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UMN - United Mission to Nepal, Protokolle Executive
Committee und Board of Managers 1969

MINUTES OF THE EXECUTIVE COMMITTEE MEETING

NEW DELHI, INDIA

March 18, 1969

AND

MINUTES OF THE BOARD OF MANAGERS' MEETING

NEW DELHI, INDIA

March 19-20, 1969

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THE UNITED MISSION TO NEPAL

MINUTES OF THE EXECUTIVE COMMITTEE MEETING

Held in New Delhi, India, March 18, 1969.

In years past the Executive Committee met once a year, in the fall, while the Board met in the spring. The revised Constitution of 1968 calls for it to meet twice a year. This was its first spring meeting when it met the day before the Board Meeting, on March 18, 1969, in the YMCA Tourist Hotel, New Delhi, India. Only one day was given to the meeting, which proved too short a time to cover the lengthy agenda of 84 items. Sessions of the meeting were held from 8:30—1:00 and from 2:00—6:15, with breaks for coffee and tea. Dr. T. Strong, President of the Board, led in opening devotions and chaired the meeting.

Membership and Attendance. Persons were present except as indicated. Rev. Alvin Berg was a visitor for part of the meeting.

<i>President:</i>	Dr. T. N. Strong	<i>Ex-Officio:</i>
<i>Vice-President:</i>	Rev. E. Lowe	Mr. J. Lindell
<i>Others:</i>	Mr. R. Bates (absent)	Dr. R. L. Fleming
	Rev. J. Carden (absent)	Mr. J. H. Barclay
	Miss L. Chipley (absent)	Dr. W. Gould
	Prof. M. Hakim (absent)	Mr. I. Stuart
	Dr. D. Patlia	
	Rev. G. Ruff (absent).	

EC(1)-1/69. *Agenda.* It was RESOLVED to accept the Agenda of business as presented by the Executive Secretary with certain additions. The items were grouped under the various areas of responsibility assigned by the revised Constitution to the Executive Committee and are recorded in these Minutes in the same way.

I. *Receive Annual Reports and Financial Statements, Take Action, and Present to Board.*

EC(1)-2/69. *Annual Reports.* Annual Reports and Financial Statements were received from the following Projects:

1. Headquarters.
2. Tansen Area.
3. Butwal Technical Institute.
4. Gorkha Area.
5. United Mission Medical Center.
6. Kathmandu Valley District Clinics.
7. Bhatgaon Hospital.
8. Girls' High School, Kathmandu.
9. Okhaldhunga Project.
10. Anandaban Leprosy Hospital.
11. UMN Treasurer's Report.

Due to shortness of time, and in consideration that these reports had been in the hands of all members for study before the meeting, it was RESOLVED to accept the Reports as given and to present them to the Board with the request that time be given in the Board Meeting for their consideration.

II. *Receive, Amend, Approve Work Plans. Receive Auditor's Report. Receive Recommendations from the Finance Committee and Take Action.*

EC(r)-3/69. *Supplementary Work Plans.* A number of items concerning plans for work were presented and considered as supplements to the larger body of Plans and Budgets for 1969 as approved in the last November Committee Meeting. They are:

1. *Tibetan Village Agriculture Project.* The U.N. Commissioner for Refugees in Nepal has requested the assistance of Mr. Holm in agriculture improvement work in a Tibetan village in the Pokhara area (south of airfield). The implementing agency for this work is the Nepal Red Cross. Holms go on furlough in July and return in January. The UMN Agriculture Conference (March 10, '69) recommended this assignment. It was RESOLVED to approve the seconding of Mr. and Mrs. Asbjorn Holm to this work on their return from furlough for a 2-year term, details to be worked out by the Executive Secretary.
2. *Sen Institute Teacher, Tansen.* The Sen Institute is a new private, boarding, primary school aiming to become a full high school. The principal has requested the UMN to second to the school a lady primary teacher. It was RESOLVED to accept this request, to seek and offer such a worker, to leave to the related UMN officers the responsibility of working out details of the agree-

ment, which shall include the request that in lieu of salary the Institute make a contribution to the UMN, and to be undertaken on permission from HMG.

3. *P. N. College Teacher, Pokhara.* The Prithibi Narayan College, Pokhara, has requested the UMN to second Mr. Colin Smith as a teacher to this College. It was RESOLVED to inform the College that UMN regretfully is unable to respond to this request.

4. *Girls' College Teacher, Kathmandu.* There is a possibility for a teacher of English to be seconded to the Girls' College in Kathmandu and for Miss N. Kehrberg to be considered for this assignment. It was RESOLVED to approve in principle working on this possibility, to concur with the present assignment of Miss Kehrberg in the Gorkha Project for not less than a year, and then her possible transfer, to leave the Area Superintendent and Assistant Executive Secretary the responsibility to work out details of such a secondment and to exercise an on-going supervision of the project, subject to the usual HMG permission.

5. *Thoracic Surgery at UMMC.* While it was not submitted as a supplementary work plan, attention was given to the proposal of Dr. Roy Coats and UMMC for thoracic surgery at UMMC and to the discussions on this subject in UMMC and Workers' Conference. It was RESOLVED to express extreme hesitancy concerning this proposal, from such understanding as the Executive Committee has of it at present.

6. *Jaubari School, Gorkha Project.* In this Middle School, where UMN has joint management and contributed staff, it is proposed by the local committee that with UMN continued help it upgrade to a full high school, with UMN phasing out. This plan is recommended by the Zonal Inspector of Schools, and by the Gorkha Project leadership. It was RESOLVED to approve of this plan: that the school add grade IX in 1969, X in 1970; that UMN continue its financial and personnel assistance through 1972, gradually reducing financial help and withdrawing all assistance by the end of 1972, subject to HMG agreement.

7. *New Post of Assistant Director for BTI.* Due to the growth of the Institute with consequent increase in work and responsibility, and upon the recommendation of the BTI Board (Minute 13/69) it was RESOLVED to

approve the new post of Assistant Director and to seek a suitable person for it.

Attention was called by the BTI Board to the following personnel needs which UMN should seek to fill:

Assistant Director, post vacant.

Business Manager, post vacant since March '69.

Finance Director, new post, new person needed.

Office Secretary, post vacant.

Woodshop Supervisor, replacement needed beginning of 1970.

Electrical Engineer, replacement needed Aug. 1969.

Mechanist Foreman, „ „ July 1970.

Automechanic Foreman, „ „ July 1969.

8. *Nursing School, Tansen Hospital.* This subject has been under planning and discussion for a year or two. In keeping with instructions of the Board (BM-52/68) and the Executive Committee (EC-37/68), fuller explanations and implications were presented in writing by the Acting Area Superintendent, in summary as follows:

In this 70-bed Hospital over the past years a nurses' training programme has been in operation in which both boys and girls have been trained for a 2-year period. These now hold responsible positions as staff nurses and in wards and operating theatre. Their training is unrecognized by Government. HMG approached us to make this training recognized and the graduates registered. Following a recent inspection visit to the hospital by HMG officials, it seems very likely permission will be given to start the A.N.M. (Auxiliary Nurse Midwife) training in November, an 18 months' course. We are led to believe that if this succeeds we can apply for a full training course recognition in 2-3 years.

We propose (1) to undertake the A.N.M. training plan for girls this year, taking 8 girls every 6 months, the first group graduating in May 1971, taking a 3-months' spell in another center for midwifery requirements with a Supervisor from our hospital. (2) Continue to run our original training course for local boys. (3) Plan ahead to seek permission to upgrade the A.N.M. training into a regular Nurses' Training School when this can be done.

The implementation of this 3-point Plan requires the already budgeted capital of Rs. 40,000 for student

housing; the completion of the new ward wing, now under construction, which will contain 2 school rooms; salaries for the trainees in the annual recurring budget estimated at Rs. 25,000, and the addition of one UMN staff nurse.

It was RESOLVED to approve this plan and to work for its implementation in terms of budgets, buildings, personnel.

9. *East Palpa Project, Tansen Area.* This new work was proposed last year and more definition requested (EC-37/68b). The Acting Area Superintendent brought to this meeting written descriptions of the situation, location, plan, personnel and other implications. In brief the proposal is the following:

The UMN in the Tansen Area conducts a public health program in much of the district. At the eastern end of the district there is a large population practically untouched by our health activities or those of Government. This Daraghiri area is about 4 days' walk east of Tansen. The Panchayat of the area has requested us to open a health center and clinic in their area.

We propose to open a "Village Multi-purpose Development Center," conducted by a team of workers. The health work will involve running a dispensary (health center) and a public health programme in the area and will require 2 UMN nurses. A UMN Agriculturalist will act as an advisor to the local Panchayat along the lines of a J.T.A. We would negotiate to second a UMN teacher to the local school. The understanding is that local government will pay for the cost of the dispensary building and the salary of a watchman, and the UMN would run the dispensary on a self-supporting basis, including maintenance. UMN would provide housing for its workers, either by renting or building. A budget of Rs. 20,000 for a house and equipment and Rs. 1,200 for rent is needed in the first phase of this program.

It was RESOLVED to approve of this project in principle to be undertaken in keeping with UMN policies, providing necessary details of work and budgets at appropriate times, going there for short temporary visits now, subject to HMG agreement.

10. *Boys' School, Pokhara.* In consideration of increased numbers of UMN workers attached to the Pokhara

school project, and one of them being the Headmaster of the school, and of the need for leadership in the UMN interests in this cooperative project, it was RESOLVED (1) to appoint Mr. T. Valvik as Project Director, and (2) for its administration to be disconnected from the Gorkha Project and related directly to UMN Headquarters, responsible to the Executive Secretary. It is understood that this action concerns only strictly UMN personnel and interests and not the School as such which is under the management of the School Board.

EC(1)-4/69. *Technical Workers' Conference.* The Technical Group Meeting of Workers' Conference expressed the need for a Conference of the UMN technical workers. (See the proposal in Minute WC-11/69). The Internal Coordinating Committee of BTI also discussed the subject and made recommendations favoring it (March 1969).

In view of these recommendations and following discussion it was RESOLVED that the Executive Secretary be instructed to convene and chair such a Conference, possibly in Butwal, and that the Conference may make recommendations to the Administrative Committee and Executive Committee.

EC(1)-5/69. *Report of the Finance Committee.* The Finance Committee, which met on March 17, 1969, presented a full written report of its work with appropriate recommendations. This included a review of annual financial statements, auditors' reports, use of money in hand, supplementary budgets requests, bank accounts, and a number of other fiscal matters. Study and discussion were given to each item and some minor changes made. It was RESOLVED to accept and approve the Report and Recommendations of the Finance Committee in its corrected form. The amended and approved form of the Report appears as Appendix A to these Minutes.

III. *Personnel Matters: Accept New Workers, Act on Furlough Return, Resignations, Dismissals, Nominations of HQ Officers, Appoint Officers in Projects, etc.*

EC(1)-6/69. *Miss Tomoe Tawara*, Nurse-midwife, offered by the Japan Overseas Christian Medical Cooperative Service. It was RESOLVED gratefully to accept Miss Tawara for service in the UMN.

EC(1)-7/69. *Dr. and Mrs. Dickenson* and children. Physician-Internist, offered by Bible and Medical Missionary Fellowship, UK. It was RESOLVED gratefully to accept Dr. and Mrs. Dickenson and family for service in the UMN.

EC(1)-8/69. *Mr. and Mrs. Geoffrey Reid*, teachers, offered by Bible and Medical Missionary Fellowship, Australia. It was RESOLVED gratefully to accept Mr. and Mrs. Reid for service in the UMN.

EC(1)-9/69. *Mr. and Mrs. Stanley Kamp*, builder, nurse, offered by the Mennonite Board of Missions, USA. It was RESOLVED gratefully to accept Mr. and Mrs. Kamp for service in the UMN.

EC(1)-10/69. *Dr. and Mrs. Jack Moody* and children. Doctor of obstetrics, pediatrics and ophthalmology, offered by the WD-United Methodist Church, USA. It was RESOLVED gratefully to accept Dr. and Mrs. Moody and family for service in the UMN.

EC(1)-11/69. *Miss Ingegerd Karlsson*, nurse, offered by the Swedish Baptist Mission. (Note also EC-27/68). It was RESOLVED gratefully to accept Miss Karlsson for service in the UMN, with the advice that sometime during her term of service or when on furlough she take midwifery training.

EC(1)-12/69. *Rev. and Mrs. Urho Rasanen*, Minister, gardener-agriculturalist; she is a midwife-nurse; offered by the Free Church of Finland. It was RESOLVED gratefully to accept Rev. and Mrs. Rasanen for service in the UMN, subject to implications of the renewed General Agreement.

EC(1)-13/69. *Mr. Bjorn Brokko*, 'deacon'-nurse-social worker, offered by the World Mission Prayer League, Norwegian Branch. It was RESOLVED to express interest and gratitude concerning this offer of service and to instruct the Executive Secretary to correspond further in the case and convey the advice of the Committee.

EC(1)-14/69. *Miss Maureen Bean*, physiotherapist. Inquiry concerning possible service from Bible and Medical Missionary Fellowship, UK. It was RESOLVED to encourage this offer of service and to instruct the Executive Secretary to convey to the society its advice.

EC-(1)-15/69. *Advice Concerning Inquiries.* The Executive Secretary briefed the Committee concerning several offers of service under correspondence, and sought guidance. Advice was given and some cases may be handled by Correspondence Vote before the next meeting.

EC(1)-16/69. *Dr. Kit Johnson.* It was RESOLVED to concur with the advice given by the Executive Secretary and to instruct the Executive Secretary to convey the further viewpoint of the Committee in this case.

EC(1)-17/69. *Miss Ruth Angove,* Administrative Dietitian, direct appointee for a short term to UMMC. Note was taken of this appointment and gratitude expressed to the WD-United Methodist Church, USA, for a grant to UMN, making this appointment possible.

EC(1)-18/69. *Dr. and Mrs. Roy Coats,* Surgeon, UMMC Board of United Methodist Church, USA. Due for furlough, June 1969. It was RESOLVED to express thanks for their service, and to welcome their return, but in view of his proposed extended study program, that their return at a later date be conditioned on a need in UMN at that time.

EC(1)-19/69. *Miss Valerie Collett,* Bible and Missionary Fellowship, UK, nurse, Gorkha Dispensary, due for furlough June 1969. It was RESOLVED to express thanks for her service and to welcome her return after furlough.

EC(1)-20/69. *Miss Enid Russell,* Bible and Medical Missionary Fellowship, UK, nurse, UMMC, due for furlough summer 1969. It was RESOLVED to express thanks for her service and to welcome her return after furlough.

EC(1)-21/69. *Dr. and Mrs. William Gould,* Bible and Medical Missionary Fellowship, UK, Tansen Hospital, due for furlough in summer 1969. It was RESOLVED to express thanks for their service and to welcome their return after furlough.

EC(1)-22/69. *Mr. and Mrs. Brian Richards,* Bible and Medical Missionary Fellowship, Australia, Pharmacist UMMC, due for furlough summer 1969. It was RESOLVED to express thanks for service and to welcome their return after furlough.

EC(1)-23/69. *Miss Joy McConnell,* Bible & Medical Missionary Fellowship, New Zealand, nurse at Tansen Hospital.

Furlough due this summer. It was RESOLVED to express thanks for service and to welcome her return after furlough.

EC(1)-24/69. *Miss Ingeborg Skjervheim*, World Mission Prayer League, Norway, nurse in Town Clinic, Tansen, due for furlough in May 1969. It was RESOLVED to express thanks for service and to welcome her return after furlough.

EC(1)-25/69. *Mr. and Mrs. James Miller*, Mennonite Board, USA, builder in Gorkha Project. Terminating a 3-year term this summer. It was RESOLVED to express thanks for their service and to welcome their return for further service should this be possible.

EC(1)-26/69. *Mr. and Mrs. Tore Langmo*, Norwegian Free Evangelical Mission, BTI electrician. Terminating a 2-year term of service. It was RESOLVED to express thanks for their service.

EC(1)-27/69. *Mr. Galen Wedel*, MCC PAX Service, BTI office. Terminating a 3-year term of service. It was RESOLVED to express thanks for his service.

EC(1)-28/69. *Mr. Robert Yoder*, MCC PAX Service, BTI builder-mechanic. Terminating a 3-year term of service. It was RESOLVED to express thanks for his service.

EC(1)-29/69. *Mr. Colin Smith*, RBMU-UK, teacher, on health leave in U.K. It was RESOLVED to advise him in keeping with the recommendation of the Administrative Committee.

EC(1)-30/69. *Mr. and Mrs. Howard Barclay*, RBMU-Australia, Gorkha Area Superintendent, due for furlough in May 1969. It was RESOLVED to express thanks for their service and to welcome their return after furlough.

EC(1)-31/69. *Mr. and Mrs. Asbjorn Holm*, WMPL-Norway, agriculturalist-builder in Gorkha Project, due for furlough in July 1969. It was RESOLVED to express thanks for their service and to welcome their return subject to the usual medical approval.

EC(1)-32/69. *Miss Rachel Wolff*, Episcopal Church USA, hostess at UMMC, due for furlough in June 1969. It was RESOLVED to express thanks for service and to welcome her return after furlough.

- EC(1)-33/69. *Mr. and Mrs. Klaus Saletsky*, DU-Germany, builder at Girls' High School, Kathmandu. Terminating a 3-year term of service. It was RESOLVED to express thanks for their service.
- EC(1)-34/69. *Miss Nora Vickers*, RBMU-UK, nurse. Miss Vickers joined the work of UMN in its early days and served some time in the Bhatgaon Dispensary when it was in the city; then for years in the Gorkha Project Dispensary; and during the last year in the Okhaldhunga Dispensary. Now Miss Vickers offers her resignation from the UMN in order to take up the principalship of Redcliffe Bible Training College in U.K., leaving us in June 1969. It was RESOLVED to acknowledge gratefully the dedicated life and service of Miss Vickers in carrying out the purposes of the UMN, to thank her for these happy years of partnership, and to pray for her God's rich blessing in her coming place of service.
- EC(1)-35/69. *Miss Elsie Gleason*, seconded by the United Presbyterian Board USA, from India, to serve as UMN Treasurer from May 1968 to February 1969. It was RESOLVED to express thanks for her service.
- EC(1)-36/69. *Dr. Bud Hartl*, terminating a 1-year term of service as anesthesiologist at UMMC, direct appointee, supported by a work-grant from the Methodist Board USA to UMN. It was RESOLVED to express thanks for his service.
- EC(1)-37/69. *Miss Mary Ethel Heatwole*, Mennonite Board USA, terminating one year of service as dietitian at UMMC. It was RESOLVED to express thanks for her service.
- EC(1)-38/69. *Mrs. Grace Piper*, Volunteer of the United Presbyterian Church USA, terminating one year as Office Secretary at UMN-HQ office. It was RESOLVED to express thanks for her service.
- EC(1)-39/69. *Medical Director, Kathmandu Valley District Clinics*. Whereas Dr. Bethel Fleming's current 3-year term of appointment as Medical Director terminates at this time, it was RESOLVED to appoint her as Medical Director of Kathmandu Valley District Clinics for one year, in anticipation of her termination of service in 1970 and the appointment of a successor.
- EC(1)-40/69. *Superintendent of Nursing Services, UMMC*. It was RESOLVED to appoint Miss Mabel McLean to be Superintendent of Nursing Services at UMMC, to take up her

duties when Miss Enid Russel leaves on furlough, and to serve for one year.

EC(1)-41/69. *Medical Director, Okhaldhunga Project.* It was RESOLVED to appoint Dr. Paul Yoder as Medical Director for the health services of the Okhaldhunga Project, beginning from this meeting for the usual 3-year term.

EC(1)-42/69. *BTI Deputy Director Nomination.* It was RESOLVED to concur with the recommendation of the BTI Board in the nomination of Mr. Gerold Müller for appointment by the UMN Board as Deputy Director for one year.

EC(1)-43/69. *Proposed Amendment to BTI Constitution.* Whereas the UMN Constitution gives to the Executive Committee the duty of appointing Directors of various projects and institutions (See Bye-laws V.B. and VI.C.3), and Whereas the BTI Constitution assigns this duty to the UMN Board (see BTI Bye-laws 2 and 3), it was RESOLVED to recommend to the Board that changes be made in the BTI Constitution which will give to the Executive Committee the duty of appointing the BTI Director, Deputy Director, and Assistant Director.

EC(1)-44/69. *Nomination of Kathmandu Area Superintendent.* It was RESOLVED to nominate Dr. R. L. Fleming for appointment as Kathmandu Area Superintendent for one year.

EC(1)-45/69. *Nomination of Gorkha Area Superintendent.* It was RESOLVED to nominate Mr. Asbjorn Voreland for appointment as Acting Gorkha Area Superintendent when Mr. Barclay leaves for furlough.

EC(1)-46/69. *Nomination of Tansen Area Superintendent.* It was RESOLVED to nominate Dr. Pam Dodson for appointment as Tansen Area Superintendent for a 3-year term, beginning now.

EC(1)-47/69. *Proposed Amendment to UMMC Constitution.* Whereas there is no provision in the UMMC Constitution for making nominations for appointment to the Board, it was RESOLVED to recommend to the UMN Board that an appropriate amendment be made to provide for this.

EC(1)-48/69. *Nominations to UMMC Board.* Although it is not a defined duty, but in order to facilitate the appointment of a UMMC Board at the coming Board Meeting, it was RESOLVED to recommend the appointment of the following persons to the Board of the UMMC following the

adoption of the UMMC Constitution: Dr. P. Dodson, with Dr. W. Gould as Alternate (from the UMN Board), and Dr. J. S. Malla, Colonel Thapa, Dr. G. S. L. Das, Mr. R. Rongong (from "other persons").

EC(1)-49/69. *Nomination of Agricultural Superintendent.* Note was made of discussions and recommendations concerning the creation of an office of Agricultural Superintendent, and the subject was left for the action of the Board.

IV. *Direct the Work of the UMN, through the Executive Secretary.*

In the body of approved Plans and Budgets for 1969 (see Executive Committee Minutes for November 1968, Nos. 35-53) there are numerous instructions concerning the ongoing work of the Mission, both in local projects and overall. These were noted and oral progress reports were given. Some such items are dealt with elsewhere in this meeting or in the coming Board Meeting.

EC(1)-50/69. *Ongoing Work Assignments.* It was RESOLVED to accept the progress reports of the Executive Secretary concerning ongoing work assignments, and to instruct him to see that the undertaking of unfinished items is continued, noting especially the following:

1. Briefing of Candidates for UMN (EC-34/68)
2. List of Needed Personnel (EC-36/68)
3. UMN Film (EC-50/68)
4. Overall Agricultural Planning (EC-52/68)
5. Study of Nepal-Foreign Country Agreement (EC-56/68)
6. Study of General Future Trends (EC-58/68)
7. Need of Housing (EC-59/68).

EC(1)-51/69. *Report of Workers' Conference.* It was noted that, in keeping with the revised UMN Constitution, it might be more correct for the Workers' Conference to submit its Report and Recommendations to the appropriate administrative body: Finance Committee, Executive Committee, and Board of Managers, rather than to the Board alone.

Closing: The Meeting closed at 6:15 p.m. with prayer.

MINUTES OF THE BOARD OF MANAGERS' MEETING

Held in New Delhi, India, March 19-20, 1969.

The annual meeting of the Board of Managers of the United Mission to Nepal was held on two days, March 19-20, 1969, in the conference room of the YMCA Tourist Hostel in New Delhi, India.

On the first day, sessions were held from 9:00 to 1:00 and from 2:00 to 4:00. On the second day, the session was from 9:00 to 1:00, with recess for coffee and tea, in the conference room. Each day opened with Devotions, led the first day by Dr. T. Strong and the second day by Dr. D. Patlia. Sessions were chaired by the President of the Board, Dr. T. Strong.

