date for hearing of the appeal at Purulia.

I have the honour to be,
Sir,
Your most obedient servant,

Manager.

12/1 inc

Case is adjd to 18th Jany '43 at Purulia at 12 Noon.

Recd for Ranchi 12/1/43

23

G. E. L. ~~MISSION~~ CHURCH PRESS,

RANCHI.

Ref: No 11/43. Date 7 - 1 - 1943.

To

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

Yesterday I received your slip to send Babu Sukh Das Kujur to Purulia with necessary books for appeal case but on the same day another Notice received from the Asstt.Commissioner of Income-Tax that the date of hearing ~~of~~ the appeal has been changed and fixed on the 12th January 43, at Circuit House, Ranchi. So please arrange yourself to come here on the day.

The Notice is enclosed herewith.

Yours faithfully,

Manager.

23

9th Jan.1943

Dear Mr. Missra ,

Yesterday ,the 8th instant , I and my pleader expected to meet you at your cou here at Purulia in connection with the Appeal N 43 of 1942-43 ,but we we were told by your offi that the date of hearing appeal had been change to 12.1.1943 and place also changed from Puruli to Ranchi .

The notice that was sent from your office G.E.L.Church Press ,Ranchi, fixing 12.1.1943 at P.M. at the Circuit House,Ranchi,has also been s by the Manager of the Press to me .

I have engaged a lawyer here and he knows about the case . It is expensive to take him fro er to Ranchi ,and to engage a new pleader at Ra will place the Press at some disadvantage .

I shall be much obliged to you if you will kindly fix another date for the hearing of the appeal at Purulia .

I have written to the Manager ,G.E.L.Church Press, Ranchi, to apply to you for adjournement of the case and for fixing another date at Pur

In case my letter does not reach him and h does not appear before you , please treat this letter as an application ,and I shall affix the Court fee stamp on it at Purulia .

Yours truly ,

9.1.43.

Co Hung. of

To

G. E. L. Church Press

Ranchi

Wrapper

Notice of date fixed for the hearing of an appeal under section $\frac{31}{32}$, Act XI of 1922.

IN THE OFFICE OF THE ~~COMMISSIONER~~ ASSISTANT COMMISSIONER OF INCOME-TAX, S.R. Ranchi.

Appeal No. 42 *of* 1932-1933 *relating to assessment year* 1932-1933.

1 G.E.L. Church Press, Ranchi APPELLANT.

WHEREAS an appeal against the ~~order of the Assistant Commissioner~~ assessment of income-tax preferred by you in the office of ABC of the S.R. Ranchi was received and registered by this office and whereas 12th January 1933, at ~~10~~ 2 P.M. o'clock, has been fixed for the hearing and final disposal of the said appeal at Circuit House, Ranchi, you are hereby informed that you should appear in this office in person or by an authorized agent or by a pleader duly instructed, and able to answer all material questions relating to the said appeal or accompanied by some person able to answer all such questions. Take notice that in default of your appearance on the day beforementioned the appeal will be heard and determined in your absence.

Issued under the seal of the office, this 4th day of January 1933.

By order, etc.,

ASSISTANT COMMISSIONER OF INCOME TAX RANCHI RANGE.

4.1.33

~~Commissioner~~ Assistant Commissioner of Income-tax.

I. T. 18.
MFP—622IT—(M-776)—15-8-34—50,000.

Purulia 8/1/43.

Dear Mr Bose,

I find that the Clerk from the G.E.L. Church Press Ranchi has not arrived yet at Purulia. There is no train from Ranchi to Purulia before 7 p.m. and the bus from Ranchi will arrive between 1.30 p.m. and 3 p.m.

It will be, therefore, better to apply for train. One week's time will do.

Yours Sincerely

[illegible]

8/1

Board of Management, G. E. L. Church Properties,
Chotanagpur and Assam.

Secretary :— D. M. Panna Esq. B. A.,
Deputy Magistrate (Rtd.)
Purulia, Manbhum Dist.

Ref. No. 6/43.

Date 6.1.1943.

Mr. B.C.Bose,
Pleader, Purulia.

Dear Mr. Bose,

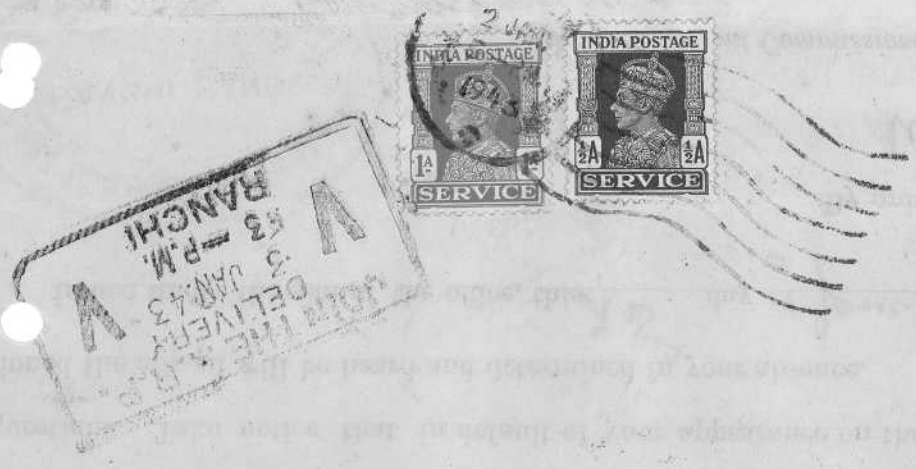
For your information I send you herewith the notice for the hearing of the Income-Tax appeal No.43 of 1942-43 fixed by the Appellate Assistant Commissioner of Income-tax on the 8th January 1943 at 11.30 A.M. at his office at Purulia.

The notice was received by me yesterday from Ranchi and I wrote to the Manager, G.E.L. Church Press, Ranchi, to depute his clerk with the registers etc. on the 7th instant. On the clerk's arrival, I shall see you with him before going to the office of the Appellate Assistant Commissioner of Income-tax.

Yours sincerely,

D. M. Panna

6/1/43



Office use only

To M/s G. E. L. Church Press.
P.O. Ranchi
Dist Ranchi

.....Despatcher,
Office of the Asstt. Commr.
of Income-tax, Purulia

5/1/43

4/1

Notice of date fixed for the hearing of an appeal under section 31, Act XI of 1922.

IN THE OFFICE OF THE APPELLATE ASSISTANT COMMISSIONER OF INCOME-TAX, Purulia.

Appeal No. 43 *of 194* 2-1943 *relating to assessment year 194*2-1943.

To Mfs G. E. L. Church Press, Ranchi APPELLANT.

WHEREAS an appeal against the assessment of Income-tax preferred by you in the office of the AAC IT of the 8th Purulia was received and registered by this office and whereas 8th January 1943, at ~~10 o'clock~~ 11-30 am, has been fixed for the hearing and final disposal of the said appeal at Day office, Purulia, you are hereby informed that you should appear in this office in person or by an authorized agent or by a pleader duly instructed, and able to answer all material questions relating to the said appeal or accompanied by some person able to answer all such questions. Take notice that in default of your appearance on the day beforementioned the appeal will be heard and determined in your absence.

Issued under the seal of the office, this 25 day of January 1943.

By order, etc.,

25/1/43

Appellate Assistant Commissioner of Income-tax.

APPELLANT COMMISSIONER OF INCOME TAX RANCHI RANGE PURULIA

I. T. 18.

MFP—1049 IT—6528—(M-2005)—15-12-41—40,000.

Board of Management, G. E. L. Church Properties,
Chotanagpur and Assam.

Secretary :— D. M. Panna Esq. B. A.,
Deputy Magistrate (Rtd.)
Purulia, Manbhum Dist.

Ref. No. *Date* .....

Mr. B.C.Bose ,

Pleader, Purulia .

27.11.1942 .

Dear Mr. Bose,

Income Tax Officer's Demand notice was not with me on the day the appeal of the G.E.L.church Press was filed by you . I have got the same since and am sending it per bearer, Chowkidar Sk Junas .

Yours sincerely ,

D M Panna
27.11.42

Grounds :-

1)_____That the order of the learned I. T. O. in assessing your petitioner to Incometax is not sustainable and liable to be cancelled.

2)_____That the income of your petitioner is exempt from assessment since the income is wholly applied for religious and charitable purposes and the learned I.T.O's reasoning to the contrary is wrong.

3)_____That your petitioner is a religious institution and the income is applied solely to the purposes of the institution and as such is exempt from attachment.

4)_____That even the management charges nothing and works are honorary. The Board's resolution is very clear and the learned I.T.O's grounds in rejecting the value thereof are flimsy, erroneous and most unjustified.

5)_____That the depreciation as claimed should not have been disallowed on the grounds given by the I.T.O. The facts and figures were clearly given and your petitioner is entitled to the depreciation claimed.

[illegible]led on
[illegible]1. 11. 42.

Grounds

1. That the order of the learned I.T.O. in assessing Inner Temple to Income Tax is not sustainable ~~in law~~ and liable to be cancelled.

2. That the income of Inner Temple is exempt from assessment since the income is wholly applied for religious or charitable purposes and the learned I.T.O's reasoning to the contrary is wrong.

3. That Inner Temple is a religious institution and the income is applied solely to the purposes of the Institution and as such is exempt from attachment.

4. That even the management charges nothing and works are honorary. The Board's resolution is very clear & the learned I.T.O's grounds ~~or for holding its value~~ are ~~most unjustifiable~~ in rejecting the ~~the~~ value theory are flimsy, erroneous and most unjustified

5. That the depreciation as claimed should not have been disallowed on the facts & figures were clearly given on the grounds given by the I.T.O ~~to be taxable~~

J. N. Ghose, B. L.
PLEADER.

PURULIA

The ..... *19* ,

D. M. Panna, Esqr., B.A.
Deputy Magistrate (Retd.)
PURULIA, MANBHUM DIST.
B. N. Ry.

The Demand notice is with the Manager of the Pressat Ranchi. I am asking him to send it.

D M Panna
21-11-42

Ann/18/11/4

TRUE COPY.

INCOME-TAX DEPARTMENT.

Ranchi District.

1. Year of assessment 1942-43.

2. Name of assessee(with complete address).G.E.L.Church Press.

3. Status(whether individual,Hindu undivided family,company,local authority,registered or unregistered firm or other associaton of persons) A.P.

4. Whether - Resident or ordinarily resident.

5. Mehtod of accounting - Mercantile.

6. Accounting periods.(To be shown separatly for each source of income.) 1941-42.

7. Section and subsection under which the assessment is made. 23(3)

ASSESSMENT ORDER.

Income returned has been arrived at as below :-

Receipts	.....	31,294
Expenses	...	25,254
Netprofit	...Rs.	6,040

Accounts produced have been examined. There has been considerable improvement in the account keeping. The accounts were audited by Mr.Martin Henry,Accountant of the Guntur Mission and revised profit and loss statements and balance sheets were prepared by him for the years 1939-40 and 1940-41. The balance sheet for 1941-42 was prepared after taking into consideration the capital found in the revised balance sheet for 1940-41. A capital account has not however been opened as yet as it should have been done.

Following items are added back.

303	Income-tax
	Depreciation - no claim in proper form.
1208	No evidence in support of the original cost.
6040	Add profit shown.
7551	Total.

It was claimed on behalf of the Press that the income is exempt under section 4(3)(ia) by virtue of a Resolution of the

the Board of Management dated 6-11-1940 to the effect that "all the incomes of the Church Press should go to the Church". According to a previous resolution only part of the income was being spent for religious or charitable purposes. It will thus appear that there has not been any absolute dedication and the above resolution can very well be modified or annulled by another Board on any future date, if it so likes. I therefore hold that all the conditions required under section 4(3)(ia) have not been fulfilled and the income is therefore liable to income-tax.

Assessment is made under section 23(3).

Sd. J.N. Roy.
27-10-42.
I.T.O.

Dm 18/11/42

G. E. L. CHURCH MISSION PRESS,

RANCHI.

Ref: No 531/42 Date 16 - 11 - 1942.

To

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

With reference to your No.494/42 dated 13-11-42 I beg to state the following -

The Titaghur Paper Mills Local Agent is trying to get some papers for us. He says he would supply in the next month. However he has said to try in the ~~xxxxxxxxxxxx~~ Calcutta market and other places. Craft paper is not used in printing. It is used in packing and binding purposes.

It is mentioned in letter No.508/42 d/10.11.42 the papers mostly used are noted in the 1st. page of the list. They are 18"X22", 17"X27", 20"X26", 20"X30" White printing papers and 18"X23" Bank or Bond paper.

Gharbandhu for Nov.42 is not printed, the paper reserved for it was used in other works. I suggested the Editor to issue Nov.&Dec. G.B. in one if by the time paper is received.

I have not been ordered to print the Burju Mahasabha Minutes.

Sending herewith a copy of IncomeTax Assessment order for 1942-43 received on 16-11-42. According to the Notice of Demand the date of filing an appeal is 30-11-42. Please do the needful.

Yours faithfully,

Manager.

23

23/43

Purulia,
16 Jan. 1943.

Miss Ruth Uppe,
National Christian Council,
Nagpur, C.P.

Dear Madam,

In reply to your letter dated 28.12.42 in connection with the proposed visit of Rev. F. A. Crain, Manager of the Baptist Mission Press, Rangoon, to the G.E.L. Church Press at Ranchi, in April next, I beg to inform you that all our Missionaries have been interned and all their bungalows and school buildings have been taken up by the Military. The Press building has not been occupied yet, but the soldiers are camping all around it. So it is difficult to put up Mr. Crain and entertain him in any building belonging to the G.E.L. Church. There is scarcity of paper and I am afraid that if no further supply of paper from any Paper Mills be received, the Press will have to close down.

Yours sincerely,
D. Cuttaene
16.1.43

23

G. E. L. CHURCH MISSION PRESS,

RANCHI.

Ref: No 537/42 Date 18 - 11 - 1942.

Tp

The Superintendent,
G.E.L.Church Press,
Ranchi.

Dear Sir,

Received the following through Babu Nabin Kujur in this morning :-

(1) One cheque for Rs.191/5/3.
(2) Out standing bills list.
(3) Letter dated 17.11.42 regarding purchase of 9 reams of paper.

The total credit amount of William Minj in the Provident Fund a/c is Rs.286/4/3 only. A withdrawal form for ~~the amount~~ Rs.287/- is sent herewith for your signature and return.

He owes a loan of Rs.38/6/6 including interest upto Nov.42 which will be deducted from his a/c and paid.

Yours faithfully,

Manager.

23

10/43

Purulia.
8th January 1943.

Mr.M.C.Ekka,
Manager,G.E.L.Church Press,
Ranchi.

Your letter informing me that 12.1.43 has bee fixed at the Circuit House, Ranchi, for the appe against the assessment of Income-tax reached me at 11 A.M. At 9 A.M. I had been to the lawyer and asked him to apply for time as Sukhdas Babu did not come to Purulia yesterday . He was told when he went to the office that the appeal will be heard at Ranchi .

It will be expensive to take the Purulia law yer to Ranchi and the Ranchi lawyer is not well prepared to argue the case before the Appellate assistant Commissioner of Income tax My house here at Purulia will rem ain unoccup ied on the 12th instant if I go to Ranchi. Mrs Panna and daughter to-day went to Ranchi and Mrs.Panna will stay there for about a week .Ar- ther Panna will be going back to his college on the 10th instant ,and so only John will be left at Purulia .He alone can not look after the hou and so I should remain her till Mrs.Panna retur back to Purulia .

So please apply for time and request the cou to take up the appeal here at Purulia. Mr. Miss who will hear the appeal has gone to Hazaribag and he will come to Ranchi from there . If he w here I would have requested him to fix another date another date for the hearing of the appeal at Purulia .The course now left is to apply for time on the 12th and request the court to hear the appeal at Purulia . Please file a petition

23

G. E. L. CHURCH MISSION PRESS,

RANCHI.

Ref: No 580/42 Date 3 - 12 - 1942.

To

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

With reference to your letter No.510/42 dated 21-11-42, I wrote a letter No.548/42 dated 23-11-42. It was sent in the C/O Mr.Hardugan Horo. In case it is missing, I send herewith a copy of the same. I am waiting for your order regarding the service of Babu E.Purti and Manmasih Khalkho, a temporary compositor as referred in the 1st.para of above said letter. Babu Manmasih Khalkho himself has left to work from the 1st.December, 1942.

Babu Elias Purti is still in work when Mr. C.T.Panna is on leave for three days. During his absence I find that Babu Elias Purti is quite unable to do the proof reading work. Full of mistakes remain in the proof corrected by him He admits that his eye sight has gone away. ~~Hence~~, To stay him further is an extra burden for us.

Yours faithfully,

Manager.

23

Copy of letter No.548/42 dated 23-11-42.

To

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

With reference to your No.510/42 dated 21-11-42 the work of reducing the Press employees may now be begun. I suggest to dismiss the two temporary hands Babu Elias Purti, Hindi proof reader and Manmasih Khalkho, compositor from the 1st. of December, 1942. If still works will be found insufficient some others may be dismissed later.

All the ~~xxxx~~ words re-supply of papers given by the local Titaghur Mills Agent as well as an officer of the mills failed. And as per the notification of Government ~~xxx~~ perhaps we will not get our required papers for some times more. The papers I have written in letter No.539/42 dated 18.11.42 to buy ther if avail: are specially ment for printing 1943 Panjika, Gharbandhu and Eva. Patrika etc. If they are not found printing of these will either be suspended or stopped.

I am sending herewith Notices of Demand of Income-Tax 1941-42 and 1942-43 as required by the Pleader.

Yours faithfully,

Sd. M.C.Ekka.
Manager.

Purulia ,
15.1.43 .

Manager,
G.E.L.Church Press,
Ranchi.

Please let me know if the Lutheran Panjika for the year 1943 has been printed ,and if so done , please send me 14 Panjikas for use in the churches at Purulia .

