

DUTIES OF THE BOARD OF DIRECTORS.

March 1972

1. Meet annually. (BL.III.A.)
2. Elect its officers. (Const.V.C. and BL.V.A.)
3. Elect Executive Committee members. (BL.V.A.3).
4. Elect Finance Committee members. (BL.XIV.A.2.a).
5. Elect Executive Secretary, Treasurer, Area Superintendents, Functional Secretaries, Personnel Secretary. (Const.V.C,H,I,J).
6. Amend Schedule of Membership (accept new members). (BL.I.B.)
7. Establish separate governing bodies for particular projects. (Const.V.C.)
8. Be the controlling body of all Institutions. (Const.V.C.)
9. Determine recurring financial grants to the General Fund. (Const.VI.B.)
10. Receive reports and statements, and long-term planning submitted by the Executive Committee. (BL. VI.C., 5, 7, 8).
11. Approve bank accounts. (BL.XIII.E.)
12. Receive the Minutes and recommendations of the Workers Conference from its Representative. (BL.XII.F)
13. Formulate policy for administration of UMN. (Const. V.B.)
14. Amend the Constitution (Const.VII) and Bye-laws (BL.XVII.)

DUTIES OF THE EXECUTIVE COMMITTEE

1. Meet at least twice a year. (BL.VI.B.1)
2. May call an emergency meeting of the Board. (BL.VI.C.11)
3. Appoint vacancies to the Executive Committee. (BL.V.A.4)
4. Report to the Board (Const. V.F. and BL,VI.C.1)
5. Direct the work of the UMN (Const. V.F.) through the Executive Secretary in accordance with the decisions and policies of the Board. (BL.VI.C.1)
6. Take action concerning acceptance, return, resignation, suspension and dismissal of Board Appointees. (BL.VI.C.2)
7. Make nominations to the Board for appointment of the Executive Secretary, Treasurer, Area Superintendents, Functional Secretaries, and Personnel Secretary. (BL.V.A2 and BL.VI.C.3)
8. Take action related to mission rules concerning Direct Appointees in Projects, as terms of employment, etc. (BL.VI.C.4)
9. Appoint heads and officers of institutions and directors of projects, and fix their responsibilities. (BL.V.B. and BL.VI.C.3).
10. Initiate long-term planning within the Mission, review such plans and present to the Board for action. (BL.VI.C.6).
11. Receive, study, consider, amend, approve annual Plans and Budgets. (BL.VI.C.6).
12. Receive annual reports, and present them to the Board. (BL.VI.C.7)
13. Receive annual financial statements, auditor's reports; study them, take action, and present them to the Board. (BL.VI.C.8)
14. Receive recommendations of Finance Committee. (BL.XIV.C.8)
15. Approve Bank accounts. (BL.XIII.E.)
16. Elect members of Scholarship Committee at spring meeting. (BL.VI.C.9)
17. Deal with other matters from the Executive Secretary. (BL.VI.C.10).

Amendment to the Tansen Hospital Constitution:

The Internal Management Committee of the UMN Hospital, Tansen has recommended amending the Hospital Constitution (Appendix O, UMN Board of Managers' Minutes, April 19-20, 1966) in the following particulars:

Paragraph V. "Officers" to be amended to read:

"The Hospital shall have the following Officers, appointed by the Executive Committee of the United Mission to Nepal, on the recommendation of the Executive Secretary and the Area Superintendent concerned:

- A. Medical Director.
  - B. Administrative Officer.
  - C. Superintendent of Nurses.
  - D. Director of Nursing Education."
- - - - -

The Administrative Committee of the United Mission has taken up this recommendation, considered it thoughtfully, and adds its recommendation to that of the Hospital Internal Management Committee, believing it to be in the best interests of effective administration and fruitful service in the UMN Hospital, Tansen.