BM-1/69. *Schedule of Membership and Roll Call.* The three categories of membership were explained. The current schedule of membership and their representatives was called and is as follows:

A. Member Bodies and their representatives:

1. American Friends Mission—Dr. W. E. DeVol
2. Bible and Medical Missionary Fellowship—Rev. Eric Lowe, Dr. Ray Windsor
3. Central Asian Mission—none
4. Church Missionary Society of Australia—Rev. J. Carden, absent
5. Church Missionary Society of U. K.—Rev. J. Carden, absent.
6. Committee for Service Overseas of the Protestant Churches of Germany (accepted at this Meeting)—Dr. Christa Kupfernagel, Mr. Jurgen Fager
7. Baptist Missionary Society (UK)—Miss Joy Knapman, absent
8. Eastern Himalayan Church Council, UCNI, and Church of Scotland—Mr. L. S. Pradhan
9. Free Church of Finland—none
10. General Assembly of UCNI—Rev. R. S. Bhandare
11. Gossner Mission—none
12. International Christian University Church, Japan—none

13. Japan Overseas Christian Medical Co-operative Service—none
14. Malwa Church Council UCNI and United Church of Canada—Rev. D. Patlia, Rev. J. Story
15. Mennonite Board of Missions and Charities—Dr. W. Friesen, absent
16. Norwegian Free Evangelical Mission—none
17. Regions Beyond Missionary Union—Dr. T. N. Strong, Mr. H. Pritchard
18. Service Association of the Christian Church (Disciples)—Rev. F. C. Jonathan
19. Swedish Baptist Mission—Mrs. E. Eriksson
20. Swiss Friends for Missions in India and Nepal—none
21. United Methodist Church, World Division, BWM—Dr. C. L. Joshi, Miss E. I. Shipstone
22. United Presbyterian Church, COEMAR, USA—Rev. G. Ruff, Rev. R. S. Bhandare
23. Wesleyan Methodist Church, USA—none
24. Woman's Union Missionary Society—Miss L. Chipley
25. World Gospel Mission—none
26. World Mission Prayer League, Norwegian Branch—Mr. A. Voreland
27. World Mission Prayer League, USA—Rev. and Mrs. Alvin Berg.

B. Co-opted Members :

Episcopal Church in USA—none
 The Leprosy Mission—none
 Mennonite Central Committee—Mr. V. Reimer
 National Christian Council of India—none
 Butwal Technical Institute—Mr. I. Stuart.

C. Ex-officio Members :

Executive Secretary, UMN—Mr. J. Lindell
 Treasurer, UMN—Mr. Ian Stuart
 Kathmandu Area Superintendent—Dr. R. L. Fleming
 Acting Tansen Area Superintendent—Dr. W. Gould
 Gorkha Area Superintendent—Mr. H. Barclay
 Workers' Conference Representative—Mr. M. Francis

D. Guests :

Mr. W. W. Paddon, Chairman of Advisory Council of the Woman's Union Missionary Society

Dr. Telfer Mook, Board Secretary of United Church Board for World Ministries and of the United Christian Missionary Society.

BM-2/69. *Agenda.* It was RESOLVED to accept the agenda as prepared by the Executive Secretary, with the understanding that he could bring forward additional items if necessary.

BM-3/69. *Confirmation of Minutes.* It was RESOLVED to approve the printed Minutes of the Board of Managers' Meeting held in Kathmandu on March 21-22, 1968, and the duplicated Minutes of the Executive Committee Meeting held in Kathmandu on November 20-21, 1968.

BM-4/69. *Nominating Committee.* The following members were elected to serve on the Nominating Committee and to bring nominations to this meeting: J. Lindell, R. Windsor, A. Voreland, A. Berg, and Mr. Pritchard.

BM-5/69. *Duties of the Executive Committee and the Board.* The Executive Secretary drew attention, from a written paper, to the fact that in the past the Board and the Executive Committee worked interchangeably, the Board carrying all needed business in the Spring and the Executive Committee carrying all needed business in the Fall of the year. However, according to the revised UMN Constitution of 1968, there are different duties assigned to each. Accordingly, the agenda for this Meeting, and for the Executive Committee which met immediately preceding it, were drawn up in keeping with these definitions.

BM-6/69. *Membership of Committee for Overseas Service of the Protestant Churches of Germany.* Whereas for a number of years the Committee for Service Overseas has related to the UMN as an associate member, and Whereas the Committee has now requested regular membership, it was RESOLVED to accept the Committee for Service Overseas as a regular member of the UMN, subject to the usual terms of membership, with a hearty welcome and with the prayer that God will make this partnership blessed and fruitful.

BM-7/69. *Service Association of the Christian Church (Disciples).* In the past, this member of the UMN has been "The Disciples of Christ, India, and the United Christian Missionary Society." Note was taken of the fact that we have now received written intimation from the Secretary-Treasurer, as well as oral explanation from the

representative to the UMN Board, that the name of this UMN member body is now the "Service Association of the Christian Church (Disciples)."

BM-8/69. *Gossner Mission*. It was RESOLVED to confirm the action of the Executive Committee in accepting the Gossner Mission into membership in the UMN (EC-1/68). See Bye-laws I.B.

BM-9/69. *Annual Reports and Financial Statements for 1968*. The annual reports were submitted by the Executive Committee to the Board. Upon request the officers read in part and commented on the projects for which they are responsible. Questions and discussion followed. It was RESOLVED to accept these reports with thanks. They are the following, and they appear as appendices to these Minutes.

1. Headquarters Report for 1968. Appendix B.
2. Tansen Area Report for 1968. Appendix C.
3. Butwal Technical Institute Report for 1968. Appendix D.
4. Gorkha Area Report for 1968. Appendix E.
5. United Mission Medical Center Report for 1968. (Shanta Bhawan Hospital). Appendix F.
6. Kathmandu Valley District Clinics Report for 1968. Appendix G.
7. Bhatgaon Hospital Report for 1968. Appendix H.
8. Girls' High School, Kathmandu, Report for 1968. Appendix I.
9. Okhaldhunga Project Report for 1968. Appendix J.
10. Report of the Anandaban Leprosy Hospital. Appendix K.
11. UMN Treasurer's Report for 1968. Appendix L.

BM-10/69. *Report from the Workers' Conference*. A written report from the Workers' Conference of 1969 was presented by its representative to the Board, Mr. M. Francis, with particular attention given to relevant recommendations. It was RESOLVED to receive this Report with thanks and to consider the Recommendations at appropriate places in the agenda of this Meeting. This Report appears as Appendix M to these Minutes.

BM-11/69. *UMN Treasurer*. Having given consideration to the recommendations of the Executive Committee (EC-33/68) and the Workers' Conference (WC-5/69) it was RESOLVED to appoint Mr. Ian Stuart as Treasurer of the Mission for the usual 3-year term, beginning from this meeting.

BM-12/69. *Kathmandu Area Superintendent.* Since the current term expires, and having considered the recommendations of the Executive Committee (EC(1)-44/69) and the Workers' Conference (WC-10/69), it was RESOLVED to again appoint Dr. R. L. Fleming as Kathmandu Area Superintendent for a one-year term beginning with this meeting.

BM-13/69. *Gorkha Area Superintendent.* Since Mr. H. Barclay is leaving for furlough in May, 1969, it was RESOLVED to appoint Mr. Asbjorn Voreland as Acting Gorkha Area Superintendent beginning when Mr. Barclay leaves Nepal.

BM-14/69. *Tansen Area Superintendent.* After considering the recommendations of the Executive Committee (EC(1)-46/69), and the Workers' Conference (WC-10/69) it was RESOLVED to appoint Dr. P. Dodson as Tansen Area Superintendent for another term of 3 years, beginning from this meeting, and expecting Dr. Gould to act in this post until she reaches Nepal.

BM-15/69. *Functional Co-ordinators.* Discussion was given to the possibility which the revised Constitution of 1968 now gives to appoint other Superintendents than for Areas for purposes of administration in the Mission. Note was made of the attention given to this subject at the Workers' Conference and the recommendations made there (see WC-9 and 10/69). It was RESOLVED to ask the Administrative Committee to meet after session and bring recommendations to the Board at the morning session concerning duties, relationships and nominations of the proposed Co-ordinators for Health Services, Education and Agriculture.

At the next session of this Board Meeting such a report was brought by the Administrative Committee and discussed. In keeping with the recommendation of the Workers' Conference (WC-9/69) it was RESOLVED that, as an experimental measure, to be reviewed after a year, the following posts of functional Co-ordinators be established, the persons indicated be appointed, and the outlined Duties and Relationships be followed:

Co-ordinator of Agriculture: Mr. M. Francis

Co-ordinator of Health Services: (no nomination or appointment was made at this time.)

Co-ordinator of Education: (no nomination or appointment was made at this time.)

Duties: Within his functional field, the Co-ordinator shall:

1. Become acquainted with the work of HMG and other agencies and liaison with them in behalf of UMN.
2. Advise and assist in the planning of the UMN's work, in both local projects and mission-wide.
3. Advise and assist HQ administration in personnel matters.
4. Advise and assist concerning supplies and equipment where needed.
5. Assist in public relations in Nepal and to Mission constituencies.
6. Further assist the implementation of the work of the Mission in ways that may be assigned to him by the Executive Secretary.

Relations :

1. He shall be responsible to the Executive Secretary in his work.
2. He shall attend the planning session of the Administrative Committee and be available for consultation in other meetings as a co-opted member.

BM-16/69. *Deputy Director, BTI.* Since this post has fallen vacant, and in consideration of the recommendation of the BTI Board (BTI BM-12/69) and of the Executive Committee (EC(1)-42/69), it was RESOLVED to appoint Mr. G. Muller as Deputy Director of BTI for a period of one year, beginning from this meeting.

BM-17/69. *BTI Managing Board Members.* After consideration of the recommendations of the BTI Board (BTI BM-17/69) and of the BTI-ICC (9-3-1969) it was RESOLVED to appoint the following persons to serve on the BTI Managing Board for a one-year term: Mr. S. Ruohoniemi, Rev. H. A. Townsley, Mr. H. Milcke with alternate Mr. W. Schumacher, UMN Executive Secretary, and UMN Treasurer.

BM-18/69. *Amendments to BTI Constitution:* Noting the recommendations of the BTI Board and its voted approval (BTI BM-41/68 and 11/69), it was RESOLVED to approve the following amendments to the BTI Constitution and Bye-Laws:

1. That Bye-laws No. 4a. last phrase, shall be replaced by the phrase: 'Heads of departments

and representatives of other interests at BTI, as defined from time to time by the Board."

2. Bye-laws No. 1.m. shall be replaced with a new paragraph reading as follows: "1.m. all UMN Board Appointees and other foreign personnel and all employees on confirmed contracts, who are working at BTI, shall have the right of appeal to the BTI Managing Board in any matter affecting themselves or their departments. Such appeals shall be forwarded through the Director with a copy to the Chairman of the Board," and the old Bye-laws No. 1.m. shall become new Bye-laws No. 1.n.

3. To Bye-laws No. 1.b.i. add the following sentence: "The other four members shall be nominated by a Committee consisting of the Chairman and the two ex-officio members of the Board (that is, the Director and the Deputy Director)."

BM-19/69. *Amendments to UMN Constitution and Bye-laws:* Noting the recommendation of the Executive Committee (EC-56/69) and following on other discussion, it was RESOLVED to adopt the following amendments to the UMN Constitution and Bye-laws:

1. That the words "Board of Managers" shall be changed to read "Board of Directors" in all appropriate places throughout.
2. At the end of the last paragraph of Bye-law IX.D. the following sentence shall be added: "The member body shall have the right of appeal to the Board."

BM-20/69. *Draft Amendments to the UMN Constitution and Bye-laws.* Following on discussion of concerned subjects, it was RESOLVED to ask the Administrative Committee and the Executive Committee to prepare for the Board draft amendments to provide for the following:

1. Suspension of Board Appointees (See Bye-law IX.D.)
2. Dismissal of Board Appointees (See Bye-laws IX.D.)
3. Correct inconsistencies throughout and provide for the Executive Committee to deal with acceptance, return, resignation and dismissal of Board appointees (See Constitution III.B. and IV.I., also Bye-laws VI.C.2 and VII.A.I. and VIII.A.)

BM-21/69. *Ratification of UMN Constitution.* Whereas the revised UMN Constitution and Bye-laws were approved by the Board last year (BM-54/68) and in keeping with the Constitution (Article VII) it was RESOLVED to ratify the UMN Constitution as it appears in Appendix P of the Board Minutes of March 21-22, 1968.

BM-22/69. *Constitution of UMMC (Shanta Bhawan Hospital).* The draft Constitution of the UMMC, as prepared by the drafting Committee (BM-41/68 and EC-55/68) was presented to the Board for action, with certain clauses pointed out for attention. Following discussion it was RESOLVED to take the following actions:

1. To amend Bye-laws IV.E. in such a way as to provide that the Superintendent of Nursing Education shall report to and be responsible to the Superintendent of Nursing Services.
2. To amend the Constitution Article VI first paragraph to read "The membership of the UMMC Board shall consist of not less than eight and not more than eleven voting members, who accept the constitution of the UMMC."
3. To amend the Constitution Article VII.D. by inserting the word "voting" so that it shall read "The quorum shall be a majority of the voting members of the UMMC Board."
4. To adopt the UMMC Constitution and Bye-laws (as amended above), with the understanding that they are in effect from this meeting.

BM-23/69. *UMMC Managing Board Members.* Noting the recommendations of the Executive Committee (EC(1)-48/69) and desirous of seeing the UMMC Board functioning as soon as possible, it was RESOLVED to elect the following persons to serve as members of the UMMC Managing Board:

1. One from the members of the UMN Board: Dr. P. Dodson with Dr. W. Gould as Alternate.
- 2-5. Other persons: Dr. J. S. Malla, Col. Thapa, Dr. G. S. L. Das, Mr. R. Rongong.

BM-24/69. *Guiding Policies, Long Range Planning, General Future Trends.* The Executive Secretary explained the assignment given in earlier Meetings (EC-58/68) for study in planning. It was noted that we still have not received renewal of our General Agreement with HMG. There was

discussion on the subject and it was RESOLVED that (a) work continue on the assignment, (b) that UMN, as far as possible, seek Asian workers in the Mission, and (c) that the Board expresses concern that Nepalis should be placed on the UMN Board, and does hereby elect Pastor Robert Karthak and Mr. Rajendra Rongong to serve as co-opted members on the Board, and asks the Administrative Committee to study ways by which such persons can be brought on to the Board as voting members.

BM-25/69. *Workers from General Assembly, UCNI.* Reverend R. S. Bhandare explained to the Board that the General Assembly, UCNI has taken action to seek, support and offer to the UMN two single workers, together with a work grant, and is currently in correspondence with the UMN office concerning the selection and qualifications of these workers; and, further, that volunteer doctors of UCNI are arranging to serve for short periods with the UMN, the first going to UMMC in Kathmandu in July. It was RESOLVED to receive with gratitude and encouragement this good news.

BM-26/69. *Offer of work in domiciliary TB.* Dr. C. L. Joshi, in behalf of the Methodist Church in Southern Asia, offered staff, equipment and finances for undertaking work in domiciliary TB with the UMN. It was RESOLVED to accept in principle, and with thanks, this offer of service, and with the understanding that the outworkings of this offer will need to be handled through the usual administrative arrangements.

BM-27/69. *UMN Chase Manhattan Bank Account.* It was RESOLVED that until further order of the UMN Board of Directors any funds of this Mission deposited in the Chase Manhattan Bank New York (Account No. 949-1-092228 named "United Mission to Nepal") be subject to withdrawal or change at any time and from time to time upon cheques, notes, drafts, bills of exchange, acceptances, undertakings, or other instruments or orders for the payment of money when made, signed, drawn, accepted or indorsed on behalf of this Mission by (1) the Executive Secretary, (2) Treasurer, (3) Assistant to the Executive Secretary, any one to sign singly.

BM-28/69. *Election of Committee Members.* The Nominating Committee made its report, and the following were elected to membership on Committees:

To the Executive Committee for the year 1969-70:

President	Dr. T. N. Strong
Vice-President	Rev. D. Patlia
Others	Rev. E. Lowe
	Miss L. Chipley
	Dr. D. Kupfernagel
	Dr. C. L. Joshi
	Rev. J. Carden
	Rev. R. S. Bhandare.

To the Finance Committee: Rev. E. Lowe, Chairman
Rev. John Carden.

BM-29/69. *Dates of Meetings.* It was RESOLVED that the following dates and places of Meetings be fixed:

Finance Committee, in Kathmandu, Nov. 13, 1969
Executive Committee, in Kathmandu, Nov. 14-15, 1969.
Finance Committee, in Kathmandu, March 31, 1970
Executive Committee, in Kathmandu, April 1-2, 1970
Board of Directors, in Kathmandu, April 2-3, 1970
(The latter two shall have 1½ days each.)

BM-30/69. *Vote of Thanks.* It was RESOLVED that the Executive Secretary express in writing to the YMCA Tourist Hostel the appreciation of the Board for fine hospitality and facilities for this Meeting.

Closing: The Meeting was closed by the Chairman, in prayer.

APPENDIX A

Minutes of Finance Committee Meeting

Held in New Delhi, March 17, 1969.

Actions are recorded in the form as amended and passed by the Executive Committee in its Meeting of March 18, 1969:

Members: Rev. G. Ruff (Chairman) absent, Rev. E. Lowe, Mr. I. Stuart, Mr. J. Lindell, Mr. S. Ruohoniemi (absent).

Rev. E. Lowe led in devotions speaking from Ps. 81:10. In the absence of the Chairman, Rev. Lowe was elected Chairman.

FC(1)-1/69. *Minutes of Previous Meeting.*

Minutes of the meeting held in Kathmandu on 19 Nov. 68 were confirmed.

FC(1)-2/69. *Financial Statements for 1968.*

The Statements from the Projects and Institutions were considered and the fair general overall outcome noted.

FC(1)-3/69. *Report on Audits for 1968.* The Acting Treasurer reported on audits as follows:

Audits completed for: Headquarters, District Clinics, Bhatgaon Hospital, Gorkha Project, U. M. M. C., B.T.I., UMC Treasurer's Accounts.

Audits not done: Girls' High School, Okhaldhunga, Tansen.

FC(1)-4/69. *Available Money in the Treasury.* The available funds were considered and it was RESOLVED to recommend that the following grants be made:

UMMC (for Rs. 15 allowance in 1968)	
from year end balance	Rs. 30,007.50
Gorkha Agriculture Department	
from undesignated capital	10,000
Gorkha Administration, buildings	
from undesignated capital	29,760
Pokhara School Agriculture Dept.	
from undesignated capital	11,000
H.Q. Building, service shed	
from undesignated capital	5,500
Girls' High School Projector	
from undesignated capital	5,500

FC(1)-5/69. *Supplementary Budget Items.*

The requests for additional capital and recurring budget items were considered and it was **RESOLVED** to recommend that the following items be approved as supplements to the approved "Plans and Budgets for 1969":

a) Tansen Area Capital Budget:

Improved water supply for the Hospital	Rs. 10,000
Second vehicle-lorry for heavy work	60,000
Additional maintenance requirement, paint	1,500
House for East Palpa Project	20,000

b) Headquarters capital:

UMN provided furniture for staff	3,000
Headquarters recurring budget:	
To rent additional staff housing	4,500

c) BTI Capital (approved by BTI Board):

Buildings	694,470
Working Capital	588,000
Workers Co-operative Housing Project	472,970

d) BTI Recurring Budget:

Owing to the altered circumstances of the Pax Men's employment the budget cut made at the last Finance Committee Meeting be restored as from the 1st March 1969.

e) Missionwide Public Health Program:

Owing to the fact that Dr. Iwamura has already made an agreement with the district officials as to the cost of X-rays, it was **RESOLVED** to recommend that the cut of Rs. 4,000 made at the last Finance Committee Meeting be restored. Dr. Iwamura is requested to increase the charge for X-rays to Rs. 1 in subsequent years.

FC(1)-6/69. *Projects to offer to DICARWS-WCC for 1970.*

This matter was discussed and certain recommendations forwarded to the Executive Secretary for further investigation and action.

FC(1)-7/69. *Report on Appeal for Funds for Movie Film.*

It was reported that up to now Rs. 13,397 has been received and that Rs. 30,753.48 had been spent on this UMN movie film project.

FC(1)-8/69. *Funds for Missionary Houses.*

It was reported that so far nothing had been done about this matter.

FC(1)-9/69. *Revision of Provident Fund Rules.*

Following on FC(2)-8/68, it was RESOLVED to recommend that the following revisions to the Provident Fund Rules be made:

- a) That those employees who had not joined during the period of grace should now be allowed to do so. That in the event of these employees leaving the service of UMN their total years of confirmed service should count in calculating the amount due from the fund.
- b) Loan from Provident Fund. Loans should be granted for the purchase of land and houses only, by the individual concerned. The loan could be up to the amount of the employees contribution to the fund and repayment should be made at the rate of 10% of monthly salary by payroll deduction. 8% per month should be charged on the outstanding monthly balance. Each Project or Institution should set up a Committee to consider each claim on its merits and recommend on same to the Provident Fund Treasurer.

FC(1)-10/69. *Duty Travel.*

It was RESOLVED to recommend that the following rules be put into force concerning payment of Duty Travel Expenses:

- a) The Parent Body is responsible to pay, according to their own rules, the travel expenses of sending their workers to or from their post of assignment in Nepal.
- b) New workers posted to Headquarters for language study are considered at their place of assignment. When reassigned to a post of work their travel shall be paid by UMN as 'Duty Travel', according to the following luggage allowance: 500 lbs. per adult or child over 12 years, and 250 lbs. per child under 12 years of age.
- c) Inter-Project transfer travel costs should be paid by the UMN at the above rates.
- d) Travel for other matters directed by the Executive Secretary should be paid by the UMN.

FC(1)-11/69. *Salary Scale Amendments.*

It was RESOLVED to recommend that the following amendments be made to the UMN Salary Scales:

Delete: Bearer Rs. $80-2.40 \times 5$ -EB- 2.40×5 -104.

Add: Junior Bearer, $85-2.55 \times 5$ -EB- 2.55×5 -110.50.

Bearer, $100-3.00 \times 5$ -EB- 3.00×5 -130.

Head Bearer, $125-3.75 \times 5$ -EB- 3.75×5 -162.50.

Add new category:

Assistant Food Supervisor,

Rs. $170-5.10 \times 5$ -EB- 5.10×5 -221.

FC(1)-12/69. *The 5% Service Charge.*

Following on discussion of this subject it was RESOLVED to recommend that the procedure laid down in EC(2)-6/68 be continued.

FC(1)-13/69. *Tansen Building Deficit.*

It was RESOLVED to recommend that the deficit on the Tansen Building Account be transferred to the Project Reserve Fund, and that any balance then remaining on the Reserve Fund should be transferred to the Area Administration recurring budget.

FC(1)-14/69. *Missionwide policy on housing, furniture, etc.*

It was felt that it is not possible at this time to institute a Missionwide policy on these matters. It was RESOLVED to recommend that each Project or Institution formulate its own suggested rules considering its particular circumstances and forward a copy of these rules to the Treasurer for review by the Administrative Committee.

FC(1)-15/69. *Bank Accounts of UMMC.*

It was RESOLVED to recommend to change the names of the UMMC bank accounts as follows:

- 1) From 'United Mission Shanta Bhawan' held in the Nepal Bank Ltd., Kathmandu, to 'United Mission Medical Center General Fund'.
- 2) From 'United Mission Hospital' held in National & Grindlays Bank Limited, Calcutta, to 'United Mission Medical Center General Fund'.
- 3) To open a new account in the Nepal Bank Ltd., Kathmandu, to be called 'United Mission Medical Center Special Fund'.

FC(1)-16/69. *Bank Accounts of BTI.*

It was RESOLVED to recommend the following:

- 1) That the signatories of the B.T.I. bank account in the Nepal Bank Limited, Butwal Branch be changed from Mr. O. Hoftun, Mr. M. Gugeler, Mr. D. Leathead, to the following authorized signatories: Mr. Odd Hoftun, Mr. Gerold Muller, Mr. Ian Stuart, each signing singly.
- 2) That the signatories of the B.T.I. bank account in the National and Grindlays Bank, Lloyds Branch, Calcutta, be changed from Mr. O. Hoftun, Mr. M. Gugeler, Mr. D. Leathead, to the following authorized signatories: Mr. Odd Hoftun, Mr. Gerold Muller, Mr. Ian Stuart, each signing singly.
- 3) That Butwal Technical Institute be authorized to open a new account in the Nepal Rashttra Bank, Bhairawa Branch, to be operated by the following persons, each signing singly: Mr. Odd Hoftun, Mr. Gerold Muller, Mr. Ian Stuart.