2. I asked you some days ago to report to me stock of paper in the Press .If the stock books are written up regularly ,there can not be any difficult about the sully of the information.
Please let me know by return post approximately the total reams of printing paper in stock in the Press .

3. What about the printing of the Charbandhu and other religious papers that were being printed in the G.E.L.Church Press for others .

I shall shortly be going to Ranchi for the inspection of the Press .

D. W. Facen
15/1/43

532/42 December 3,1942 .

Manager ,G.E.L.Church Press ,
Ranchi .

1. Yesterday I sent 34 reams of papers purchased at Purulia for Rs.502/- through Babu Nabin Kujur who had come to take them. I sent also the two receipts from the vendor . I have issued one cheque for Rs.502/- and refunded the amount to the Property Board .

2. Appeal in the Income-tax case was filed on 23.11.1942 . The Notice of demand received since has also been filed in the Appeal Court

3. Please send me a list of the Arrear bills impossible to recover for being written off . The Board's meeting will take place at Purulia on 9.12.1942 . The list must be submitted before the date .

4. The arrear list received to-day is returned back . It is up to June 1942 . Please send arreat bills list for July ,August and September which have not been realised .

5. Please do not allow credit to unrecognised or non-approved customers . The realisation of bills should be in charge of the Assistant Manager,Mr. Panna . He will be responsible for collection of bills . In the diaries of the Bill collector I simply see his signature without any remarks . Occasional remarks will make the man alert in his works .

533/42 December 3,1942

Manager, G.E.L.C.Press ,
Ranchi .

Your report for discharge of Elias Purti and Man Masih Khalkho has reached me . You have not reported how is the work in the press at present ,i.e. whether you are getting sufficient orders to keep the employees fully engaged . How long will the present stock of papers last ? If the Government does not rescing the order to commandeering 90 per cent of the productions of paper mills I am afraid no papers will be avaiable and there is certainty that a large number of presses who have not arranged for papers for one year's consumption will fail . Since I purchaed 34 reams of papers for the Press no paper is available at Purulia . Had there been no Government communique I would have managed to supply the press with papers

but it is impossible now . The G.E.L.C. Press must be prepared for its own death . If no supply of paper there will be ,it will fail automatically .

23

G. E. L. ~~MISSION~~ CHURCH PRESS,

RANCHI.

Ref: No 575/42 Date 2 - 12 - 1942.

To

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

I have received a letter from Miss Ruth Ure, the Secretary National Christian Council for your information and reply. Some days ago a cover from her came here in your address which was redirected to you.

Snding the following :-

1. Bill Collector's Diary from 23-11-42 to 28-11-42.
2. List of arrear bills.

Yours faithfully,

Manager.

23

Telegrams and Cables:
"AIKYA, NAGPUR."

NATIONAL CHRISTIAN COUNCIL
OF INDIA, BURMA AND CEYLON

NELSON SQUARE,
NAGPUR, C.P.

Dear Sir:- November 18th, 1942.

For a long time the N.C.C. has been anxious to serve Church and Mission Presses in India, realising their important position in the programme of Christian literature. Opportunity for such service now offers. The Rev.L.A. Crain,Manager of the Baptist Mission Press in Rangoon,is in India and would like to be of use to the literature cause. Recognizing the value of Mr.Crain's professional experience, the Indian Literature Fund Executive Committee has asked for the loan of his services that he might visit the Christian presses. His purpose would be to render any assistance possible to individual concerns, to make any recommendations arising from a survey of the business as a whole, and to suggest ways in which the Christian Councils might develop maximum co-operation with the presses. This project is in line with the recommendation made at the last Triennial Meeting of the N.C.C. as quoted in the enclosed Terms of Reference.

The Baptist Board has cordially agreed to lend Mr.Crain for this purpose for six months. Accordingly the I.L.F.Executive,meeting on October 27,outlined the enclosed plan, instructing me to invite the co-operation of all concerned. While Mr. Crain's first interest will be in the problems and opportunities of the presses, obviously no one department of the literature programme can be isolated from the others. He will therefore include as many bookshops as can be conveniently visited,and will want to confer with Christian publishing agencies,and particularly with the Secretaries,and other members if possible,of the Literature Committees of the Provincial Christian Councils.

I feel sure that you will welcome this project. Will it be possible for you to arrange for a visit from Mr. Crain? It is planned that he should first visit North India and Maharashtra, then early in 1943 South India,and later Bengal, Orissa,Bihar. Our hope is that he will be able to include all presses and most bookshops,though this may in some areas not prove feasible. If you would like to be included in the itinerary, would a date in April be acceptable? Two or three days will be the average time allotted to each place. May we expect that you will arrange for his stay and entertainment?

I should appreciate having your reply to this offer as soon as conveniently possible. Time is short for arranging such a comprehensive itinerary and all replies will have to be forwarded to him from this office.

The enclosed statement outlines the plan in full. Any suggestions you may have concerning it will be welcome. The desire of the I.L.F.Executive and of Mr. Crain is that the kind of information may be gathered which will yield an adequate picture of the Christian presses in their relationship to the Christian literature programme,and fruitful suggestions for advance.

Sincerely, (Miss Ruth Ure)
Ruth Ure

RU/JM. 198

TERMS OF REFERENCE FOR THE SURVEY OF PRESSES

28/11

Statement of Purpose

To make a comprehensive survey* of the Christian Presses in India, with respect to the three functions of printing, publishing and distribution, specially emphasizing the last two, and also of other Christian publishing houses and distributing agencies, reporting the results of such survey to the Indian Literature Fund Executive Committee. On the basis of such survey, to formulate (in co-operation with members of the N.C.C.Secretariat) recommendations looking toward the maximum co-operation of all presses in the whole literature programme, and toward increased service in the field of Christian literature by the Provincial and National Christian Councils through their Literature Committees.

In the process of making such a survey, to render all possible assistance to publication agencies by suggestions regarding publication or distribution, growing out of Mr.Crain's experience in Burma, or carried from the experience of one agency to another.

Topics for Study.

It is expected that Mr.Crain would be seeking information on subjects somewhat as follows:-

General Description of the Press:
- History: denomination affiliation and inter-denominational connections.
- Departments (printing, publishing, distribution).
- Financial condition: self-supporting or aided, chief means of support.
- Equipment.

Management:
- Missionary and Indian personnel.
- Training facilities (for Indian personnel).
- Conditions of labour.

Publication (if undertaken by Press):
- Kind of material published.
- Kind of literature needed.
- Contribution of the press to the total literature programme.

Distribution (if undertaken by press):
- Mode of distribution.
- Special distribution schemes.
- Any suggestions for furthering distribution.
- Condition of stocks.

Co-operation:
- Relations between Press and other presses or publishing agencies.
- Suggestions for further co-operation.

Reports:

1. A preliminary report to be submitted for information and comment to each institution visited and for consultation to the N.C.C.Secretariat.
2. Final recommendations to be drafted by the Secretariat together with Mr.Crain on the basis of reports from Mr.Crain, for submission to the Indian Literature Fund Executive Committee, regarding co-operation and training and any ways in which the National and Provincial Christian Councils through their Literature Committees can be of further service in this field.

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* Recommendation of the Committee on Christian literature to the N.C.C.Triennial December, 1939: "We believe that mission and Church presses have a distinctive contribution to make to the general enterprise of Christian literature, and we recommend that the Literature Secretary of the N.C.C. should conduct a survey of all such presses with a view to securing their co-operation to the greatest possible extent."

22.11.42

G. E. L. ~~MISSION~~ CHURCH PRESS,

28

RANCHI.

Ref: No 541/42 Date 20 - 11 - 1942.

To

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir~~m~~,

In reply to the 1st.para of your letter No.503/42 d/ 18.11.42 I beg to state the following. papers are now greatly in need. Some works have been suspended for want of these.

1) 18" X 22" white printing 14 or 16 lbs.

2).20" X 26" " " 16 or 20 lbs.

3) 20" X 30" " " 20 or 22 lbs.

Please get one bundle of each item ~~and~~ ~~send~~ ~~quickly~~ or as many reams are available and send them quickly.

The local Agent of Titaghur Paper Mill has gone out to get some papers. He told me that if he gets he will supply soon.

Yours faithfully,

Manager.

Suprintendent.

The following are sent :-

1. Leave application of Mr.M.C.Ekka.
2. Application of Babu Jusaph Tirkey withdrawal of his P.F. money.
3. One loan application from P.F. for your sanction.
4. P.O.S. withdrawal form for item Nos. 2 & 3 above is enclosed.
5. Bill Collector's diary from the the 4th to 9th January 43.
6. Bills a/c for the month of Dec. 42.

13/1/43

23

G. E. L. CHURCH PRESS

PRINTERS IN ENGLISH, HINDI AND BENGALI,
&
PUBLISHERS, BOOK-BINDERS AND STATIONERS.

RANCHI.

Ref No. 548/42 Dated the 23rd November, 1942.

To

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

With reference to your No.510 dated 21-11-42 the work of reducing the Press employees may now be begun. I suggest to dismiss the two temporary hands Babu Elias Purti, Hindi proof reader and Manmasih Khalkho, compositor from the 1st of December, 1942. If still works will be found insufficient some others may be dismissed later.

All the words re-supply of papers given by the local Titaghur Mills Agent as well as an officer of the mills failed. And as per the notification of Government perhaps we will not get our required papers for some times more. The papers I have written in letter No.537/42 dated 18-11-42 to buy there if available are specially ment for printing 1943 Panjika, Gharbandhu and Evangelical Patrika etc. If they are not found printing of these will either be suspended or stopped.

I am sending herewith Notices of Demand of Income Tax 1941-42 and 1942-43 as required by the Pleader.

Yours faithfully,

Manager.

23

Notice of Demand under Section 29 of the Indian Income-tax Act, 1922.

To

The G. E. L. Church Press
Ranchi

Take notice that for the assessment year 1941-42 the sum of Rs. 208/8/- as specified overleaf, has been determined to be ~~payable by you.~~ refundable to you. This amount has been adjusted towards the demand of 1942-43 assessment

2. *Whereas you have not paid the sum of* *for the year* *on the prescribed date* *in accordance with the Notice of Demand served on you on* *you are hereby informed that a penalty of Rs.* *has been imposed upon you under section 46(1) of the Indian Income-tax Act, 1922.*

3. You are required to pay the amount on or before the to the Treasury Officer / Sub-Treasury Officer / Agent, Imperial Bank of India / Governor, Reserve Bank of India, at when you will be granted a receipt. A chalan is enclosed for the purpose.

4. If you do not pay the amount on or before the date specified above you will be liable under section 46(1) to a penalty which may be as great as the tax due from you.

5. *You are further warned that unless the total amount due, including this penalty, is paid on or before 19 , a further penalty will be imposed on you (and a warrant of distress will be issued for the recovery of the whole amount due with cost).*

6. The assessment has been made under sub-section (4) of section 23 of the Indian Income-tax Act, 1922, because you failed to make a return of your income under section 22(2); / to comply with a notice under sub-section (4) of section 22; / to comply with a notice under sub-section (2) of section 23; but if you were prevented by sufficient cause from making the return or did not receive the notice(s) aforesaid, or had not a reasonable opportunity to comply, or were prevented by sufficient cause from complying, with the terms of the notice(s) you may apply to me, within one month from the receipt of this notice, under section 27, to cancel the assessment and proceed to make a fresh assessment.

7. If you intend to appeal against the assessment you may present an appeal under sub-section (1) of section 30 of the Indian Income-tax Act, 1922, to the Appellate Assistant Commissioner of Income-tax at within 30 days of the receipt of this notice, in the form prescribed under sub-section (3) of section 30, duly stamped and verified as laid down in that form but no appeal will lie against an order under section 46(1) unless the tax has been paid.

Income-tax Officer.

Address. Ranchi

Dated 27. 10. 1942

Place Camp Ranchi

27/10

Delete inappropriate paragraphs and words.

I. T. 15.

ASSESSMENT FORM.

Assessment for 1941-1942 under Section 31 of the Income-tax Act, 1922.

Name of assessee: G E L Church Press — District or ~~Area~~: Ranchi.

Status: AP — Number in General Index: 142

Address: Ranchi. — Number of Miscellaneous Record: 79

Detailed sources of income.	Amount of income.	Tax already deducted or otherwise paid at source. Income-tax.		Super-tax. Surcharge	
	Rs.	Rs.	As.	Rs.	As.
Total income :—					
Salaries					
Interest on securities					
Property					
Business, Profession or Vocation	2830				
Other sources. (In the case of dividends the gross amount liable to tax and the tax appropriate should be shown.)					
1.					
2.					
3.					
Total income	2830				
Adjustments to total income to arrive at total world income* (give details).					
*Total World income**					
Gross income-tax and super-tax chargeable on Total income		62	6	20	13
Gross income-tax and super-tax computed on Total World income*					
Average rate of income-tax : 4.23 pies in the rupee					
Sums included in total income in respect of which income-tax is not payable :—	Rs.				
(*a*) Under section 7(1) or on account of a Provident Fund to which the Provident Funds Act, 1925, applies.					
(*b*) On account of recognised Provident and Superannuation Funds					
(*c*) On account of Insurance *premia*					
(*d*) Share from association of persons or from an unregistered firm the profits of which have been assessed to income-tax.					
(*e*) Interest from tax-free securities of the Central Government or of a Provincial Government.					
Total amount upon which relief is due, and income-tax thereon					
Deduct income-tax and ~~super-tax deducted or otherwise paid at source as above~~ Surcharge paid by Chalan no 130 of 25/3/42		218	12	72	15
Double income-tax relief					
Net amount of income-tax and super-tax ~~payable†~~ / refundable† Refund		156	6	52	2
Penalties under sections 25 (2), 28, 44E, 44F and 46(1)†					

TOTAL SUM ~~PAYABLE~~ / REFUNDABLE (IN FIGURES AS WELL AS IN WORDS).

Rs. 208 as. 8 (figures); Rupees Two hundred Eight annas eight (words). only

Date 27. 10. 42.

* To be completed in the case of non-residents only.

† Delete inappropriate words or figures.

MFP—127 IT—(M-183)—13-5-39—300,000.

27/10

28/11/42

23

D. M. Panna Esq,
Retired Dy. Magistrate & Dy. Collector.
Superintendent G.E.L.C. Press,
Pandri, 25-11-42.

~~Manager G.E.L.C. Press ke Manager ko~~
E. Purti.

Mahasay,

Meri asha thi ki mujh ko jiwan ko antak isi press men kam karunga, par Press ke Manager ke or se mujh ko sunaya gaya ki tum ko 1st December 1942 se jawab milta hai. so is jawab se main manjur hua par bat yah hai ki is jawab se mera maran hai main bhukhon marunga kyonki thoda din khane ke liye bhi mere pas kuchh nahin hai, is sankat ke samay mujh ko bhukh se marna hoga isliye main dinatapurbak arji karta hun ki ki jaisa dusron par daya kii gai taisa mujh par bhi daya kii jay aur Bowes ke taur par mujh ko bhi kuch ~~Rs 40/-~~ talab dar par.

Yahi meri ashra sahit arji hai
Ainde hajur malik hain.

Ap ka aggadhin des
Elias Purti

Telegrams and Cables:
"AIKYA, NAGPUR."

NATIONAL CHRISTIAN COUNCIL
OF INDIA, BURMA AND CEYLON

Miss Ruth Ure.

NELSON SQUARE,
NAGPUR, C.P.

Dear Mr. Pama :- November 18th, 194 2.

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RU/JM. 198. Sincerely, (Miss Ruth Ure) Ruth Ure

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Statement of Purpose

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* Recommendation of the Committee on Christian Literature to the N.C.C. Triennial, December, 1939: "We believe that mission and church presses have a distinctive contribution to make to the general enterprise of Christian literature, and we recommend that the Literature Secretary of the N.C.C. should conduct a survey of all such presses with a view to securing their co-operation to the greatest possible extent."

23

G. E. L. ~~MISSION~~ CHURCH PRESS,

RANCHI.

Ref: No 598/42 Date 9 - 12 - 1942.

To

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

In connection to my letter No.589/42 dated 5-11-42 and with your note, I beg to state the following :-

During the Xmas holidays I want that the Press be opened regularly from 10.a.m. to 6 p.m. daily. All employees except those who will have urgent works at home should attend.

Besides the Military works there are some other works getting regularly such as information sheets of T.D.L.A., other Military printing works and Military contractors' work.

Therefore, instead of giving names of ~~xxxxxx~~ certain employees I like to call all. And when there will be no enough work to keep all the hands busy some will be allowed to rest for at least one or two days by turn.

Yours faithfully,

Manager.

23

LIST OF ARREAR BILLS FROM JULY TO SEPTEMBER, 1942.

---

1. Babu Christochit Topono, Balijan Basti
North Lakhimpur, Assam

Bill No. 711 ..... Rs. 15--8-0 Bd. V.P.
21.7.42

2. The Editor, Gharbandhu, Ranchi.

Bill No. 323 ..... Rs. 58--5-0
10.9.42

3.

Total Rs. 73-13-0

1. We have sent a reminder to the post master on 21-10-42 for enquiry but no reply has been received as to what has happened to our V.P. packet.
W. Lakra
7-12-42

MANAGER,
G. E. L. C. PRESS
RANCHI.
7/12/42

To,

The Superintendent G.E.L. Church Press,
Ranchi

Through the Manager G.E.L. C. Press Ranchi.

Application for dearness allowance.

