

**GOSSNER EVANGELICAL – LUTHERAN CHURCH  
IN CHOTANAGPUR AND ASSAM**

**GELC ARCHIVE**

Call Number: **GELC-A \_ 001 \_ 1386**

Classification:

Original File No:

**Title**

VIKAS MAITRI

Volume:

Running from year: till year: 1998

**Content:**

- Audit report-1998

**T. P. JAISWAL & CO.**

**CHARTERED ACCOUNTANTS**  
**RANCHI - 834001**

RECEIPTS AND PAYMENTS ACCOUNT OF  
AGRICULTURAL EXPERIMENTATION AND PROM

Figures of the previous year	<u>RECEIPTS</u>	Figures for the current year Rs. P.
	To Grant received from BILANCE during the period	29,65,683.00
	" Interest received during the period	30,617.00
	" Loan received from project Holdar during the period	74,195.00
		30,70,495.00
		=====

AUDITI

We have examined the above Receipts & Payments account for the purpose of agricultural Experimentation 31st March 1998. We have obtained all information and evidence necessary for the purpose of the audit. In our opinion the said Receipts & Payments accounts are in agreement

Ranakpur, dated 8th May 1998.

VIKAS MAITRI, RANCHI

PAYMENTS ACCOUNT OF THE GRANT RECEIVED FROM BILANCE FOR THE PURPOSE OF  
IMENTATION AND PROMOTION CENTRES FOR THE PERIOD FROM 1ST OCTOBER 1997 TO 31ST MARCH 1998

<u>Figures for the current year</u> Rs.	<u>Figures of the previous year</u>	<u>PAYMENTS</u>	<u>Figures for the current year</u> Rs.
29,65,683.00			
30,617.00	By <u>FIXED COST</u>		
	Animators Training materials and logisties	29,549.39	
	Houses for paddy storing	6,315.00	
74,195.00	Nursery construction & equipments	327.00	
	Construction sarokebes chulba	6,064.96	
	Adult eduction equipment and materials	<u>9,036.86</u>	51,2
	" <u>RECURRING COST</u>		
	Animators training	4,634.50	
	Resourvel Persons	14,500.74	
	Follow-up support to SHG	4,538.00	
	Seminars & Meetings	33,490.58	
	Adult education instruc- tors	15,203.65	
	Nursery & Plantations	15,825.50	
	Salary SHG	2,76,449.00	
	Travel staff	37,787.50	
	Salaries Vikas Maitri Staff	4,09,633.00	
	Bank charges	<u>53.00</u>	8,12,1
	" Refund of amount received as loan from project Holder		1,27,3
	" Refund of amount excess paid by Bank		2,7
	" <u>CLOSING BALANCE</u>		
	Cash in hand	27,509.71	
	Cash with Canara Bank	<u>20,49,423.73</u>	20,76,9
30,70,495.00	=====	=====	30,70,495.00

AUDIT REPORT

pts & Payments account of Vikas Maitri, Ranchi- account Grant received from  
1 Experimentation & promotion centre for the period from 1st October 1997 to  
information and explanations which to the best of our knowledge and belief  
audit. In our opinion, the Institution has maintained proper books of accounts  
nts are in agreement with the books maintained by them.

For T.P. Jaiswal & Co.  
Chartered Accountants;

Proprietor;



VIKAS MAITRI, RANCHI

STATEMENT OF THE GRANT RECEIVED FROM BALANCE FOR THE PURPOSE OF  
PROMOTION CENTRES FOR THE PERIOD FROM 1ST OCTOBER 1997 TO 31ST MARCH 1998

Figures of the  
previous year

PAYMENTS

Figures for the  
Current year P.