UMN Headquarters Report for the year 1971THE LAND

Nepal, open to the tides of influence - good and bad! - which flow from the outside world for only 20 years, reaches out eagerly for wider relationships with that world. The King and Queen travelled abroad several times this year. They participated in the celebrations of the 2,500th anniversary of the Persian Empire at Persepolis. Nepali representatives sit on committees of the United Nations and other regional and international agencies. Nepali students study in Japanese, American, Russian, Indian and British universities. Aid missions from 12 or 14 different countries are at work in Nepal. Obviously, Nepal wants to be very much a part of the international scene. She wants to move out of the parochial, feudal past into the global, ecumenical present. ... Within the land, development progress in 1971 has had some effect on the various ministries of the United Mission to Nepal. A strategic stretch of construction was completed on the Indian-built Sunauli-Pokhara Highway (properly, the Siddharta Rajmarga). This hard-surfaced road runs north from the Indian border in west-central Nepal, linking three cities where the United Mission is at work: Butwal, Tansen and Pokhara. Completion of the splendid, 4-lane bridge over the Kali Gandaki River has eliminated the flimsy, temporary bridges and even more flimsy monsoon season ferries! Now motor traffic moves swiftly from the India border right through to Pokhara. Meanwhile, Chinese engineers are hurrying to complete the road onward from Pokhara to Kathmandu. Communications between all our western hill projects and Kathmandu will be much more regular when that section of the road is opened, hopefully in 1972. ... The signing of a new Trade and Transit Treaty between Nepal and India brought to a conclusion months of sometimes bitter bargaining. The flow of petroleum supplies, foodstuffs, electrical goods, cloth, etc. from India into Nepal has been resumed. ... The New Educational Plan, stressing vocational education has been launched in 2 of the nation's 75 districts, Kaski and Chitwan. Pokhara lies in Kaski District, and the new Pokhara Boys' Boarding School, to which the UMN gives substantial monetary and staff assistance, including Project Director/Headmaster Jonathan Lindell, comes under the new Plan. In December, UMN administrators met with local leaders and representatives of the central Government to work out the new relationship between the School and the educational department of the Government. First impressions indicate a harmonious working relationship between officials of HMG and the School.

THE UNITED MISSION TO NEPAL

During 1971, the 18th year of UMN's life and work in Nepal, the Lord of the harvest has given us a continuing, expanding opportunity to pursue our constitutional aims, namely, "to minister to the needs of the people in Nepal in the Name and Spirit of Christ, and to make Christ known by word and life." For such an opportunity we thank God, and also ask for both wisdom and strength to use it fruitfully!

The Mission has received a number of exploratory invitations regarding new work from local, district and central Government agencies this past year. The number of these invitations - seven, all told - indicates increasing interest and ability in maturing Government agencies to become involved in all health services, education and economic/technical development projects going on in the land. The uncertainty which attends many of these invitations indicates that Government is still unsure of how many projects they want initiated, implemented, supported or partially supported, by expatriate and missionary personnel. ... In response to these invitations, UMN decided in one case - an invitation to cooperate in building a 100-bed hospital in Bhaktapur, 10 miles east of Kathmandu - that we already have our hands full trying to staff, finance, develop and run effectively two hospitals in the Kathmandu Valley, and therefore cannot see our way clear to entering into another at this time. ... With regard to three other exploratory invitations, HMG, at a different or higher level of authority than that from which the invitations originally came, has either postponed or re-considered final decision. This means further delays in these proposed projects: Thankot Village Development, Okhaldhunga District Hospital, and the secondment of teachers to the Buling High School. ... In Shanta Bhawan Hospital's cooperation with the Lalitpur District Panchayat in a community health outreach program, in a School for Auxiliary Nurse/Midwives, and in an Outreach program at Butwal, Lumbini Zone, we are moving ahead with "deliberate speed"!

Expansion, with some "growing pains"!, continued in several UMN projects in 1971:

Construction of the new campus at the UMN Girls' High School in Kathmandu moved along well. With capital funds for this large project, including new hostels, classrooms, laboratories, sanitary facilities, dining and storage space, now in hand, construction should be complete by the end of 1972.

Similar campus construction made good progress at the Boys' Boarding School in Pokhara where UMN is one of three agencies cooperating to build and run this new school. Some hostel buildings, staff and office quarters have been completed and occupied, and permanent classrooms are being occupied now at the opening of this new school year. The project is about half finished at this time.

Good progress was made in the building of the new hospital at Amp Pipal; construction is nearly complete on the Butwal Plywood Factory, and work continued on the second and third phases of the Butwal Power Company. Annexe I, a residential apartment for the Exec. Secretary with smaller apartment, Board meeting room and language study complex on the ground floor; and a second-floor office wing, were completed at Headquarters.