महाशय,

हम दीनता पूर्वक अपने दुखों के निवारणार्थ निवेदन करते हुवे कहना चाहते हैं:—

कि अभी मँहगी का रुप देशव्यापी होते हुए अति भयङ्कर हो गया है कोई भी चीज चौगुना दाम लगाने से ही जाकर मुश्किल से मिलता है। इसी सबब से हम गरीबों को इस समय काल क्षेप करना एक कठिन समस्या बन गया है।

गृहस्ती के कल पुर्जों को बलप्रदान कर संचालित करते रहने और संसार में जीवित रखने के प्रधान साधन, चावल, दाल, नमक तेल आदि सभी चीजें एक तो मिलती ही नहीं और अगर मिलती भी है तो उसे खरीद सकना हमारे ताकत के बाहर की बात हो जाती है। इस तरह बाल बच्चों की शिक्षा दीक्षा, और भरण-पोषण का भार कठिन से कठिनतम हो गया है।

इसलिये हमारा सादर निवेदन है कि जिसतरह हर मुश्किल में आप की कृपा दृष्टि हम पर बराबर बनती रही है, इसी तरह अभी भी मँहगी के समय तक के लिये (Dearness allowance) 'मँहगी' दी जाय।

आये दिन हमारे प्रेस्स को धर्म संस्था के आधार पर किसी प्रकार का एलोवेन्स या बोनस अन्यत्र देने को नहीं बनता था। लेकिन अब तो प्रेस्स को Income Tax देना ही पड़ रहा है, और इसी प्रसङ्ग में प्रेस्स की वस्तुस्थिति और सर्वव्यापी मंहगी की ओर बात विचार करते हुवे जीवनी पार्जन से विवश हो कर हम दीनता पूर्वक (Dearness allowance) 'मंहगी' मांगते हैं।

आप के आज्ञाकारी
प्रेस्स कर्मचारीगण

1 [illegible]
2 Johan Ekka X
3 Bhagwan Tigga
4 V. Kabi

Black cross marked men are temporary hands and those marked in Red were granted one month's salary as advance.

living have become very hard. If any special aid is not allowed, I Can't say what will be the state of workers and further what they will do.

P. T. O.

5 Theodor Kujur
6 Bhawa Minz
7 Manmasih Khalkho X
8 Premchand Minz X
9 [illegible]
10 Santosh Ekka X
11 Joseph Tirkey X
12 Boakhu Sahay [illegible]
13 Johan Minz
14 Stephen Lakra X
15 [illegible] X
16 Prem Ekka X
17 [illegible] X
18 [illegible] X
19 [illegible] X
20 Mangal Das X
21 K. Ekka.
22 Johanes Toppo X
23 William Minz X
24 Santosh Minz X
25 Ranjan Ekka X
26 Philemon Tigu X
27 George Khakho X
28 Elias Tiga
29 Theodon Toppo.
~~Phulchand Ekka~~
31 M. Lakra
30 Phulchand Ekka X

G. E. L. CHURCH PRESS

PRINTERS IN ENGLISH, HINDI AND BENGALI,
&
PUBLISHERS, BOOK-BINDERS AND STATIONERS.

RANCHI. Purulia ,

Ref No. Dated 10th October 1942 . 194

The Manager ,
The G.E.L.Church Press ,
Ranchi .

The Executive of the Board of Management of the G.E.L. Church Properties considered the petition of the Press Employees for dearness allowance at their meeting held at Ranchi on the 24th September 1942 and were pleased to sanction the following scale of dearness allowance to all employees whether permanent or temporary doing full day's work . with effect from September 1942.

A. When the common rice in the Ranchi market sells at 5 seers or under for a rupee :-

1. An employee getting a monthly pay of Rs.10/- or under ---------- Rs.3/- per month.

2. An employee getting a monthly pay of more than Rs.10/- up to Rs.20/- ---------- Rs.2/- per month.

3. An employee getting a monthly pay of more than Rs.20/- up to Rs.30/- ---------- Re.1/-per month .

B. When the common rice in the Ranchi market sells at more than 5 seers up to 6 seers for a rupee :-

1. An employee getting a monthly pay of Rs.10/- or under ---------- Rs.2/- per month .

2. An employee getting a monthly pay of more than Rs.10/- up to Rs.20/- ---------- Re.1/- per month .

Superintendent ,

Superintendent.

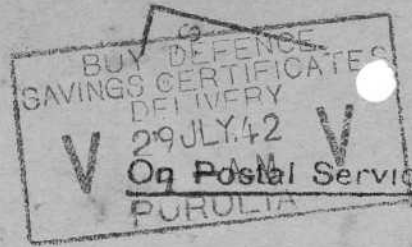
Sending herewith the following :-

1. Letter No.556/42 d/ 26-11-42.
2. Salary bill and withdrawal form for Rs.859/9/9 for your signature. C.C.C.C.Bank balance as on the 25th Nov.42 Rs.2,255/11/8.
3. Two loan applications from the P.F. and a withdrawal form for Rs.300/- for your sanction.

Please sign and return Nos.2 & 3.

Retained. Receipt 27/11/42

Sh.
26/11/42



On Postal Service.

To

Sender's name and address.

D.M.Panna, Esqr.,

Superintendent, G.E.L.Church Press,

P U R U L I A.

Name-stamp of office of posting.

Goossu Schools' Press Bills -

R. P.-54.

Acknowledgment.

(To be returned to office of posting for delivery to sender.)

RECEIVED a registered* Letter No.

addressed to (name) Mr. A. L. Tirkey,

Head Master, Goossu High School, Ranchi.

† Insured for Rs.

† Weighing (*in words*) tolas rates

Signature of addressee A. L. Tirkey

Date of delivery 27-7-42 19 .

* Write here "letter," "post-card," "packet," or "parcel," as the case may be preceded by the word "insured" if the article is insured.

† To be filled up only in the case of insured articles, and to be scored out in the case of other articles.

Lal Chand & Sons, Printers, Calcutta—No. 136R (A-93)—18-5-37—1,00,00,000.

Approximate Statement of Paper Stock in hand.
as on 7th Nov. 1947.

Papers in Current use.

I Demy white (18 x 22)	12 lb	-	1 - 0 - 0
	20 lb		2 - 0 - 0
	24 lb		3 - 10 - 0

Out of stock:- Demy white 14 lb, 16 lb, 26 lb, & 28 lb.

II D. C. white (20 x 30)	19 lb		2 - 8 - 0
	22 lb		0 - 3 - 0
	24		0 - 16 - 0
	28		0 - 1 - 0

out of stock:- D. C. white 20 lb.

III Royal white (20 x 26)	20 lb		1 - 18 - 0
	22 lb		0 - 1 - 0
	24 lb		4 - 1 - 0
	28 lb		4 - 10 - 0

out of stock:- Royal white 16 lb

IV	Band white (18x23) D/Ple.	18 lb	0 - 3 - 0
		20 lb	0 - 1 - 0

out of stock :- Band white ~~14 lb~~ & 24 lb.

V	D. Cap white (17x27)	16 lb	0 - 2 - 0
		20 lb	0 - 2 - 0
		18 lb	0 - 10 - 0
		24 lb	1 - 10 - 0

VI	D. Cap C/Laid (17x27)	20 lb	2 - 10 - 0
		24 lb	0 - 4 - 0
		28	0 - 7 - 0

VII	F. C. white	8 lb	1 - 0 - 0
		9	1 - 0 - 0
		14	3 - 0 - 0
		16	0 - 4 - 0
			35 = 16 0

7/11/42

			35 - 16 - 0
VIII	D. Cap Badami (17x27)	16 lb	0 - 16 - 0
		20 lb	5 - 0 - 0
		24 lb	5 - 3 - 0
IX	Royal Badami (20 x 26)	16 lb	1 - 10 - 0
		20 lb	1 - 0 - 0
		23 lb	1 - 10 - 0
		24 lb	4 - 10 - 0
X	F. C. Buff Badami (17½x17)	10 lb	11 - 10 - 0
		9 lb	0 - 15 - 0
		12 lb	0 - 2 - 0
XI	D. Cap Buff Badami (17x27)	16 lb	0 - 15 - 0
		20	6 - 10 - 0
		24	0 - 2 - 0
		28	7 - 10 - 0
	Badami superior	20	2 - 10 - 0
XII	D. C Kraft (20 x 30)	19 lb	1 - 1 - 9
			90 - 0 - 9

out of stock: - D. Dy kraft.

XIII	D. Dy. Unglazed		3 - 10 - 0
	D. C. Unglazed	22 lb	2 - 10 - 0
XIV	Card Board White	28 lb	7 - 10 - 0
	Card Board Brown	6 oz	34 sheets
		12 oz	120 sheets
		16 oz.	100 sheets

Papers roughly used

XV	Marble Kraft	17 lb	2 - 10 - 0
XVI	Dy. Badami	20 lb	1 - 8 - 0
		14 lb	2 - 10 - 0
XVII	Bond Pink	16 lb	2 - 0 - 0
	Yellow	16	0 - 3 - 0
	Red	16	0 - 1 - 0
	Luna Bond yellow		0 - 2 - 0
	" " Pink		0 - 2 - 0
	Canary Yellow		0 - 10 - 0
XVIII	Royal white	40 lb	1 - 2 - 0
XIX	D. C. white	40 lb	0 - 2 - 0
XX	Azure Laid D. Cap	20 lb	2 - 0 - 0
	F. C.	7 lb	1 - 10 - 0

Note: There are in sufficient quantity of Azure Laid odement papers to serve the purposes. These are not so often used.

XXI	Cream Laid wove	16 lb	0 - 16 - 0
XXII	Ivory Finish Dy. size	16 lb	1 - 10 - 0
		20 lb	3 - 0 - 0
XXIII	D/Dy White	40 lb	1 - 0 - 0
XXIV	Floral Tint Pink	40 lb	4 - 10 - 0
	Green	40 lb	3 - 0 - 0
	Cover Yellow	40	0 - 2 - 0
	Nut Brown	40	0 - 1 - 0
XXV	Cover Yellow (20 X 30)	60	0 - 2 - 0
	Green	60	0 - 4 - 0
XXVI	Odement White	20 lb	1 - 0 - 0
XXVII	Card Board Pink	28 lb	1 - 0 - 0
	Brown	20 lb	48 sheets
	Brown	28 lb	46 sheets.

C. Jones
7/11/42

RULES OF THE U.L.C.M. POWER PRESS, GUNTUR.

I. ADMINISTRATION

The business of the United Lutheran Church Mission Power Press shall be conducted by the Executive Officers, (1) Superintendent (2) Foreman and (3) Business Manager, whose duties are described below:

(1) **The Superintendent.** The Superintendent shall be in general charge of the Press. He shall, subject to confirmation by the Council, appoint, dismiss, suspend, reinstate, fix scale of and give increments to workers. He shall, from time to time, change, add, delete or amend any of the existing rules. He shall be empowered to use part of the profits earned to the benefit of the workers, such as,--Bonuses, Pensions, Allowances for death, Stipends, Library, etc. He shall be competent to settle disputes among workers and take disciplinary action. He shall be capable to sue and be sued for on behalf of the press.

(2) **The Foreman.** The Foreman shall exercise general supervision over workers. He shall maintain records of attendance, casual leave, sick leave and absence of workers. He shall be competent to grant casual and sick leave up to 7 days in a month. He shall recommend to the Superintendent in matters relating to appointments, increments, suspensions, fines and dismissals of workers. He shall accept or refuse orders and shall correspond on matters relating to the same. He shall assign and distribute work to each worker.

(3) **The Business Manager.** The Business Manager shall be in charge of finances of the Press. He shall be competent to receive, issue receipts and disburse payments. He shall pay the wages of workers. He shall maintain day books, ledgers, financial statements and other files connected with the recording of business transactions. He shall check and take inventory of the

stock occassionally and supervise the work of the store-keeper. He shall supervise the incomeing and outgoing tappal.

II. DESCIPLINE

Working Hours:

The following shall be the working hours of the Press:

Morning 8: 15 A.M. to 12;30 A.M.

Evening - 3:0 P.M. to 6:30 P.M.

3.00 P.M. to 5:30 P.M. on Saturdays

Every worker is expected to attend prayer in the morning from 8:15 to 8;30 A.M.

Three bells are given in each session of the day:

When the 'Calling Bell' is given, every worker shall enter the Press.

When the 'Time Over Bell' is given, every worker shall get ready for dispersal and

When the 'Disperse Bell' is given, every worker shall walk out quickly.

Overtime:

The Manager may require all or some of the workers to stay overtime, for one or two hours, in case of emergent work. For such work, they shall be paid at 1½ times the extra they work, i.e., for every two hours of work, they will be paid three hours.

Rules of Conduct:

1. Every worker is expected to do his duty, work assigned to him, in possible calmness

2. Any worker found chitchatting, singing, indecently behaving, or using bad language shall be liable to punishment

3. All workers, working at machines shall wear khaki shorts provided for by the Management and the management will not be responsible for accidents arising in neglect of this rule.

4. Any worker desiring to go out during the working houses, shall obtain the permission of the Foreman. Trespassing this rule will make the worker liable to punishment.

5. Smoking in the Press is strictly prohibited. Violation of this rules will involve in suspension.

6. All workers must obey the Management. Insubordination on the part of worker may lead to dismissal.

7. Strikes and Hartals without sufficient cause will render workers involved liable to dismissal.

8. Any worker commits an offence of theft shall be dismissed and the wages to the extent of loss with held.

9. Any worker attempting to harm the person of his superior or his co-worker shall be dismissed.

Fines:-

All offences such as chitchatting, singing, indecently behaving, using obscene language, wearing loose dress while working at machines, going out without the permission of the Foreman, irregular attendance,etc., shall be punishable by imposing of fines.

The maximum fine to be leveyed at any one time shallnot exceed half an anna per rupee of the workerssalary and it shall be deducted in lumpsum from wages.

Suspensions:

Constant repitition of the above offences, smoking in the Press, insubordination, etc., shall be punishable by suspension on loss of pay.

The period of suspension of loss of pay on any one occassion shall not exceed one month.

All suppensions and reinstatements of permanent workers shall be reported to the Council by the Superintendent.

Dismisal:

Offences such as constant insubordination, strikes and Hartals, theft, any attempt to harm the person of co-worker or his superior, etc., shall be punishable by dismissal.

In case of dismissals, the Management reserves the right to with hold the Management's share of Provident Fund and that part of the wages eanred by the worker to the extent of loss suffered by the Management on account of such offences.

All dismissals of permanent workers, shall be reported to the Council by the Superintendent.

Resignation:

Any worker, except temporary, who desires to resign shall be required to give one months' notice in writing to the Superintendent.

Retirement:

Every worker shall retire at the age of 55 or 30 years of service whichever is less.

Allowance--Death:

When a worker dies while in service, his legal heirs shall receive one month's full pay for every ten years of service not to exceed there months' pay.

III. LEAVE AND ABSENCE

Holidays:

Every Sunday shall be a holiday, besides the following shall be observed as holidays:

January First	...	1 day
Pongal	...	2 days
Harvest Festival	...	1 day
Sivarathri	...	1 day
Good Friday	...	1 day
Telugu New Year's day	...	1 day
Vinayaka Chathurthi	...	1 day
Sriramanavami	...	1 day
Mahalaya Amavasya	...	1 day
Dasara ...	....	1 day
Deepavali ..	...	1 day
Vaikunta Ekadasi	...	1 day
X'mas (24 to 31st Dec)		8 days
		21 days.

Summer Concession:

The Management provisionally grants half-day leave in the evening session for the whole month of May on account of hot weather.

Casual Leave:

Every worker is entitled to 15 days casual leave in one year

No worker can avail more than 4 days casual leave at a time.

All casual leave is to sanctioned before it can be taken

Casual leave is not cumulative.

Sick Leave:

Every worker is entitle to one month's sick leave on full pay provided that he produces medical certificate.

All sick leave should be obtained from the Superintendent.

Sick leave is not cumulative, but in case of permanent workers who by reason of prolonged sickness are unable to work may be given three months leave on full pay with additional month's leave for every $2\frac{1}{2}$ years service in the Mission.

Leave on Loss of Pay:

Any leave over and above casual and sick leave will be granted on loss of pay.

Absence without leave:

Every worker who absents himself from work wihout leave will not be paid wages for the period he absents.

If a worker absents himself from work for 15 days continously without leave shall be liable to suspension.

If a worker absents himself from work for 45 days continously without leave shall be considered to have served his connection with the Press and his name will be deleted from workers list.

In calaculating absence either for casual leave, sick leave, leave on loss of pay or absence without leave, all Sundays and Holidays are counted under absence, as --if a worker absents himself in the afternoon of the previous working day or in the forenoon session, of the following working day, before or after a Sunday or Holiday, shall be considered to be absent on the Sunday or Holiday.

IV. WAGES

Rates of Pay:

Subject to periodical alterations, the following shall be the rates of pay of the Press workers--

Apprentice - Rs. 8/- per month for one year

Binder - Rs. 12/- 1/anl -25

Compositor. Telugu. Rs. 15/---1/anl -30

Tel & Eng. 17--1/anl-30

Machineman Rs. 20/- --2/ anl-40

Tredle Man Rs. 15/- 1½/anl--30

Proof reader - Telugu- Rs- 20/- --2/-anl-40

--Tel & Eng Rs. 25/---2/anl--45

Clerical staff Rs. 25/--2/-anl--45

Executive staff Rs. 40/---2½/anl--75

Attenders & Peons Rs. 10/---½/anl--15

Payment of Wages:

Wages shall be paid twice in a month-- at the end of each fortnight

Nobody except the Superintendent shall have the right to with hold the wages of any worker to the extent of loss incurred by the Management on account of him.

Deductions from Wages:

The Business Manager of the Press shall be authorised to make the following deductions from the wages of workers:--

(1) Absence (2) Prividnt Fund (3) Cooperative Dues (4) Educational Refunds (5) Congregational Offerings (6) Fines (7) on bills due to Ind.Dept. (8) Advances and (9) Board

Increments:

Subject to confirmation by the Council, the Superintendent shall grant increments to workers annually.

No worker can claim an increment on account of service but every increment shall be governed by (1) ability (2) attendance and (3) Conduct

V. COMPLAINTS

Every worker shall have the right to represent his grievences or complaints against his co-worker or Management to the Superintendent in writing.

The decision of the Superintendent shall be binding on all the parties.

Panchayat:

In cases involving complicacy or where the Superintendent requires the advice of the Press workers, the Superintendent together with four workers of the Press shall form a panchayat to decide such cases.

The decision of the Panchayat shall be binding on all parties.