By FIXED COST

Animators Training materials and logisties	29,549.39	
Houses for paddy storing	6,315.00	
Nursery construction & equipments	327.00	
Construction sarokesbes chulba	6,064.96	
Adult eduction equipment and materials	<u>9,036.86</u>	51,293.21

" RECURRING COST

Animators training	4,634.50	
Resourvel Persons	14,500.74	
Follow-up support to SHG	4,538.00	
Seminars & Meetings	33,490.58	
Adult education instruc- tors	15,203.65	
Nursery & Plantations	15,825.50	
Salary SHG	2,76,449.00	
Travel staff	37,787.50	
Salaries Vikas Maitri		
Staff	4,09,633.00	
Bank charges	<u>53.00</u>	8,12,175.47

" Refund of amount received as loan  
from project Holder

1,27,318.50

" Refund of amount excess paid by Bank

2,774.38

" CLOSING BALANCE

Cash in hand	27,509.71	
Cash with Canara Bank	<u>20,49,423.73</u>	20,76,933.44

30,70,495.00

=====

CDF REPORT

is account of Vikas Maitri, Ranchi- account Grant received from  
tion & promotion centre for the period from 1st October 1997 to  
nd explanations which to the best of our knowledge and belief  
opinion, the Institution has maintained proper books of accounts  
reement with the books maintained by them.

For T.P. Jaiswal & Co.  
Chartered Accountants;

Proprietor;



**T.P. JAISWAL & CO.**

CHARTERED ACCOUNTANTS  
RANCHI - 834001

RECEIPTS & PAYMENTS ACCOUNT OF THE GRAN  
AGRICULTURAL EXPERIMENTATION & PROMOTION CENTRES

Figures of the  
previous year

RECEIPTS

Figures for the  
current year  
Rs. P.

To OPENING BALANCE

Cash in hand	64,951.77	
Cash with Canara Bank	6,04,663.43	6,69,620.25
" Interest received during the period from Canara Bank		9,898.00
" Temporary loan received from project Holder for project work to be refunded		53,123.50
" Amount excess received from Bank		2,774.38

7,35,416.13

AUDIT R.

We have examined the Above Receipts & Payments account of 'CEBETO' (Phase-III) for the purpose of Agricultural Experimentation for the period from 1st April 1997 to 30th September 1997. We have obtained all information which we believed were necessary for the purpose of the audit. In our opinion the said Receipts & Payments account are in agreement with the books of account.

Ranchi, Dated 14th May 1998.

VIKAS MAITRI, RANCHI

NT OF THE GRANT RECEIVED FROM CEBEMO (PHASE-III) FOR THE PURPOSE OF  
OPTION CENTRES FOR THE PERIOD FROM 1ST APRIL 1997 TO 30TH SEPTEMBER 1997

Figures of the  
previous year

PAYMENTS

Figures for the  
Current year P.

By NON-RECURRING COST

Course & learning materials	10,468.19
Repair/Maintanance Trainin centre	12,652.44
Equipment & additional cons- truction for Nursery raising , learning course materials for learners (conducted by youth)	4,631.65
<u>Cost for animators training</u>	<u>1,908.20</u>
	<u>3,718.50</u>
	33,378.98

" RECURRING COST

Practical training & exposure cost	479.00
Honorarium & transport to resou- rse persons	7,264.15
Seminars at village & progra- amme centre at Ranchi	29,829.89
Follow-up assistance to ani- mators after training	35,396.75
Nursery raising & Plantation cost	2,19,656.85
Installation of community biogas plant attached to community latrine	19,716.45
Training on smokeless chulha for village woman	609.50
Construction cost of smokeless chulha	10,754.95
Honorarium youth conducting NFE	23,691.50
Travelling cost	20,600.00
Administration & Vehicle maintenance cost	15,614.15
Overhead cost	<u>2,63,418.00</u>
	6,46,031.19
Local receipt shown previously refunded	53,949.00
" Bank charges	56.00
" <u>CLOSING BALANCE</u>	
Cash in hand	2,000.96
	7,35,416.13
	=====

AUDIT REPORT

gments account of Vikas Maitri, Ranchi - account grant received from  
al Experimentation & promotion Centre for the period from 1st April  
information and explanation which to the best of our knowledge and  
In our opinion, the Institution has maintained proper books of acc-  
in agreement with the books maintained by them.

For T.P. Jaiswal & Co.  
Chartered Accountants;



22/4

**T. P. Jaiswal & Co.**

Chartered Accountants

T. P. Jaiswal, F.C.A.

Membership No. 9278

Phone : 314753 (O)

301795 (R)

Tainwala Building

Main Road, RANCHI - 834001

6/8/98

Date.....