FC(1)-17/69. *External Audits.*

It was RESOLVED to recommend that any external audit work for other mission bodies undertaken by UMN workers should be charged at the following rates: Fee of Rs. 75 per day plus Auditor's travel expenses.

I. Stuart,

Minutes Secretary.

APPENDIX B

UMN Headquarters Report for 1968

I. CONCERNING HEADQUARTERS AS A PROJECT

Staff. There are 7 approved staff posts to be filled by UMN Board Appointees at present. Throughout the year all of these posts were filled, but with many changes. Mention will be made of each in the paragraphs that follow. We thank God for his 'servants in the vineyard' and see in the HQ staff His calling and gifts at work.

Executive Offices. Howard Barclay, Acting Executive Secretary, carried this work and turned it over to Jonathan Lindell in September when the latter returned from furlough. In September the new post of Assistant to the Executive Secretary was filled with the coming of Canon and Mrs. Sam Burgoyne. Duties related to personnel, chaplaincy, language supervision and information reporting have been taken up by him. The three Area Superintendents, Bob Fleming in Kathmandu, Howard Barclay in Gorkha, and Bill Gould acting in Tansen, have carried the duties of their offices through the year in co-operation with the Headquarters.

Office Secretary. Betty Young went on furlough in April. We have been fortunate to have the volunteer service of Mrs. Grace Piper in this office. She has ably carried this varied work through the year.

Procurement Agent. John Cook has managed this department, procuring and sending to projects something like 50 tons of supplies in the year, everything from light bulbs, to cement, margarine, rat poison, pencils, vaccine and what not.

Treasury. UMN Treasurer Dale Leathead and family went on furlough in June, and much to our loss will not be returning. Miss Elsie Gleason came in from India and took over this important work and kept it going through the year. This includes the bookkeeping for the HQ Project and for the general treasury of the Mission.

Mission Home. Mrs. Barclay managed the Home until September when she turned it over to Mrs. Lindell. With the growth of the Mission this Home has increased its services to new workers coming in and to personnel making short visits to town. It has averaged 20 boarders for the last several months and is crowded to capacity.

Hostel. This 'special project' for missionary children started functioning in June under the temporary care of Mrs. Marion Cook and in the Cook's home. Three outside children lived in the Hostel plus the Simrose family for several weeks.

UMN Building Department. Ron Mowll has served and built up this Department increasingly during the year. The Department has helped with advice, estimates, plans, drawings in 13 projects. It looks forward also to doing construction jobs. At the close of the year it contracted to construct the school buildings for the Boys Boarding School in Pokhara.

The Service Scholarship Committee, led by Mrs. Elizabeth Mowll, has worked regularly through the year. It has handled during the year 9 students under study, plus 12 students of the Sherpa Scholarship Fund.

Literature. N.I.S.S., of which UMN was a member, was dissolved during the year. Its successor is an indigenous, registered society named Jiwan Jyoti Prakashan (JJP) to which UMN looks for literature needs. Certain UMN personnel serve on Literature committees and UMN has channelled some money to this work.

Concerns being carried. We continued to carry permissions for work in Dandeldhura and Doti Districts but were unable to open work there. Our request for our own aircraft was denied.

II. CONCERNING THE MISSION AS A WHOLE

We have now finished 15 years in Nepal. This has taken us through the periods of two General Agreements, a 5-year and a 10-year agreement, with 14 sub-agreements. We are now waiting for an agreement to extend into another period of 10 years. At this stage I think we should take stock of (1) what we are, (2) what we are doing, and (3) the lines along which we are running. I will attempt to do some such review reporting.

1) For over 100 years Christian missions worked on the borders of Nepal, waiting to enter. When the UMN was able to form and enter it was to a new regime committed to creating a new Nepal which asked and agreed to the UMN entering the country and engaging in various forms of service to the people in the cause of nation building. This was the door that opened to us and this is the footing on which we as a Mission still stand in this country. We are a mission organization of the Christian church in the world. We have brought with us into Nepal the aims and purposes of the historic and evangelical mission of that church and we are trying to fulfil them in such ways as we are able in this situation.

2) The pattern which we have mainly followed these 15 years has been to offer and request an agreement to undertake a particular project of service in a particular place in the country. Often the kind and place of work has come about through requests from local people. And doubtless the workers concerned have also influenced in this matter. When agreement was reached and permission given by government, the Mission has defined the project-work, the needed personnel and budgets, sought the resources, and then gone to work when these were available. Review and new planning is done each year. There has been so much to do and so many opportunities in a relatively 'virgin' and underdeveloped country, that the Mission has said, "Let us go ahead with as much as we can, as rapidly as we can, while we can." Most Projects began when there were few or no governmental structures or programs to which to relate. Most of the works of the Mission thus have grown up as private, independent projects, with their own forms of relation to the public and to government departments. The Projects often began in temporary rented quarters, and gradually moved on to build and own their own more suitable buildings. There have constantly been new plans and projects under study and undertaking and there still are today. A large reservoir of church-mission concern for this land, the many member bodies of the Mission, the interest aroused by new work in a new country are factors which have made possible in these 15 years a rapid growth of the Mission and of its work.

3) From the beginning years it was felt that the foreign Mission itself (its missionary personnel) should clearly hold to its distinctive Christian character, confession, and calling; that it should engage in customary forms of worship and witness to the Gospel of Jesus Christ, that the functions of baptizing, pastoring and church building should be taken by national Christians. This policy was based on considerations of such factors in our situation as the terms of our General Agreement and the laws of the land. This is still our policy. Thus our workers as individuals join in the life and work of the local Christian groups and congregations where they live, but the Mission and church are organizationally distinct. The church is on its own in this country, and slowly growing.

4) We are now made up of 26 regular member bodies and 4 associate members, a total of 30, from a dozen denominations and a dozen countries. The Gossner Mission of Germany joined us this year. These member bodies are now contributing 169 workers to the UMN (in Nepal, on furlough, newly accepted to come). They are supported by their parent bodies, but are entirely under the UMN administration when in Nepal. The

Treasurer's report indicates the financial grants given by each member body. In addition the Mission receives considerable capital money from other sources. The Mission is administered by its Board through appointed Committees, officers, and Project boards. Five mission-level administrative meetings plus the Workers Conference were held during the year. A good spirit of unity has prevailed over the years and continues. There are strong resources of vision, dedication and hard work in the fellowship.

5) Administratively we organize our work into 9 projects, several of which have sub-divisions and extensions. Our people live in 15 towns and villages to work in a variety of services and Christian witness in touch with 200,000 Nepalese (see Project reports). The Mission employs over 400 nationals, 274 of whom are members of the Provident Fund. The great majority of these are persons who have been trained by the Mission right in their projects by in-service and school training of the Mission. The UMN leases or owns about 15 pieces of land on which it has built over 70 buildings. It has done extensive remodelling on a dozen rented buildings. It is now carrying plans to continue to rent, to buy land, to build more buildings for carrying out its work. Our spending on capital equipment and buildings each year roughly equals our general recurring budget.

6) During the year our Constitution went through its 3rd revision. It holds us to our aims to serve, train, witness, and strengthen the church. The revisions deal mainly with the structure of administering officers and meetings. Each year the planning process begins in the Projects and works its way up through the officers to the Executive Committee and Board where work plans and budgets are finalized. Within this frame we then work for the year. This process in 1968 has committed us to seek more than 35 specific new workers plus workers in general categories, continuing work grants from member bodies, large capital grants for added equipment and buildings, for extensions in the work of practically all the Projects, and undertaking of entirely new work.

7) Certain areas in the whole body of our work which are taking particular attention at this time are:

- a) By our 15th year the Mission has taken concrete form. We have become aware of questions, criticisms, and advice concerning the Mission from our supporting friends. We want to deal with them attentively.
- b) We will be opening work in Adult Literacy Education.
- c) We will be seconding our workers to non-UMN

institutions as a means of carrying out our aims and purposes.

- d) Our agricultural work is substantially increasing and the new efforts need to get on their feet. It will probably grow more.
- e) Our educational work in the Gorkha Project is facing serious re-planning.
- f) We are giving increasing attention to Public Health work, relating our medical work to it, and probably will increase our efforts in this area.
- g) We expect to improve substantially our language study and orientation departments.
- h) We continue in the planning for building the new UMMC Hospital (Shanta Bhawan) and to initiate a revised Constitution and a Board for the hospital.
- i) Our youngest project, the Boys Boarding School in Pokhara, is starting on a large and long building program that calls for strong attention.
- j) We are under instruction to give fuller attention to long-range planning of our work and future management of our Projects, and to the training of national leadership.

This is some attempt at defining what we are and how we are going. I would like to add some brief personal viewpoints. I believe that our commitment to work as one body of Christians in this Mission is sound and workable. We have weaknesses and things yet to learn, but it is a going concern. We need to keep constantly awake and renewed, by God's grace, to our calling to witness and assist the church. There are 'knots' in this but there are also many 'ways' when we walk in faith and open hearts with the Lord. I believe that at this stage in our history and as we go into the days ahead there are some new tracks to lay and some new ways in which to run in our work. I think we will clarify these and follow them as we plan and pray and obey together. I believe strongly in the presence of God among men and that He is undertaking a purposeful mission of salvation across the world, across Asia, and in the Himalayas, today. He has involved us in this. As we join along our primary attention should be to Him—to know and do His will, and to see Him perform that in the lives of men which only He the Creator and Saviour can do, and which at the heart of the whole matter needs doing.

Jonathan Lindell,
Executive Secretary.

United Mission Children's Hostel Report for 1968

Last year's report on the United Mission Children's Hostel was mainly concerned with reasons for its establishment, hopes for its fulfilment and concern for the provision of funds, property, and a supervisor. It is amazing to see how the Lord handled things in the following months, so that by the 17th June, the hostel officially opened, as a special self-supporting project of the United Mission. In response to an appeal to our Member Bodies, sufficient capital came in with promises of regular contributions to provide a running subsidy apart from the fees payable by the children, a house in the UMN headquarters area was made available and Mr. & Mrs. Cook offered their services in running it until such time as a permanent supervisor may be found.

The Hostel opened with the three Roche children, as well as the Cooks' own children, and they were joined later in the year by the Simrose family. Children are expected to provide their own bedding (apart from mattresses and pillows which are supplied by the hostel). The house made available has sufficient space for at least 12 children. Bunk beds have been purchased to take full advantage of the space. A number of items of equipment have been purchased, and we are grateful for gifts in kind, notably tableware, which have been received as well as those in cash.

Our thanks are particularly due to Mr. & Mrs. John Cook who have taken this on above their ordinary work and are providing a genuinely happy and Christian home for the children. However, they have asked that they may later be relieved of this and we are therefore concerned to find the person, or couple, of God's choice who may continue this work.

D. A. Roche.

Service and Sherpa Scholarship Committee Report for 1968

Service Scholarships.

During the year 1968 we had nine people receiving these scholarships, all of whom are UMN workers. Of these nine, two nurses finished their courses and are now working with UMN again, four others (a teacher, an agriculturist, a nurse and a Path. Lab. technician) are continuing courses begun in 1967. The other three are new recipients.

Sherpa Scholarships.

During 1968 we aided twelve Sherpas with Scholarships. Of these one girl finished her Assistant Nurses course and has returned to work in her home area, three boys broke their contract and left Amp Pipal school, five are continuing courses and the remaining three are new recipients.

Elisabeth Mowll,

Chairman, UMN Scholarship Committee.

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR 1968

1) General Fund.

Receipts:	1968 Budget	Actuals	Total
UMN Treasurer	75,493	75,493.00	
Petrol refund	5,000	7,306.65	
	<u>80,493</u>		<u>82,799.65</u>
Payments:			
Rent and utilities	25,226	25,929.75	
Postage, printing and office supplies	9,250	7,651.67	
Salaries	10,763	7,786.89	
Duty Travel	10,000	8,612.97	
Executive Committee Travel	2,700	1,661.67	
Publicity	1,500	2,848.49	
Agent	250	463.88	
Auditor and Legal Advisor	1,450	1,450.00	
Workers' Conference	4,000	3,242.49	
Car	8,000	18,382.78	
Maintenance	2,000	2,000.00	
Executive Secretary Travel	3,000	1,612.41	
NCC Subscription	254	337.50	
Miscellaneous	1,000	819.15	
Guest Housekeeping	100	—	
Hospital room charge for Board		—	
Appointees	1,000	—	
	<u>80,493</u>		<u>82,799.65</u>

2) Capital Fund.

Receipts:	
UMN Treasurer	4,726.33
Payments:	
Guesthouse furnishings and equipment	764.06
Calculator	2,124.03
Filing cabinet	1,349.81
Other office equipment	198.12
Language study shelter	209.31
Building planning (Engineer)	81.00
	<u>4,726.33</u>
	<u>—</u>

(See A/C 401 for Headquarters Capital held by Treasurer).

APPENDIX C

Tansen Area Report for 1968

Background.

Tansen lies 120 miles west of Kathmandu in the foothills of the Himalayas at an altitude of 4,500 feet. The United Mission work was started in this town (which now boasts a population of 10,000) in 1954 under the leadership of Dr. Carl Friedericks. Over the years the work has grown and developed and now it can be sub-divided into four parts, viz.:

- I. A base hospital which can accommodate up to 80 patients including the special TB and Leprosy wards. This hospital is some 20 minutes' walk from the bazaar centre.
- II. In the town itself there is a Maternity and Child Welfare Clinic and a domiciliary midwifery service.
- III. A large public health program under the direction of Dr. Iwamura (Japan).
- IV. The newest aspect of our work, an agricultural program.

There are at present some 16 UMN staff workers, but several of our colleagues are on furlough so that this does not represent the full complement of staff.

I. A. UMN Tansen Hospital

The year has been marked by many changes in personnel. In June, Dr. Pamela Dodson, our Area Superintendent and Medical Director, left for furlough. Dr. W. M. Gould was appointed in a temporary capacity until Dr. Dodson's return in August 1969. Edna Clysdale, our Nursing Superintendent, left for furlough early in the year and Klara Pedersen took over this position. However, in May, Klara had to return to Norway suddenly because of her father's serious illness and Gwen Coventry returned to the hospital to assume the duties of Nursing Superintendent which she had held previously. Our thanks are due to Gwen who so willingly relinquished her public health work in the district when we were in a very difficult position. Dorothy Broom, who had acted as Business Manager for one year, left in May for her furlough. Elfrieda Bernhardt left for furlough in Switzerland in April; and Maureen Jackson, three months before her official furlough time, was transferred to Gorkha to help out there at a time of special need.

There were not only departures—fortunately! Gladys Brand arrived to take over the job of Business Manager in June. Maurice and Ruth Francis, with their daughter Cheryl, also arrived in June to start the new Agricultural program. They have made a real contribution to the Tansen team despite the continuing frustration of no Government permission to develop an agricultural program. Denise Stringer, a long-awaited physiotherapist, joined us in December, as did Marcella Hiller, a nurse from USA. We have thanked God for each of these new arrivals, for each has a distinctive contribution to offer. Just before Christmas, Dr. and Mrs. John Davies and their four children rejoined the Tansen team after a gap of nearly 3½ years. They were warmly welcomed back and were soon immersed in all the various activities as though they had only been away a few weeks! During the year, Dr. Iwamura and family spent a couple of months in Japan and Dr. Pedley visited England for some six weeks.

In addition to all the folk mentioned above, we have been grateful for the help of two temporary doctors for short spells during the latter part of the year when we were pressed for medical help. Dr. Glenthoj and family came and spent 10 weeks with us and he did a good job. Then Dr. Rob Ferguson with his wife Rosalind (Dr. and Mrs. Pedley's daughter) joined us from the Indian Operation Mobilisation Team. At present they are direct appointees, but they are returning to the U.K. in a month or so with the intention of returning to Nepal as full members of UMN. From our brief working period together we are sure they will make a most valuable contribution in UMN. It has been a pleasure for us to have them in Tansen. Also with us for more than short visits have been medical students from UK and Australia; Mr. and Mrs. Dickenson (Ruth Francis' parents); and Mr. & Mrs. Davis (Margaret Gould's parents); and Miss Elsie Knox of Scottish BMMF.

Our present bed strength is between 70 and 80, depending on how close the beds are and whether we use the corridors—which we frequently do! However, the end of crowding is in sight for work on the new extension to the hospital, giving us two new wards, was started in May by the B.T.I. Building Department. At the same time, the foundations of two new houses were laid and all this work is at present going ahead well. The houses will be finished by the middle of the year and the hospital extension by the end of the year. Housing has been a problem with us, as it has throughout the Mission with increasing numbers. One of the new houses is to be used by families from B.T.I. during the hot months so that they can come up to Tansen

out of the heat of Butwal, which may earn us the title of Nepal's first hill station!

The money for our new extension has been channelled to us by the World Council of Churches in Geneva, being a gift from the German organisation 'Bread for the World.' Not only does the gift cover this, but it also covers a new X-ray machine from England which was so badly needed. This new machine will be in action in two or three months time, as soon as we have installed a new generator which was donated to us by OXFAM. To the donors of these gifts and other donors who have helped us through the year we are most grateful.

Another cause for thanks to God has been the continued trend for the hospital to pay its way so that it has not been a burden on the UMN treasury. We see no reason why this trend should not continue as long as we are all conscious of ways in which we can economise. The needs of the patients are not forgotten in any way—any patient needing (not wanting!) charity or help receives it. The statistics show that the hospital has been busy. During the year we have done the greatest number of operations in the history of the hospital and our in-patient and out-patient figures have reached a high level. The use of mass miniature radiography with the attendant economy has enabled us to examine so many more people radiologically. Dr. Iwamura's contribution in the weekly TB chest clinic has been invaluable, as has his general Public Health program in the district, for people will often come to the hospital for the first time having had contact with "the Japanese Doctor" in their village.

The year has been mainly one of consolidation and strengthening the existing work. We have continued to train assistant nurses (boys and girls). The Rehabilitation Centre has made several artificial legs for amputees as well as splints and calipers for other patients. Our outreach work has continued, with regular clinics in Humin (10 miles away) and with irregular visits to other places further afield, e.g., Pyersingh. Dr. Pedley was able to visit Gorkha for an eye camp. For all these outreach opportunities we thank God. We have been approached to open up a new dispensary at the far eastern border of Palpa District (4 days' walk from Tansen) and negotiations are presently under way with H.M.G. for this permission. In the hospital itself, we are exploring the possibilities with H.M.G. of upgrading our nurses' training so that we shall be a recognised training school. We have also been invited to place a UMN teacher in a local school, which possibility is under study.

I would like to take this opportunity of expressing thanks to my colleagues in Tansen for their support and hard work in the

past year. The work has been physically demanding, but the Lord has enabled us and it has been a privilege to lead such a wonderful team.

As a team, our thanks are due (a) to the B.T.I. team in Butwal who do so much for us in obtaining supplies, carrying out repairs, and helping in so many ways; (b) to the staff at UMN Headquarters in Kathmandu, who also do so much for us. We are so dependent on these two groups and we are most grateful for their work in 1968.

Dr. W. M. Gould,
Acting Area Superintendent

and
Hospital Acting Medical Director.

STATISTICS

Number of Beds: 70	1967	1968
Total number of In-patients	1,191	1,332
Total number of Out-patients	17,512	19,856
Total number of Major Operations	346	486
Total number of Minor Operations	638	698
Total number of Deliveries—live	18	28
Total number of Deliveries—still	9	7
<i>*X-ray Record</i>		
Large X-ray	1,285	933
R.F.G.	816	3,058
Screening	1,279	102

*Comparison of figures over the two years is changed by the use of the small Japanese films.

I. B. Leprosy Work

Growth of Domiciliary Treatment. This is one of the most encouraging aspects of the work. New patients coming for treatment for the first time during the year under review were 174, as compared with 144 in the previous year, which is approximately a 21% increase. Eight years ago there were 98 cases on the register. At the end of the present year there were 627. At the end of each year names of defaulters are removed and a new list is drawn up. Thus, the number on the register on January 1, 1969 stands at 485, which gives a default rate of approximately 22.5% for the past year. This is a slight reduction on the previous year and is the lowest default rate so far during the past eight years. During the closing days of the year Patient B, suffering with early lepromatous leprosy, was brought by Patient A from his village 60 miles away. Patient A had

been under treatment for several years and was now healed although continuing on a maintenance dose of DDS; also he had co-operated by giving his wife and children preventive treatment. It was most encouraging to me to hear him exhorting Patient B to "obey the doctors' instructions" so that he might be healed, as Patient A had been, and his wife and children protected from contracting the disease. Patient A is one of a growing number of the doctor's valued paramedical workers!

Prevention and Control of Leprosy. During the past year 141 adults and 435 children, all of them contacts of patients who attend our Leprosy Out-patient Clinic, were put on preventive treatment. It has become my firm practice not to allow a patient—no matter what type of leprosy he has to leave my consulting room until his family have been listed and all in close contact are put on preventive treatment. This means that to any close contact over 4 years of age a dose of 50 mg. DDS per week is given. As he pays for *all* the medicine, we can be reasonably certain that he will follow the instructions given. The cost for one year's curative and preventive treatment at 2 pice a tablet is very cheap, but how effective! So many patients are really anxious to protect those near and dear to them from the disease, and we believe it is right to uncover this anxiety and exploit it for the purpose of instituting preventive treatment. I believe that if this practice could be widely adopted throughout the whole country, leprosy would be eradicated in a generation or so.

Checking the Progress of Patients and Certification. In the case of lepromatous leprosy (i.e., the infectious form of leprosy), it has become my firm practice to assess the progress that a patient is making toward becoming non-infectious, *not* on the bacillary index (B.I.), but on the morphological index (M.I.). When both the skin and nasal M.I. falls to zero %, I am prepared to give a certificate stating that the patient is non-infectious and no longer needs to continue on "barrier" treatment in the home, provided he continues to take a maintenance dose of DDS and to come for regular check-ups by the doctor. Under these circumstances I regard it as perfectly safe to give a certificate of non-infectivity, valid for 6 months, to a patient who fulfils these conditions. This would encourage him to keep coming regularly for treatment until he could be given a permanent certificate. In the case of two women who had had prolonged stays in the ward, I anticipated difficulty in getting them resettled in their villages. To overcome this, I sent my leprosy nurse back with them with two copies of a certificate of non-infectivity bearing both the Mission Hospital and Government Hospital stamps. One was for the patient to keep and the other was presented to

the chairman of the village Panchayat. From the latter a signed receipt was taken and placed on hospital files, and by this he would clearly understand that he was held responsible for seeing that the patient was allowed to stay in her home.

Research. During the past year it has been possible to demonstrate the presence of leprosy bacilli in the milk ducts of the mammary gland of a woman suffering from lepromatous leprosy, who had borne children but was not lactating. A report of this finding, illustrated with photomicrographs of her milk ducts, showing the presence of the bacilli in the lumina of the ducts, was published in the *Leprosy Review* of October 1968. This finding, together with that reported in a previous paper (which was published in the October 1967 issue of *Leprosy Review*) describing the presence of bacilli in the milk of a lactating woman with lepromatous leprosy, provides positive proof that the bacilli can be taken into the alimentary canal of a child at the breast. This finding, which appears never before to have been reported in the literature, has an important bearing on the preventive aspect of leprosy and an account of it has been published in the *Proceedings* of the Ninth International Leprosy Congress held in London during the past year.

STATISTICS

In-patient admissions	60
Reconstructive operations	3
Other operations performed	24
Biopsies sent to Leprosy Study Centre in London	86

Dr. J. C. Pedley.