When a parmanent worker is suspended or dismissed, or is not satisfied with the decision of the Superintendent or the Panchayat he shall have the right to represent his case to the Council thru the Industrial Committee.

VI.

Provident Fund:

Every worker who has worked in the Press for not less than one year shall become the member of the Prividnt Fund of the U.L.C. Mission.

A deduction of one anna in the rupee will be made from his wages as workers contribution to the said Fund.

The Management adds 50% or half an anna per every one anna contribution by the worker.

(For other information see Provident Fund Rules of the U.L.C.Mission)

Cooperative Society:

Any worker of the Press who has put in not less than one year of service may become the member of the U.L.C.M. Town Worker's Cooperative Society.

He will be given loans, for reasonable cause, four times his salary provided that he has two members of the said Society standing surity to him.

(For other information see Coooperative by laws of the said Society).

- - - - - - - - - - -

Purulia .
499/42 16th Nov.1942 .

Mr. M.C.Ekka ,
Manager,G.E.L.Church Press ,
Ranchi .

With reference to your requisition for a cheque for the Permanent Advance ,I am sending you one for Rs.191/5/3' bearing No.47841 dated 16.11.1942 on the C,N.Bank, Ranchi .

Please acknowledge receipt of the same . The 2 connected papers sent by you are also returned with the cheque .

2. Your letter No.512/42 dated 11.11.1942 . For the examination a certain time should have been fixed ,as it is being done in all examinations .

However as you say that both the candidates passed the examination for Compositorship, let them be apponted to their new posts from 1st January 1943 .

The copies of the Text works are returned to you .

D. Lakra
16.11.1942

14.11.42

CHURCH
G. E. L. ~~MISSION~~ PRESS,

RANCHI.

Ref: No 512/42 *Date* 11 - 11 - 1942.

To

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

As suggested in letter No.408/42 dated 22-9-42. The composition text examination of two distributors Santosh Ekka and Johan Ekka was taken on 28-9-42. They have been found capable to do composition works.

The first man took 2 hours & 55 minutes to compose a foolscap 1/8th job which is rather longer but the work rendered is fair. The second man took 1 hr.15 minutes only to do the same kind and size of job. His selection of types is not good.

They may now be taken as compositors either from the 1st.December,42 or 1st.January 1943. Perhaps it will be convenient for the accountant and the attendance clerk to take them from the 1st.January 1943.

The old and permanent distributor Santosh Ekka is a unhealthy man. He suffers from Malaria fever specially during cold seasons and often absents himself from his duty. However he may be given this chance. I have warned him to be more careful of his health when promoted to compositors grade.

The copies of Text works are enclosed.

Yours faithfully,

Manager.

Let the appointment be from 1st January 1943.
16.11.42

CHURCH
G. E. L. ~~MISSION~~ PRESS,

RANCHI.

Ref: No ..... *Date* 5 - 9 - 194 2.

The Superintendent,
G.E.L.Church Press,
Ranchi.

Dear Sir,

I have got copies of Gharbandhu from Jan to Dec.1936 and given them to the Manager for binding.

The cheque for Rs.87/8/- has been drawn and deposited in your a/c. The Pass book has been returned to Mrs.Lakra.

The replies from Titaghur and Bengal paper Mills are sent herewith in originals.

The address of Block maker is given below, the Press is now deeling with . Before placing any order please ask their quotation.

The New Halftone Co.,
1, British Indian Street,
Calcutta.

Yours faithfully,

S.Dhujia
5/9/42.

G. E. L. CHURCH MISSION PRESS,

RANCHI.

Ref: No 508/42 Date 10 - 11 - 1942.

To

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

Reference your No.567/42 d/2-11-42 para 2 - the letter No.566/42 has been given in original to the petitioners.

Para 3 - The paper stock is nearly exhausted. I am not getting papers from the hot season and there is no certainty about the supply in future. A list of stock taken on 7-11-42 is sent herewith in original. The papers shown in the first page are the common use.

In reply of letter No.565/42 , I have received Rs.383/13/- and paid.

Unless the assessment order is received from the Income-Tax Officer you can not know the difference in the profit. Already I have written for it. On receipt of the same I will send a copy.

Yours faithfully,

Encl:- List of paper stock

Manager.

23

Superintendent.

Sending herewith the following :-

1. Bill Collector's Diary from 5th to 10th October, 42.
2. Bills a/c for the month of September, 1942.
3. Dearness allowance bill and withdrawal form for Rs.63/-only for payment.

C.C.C.C. Bank balance as on 13-10-42 Rs.2,298/9/8.

Items 1 & 2 are sent under separate packet.

14/10/42.

23.10.42

Superintendent.

Please find enclosed the following :-

1. Bill Collector's Diary from 12th to to 17th October, 1942.

Returned

2. Dearness allowance Bill duely corrected and withdrawal form for Rs. 60/- only.

Returned 23/10

3. C.C.C.C. Bank balance as on the 20th Oct.42 Rs. 2,298/9/8.

21/10/42

Memo No 454/42

23.10.42

29/X.

Application for increment is payable to increase the time scale of these settlements increments every 2 or 3 years.

14.X.1942

To.

The Superintendent G. E. L. Church Press, Ranchi.

Through the Manager G.E.L Church Press, Ranchi.

The T.G.P. Mills agents M/s. Mangalchand ~~Hira~~ Lall frankly said ~~to~~ not to depend ~~for~~ on them for papers but ~~to~~ arrange from some others. And read the letters sent from the B. P. Mills to their distributor M/s. R. C. Lall. He is not being supplied either by the said mill ~~or~~ the Calcutta merchants. We also dropped enquiry letters to several merchants in Calcutta but no reply is received. Merchants in Bombay, Madras & Lahore have got no stock of the papers we need. They have some foreign papers and for which have quoted eight times double rates than the pre-war rates. I have asked Mr. Mayer and a Bengali man recently going to Calcutta to buy as many papers as they can. If they will be successful to

महाशय,

सादर निवेदन है कि जिस तरह ग़ैर ग़ैर समयों में हम अपने दुःख दर्दों का बयान आप के पास कहते आये हैं, उसी तरह अब भी कहें।

यह जानकर हम आप को धन्यवाद दिये बिना नहीं रह सकते हैं कि हमें भी अब "मंहगी" दी जायगी। यह सचमुच बिपत्ति के समय मदद का कार्य हुआ।

फिर भी जैसा समय आया है, हम चाहते हैं कि हमारा वेतन बढ़ा दिया जाय जिससे पालन-पोषन का सवाल पूरा नहीं लेकिन कम से कम आधा तो हल हो जाय।

If they will be successful to get out requirements the works can be undertaken otherwise what will happen now I cannot say.

Because now there is no stock to print the E.B as well as the Panjika for 1943.

The livings of the poorly paid man have indeed become very hard but in view to the condition of the business I am unable to say anything about this petition.

29/X.

कम से कम आधा तो हल हो जाय।

आपको जो स्केल हमारे लिये रखा गया है वह शायद उस वक्त बना है जब कि चावल १४ सेर या १६ सेर अथवा सस्ते भाव बिकता था; और तब हम भी खा पीकर भी कुछ न कुछ बचा ही लेते थे। इस समय बचाने की बात तो दूर है, दोनों सांझ रूखा सूखा खाने तक को अभी हम मोहताज हैं।

इस लिये हुजुर से निहायत दीन हीन होकर और जरूरत समझ कर अर्ज करते हैं कि हम सभों के स्केल में पांच रुपैया (५) रु. बढ़ा दिया जाय। कनफर्मड़ होने के बाद जो इन्क्रीमेन्ट दिया जाता है उसके बाबत भी हम अर्ज करते हैं कि वह जिस तरह औरों को साल साल दिया जाता है उसी तरह सभों को दिया जाय। दो साल और तीन साल में बढ़ाने का नियम उठा दिया जाय। अगर ऐसा नहीं होता है तो हमें विश्वास है कि हम अपनी सारी जिन्दगी में भी स्केल के अन्तिम द्वार तक नहीं पहुंच सकेंगे।

इसलिये आप से प्रार्थना है कि इस बार फिर भी हम गरीबों की पुकार का महत्व रखते हुए हमारे मांग की पूर्ति की जियेगा। इसके लिये सदा कृतज्ञ रहेंगे।

आप के आज्ञाकारी सेवकगण

सभी को दिया जाय। दो साल और तीन साल में बढ़ाने का नियम उठा दिया जाय। अगर ऐसा नहीं होता है तो हमें विश्वास है कि हम अपनी सारी जिन्दगी में भी स्कूल के अन्तिम द्वार तक नहीं पहुंच सकेंगे।

इसलिये आप से प्रार्थना है कि इस बार फिर भर हम गरीबों की पुकार का महत्व रखते हुए हमारे मांग की पूर्ति की जियेगा। इसके लिये सदा कृतज्ञ रहेंगे।

आप के आज्ञाकारी सेवकगण

1. P. H. Panna

2 Jitiny

3 Stephan Saura

4 [illegible]

5 Prem Ekka

6 [illegible]

7 [illegible]

8 [illegible]

9 George Khorkho

10 Theodore Toppo. 27. 10. 42.

11 Mangal Tiga

12 Johanes Toppo

13 Ranjan Ekka

14 Santosh Minz.

15 Dhulchand Ekka

16 Elios Tiger

18 Manmasih Khalkho

23

19 Bhawa Minz

20 Johan Ekka.

21 Johan Kujur

22 Prabhu Dahrey Mink

23 Theodor Kujur

24 Eliazar Tigga

25 M. Baxla

26 Minjee

27 M. Lakra
27-10-72

28  सामुएल तीगा

29 K. Ekka.

30 Erus Toppo

23.10.42

VS

Superintendent.

Please find enclosed the following :-

1. Bill Collector's Diary from 12th to to 17th October, 1942.

Returned

2. Dearness allowance Bill duely corrected and withdrawal form for Rs. 60/- only.

Returned 28/10

3. C.C.C.C. Bank balance as on the 20th Oct.42 Rs. 2,298/9/8.

24/10/42

Memo No 454/42

23.10.42

23

Superintendent.

Sending herewith the following for your signature and return.

1. Salary bill & Withdrawal form for Rs.841/13/3 for the month of October, 1942.

2. Papersbill for Rs. 158/8/- and Withdrawal form on C.C.C.C.Bank.

C.C.C.C.Bank balance as on 27-10-42 Rs.2,430/6/8.

3. Loan application and S.B.withdrawal form for Rs.150/- only.

28/10/42

23

Purulia .

566/42 2.11.1942

To,

The Press employees, who have submitted a joint petition without any date for revising the Scale of their pay .

The petitioners do not know the present times . The whole world is suffering privations owing to the World War . It is a very hard time and if they ever thought of the people who are living in conquered countries ,I do not know what they would think of their present condition ,and whether it is the proper time for them to come up with a petition like the one they have filed .

I would like to remind them that the Management is not blind to the world conditions and also to the conditions prevailing in Chotanagpur ,and also the condition of the G.E.L.Church Press .

There is great shortage of paper in India , and only last week paper valued at Rupees two lacs were destroyed by fire in Bombay .The Paper mills are engaged only supplying the demands of Government and they can not supply paper to the private printing Presses . So as it is a question of life and death with the people and nations engaged in War ,so it is also a question of life and death with our G.E.L.Church Press . If paper be not available the work in the Press will have to stopped and the employees discharged .

The present lot of the Press employees is much better than the lot of the Padris ,Pracharaks etc who work in the Church .

So I leave the matter with the petitioners if they will withdraw their petition for a better time for the Press .

[illegible] 2/11/42

25

G. E. L. CHURCH PRESS,

RANCHI.

Purulia ,

Ref: No 567/42 Date 2.11.1942 . 194

Manager, G.E.L.Church Press .

The petition of the Press employees for revision of time scale of pay is without any date .Please impress on them the necessity to put the date in every paper .

Please show the letter No.566/42 dated 2.11. 1942 to the petitioners . If they wish to procee d with it ,let them appoint 2 or 3 representatives and let these talk with me . The meeting of the board of Management will be held in Calcutta on the 9th December 1942 and then the petition will be put up before the meeting .

I wanted to know the paper stock ,but no report has been received from you . If on account of shortage of paper ,there be no sufficient work for the employees ,then some of them will have to be discharged . But let us all pray to God to keep the work in the Press going and so give us all our daily bread . The situation is really bad - very very bad indeed .

There is no question of any saving at present . We are in the midst of life and death struggle , and it will be a great thing for us if we can survive the present times .

D Ewtonne
2-11-42

CHURCH
G. E. L. MISSION PRESS,

23

RANCHI.

Ref: No 482/42 Date 31 - 10 - 1942.

To

The Superintendent,
G.E.L.Church Press,
Ranchi.

Dear Sir,

I beg to inform you that the Income-Tax Officer has assessed Rs.592/5/- for the year 1942 - 43. He has increased the profit to Rs.7,551/- where as the auditor has certified Rs.6,040/12/3 only the net profit. I am writing to the Income-Tax Officer for a copy of the Assessment order.

After deducting Rs.208/8/- as decided in the last appeal he has given a challan for Rs.383/13/-only.

Demand Notices for 1941-42 & 1942-43 of 27-10-42 received yesterday are sent herewith. A withdrawal form for the amount is enclosed for your signature and return.

Yours faithfully,

Manager.

Purulia .

565/42 2.11.1942

Mr. M.C.Ekka ,Manager ,
G.E.L.Church Press, Ranchi .

The withdrawal form for Rs. 383/13/- in respect of Account No.229 of the C.C.C.C. Bank , Ranchi is signed and returned back .

The assessment forms and refund form from the Income-tax officer ,received with your letter No. 482/42 dated 31.10.1942 are also returned .

I think there must be some mistake in keeping the accounts of the Press . Please let me know if you are following the instructions of the Auditor and are maintaining the Credit Sales Book as prescribed by him .

Please let me have copies of the Returns submit-d by you . I should like to know what is the diffe-nce in the profit as shown by the Auditor and tha arrived at by the Income-tax officer .

Please get the papers ready and put up to [illegible] on 5.11.1942 at Ranchi .I am going to Ranchi on the 4t and should like that you see me at my residence at Ranchi in the evening .

SUPERINTENDENT,
G. E. L CHURCH PRESS,
RANCHI.

23

To

The Superintendent,
G. E. L. Church, Ranchi.

Dated Ranchi, the 26th Oct. 1942.

Sir,

Adverting to my pay scale I beg to submit this representation for your kind perusal and favourable Considerations.

In accordance with the recent detection of some mistakes in my pay scale and its consequent adjustments I presume the period ~~bar~~ of my scale-bar is too lengthy; starting with Rs 30/- it covers a period of fifteen years to reach Rs 45/- at the rate of Re 1/- an increment per ~~month~~ year; and a period of ten years seems palatable. Overmore, when I am confined to work as an assistant to the Manager, I feel inclined to develop a sense of an angle to claim that I should start with ~~Rs 35/-~~ Rs 35/- (Rupees thirty-five) so as to maintain the 'status quo' of the position of an assistant to the Manager in comparison with the Order of the employees of the Press. And, if my pay scale starts with Rs 35/- the period of scale bar in question is also adjusted.

Among other things I submit this representation simply from the viewpoint of maintaining the 'status quo' of an assistant to the Manager. Till recent detection of mistakes in my pay-scale I did not see any way to raise my voice.

I therefore pray that you would be kind enough to consider my case and for this act of your great kindness I shall ever remain grateful to you.

I have the honour to be
Sir
Your most obedient Servant.

C. T. Tamra

G. E. L. Church Press
Ranchi.
26-10-42.

Reply No 587/42. Ranchi Oct. 29.10.1942

This petition dated the 26th October 1942 for the alleged maintenance of status quo of the Press employees.

He is informed that he missed a great opportunity when he declined to go to Central Power Press for training and getting a first hand

P.T.O.

knowledge of the working and discipline in that Press, and nothing can be done for him now when he has just been confined a few months back.

If he is prepared to go outside of Christ Nagpur for training in a good Press, arrangement can be made after the close of the present war or if possible even before that.

[illegible]
29.10.42

G.E.L.Church Press Employees.

Serial No.	Name.	Designation	Monthly pay
1.	M. C. Ekka	Manager-	Rs 70/-
2.	C.T.Panna	Asst.Manager	30/-
3.	S.D.Kujur	Clerk	31/-
4.	Malaki Lakra	Book-seller	18/-
5.	Suleman Kujur	Head Man	33/-
6.	Johan Kapi	Compositor	31/-
7.	Theodore Kujur	"	30/-
8.	Albert Panna	"	29/-
9.	Bhawa Minj	"	23/-
10.	Eliazar Tiga	"	27/-
11.	Jusaph Tirkey	"	22/8/-
12.	Prabhusahay Bek	"	22/-
13.	Nabin Kujur	"	19/8/-
14.	Matias Lakra	"	19/-
15.	Premchand Minj	"	19/-
16.	Santosh Ekka	Distributor	15/-
17.	Johan Minj	Printer	26/-
18.	Prem Ekka	"	26/-
19.	Soma Tirkey	"	20/-
20.	Nottrott Tirkey	Machine cooly	15/8/-
21.	Hanukh Tiga	" "	15/8/-
22.	Stiphan Lakra	" "	10/8/-
23.	Lucas Minj	" "	15/8/-
24.	Elias Tiga	Daftary	19/-
25.	Santosh Minj	"	12/-
26.	Theodore Toppo	"	13/-
27.	Johaness Toppo	"	12/-
28.	Ranjan Ekka	"	11/-
29.	Mangaldas Tiga	"	10/-
30.	Kushalmay Ekka	Peon	15/-
31.	Samuel Gari	Cooly	8/-
32.	George Khalkho	Temporary Daftary	4/8/-
33.	Billirus Toppo	" "	4/2/-
34.	Elias Purti	Part time worker	15/-
35.	Manmasih Khalkho	Temporary Compositor	20/-

S.No.	N a m e.	Designation	Monthly pay.
36.	Phulchand Ekka	Temporary Peon	Rs 10/-
37.	Philimon Tiga	App. Daftary	6/-
38.	Jamadar	Book-seller	2/-

The Superintendent ,
G.E.L.Church Press ,
Ramchi .