AUDIT REPORT

We have examined the Balance Sheet of VIKAS MAITRI (GENERAL), RANCHI as at 31st March 1998 and Income and Expenditure account for the year ended on that date. We have obtained all information and explanations which to the best of our knowledge and belief were necessary for the purpose of the audit. In our opinion, proper books of accounts have been kept by the institution so far as appears from our examination of books.

1) No Stock register of books purchased maintained.

Therefore physical verification of books was <sup>not</sup> possible.

Subject to our forgoing remark in our opinion and to the best of our information and according to explanations given to us, the said accounts give a fair & true view:

- i) In the case of Balance Sheet, of the state of the abovenamed institution's affairs as at 31/3/1998.
- ii) In the case of Income & Expenditure statement, of the Surplus of the abovenamed institution for the accounting year ending on 31st March 1998.

For T.P. Jaiswal & Co.  
Chartered Accountants;

Ranchi, Dated 6th Aug. 1998.



22/9 —

Proprietor;

BALANCE SHEET AS AT 31ST MARCH 1998

Figures of the previous year Rs.	<u>LIABILITIES</u> P.	Figures for the current year Rs.	P.	Figures of the previous year Rs.	<u>ASSETS</u> P.	Figures for the Current year Rs.
	<u>CAPITAL FUND</u>				<u>FIXED ASSETS</u>	
	As per last A/C	3,82,389.25		4,34,149.18	As per Schedule "A"	4,32,142.79
3,82,389.25	Add: Surplus for the year	<u>7,209.82</u>	3,90,099.07	63,724.18	Advance to Care Taker program	-
	<u>PROJECT BALANCE</u>				Disbursement of Fund A/C	5,200
75.97	Ranchi Literacy	75.97		-		5,200.00
	Mission	75.97				
15,622.69	Bihar Education				<u>CASH &amp; BANK BALANCE</u>	
3,03,475.22	Project	13,627.19			Cash in hand	4,990.17
	INDISCO/ILO project	2,64,214.78			Cash at Canara	
1,110.05	Total Literacy			3,02,077.81	Bank	2,95,077.85
96,777.99	Program	710.05				3,00,068.02
	SUNDRY NGO overhead	<u>62,349.75</u>	3,40,977.74			
	<u>OTHER LIABILITIES</u>					
-	Payable to Bilance A/C E.P.F.		6,334.00			
7,99,951.17		<u>7,37,410.81</u>		7,99,951.17		7,37,410.81
=====		=====		=====		=====

In term of our audit report of even date.

For T.P. Jaiswal & Co.  
Chartered Accountants;

Ranchi, Dated 6th August 1998.



# T. P. JAISWAL & CO.

CHARTERED ACCOUNTANTS  
RANCHI - 834001

VIKAS MA

## INCOME & EXPENDITURE ACCOUNT

Figures of the previous year Rs.	P.	<u>EXPENDITURE</u>	Figures for the current year Rs.	P.
72,000.00		To Salary	75,870.00	
1,02,735.51		" Training & Demostration (Village centre)	60,792.89	
85,638.91		" Training program Expenses	21,987.05	
1,362.00		" Subscription fees	105.00	
2,068.00		" Telephone charges	2,530.00	
6,692.81		" Office Expenses	7,750.00	
4,868.38		" Electricity Expenses	2,362.21	
3,517.12		" Postage Expenses	438.00	
-		" Exgratia payment	1,000.00	
43,424.13		" Vehicle running & Maintenance	2,896.70	
40.00		" Bank charges	35.00	
2,574.50		" Books	5,072.00	
2,511.11		" Stationery & Printing	1,360.90	
1,512.20		" News paper & Periodicals	1,368.80	
11,523.15		" Repairs & Maintenance	7,439.28	
3,370.00		" Audit Expenses	3,900.00	
1,000.00		" Legal Consultancy Expenses	1,896.00	
10,906.36		" Tax & Rent	16,544.28	
4,830.00		" Employ P.P.F.	-	
114.50		" Audio Visual Expenses	-	
2,503.30		" Depreciation	2,006.39	
5,500.00		" Social Security Fund	-	
814.00		" Bank loan to self help group Interest to Bank	-	
-		" Surplus, ie, Excess of Income over Expenditure	7,209.82	
3,69,505.98			2,22,564.32	
=====			=====	

Ranchi, Dated 6th August 1998.