Other expansion in UMN work included widening, deepening involvement of UMN medical personnel in Public Health/Community Outreach programs, under the inspiring leadership of Dr. N. Iwamura; appointment of a fulltime Secretary for our UMN Scholarship Committee, Miss D. Friederici, with subsequent enlargement of our support and aid to students in several phases of higher education; appointment of another Functional Secretary, Dr. G. Mack as Health Services Secretary, to strengthen UMN administration across the country.

Friends of the UMN, member bodies, several donor agencies, gave generously toward our work this past year, resulting in total receipts into the General Fund for Recurring, or Operating, Budget of Rs. 1043,943. Capital gifts for investment in buildings, equipment, etc. amounted to Rs. 2853,486. Gifts to the Scholarship Program amounted to nearly \$10,000.00, reflecting the growing importance of this vital program of assistance to students. Again, at the end of another year of invested funds, invested lives, we thank God for His abundant provision for the needs of work and workers!

God has continued to raise up and send out workers for the more than 140 approved posts of work in the UMN. We received 20 new Board Appointees; 15 left on furlough; 12 terminated service, 1 retired, 1 resigned. These all come from the 30 member missions and Boards, from 12 countries, which comprise the United Mission to Nepal. We have also had more than 20 Direct Appointees from overseas, short-term volunteer workers, serving in our several projects through the year, plus more than 460 national employees, many of whom are preparing for larger responsibilities in leadership in medical services, education and technical development.

It is our privilege in the UMN to see the Christian Church, the Body of Christ in Nepal, grow up alongside the Mission, but quite independent of mission leadership or control. Some evidences of growth, power and grace in the Church in 1971:

- A three months' Bible School for Christian youth, resulting in 6 fulltime students graduating at the conclusion of the course. (Several others studied for shorter periods.)
- Another great gathering of the Nepal Christian Fellowship, in Pokhara, for a week of Bible conference at the end of September. Several new believers were baptized at this time, and the Lord brought renewal to many.
- Determination, with careful plans and organization, to build a Christian Hostel for young Christians studying in Kathmandu. Such a plan has obvious short-range benefits. But in the longer perspective, it may be the first step towards ultimate recognition and acceptance of the Church and the Christian faith as a legitimate religious minority in Nepal.

#### THE HEADQUARTERS PROJECT

UMN Headquarters, a project to serve all the Projects, has sought to carry out its special tasks in a more-or-less normal fashion through the year. The HQ staff live and work in rented quarters. After prolonged negotiations with HMG to obtain permission to buy the Thapathali property came to nought, it was decided to enter into regular lease arrangements with the landlord. Annexe I, housing the Executive Secretary, a ground-floor flat for language student families, language study rooms and a very useful Board room, also on the ground floor, was finally completed early in the year. Use of some of the ground floor rooms had already begun in 1970. A new,



second floor office addition, with offices for the Executive Secretary, the Personnel Secretary and the Office secretary, was constructed over the packing shed and occupied late in the year.

Major duties and work of the H.Q. staff are reported in the following sections:

a) Executive Office. A major change in staff saw Jonathan Lindell, who served as Executive Secretary with notable competence and dedication for more than a decade, leaving for a long-desired study leave at the Christian Study Center, Rajpur, India, on February 1st. Early in June the Lindells arrived in Pokhara to take up their new post, Project Director/Headmaster at the Boys' Boarding School. Frank Wilcox, the new Executive Secretary, took up his duties on February 1st. He and the Personnel Secretary, who also serves as Assistant to the Executive Secretary, Sam Burgoyne, worked through the year in this office, and also travelled in the projects of the Mission. Betty Young continued her vital work as Office Secretary. The three Area Superintendents, Asbjorn Voreland in Gorkha, Pam Dodson in Tansen, and Howard Barclay in Kathmandu, gave invaluable assistance to this office in a sustained, close, working relationship. Appointment of Dr. Gordon Mack as the first Health Services Secretary brought the number of Functional Secretaries to two. Dr. Mack and Mr. Barclay, Education Secretary, gave many hours and days to meetings with HMG officials and to travels to the various Projects of the Mission to offer counsel in their functional spheres. Early in the year the staff at HQ received additional help in the person of Connie Sutcliffe, who joined us from Australia, as a volunteer to do stenographic/clerical work. . . . Correspondence, committees and boards, personal conferences, conversations with officials of HMG at various levels, considerations of both problems and opportunities have again characterized the day-to-day activities of this office. (The following four sections are reported by Sam Burgoyne).