Manager ,
G.E.L.Church Press,
R a n c hi .

446 /42

17.10.1942 .

Manager .

Your letter No. 442/42 dated 14.10.1942 .

I am issuing a cheque for Rs.1000/- in your favour . Please instruct the Bank to pay the money to Mr. Naiman Toppo .Mr. Toppo need not take the money . He will simply deposit it in the account of the Board of Management, G.E.L.Church Properties , a/c No.16A/231 .

D.W.Barnes
17.10.42

Purulia ,
17.10.1942

Manager ,G.E.L.Church Press,
Ranchi .

The bill for the Dearness Allowance is returned back for correction. I find that you did not notice the words " doing full day's work ". The dearness allowance is not meant for those who do not work for the whole office day . Mr.Elias Purti who does only part-time is not entitled to it .He may be paid Re.1/- as dearness allowance .

I believe Man Masih Khalkho attends office the the whole of the office hours . He may have his full allowance of Rs.2/- .

The Jamadar certainly does not work in the Press ~~alone~~ only . He works elsewhere also .He probably does not do more than one hour's work in the Press . So he may be paid only Re.1/- .

Please make the correction in the bill and re-submit .

17.10.1942

G. E. L. ~~MISSION~~ CHURCH PRESS,

RANCHI.

Ref: No 442/42 Date 14 - 10 - 1942.

To

The Superintendent,
G.E.L.Church Press, Ranchi.

Dear Sir,

with reference to your letter No.419 dated 5-10-42, we beg to inform you that the sum of Rs.20/- only has been received by us on the 5th October, 42 from Mr. P.D.Kandulna, Jamshedpur.

We have drawn and paid to Naiman Babu another 1000/- on the 7th inst. The C.C.C.C. Bank makes delay in paying so we want to pay the remaining Rs.1000/- from the C.N.Bank a/c. There is Rs.2,076/15/6 with the C.N.Bank. Please issue a cheque as per requisition enclosed.

Yours faithfully,

Manager.

13/10.42

The Gossner Evangelical Lutheran Church, Jamshedpur.

Chairman : **Rev. S. HEMROM, L. Th.**
Secretary : **P. D. KANDULNA, B. A.**

No. ..... *Dated* 12.10.1942

D. M. Panna Esqr; B.A.,
Dy. Magistrate (Retd.)
Purulia.

Dear Mr. Panna,

I thank you for your letter no. 418/42 of the 6th Oct. 1942, which reached here in due time. With regard to paying off of the G.E.L.Press bills I like to tell you that as we are having sale of books here I am continuing to have a stock of them from the Press. Only last week when I had been to Ranchi for the Full Church Council meetings I have brought with me more books Moreover I have been paying the bills though there is still a small amnt. remaining to be paid. I hope to pay up all the bills by the end of Nov. and to be excused for this delay.

Yours Sincerely,

P. D. Kandulna
12. 10. 42

G. E. L. ~~MISSION~~ CHURCH PRESS,

RANCHI.

Ref: No 432/42 Date 7 - 10 - 1942.

To

The Superintendent,
G.E.L.Church Press,
Ranchi.

Dear Sir,

There is one Agent of Jagdhari Paper Mill at Ranchi who has got five reams of white printing paper double Demy size which will serve our some purpose very well. I had purchased the same paper some months before. He is willing to sell them at As-/8/- per lb. I wish to draw approximately Rs.120/-. He wants cash payment therefore, sending herewith one withdrawal form of the amount. Please sign and return as soon as possible.

Yours faithfully,

Encl:- 1 withdrawal form

Manager.

C.C.C. bank balance as on 6-10-42 Rs. 2,341/12/11.
No.

416/42 Purulia ,
6 .10. 2

Babu Patras Ekka ,
Colporteur ,
Kinkel P.O.
Dist. Ranchi .

Dear Sir,

I find that you owe to the Press a very heavy amount of Rs.262-14-0 in Bill No.316 dated 15/6/28 Unfortunately Rev. Mr. Shiebe who did help you much is not at Kinkel ,otherwise he would have m you to clear off the bill .

Please pay up your dues to the Press at once let me know by return post why you are not able to pay or have not paid the bill .

Please think of the matter which is very ser It is not a civil matter ,but a criminal one .Yo were entrusted with books of the Press .If you d not pay the price of the books sold or donot ret the books not sold yet ,your action will be cons ered as criminal breach of trust and misappropri ion of money of the Press as well as of the book of the Press .

Please let me hear by 15.10.1942 what you h

to say in the matter . Your case will be placed before the annual meeting of the Board of Management of the G.E.L.Church Properties which is to meet soon ,if nothing be heard from you,for any suitable action .

Yours faithfully ,

W. Carpenter

6/10

418/42 6th Oct.1942 .

Mr. P.D.Kandulna ,
Assistant Land Officer ,
Hume Pipe Road ,No.27 .
Jamshedpur .

Dear Mr. Kandulna ,

The Annual meeting of the Board of Management will meet soon ,and as all the arrear bills of the G.E.L.Church Press will be placed before them, I request you to kindly pay off the Press bills .In case you are not in a position to pay it off I shall be obliged if you will kindly let me know the reasons thereof

Yours sincerely ,

[illegible]

6/10

415/42

Purulia ,
6.10.1942 .

Mr. Samuel Ranka ,
S.P.G.Mission,
Ranchi .

Dear Sir ,

I find that you owe Rs.108/4/- to the Press in Bill No.1226 dated 25.6.1937 . The debt is a very heavy one and inspite of reminders fro the Press you have not paid it .

Your responsibility for a work done at the Pr on a good faith is very serious ,and I shall be obliged if you will kindly pay up the bill or le me know what is your intention regarding the pa ment of the bill . The Press has been put to a great loss on account of your entrusting it work on credit .

Please let me know your intention about th payment of the bill by return post . I shall be wa ing for your reply up to 15.10.1942 .

Yours faithfully ,

D Ukaane

9.10.42

417/42

6 October 194

Messrs The Obedient Motor Transport Co.,

Ranchi .

Dear Sirs ,

It is found that you owe to the C
Church Press, Ranchi , a sum of Rs.62-0-0- in
Bill No. 438 dated 19.10.1938 .for getting for
your work in the Press .

It is a fact that your business was someti
at a very low ebb ,but it is now in a prosper
state and it is not a difficult matter for you
clear up a gentleman's obligation . Trusting t
you will take a gentleman's view of the matte
and discharge your just obligation to the pre
this letter is adressed to you on behalf of th
Board of Management of the G.E.L.Church Proper
the Superior authorities of the Press .

An acknowledgement of this letter will be
appreciated by the Board,

419/42

Purulia ,
6th Oct. 2.

Rev. Ch. A.S.Tirkey ,
Kinkel .

Dear Pastor Tirkey ,

It is found that on account of Bill No. 726 dated 14.3.1941 a sum of Rs.18-5-0- is due from you to the Press .

Please pay up the bill or please return the books still unsold to the Press .

It is trusted that you will please let me have your reply before the 15th October 1942 .

Yours faithfully ,
Deupaver
Geo

23

Superintendent.

Sending herewith the following :-

1. Bill Collector's Diary.
2. Letter No.408/42.
3. Resignation of Jusaph Tirkey, Compositor.

Copy
Manager

22/9/42.

I have ordered one copy of the Indian Punch and Statesman from Rajkot, India for V.P.P. for Rs 3/- three rupees only.

Please pay this amount to Babu Nabin Kujur, who will account for this money in his monthly report.

07/10/42

384/42 19.9.1942 .

Manager ,
G.E.L.Church Press,
Ranchi .

The papers connected with Masih Das Toppo are returned back . Your letter No.388/42 has been perused .

Please pay Masih Das Toppo's pay for the days he worked in the Press in August 1942 to his brother or other relative about whom you reported in your letter No.365/42 that he had been authorised to receive it .

As regards the Provident Fund money , Masih Das Toppo is entitled to get his own contribution but not the Press's contribution. So please pay only -/15/- annas to his nominee .

Please find enclosed stamped receipt for Rs.250/- paid to Auditor Mr. Martin Henry for auditing the accounts of the Press for 2½ years . He was paid by Cheque No. 19038 dated 6.9.1942 .

Please also find another receipt for Rs.1000/- paid by you to the Board of Management through Mr.

Naiman Toppo who has deposited the money in the Bank at Ranchi in the name of the Board of Management .

I presume you have received paper for the Press locally and so you have not asked me to buy any more at Purulia .

I am going to Ranchi on the 22nd instant to attend a meeting of the Executive of the Church Council as well as Board of Management on 24.9.1942 . When I go to Ranchi I shall take the 4 reams of Press paper that has been left with me by Babu Sukhdas Kujur .

Dutanna
19.9.42

18/9/42

G. E. L. ~~MISSION~~ CHURCH PRESS,

RANCHI.

Ref: No 388/42. Date 17 - 9 - 1942.

To

The Superintendent,
G.E.L.Church Press,
Ranchi.

Dear Sir,

In reply to your enquiry dated 10-9-42 noted on the back of our letter No.365/42 d/ 9th Sept.42, I beg to give below -

Masihdas Toppo engaged as temporary Compositor from the 2nd March 1938 on Rs.9/-p.m. and he was allowed an increment of Rs.3/- from July, 1941. He was confirmed as permanent Compositor from April, 42.

He became a member of the P.F. in July, 42 and the total credit in his a/c is Rs.1/14/-only. He assigned his P.F. to his brother Premchand Toppo.

His brother Premchand Toppo told me that he has authorised to receive the Salary of Aug. but when the authority letter called for, he could not produce.

Rs.1000/- has been drawn and paid to Mr.N.Toppo. Another thousand will be drawn in this week.

Yours faithfully,

M.C. Tuka
Manager

Enclosure 1 letter of Masihdas Toppo
1 Bill collector's diary.

Explanation being absent on 10-9-42 Application for casual leave is attached.

20/9/42

17/9

To,

The Manager,
G. E. L. Church Press, Ranchi.
17-9-42.

महाशय,

दीनता पूर्वक अर्ज करना चाहता हूं कि ता० १०-९-४२ को मैं कचहरी जाने के लिये छुट्टी का दरखास्त दिया था। लेकिन के मुताबिक मेरा खत्म हो गया था, और मेरा सागिर्द नोतरोत भी गैरहाजिर था। इसलिये मेरा दरखास्त मंजूर नहीं किया गया था। फिर भी उस दिन मुझे कचहरी जाना ही था, नहीं जाने से मेरे रुपैयों में गड़बड़ी होने का बहुत डर था। इसलिये मैं ने आप से बिना तलब छुट्टी के लिये जबानी कह कर चला गया था। हड़बड़ी के कारण लिख कर नहीं दे सका।

मुझे मालूम था कि उस दिन मेरे चले जाने से काम का हर्जा हुआ। इसलिये मेरा निवेदन है कि उस दिन का मेरा तलब काट लिया जाय। यह मैं ने जान बूझ कर नहीं किया बल्कि लाचार हो कर किया था। आप ने इसका जवाब तलब किया था सो मैं ने दिया, आगे आप मालिक हैं।

आप का आज्ञाकारी
सेवक
हनुक तीग।

There are three coolies to run the big printing Press. Every day one of the three coolies is on full days work. The signature is not doing pretty works. He has fully stated why he absented himself on 10/9/42. His casual leave was due but when one of his fellow coolies, his own 'Baeti' was on sick leave his application was not granted. He could have arranged for a substitute but instead of doing so when his fellow was ill he asked for the Press work out for the day and went away. Of course he is not paid for the day but as the Press workers have accustomed to have this unusual stoppage for future.

17/9

महाशय

आप से मेरा यही विनम्र पूर्वक निवेदन है कि कृपा करके आज हम को छुट्टी दिया जाय क्योंकि एक सौ रुपया मिलना है सो हमारा नाम काटी हो रहा है अगर हम आज न जाय तो हमारा बहुत हीं नुकसान होगा।

अतएव हाजिर मालिक है अगर हमारा काम हो जायगा तो हम घर वज्र तक लौट आवेंगे।

मेहरबानी गैर हाजिर है कौन काम कर गाड़ी
10/9.

आप का आज्ञाकारी दास

रांची
10-9-47

हस्ताक्षर

7 days only casual leave availed
10/9.

हनुक तीगा —

तुम तारिख १०-९-४२ को काम पर आ कर उस दिन की छुट्टी के लिये दरखास्त दिया था। तुम को मालूम था कि तुम्हारा एक सहकर्मी छुट्टी में था। इसलिये तुम्हारे दरखास्त पर सवाल डाला गया कि तुम्हारे जाने से काम कौन करेगा। तुम उसका कोई जबाब नहीं दिया और चला गया।

तुम जानते हुए यह क्यों किया कैफियत देकर और वह दरखास्त जिसे तुम छुट्टी के लिये दिया था साथ में वापस करो।

MANAGER,
G. E. L. C. PRESS
RANCHI.
12/9/42.

CHURCH
G. E. L. MISSION PRESS,

RANCHI.

Ref: No 372/42. Date 11 - 9 - 1942.

To

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

With reference to your letter dated 6-8-42 calling for explanations regarding a number of arrear bills. I beg to submit my notes as shown herein below. Accompanying you will please find the explanations of the Peon and the Bookseller in the same cover.

Yours faithfully,

Manager.

S.No. of arrear List.

No. 4. The bills are of the year 1931 & 1932. The work was begun with the clear understanding on either side about the regularity of payment. Upto a certain period of bills were regularly cleared up. Unfortunately the outstanding bills could not be concentrated upon due to pressure of works in the Press and also partly due to the collect~~or~~-ing Peon's not bringing the matter to my notice in time. I took my chances of personally meeting him several times but his business having fallen he always pleaded for ~~explanation~~ extention of time. Even now he is willing to pay up his arrears.

Nos. 6, 7 & 46 - The parties are of those who had brought up the point requesting for certain percentage of concession. The concession percentage having been granted the fact was communicated to them. They have said to arrange to pay up their arrears though they have not been able to do it till now.

No. 8 - The bill is still unpaid because of the collecting Peon not being able to visit the customer in proper time.

Nos. 15 & 16 - The customers are honest and sencible and have often confess to me their inability to clear the bills. They have given hopes that ~~that~~ they would take the first chance of paying up the arrears when they are able.

No. 22 - The customer is a Xtian Sadhu. He made part payments both at the time of placing his order and also while taking delivery. The balance he has promised to pay up as early as possible.

No. 24 - The work was taken in good faith about the subsequent payments, rupees twenty having been paid as advance at the begining. Many subsequent attempts at realization of his dues have been made but without success.

No. 26 - The customer did not ~~a~~ take delivery of his ordered papers and since then he has left the Ranchi Town.

Nos. 23, 32 & 34 - The bills are in the a/c of Maya Mahal Ranchi. The party also requested for concession. Since then myself and the peon visited him many times but without a chance of properly meeting him.

No. 35 - The case merely requires adjustment~~s~~ of time to settle up certain other matters connected with the bills.

No. 36 - The books were given to Patras Ekka after much hesitation when Rev. Schiebe stood as his surity having issued a cheque on behalf of Patras as advance. Since Rev. Schiebe left kinkel many letters were written to him urging him to pay up his dues failing which he was definitely written to ~~xxx~~ return the unsold books sorry not to receive any reply from him.

No. 44 - Last year a special~~s~~ bill collecting peon having been appointed when the same visited the customer the latter some how took it ill and flatly refused to pay his dues. Subsequently when the Press peon called for payment he simply repeated that he had already spoken out his mind about the matter to the special peon.

Nos. 47 & 82 - The G.H.S. being an important institution of the Church the work was done with the hope and understanding that the accumulating dues would be cleared up in due course. Up to a certain point of time payments were regular for which Mr. Tirkey is responsible.

P.T.O.

Mr. Tirkey has liquidated the heavy sum fallen arrear during the time of Dr. Wolff not having sufficient time and resources to clear up bills which have fallen outstanding during his own time.

No. 53, 57, 60, 77, 86, 115 & 123. - Attempts are being made and will be made to realize the sum.

No. 55 - The customer is a teacher in the G.H.School. Because of the irregularity in the payment of their salaries he has been temporarily handicapped.

Nos. 56 & 68 - The parties did not turn up to take delivery of his ordered papers.

No. 59. - The company had placed 3 orders with the Press. In cases of two orders deliveries have taken of with full payments. The last order has not been redeemed by the company its business at Ranchi having failed.

~~No. 61 - The account is soon to be adjusted.~~

~~No. 88 - Paid on 25-8-42.~~

No. 96 - Due to the customers slight greavance the bill has been kept unpaid.

MANAGER,
G. E. L. C. PRESS
RANCHI.

Item No. 83. Rev. Ch. A. S. Tirkey was twice reminded of his arrears and he promised to pay up the bill as soon as the selling of the books is done.

" " 74. Mr. P. D. Kandulna.

A reminder during the month of May 1942 was given to him and he through a man from Jamshedpur assured me of early payment of his arrear bills.

" " 134. Mr. A. L. Tirkey was verbally reminded by the press-chaprasi (Phulchand Ekka) and he promised to pay in a shortest possible time.

" " 135. Mr. Z. Horo will pay the dues next month as he is to come to Ranchi on some urgent business.

M. Lakra
16-7-42.
11-9.

Malaki Lakra.

Please report under whose orders books were supplied to Rev. Ch. A. S. Tirkey, Kuikel for sale. (No 83).

Please report no. 134 and 135 have paid their bills.