II. Women and Children's Welfare Clinic and District Midwifery Work

1. *Women and Children's Welfare Clinic.* The clinic has been open three days a week. Total attendances during the year 1968 were 3,607 (compared with 2,877 in 1967). Of these 1,950 were women, most of them coming for antenatal or postnatal care. Mothers are coming from different villages in the whole Palpa District, from Gulmi District, special people in Government service in Tomgas and other places, from Putliket and other villages in the Andhi Kola Valley. Many are coming from Tribini, Bhairawa and Butwal, some of them in private cars! They come in the last months of pregnancy for antenatal care and stay in Tansen at the time of delivery.

In this way the Lord has given us opportunities to come in contact with many, many homes. About 200 new homes have

been contacted through the Clinic and district midwifery work in the year 1968.

2. *District Midwifery.* We go to the homes and help the mothers in the time of confinement. In 1968 we have attended 137 district midwifery cases (compared with 100 cases in 1967). Joshangma Suba has been a great help in the district work.

Mariam, a Christian girl from Darjeeling who previously had her practical nursing training in the Tansen Hospital, has this year, as far as conditions permitted, been trained in midwifery.

Shanti Singh, a girl from the Gorakhpur Nurseries working in a dispensary in Semri, Terai, has been with us for three months to get some experience in midwifery.

3. *House Visits.* In connection with the district midwifery work, especially for postnatal care and teaching, 723 house visits have been made during the year in addition to the delivery cases.

4. *Classes.* In addition to the teaching given at the Welfare Clinic and the homes, where often quite a few women gather to hear what we have to tell them, 270 hours of teaching have been given. Included in this figure are classes in the hospital for student nurses, classes in the Normal School and First Aid classes.

We do praise the Lord for the open doors and the wonderful opportunities He has given us through this work. Pray that we may, by the grace of God, be able to use these opportunities aright.

Ingeborg Skjervheim.

III. Public Health Report

Palpa District.

1. *Village Health Workers.* This year two groups of Village Health Workers came for training. Each Panchayat was asked to choose a man for training. The Jilla Panchayat paid a living allowance to each man during the training period, and met all the expenses for the training program. The Government doctor, UMN doctors and nurses were responsible for the teaching. More than half of those who came in 1967 returned for a second year of training. Another group came for the first time. Both groups were given two weeks of practical training and theory in Anatomy, First Aid, Elementary Nursing Nutrition, Hygiene and Public Health. Most of these Village Health Workers were visited during the year in their villages. It was encouraging to see that the majority of them had built one or more toilets in their village—at their homes, the Panchayat

building, and the school. Some had been successful in encouraging other people in the village to make toilets. All had tuberculin tested and given BCG inoculations to all the school children in their Panchayat area.

2. *School Hygiene.* Two health model schools were appointed by the District Panchayat. In these schools the students have been given a general health check; and health records, preventive injections, and treatment were given where necessary. Towels and soap were distributed to 300 students. Ten teachers attended a special health teaching course.

3. *Sanitation.* A health committee was organized in Tansen town and in eight villages. They commenced a cleaning campaign. Main streets of Tansen Bazaar have been cleaned every morning. Six septic tanks and 28 latrines have been made in the bazaar. At least 40 latrines have been made in nearby villages during this year.

Dr. N. Iwamura.

As an outcome of the Medical Section of the 1968 UMN Workers' Conference, it was agreed to ask Dr. Iwamura to devote some of his time to establishing a General Public Program for the whole Mission. Consequently, some of his time in this past year has been spent on this project (Mission-wide Public Health Program). The following represents the initial report on this project.

Dr. W. Gould.

Mission-wide Public Health.

The project has been carried out in Gorkha District this year.

1. *Tuberculin Test in BCG Inoculation.* All UMN district schools were visited and 1,570 students, teachers, and some villagers were tuberculin tested. 765 negative reactors were BCG inoculated. The tuberculin positivity by age was as follows: Under 5 years, 17.5%; 6-10 years, 49.3%; 11-15 years, 51.3%; 16-20 years, 51.3%; 21-30 years, 54.1%; 31-40 years, 67.9%; over 41 years, 87.8%. The positivity of each age group is higher than in Palpa District. A particularly high positivity in the 5-20 year age group was discovered at Maltigaira, 71.6%; Chipleti, 60.2%; Buddha Singh, 60%; and Nawalpur, 55.8%. A pulmonary TB case finding project should be emphasized in these places.

2. *Health Education.* Health teaching was done in some schools. It was realized that the students of UMN schools have

sufficient knowledge about health. Practical work and school hygiene classes could be carried out by the teachers.

3. *District Panchayat Co-operation.* The report on the tuberculin positivity by age and places above mentioned has been given to Dr. Huston of UMN, to the Government doctor, and to the Chief District Officer at Gorkha, who are happy to carry out a BCG mass inoculation program and a sanitation campaign. This is to be done by the co-operation of UMN and the panchayats in Gorkha District.

Dr. N. Iwamura.

IV. Agricultural Report

This is a completely new venture in the Tansen Area. It was started in June of 1968, when Mr. and Mrs. Maurice Francis with their daughter Cheryl arrived in Tansen. They had had a period of 7 months, first in Kathmandu for language study and then in Amp Pipal where they studied the agricultural situation before coming to Tansen. They came here knowing that official Government permission to open up an agricultural program had not been received, although negotiations had been under way for some time. The negotiations were complicated by the fact that there was a change in the Ministry personnel, and up to the date of writing this report permission has still not been obtained.

Nevertheless, this does not imply that the situation has been a static one. Much has been done, such as contacting local people, working closely with the D.A.D.O. (District Agricultural Development Officer), and meeting many J. T. A's (Junior Technical Assistants). In addition, visits have been made to various places in the Jilla with the D.A.D.O. and also with Dr. Iwamura from time to time. On these visits Mr. Francis has been able to see some of the needs of the farmers and assess the local situation.

Seed distribution has been carried out during Hospital clinics and this has been a valuable contact with many farmers. Also, in co-operation with the D.A.D.O. new varieties of rice seed have been placed in test plots and an experiment in using Tritical (a high-yielding grain—a cross between wheat and rye) has been initiated.

On the hospital site itself Mr. Francis has done a lot to improve the vegetable garden which supplies the Missionaries with fresh vegetables; and our poultry, which provides eggs and meat for the Missionaries, has benefited from his advice and hard work.

For all these reasons we are not at all despondent, and we believe that once permission has been granted to get out into the district there will be many opportunities open to us.

W. M. Gould.

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR 1968

1) GENERAL FUNDS

A. Hospital

Receipts :	Budget	Actuals	Total
U.M.N. Grant	—	—	—
Medicine Fee	115,000	141,152.21	
Other Fees	125,000	154,497.82	
Miscellaneous	10,000	19,421.70	
Fees from Leprosy Dept.	—	5,000.00	
	<u>250,000</u>		<u>320,071.73</u>

Payments :	Budget	Actuals	Total
Salaries	97,000	132,293.15	
Drugs	80,000	99,211.81	
Medical & Surgical Supplies	29,000	45,235.59	
Bedding, Linen, Uniforms	8,500	7,652.90	
Catering	4,000	3,726.36	
Laundry	3,000	3,123.90	
Cleaning	1,200	1,042.79	
Maintenance and Repairs	1,500	3,170.35	
Power, Light, Heat	10,000	16,703.72	
Building Maintenance	1,500	1,190.48	
Administration	8,000	8,687.90	
Miscellaneous	2,500	3,547.98	
Contingencies	—	372.30	
Vehicle Transport	3,800	2,185.00	
	<u>250,000</u>		<u>328,144.23</u>

Excess payments over receipts 8,072.50

B. Leprosy Section

Receipts :	Budget	Actuals	Total
U.M.N. Grant	24,200	24,200.00	
Sales	50	1.50	
	<u>24,250</u>		<u>24,201.50</u>

Payments :	Budget	Actuals	Total
Use of Hospital	—	—	
Medical & General Services	5,000	—	
Medicines	1,000	712.69	
Shoes	750	69.45	
Hospital Treatment	5,000	2,958.00	
Food	10,000	3,791.64	
Miscellaneous		3,311.32	

Linen	—	275.87	
Horse	2,500	2,941.63	
Fee for Hospital Services	—	5,000.00	
	<u>24,250</u>		19,060.60
Excess receipts over payments			<u>5,140.90</u>

C. Area Administration

Receipts :

U.M.N. Grant	<u>1,350</u>	<u>1,350.00</u>	1,350.00
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Payments :

Upkeep	1,000	418.38	
Mela	—	15.50	
Miscellaneous	<u>350</u>	<u>1,325.64</u>	
	<u>1,350</u>		1,759.52

Excess payments over receipts			<u>409.52</u>
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D. Town Centre Clinic

Receipts :

U.M.N. Grant	10,600	10,600.00	
Medicine Sales	3,700	5,809.75	
Fees	1,700	2,779.00	
Sale of Literature	<u>500</u>	<u>2,215.07</u>	
	<u>16,500</u>		21,403.82

Payments :

Salaries	5,100	5,779.80	
Literature	500	2,554.96	
Tape Recorder	—	7.20	
Rent and Repairs	8,500	7,790.97	
Medicines	2,200	2,836.93	
Equipment	50	—	
Supplies	50	62.50	
Miscellaneous	<u>100</u>	<u>24.00</u>	
	<u>16,500</u>		19,056.36

Excess receipts over payments			<u>2,347.46</u>
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E. Public Health

Receipts :

U.M.N. Grant	<u>9,000</u>	<u>9,000.00</u>	9,000.00
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Payments:		
Drugs	2,000	349.34
Salaries	4,200	1,873.50
Health Education	800	61.65
Films, Mass X-ray	1,200	—
Transportation	480	1,128.10
Equipment Replacement	120	—
Miscellaneous	200	127.25
	<u>9,000</u>	<u>3,539.84</u>
Excess receipts over payments		<u><u>5,460.16</u></u>

2) DESIGNATED FUNDS

	Debit	Credit
Designated Gift Suspenses	—	18,132.11
Surgical Equipment	—	675.00
Staff House Remodel	1,886.55	—
Roofing Paint	—	1,150.11
Laboratory Equipment	—	340.60
Operating Table, Surgical	—	94.35
Public Health Foundation	—	5,480.27
X-ray	—	7,600.00
Incubator	—	1,500.00
Literature	—	36.06
Beds	—	377.49
Artificial Limbs	718.81	—
Hospital Motor Road	—	3,718.56
Credit Balance	<u>36,499.23</u>	<u>—</u>
	<u><u>39,104.59</u></u>	<u><u>39,104.59</u></u>

SUMMARY OF BALANCES AS AT 31 DECEMBER 1968

Liabilities	
Reserve	8,106.96
Medicine Stock	65,000.00
Designated	36,499.23
Guest House	29,567.90
X-ray	2,405.00
New Hospital Building	37,875.00
T.B.	3,517.53
Gain on Exchange	11,559.37
Water Tank	93.90
Cement Stock	22.58
Landrover Depreciation	5,135.56
Advance	10,720.42

Surplus

Leprosy Work	5,140.90
W.C.W.C.	2,347.46
Public Health	5,460.16

223,451.97

Assets

Stamps	2,034.53
Cash	1,922.77
American Express Bank	8,478.40
Nepal Bank	8,851.36
Medicine Stock	97,494.47
Food Stock	2,940.82
Oil Stock	4,776.52
New Hospital Building	14,686.03
Bridge	3,911.98
Miscellaneous	240.41
Guest House No. 2	8,740.42
Guest House No. 3	6,825.87
Wood Stock	6,108.09
Adv. B.T.I.	25,440.60
New Hospital UMN Capital Grant	22,517.68

Deficit

Hospital	8,072.50
Area	409.52
	<u>8,482.02</u>

223,451.97

APPENDIX D

Butwal Technical Institute Report for 1968

(Note: The BTI Agreement with HMG is for 15 years, but needs renewing every 5 years. In connection with this renewal the Department of Cottage Industries asked for a 'Progress Report' of these first five years. Mr. Odd Hoftun, Director, has written the following report to the Department. It is a helpful view over the past years and a look to the future. It is serving here also as an annual report to the BTI Board and to the UMN Board).

Progress Report

By the end of 1968, five years have passed since the Institute was established. The Agreement between the United Mission to Nepal and HMG's Department of Industries was signed 7th November 1963. During the first year the questions of building-land, customs exemption for import, financing, etc., were solved, and by the beginning of the second year the building of the Institute could start.

During these four years the project has grown rapidly, both with respect to physical plant and personnel. By the end of 1968 about Rs. 12,00,000 had been invested in buildings, equipment and stock of materials and supplies. This amount does not include the investment in kind, such as machinery and equipment received as gifts or at very low prices. If, also, the value of this equipment had been included the amount would have been two or three times as high, all of it donated by organizations abroad.

By the end of 1968 the Institute staff consisted of: 15 foreign workers, professional people of various categories, all receiving their support from abroad; 65 trainees in various stages of training and on salary; 15 regular employees (Nepali nationals) receiving their salaries from the Institute. In addition, 30-50 workers on daily wages, the number varying with the season.

The total gross floor area of workshop, office, and store-room buildings by the end of 1968 was 1,826 m² (19,600 sq. ft.) and of living quarters 1,400 m² (15,100 sq. ft.). Total 3,226 m² (34,700 sq. ft.). Added during 1968 were a new auto shop and an electric shop, and the first part of the building for the plywood mill, altogether 286 m²; and two living quarters of 200 m². By the end of 1968 there were on the compound altogether 8 staff family quarters, 8 trainees' hostels for 8 boys each, 5 small single workers' flats, and about 10 single and double rooms for staff and guests plus an 8-room workers' barrack.

Machinery and equipment in the various departments was by the end of 1968 as follows: 16 woodworking machines, 5 electric welders, 2 gaswelding sets, 1 electric furnace, 1 sheet rolling machine, 5 manual sheet metal machines, 7 lathes of various types, 2 milling machines, 2 shapers, 1 planing machine, 5 grinding machines of various types, 5 drilling machines of various types—together 45 electrically operated machines, not counting electric handdrills, hand grinders, etc. Another 7 machine tools of various types were in hand but not yet installed. In addition comes the sawmill and plywoodmill machinery. Altogether about 50 electric motors have been installed. Power is supplied from the Institute's own power station with two diesel generating sets of 25 kW each.

The operation of the Institute is organized in 8 auxiliary and 8 production units, all having separate accounts. The auxiliary departments are as follows:

1. Central business office: 2 foreign workers, 3 trainees.
2. Engineering and cost accounting office, mainly serving the mechanical workshops: 1 foreign worker, 3 trainees.
3. Building Department, planning and supervising all building work at the Institute, and also working as consultant and contractor for the Butwal Power Company: 4 foreign workers, 2 skilled national workers, 3 trainees in office, and 8 trainees in the field.
4. Central stores serving all departments: 1 national worker, 1 trainee.
5. Transport: 1 truck, 1 tractor, 1 car. 1 driver, full time.
6. Clearing and forwarding service, also serving other parties: 1 foreign worker, 1 national worker.
7. Training: 1 foreign supervisor, several part-time foreign teachers.
8. Guesthouse: 2 national workers.

The production units are as follows:

1. Woodworking shop, mainly producing furniture: 1 foreign supervisor, 3 national workers, 16 trainees.
2. Welding and sheetmetal shop producing welded structures on order, besides all sorts of repair jobs: 1 foreign supervisor, 1 national foreman, 3 trainees.
3. Machinshop with central tool room producing machinery on order, repairing machinery and parts: 1 foreign supervisor, 14 trainees.
4. Autoshop, just being started up, general auto and engine repairs: 1 foreign supervisor, 6 trainees.

5. Electrical department—wiring work inside the Institute and for outside customers, contracting work for the Butwal Power Company: 1 foreign supervisor, 1 skilled national worker, 6 trainees.
6. Plywood mill, under construction: 1 foreign supervisor.
7. Sawmill; Heavy duty log bandsaw just installed: 1 national foreman; seasonal labour.
8. Diesel power station, producing power for the needs of the Institute and also selling diesel power to the Butwal Power Company on a temporary basis: 1 national operator.

This Institute is supposed in time to be a self financing enterprise. It is therefore selling its products and services at such rates as the market allows. Up to now the various departments have been in the stage of construction and development, and some of them are still only beginning to come into operation. This applies to organization, installation of equipment, and training of workers. In the beginning, almost 100% of the workers were trainees who had no technical background at all. The operation of the Institute was therefore on a deficit basis, even without supervisory staff salaries being paid by the Institute.

Over the years the position has improved in this respect. In 1969 the first batch of trainees (about 10) will have completed their 4-year training period. They still have much left to learn, but now they are beginning to be really productive. The operation of the Institute is expected to break even this year. This means without depreciation charges being included. So, on a commercial basis, it is still far from profitable especially when it is considered that salaries for almost all the supervisory staff are paid from outside. The total turnover of the production units for 1968 is about Rs. 3,00,000. As compared to the invested capital, this turnover is very small. The production capacity of buildings and equipment is far from fully utilized. Gradually, as more and more trainees become skilled workers, the picture is expected to improve. The future surplus on operations will be used to improve existing facilities while paying for the training program which will continue, and also be invested into new undertakings.

With the present number of trainees, the goal which was set for the training program has been fulfilled. It is expected that in the future we will continue to have 64 trainees and every year about 16 of these will complete their 4-year training course. We will continue to offer apprenticeship training, paying the trainees from the first day a salary sufficient to cover their basic living

expenses. Besides "on the job" training, we offer them two hours daily classroom teaching free of cost.

The production in the workshop has up to now been mainly to fill specific orders. In the future the emphasis is expected to come more and more on production of articles for sale from ready stock. Our limiting factor in this respect so far has been, and will continue to be the lack of working capital needed for investment into stock of manufactured products. Up to now we have had no difficulties in selling our products. Rather, the problem has been the lack of capacity to meet the demands.

The plywood mill which is under construction will be a regular factory which will produce plywood and related products for sale in the open market. It will take another couple of years before it will be operating at full capacity. And even then it will operate on a small scale. We are also working on other specific ideas aiming at establishing small factories which will eventually be turned into privately owned firms operating independent of the Institute.

The aim of the Institute has been, from the beginning, to advise and help in establishing new small-scale industries. So far the response from the local businessmen in this respect has been very limited. Also, the Institute staff has been too busy within the Institute and has not had much time for outside consulting work. It has, however, been possible to help getting new industries going in a couple of cases. And as people see examples of new industries being started, more and more are becoming interested and wanting to begin with something.

It seems increasingly clear that the choice of Butwal as the site for the Institute was the right one. With the new Senauli-Pokhra road being used, the place is being transformed. The old Butwal bazar style of trading is losing out. On the Khasauli side of the river a new town is rapidly being built, based on new patterns of trade and communications. And it is expected that in this area an industrial district of the Balaju type will soon be established with the Institute as its base and centre. When the East-West Highway section from Butwal to Narayan Ghat is opened, about four years from now, the Butwal area will have good communications with Kathmandu and central Nepal, and a large market will be open to Butwal-based industries.

One very important factor in industrialization is availability of electric power at reasonable price. The Institute has been heavily engaged in this sector through its participation in the Butwal Power Company Pvt. Ltd. The initiative to start this company was taken by the Institute. Its partners in the undertaking are Nepal Industrial Development Corporation, Nepal

Electricity Corporation and, more recently, HMG's Ministry of Power and Water Resources. The purposes of the Company are:

1. To build a 500 kW hydro power plant in the nearby Tinau Khola,
2. To supply electric power to the Butwal town as well as to new industries in Butwal, initially diesel power; and as soon as the hydro plant is completed to supply cheap hydro-electric power.

The Tinau Hydro Power project is a pioneering job in Nepal because it is the first time in this country that a hydro power plant has been planned, using a tunnel and an underground power house blasted out of the rock. The tunneling work is very time consuming and there have been numerous obstacles to overcome. But it is now coming along quite nicely. The 3,000 volt transmission lines and the distribution net in the town area are under construction, and supply of diesel electric power has already begun on a small scale.

The Institute is engaged in the power project in two ways, besides being the major shareholder.

1. On a paid consultant basis it has taken on the job of planning and supervising the construction of the whole power project including the distribution net.
2. Until the Power Company has grown financially strong enough to have its independent administration, the Institute is loaning out its staff on a part-time basis to handle the day by day administration of the Power Company. The first job is handled by the BTI Building Department, and the second job by the BTI Business Office.

The first five-year Agreement with HMG concerning the operation of the Institute expired by the end of 1968. This Agreement is renewable for another period of up to 10 years on terms agreeable to both parties, i.e., HMG and the United Mission to Nepal. When the 15-year period is over, by the end of 1978, the Institute is supposed to be completely under Nepali management. There is still a long way to go before this goal is reached. So far the emphasis has been on building up the physical facilities, training young boys in elementary technical skills, and establishing an efficient organization with foreign personnel in key positions. During the coming years one very important task will be to find and train national leaders who can gradually replace the foreign staff at all levels. This takes time, but it is of crucial importance for the final success of the Institute

in fulfilling its started purpose: To encourage the growth of industry and stimulate industrial leadership in the Butwal area (Article IVa in the Agreement with HMG concerning BTI).

O. Hoftun,
Director.

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR 1968

General Fund, Butwal Station

	1968 Budget	Actuals	Total
Receipts:			
UMN Treasurer	<u>17,500</u>	<u>17,501.00</u>	17,501.00
Payments:			
PAXmen's expenses and Board	13,500	11,208.55	
Official Travel	800	248.99	
Board, Transport Guests	300	340.62	
Mess & Guesthouse Light & Fans	1,000	447.73	
Mess & Guesthouse Bedding, linen			
Kitchen utensils	1,500	798.16	
Miscellaneous	<u>400</u>	<u>116.61</u>	
	<u>17,500</u>		<u>13,160.66</u>
Excess receipts over payments			<u>4,340.34</u>

STATEMENT OF PROFIT AND LOSS ACCOUNT FOR THE YEAR 1968

Butwal Technical Institute

Income:		
Bills	260,445.06	
Stock	1,330.66	
Fees for Professional Assistance	9,660.00	
Miscellaneous	<u>1,621.87</u>	
		273,057.59
Expenditure:		
Salaries	79,722.11	
Repair & Maintenance of Equipment	6,367.69	
Supplies & Expendable Tools & Power	48,471.37	
Materials	93,089.85	
Office and Administration	5,001.91	
Repair and Maintenance of Buildings	4,634.08	
Technical Literature	421.05	
Training Expenses	8,897.27	
Miscellaneous & Board Expenses	2,697.51	
Surplus	<u>23,754.75</u>	
		<u>273,057.59</u>

Clearing and Forwarding Service
for Butwal and Tansen:

Income	263,148.51
Expenses	263,168.51
Deficit	20.00

Transport services:

Income	31,098.86
Expenses	31,098.86

Power Supply:

Income	19,246.13
Expenses	19,246.13

BALANCE SHEET AS ON 31st DECEMBER 1968

Butwal Technical Institute

Assets:

Buildings—

Workshops	195,290.12
Living Quarters	227,378.30
Roads, Water etc.	45,664.44
	468,332.86

Technical Equipment—

Machinery and Equipment	450,652.24
Plywood Mill Building & Equipment	28,522.57
Power Project Equipment	102,939.25

Stock:

General Stock, Auto and	
Electrical Spares & Goods	6,213.03
Building Material	11,687.31
Wood and Plywood	20,388.50
Iron and Steel	128,417.49
Oil	2,949.19
Semi-finished & Finished goods	11,828.51
	181,484.03

Accounts Receivable (Debtors)	71,938.77
1750 Shares of Butwal Power Company Pvt. Ltd.	175,000.00
Cash in Banks	3,698.92
Cash in Hand	17,812.02
Deficit Clearing and Forwarding	20.00
	1,500,400.66

Capital and Liabilities :

UMN Capital grants :

"Bread for the World"	891,711.89	
W.M.P.L. N.B.	52,200.00	
W.M.P.L. N.B. for Power Project	239,667.75	
"Christian Aid" for Tractor	31,950.00	1,215,529.64

Special Donations :

VW Bus	21,128.56	
Theodolite	945.00	
Other	2,934.22	
Donations in Kind for BPC	94,366.83	119,374.61
Accounts Payable (Creditors)		120,785.98
Renewal Funds		26,498.56
Surplus on Operations	23,754.75	
less initial expenses	9,883.22	13,871.53
Surplus Station Budget		4,340.34
		<u>1,500,400.66</u>

APPENDIX E

Gorkha Area Report for 1968

A. General

With varying intensity, the cry throughout the country has been "Back to the Village"—a very worthy program of His Majesty the King. It is our feeling in Gorkha that this has been our watchword for the last decade, working as we are in this rural setting of the District of Gorkha, approximately halfway between Kathmandu and Pokhara. During eight months of the year (i.e., except the monsoon months) a 25-minute flight from Kathmandu brings us to Palungtar. From there, a 3-4 mile hike north-east to Luitel or 5-6 miles north to Amp Pipal brings us to our two main centres. Two of our team live further north 6-8 hours walk beyond Amp Pipal to Jaubari.