b) Personnel. The correspondence files for the year 1971 indicate that close contacts have been maintained with the Executive Secretaries of cooperating boards, Personnel Secretaries, recruiting agencies, and interested individual enquirers. Apart from those Board Appointees who have been accepted (most of them already in Nepal), there has been much writing in relation to more than 40 possible candidates. In addition there have been numerous letters to about 34 possible direct appointees, some of them now working with UMN in Shanta Bhawan Hospital, Butwal Technical Institute, and the school at Pokhara.

Statistics of Board Appointees are:

New arrivals	20	Terminations of service	12
Furlough departures	15	Retirement	1
Returns from furlough	15	Resignation	1

Matters of assignment, furlough plans, adjustment problems, and the organisation of the annual Workers Conference have involved considerable correspondence with officers of the UMN and individual workers.

Conferences with new arrivals, and those returned from furlough, have given valuable insights into personal needs. The ministry of counselling is vitally important, and one has learned to listen patiently.

c) Language Study Supervision. The Language and Orientation School at Headquarters in Kathmandu is now well established. The workers of UMN are using the facilities effectively, and correspondence, as well as committee work, and curriculum development are on the increase. Statistics are:

Students using school facilities	46
Of these, new workers were	20
Part-time, refresher and 2nd year	26.

Most of the students who have gone through the four month courses in the past 3 years seem to be preparing for the examinations. A number took the tests:

Nepali I examination	10 (8 passed; 2 incomplete).
Nepali II examination	6 (4 passed; 2 incomplete).

We have been encouraged by the development of new teaching techniques, and the progress made by our teaching staff of five. Staff meetings have been used to evaluate methods, and strengthen areas of weakness. The most obvious success has been in the establishment of a Conversation Class of one hour duration, held daily for all students. Through prepared dialogue and drills, the students have been involved in using graded vocabularies at the current learning level. Both students and teachers have been enthusiastic about this, and have said that this was the most enjoyable hour of the day. Mr. Keshab Khanal, the head teacher, states that recent students have been able to understand and use Nepali at normal Nepali speed as a result of this dialogue approach. Most students have had four class hours per day. In addition the usual Orientation lecture program has been provided, and tours of historical and cultural interest have been arranged. During the first four-month term of the year beginning February 1st, there were 13 students, and for the second term beginning August 1st, there were 7 students.

d) Promotion. Work was done updating the manuscript of the Nepal chapter in a projected Morby Press book "Let Asia Hear" which should soon be published. Several articles with photograph illustrations were produced for magazine use. We have been greatly encouraged by reports of the effective use of the film and booklet of the same title, "Nepal on the Potter's Wheel". The Filey Film Award (which now stands on the Executive Secretary's filing cabinet) is concrete evidence of the favorable impression which the film has made upon viewers.

e) Kathmandu ministry. Every effort has been made to continue useful contacts with the Nepali congregations in the city, through personal presence at services, and also through the few Pastors' Fellowship meetings which have been possible. All three of the Nepali pastors have been absent from Kathmandu for long periods. Pastor Robert Karthak preached in the USA, under the sponsorship of the United Methodist Church, for more than a month, and his ministry was much appreciated. Through the Protestant Congregation ministry, and also services in the Harrop home and the British Embassy Hall, it has been possible to keep in touch with overseas personnel outside mission circles.

f) Treasurer's office. Ian Stuart, UMN Treasurer, and his staff have handled Mission monies, travel arrangements, the procuring of import licences, maintenance of HQ property, numerous other business services, arranging for project audits. This year saw an important and most helpful addition in this area of HQ responsibility in the person of Miss Dorothy Broom, appointed to the new, sorely needed post of Mission-wide auditor. The duties and claims of this post have kept Dorothy travelling in the projects for much of the year.