[illegible]
6/10/42

सुपरिनेंडेन्ट जी.ई.एल चर्च प्रेस रांची।

गरीबपरवर सलामत गुजारिश है कि आप के नोट तारिख १२-६-४२ मोताबिक नकाया बिलों के नम्बर जो दिये गये हैं उनमें से कई एक अदा हो चुके हैं और वे बीते महीना में लिस्ट से काट दिये गये हैं। जो पुराने बिल अब्बलों बाकी हैं उनके ~~[illegible]~~ तगादा में मैं जाता हूं। एक बेगदोड़ नहीं दिया हूं। किसी के पास नहीं गया क्योंकि जा कर उक्ता गया जैसे एक ऑमिनिबस मोटर कम्पनी है। उसके मनेजर के पास बीते साल Special bill collector के काम कर चुकने के उपरान्त मैं गया तो जवाब मिला कि मैं तुम्हारे एक आदमी को जो इसके आगे आया था बोल दिया कि मैं प्रेस का बिल चुकाने में असमर्थ हूं। तुम फिर क्या आया? क्या वह ऐसा रिपोर्ट नहीं किया? और कितने मूर्ख हैं जो इस प्रकार तो नहीं बोलते पर केवल आज का तारीख देते रहते हैं। मुझे मालूम नहीं कि Special bill collector से उनको कैसी बातें हुई थी। ऐसे हालत में बिल को लेकर कर ही क्या सकता है। बिल वासूली का एक ही उपाय, कोई एक खास कारवाई रह जाता है।

बिल वासूली का नियम है उसके मोताबिक कारवाई नहीं किया जाता है इसी कारण कितने ग्राहक अपना बिल चुकाने का परवाह नहीं करते हैं।

आप का आज्ञाकारी

दास

कुशलमय एक्का

२-७-४२

11-9.

369 11 . 9. 2.

Manager ,G.E.L.Church Press,
Ranchi .

Dear Manager ,

I am sending you a list of the firms dealing in paper which I got from Mr. Mar Henry of Guntur . the firms which supply paper for the Guntur Press have been cross-marked in blue . Please write to them and other firms for quotations ,especially those of Lahore ,Bezwada and Madras .

Please let me know if Ram Gati Lal and other agent of paper mills at Ranchi have supplied you with paper .If not, please ask them for reasons and send their replies to me .

Messrs. Dol Govinga Dutt 7 Co. of Purulia have some paper to sell .But the rates seem to be high. For one ream of paper which Sukhdas bought for Rs.12/- per ream ,their charge is Rs.15/- per ream.

I propose to go to Ranchi next week and so

when I go I shall the 4 reams of paper left by Sukhdas with me . If you require urgently more papers I can buy from Messrs Dol Govinda Dutt and Co. and take them to Ranchi with me . or send them by bus.

Yours sincerely ,

[illegible]
11. 9. 42

No 3387

24th August 1942 ,

The Manager , GE.L.C.Press,

Ranchi .

Dear Manager ,

The following is the copy of the Notice in the Income -Tax Appeal Case No. 12 of 1942-43 :-

" To The Superintendent ,
G.E.L.Mission Press,Ranchi,
Purulia .

The above petition of appeal received in this office on the 29th May 1942 appears to be out of time by more than 8 days .You are therefore to show cause at my office at Purulia on the 28th August 1942 at 1 P.M. why the petition of appeal so filed should be admitted .

If the petition of appeal be admitted the case may be taken up for hearing on the date fixed ,viz,28th August 1942 ."

So please direct Babu Sukhdas Kujur to come to Purulia on the 27th August 1942 with nemessary papers . I hope the case will be admitted and heard on the 28th August . He should come by bus that leaves at 3 P.M. on the 27th and he will reach Purulia by 7.30 P.M. If there be train service ,he may come by the train also . I hear there will be general strike of the railway servants and so I suggest that he should come by bus. If this letter be received late, he must come by the morning bus on the 28th. But there will be little time left for consultation.

Please treat this letter as urgent .

Yours sincerely ,

24/8/42

In the Court of Asst. Commissioner of Income Tax
Ranchi.

Income Tax appeal No 12 of 1942-43.

G. E. L. Mission (Church) Press, Ranchi
Appellant:

The humble petition of the appellant
Most respectfully sheweth:-

1. That the appeal was filed late by about 8 days.
2. That the cause of delay was due to obtain consent of the Board of Management and of secretary Mr. D. M. Panna residing at Ranchi and the consequent delay in postal communications.
3. That the meeting happens in November with the accountant being away from office at Ranchi & the Board of Management the date of filing appeal could not be known and the appeal was filed as soon as the papers were received back in office.
4. That the delay was not due to any willful neglect on the part of your petitioner

Your petitioner therefore humbly prays that the delay may be kindly excused and the appeal may be heard on its merits

And for that act your petitioner bounden ever pray

28. 8. 42.

D. M. Panna
SUPERINTENDENT, 28/8/42
G. E. L. CHURCH PRESS
RANCHI

GROUNDS.

1. No balance sheet was drawn out before this. The difference of Assets and Liabilities which have been correctly maintained, as will be evident from an examination of the accounts, has been treated as the Capital, but the accountant, inadvertently, instead of treating the whole difference as representing Capital, has through mistake shown Rs. 5,828/9/6 as Profit and Loss brought forward on the Liabilities. This amount should have been inclued in the item shewn as "Capital".

2. The Gross profit shewn in the Trading account is very fair and should have been accepted as correct. The decrease in the P & L. a/c is due to items debited for expenses, and depreciation, which are genuine items of expenditure. As such the decrease in profit is not unusual.

3. Although accounts were maintained in the usual and regular course of business - they were not so done strinctly in the mercantile system. This year it has been drawn out from the accounts which have been maintained in the usual course of Business as such the a/cs as a whole should have been accepted.

4. A portion of the Income is for purposes of the G.E.L. Church as will be evident on a perusal of the Boards Memorandum. Such an allowance was allowed last year in appeal and the circumstances being the same it should have been allowed this year as well.

D. A. Pannel
1. 9. 1942

Recommendations of the Committee appointed to consider the better working of the G.E.L.Mission Press.

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1. So far the Gossner Church has not derived any direct profit from the Press.

The Press is the property of the Church and the capital out-lay is also the Church's property. It is proposed to devide the profits from the Press as follows :-

(1)Whatever net earning there will be on the 31st March, 1930 will go to the Press Fund.

(2) In future the net earning of the Press will be distributed as foolows :-

(a) Church Council will get Rs.500/-.

(b) Press Reserve Fund ....Rs.500/-.

(c) The Press employees will be allowed a bonus of 50 % of the net earning of the Press if it exceeds Rs.1000/-, the balance to go towards the Press Reserve Fund.

****

Convenor Sd. M.Prehn.
3-4-30.

Other Members 1. Sd. D. M.Panna.
3-4-30.

2. Sd. M.C.Ekka.
3-4-30.

Extract from the Minutes of the 1st Meeting of the Executive of the Board of Managemnet, G.E.L.Church Prpperties, Chotanagpur and Assam held on the 6th November 1940 at Ranchi.

Item No.6 (2) Resolved :-

That all incomes from the the G.E.L.Church Press which is one of the institutions of the Church should go to meet the religious, educational and philanthropic needs of the Church.

D. C. Kerketta
1-9-1942

Office of the Appellate Assistant Commissioner of Income-Tax,
Southern Range, Purulia.
Dated, Purulia, the 21st August 1942

To

The Superintendent,
G.E.L.Mission Press, Ranchi,
Purulia.

Income-Tax Appeal Case No. 12 of 1942-43 -
Petition of appeal dated the 28th May 1942
from G.E.L. Mission Press, Ranchi.

The above petition of appeal received in this office on the 29th May 1942 appears to be out of time by more than 8 days. You are therefore to show cause at my office at Purulia on the 28th August 1942 at 1 p.m. why the petition of appeal so filed should be admitted. 21/8/42

For Appellate Assistant Commissioner

N.B. If the peition of appeal be admitted the case may be taken up for hearing on the date fixed, viz, the 28th August 1942.

The appeal petition was filed before the Divisional, the appellate Assistant Commissioner of Income Tax at his residence at Ranchi.

29.5.42

1. That the learned I.T.O. was wrong in assessing your petitioner to a profit of Rs. 5700/-.
2. That your petitioner suffered loss to the extent of Rs. 128/14/- as shown in accounts filed before the Income Tax Officer.
3. That the learned Income Tax Officer seemed to have misunderstood the form of accounting kept by your petitioner and wrongly assessed at the above profit.
4) That the actual profit of the year is disclosed by accounts as produced. The sum of Rs. 5828/9/6 being the opening balance was shown on the loss side as the said stock has also been taken and included in the profit side.
5. That the assessment is fit to be cancelled.
6). That owing to delay in obtaining copy there is delay in filing this appeal which may kindly be admitted.

Cause of delay -

1. That the appeal was filed late by about 8 days.
2. That the cause of delay was due to obtain consent of the Board of Management and of the Treasurer Mr. D.M. Varma residing at Ranchi and the consequent delay in postal communication in connection with the assessment
3. That the meeting happens to be away from office at Ranchi of the Board of Management, the date of filing appeal could not be known and the appeal was filed as soon as the papers were received back in office.
4. That the delay was not due to any wilful neglect of your petitioner.
5. That the delay may be kindly be excused.

Manager,
S. E. L. Church Press,
Ranchi.

I find that you received copy of the assessment order on 25.4.1942 but Sukhi Das Kujur went to Ranchi to file appeal on 28.5.1942 and it was filed actually on 29.5.1942 i.e. four days beyond our month. Kindly the receipt of the copy.

I am afraid the appeal is time barred and so liable to be dismissed summarily.

Please let me know the cause of the delay and why did you permit it.

W. C. Pauna

The assessment order was duly received 4/6/42 on 25.4.42 & was forwarded to you on 4.5.42. By mis apprehension the last date was thought to be the 2nd June '42 to both of us in the absence of the paper.

216.

year under consideration wholly.

Further, whereas the C.S. last year was shewn to be 4622/14/6, the O.B. shewn this year is 5828/9/6 by adding 1205/11/ for stock of books brought forward, not shewn however last year. Apparently the system of accounting had all along been defective and by shewing the stock of books - opening and closing - this year, this has been tried to be ~~remended~~ remedied. But in relation to the proceedings year, the profit in the current year is no doubt affected.

Agains, in drawing up the Balance Sheet, what has been shewn on a liability under "Profit and Loss brought forward", accounting to 5282/9/6, is nothing but the O.B. of the stock as shewn in the P&L account. This cannot be a liability. If the amount is added to the loss of 128/14/ shewn, the result would turn out to be a profit of 5699/11/5.

When obviously the actual profit of the year is not disclosed by the Trading account and the P&L account, the Balance Sheet cannot be ignored as throwing light on the actual profit made.

Compared with last year (12200/- receipt), the receipt this year is nearly 50% in excess (18,033/-). Further, the major portion of the receipt is from job work, which would come to over 11000/-.

Considering all these facts, which go to shew that a larger profit is probable this year. I would take the whole profit from Business to be 5700/-, and assessee accordingly under section 23(3).

20.3.42

Sd. S.M.Sen
13.3.42
Income-tax Officer,
Ranchi-Cum-Salaries Circle, Ranchi

R.P.
23/4

23.4.42

24.4.42

25/4/42

INCOME TAX DEPARTMENT.

Ranchi. District.

1. Year of assessment. 1941-42.

2. Name of assessee (with complete address). G.E.L.Mission. Ranchi.

3. Status-(whether individual, Hindu undivided family, company. local authority, registered or un registered firm or other, association of persons). Association of persons.

4. Whether-
Resident and ordinarily resident.
Resident but not ordinarily resident.
Non-resident. R and O/R.

5. Method of accounting. Cash basis, but not clear.

6. Accounting periods. (Tobe shown separately for each source of income). 1940/41

7. Section and sub-section under which the assessment is made. 23(3)

ASSESSMENT ORDER.

Return filed shews loss of 128/14/-. P&L statement and Balance Sheet filed.

The amount however is maintained on single entry system, and it has no capital account or a P&L account.

The trading account would stand as below:-

Dr.		Cr.	
O.B.	5828/9/6	Sale proceeds: Cash realized.	14700/7/9
Stationery purchase	3732/10/9	Bills in arrear.....	3173/13/-
Printing materials	320/6/-	Adram A/c	159/8/-
			18033/12/9
Wages (including 1728/-pay of staff)	7296/5/6	Less arrear Billsof 1939-40ralized....	1187/9/6
	17177/15/9		16846/3/3
Gross Profit.....	4104/10/3	C.S.....	4436/6/9
	21282/10/-		21282/10/-

The trading account itself would reflect the condition of the account when it is noticed that the arrear bills for 1939-40 realized has been set off against the total bills in arrear. Such an account would not disclose the actual transaction of the year, as the arrears do not represent the arrear of the year

Office of the Appellate Assistant Commissioner of Income-Tax,
Southern Range

Memo No. 63 of 39-40
Dated, Purulia, the 21st October 1940

To

D. M. Panna, Esqr.,
Superintendent of the G. E. L. ~~XXXXXX~~ Church Press, Ranchi
Doctor Danga, Purulia.

Dear Sir,

With reference to your letter No. 314/40 dated the 21st October 1940 you are informed that the appeal case of G.E. L. Mission Press, Ranchi, has already been disposed of by the Appellate Assistant Commissioner. The assessment has been cancelled. The order has been sent to Ranchi address on the 18th October 1940.

Yours truly
Peaskar 21/10/40

The copy of the order has been received after being redirected from Ranchi.
The original copy is being sent to Manager, G.E.L. Church Press. Ranchi
21.10.1940

Income-Tax Appeal No.63 Of 1939-40 .

Instituted on the 12th March 1940 from the order of the income-tax Officer of Ranchi .

(1) Year of assessment - 1939-40 .
(2) Name of Appellant - G.E.L.Mission Press ,Ranchi .
(3) Income assessed- Rs.5433 .
(4) Tax demanded - Income -tax Rs.197/14/-
(5) Section under which assessment was made - 23(3)

Date of hearing - 16-9-40 .
Present for Appellant - Mr. D.M.Panna .

APPELLATE ORDER AND GROUND OF DECISION .

The appellant in this case is the Gossner Evangelical Lutheran Church Press,Ranchi, and was assessed by the Income-tax Officer on an income of Rs.5433.

2. The assessee Ab initio contends that the press belongs to the Church and as such any profit arising from it has been wrongly assessed by the Income-tax Officer . Mr. D.M.Panna , the Honorary Superintendent appearing before me explains that the Church is a body registered under the Societies Registration Act , 1860 and its primary object is described as printing of religious books and the Church news paper " Gharbandhu" .It is urged by him that another object of the press is to make it an educational institution for training the Indian Christians as printers ,compositors and book sellers . He further adds that any profit of the press that will be earned is to go towards the Church ,educational institutions ,hospitals etc. In other words ,he claims that the income derived from the Church Press is not liable to Income-tax.

3. Section 4(3)(ia) ,which has been introduced by the Amending Act of 1939 provides that income from business carried on behalf of a religious or charitable institution is exempt if the income is applied solely to the purposes of the institution ,subject however to one of the following two specified conditions alternatively . These are (i) that the business is carried on in the course of the carrying out primary purpose of the instutution or (ii) that the work in connection with the business is mainly carried on by the beneficiaries of the institution . Though it is difficult to define the meaning of the term 'Institution ' in the modern acceptance of the word it means an organised body for promotion of public object. It is the body ,so to say, called into existence to translate the purpose as conceived into a living and active principal .The 'Church' which is defined as also an organised society is a body registered under the Societies Registration Act ,1960, with a purpose of religious teaching or worship .This is governed by a Board of trustees and has all elements of altruism .In the aims and objects of the Press started by this Society it is described to be for printing of religious books and the church'mews paper' and that any profit arising out of it is to go towards the church ,educational purposes and the hospital . It has been well settled in an United Kingdom case that a society which sells books for carrying out its object of diffusing religious literature can claim exemption from Income-tax (3 Tax case ,415). I would therefore hold that the business is carried out in the course of carrying out of a primary purpose of the institution and the appellant is entitled to the exemption claimed .But it has now to be seen how far the income earned from the press is solely applied to the purposes of the institution. The assessee ,when asked to explain this ,places before me a copy of the resolution passed by the Board and the Managing Committee to this effect .I have read them . It is resolved that out of the profits earned ,the Church Council will get Rs.500/- ,the press employees will be allowed bonus of 50 % and balance is to go to the Press reserve fund .Evidently a sum of Rs.500/- only goes to the institution (Church) in carrying out its primary purpose and this part alone can be held to be exempt and not the entire amount as he seeks to claim.

4. The Income-tax Officer examined the assessee's books of accounts and found that no stock was shown .He took Rs.3000/- as their value at the close of the year and added it to the profit

shown . The assessee claims that if the Income-tax Officer took Rs.3000/- as the value of the stock at the end ,he should have also considered those that were at the opening of the year . In support of this ,he files a statement showing the books and publications that were in his stock at the beginning .I have looked into the bool of accounts . In order to arrive at a profit or loss ,the stock in a mercantile system ,that is followed by the assessees ,have to be inevitably taken into account and I agree with the Income-tax Offic -r in this .But there is a good deal of force when the assessee say that the stocks at the beginning of the year should have been considered by the Income-tax Officer along with those of the closing period . A detailed list of such stock has been prepared and submitted before me . He shows that the books and publications were to the value of Rs.1602/- and the stock of paper was to a total sum of Rs.2208-11-6. These have been verified and appear to be correct. Thus the total sum claimed is Rs.3811/-. The Income-tax Officer has taken Rs.3000/- in round figures as the amount of the closing stock .This is obviously by estimate and guess .It is quite possible and by no means improbable that the value of the stock at the close of the year may even be Rs.3800/-. But the Income -tax Officer has taken by estimate Rs.3000/- only. In the circumstances I would allow Rs.3000/- as the value of the assessee's stock that is claimed .After this is taken into consideration ,the income determined will be reduced to Rs.2433. A sum of Rs.500/- will have to be allowed out of this ,as the income made over the institution (church) to be applied to the carrying out of its primary purpose . Thus the income that is left for assessment is Rs.1933. This is below assessment limit .

5. The assessment as made is hence cancelled .

Sd. D.N.Missra ,

Appellate Assistant Commissioner .

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To

SUPERINTENDENT,
G. E. L. CHURCH PRESS,
RANCHI.

The Manager,
G.E.L.Church
Press, Ranchi.