Ten schools, a very busy dispensary, and a flourishing agricultural department give opportunity for service to 20 workers from overseas and between 65-70 national colleagues from India and Nepal. The majority of these latter are from local areas. This fact is a matter of thanksgiving for most of them have either been children of the area, in our schools, or they were previously unskilled and are now coming to take a place of responsibility in the community. Thus, from the villages themselves is coming a generation which has visions of new horizons and fields of unexplored development and they are looking to us to lead them on. With all this in mind, there has been the need of further training for some of these workers. At the moment there are five from the Project studying under scholarship, while it is hoped that more will be added in 1969. It is our hope that on completion of their training their vision of the needs of their own people in the villages of Gorkha District will not diminish.

The appointment of a Business Manager (Frances Swenson) has made a tremendous difference to the work and makes us feel more certain that the finance entrusted to us is used in the best possible way. It has helped to cope with the tons of freight sent out from Kathmandu by Plane and carried by coolies up to the project. Thank you, Headquarters! It has also been a great strength to the Team during the past year, when the Area Superintendent has been most of the time in Kathmandu (as Acting Executive Secretary until September 1968). He, in turn, has appreciated the way members of the Team have responded so willingly to added responsibilities which enabled him to serve the wider fellowship of the Mission from Kathmandu.

Having said all this, those of us in the Team believe very deeply that we are not here merely to serve the community, but that we are here by a specific call of God to serve *Him* in this way. Our loyalty is to Him first in all things. Our strength is from Him. Our desire is to please Him and do His will. The work of the Church continues in each place. Local Christians were much encouraged and blessed at the time of the Nepal Christian Fellowship annual conference held in Amp Pipal. Isolated Christians living in the area are visited from time to time. Pray especially for this part of the life of UMN in Gorkha.

To those who have supported us in prayer and gifts we say "thank you" in the name of the Lord Jesus and ask your continued interest in the coming year.

J. Howard Barclay,
Area Superintendent.

B. Education

1. *Luitel High School.* The new school year started on the 13th of February. There were not many new enrolments in the school except for some students who came from the Mission primary and middle schools. I am sorry to report that the former Headmaster, Mr. Thomas Varughese, whose strong leadership and hard work mainly raised this institution to the present stage, left us in the beginning of the year. We, the staff and the students, remember his invaluable services with gratitude.

Mr. Ram Chandra Devkota, who has been teaching here until the half-yearly examination, left for higher studies. Mr. Colin Smith, Mr. D. Joshua, and Mr. Yogendra Devkota joined the staff in the second term. There was a shortage of teachers in the first term, but we shared the responsibilities and worked as a good team.

As had been reported last year, the Literary and Cultural Union of the students continued its functions very well. The secretary of the Union and the general captain for games and sports were elected. A picnic was conducted under the auspices of the Literary Union.

Volleyball and shuttle badminton are the chief games. A volleyball match was held with the Amp Pipal School. Students showed great enthusiasm in the annual sports and games; literary competitions were also held.

We had the privilege of welcoming the British Ambassador to Nepal with his family in the school. He met the staff and the students and was very much pleased with the school activities.

The third batch of our S.L.C. students took the examination in January 1968. Included in this group were sixteen students,

including two girls, and it really made us humbler before the Lord when we heard the happy news that all had passed—three in First Division and the rest in Second Division. The fourth group of S.L.C. students has the privilege of having the examination centre in this District.

May I conclude this report with a deep sense of the Almighty's undertaking in the past and with hope and assurance for the Lord's guidance according to His promises and mercy in the future.

Varughese Thomas,
Headmaster.

2. *District and Middle Schools.* Details of schools.

	Classes	Students	Teachers
a. Amp Pipal	infants—VIII	350	9
b. Luitel	I—V	220	6
c. Maltigaira	I—V	112	5
d. Nawalpur	I—VIII	180	8
e. Bajerydara	I—III	48	2
f. Chipleti	I—V	80	4
g. Jaubari	I—VIII	158	8
h. Buddasingh	I—III	30	1
i. Lapsibot	II—VII	132	6

During 1968 Mr. Barclay was in Kathmandu; Mr. & Mrs. Voreland and Miss Vaisma went on furlough in May and February, respectively. This left just one missionary teacher to carry the load of all of these schools scattered over the northern part of Gorkha District, with no communication except by foot. In spite of less supervision, the schools have run smoothly and with a good spirit of co-operation. Teachers for the most part have worked diligently and with a sense of pride in their schools, trying to make them good and even better.

Finance. A request had been made in November 1967 to consider serious cutbacks in this work and possibility of handing some "less strategic schools" over to Government. The members of the Project discussed this suggestion on a number of occasions but felt definitely that the schools still have a vital part to play in the witness and life of the Mission in Gorkha. It is, however, the very real desire of the Educational Team to see increasing involvement of the local community in the schools. This takes a tremendous amount of time for thought and discussion. 1968 was a most difficult year to attempt this, with only one missionary staff member carrying the load of responsibility as well as her own teaching program in an isolated outpost.

This matter has been taken up seriously in the planning for 1969 and it is expected that real progress will be made. The

very large deficit in the statement of receipts and payments is a cause of real regret. The main explanation of this is the 15 rupees per teacher per month, which was paid according to instructions from the Board but was not budgeted for. This accounted for Rs. 9,000 of the "Salaries" excess. The balance of the excess in this category was for teachers hired to replace missionary teachers on furlough. Another large item was "Rents," which we had hoped would not need to be paid, but they had to be paid for the year 1968. They will be dropped in 1969. Education is booming in the hills, and one feels constant pressure in the midst of it all. What is our future role to be? Where and how should our help be offered? These are the questions we face all the time in this work. We have experienced God's good hand upon us and ask your prayers for this in 1969.

J. Howard Barclay,

Area Superintendent.

3. *Pokhara Boys' Boarding School.* This is an educational venture which has been going on for less than three years under the Gorkha Administration of the UMN, but directed by a School Board made up of three members each from the United Mission, Shining Hospital, Pokhara, and a managing committee of local personalities. The aim of the school is to meet the need of providing good quality education for boys in a boarding situation. It will eventually provide special courses in agricultural, industrial, and commercial sciences, as well as the regular academic courses. So far, numbers have not been large, between 55-60 reading in classes I—VIII. It is hoped that the School will grow in stability with a good foundation. It has not been easy to continue as they are in bamboo and thatch buildings for hostel, classroom, and dining facilities which become more leaky and difficult each year. The fees paid for both tuition and hostel have covered the main expenses of running the school during 1968.

Much hard work has been done throughout the year by the Building Committee under the leadership of Mr. R. Mowll. A set of plans has been approved to provide a large building program at an estimated cost of Rs. 3,976,500 (approximately \$400,000). The plan is to have the building work start immediately in 1969. A large piece of land, over 100 ropanis, has been purchased while some still remains to be finalised. The first building to be erected in a phased plan is the Industrial Science block (workshops). It is aimed to complete the whole program by May 1973.

During the latter part of the year Mr. Buckner and Mr. Asher moved, with their families, to rented houses near the school.

Mr. Buckner will supervise the building program, while Mr. Asher will work to set up a strong Agricultural Training Program as a part of the school curriculum. Mr. Thomas Valvik, an educationalist of many years' experience in the USA, was appointed Headmaster at the School Board meeting in December 1968, to take over as from February 1968.

The School Board met twice during the year, in June and December, while the Managing Committee met in December. These meetings have proved valuable in the administration of the school.

J. H. Barclay,
Director.

C. *Amp Pipal Dispensary*

1968 has been full of lots of work and lots of anticipation. During the hot weather, serious cases were being nursed in every possible nook and cranny. The khatera (simple shelter meant to protect out-patients from the elements) collapsed during a storm with two ill-patients inside. They survived and a sturdier replacement was built. The additional dera space (patient shelter) made available in the agricultural trainee's quarters was a Godsend.

Great strides have been made on the new hospital, and we expect to move into part of it before 1969's hot season. The in-patient section is nearing completion. The out-patient and operating room sections are partly completed. The chapel, administration office, and out-patient shelters are not yet done. House No. 2 is just being commenced. We are grateful for all the faithful work that has been done down there under Jim Miller's supervision. Recently Jim's brother Martin has done a lot of carpenter work in a wonderful way while on holiday here. Butwal boys came and did a super job wiring the hospital according to Tore Langmo's plans.

Sufficient money to complete the hospital is not yet in hand, but we are grateful that so far work has been able to continue full steam ahead without running out of funds. We are badly in need of someone to replace Jim and Pauline Miller when they leave in June 1969.

The new hospital was dedicated when the delegates of the Nepal Christian Fellowship were here. As we anticipate moving to the new quarters we praise God for all He has done in the old ones. We especially thank Him for the pioneers Nora Vickers and Rebecca Grimsrud, who by His grace and in His strength ministered to the bodies, minds, and spirits of thousands in the Gorkha District. They have made our way much easier. We

still hope Becky may come back to us. We felt as if we had lost our right arm when Nora Vickers left us for Okhaldhunga.

We were very happy to welcome Beth Brunemeier back from her four months' leave of absence and to welcome Grethe Andersen to our family. Prakash Rai came back to our laboratory early in 1968 and brought a lovely nurse as his bride in May. We much appreciated Shanta Bhawan's loan of Anand, who helped us for three weeks during the rains.

Dr. & Mrs. Pedley came to do an eye camp during the school holiday in November. Operations were done on 27 patients. School classrooms were used as operating room and eye wards. Dr. and Mrs. Yoder were here to help with the eye camp and then to fill in for Helen Huston's holiday. Their help was very greatly appreciated.

We regret that H.M.G. has not granted permission for a dispensary in Barpak. Occasional clinics have been held in Lapsibot and Barpak, one and two days' walk away from Amp Pipal respectively. Dispensary staff carried on regular health teaching in the Amp Pipal school in classes III to VIII. All UMN school pupils have received TABC vaccinations. Doctor Iwamura and his assistant, Chandraman, have spent time in Amp Pipal and district. All the UMN schools, Luitel Village, and all Amp Pipal panchayat villages have had the Mantoux testing-BCG vaccination program for the control of tuberculosis completed. Also, considerable groundwork has been done toward a more comprehensive public health program in this district, for which we are most grateful.

Three years ago God took the initiative and showed the church here that two young believers, newly literate, should be sent to Pokhara for nurse-aide training. They will shortly be back to work with us in the new hospital. We praise Him for His foresight! We covet your prayers for wisdom *re* additional staff and housing and *re* purchasing of equipment. (We have recently received an anonymous gift with which to buy the X-ray).

Join with us in praying that Christ will make Himself obvious to everyone who visits THE AMP PIPAL HOSPITAL.

Helen I. Huston.

Statistics:

New patients	6,944
Old patient visits	18,364
Total patient visits	25,308
Dera admissions	358
Operative procedures	288 plus
Deliveries	37 plus

D. *Agricultural Department, Amp Pipal*

As was the case in previous years, our 1968 work had many different features but the most striking was the never-ending stream of visitors to the Community Service Program in general and to the Agricultural Department in particular. This indicated the growing concern for basic agricultural development in the hills of Nepal, where we are one of the very few projects of this type.

Staff. Dr. Adolf Leue, veterinary surgeon, returned from furlough in early summer 1968, strengthening the work considerably since practically all veterinary service had to be suspended for the first half of the year. We also lost our very capable veterinary assistant, Mr. Hari Prasad.

Miss A. L. Jokinen, stationed in Jaubari, was always part of the work. She opened a little service shop in which she sells seeds, pesticides, rat poison and various other agricultural commodities. She also farmed very successfully a piece of land adjacent to her house.

During the year we welcomed Mr. Maurice Francis and his family, as well as Mr. & Mrs. Jerry Rice and Mr. & Mrs. John Paterson for a brief period of orientation before they went to take up their different assignments in various parts of the country.

Livestock. The Israeli Saanen Milking Goats, imported three years previously, had reached the peak of their milk yielding capacity and we were expecting record results from the whole herd by the end of December. However, in the beginning of November we lost the entire herd through poisoning with the plant "Lyoma Avolifolia," whose sprouts contain cyanide which is lost in the later stages of development. Due to a late rain, the plants started to resprout and became available to the goats. Unfortunately, our veterinary was absent from Amp Pipal at the time of the accident. Funds did become available immediately following the accident, and a new stock of goats was ordered in December.

The pigs imported early in 1967 produced their first offspring in 1968. We also received a new strain of pigs from Singha Durbar in order to continue our hog raising program and were able to sell some piglets to local farmers. In 1968 we butchered three big pigs which had been fattened on nothing but cheap locally available rice bran.

We continued to provide the service of our imported buffalo bull during the year, and there should be 100-120 offspring in the surrounding area. We consider it a success that many local farmers have apparently realized the significance of the male in animal husbandry.

Our poultry program has continued, with increased numbers and two new strains (Brown Leghorn and Hi-Line).

Fieldcrops. It so happened that our attention was more or less focussed on vegetable production, resulting in a steady supply of vegetables the year round. But we also had a good maize and dry-land rice crop. We formed a few terraces that had been entirely neglected during the last 15 years and which had hardly produced anything under the old management, so that the maize crop we raised on those terraces was the topic of many a local discussion.

Fruit trees. We acquired more land for our fruit tree nursery and sold many little trees and seedlings. The main kinds were pears, oranges, and other citrus fruits.

Store. We have been able to carry an increasing number of items in the agricultural store, especially hardware. The store was managed separately from the actual agricultural work, and the total capital turnover amounted to about Rs. 60,000. We served our own projects as well as the general public.

Building and Maintenance. This year we were able to build a long-planned new pig house and improve the chicken unit, the buffalo shed, and the goat house. We also built a lean-to shelter in front of the agricultural office which gives us space to put up our milling and rice hulling-polishing equipment. Several houses in the Project were remodelled and renovated and this work was undertaken by our department.

Machinery. Last year we were able to obtain a simple rice hulling-polishing machine from Japan and this has been of tremendous help to our work. We also got a new portable motor chain-saw and a mechanical planer, as well as a number of hand tools.

Co-operation with the Local People and the Local Panchayats. A few farmers have begun to adopt some of the new methods and many agricultural products not available in earlier years are available now. Still, one would like to see a more eager interest and willingness to co-operate on the part of the farmers. We made a few attempts to strengthen our extension work and have finally realized that one person must be delegated to do just this one particular job. More details have been set forth in our Five-year plan and in our plans for 1969.

Peter Schmiediche.

E. Veterinary Service within the Amp Pipal Agricultural Work

The importance of veterinary service for agricultural projects with animals was once more demonstrated to us when we lost

our milking goats through plant poisoning (see the report on 3 Years Saanengoaat Breeding in Nepal, available on request from the UMN Headquarters office).

Our veterinary assistant left us at the beginning of the year and is now working in another agricultural project where he is able to use what he learned through three years of training here. We have taken another young man from a nearby village for veterinary training (supported by a Lions' Club in Germany).

Liverfluke egg count has become a routine test here, and daily farmers bring manure samples to be checked. About 80-90% of buffaloes and cattle are infected with liverfluke. A good supply of liverfluke medicine has enabled us to treat the cattle adequately, as well as examining them.

Red water in cows and bulls is another big problem here, but no good and cheap treatment for it has yet been found, so test treatments are going on.

We also started a series of investigations of intestinal parasites in poultry and hope that the result will be of benefit not only to our own project but also to other chickenbreeders in Nepal.

Some veterinary advice was given to other projects of the UMN, to HMG, and to other newly started agricultural projects here in Nepal.

Adolf Leue.

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR 1968

1) General Fund, Administration

<i>Receipts:</i>	1968 Budget	Actuals	Total
UMN Treasurer	7,250	7,250.00	7,250.00
<i>Payments:</i>			
Runner and agent	3,200	2,359.41	
Miscellaneous	250	115.22	
Maintenance	1,500	1,754.16	
Water Allowance	1,600	1,448.33	
Rents and Taxes	100	584.24	
Official Travel	300	475.00	
Office Administration	300	505.45	
	7,250		7,241.81
Excess receipts over payments			8.19

2) General Fund, Education: Luitel High School

Receipts:

UMN Treasurer	19,850	19,850.00
School fees	8,400	6,941.12
	<u>28,250</u>	<u>26,791.12</u>

Payments:

Salaries	25,600	20,270.66
School Supplies	1,000	620.00
Miscellaneous	50	204.45
Poor students	500	482.00
Water allowance	250	169.60
Maintenance	800	436.35
Administration	50	—
	<u>28,250</u>	<u>22,183.06</u>

Excess receipts over payments 4,608.06

3) General Fund, Education: Amp Pipal & District Schools

Receipts:

UMN Treasurer	53,800	53,800.00
School fees	40,000	37,937.41
Hostel fees	200	178.75
	<u>94,000</u>	<u>91,916.16</u>

Payments:

Salaries	90,900	101,269.14
Teachers' supplies	2,000	3,039.98
Poor students	600	823.75
Rents	—	945.00
Miscellaneous	—	75.80
Maintenance	500	977.93
	<u>94,000</u>	<u>107,131.60</u>

Excess payments over receipts 15,215.44

4) General Fund, Dispensary

Receipts:

UMN Treasurer	15,150	15,150.00
Fees	52,000	70,072.92
Gifts	—	1,307.98
	<u>67,150</u>	<u>86,530.90</u>

Payments :		
Salaries	14,000	15,098.37
Drugs	40,300	53,886.72
Medical and Surgical Supplies	4,000	4,718.50
Bedding and Linen	600	526.46
Laundry and Cleaning	500	589.14
Maintenance, repairs	500	561.44
Power, light, heat	1,500	2,658.73
Administration	500	1,393.62
Transportation	5,000	3,114.04
Miscellaneous	250	89.50
Equipment	—	875.49
	<u>67,150</u>	<u>83,512.01</u>
Excess receipts over payments		<u>3,018.89</u>

5) General Fund, Agriculture

Receipts :		
UMN Treasurer	8,400	8,400.00
Livestock	6,000	11,133.09
Field Crops	800	3,286.60
Veterinary	1,000	—
Gifts	900	—
	<u>17,100</u>	<u>22,819.69</u>

Payments :		
Salaries	7,500	7,790.74
Livestock	7,500	11,623.50
Fieldcrops	550	2,680.40
Veterinary	600	—
Official Travel	100	—
Maintenance	600	416.20
Extension	250	262.60
Miscellaneous	—	201.11
	<u>17,100</u>	<u>22,974.55</u>
Excess payments over receipts		<u>154.86</u>

6) Capital Fund, General Administration

Receipts :		
UMN Treasurer		9,805.00
Gifts		980.00
Transfer from recurring budget to cover maintenance items included in Capital payments		<u>600.00</u>
		<u>11,385.00</u>

Payments :

Staff furniture	34.50	
Water supply	4,511.87	
Large Knoll House renovations	4,266.09	8,812.46
Excess receipts over payments		2,572.54
Adjustments made by UMN Treasurer to correct entries		597.92
		<u>3,170.46</u>
January 1, 1968 balance		3,878.51
December 31, 1968 balance		<u>7,048.97</u>

7) Capital Fund, Dispensary

Receipts :

None

Payments :

	93.40	
1967 Balance held with UMN Treasurer	174.00	80.60
January 1, 1968 balance		143.67
December 31, 1968 balance		<u>224.27</u>

8) Capital Fund, Education: Luitel High School

Receipts :

Refund of funds held in Book Capital	1,221.10
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Payments :

School	1,646.78	
Hostel	4,189.11	
Science Equipment	21.60	5,857.49
Excess payments over receipts		4,636.39
January 1, 1968 balance		39,825.63
December 31, 1968 balance		<u>35,189.24</u>

9) Capital Fund, Education: Amp Pipal and District Schools

Receipts :

None

Payments :

Furniture and Equipment	222.55	
Amp Pipal Building Renovations	866.30	
Toilets	120.00	
Jaubari	400.00	1,608.85
Payments made for Agriculture School Project taken from District Schools Capital Budget in 1967 but not transferred to Agriculture budget		889.58
		<u>719.27</u>

January 1, 1968 balance		48,973.13
December 31, 1968 balance		<u>48,253.86</u>
Cash on hand	46,723.34	
Held in stock of books "I Begin English"	1,530.52	
	<u>48,253.86</u>	

10) Capital Fund, Hospital

Receipts:

UMN Treasurer	156,701.47	
Other gifts, refunds, etc.	<u>6,030.50</u>	162,731.97

Payments:

Labour	83,009.45	
Lumber	17,332.50	
Hardware, etc.	17,278.40	
Kerosene	2,472.00	
Freight	14,157.70	
Roofing	20,014.00	
Equipment	10,897.83	
Plywood	2,002.80	
Tools	122.81	
Electric Wiring	7,010.90	
Sand and Lime	17,775.45	
Cement	6,493.09	
Firewood for burning brick	182.50	
Miscellaneous	<u>10,424.72</u>	209,174.15

Excess payments over receipts		46,442.18
Balance forward January 1, 1968		<u>168,645.97</u>
Balance December 31, 1968		<u>122,203.79</u>

11) Capital Fund, Agriculture

Receipts:

UMN Treasurer		60,439.21
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Payments:

New Workers' residence	181.30	
Duplex	2,401.41	
Agricultural office	193.00	
Pig breeding house and chicken/goat house	7,769.00	
Agricultural workers' house	219.05	

Fencing and terracing	3,572.12	
Capital working fund for store	2,000.00	
Office adding machine	781.71	
New poultry	141.30	
Retaining Wall	191.00	
Lean-to shelter on new Agriculture office	1,658.80	
Land	1,600.00	
Farmers' hostel	2,994.16	
High pressure spray pump	1,392.15	
Miscellaneous	563.20	
Agriculture machinery	11,657.56	
Agricultural School Project	3,870.58*	41,186.34
Excess receipts over payments		19,252.87
Refund of loan taken in 1967		3,500.00
		15,752.87
Balance January 1, 1968		9,398.44
Balance December 31, 1968		<u>25,151.31</u>

*The Agricultural School Project is listed as a separate budget item but receipts for this project have been carried in the Agriculture budget by the Treasurer, so it has been included in this statement of receipts and payments for Agriculture—not as a separate budget item.

12) Summary of Balances as of December 31, 1968

Cash in hand	44,646.81	
Cash with Headquarters Agent	1,020.42	
UMN Treasurer Recurring Budget		12,615.06
UMN Treasurer Capital Budget:		
Hospital	63,942.29	
Agriculture	22,218.10	
District School	44,706.80	
Administration	8,313.13	
Luitel High School	38,412.80	
Dispensary	174.00	177,767.12
General Fund Balances:		
Dispensary		3,018.89
Agriculture	154.86	
District Schools	15,215.44	
Administration		8.19
Luitel High School		4,608.06
Capital Fund Balances:		
Hospital		122,203.79
Agriculture		25,151.31

District Schools	46,723.34	
Administration	7,273.24	
Luitel High School	35,189.24	
Savings Accounts	2,990.60	
Amp Pipal Freight	626.53	
Luitel Freight	46.92	
Household store	2,708.47	
Agricultural store	17,028.08	
Staff Accounts	6,055.37	
Other Accounts	7,875.50	
	<u>266,463.62</u>	<u>266,463.62</u>

The Agricultural School Project is listed as a separate budget item but receipts for this project have been entered in the Agriculture budget in the Treasurer's report and included in this statement of receipts and payments for Agriculture - but as a separate budget item.