g) Supply office. The staff of this office have served both people and projects by buying and forwarding needed supplies of all kinds. They keep the internal mission mailbags coming and going. Tons of food, drugs, toilet articles, building materials, machinery, etc. have been sent by regular RNAC freight service, RNAC and Royal Flight charters, and the very helpful services of our good friends at SIL operating their Cessna charter service. Gorkha and Okhaldhunga projects have been especially dependent on these charter services, and, for the first time, this past year SIL were able to fly charter services for us into Bulintar, just 2½ hours' walk from Gwen Coventry and Elfriede Bernhardt's East Palpa "HQ" in Bojha! The Executive Secretary and the Health Services Secretary were a part of the "freight" on the second flight into Buling. . . We have not yet been able to recruit the right man for the proposed Central Services Supply, but hope to do so in 1972.

h) Mission Home. Miss Lilly Ammann writes about the ministry of the UMN Mission Home: "We here at the UMN Guesthouse had the joy and privilege of serving an increased number of UMN workers, friends of the Mission and visitors during 1971. 373 adults and 94 children spent 3207 days at the Guesthouse this past year."

i) Visitors. H.Q. Staff has received more than 35 visiting individuals and groups. Many of these have come as official representatives from our member missions, and we welcome them for all the new insight, experience, discernment they bring to bear on the job committed to us here in the UMN. We are happy to show them something of this jewel of a country, introduce them to the projects of the Mission, in the Valley and across the hills, and introduce them to the people of Nepal. We welcome and value visitors, thanking God for the privilege of having them with us for a brief spell, and trusting they will carry something of the story of the grace of God in UMN wherever they go!

But this is only the beginning of an absorbing, sometimes grim, sometimes glorious, story, the story of all the UMN Projects through 1971. The story is told in greater, more moving detail in the pages that follow. As I have read these "stories" which, gathered there, make up a large part of "His-story" in Nepal in 1971, I have sometimes been moved to tears, sometimes to laughter, but more frequently to praise and thanksgiving. It is evident that God has been at work, in and through the very human, often stumbling, often sinning, and often forgiven, men and women who make up the UMN. I trust this evidence will be plain to all who read these pages.

Rev. F. Wilcox  
Executive Secretary



Statement of receipts and payments for the year 1971

	Budget 1971	Actuals	Total	Budget 1972
1) <u>General Fund.</u>				
Receipts:				
UMN Treasurer	114,850.	168,313.39		114,100.
Vehicle operation refunds	8,000.	3,686.60		8,000.
Miscellaneous	800.	20.70		800.
Personnel Contributed Services	59,520.	59,520.00		66,660.
<del>Depreciation Fund.</del>		<del>2,269.20</del>		
	183,170.		<del>231,440.69</del> 234,309.89	189,560.
Payments:				
Rents and utilities	33,400.	61,637.57		24,600.
Salaries	28,000.	30,632.07		28,000.
Postage, printing, office supplies	15,000.	18,245.69		17,000.
Duty travel	10,000.	22,876.96		15,000.
Publicity	1,500.	347.05		2,000.
Executive Committee travel	2,000.	4,845.00		1,500.
Agent Office	300.	635.47		300.
Legal Advisor's fee	1,000.	1,000.00		1,000.
Audit expenses	2,000.	2,373.00		2,000.
Worker's Conference	4,500.	6,080.52		8,000.
Vehicle Transport	14,000.	17,405.97		1,500.
Maintenance	4,500.	3,207.43		4,500.
Staff travel	5,000.	1,833.65		3,000.
Guesthouse	100.	-		100.
NCC subscription	1,350.	1,350.00		-
Miscellaneous	1,000.	2,319.51		-
Personnel Contributed Services	59,520.	59,520.00		66,660.
	183,170.		234,309.89	189,560.
<u>Balance to Vehicle Depreciation Fund</u>			<u><u>2,269.20</u></u>	

2) Capital Fund.

Receipts:			
Gifts		920.00	
Gossner Mission		64,175.00	
WMPL		2,020.00	
UCC, rent		96,000.00	163,115.00
Payments:			
Building		32,883.20	
Furniture		22,119.10	
Equipment		23,291.53	
Motor cycle		3,944.74	
Capital Service charges		3,208.75	85,497.32
Excess receipts over payments:			77,617.68
Add deficit balance at 1.1.71			1,076.27
			<u><u>76,541.41</u></u>

Special Projects' Reports for 1971I. BUILDING DEPARTMENT

In February, Martyn Thomas took over the leadership of the Department in Kathmandu from Ron Mowll, who left for furlough in March. Ken Atkinson, because of ill-health, worked only part of the year, and left for early furlough in September. Nar Bahadur Khawas (Druba) continued as draughtsman/supervisor, and in December Rohan Bahadur Nepali was appointed as a trainee. It is planned that other new staff will be added to the Department in the year 1972.