361/42

8th Sept.1942.

The resignation of William Minj Pressman is accepted from the date of his filing the petition of resignation i.e.6.9.1942. For the days he was absent from his duties, the Press rules of leave will be applied. He should have given one month's notice for his resignation. If the Press work will suffer for want of such notice he will be held responsible.

The rules for the Press Provident Fund must be observed and so the P.F.money due to him will be paid to him after one month. If there be any dues of the Press from him it should be deducted from the P.F. money due to him.

Let William Minj be given a copy of this order.

8/9/42

SUPERINTENDENT,
G. E. L. CHURCH PRESS,
RANCHI.

ORDER on the petition of Prem Ekka, Pressman,
G.E.L. Church Press, Ranchi, dated 21.8.1942.

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Pressman Prem Ekka ka darkhast 21.8.1942 ka parha gaya. Sath uske Headman S. Kujur ka kaifiyat aur Manager Mr. M. C. Ekka ka report bhi parha gaya.

Headman Babu S. Kujur ko uchit na tha ki jo wah report likha so unhi ko de dewe jinke birudh men wah report tha. Usko uchit the ki us report ko Assistant Manager ko deta jo ki Manager ki gaihajri men Press ke charge men tha. Phir jo report usne likha hai so general hai. Usko aisa report "apne matlab se kam karte hain. We apna aramiyat ho aisa kam karte hain aur jaisa main agya deta aur kam pharmata hun aisa we nahin karte hain" nahin likhna tha Usko uchit tha ki report karta ki we kis prakar se apne matlab se kam karte the, aur ki we kya aramiyat khojte the (jaisa ki sona ya baitha rahna aur dusre prakar ka aram aram karna) likhna tha. Phir usne kya hukum diya tha jisko Pressmen logon ne nahin mana so likhna tha. Particular gaflati aur kam na karna se likhna chahiye ~~aur~~ General report koi kam ka nahin hota hai, aur uske bare koi uchit phaishla bhi nahin koi kar sakta hai. So ainde ko Headman aisa report na dewe. Jo kam nahin huwa, koi hukum jo pharmaya gaya nahin kiya gaya ityadi saph saph karke likhna chahiye ki dosh ke bishay men koi sandeh na howe.

William Minj aur Prem Ekka Pressmen logon ko bahut jor se chirh jana nahin chahiye. Kam karne wale sabhi koi kabhi na kabhi apne upanasth logon se koi na koi bat sunte hi hain. Phir we jante hain ki Headman ke upar Manager aur Superintendent hain jo ki unki bat ko sunne ke

liye taiyar hain . Main nahin chahta hun ki karamchari logon ke apusi jhagre ke karan Press ka nokshan ho. Press selfsupporting hai aur meri ichchha hai ki Press ke karamchariyon ko Press ke kam hi se jiwika chale . Abhi laraike karan ham log bare kathinta men pahunche hai. Malum huwa ki order to pahile hi ke saman ata hai ,par kagaj na milne ke karan se press ka kam na chalne ke aisa ho gaya hai. Abhi September ke shuru men main Purulia men Press ke kam ke liye 9 reams kagaj kharid kiya aur 5 reams bhej diya hun aur baki 4 reams jab subhita hogi bhej diya jayga . Main koshis kar raha ki kagaj mile aur press ka kam chale . Press men kam na hone se sab Press men kam karne haron ki nokshani hai . Iske alawe bahut bari mahangi ke din a gaye hai. So jahan tak bane harek karmchari apna thahraya kam dil o jan laga ke kare . Sab karamchari janen ki press hamhi logon ka hai .Press ka kam na chalne se Press karamchari hi logon ki nokshani hai. So mera chitapan sab koi harshman se man lewe . Headman ko hidayat kiya jata hai ki wah jab report karne ki jarurat dekhe to jo kam nahin kiya jata ya jo hukum nahin mana jata usi ke babat report kare ,aur aisa reprt phir na kare jaisa usne kiya hai .Ausa report se koi phaishla nahin ho sakti . Aisa report main samajhta hun agyanta se huwa hai .So Pressmen log aisi report ke bare aur na soch karen ,par ekdusre ko chhama karen.

D Lakra
5/9/42

Copy to (1) Press Ekka Printer.
(2) Foreman S. Kujur

23

351/42 3rd September 2.

The Manager,
G.E.L.Church Press,
R A N C H I.

Dear Manager,

Babu Sukhdas Kujur must have told you that Rs 20/- was to be paid to the Pleader who appeared in the Income-tax Appeal Case. He has been paid by me by Cheque No. 19137 from the Press Account No. 15A/248 at the C.N.Banking Association Ltd. Ranchi. Herewith the receipt granted by the Pleader is enclosed. Please acknowledge receipt of the same.

Yours Sincerely,

[illegible]
3/9/42

Copy

B. C. Basu, M.A., B.L.
Pleader.

Purulia.

Received with thanks from Mr. D. M. Paul, Secretary, G. E. L. Church, Ranchi the sum of Rupees Twenty as my fee for appearing in Income Tax appeal case relating to assessment of the Mission Press for the year 1942/43 before the Assistant Commissioner of Income Tax, Purulia.

sd. B. C. Basu
Pleader
2.9.1942

343/42 1st Sept. 2.

Mr. M.C.Ekka,
Manager, G.E.L.Church Press,
Ranchi .

Dear Manager ,

Sukhdas reported that in the Pres there is paper in stock for about 15 days consum tion, and so I arranged for 9 reams of paper for Rs.87/8/- .In one case the vendor gave us for Rs.12/- per ream what in other shops the owner 's charge is Rs.15/- per ream. So I think the paper has been purchased at a fair rate considering th price prevailing in the market at present .

In order that the seller of the paper may not know that it has been purchased for the Press at Ranchi I have paid him at Purulia . I am issuing a cheque for Rs.87/8/- for the price of the pape in your favour . Please get the cheque cashed an pay the money in cash to Mrs.Alice Lakra and sh will deposit the same in my name at the Chotanagp Banking Association Ltd.Ranchi in my Pass Book A No. 18B-259 . Or you may ask Alice for the Pass and your messenger may withdraw the money from t Press Account and then deposit the same in my ow account .

Yours sincerely ,

1/9/42

23

349/42 2. 9. 2.

Mr. B.C.Bose,

Pleader , Purulia .

Dear Mr. Bose ,

Yesterday I sent the clerk of the G.E.L.Church Press ,Ranchi, to enquire what you would charge as your fee for your appearing in the Income tax appeal case . But you were pleased to say nothing in the matter .

I am however paying you Rs.20/- by cheque , which I hope you will accept . Kindly grant me a receipt for the amount . As our accounts are audited we have to keep vouchers .

Yours faithfully ,

W. W. Pauck

2/9/42

23

344/42 1 . 9 . 2 .

Manager , C.E.L. Church Press, Ranchi .

One Prem Ekka , a Pressman , has sent me a petition dated 21.8.1942 in which he has stated that he has given a copy of the same to you . Ordinarily no petition of the employees should come to me direct. All petitions in the shape of appeal should come to me through you (the Manager) , but I consider the petition of Prem Ekka as advance copy and so I am waiting for your report in the matter .

So please send me a report as to what took place between the Headman and the Pressman Prem Ekka , and who is in fault , if any .

Yours sincerely ,

[illegible]
1/9/42

ता: 21.2.82 को एक कापी मैनेजर को दिया है।

सेक्रेटरी चर्च प्रेस रांची,

महाशय,

आप के गैरहाजिर में मुझे हेडमैन नोटिस देकर सावधान किया, वह मेरा नोटिस नहीं था। पर वह आप को रिपोर्ट दिया गया। आप गैरहाजिर में और कोई जीमेवार नहीं था जो कि काम का देख रेख करे, इसी से समझाये, क्यों अचमभीत होते हैं? इसी से बुझाये की क्यों ऐसा होता है, सावधान किसको किया जाता है? एड्रेस किसको करता है इस तरह के काम सम्बन्धी बात में शिकायत करने में उलट फेर होता है, समझाने बुझाने के वासते हेड रखा गया पर न समझता उलटा ही करता।

ता: 22 को कलकत्ता अरजेन्ट काम मिला और उसी दिन आखरी टाइम में 4000 हजार रामगढ़ का काम मिला और मैं उसको ता: 24 को ठीक समय में निकाल दिया उसके बाद हमारे हाथ में काम नहीं था और उस दिन का क्या काम बकाया रहा जिस से वह हम पर इतना सावधान करता है, इमपोज करने और टाइप लेकर और सुधार कामों को करता, उचित होता कि सब काम ठीक किया जाता जिससे समय नहीं जाता और काम भी ठीक चलता। हेडमैन क्या हमारे काम पर नपसन्द होता और हरदम यही उपाय करते रहता है कि काम बहुत ढीलाई से किया जाता है, कि मैं काम मांग 2 कर लाऊं और काम करूं, उसको उचित है कि काम लेकर देवे और समझावे, अच्छा होता कि आप हेडमैन को पूछते कि मेरा उस दिन का कौन सा काम ठीक समय में नहीं हुआ। अलावे आप असीसटेन्ट मैनेजर, किरानी बाबू और दूसरे कर्मचारियों से दरयाफ्त कर सकते हैं कि मैं

कौन सा काम नहीं किया और कि आप तो मुझे ही मेरे कामों, कितना टाइम लगता है जानते हैं, और मैं छापते २ थक जाते हैं तो ५-१० मिनिट दम लेते हैं। हमारे ख्याल से सपथ ऐसा कभी नहीं हुआ है कि मैं फोरमेन के बिना हुकुम अपने मतलब से काम किया और मैं उसके आज्ञा को पालन नहीं किया। पर हेडमेन का काम यही है कि काम बांट के बैठा रहना। वो किसी को मदद करना, जैसे आप करते वे क्यों नहीं करता है।

इस लिये आप से मेरा यही अर्जी है कि इसको आप ठीक से फैसला कर दीजिये और नहीं तो आगे विचार के लिये भेज दिया जाता है, कारण यह अत्याचार बरदास के बाहर है।

आप का आज्ञाकारी दास
प्रेम रक्खा, प्रेस मेन
गांव बड़ा घघरा
ता: २९.२.४२

नकल नोटिस :-

चूंकि मेरे गैरहाजिर में तुम को हेडमेन नोटिस देकर सावधान किया कि तुम मनमतलब काम मत करो। वह नोटिस रिपोर्ट के बतौर और ऐसा कि मुझको लिखा गया है पर ऐसा एड्रेस नहीं किया गया है। वह रिपोर्ट तुम्हारे साथी कामकारी के जरिये दिया गया, यह क्यों कर हुआ, उसको पाकर मैं अचम्भित हुआ पर उसी लिये कि वह मेरे हाथ में आया मुझे उस विषय पर जांच कर रखना आवश्यक है। इस लिये मैं कैफियत देना कि क्यों तुम उसकी आज्ञा पालन नहीं करते हो ?.

मैनेजर
जी. ई. एल. मी. प्रेस
रांची
ता: १. २. ४२.

CHURCH

G. E. L. ~~MISSION~~ PRESS,

RANCHI.

Ref: No 325/42. Date 20 - 8 - 1942.

To

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

Please find enclosed a fixed deposit Pass book of C.C.C.C. Bank which was sent to Guntur for audit.

Yours faithfully,

Manager.

No 334/42 of 21.8.42

Acknowledged receipt of the Pass Book in question in letter no 334/42 of 21.8.42

21/8/42

23

Manager ,
G.E.L.Church Press,
Ranchi .

332/42 14.8.1942 .

Your No.305/42 dated 13.8.1942 .

I am sending a telegram to Auditor Martin Henry to send back the Press Books immediately ,as they are required for submission of Income-tax return to the I.T.Officer .

Meanwhile you ask for further time,pointing non-receipt of books from Guntur .

In April last you sent me accounts of the Press in details. I hope you have got copy of the same . I suppose they are sufficient to prepare Income-tax returns . So you can prepare returns from those papers and submit them .

14/8/42

23/

G. E. L. ~~MISSION~~ CHURCH PRESS,

RANCHI.

Ref: No 305/42. Date 13 - 8 - 1942.

To

The Superintendent,
G.E.L.Church Press,
Ranchi.

Dear Sir,

We beg to inform you that 15th of this month was the last date for submitting Press Returns to the Income-Tax Officer. But, we are unable to do so as long as we do not receive our audit accounts books. We received twice extension of times, 15th August being the last date. We have informed the Income-Tax Officer that we are still waiting to receive our books from our auditor. We request you to kindly do the needful with the Income-Tax Officer in this matter.

No. 332/42.

I gave reply ~~Send~~ a copy to "Martin Henry Lutheran Mission Funding" to send the Press books immediately as regards submitting Press Returns to

Yours faithfully,

C. Lamb

Asst. Manager.

Income tax office, Ranchi, You can submit the returns which you submitted to us at the beginning of April last before sending the books to Centre. If without the books Income tax returns can not be submitted. Then please take further time.

D. Kipemen
14/8/42

THE INDIAN PRINTER AND STATIONER

Devoted to the Printing, Bookbinding, Paper, Stationery and Allied Trades of India.

SUBSCRIPTION : Rs. 3. per Annum. Post Free.

Vol. XXII : : Rajkot, India. August 1942. : : No. 8

THE POINT SYSTEM

The matter of type measurements is of prime importance to the compositor, and the three lessons of this unit are planned to help in the mastering of this topic.

In order that all type makers might use a definite standard, the system of measurement known as the point system was established and is now used by all printers. One must thoroughly understand this system if he is to be an efficient compositor.

The Point. When a carpenter wishes to give the dimensions of a board, he has a definite standard of measurement by which to describe the board. He may say, so many inches thick by so many inches wide by so many feet long, and anyone will then know the exact size of the board. The unit of his standard of measurement is the inch and the divisions of the system would be the inch, the foot, and the yard. The printer has a system similar to this, but since an inch would be too large a unit by which to measure type of the size used on this page, he would have great difficulty in determining the size with any necessary degree of accuracy by using the inch as his unit of dimension. He could say that this type measured 1/7 of an inch, but that would not be very definite. Printers have therefore adopted as their unit of measurement the point which measures .0138 (approximately 1-72 of an inch). According to the point system, one would say that the type on this page, which is 10-72 of an inch high, is 10-point type.

The Pica. It was stated that the foot was one of the divisions of a carpenter's measure. Similarly, one of the divisions of a printer's measure is the *pica*. The pica can be remembered by comparing it to the inch standard—twelve inches make a foot, also twelve points make a pica. Therefore, six picas make approximately one inch. The pica is the unit of measurement most frequently used in connection with type masses.

Adoption of the Point System. Until a comparatively recent date there was no uniformity in sizes and measurement of type and printer's material. Every type founder used molds in sizes peculiar to his own foundry, and these sizes were designated by names, but the names had no real significance because a size designated by a certain name in one foundry was not exactly the same in another foundry. The names were few and in general use, but the sizes were just near enough the same to make it all the more confusing. Several attempts were made to establish a uniformity, but the expense of making changes was great, and it was not until the foundry of Marder, Luse & Co. was burned in the great Chicago fire, in 1871, that any real progress was made. In replacing their equipment the system known as the American point system was used. Its advantage was at once demonstrated and in 1886 was finally adopted as a standard in all American type foundries. This system selected the pica type of one foundry, divided it into twelve equal smaller dimensions which were called points, and the point and pica were made the basis of the system. All sizes of type were made to conform to multiples of the point. The principal sizes of type in the old names and the point sizes to which they were made to conform are as follows:

Old Names	Point Sizes	Specimens
Brevier	8	Typothetae
Bourgeois	9	Typothetae
Long Primer	10	Typothetae
Pica	12	Typothetae

Type Dimensions. In describing type in this lesson, the terms *high* or *height* do not mean height-to-paper, but height across the face of the

23

G. E. L. ~~MISSION~~ CHURCH PRESS,

RANCHI.

Ref: No 241/42 Date 20 - 7 - 1942.

To

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

My works are divided as follows :-

(1) The Asstt. Manager will receive orders and will be responsible for all the printing works.

(2) The Asstt.Manager is now new, therefore, the clerk who has previously done the works of receiving bills and keeping accounts of daily expenses etc. during my absenses will do the works this time too.

I am proceeding on leave from to-morrow the 21st. July, 1942.

Yours faithfully,

Manager.

23

G. E. L. ~~MISSION~~ CHURCH PRESS,

RANCHI.

Ref: No 218/42 Date 8 - 7 - 1942.

To

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

We have received the cheque No.19034 dated 6th July, 1942 for Rs.477/5/- to M/s Mangal Chand Hira Lall on a/c of papers and the withdrawal form for Rs.196/11/9 on a/c of advance to Petty Cash expense duly signed by you.

Yours faithfully,

Manager.

23

CHURCH

G. E. L. MISSION PRESS,

RANCHI.

Ref: No 208/42 Date 4 - 7 - 1942.

To

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

In connection to the arrear list sent to you on 1-7-42 and your letter No.227/42 dated 12-6-42, I have to say that some of the bills you called for explanations are of Book Depot and Malaki Babu is sick attached by small pox. I shall get explanations from him as soon as he recovers and send it to you.

Yours faithfully,

Manager.

23

G. E. L. ~~MISSION~~ CHURCH PRESS,

RANCHI.

Ref: No 171-1/42. Date 20 - 6 - 1942.

To

The Superintendent,
G.E.L.C.Press, Ranchi.

Dear Sir,

The earning of the month of May '42 shows a decrease than the previous months. It is due to the small printing works received during the month. The rainy season is ofcourse a dull season for the printing Press, but when at present the world is in war, it can not be said what will be the state of our Press after this rainy season. Besides this there may be a great scarcity for papers. Because the Agents have got no stock and it has been learnt from them that mills are delaying much in supplying their orders. Their many old orders are not yet complied.

If our required papers will not be supplied and the condition of printing works as well as earnings remain the same, there can be necessary to decrease the establishment expense either by shortening the hands or otherwise as thought proper. Therefore, your early attention is requested to this subject

Yours faithfully
[illegible]
Manager.