12) Summary of Balances as of December 31, 1968

Cash in hand	44,648.81
Cash with Headquarters Agent	1,020.42
UMN Treasurer Recurring Budget	10,000.00
UMN Treasurer Capital Budget:	
Hospital	10,000.00
Agriculture	10,000.00
District School	10,000.00
Administration	10,000.00
Luitel High School	10,000.00
Dispensary	10,000.00
General Fund Balances:	
Dispensary	10,000.00
Agriculture	10,000.00
District Schools	10,000.00
Administration	10,000.00
Luitel High School	10,000.00
Capital Fund Balances:	
Hospital	10,000.00
Agriculture	10,000.00

APPENDIX F

United Mission Medical Center, Shanta Bhawan Hospital Report for 1968

The year 1968 has been a year of proving God and finding that He is faithful.

For many, it has been a year of seeing prayer answered in many unexpected ways. A look back brings memories of busy days, crowded wards, shortage of money, and changes in staff. Statistics show a rise in work load in all departments.

During the year we found our financial statements taking us deeper and deeper into the "red." This has meant much heart searching and mental stock taking, and finding how we should spend wisely, and save for essentials, and also increase our income. It has not been easy, but we have been learning that there are areas where we can save, and also areas where we can earn more. Along with this there has been work on the new UMMC constitution and revision of charges for our patients. San Ruohoniemi bears the burden of these situations.

Among our patients, as well as the usual run of Nepalis, Indians and Tibetans we have had many "world travellers." A number of these are of the Hippy type and they raise many problems. Some of our staff have shown themselves very patient with them. These young folk are needy people and we are surely here to help them. Hepatitis seems to be their commonest ailment, along with the results of their drug-taking habits.

In the constantly changing staff we are ever sorry to see people go, and glad to welcome new friends. The Dick family left us to go home and Dr. Hartl came to give anæsthetics, and also to give good help in the very heavy pædiatric clinics. Dr. Knox went on furlough in November but we were fortunate in getting the services of Dr. Bernhardt from the German Services Overseas group. The Haggerty family returned in July and the Buckners were released to go on their assignment in Pokhara. The Physiotherapy Department developed under Sharon Collins and we were sad when she had to go at very short notice for family reasons. Christine Steers left us to push off into new experiences but we were grateful for the time she gave us in the operating room. Mrs. Vernon of USAID has since been giving us help in that department. Miss MacColl of BMMF gave us several good months of help in the office. Mrs. Finsaas and Miss Maren Valvik also gave office help. We very badly need a full-time office secretary. Dr. Gordon Mack from Canada

arrived and will be replacement for Dr. Coats when he leaves for furlough and further training in June 1969. Dr. Mack has already contributed to our surgical team. Mabel McLean left for furlough in August and is taking a nursing administrative course. Enid Russell has been Acting Nursing Superintendent during a very busy year. We said good bye to Chris Eggers as she went on furlough and welcomed Ruth Overvold and Margaret Wright back again. Margaret is helping in the Training School. Ruth Judd has been home on sick leave and it was good to get her back too. Miriam Krantz went off on her furlough in September and we were very fortunate in getting as her temporary replacement Mary Ethel Heatwole. It was sad to say good bye to Lilly Amman after many years as housekeeper but Enni Hokkanen is a good replacement.

The UMN Drug Store was begun by Brian Richards in 1968. By the end of the year the drug store fund had increased in value by Rs. 31,086 on turnover of the initial capital of Rs. 48,000 from UMMC and Rs. 30,000 from UMN. There are requests to increase the number of drugs (now 38) in this joint drug purchasing scheme.

Paul Spivey, a pharmacist from England, came in time to let Brian Richards off for his belated annual holiday.

K. M. Mammen has been Business Manager and has also looked after import licences for UMN and clearing goods in Calcutta. Duncan Hospital, Raxaul, very kindly act as UMN clearing agent in Raxaul.

Rachel Wolff has continued in her job of making our guests happy and has also raised a considerable amount of money with holding sales of used clothing and other useful articles. She writes:

"The Shanta Bhawan Guesthouse is self-supporting. The rates are Rs. 25/- per day for tourists and Rs. 16.50 for missionaries. Rs. 5/- per day goes for the room and the balance for food.

"A shower room has been added to the guesthouse and guests seem to enjoy this. A part-time gardener was employed this year in order that the garden surrounding the guesthouse could be better cared for.

"There are plans to enlarge the small reading room to make a sitting room with a fireplace. At present there is no room for guests to sit as a group or a family other than in the bedrooms. Also, some type of heater for heating bath water is to be installed.

"Guests from eight countries spent a total of 648 nights in the hospital guesthouse during the year. This number does

not include those who came for Leaders' and Workers' Conferences and Board Meetings.

"Over 300 visitors from nine countries were shown over the hospital during the year. Many asked to be kept informed of the progress of the new hospital building and that new literature from time to time be sent to them.

"The Protestant Episcopal Board of the United States presented the hostess with a Landrover. It will carry nine passengers plus the driver. This has made it easier for guests to see more of the Mission work in the Valley and to make available a vehicle for staff to use at weekends."

Dr. Promode Shrivastava joined us in the medical department under the supervision of Drs. Peter and Alice Fischer. Dr. Ratna Manandhar completed her government bond and rejoined us in June and is helping in the gynæ and midwifery departments. It is good to have these Nepali colleagues with us.

Our biggest new item for the year was the installation of a new Watson X-ray machine. It was installed in December in the old male convalescent ward. Another new feature was the setting apart of a free ward with five beds for maternity patients.

San Ruohoniemi writes: "The building committee has continued negotiations for the purchase of the Surendra Bhawan property. The limits of the property have been defined by walls, measured, and the amounts being purchased from the four owners have been established. Rs. 50,000 has been paid to bind the contract to purchase 53.6 ropanis of land (at 74 sq. ft. per ropani). Applications are pending with HMG for permission (1) for the UMN to hold land in excess of 50 ropanis under the Land Reform Act's provisions exempting educational and medical institutions, (2) for the UMN to purchase and hold this land in its own name, and (3) for the owners to sell to the UMN. Two-thirds of the purchase price has been definitely promised from the Fifty Million Fund of the United Presbyterian Church in the U.S.A. The balance of about Rs. 2,50,000 is still needed. The committee has instructed the chairman to prepare a brief for the architect in consultation with the UMMC staff for a 250 bed hospital and clinics. Some work has been done on this. The committee had opportunities to meet with partners of two foreign architectural firms and to preliminarily explore other possible choices for an architect. These choices will be examined more vigorously after the land is in hand.

"Negotiations have been begun for a long term lease for the Shanta Bhawan property. (It is not for sale at this time). Alterations designed by Mr. Ron Mowll were approved as funds are available. Some small progress has been made on these renovations. A new ceiling and a lamp were installed in the second operating room. The third floor South Area has been set up as an isolation unit even though the renovations are not complete. The X-ray department with some new 500 ma. equipment has been moved to the former convalescent ward. The electrical installation was done by BTI under the direction of Mr. Tore Langmo. New areas for physiotherapy and pharmacy stores have been set up, and some of the walkways in the inner courtyard have been widened. A new toilet was completed for the out-patient department. Approval was given for vehicle sheds.

"Until there are more definite plans for building a new hospital unit, the Ways and Means Committee has been concentrating on ways to keep friends of UMMC informed. The committee is planning a slide film story on the nursing school and a regular newsletter is to be sent to interested persons.

"A new color-coded terminal digit filing system using a unit record for out-patients and in-patients medical records has been installed in the out-patient registration office. This was designed in 1967 with the help of Mrs. Katherine Patterson. The kind ladies of the Hospital Auxiliary have helped to color code almost 15,000 file folders.

"The large 66 K.V.A. generator is now used only for emergencies instead of operating daily. Electricity expenses dropped dramatically with the installation of the 50 K.V.A. transformer by the Nepal Electricity Corporation for the sole use of Shanta Bhawan in February 1968.

"The telephone switchboard was licensed by the HMG Telecommunications Department and the telephone line from Surendra Bhawan was connected to it as a second exchange line. A third line was granted and is used mainly for pay calls of patients and their friends. It is now easier to call the hospital!"

Nurses' Training: Hisa Asaoka writes: "The first major alteration which took place in the school in 1968 was the change in the admission policy. It was felt that to raise the standard of nursing in Nepal and to meet the changing needs of this society, only matriculated students should be considered as candidates. There were some doubts expressed

over this change of policy, and some may have wondered if any students would seek admission to the school. Therefore, we were quite happy to have not only two students join the school in January but also nine who started classes in July. Eight out of the eleven students successfully completed the pre-clinical period and were capped. One Sherpani student had to be hospitalized for tuberculosis treatment and will be capped later.

"In March four midwifery students passed the Nepali Nursing Council Part II Examination and are practising nursing in the Hospital. Three senior students passed the Part I General Nursing Examination but unfortunately all had to be dismissed later in July. Our student body at the end of 1968 numbered sixteen.

"We are very pleased to have our first Nepali Sister-Tutor, Miss Bishnu Maya Subba, who recently finished a six-month Sister-Tutor course, join the school.

"Due to the small number of students admitted to the three and a half year nursing program, it was felt that a nine-month Assistant Nurse course should be offered to students who have studied from fifth to eighth class. Ten students were selected for the course in May from various parts of Nepal. Four Tibetan girls came from Dorpatan and Jiri and the rest from Kathmandu. Nine of the students will graduate in February 1969 and it is hoped that these girls will make a needed contribution as they assist the nurses in patient care."

Ruth Judd in absence of Enid Russell writes about the Nursing Service: "The nursing staff has been kept busy. With missionary nurses decreased in number, a greater work has been thrown on those who are left, and on Nepali colleagues. It has been good to see trained Nepali staff, nurses and sisters, taking responsible positions in charge of departments and in a supervisory capacity. Miss Bhadru Subba has completed a post-graduate course in ward management, and plans are in hand for sending others away for post-graduate study."

There is still so much to be done in the way of extension and improvement. It has been good having an External Advisory Committee of local friends to help us in our thinking and planning. Our good friend, Dr. J. S. Malla, is the chairman of this committee.

The usual committees, Religious Life activities, and discussion groups have gone on with our aim to cement together in true working fellowship our large and varied group of so many

nationalities and backgrounds. Personally I can thank God for all my colleagues. It is impossible to mention all by name, those who work in the wards, on night duty, in the operating room, out-patient department, lab. or wherever they are. Each one has a contribution to make to help Shanta Bhawan a Hospital that will bring glory to God.

M. W. Anderson, M.D.,
Medical Director.

Shanta Bhawan Hospital Statistics for 1966-1968

	1966	1967	1968
In-patients :			
Total admissions	2,236	2,309	2,521
Daily average in-patient census	103.6	102.2	106
Daily average bed occupancy	75%	76%	79%
Total births	208	198	213
Total deaths	94	90	103
Major operations	241	261	342
Minor operations	432	428	493
Outpatients :			
Patients, old and new	32,680	32,741	40,082
Patients, private	2,059	2,580	2,813
Dental department	1,070	2,878	3,293
	<u>35,809</u>	<u>38,199</u>	<u>46,188</u>
X-ray :			
Total number of x-rays taken for :			
in-patients			3,276
out-patients			<u>5,349</u>
	5,175	7,855	8,625
Fluoroscopies	400	700	450
Laboratory :			
Hæmatology : In-patients		12,144	14,034
Out-patients		10,530	11,236
Urine : In-patients		3,741	3,670
Out-patients		5,090	5,026
Stool : In-patients		2,301	2,067
Out-patients		2,537	2,229
Misc. : In-patients		7,936	8,211
Out-patients		3,529	3,154
EKG : In-patients		{ 303	154
Out-patients			73
District clinic work		<u>67</u>	<u>49</u>
	<u>45,970</u>	<u>48,178</u>	<u>49,903</u>

<i>Financial Statistics:</i>	1966	1967	1968
Hospital charges	802,429	964,486	13,53,230.11
Less charity & allowances	257,722	277,198	516,775.38
% Charity and allowances	32%	29%	38%
Hospital receipts	544,707	687,288	836,454.73
Hospital payments, including			
Training School	924,133	1,105,595	1,287,415.93
Self-supporting	59%	62%	65%
Excess hospital payments over			
receipts	379,427	418,307	450,961.20
Grants and gifts	383,808	420,334	376,577.65
Balance (deficit)	4,381	2,027	(74,383.55)

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR 1969

1) General Fund

<i>Receipts:</i>	1968 Budget	Actuals	Total
UMN Treasurer	307,770	307,770.00	
Fees	710,000	836,454.73	
Gifts and Donations	102,430	68,807.65	
	<u>1,120,200</u>		<u>1,213,032.38</u>
<i>Payments:</i>			
Salaries and Wages	374,100	412,537.47	
Drugs	219,000	339,860.16	
Surgical and Medical Supplies	59,100	83,297.77	
X-ray Supplies	35,100	48,994.47	
Pathological Lab. Supplies	15,900	25,419.83	
Bedding, Linen, Uniforms	17,100	9,647.92	
Provisions	42,000	39,940.72	
Laundry and Cleaning	10,800	10,583.73	
Domestic Repairs, Replacements			
for Housekeeping	6,600	6,603.76	
Power, Lighting, Heat	78,000	45,302.50	
Maintenance of Building,			
grounds	60,000	55,754.31	
Administration	17,700	20,640.76	
Rents	62,700	62,150.00	
Transport, Travel, carriage,			
customs	50,100	72,466.33	
Nursing School	56,400	42,591.91	
Assistant Nurses' Training	15,600	11,624.29	
	<u>1,120,200</u>		<u>1,287,415.93</u>
Excess payments over receipts			<u><u>74,383.55</u></u>

2) Designated Fund, Year-end Balances

Staff Guest Fund	472.05
Guest Housing Fund	3,290.54
Hostess Car Fund	1,933.41
Social Service Fund	515.51
Maternity and Children's Ward Egg/milk Fund	4,706.27
District Clinic Patients Fund	3,786.04
Sports Club Fund	219.50
Graduate Nurses Scholarship Fund	386.70
Staff Fund, General	887.25
Social Life Fund	760.69
Christmas Dinner Fund	679.80
Medical Library Fund	378.62
Shyan Bahadur Maharajan, Purna Bahadur Treatment	297.15
Laboratory Trainee Fund	1,584.70
Furnishing and Furniture Fund	1,178.30
Undesignated Capital Fund	(2,103.51)
Medical Equipment	(2,660.58)
Surgical Equipment	(1,075.70)
New Hospital Building Fund	88,632.01
Refrigeration Fund	2,732.96
Autoclave	10,102.00
Filter Plant	4,731.33
New X-ray Unit Fund	(83,268.89)
Memorial Fund per Dr. Miller	510.00
Office Equipment and York Fund	3,360.01
Blood Bank, Methodist Equipment Fund	38,866.70
EKG Machine Fund	730.60
Kitchen Equipment Fund	2,181.09
Sauna Fund	1,242.92
Assistant Nursing Training Fund	1,500.00
Nawa Diwas Prakashan	13,552.87
Nursing School Capital Fund	5,271.10
Dr. Hartl's Salary	1,666.50
Medical Records Fund	9,251.60
Drugstore Capital Fund	15,605.34
Occupational Therapy	175.15
Vehicle Shed Fund	5,538.85
Short-termers Furnishing Fund	(39.00)
	<u>137,579.88</u>

SUMMARY OF BALANCES AS OF DECEMBER 31, 1968

Cash in Hand	15,211.59
Cash in Banks—	
Nepal Bank, Limited	47,111.89
National & Grindlays	6,567.62
Postage Fund	700.00
Cash advanced (receivable)	3,677.80
Rent advance (receivable)	1,682.96
Milk deposit (receivable)	1,800.00
Industrial Oxygen	960.00
James Warren & Co.	6,750.00
A/c Receivable from HQ—	
New Hospital Building Fund	75,098.16
Capital and Designated Funds	22,329.00
	<u>181,889.02</u>
Patients advances	21,399.29
Loan from Headquarters—	
New X-ray Unit	88,860.44
James Warren & Co.	6,750.00
Advance toward rent advance	1,682.96
Deficit—General Fund	(74,383.55)
Designated Fund—Balances	137,579.88
	<u>181,889.02</u>

APPENDIX G

UMN Kathmandu Valley District Clinics Report for 1968

During 1968 our efforts were directed toward strengthening and enlarging the program in the four outlying centers that had been previously established. We felt that our efforts toward achieving a health center in each of these areas that would contribute to the health and comfort of the families of the local villages have had some success. Our emphasis is on a family-centered program.

In Chapagaon the clinic for babies and children was set up and Dr. Malla very ably conducted this clinic on Monday each week. It quickly proved very popular. We do a lot of preventive inoculations as well as a considerable amount of health teaching to the mothers who come with their children. Supplementary milk powder and multipurpose food was given to those who were undernourished. Inevitably, there were always children who were acutely ill, and these were cared for with skill and loving care. Also on Mondays, numbers of pre-natal patients came in regularly and some were later delivered by our resident nurse-midwife in their homes. This was the first year of our offering home deliveries as a part of the program. We were pleased that during the year 1968 Abijail, our midwife, delivered 35 babies in the homes of the community without the loss of either mother or baby. Her services are now becoming more widely appreciated, and we anticipate in 1969 a still further increase in the number of cases.

During the summer, the large number of cases coming to the general clinic at Chapagaon on Wednesday necessitated our renting another room for an extra doctor's consulting space. We also set up a laboratory with microscope and equipment to do on-the-spot examinations. This was particularly helpful in detecting and treating hookworm.

In Pharping a house belonging to the Panchayat was given us free of rent and after considerable renovation we moved in and transferred the clinic from the town to the new site. Daniel and Ithmonam Sittling took up residence in this building and have conducted daily clinics and treated many emergency cases. The local people showed their approval of our change by coming in much greater numbers and expressing appreciation for the services now rendered. A clinic for well babies was started here also, under the direction of our nursing staff. A beginning has been made in health instruction and classes are being organized for this purpose.

In Godavari, Victor and Ananda Kumari Buddha at the end of 1967 again moved to their former quarters and began the daily clinic which had been suspended. During 1968 the work more than doubled. A well baby clinic was begun here also, and the feeding program which we had hoped to set up is now very successfully going on. This is a teaching program, so that mothers may have demonstrated to them the preparation and use of local foods which will provide more protein in their diet.

Bungamati has shown a marked increase in the number of patients coming to the general clinic. We also have had a popular children's clinic on Saturdays during the busiest season of the year. We are most grateful for the help of the Peace Corps doctors who assisted us with this extra load. The new building was not quite finished during 1968, but it will be very much appreciated by us all when we finally move in during the early part of 1969.

The original Well Baby Clinic, begun five years ago at Surendra Bhawan here on our hospital grounds, has proved its worth in the greater weight, increased height, and general well-being of the children, some of whom have been under our observation for the entire time. These children have received their inoculations against many of the childhood diseases, and it is gratifying to note how well they withstand some of the more ordinary maladies.

Recently at Surendra Bhawan we began a feeding and instruction program, with the children given a wheat chapati wrapped around a thick dal paste, and a glass of milk. The mothers are instructed in the making of the chapatis and the value of a thick dal for protein, rather than the thin soup usually prepared from dal. The children have become enthusiastic about the food. During the week the children may come for a glass of milk each morning—chapatis are served only on clinic day. Before a child may eat, he must wash his hands well with soap and water. We trust that this routine will carry over into home life!

At the beginning of the program weights and measurements were taken by a trained volunteer worker from Stanford University. Later we shall take measurements again, and compare them with a check group who have not had benefit of extra foods. We await the progress report with interest.

In the Surendra Bhawan program, we have had volunteer assistance from the Home Science Department of the Sano Thimi Multipurpose High School under the direction of Southern Illinois University professors. The girls serve as translators in instructing the mothers on food preparation, under the direction of the S.I.U. staff. American Embassy and AID wives have

also come regularly to assist in the feeding program. Thus another facet of the community is involved in our activities.

During the year a very fine spirit was evident among the district clinic staff, and each one demonstrated his interest and concern for the individual patient and the work as a whole. Indra Narayan Shreshta joined the staff early in the year and has been a great help as a laboratory technician and assistant in the pharmacy. We have greatly appreciated his services. During the summer Miss Kate Rezelman, a graduate nurse from the USA, joined our staff as a direct appointee. She is enthusiastic about our program and has been busy setting up an in-service program for food handlers and hospital employees, as well as taking over the responsibility of directing the baby clinics in Pharping and Godavari.

We have been conscious of God's leading and guiding, and are grateful for the work we have been able to do in His name.

Figures do not necessarily convey the quality nor the quantity of work done, but we herewith append the statistics to show something of the patient load we have carried.

	Bungamati	Chapagaon	Godavari	Pharping	S. Bhawan	Total
1967	1,954	6,563	2,969	2,595	3,698	17,779
1968	5,753	12,318	6,269	5,895	5,505	35,740

*Bethel H. Fleming, M.D.,
Medical Director.*

APPENDIX H

Bhatgaon Hospital Report for 1968

1968 has been an encouraging year, especially in terms of staff and work-load. By September, we had our full quota of nursing staff, led by Miss Margaret Brass (U.K.), Miss Anneli Talso (Finland), and Mrs. Salome Marandi (India). In December, Miss Audrey Tripp replaced Miss Brass for furlough. This year we took on three local girls as trainee assistant nurses. We were very happy that the first two of these later joined the full nursing training course at Shanta Bhawan, and were replaced.

Assisted by the continuing generosity of the Methodist Committee for Overseas Relief, the TB side of our work has continued, and Chandra Bahadur has been engaged and trained as a TB Health Visitor, visiting the homes of new patients, advising, seeking contacts, and following up when the patient lapses from treatment. The newly built TB deras (huts) have been completed by the addition of toilets and improved cooking space. Also, in the realm of TB we welcomed four final-year nurses from Shanta Bhawan for a short period of TB instruction and experience.

For three months in the summer we were glad to have the help of a radiographer from U.K., Miss Peta Wood. She gave further training to our X-ray technician, Kumar, as well as helping to train our two new office workers, K. Varghese and Ganeshyam.

In November, the first meeting of the Hospital External Advisory Board was held. This was inaugurated at the suggestion of local leaders in the community, who have kindly offered their services.

Regrettably, our increased work load was not adequately matched by income, so that the year closed with a recurring budget deficit of Rs. 1,720. Statistics are appended. They represent an increase of 38% in out-patient visits and 64% in-patient admissions over 1967.

The Church in Bhaktapur (Bhatgaon) has continued its witness and has been encouraged by one who openly acknowledged his faith in baptism. Unfortunately, he suffered from advanced lung disease and died later in the year.

STATISTICS

<i>Out-patients:</i>	1966	1967	1968
New patients	1,604	2,061	3,206
Return visits	4,038	5,808	7,222
Bazaar clinic	1,473	1,535	2,379
Out-patient Totals	7,115	9,404	12,807
In-patients	236	477	735
Total in-patient days	5,111	5,268	7,984
Average daily in-patient census	14.0	14.4	21.9
Average length of stay in days	21.7	11.8	10.8

(Note there was no resident doctor in 1966).

Denis Roche,
Medical Director.

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR 1968

1) General Fund

<i>Receipts :</i>	1968 Budget	Actuals	Total
UMN Treasurer	33,500	33,500.00	
Medicine and fees	40,000	60,696.80	
Gifts	4,700	11,026.82	
Refunds	5,500	7,954.80	
	<u>83,700</u>		<u>113,178.42</u>
 <i>Payments :</i>			
Salaries	33,600	37,330.52	
Medicines and Supplies	28,000	50,273.71	
Food for Patients	5,500	4,442.42	
Linen and Uniforms	1,100	1,250.66	
Cleaning	1,000	731.95	
Repairs and maintenance	2,000	2,760.15	
Transport	2,800	3,916.30	
Power, heat, light	7,500	11,460.64	
Administration	2,200	2,732.05	
	<u>83,700</u>		<u>114,898.40</u>
Excess payments over receipts			<u><u>1,719.98</u></u>

2) Capital Fund

Receipts:

UMN Treasurer

13,635.85

Payments:

6,886.96

Excess receipts over payments

6,748.89

Balance 1-1-68

144.88

6,893.77

SUMMARY OF BALANCES AS ON 31st DECEMBER 1968

Cash on hand

865.44

Nepal Bank

835.01

National and Grindlays

3,473.34

General Fund

1,719.98

Capital Fund

6,893.77

6,893.77

6,893.77

APPENDIX I

Girls' High School, Kathmandu, Report for 1968

We are recognised by the Government of Nepal as a High School for girls, working through the medium of the Nepali language. Girls may be accepted from this school as candidates for the School Leaving Examination set by the Education Department of the Government. In addition to the classes I—X which this course demands, we have a Kindergarten, Froebel system, for 5 year-olds. The school is used by the College of Education for practice teaching for students of the B.Ed. examination. We enter our girls for the Inter-School sports and so far have held the shield each year that it has been awarded. About 200 girls have been taken for regular swimming lessons at the Balaju Swimming Pool and we entered one girl in the Swimming Gala which was held in connection with His Majesty the King's birthday celebrations. She did not win but put up a creditable performance against the other entrants, all of whom were foreigners.