S. MAITRI, (GENERAL), RANCHI

ACCOUNT FOR THE YEAR ENDING 31ST MARCH, 1998

he ar	Figures of the previous year	<u>INCOME</u>	Figures for the Current year
P.	Rs.	P.	Rs.
0.00	6,097.00	By Bank Interest	3,800.00
2.89	14,610.00	" Misc. Income	7,851.50
7.05	1,09,703.00	" Training & Demonstration (Village centre)	1,16,029.50
5.00	150.00	" Church Membership fee	1,250.00
0.00	2,16,078.64	" Training program	50,700.00
0.00	-	" Caretaker Training program	42,933.32
2.21	22,867.34	" Deficit, ie, Excess of Expenditure over Income	-
3.00			
0.00			
5.70			
5.00			
2.00			
0.90			
3.80			
2.28			
0.00			
5.00			
4.28			
5.39			
1.82			
-----	3,69,505.98		2,22,564.32
=====	=====		=====

In terms of our audit report of even date.

For T.P. Jaiswal & Co.  
Chartered Accountants;

Proprietor;



VIKAS MAITRI (GENERAL), RANCHI

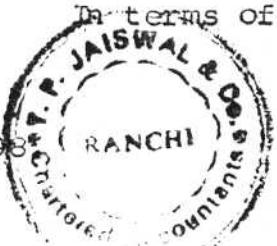
SCHEDULE "A" OF FIXED ASSETS AS AT 31ST MARCH, 1998

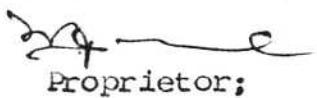
S.NO.	PARTICULARS	W.D.V. AS ON 31/3/1997	ADDITION DURING THE YEAR	TOTAL	RATE OF DEP.	DEPRECIATION	W.D.V. AS ON 31/3/98
1.	Land	2,66,743.15	-	2,66,743.15	-	-	2,66,743.15
2.	Training Demostration Land	1,55,741.51	-	1,55,741.51	-	-	1,55,741.51
3.	Furniture	4,729.82	-	4,729.82	10%	472.98	4,256.84
4.	Tools & Equipments	214.78	-	214.78	25%	53.70	161.08
5.	Typewriter	241.65	-	241.65	25%	60.41	181.24
6.	Office Equipments	1,532.18	-	1,532.18	25%	383.05	1,149.13
7.	Audio Visual Equipments	351.45	-	351.45	25%	87.86	263.59
8.	Camera	76.01	-	76.01	25%	19.00	57.01
9.	Duplication Machine	85.82	-	85.82	25%	21.46	64.36
10.	Generator Set	35.32	-	35.32	25%	8.83	26.49
11.	Film Projector	304.39	-	304.39	25%	76.10	228.29
12.	Servey Equipments	87.68	-	87.68	25%	21.92	65.76
13.	Motor Cycle	61.91	-	61.91	20%	12.38	49.53
14.	Mini Bus	3,943.51	-	3,943.51	20%	788.70	3,154.81
TOTAL		4,34,149.18	-	4,34,149.18	-	2,006.39	4,32,142.79
		=====	=====	=====	=====	=====	=====

In terms of our audit report of even date.

For T.P. Jaiswal & Co.  
Chartered Accountants;

Ranchi, Dated 6th August 1998



  
Proprietor;

**T. P. JAISWAL & CO.**  
 CHARTERED ACCOUNTANTS  
 RANCHI - 834001

VIKAS MA

RECEIPT AND PAYMENT ACCOUNT

Figures of the previous year	<u>RECEIPT</u>	Figures for the current year Rs. <span style="float: right;">P.</span>
To <u>OPENING BALANCE</u>		
Cash in hand	899.88	
Cash at Canara Bank	<u>3,01,177.93</u>	3,02,077.81
" Employee provident Fund		6,334.00
" INDISCO/ ILO PILOT Project		4,29,396.76
" Training & Demostration (Village Centre)		1,16,029.50
" Training Programme		50,700.00
" Misc. Income		7,851.50
" Interest received from Bank		3,800.00
" Church Membership fee		1,250.00
" Care Taker Training Programme		1,10,165.00

10,27,604.57

=====

Ranchi, Dated 6th August 1998.