No. 359

For Insurance Notices see reverse.

Stamps affixed except in case of uninsured letters of not more than the initial weight prescribed in the Post and Telegraph Guide or on which no acknowledgment is due.

Rs. As.
Date-stamp.

—6—

Received a registered* _____
addressed to Mr. M.C. Ekka
Manager B.E.L. Church Press
& Rosary Press
Ranchi

_____
Initials of Receiving Officer.

*Write here "letter," "postcard," "packet," or "parcel" with the word "insured" before it when necessary.

PURULIA
12 JUN 1
20

If insured.

Insured for Rs. (in figures) _____ (in words) _____

Weight _____ *Rates* _____

Insurance fee Rs. _____ *As.* _____ (in words) _____ *Tolas* _____

Name and address of sender. _____

NOTICE (1).—The Post Office is not responsible for loss or damage in the case of Inland registered articles, unless they are also insured.

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Lal Chand & Sons, Calcutta-1

CASH ACCOUNT OF THE G.E.L.C. PRESS PROVIDENT FUND
FOR THE YEAR 31ST. MARCH, 1942.

Loss.		Profit.	
To subscribers payable	Rs.8,860-15-0	(1) Loans recoverable	Rs.1,169--0-0
" Interest payable to subscribers	" 172-14-0	(2) Interest due on loan for March 42	" 6--1-6
		(3) Deposit with Post Office S. Bank ...	" 7,907-14-4
		(4) Cash in hand	nil
	Rs.9,033-13-0		Rs. 9,082-15-4
Net profit	" 49--2-4		
	Rs.9,082-15-4		Rs. 9,082-15-4

Amount of loans & interest due as on 31st. March 42.

Loan Reg. page. No.		Loan.	Interest.
1.	Santosh Ekka	Rs. 73--0-0	Rs. 0--6-0
2.	M. C. Ekka	" 270--0-0	" 1--6-6
3.	Kushalmay Ekka	" 32--0-0	" 0--2-9
4.	Elias Tiga	" 40--0-0	" 0--3-3
5.	Soma Tirkey	" 70--0-0	" 0--5-9
6.	Eliazar Tiga	" 65--0-0	" 0--5-6
7.	Albert Panna	" 66--0-0	" 0--5-6
8.	Prem Ekka	" 180--0-0	" 0-15-0
9.	Lucas Minj	" 60--0-0	" 0--5-0
11.	Nottrott Tirkey	" 26--0-0	" 0--2-3
13.	Theodore Kujur	" 8--0-0	" 0--0-9
14.	Bhawa Minj	" 90--0-0	" 0--7-6
15.	Jusaph Tirkey	" 42--0-0	" 0--3-6
17.	William Minj	" 45--0-0	" 0--3-9
18.	Suleman Kujur	" 41--0-0	" 0--3-6
19.	Hanukh Tiga	" 61--0-0	" 0--5-0
	Total	Rs.1,169--0-0	Rs. 6--1-6

MANAGER,
G. E. L. C. PRESS
RANCHI.

27/4 30/4.

INTEREST FOR THE YEAR ENDED 31ST. MARCH 1942 PAYABLE TO SUBSCRIBERS OF THE PROVIDENT FUND.

1.	M. C. Ekka	.....	Rs. 27--9-1
2.	Suleman Kujur	"	16--1-9
3.	Johan Kapi	"	11--8-5
4.	Theodore Kujur	"	11--6-3
5.	Eliazar Tiga	"	9-10-5
6.	Bhawa Minj	"	6-14-2
7.	Santosh Ekka	"	6-12-4
8.	Johan Minj	"	13--8-0
9.	Prem Ekka	"	9-10-3
10.	Soma Tirkey	"	7-14-0
11.	Nottrott Tirkey	"	7--0-2
12.	Sukhdas Kujur	"	9--3-11
13.	William Minj	"	5--0-9
14.	Elias Tiga	"	5--0-7
15.	Hanukh Tiga	"	3-14-5
16.	Kushalmay Ekka	"	4--7-1
17.	Lucas Minj	"	3-11-4
18.	Albert Panna	"	4--8-1
19.	Jusaph Tirkey	"	2-14-11
20.	Prabhusahay Bek	"	2-14-11
21.	Nabin Kujur	"	1--0-1
22.	Matias Lakra	"	1--0-1
23.	Premchand Minj	"	1--0-1
24.	Stirhan Lakra	"	0--1-1
25.	Malaki Lakra	"	0--2-4
	Total		Rs. 172--14-6

MANAGER,
G. E. L. C. PRESS
RANCHI.
30/4.

27/4.

STATEMENT OF PROVIDENT FUND ACCOUNT OF THE G.E.L.CHURCH PRESS

EMPLOYEES FOR THE YEAR ENDED 31st.MARCH,1942.

S.No.	Name.	Total of last year including interest for 31st.March 42.	Subscriptions.	Press Contributions.	Total.
1.	M. C. Ekka	Rs.1,322--6-10	Rs.49--6-0	Rs.53--7-0	Rs.1,425--3-10
2.	Suleman Kujur	" 603--8-5	" 24-12-0	" 26-13-0	" 655--1-5
3.	Johan Kari	" 555--1-5	" 22--7-0	" 24--4-0	" 601-12-5
4.	Theodore Kujur	" 528--6-9	" 21-11-0	" 23--7-0	" 573--8-9
5.	Eliazar Tiga	" 451--5-11	" 19--7-0	" 21--0-0	" 491-12-11
6.	Bhawa Minj	" 325-15-11	" 16--7-0	" 17-12-0	" 360--2-11
7.	Santosh Ekka	" 326--4-1	" 11--4-0	" 12--3-0	" 349-11-1
8.	Johan Minj	" 653--1-6	" 19--8-0	" 21--2-0	" 693-11-6
9.	Premph Ekka	" 462--0-5	" 18-12-0	" 20--3-0	" 500-15-5
10.	Soma Tirkey	" 377-15-6	" 14--4-0	" 15--7-0	" 407-10-6
11.	Nottrott Tirkey	" 338--2-0	" 11--4-0	" 12--3-0	" 361--9-0
12.	Sukhdas Kujur	" 436--0-2	" 23--4-0	" 25--3-0	" 484--7-2
13.	William Minj	" 237--8-6	" 13--7-0	" 14--8-0	" 265--7-6
14.	Elias Tiga	" 236--2-4	" 14--3-0	" 15--5-0	" 265-10-4
15.	Hanukh Tiga	" 181-14-3	" 11--4-0	" 12--3-0	" 205--5-3
16.	Kushalmay Ekka	" 209-11-6	" 11--4-0	" 12--3-0	" 233--2-6
17.	Lucas Minj	" 173--2-1	" 11--4-0	" 12--3-0	" 196--9-1
18.	Albert Panna	" 201-11-11	" 21--2-0	" 22-14-0	" 245-11-11
19.	Jusaph Tirkey	" 129--2-0	" 15-11-0	" 16-15-0	" 161-12-0
20.	Prabhusahay Bek	" 129--2-0	" 15-11-0	" 16-15-0	" 161-12-0
21.	Nabin Kujur	" 35--8-10	" 13--7-0	" 14--8-0	" 63--7-10
22.	Matias Lakra	" 35--8-10	" 13--7-0	" 14--8-0	" 63--7-10
23.	Premchand Minj	" 35--8-10	" 13--7-0	" 14--8-0	" 63--7-10
24.	Malaki Lakra	" nil	" 9-11-0	" 9-11-0	" 19--6-0
25.	Stiphan Lakra	" nil	" 5--0-0	" 5--0-0	" 10--0-0
		Rs.7,985--6--0	Rs.421--4-0	Rs.454--5-0	Rs.8,860-15-0
26.	Manmasih Khalkho	617--5-9	" 16--4-0	" 17-14-0	" 651--7-9 paid on9-2-42.
	Total	Rs.8,602-11-9	Rs. 437--8-0	Rs.472--3-0	Rs.9,512--6-9

MANAGER.
G. E. L. C. PRESS
RANCHI.

27/4. 30/4.

23

BOARD OF MANAGEMENT OF THE GOSSNER EVANGELICAL LUTHERAN CHURCH PROPERTY IN CHOTANAGPUR & ASSAM.

No. 227/42 *Dated the* 12. June 1942 *194*

Manager ,
G.E.L.Church Press,
Ranchi .

ARREAR BILLS LIST .

This is returned back to you .

1. Item No.1 Rev. B.Minj should be written off. To this effect a copy of the Resolution of the Executive of the Property Board has been sent to you .

2. Items Nos. 16,24,34,36,44,46,47,61,83,86,82,74,,90,97,115,120,131 132 134 and 135 are bills of heavy amounts. I wonder whether any thing is being done to realise the bills in these cases .

I want special reports in respect of these bills .It appears the Bill Collector does not go to the old customers in arrears of their dues . He goes merely to the new customers .

In the diaries of the Bill Collector I find that he always writes " Hashim Babu se mulakat nahin huwa " . At the end of May he once met him ,but his note is " Hashim Babu bola barabar ate raho" . This sort of thing should not be allowed to pass . When the Bill collector meets a customer ,he should not leave him till the bills are cleared or a definite promise of payment on a certain definite date is obtained from him.

I should like to have on record what have you yourself to say in respect of the old arrears about which I have noted the items above .

Why was the work of Samuel Ranka undertaken ?

Why So much value as Rs.262 -14- 0 of books were given to No. 36 Patras Ekka Colporteur ,Kinkel ? The books unsold should be recalled from him .

D.M.Panna
12.6.42

Arrears .

Item No.	Name of Customer	Amount .
16	Dwarika Sahu	117-7-9
24	Samuel Ranka	108 -4-0
34	R.S. K.K.Biswas	104 -6-0
36	Patras Ekka	262-14-0
44	Obedient Motor Transport	62-0-0
46	Manager,Hill View Hotel	44-4-0
47	Principal Gossner school	164-14-3
61	Mr. M.Khess	40-0-0
83	Rev.Ch.A.S.Tirkey	18-5-0
86	Secretary,Adibasi Sabha	26-13-0
82	Principal Gossner school	45-9-3
74	P.D.Kandulna	106-4-0
90	Do.	28-7-0.
97	Do.	18-0-3
115	C.M.Tiga Sahay Bhandar	~~14-0-0~~ 14-10-0
120	~~Dean Bros~~ Dean Bros	18-10- 0
131	Ranchi Medical Hall	17-8-0-
132	K.S.Rashid & Sons	40-0-0.
134	Mr. A.L.Tirkey	1-10-0
135	Mr. Z.horo Govindpur .	15-0-0.

23

G. E. L. ~~MISSION~~ CHURCH PRESS,

RANCHI.

Ref: No 145/42 Date 8 - 6 - 1942.

To

The Superintendent,
G.E.L.Church Press,
Ranchi.

Dear Sir,

Just I have received a P.C. of the 4th June, 1942 from the office of the Appellate Asstt. Commissioner of Income-Tax for the court fee stamp of Re.1/-. I do not know why the stamp was not affixed to the appeal. If the case stands please pay Re.1/- and charge with the pleader's fee.

We are sending to-day all the Press accounts to Mr. Martin, Guntur on receiving a reply from him.

~~We have sent you while at Ranchi on 2-6-42 requisitions for two cheques which are not received as yet.~~

Yours faithfully,

Encls:- The P.C. in original.

Manager.

Received two cheques just after writing this letter.

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G. E. L. CHURCH MISSION PRESS,

RANCHI.

Ref: No 106/42 Date 16 - 5 - 1942.

To

The Superintendent,
G.E.L.Church Press,
Ranchi.

Dear Sir,

With reference to your No.177/42 dated the 7th current. The Probationer Assistant Manager took stock of papers on the 31st March 42 and had duly submitted the lists to me. After scrutinization I returned it back to him asking to draw their value and to open accounts for the year 1942-43 in the old stock Registers. He gave account of the balance papers with their prices to the clerk to prepare annual figure but did not posted the balance in the stock registers. On receipt of your above said letter I called for the Stock lists but still now he has kept silent. Once before this we had enquired for the list and then also he simply said that lists have been given in the office.

Under the circumstances I am unable to give a list of papers found in Stock on the 31st.March 1942.

Yours faithfully,

Manager.

No. 92/42.

G.E.L. Church Press Ranchi.
12-5-42.

Dear Sir,

Reference your No. 178/42 dated 7-5-42. I have received the Assessment Order from the Income-Tax Officer on the 2nd inst. and from the date of receipt there is one month's time for filing an appeal. You are coming here during this week so the clerk will go to Purulia in the next week.

Yours faithfully,

Manager.

To

D. M. Panna, Esqr.

Dy. Magistrate (Retd)

PURULIA.

23

11.5.1942 .

187/42

Manager,
G.E.L. Church Press ,
Ranchi .

No. 86/42 d 8.5.42

As per your requisition , the following two cheques are issued to you :-

1. Cheque No.11424 dated 9.5.1942 payable to the Bihar Hardware Stores ,Ranchi ,for Rs.17-11-6 on account of English glues .
2. Cheque No. 11425 dated 9.5.1942 payable to Messrs.Mangal Chand Hira Lal ,Ranchi , for Rs.351/11/- on account of paper supplied .

Please acknowledge receipt of the cheques by return post .

Superintendent .
14/5/42

23

CHURCH
G. E. L. MISSION PRESS,

RANCHI.

Ref: No 86/42 Date 8 - 5 - 1942.

To

The Superintendent,
~~Jankpur~~ G.E.L.C.Press,
Ranchi.

Dear Sir,

In March last a sum of Rs.70/- was drawn to buy glue. When the Calcutta dealers wrote for advance payment and also if by the time market rate is enhanced they would charge the same. We suggest to purchase the best available glue locally.

The Behar Hardware, Ranchi from whom the glue is purchased had 8¼ srs, only. But learning that 1 Md. more was already despatched and expected to be in stock within a fortnight, we waited and bought the whole lot(33 srs.6 ch.) when arrived. Thus instead of buying 1 Cwt. we could get 1 Md.1 Sr.10 Ch. only.

The money (Rs.70/-) drawn for the purpose was not enough to meet the full cost of the glue purchased since the rate is increased. And therefore, asked the firm to submit bill for 7 Srs.14 ch. of glue which cost could not be paid. The same bill is herewith enclosed for favour of payment.

Yours faithfully,

Manager.

23

178/42 7.5.42 .

Manager ,
G.E.L.Church Press,
Ranchi .

In connection with the copy of the Assessment Order from the Income-Tax Officer for the assessment of Rs.291/11/- with the accounts submitted , please let me know the last date for filing an appeal . I do not understand the accounts given in the Assessment Order ,and so it will be necessary to consult a lawyer ,before filing an appeal . I think Babu Sukh Das Kujur should come to Purulia,to explain the Press accounts to the lawyer .

Superintendent .
7.5.42

23

#76/42 7.5.1942 .

Manager ,
G.E.L.Church Press,
Ranchi .

The sample of Service book headings ~~is~~ approved and is returned .

Please open a Register and make necessary entries in respect of all the employees of the Press . Reserve one page for each employee . The dates of employment in case of old employees may be made after enquiries from them. They may not be very accurate ,unless supported by documents, but they will be still useful .

Superintendent .
D Cutacuna
7.5.42.

23

275/42 7.5.42

The Manager ,
G.E.L. Church Press,
Ranchi .

The following forwarded with your No.78/42 dated 4.5.1942 by book post have been received :-

1. A copy of Assessment Order from the Income Tax Officer for the assessment of Rs.291/11/- with the accounts submitted to the Income-Tax Officer .

2. Accounts for the year ended 32.3.42 which have been prepared and enclosed therewith (Receipt ,Expenditure ,Profit & Loss a/c and Balance sheet).

3. Cash a/c of Provident Fund for the year ended 31.3.1942 .

4. Annual a/c of Book Department .

5. A sample of Service book headings .

6. List of arrear bills .

7. Diary of Bill Collector from 20.4.42 to 2.5.1942 .

8. Confidential cover from the Manager .

Superintendent.
7.5.42.

Confidential

1/5/42

23

To.

The Superintendent
C.S.L. Church Press.
Ranchi

Sir,

I most respectfully beg to say the following:—

1. During the period from 27th–30th April '42 when the Head man was on leave the Probationer Assistant Mr. C.T. Panna was in charge of his works. On 29.4.42 the temporary compositor Ranmasih Khaltha took up a correction work at about 12 a.m. (B.T.). When did he completed and gave proofs of the same is not known. At 12.30 or so I saw him consulting type specimen book twice for several minutes, searching type cases hither & thither and going out of the Press buildings twice. I then began to watch him working till 2 p.m. When while then he had not taken proofs of the tables he was correcting I woke & gave a note to the asstt asking him to write down the time he gets proofs from him on both the proofs and slip. Next day when I came to office found the proofs my laid on my table without his remarks.

2. On 31.3.42. Mr. C.T. Panna took stock of all the papers in the two godowns. And for opening new accounts for the year 1942–'43 he wanted to wait for auditors suggestion and advice. But on saying to open the accounts now in the old books he agreed to do so but seems to be not doing.

3. The Probationer Assistant is found to be neglecting the responsibilities of assistant. He creates such cases which obstruct the working zeal of the Hdman. So long he has been found working as if he is a mere proof reader.

The duty of Assistant & Head man and their connection etc etc. were already explained to him.

Ranchi
1.5.42.

I am yours
Sd.
[illegible]

Enclo— proofs etc of the 3 Ink tables— please return them with seen.

23

177/42 7.5.42 .

Manager ,
G.E.L.Church Press ,
Ranchi .

Your confidential report about the Probationer Assistant has been noted .I am glad to receive it. and when I go to Ranchi next week ,I shall speak to him confidentially ,and give him a warning to do his works as directed by you .

Please let me know if the Stock Register of paper is complete . I do not find any account of paper along with other papers sent by you .So please send the report ,so that I may know the amount of paper in stock and their value .

The labels of ink in proof (three) received with your report are returned as directed .

Superintendent .
7.5.42.