Academically we have a good record. We aim each year to be able to enter each girl who has been through our top class X for the Final Examination in January. Three girls have been awarded medals by Her Majesty Queen Ratna for good positions in the lists, and twice a Mahendra Bhawan girl has headed the girl students' list. In 1968 one of our students was beaten by a boy by ten marks to the top place in the country. Essay and Art competitions have also brought medals to our girls this year.

From the beginning of the school, P.T. has had its place in the weekly curriculum of each class. Recently College P.T. demonstrators have asked to hold a "sit-in" through a week's lessons, to 'see how it is done'. Most of the credit for this goes to our Sports' teacher who has learned from scratch what to do. We have been helped to a wider scope by apparatus donated through UNICEF gifts in kind.

The hostel attached to the building aims to give accommodation to girls from the hills where girl students find difficulty in attending High School. Also among the hostel girls we have 9 from Government leprosy colonies; agencies are at work, in co-operation with H.M.G., to get healthy children out of the camps and re-united with normal life outside. Another group we are able to help are children of Nepali Christian parents working in various places in the country: we have 14 such girls just now. This solves for them the difficulty of being in a Hindu

school where pressure may be put to share in organised puja. The girls do all their own work in the hostel: buying food, preparing food, cooking food, cleaning rooms and other areas, washing clothes. Their life is supervised by Christian teachers who also need accommodation on the premises. This last year we are living in more than usual discomfort because the new buildings cramped our space, so it was a wonderful day when we were first able to use part of the new dormitories, and 42 girls moved into a light, spacious and airy room for the first time. In the new session, beginning in February, we shall have this new accommodation ready for just over 100 girls, and also five of the new class-rooms in regular use. One of the new kitchens for the hostel is also ready and we wait eagerly to find out if the brick stoves really are 'smokeless'.

During 1968 official sanction came for our request to be allowed to function as a "Multi-Purpose High School" as planned by H.M.G. for centres all over Nepal, by adding streams in Home Science and in Commerce. Two teachers were selected to take the government subsidised training in Sano Thimi, and class-rooms were made ready. We hope to incorporate these two special streams into class VI at the beginning of the new session. In planning these extra courses the aim was to try to hold more of the senior girls in the higher classes of the school. In the top class their average age is only 15 or 16, but even so they are beginning to be responsive to all we try to instill into them here of life's best values: we hate to see them go from us, still too immature in my estimation to face the casual society they meet in college life.

During 1968 our senior teacher, Srimathi Jermit Rongong, who came to help start the school in 1957, deputed for me as Headmistress while I went on three months' home leave. She held teaching staff and students to high standards and has been congratulated by both Government and Mission officials on her successful performance. We hope that she will be willing to accept the responsibility of the school work e'er long, and take over from me as Headmistress.

1968

Total number of students	.	.	500
Total in hostel	.	.	135
Candidates for S.L.C.	.	.	8
Successful candidates	.	.	8 (Three firsts, four seconds, one pass).

Miss E. Franklin.

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR 1968

1) General Fund

Receipts :	1968 Budget	Actuals	Total
UMN Treasurer	36,000	39,689.71	
Fees	23,800	32,230.50	
Refunds	1,200	5,374.91	
	<u>61,000</u>		<u>77,295.12</u>
Payments :			
Salaries	51,000	66,795.78	
Wages	2,000	1,897.00	
Medical	1,000	3,277.54	
Maintenance	1,000	1,263.73	
Light, water	1,500	2,385.32	
School supplies	1,000	1,267.13	
Travel	1,500	1,023.57	
Administration	2,000	2,782.74	
	<u>61,000</u>		<u>80,692.81</u>
Excess payments over receipts			<u>3,397.69</u>

2) Capital Fund

Balance as of 1-1-68 252.00

SUMMARY OF BALANCES AT 31-12-68

Cash		3,188.97
Bank balance	43.28	
General Fund	3,397.69	
Capital Fund		252.00
	<u>3,440.97</u>	<u>3,440.97</u>

APPENDIX J

Okhaldhunga Project Report for 1968

A) Dispensary

The old wisecrack about "which Doctor" is too true to be funny in Okhaldhunga. Dr. Dick's visit in February became widely known after he had left and many people had to be disappointed.

We are surrounded by a great variety of people. Our nearest neighbors are Rais, animist, ancestor worshippers, who are very much under the influence of their witch doctors (dhamis) and consult us usually only after several months of their "treatment". In the nearby bazaar are sophisticated Newars, steeped in Hinduism. One happy aspect of contact with them was several normal midwifery cases who followed through with antenatal care and came to the Dispensary for delivery.

On the higher hills are the Buddhist Sherpas. They seem to have no resistance to t.b., usually contacted outside their hills, and either arrive when the disease is very far advanced or lapse in treatment.

Numbers of patients were almost the same as the preceding year, eight thousand, of whom much more than half were new patients. Three hundred and forty-six were cared for as in-patients. These all come from a wide area of 4-5 days' walking distance.

Financially we finished the year solvent and with a good stock of medicine.

It has been a year of great changes. None of us who celebrated Christmas in Okhaldhunga this year had been there the previous year. Perhaps this is not in the best interests of winning local confidence, to change the entire staff. Although we are glad that Bir Bahadur Rai has the opportunity of further study, it is an irreparable loss that he has left Okhaldhunga, albeit temporarily. This means that our entire national staff is one assistant nurse, Rebecca Rai, trained at Shanta Bhawan. We appreciate her willingness to work cheerfully in an isolated place with no national companion.

Other changes are ahead and we are looking forward to Dr. and Mrs. Yoder joining the Team.

We have a friendly relationship with the Govt. doctor at Rumjetar. He is severely hampered by lack of drugs and

supplies and our main co-operation has been in filling prescriptions for his patients and occasionally loaning instruments.

We are grateful to our Agricultural colleagues for the hard work they have put in to re-roofing the Dispensary and deras with aluminium sheeting. It is hoped that the building which remains to be done can be completed in this year.

We were hopeful that a plane service every two weeks would be operated by Royal Flight to Rumjetar. This has not materialised but irregular flights have been more frequent than in previous years.

It would be hard to express the debt we owe to John Cook and all at Headquarters for their thoughtful help at all times.

Classes have continued on Friday afternoons for boys and sometimes one girl! Sunday worship is held alternate weeks in Okhaldhunga and 3 hours walk away at Rumjetar, where there are two believers. A weekly service for patients, sathis and workmen is held.

We recognise that we are not wrestling with flesh and blood. Though it is in this physical realm that we in the Dispensary see the most obvious results of ignorance and devotion to false gods, we are deeply aware of our need to take effective hold of those spiritual weapons which are mighty through God.

Nora Vickers.

B) Agriculture

During 1968 the UMN was able to send two agriculturalists to Okhaldhunga to begin an agricultural department of the Okhaldhunga project. There has been Government permission for this work for a number of years but lack of personnel has delayed its beginning.

John and Margaret Paterson arrived in Okhaldhunga in March, and Jerry and Georgia Rice in July.

Most of the agriculturalists' time has been taken up with language study and in building work on the dispensary site.

However some ground work in agriculture has begun. Two Israeli Saanen goats from the Singha Durbar in Kathmandu have been brought out and housed. Poultry and rabbits are also being kept. It is hoped that these animals will provide a basis for improvement of local livestock.

Some experiments in vegetable growing have been carried out as well as the planting of some fruit trees. A little vegetable seed has been sold at the dispensary. It is hoped that seed in future may be sold in the weekly bazaar in Okhaldhunga.

There have been a number of promising contacts made with men who are keenly interested in agricultural improvement and with whom it is hoped to work.

Contact has also been made with the Okhaldhunga district Panchayat who seem very willing to co-operate with any efforts toward agricultural development in their area.

A firm agricultural policy for the Okhaldhunga project has not yet been formed. This is expected to materialize during 1969 after the proposed conference of UMN agricultural workers.

We look to God, who has called us, to establish this agricultural work. We pray that this work may be a means not only of giving material help but of bringing glory to His Name and adding to His Church.

Jerry Rice & John Paterson.

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR 1968

1) General Fund.

<i>Receipts:</i>	1968 Budget	Actuals	Total
UMN Treasurer	10,400	38,169.77	
Fees and medicines	20,000	24,738.45	
Refunds and miscellaneous	--	14,026.31	
	<u>30,400</u>		76,934.53
<i>Payments:</i>			
Salaries	10,400	9,514.50	
Drugs	15,000	19,935.68	
Medical and surgical supplies	700	1,178.95	
Bedding and Uniforms	200	103.00	
Maintenance and Repairs	500	1,232.25	
Fuel and Light	600	469.75	
Administration	100	1,301.51	
Transport	2,000	3,049.25	
Public Health	700	289.00	
Miscellaneous	200	10,780.63	
	<u>30,400</u>		47,854.52
Excess receipts over payments			29,080.01
Refunds to Treasurer			8,443.69
			<u>20,636.32</u>

2) Capital Fund—General.

Receipts:

UMN Treasurer	19,243.04	
Gifts	<u>13.05</u>	
		19,256.09

Payments:

Building	21,470.58	
Equipment	<u>1,338.25</u>	
Refunds to Treasurer	<u>454.17</u>	
		23,263.00

Excess payments over receipts 4,006.91

3) Capital Fund—Agriculture.

Receipts:

UMN Treasurer	1,279.25	
Gifts	<u>1,504.83</u>	
		2,784.08

Payments:

Houses	960.75	
Barn and Livestock Centre	<u>732.59</u>	
Supplies for Store	<u>449.81</u>	
Farm Tools	<u>34.00</u>	
		2,177.15

Excess receipts over payments 606.93

APPENDIX K

Report of Anandaban Leprosy Hospital

September 1967 to August 1968

Looking back over the year we recognise with gratitude the evidence of the good hand of our God in this Institution, though it has been a year of testing from the beginning. The loss through sickness, first of the Medical Superintendent, has thrown extra burdens on the remaining staff. Yet in it all, God's providing, guiding and strengthening "good hand" can be clearly seen.

The spiritual needs of staff and patients are top priority. For this reason weekly staff fellowship meetings and Sunday evening hymn singing together are enjoyed in addition to the daily morning prayers and Sunday morning worship meeting for patients and staff. Separate Bible classes for men, women and children are conducted for patients who desire to attend. The New Testaments, booklets in Nepali, Scripture tracts and song books which are available for sale are bought and much appreciated by many. Literacy classes are carried on both for children and adults.

Staff: Dr. Andersen left in September for Denmark for treatment of the condition of his right shoulder. His departure was sudden and unexpected and the institution was left without a doctor. From this time until January 1968, Miss Banks most ably carried the load of both the medical and administrative responsibilities. On January 5th, Dr. Singh came from North India to fill in the gap until a permanent Medical Officer could be found. On January 19th Miss Banks started hospital treatment for a spinal disorder and on February 27th left for her home in Australia to continue treatment there. From that time the responsibilities of Nursing Superintendent fell to Miss Hasler who continues to discharge them with enthusiasm and efficiency. Shortly after this, Mrs. Singh joined the staff as theatre sister. Mr. Henry, the hospital accountant left in May and a large part of his duties were taken over energetically by Mr. Thomas the office assistant and store-keeper. Mr. Badri joined the staff this year as a hospital helper, also for the first time full time kitchen workers have been appointed. Dr. Harris arrived on June 19th to take over from Dr. Singh who left on June 26th.

Medical: Dr. Singh's valiant contribution during his six month stay may be judged from the large number of reconstructive

surgical operations which he performed. But his all round interest in the Institution's welfare and willingness to give of his best at a time when the work needed such a person so badly is also recognised by staff and patients.

The Institution continues in its distinctive role as a Leprosy hospital. Short term periods of in-patient treatment ensure that patients do not lose contact with their home environments. The 120 beds are divided between those patients requiring treatment in hospital wards (40) and those who are on ambulatory treatment (80).

The out-patient clinics at Anandaban and Shanta Bhawan continue with about the same number attending as in previous years.

S.E.T. work still remains at the planning stage.

Administration: The hospital is still without a Business Administrator or an Accountant.

The Minister of Transport, Mr. Giri, recently informed us that the road to Kathmandu is to be repaired during the coming year. We eagerly await fulfilment of this assurance.

Meanwhile we are grateful indeed to the Mission for the two new Landrovers which have arrived during 1968. The 10 mile journey can now be covered just within the hour, however, not without danger.

Our new generator, kindly donated by friends in Australia is expected to arrive in the next few weeks. This will make it possible to put the X-ray machine into use as well as replace the old generator.

Visitors: During the past year there has hardly been a time when there has been no visiting missionary guests, some for week-ends, others for stays of one to two weeks. Their coming provided an opportunity for many non-Leprosy workers to see at first hand the present day attitude to Leprosy and what is being done. It has also been a grand means of mutual encouragement and renewal of faith, in the one supreme objective.

We were also privileged during August to have a visit from Dr. Das, the Director of Health for Nepal accompanied by Dr. Stoot, WHO representative, and other health advisors. The discussions ranged around the subjects of the future of this Institution as a training centre for various grades of leprosy workers and as a base for a leprosy control project, as well as our relationships with the Government Leprosarium at Kokana.

Finally we thank our friends of the UMN for their valued co-operation.

STATISTICS

Admissions:	Total number of admissions	274
Surgery:	Reconstructive operations	43
Laboratory Tests:	Skin smears for M. Lepræ	777
	Stool examinations	198
	Other examinations	167
Physiotherapy:	Pre-operative preparation and/or Post-operative re-education	40
	Massage, wax baths, and exercises daily (average)	16
	P.O.P. casts for ulcers, nerve paralysis, etc.	29
Shoe Department:	New Sandals	212
	New Boots	4
	Repairs	114
Out-Patients:	Total on register—Anandaban	623
	Shanta Bhawan	1916
	New Cases—Anandaban	54
	Shanta Bhawan	230

May this Leprosy Centre become increasingly an instrument in God's hands for spiritual blessing and for the effective treatment and control of Leprosy in this part of Nepal to the glory of Christ Jesus. Everything "according to the good hand of God" upon us.

September 1968—February 1969 Supplement (for UMN Workers' Conference).

Staff: On October 25th our much needed and prayed for Business Manager arrived. He is Eric Murray from New Zealand who has now taken over this side of the work.

On December 4th Jennifer Turner our new Nursing Sister arrived from UK and is now in Kathmandu for language study.

On January 10th Sister Banks our Nursing Superintendent from Australia returned. In answer to prayer she has been declared medically fit for duties here.

Medical: Statistics 1968:

	M	W	C	Total
Number of in-patients admitted in the year	155	47	20	222
Number in residence Dec. 31st	69	29	15	113
Surgical operations: plastic and orthopædic	39	15	1	55
Out-patients New patients in 1968	180	78	36	294

In the hospital there has been a special new emphasis on learning to care for anæsthetic hands and feet. After healing

the wounds, due to ignorance of the proper care of these hands and feet, patients are now kept 2 months learning how to prevent the recurrence of these wounds in the future.

Preparatory planning has begun for the outreach into the surrounding villages in a leprosy programme. This is in harmony with the present strong emphasis of the Leprosy Mission to place more emphasis on out-clinic work than on Institutional development. A greater number of patients will be able to be helped in this way.

Administration: Our new generator from Australia arrived on February 8th and at present is being installed. Although only 15 KW, it will be a valuable booster to our present electrical supply and enable us to run our X-ray machine. We continue to pursue the ultimate aim of having the Kathmandu town electricity supply extended the remaining 4 miles to Anandaban.

Additional staff means the accommodation situation has had to be reappraised. A plan for alterations in existing buildings and erection of a new building is being submitted to London Headquarters by Mr. Newberry Fox.

Visitors: Mr. Newberry Fox, General Secretary for the Leprosy Mission visited us recently. He was in Anandaban from February 7th-11th, and left Kathmandu on 13th. He was followed by one of the Mission's Deputation Secretaries from New Zealand, Mr. Errol Hildreth, who stayed with us from 15th-19th February. We value this strengthening of ties with many interested friends outside Nepal.

General: With increased staff it is hoped that Anandaban's contribution to Leprosy work in Nepal will be extended. This will be partly by the running of courses in leprosy management for medical and paramedical personnel, and also by the demonstration of leprosy control work in a limited area as a pilot project.

We are happy to record once again our continued gratitude for the help we receive in many ways from our "fellow-labourers in the gospel" in the United Mission to Nepal.

*John Harris,
Medical Superintendent.*

APPENDIX L

UMN Treasurer's Report for 1968

It is interesting and encouraging to note that in the year 1968 eighteen Member Bodies paid in more than was actually expected by the provisions of the Budget. Only one Member Body failed to pay at least something. The total of General Funds income was Rs. 183,330.97 more than planned in the Budget for the year. This was in spite of the absence of the Rs. 28,075.24 which did not come in from the seven Member Bodies whose remittances were less than the Budget specified. The total received in General Funds of Rs. 834,778.97 did not quite equal the same category for 1967, Rs. 852,438.77.

The Projects did better in 1968 in staying within prescribed limits on expenditures. The Budget, as modified, called for Rs. 740,367—an increase of Rs. 4,605 over the 1967 Budget. The actual figures as of December 31, 1968 were more than Rs. 35,000 below this Budget figure. Because Administration has sanctioned retention of year-end balances by certain Projects, and because some items have been charged against Public Health and Contingency balances since January 1st, the year's savings have been somewhat reduced; but there remains a credit in contrast to the Budget approved in November 1967 (and its modifications) which anticipated a deficit of more than Rs. 71,000. The General Funds income of Rs. 834,778.97 exceeded Project payments in 1968 by Rs. 130,171.40, in contrast with the over-expenditure of Rs. 33,719.60 as published for December 31, 1967.

Capital Funds also show a favorable trend. The total of new receipts (excluding transfers and refunds) was Rupees 1,608,369.41 in contrast to a similarly adjusted income figure of Rs. 1,269,985.51 for 1967. This money, upon receipt from Member Bodies and friends, is put into the account for which it has been designated (the 400's accounts). From these accounts a total of Rs. 1,655,787.34 was paid out—slightly more than the income of the year itself, as was also true in 1967. The balance in hand in Capital Funds as of December 31, 1968 was Rupees 684,578.14. Much of this is being held for work not yet undertaken.

It may be well to note that the funds which had to be advanced for rent—years ahead—will draw interest, according to the terms of the major contract. Loans have also been made for other undertakings. One of the largest of these is the loan of

Rs. 85,059.50 in connection with the purchase of Pokhara land. It is understood that one of the Member Bodies has undertaken this responsibility, but the funds have not yet been received. This has been "borrowed" from the Reserve Fund, the fund to which our "gains" from altered exchange rates were credited at the close of 1967, and into which any gain in current exchange is entered. As of January 1, 1969 the Reserve Fund held Rupees 118,172.37 less the Rs. 85,059.50 loaned or Rs. 33,112.87.

Financially this has been a good year. As one looks ahead one could wish for as much satisfaction for all of our goals. May we never forget our true priorities, the highest aims of the Mission! We are deeply grateful to each Member Body which gave its support, and thank the Projects for keeping within their budgets. The achieving of the aims of our Constitution and giving first place to the vital essentials need to be held in mind constantly, prayerfully. If such is the case, we have faith that needed funds will continue to come.

Elsie L. Gleason.

Auditor's Report, dated January 31, 1969

We have obtained all the informations and explanations which to the best of our knowledge and belief were necessary for the purposes of our audit.

We have examined the annexed Treasurer's Statement of Receipts and Payments of General Funds and Capital Funds for the year ended December 31, 1968 into which is incorporated the transactions which we have audited covering the periods from January 1, 1968 to April 30, 1968 and from December 1, 1968 to December 31, 1968. The transactions of the other seven months, which have been audited by another auditor, have also been incorporated in the annexed statement of Receipts and Payments. We have also examined the annexed Balance Sheet as at December 31, 1968. Both the statements of Receipts and Payments as well as the Balance Sheet are in agreement with the books of accounts maintained.

In our opinion, the Statements of Receipts and Payments of both General and Capital Funds disclose a true and fair view of the transactions for the year and the Balance Sheet discloses a true and fair view of the state of affairs of the Treasurer's account of the United Mission to Nepal as at December 31, 1968.

N. Krishnaswamy & Co.,

Chartered Accountants.