## IGAS MAITRI (GENERAL), RANCHI

## NT ACCOUNT FOR THE YEAR ENDING 31ST MARCH 1998

the er P.	Figures of the previous year	<u>PAYMENT</u>	Figures for the Current year Rs. P.
	By Salary		75,870.00
7.81	" Bihar Education Project (Pragati Sadan, Ranchi)		1,995.50
4.00	" Sundry (NGO Overhead cost)		34,428.24
5.76	" Total Literacy Mission Expenses		400.00
9.50	" INDISCO/ILO PILOT Project Expenses		4,68,657.20
0.00	" Training & Demonstration (village centre) Expenses		60,792.89
0.50	" Training Programme Expenses		21,987.05
0.00	" Subscription fee		105.00
0.00	" Disbursement of Fund		5,200.00
0.00	" Telephone Expenses		2,530.00
	" Office Expenses		7,750.00
	" Electricity Expenses		2,362.21
	" Exgratia payment		1,000.00
	" Postage Expenses		438.00
	" Vehicle (R & M) Expenses		2,896.70
	" Bank charges		35.00
	" Books		5,072.00
	" Stationery & Printings		1,360.90
	" News papers & Periodicals		1,368.80
	" Repairs & Maintenance Expenses		7,439.28
	" Audit Expenses		3,900.00
	" Legal & Consultancy Expenses		1,896.00
	" Tax & Rent		16,544.28
	" Care Taker Training Programme Expenses		3,507.50
	" <u>CLOSING BALANCE</u>		
	Cash in hand	4,990.17	
	Cash at Banara Bank	<u>2,95,077.85</u>	3,00,068.02
57			10,27,604.57
==			=====

In terms of our audit report of even date.

For T.P. Jaiswal & Co.  
Chartered Accountants;

1998.

Proprietor;

T. P. Jaiswal

T. P. JAISWAL & CO.  
CHARTERED ACCOUNTANTS  
RANCHI - 834001

VIKAS MAITRI, RANCHI  
(INDISCO/ILO PILOT PROJECT ACCOUNT, KHUNTI)

RECEIPT AND PAYMENT ACCOUNT FOR THE PERIOD FROM 1st APRIL 1997 TO 31st MARCH 1998

Figures of the previous year	<u>RECEIPT</u>	Figures for the current year	Figures of the previous year	<u>PAYMENT</u>	Figures for the Current year
		Rs. P.			Rs. P.
TO <u>OPENING BALANCE</u>				By Travelling Expenses	13,460.14
Cash in hand	42,776.07			" Administrative Staff	25,310.00
Cash in Canara Bank	<u>2,91,195.91</u>	3,33,971.98		" Operation & Maintenance	4,904.69
" Grant received from INDISCO/ILO PILOT PROJECT during the period		3,43,855.00		" National prof. Staff	1,61,472.00
" Interest received from Bank during the period		9,122.00		" Seminar/Group Training	1,56,898.01
				" Mortgaged land Release	83,990.00
				" <u>CLOSING BALANCE</u>	
				Cash in hand	5,961.15
				Cash in Canara Bank	<u>2,34,952.99</u> 2,40,914.14
		<u>6,86,948.98</u>			<u>6,86,948.98</u>

AUDIT REPORT

We have examined the above Receipt & Payment account for the period from 1st April 1997 to 31st March 1998 of VIKAS MAITRI, RANCHI (A/C - INDISCO/ILO PILOT PROJECT KHUNTI). We have obtained all information and explanations which to the best of our knowledge and belief, were necessary for the purpose of the audit. In our opinion, the Institution has maintained proper books of accounts and the said Receipt & Payment account are in agreement with the books maintained by them.

For T.P. Jaiswal & Co.  
Chartered Accountants;

  
Proprietor;

Ranchi, Dated 18th August 1998.