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR 1968

I. General Fund.

A. Receipts.

	1968 Budget	1968 Actuals	Supplementary	Total Actual
101 American Friends Mission	—	—	5,050.00	5,050.00
102 Bible & Medical Missionary Fellowship	61,200	61,200.00	9,899.60	71,099.60
103 Central Asian Mission	3,600	3,600.00	1,482.00	5,082.00
104 Church Missionary Society of Australia	7,200	7,200.00	8,577.38	15,777.38
105 Church Missionary Society of U.K.	7,200	7,200.00	60.00	7,260.00
106 Committee for Service Overseas, Germany	38,988	38,988.00	—	38,988.00
107 Council of Baptist Churches	7,200	7,200.00	1,200.00	8,400.00
108 Disciples Church, India	3,600	3,024.00	—	3,024.00
109 EHCBC, and Church of Scotland	3,600	3,600.00	635.00	4,235.00
110 Episcopal Church, USA	3,800	3,800.00	1,250.00	5,050.00
111 Free Church of Finland	18,000	11,374.00	—	11,374.00
112 General Assembly, U.C.N.I.	10,000	—	—	—
113 United Presbyterian Church	35,600	35,600.00	46,765.00	82,365.00
113.1 International Christian University Church, Tokyo	3,600	3,600.00	600.00	4,200.00
114 Japan Overseas Co-operative Service	7,200	7,200.00	1,249.71	8,449.71
115 United Church of Canada	56,700	56,700.00	24,100.00	80,800.00
116 Mennonite Board of Missions	10,800	10,800.00	8,592.00	19,392.00
117 Methodist Church, USA	103,360	103,360.00	19,889.54	123,249.54
118 Leprosy Mission	24,200	24,200.00	76.19	24,276.19
120 Norwegian Free Evangelical Mission	7,200	707.00	—	707.00
121 Regions Beyond Missionary Union	86,400	86,400.00	17,907.22	104,307.22

122	Swedish Baptist Mission	7,200	7,200.00	2,250.00	9,450.00
123	Swiss Friends Mission	7,200	6,100.71	—	6,100.71
124	Wesleyan Methodist Church	3,600	3,575.40	—	3,575.40
125	Woman's Union Missionary Society	7,200	7,200.00	2,900.00	10,100.00
126	World Mission Prayer League, Norway	36,000	36,000.00	—	36,000.00
127	World Mission Prayer League, USA	46,800	43,543.65	—	43,543.65
128	Miscellaneous	19,000	19,000.00	69.76	19,069.76
129	Year End Balances	—	—	35,367.01	35,367.01
131	Interest	10,000	7,768.93	—	7,768.93
132	Capital Service Charge (5%)	15,000	15,000.00	25,716.87	40,716.87
TOTALS		651,448	621,141.69	213,637.28	834,778.97

B. *Payments:*

	1968 Budget	1968 Actuals	Supplementary	Total Actual
201 Headquarters	75,493	75,493.00	—	75,493.00
201.1 Bank Charges and Refunds	150	(-) 41.99	—	(-) 41.99
202 Tansen Area	45,150	39,527.12	—	39,527.12
203 Butwal Technical Institute	17,500	1,861.83	—	1,861.83
204 Gorkha	104,450	104,450.00	10,481.82	114,931.82
204.7 Pokhara Administration	2,100	1,351.00	—	1,351.00
205 Shanta Bhawan Hospital	307,770	307,770.00	—	307,770.00
206 District Clinics, Kathmandu	80,000	80,000.00	—	80,000.00
207 Girls' High School, Kathmandu	36,000	36,000.00	689.71	36,689.71
208 Bhatgaon Hospital	33,500	33,500.00	—	33,500.00
209 Okhaldhunga Dispensary	10,400	9,038.30	—	9,038.30
210 Contingencies	10,000	2,738.78	—	2,738.78
211 Public Health	17,854	1,748.00	—	1,748.00

TOTAL PAYMENTS

740,367 693,436.04 11,171.53 704,607.57

Total Receipts

834,778.97

CREDIT BALANCE carried to Balance Sheet

130,171.40

II. Capital Fund.

A. Receipts:

Bible and Medical Missionary Fellowship		14,100.93
Bread for the World		88,375.00
Central Agency, Germany		348,101.86
Church Missionary Society (Australia)		1,010.00
CORSO—New Zealand		34,117.77
Committee for Service Overseas		3,561.76
Disciples Church, India		3,096.90
Mennonite Board of Missions		7,011.22
Methodist Church, USA		270,494.20
OXFAM		65,340.00
Regions Beyond Missionary Union		18,823.11
Swedish Baptist Mission		14,928.30
United Church of Canada		294,934.50
United Presbyterian Church, USA		181,529.48
Wesleyan Methodist		1,752.35
World Council of Churches		100,634.39
World Mission Prayer League, USA		4,007.88
Miscellaneous (including personal gifts)		156,549.76
Transfers and Refunds		130,099.95
TOTAL		1,738,469.36

B. Payments :	Account No.	Jan. 1, 1968 Balance	1968 Receipts	Total Received	1968 Payments	Balance Dec. 31, 1968
Headquarters	401	12,396.18	9,638.69	22,034.87	13,540.38	8,494.49
Tansen Project	402	—	119,859.50	119,859.50	102,073.91	17,785.59
Butwal Technical Institute	403	(0.50)	77,197.82	77,197.32	147,615.51	(70,418.19)
Gorkha Administration	404	4,402.08	48,654.72	53,056.80	45,961.42	7,095.38
District & Middle Schools	404.1	46,706.80	—	46,706.80	2,000.00	44,706.80
High School	404.2	39,115.80	—	39,115.80	703.00	38,412.80
Dispensary	404.3	174.00	—	174.00	—	174.00
Agriculture	404.4	11,651.65	60,431.21	72,082.86	51,870.33	20,212.53
Hospital	404.5	159,594.31	166,077.02	325,671.33	267,896.28	57,775.05
Pokhara Boys' Board. Schl.	404.7	(12,603.10)	42,416.84	29,813.74	10,341.36	19,472.38
Barpak Dispensary	404.9	1,900.00	—	1,900.00	—	1,900.00
Shanta Bhawan Hospital	405	(3,535.00)	133,604.96	130,069.96	109,931.17	20,138.79
New Hospital Building	405.1	18,398.20	139,500.76	157,898.96	85,339.18	72,559.78
Single Staff Quarters	405.2	107,205.38	79,342.90	186,548.28	—	186,548.28
Hostess' car	405.3	15,021.96	—	15,021.96	15,021.96	—
X-ray Unit	405.4	—	156,815.48	156,815.48	256,996.62	(100,181.14)
District Clinics	406	847.01	31,306.89	32,153.90	38,917.60	(6,763.70)
Girls' High School	407	(115,184.48)	460,735.39	345,550.91	367,081.96	(21,531.05)
Bhatgaon Hospital	408	27,508.76	14,928.30	42,437.06	27,508.76	14,928.30
Okhaldhunga Dispensary	409	106,769.51	6,050.00	112,819.51	44,363.55	68,455.96
Agriculture	409.1	—	43,854.83	43,854.83	2,208.41	41,646.42
West Nepal	410	5,188.82	—	5,188.82	—	5,188.82
Literature	411	5,559.37	1,710.50	7,269.87	4,328.46	2,941.41
Aviation	412	72,197.00	—	72,197.00	—	72,197.00
Service Scholarship	413	41,884.66	52,608.08	94,492.74	17,609.34	76,883.40
Undesignated Gifts	414	56,697.71	93,735.47	150,433.18	44,478.14	105,955.04
TOTALS		601,896.12	1,738,469.36	2,340,365.48	1,655,787.34	684,578.14

Note: Figures in brackets indicate negative balances.

Other Funds.

		Debits	Credits
508	Undesignated Gifts		12,464.32
508.1	General Suspense		14,263.70
508.6	Methodist "Blue Slip" Fund		4,032.83
508.9	Methodist Missionary Micellaneous Fund		21,738.38
508.10	Dale Leathead—Personal	224.55	
508.12	Provident Fund		4,024.40
508.13	District Clinic Suspense		5,173.81
508.14	Missionary Children Transportation Scholarship		4,854.45
508.20	Shanti Book Stall		46.38
508.30	Pande Scholarship		2,628.50
508.33	UMN Children's Hostel		3,743.06
508.35	Film Photographer	174.98	
508.39	Publicity "Greetings from Nepal" Booklets		1,525.25
508.40	Margarine Deposit		7,300.00
508.45	Gyaneshwar Church Fund		33,372.20
508.46	Sherpa Scholarships		16,120.77
508.47	Raichowdry—Personal	2,924.02	
508.50	Gifts—Special designated		58,585.07
508.53	Tagore & Co.	4,491.05	
		<u>7,814.60</u>	<u>189,873.12</u>
	Credit Balance Carried to Balance Sheet	182,058.52	
		<u>189,873.12</u>	<u>189,873.12</u>

BALANCE SHEET AS OF DECEMBER 31, 1968

Assets

501	Cash in hand	N.C. Rs.	3,413.51
501.1	Checks in Transit		35,110.97
508.29	Imprest Cash (standing advances)		
	Agent	Rs. 4,000	
	Secretary	3,500	
	Shanta Bhawan		
	(A/c James Warren)	<u>6,750</u>	14,250.00

In Banks

502	Nepal Bank, Ltd.	Rs. 68,458.28	
503	American Express, Bombay	38,302.67	
504	Chase Manhattan Bank (N.Y. City) checking	382,766.43	
504.1	Chase Manhattan savings	<u>482,720.51</u>	972,247.89
	<i>Accounts Receivable:</i> Rents advanced		68,081.56

Liabilities

Capital Funds Balance	Rs.	684,578.14
General Funds Balance		130,171.40
Reserve Fund (after loan to Pokhara of Rs. 85,059.50)		33,112.87
Designated Funds Advanced on Rent		63,183.00
Other Funds held in Suspense Accounts		<u>182,058.52</u>
TOTALS	Rs.	<u><u>1,093,103.93</u></u>
		<u><u>1,093,103.93</u></u>

APPENDIX M

Report and Minutes of the Workers' Conference

Kathmandu, February 27—March 4, 1969

This year the Workers' Conference covered five full days, with a free Sunday in the middle. A half-hour prayer session opened the day and was followed by a Bible Study period and then a coffee break. From 10 to 12 in the morning and from 2 to 4 in the afternoon general business sessions were held. After tea in the 4:30 to 6 session various groups or committees met. The evening worship meetings had around 100 in attendance, enlarged by visiting townspeople. New workers were introduced and gave testimonies. Our guest speaker was Dr. David Morken of World Vision, Inc., who came from some months of preaching work in South India. His messages were an inspiration and help to many. Representatives of Operation Mobilization handled a large book display and sales.

The Conference was held in the Hall of Surendra Bhawan. About 35 adults and a half dozen children were accommodated from out of town. Rachel Wolff and Evelyn Lindell were in charge of accommodations and teas. Sam Burgoyne arranged for the devotional meetings and Jonathan Lindell for the business sessions. The Executive Secretary opened the business meeting and welcomed the workers.

WC-1/69. *Chairman and Secretary.* Mr. Howard Barclay was elected chairman for the business sessions and Miss Shirley Snell was elected recording secretary.

WC-2/69. *Workers' Conference Representative.* The chairman appointed a Nominating Committee consisting of Dr. Bethel Fleming, Miss Franklin and himself. Their nomination was Mr. Maurice Francis and he was unanimously elected to be the Workers Conference representative to the Board of Managers Meeting to be held March 19-20, 1969.

WC-3/69. *Reports from UMN Projects.* The customary written annual reports for the past year were ready in time and were handed out to all those in attendance. Leaders or representatives from each project in turn read from these reports or gave oral remarks about their places of work. Questions and discussion followed from the floor. This sharing about conditions, work and events in the various places of the Mission was valuable for fellowship and binding the mission family together.

These reports have been distributed to the missionaries who were unable to attend the Conference and to the UMN Board members. They will appear in the printed Minutes of the Board Meeting for March 1969.

Some items of interest which were heard during these discussions and not appearing in the written reports are the following: The Summer Institute of Linguistics, working at the University, has received permission to operate its own plane, under severe terms, and has offered to serve UMN as far as they are able . . . Up to the time of the Conference, no renewal of our General Agreement had been received . . . The Tansen Hospital has been inspected by the Nepal Nursing Council and it is likely that permission will be granted for an Auxiliary Nursing School . . . WHO is sponsoring an Inter-Country Seminar on Leprosy Control in Kathmandu on March 17-23 and it is expected that some information will be given regarding changes in the leprosy laws . . . It is planned that the BTI report can be edited, translated into Nepali, enriched with photos, and published in both English and Nepali as leaflets for informational purposes . . . BTI is functioning under the active participation of its own Board, within the framework of the UMN. It is about to enter upon enlargements of its first phase plans . . . Connected with the Gorkha Project report, it was reported that the pigs realized Rs. 800 each when slaughtered. The meat sold for Rs. 12.50 per dharni and was delicious! . . . In connection with the Girls High School, Miss Franklin said that it would be good to be able to keep girls longer by upgrading into a Junior Arts College. An alternative would be to establish a hostel for college students . . .

Pastor Prem Pradhan has opened a primary school with a hostel . . . The NCF plans to open a hostel for boys . . . The new constitution for UMMC will go before the UMN Board for adoption in March . . . In answer to questions, explanations were given to the discussions which took place in the last Administrative Committee and Executive Committee meetings concerning UMMC 'going it alone'. The outcome of this study was that UMMC should continue definitely within the family and administrative structure of the UMN as it has to date . . . Dr. Roche advises that within Nepal we should use the name 'Bhaktapur' for the town of Bhatgaon. The increase of patients at the UMN hospital here seems to be mainly from the town . . . In connection with the Treasurer's statement, question was raised concerning the 5% Service Charge on capital funds. It was explained that the administration of capital funds and putting them to use in the UMN is heavy and costly and it had been decided that part of such cost could be realised by a charge

of 5% on all capital funds except where the donor expressed the desire that this should not be charged. All member bodies have had Minutes dealing with this. The money goes into the general fund of the UMN.

WC-4/69. *Other Reports.* Miss Hilda Steele reported on work in Pyersingh, medical dispensary, agricultural improvement with goats, chickens, plant nursery. The work of Christian teaching has increased. There is persecution of Christians, who are growing in numbers. Miss Steele expressed thanks for service help from the Tansen Hospital and for seconding Miss Cundy to work in Pyersingh.

Miss F. Backhouse reported on the work of the Gorakhpur Nurseries in a Dispensary at Semri, near Nawalpari and Bhairawa, on the central plains of Nepal.

Miss M. Owen reported on the work of the Shining Hospital, Green Pastures Leprosarium and the dispensaries at Baglung and Sikha, of the Pokhara area. The Hospital had 47,462 out-patients, 1,402 in-patients, 203 midwifery, 385 major operations. A TB block for 10 patients is being built. Plans for a new hospital of 100 beds is nearly completed. There are about 100 patients at the Leprosarium. Permissions for some new outreach work has been refused. New applications are being made. Church work continues. Three short-term Bible Schools and two camps were held. There is opposition in various forms. NEB is steadily growing in numbers and now has around 40 missionaries.

Anandaban Leprosy Hospital presented a written report which will be forwarded to the UMN Board. The Leprosy Mission seconds workers and grants money to UMN work, and UMN works co-operatively with the Anandaban Hospital.

WC-5/69. *UMN Treasurer.* Appointment by the UMN Board to post of Treasurer should be discussed by the Workers Conference. It was RESOLVED to support the action of the Executive Committee in recommending to the Board that Mr. Ian Stuart be appointed Acting Treasurer of the UMN.

WC-6/69. *UMN Children's Hostel Committee.* According to the Hostel Constitution, a meeting at Workers Conference time should elect the Hostel Committee. This was called. The Hostel Committee proposed nominees. It was RESOLVED to appoint the following persons as regular Hostel Committee members for one year: Dr. D. Roche (Chairman), Mrs. Burgoyne (Secretary), Mr. Ruohoniemi, Mrs. Haggerty, Mr. J. Cook, Mr. I. Stuart. There was discussion of the need for a Hostel Superintendent and for permanent accommodation for the Hostel. The post is listed on the UMN personnel requirements and many

felt that a married couple were preferable to a single lady for this post. There is a difficulty about transporting children of UMN families to school, at present undertaken by UMMC. It was RESOLVED that the attention of the Hostel Committee be drawn to the necessity of obtaining accommodation and transportation for UMN school children in Kathmandu.

WC-7/69. *Literature Work.*

- a) Mr. Jonathan Thapa of Jiwan Jyoti Prakashan presented a written report of JJP's work. He spoke of the success of LEAP project in Darjeeling area and the problems of distribution in Nepal. It was RESOLVED to thank Mr. Thapa for his report and to recommend to JJP that they consider sending a full-time worker into Kathmandu to explore the possibilities and initiate opportunities to sell JJP literature in Nepal and to take care of existing opportunities.
- b) Mr. John Cook gave a brief report on the Shanti Book Stall in Kathmandu.
- c) In connection with the need and use of the Bible it was RESOLVED that we encourage the Bible Society to press forward with the publication of the Nepali Old Testament or part of it.
- d) The Conference elected the following to be members of the UMN Literature Committee, to work with the Executive Secretary: Mrs. C. Spivey (Convenor), Mr. S. Ruohoniemi, Mr. J. Cook, Miss E. Franklin.

WC-8/69. *Concerning the Church.* No representatives from the church reported. Others told of the NCF's annual conference, of its decision to send teams on two tours, to east and to west, of its plans for a student hostel in Kathmandu. It was reported that 10 delegates from Nepal attended the YFC Asia Congress in Madras and that Attan Tschering was the only Nepali representative at the Asia Congress on Evangelism in Singapore.

WC-9/69. *The restructuring of Superintendents.* The new UMN Constitution allows for restructuring of Superintendents if desired. Time for discussion on this subject was given in the afternoon functional group sessions and in the general business session. The question was whether we should continue with our present Area Superintendents or create in their place functional Superintendents, or have both kinds, or what? How can the needs of the mission best be served, when, how, and by whom?

Functional groups expressed opinion on this (see later Minutes). In the general session it was RESOLVED in order to strengthen unity of purpose, initiative and drive, we recommend that the position of Area Superintendents be maintained as at present, and that, as an experimental measure, co-ordinators be appointed for Health Services, Agriculture and Education to unify their work in all aspects and to represent their groups in the Administrative Committee.

WC-10/69. *Area Superintendents.* This Conference should express its opinion on the appointment of Area Superintendents. It was RESOLVED to recommend to the UMN Board the appointment of the nominations proposed by the Executive Committee, namely: Dr. R. L. Fleming for Kathmandu Area Superintendent, Dr. Pam Dodson for Tansen Area Superintendent, and Mr. Asbjorn Voreland as Acting Gorkha Area Superintendent.

WC-11/69. *Technical Group Meeting.* Mr. Mowll led this group with four present. It was noted that there were three types of technical work in the UMN. (1) The manufacturing and training program in Butwal. (2) Maintenance work on different projects. (3) The building projects. It was felt that there was need for more co-operation, exchange of ideas and planning together between these departments. The following proposals were put forward: (1) Need for better communication between Butwal and the rest of us. Suggest Butwal sets up a two/week mailbag system. (2) It was felt that there was probably no need at this time for a 'Technical Supervisor' but that there was a need for a Technical Conference. Suggested that this should be in Butwal within the next few weeks.

WC-12/69. *Administrative and Business Group Meeting.* Mr. Ruohoniemi led this group with about 20 in attendance. The following items were offered for discussion: (1) Who pays for charges for services to projects and personnel in a project? (2) Whose responsibility is it to warn the projects of their financial position? (3) Should a service project have a separate administration in an area where the UMN already has set up a project? (4) What authority rests in the people in a project when there is a communication breakdown? (5) Can there be mission-wide guidelines concerning the standard of housing and the provision of staff furniture? (6) What is the definition of administration? (7) How to maintain good administration? (8) What are the pitfalls of administration? (9) How do you prepare for sudden administrative responsibility? (10) Does the administration deal with local people and how? (11) Is there any planning in UMN for staggering of furloughs so there is

less change of staff at the same time and in the same project? (12) How has the UMN Drug Store at UMMC been functioning? (13) Should the UMN consider the central purchasing of medical and surgical supplies? (14) How has the clearing and forwarding functions in the UMN been working? (15) Should the example of a central commissary in a station be followed in other places? (16) Can the Workers Conference be held in another location? (17) Is there a place for small groups to provide for deeper fellowship in our projects? (18) Do the agenda items No. 6, 7, 8 mean that UMN is going to perpetuate the traditional pattern of administration in the Mission?

Time allowed discussion on only three items. The following recommendations were adopted by consent:

- a) To express our deep thanks and appreciation to the UMMC and Mr. Brian Richards for setting up the UMN Drug Store and to request that it be expanded and a realistic capital grant be provided to do this.
- b) To appoint a small committee of four persons to meet on the question: "Who pays for charges for services to Projects and personnel in the Projects"? and to request the committee to bring a report back to the conference. Members: F. Swenson, J. Cook, S. Slade, and G. Brand.
- c) To appoint a small committee to meet and to recommend guidelines for consideration of the Conference on standards of housing and the provision of staff furniture. Members: H. Milcke (Chairman), Mrs. E. Haggerty, and A. Holm.

The General Business session REFERRED Item Nos. 1 and 5 above to the Finance Committee for consideration.

WC-13/69. *Health Services Group Meetings.* Two meetings were held. One on Public Health work and one on Medical work.

The Public Health group met under the chairmanship of Dr. Bethel Fleming. Discussion followed on: (1) The Concept of Public Health in relation to our existing institutions. (2) The statement from the Bangalore Conference of the Medical Division of the WCC that "our hospitals must become more community minded". (3) The overall medical programme of the UMN and the concept of a functional superintendent in medicine. (d) The setting up of a central sputum smear service.

Conclusions reached: (1) The title 'Health Services' adequately covers all the medical work of UMN. (2) Health Services can be subdivided into two major divisions: A. Preventive, B. Therapeutic. The first (A) could be subdivided into the following categories: Maternity and Child Health, Communi-

cable Diseases, Sanitation and Environmental Factors, Health Education, Training of Workers, Research, Family Planning, School Health. The second (B) world cover our hospitals, health centers and dispensaries.

Resolutions passed: (1) That this meeting recommend to the Workers Conference the creation of functional superintendents in Health Services, Agriculture, Education, Technical Projects. (2) That the UMN consider the setting up of a T.B. Smear Service in the UMMC to serve the other UMN hospitals.

The Medical Group met under the chairmanship of Dr. Gould. The following topics were discussed:

1. *Patient Referrals.* As communications improve more and more patients are likely to be sent from one UMN hospital to another. The following guidelines were put forward: (a) The sending hospital should try and give an estimate to the patient of the fees involved. If the patient is willing and able to pay then the sending hospital should accept the money and transfer it to the receiving hospital *via* the UMN Treasurer. (b) If the patient is unable to pay then the sending hospital should pay the return fare (if possible). The receiving hospital and the sending hospital should bear the cost of treatment equally (if possible).
2. *Pathology at UMMC.* Dr. M. W. Anderson reported that Dr. Bond hoped to join the staff of UMMC later this year. Dr. Bond is a pathologist. It is hoped that with his coming UMMC will be able to offer a pathology service to other UMN medical institutions.
3. *Thoracic Surgery at UMMC.* Dr. Roy Coats presented a paper on the establishing of a thoracic surgical unit at UMMC. This would cater mainly for patients with T.B. who need surgery. Some of the implications of setting up such a unit were discussed.
4. *Multi-Purpose Food.* It was reported that the obtaining of multi-purpose food was becoming increasingly difficult. In view of this it was suggested that a committee (Dr. Iwamura, Miss S. Slade, Mr. M. Francis) look into the possibilities of making a similar sort of food to M.P.F. using all local materials (e.g. soya beans). (*Editor's note:* This committee has already met and investigated the possibilities. It would appear that it will be economically impractical to go ahead with such a scheme).

(33) WC-14/69. *Education Group Meeting.* Mr. Voreland led the group with about 8 in attendance. Subjects discussed were: future plans in UMN education work, school equipment, transfer certificates, overall policy on leaves, functional superintendent.

WC-15/69. *Agricultural Group Meeting.* Mr. Francis led the group with 9 in attendance. Subjects discussed: Agriculture co-ordinator, agriculture education program, methods of extension and demonstration, need for agriculture literature. It was RESOLVED to recommend, in view of last year's recommendation, plus the growing feeling of need for help and co-ordination in the UMN agriculture work, that we support the appointment of an Agriculture Co-ordinator responsible to the UMN Executive Secretary and serving on the Administrative Committee, with the following duties: (1) Liaison with HMG and other Agencies. (2) Visit and advise in UMN agriculture projects. (3) Help with overall planning and budgets. (4) Serve in supply with UMN Agent. (5) Arrange for orientation for new workers before and after arrival in Nepal. (6) Lead in planning and opening of new work.

WC-16/69. *Items currently under action in the Mission.* Mr. Lindell, Executive Secretary, led in explanation and discussion of the following subjects currently under action in the mission:

- a) UMN Film (EC-51/68) being proposed by Mr. Cronsioe of Sweden, about the country and the Mission, to be ready in October, 1969.
- b) Overall Agricultural Planning (EC-52/68). A Conference of UMN agricultural workers is scheduled to be held in Amp Pipal shortly after Workers Conference. A visit from Mr. Whitlock, Methodist Missionary Society Technical advisor, is expected in October.
- c) Adult Literacy Education Program (EC-53/68) has been approved, seeking two workers, with a budget. Mr. and Mrs. Kivela are accepted to come soon for this work.
- d) Workers seconded to Non-UMN Institutions (EC-54/68) is a way of working which the UMN was to be increasingly considering. There are four such requests under study at the present.
- e) UMMC Constitution (EC-55/68). This important document is about to be adopted by the UMN Board and will bring new lines of administration to the Hospital, including a UMMC Board.

f) Study of General Future Trends in UMN (EC-58/68) will be taking increasing attention and for a long time. Policies need to be agreed upon and defined which will give guidance to planning for current and new projects of work.

Mr. Barclay closed the conference by thanking the hostesses, those who had made travel arrangements, the Executive Secretary and Canon Burgoyne for all their preparations for this Conference. He also gave special thanks to Dr. Morken, our speaker.

The conference was closed with prayer.

Shirley Snell,
Recording Secretary.

mission:
of the following subjects currently under action in the
Mr. Lindell, Executive Secretary, led in explanation and discussion of the following subjects currently under action in the mission:
VC-10/68. Items currently under action in the mission.

a) LOMU Film (EC-51/68) being prepared by Mr. Cronshaw
Sweden, about the country and the mission, to be
ready in October, 1968.

b) Overall Agricultural Planning (EC-52/68). A Conference
of UMN agricultural workers is scheduled to be held in
Amp Fijal shortly after Workers Conference. A visit
from Mr. Whistock, Methodist Missionary Society
Technical Advisor, is expected in October.

c) Adult Literacy Education Program (EC-53/68) has been
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Mrs. Kivels are expected to come soon for this work.

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