Delos McCauley and Robert Buckner continued to supervise the work at the Boys' Boarding School at Pokhara, assisted by site foreman Seteman Rai and Kumar Rai. Jostein Holm now works part-time for the Department, and his assistance with the accounts is greatly appreciated. Four engineers from England have been helping on a volunteer basis during the last months of the year, and have done some of the complicated jobs which would have taken Delos and Bob away from the general building work. Although the site staff at Pokhara was drastically reduced due to the possible shortage of money, the building work has progressed there, and the school will be able to start 1972 in a new building. A new hostel and new staff quarters have also been completed during the year.

While a lot of the work undertaken by the Head Office was planning and estimation for the future needs of the Mission, it was also responsible for the planning and building of the new staff house at Bhaktapur under the supervision of Druba. Martyn stood in as Site Engineer at Mahendra Bhawan for Dieter Johannsen, and at Pokhara for Delos, when they had to go to India on business trips. Work planned by the Department included:

- Hospital extensions and staff quarters at Tansen
- Ancillary buildings and road improvements at Bhaktapur
- New school building at Luitel
- Alterations and additions to Shanta Bhawan Hospital
- New school hall for British Primary School
- Extension and alterations at Headquarters
- New agricultural buildings at Green Pastures, Pokhara.

Advice has also been given to various projects around the Mission.

From the financial statement it can be seen that the Department is holding its own, but it is seriously affected by lack of capital funds. Consequently it is necessary to ask projects to pay fees as quickly as possible. A new system of charging is being devised by Headquarters administration under instructions from the Finance Committee. As soon as this has been approved, projects will be informed.

During the year a statement was drawn up by the Executive Committee defining the relationship of the Building Department to the other projects. We are now working within this definition.

Mr. M. Thomas  
Head of Department

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR 1971

	Budget 1971	Actuals 1971	Total	Budget 1972
<b>Receipts:</b>				
UMN Treasurer	6,300.	6,300.00		-
Fees from UMN projects	13,500.	13,010.02		18,000.
Fees from other projects		1,913.05		2,500.
Personnel Contributed Services	20,000.	20,000.00		25,000.
	<u>39,800.</u>		41,223.07	<u>45,500.</u>
<b>Payments:</b>				
Office salaries	7,000.	6,652.24		12,000.
Office rent and services	1,500.	2,503.84		2,750.
UMN staff rent	6,300.	5,505.06		-
Stationery, postage and printing	1,500.	756.92		1,500.
Local Transport	2,000.	1,551.02		1,500.
Travel outside Kathmandu Valley	1,000.	1,936.25		2,000.
Repairs and maintenance	500.	413.30		750.
Devaluation of Stock in transit	-	739.78		-
Personnel contributed services	20,000.	20,000.00		25,000.
	<u>39,800.</u>		39,613.41	<u>45,500.</u>



Excess receipts over payments  
Less Deficit balance at 31.12.70

1,619.66  
46.59  

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1,573.07

## 2) Capital Fund.

### Receipts:

UMN Treasurer

1,200.00

### Payments:

Office equipment

259.14

Office furniture

700.00

Staff furniture

1,705.90

2,665.04

Excess payments over receipts

1,465.04

## Statement of Balances as at 31 December 1971

Cash at Bank

17.57

Advance from M. Thomas

2,183.99

Advance from UMN Treasurer

225.55

Stock in transit

2,500.00

General Fund credit balance

1,573.07

Capital Fund debit balance

1,465.04

3,982.61

3,982.61

## II. PADMA SADAN

The year 1971 has been one of changes at Padma Sadan in terms of residents, outreach, and numbers of young people coming to the house.

In February we were pleased to welcome Prakash and Kusum Rai, with their two children, to live at Padma Sadan. We have enjoyed their presence as neighbours, colleagues, and fellow believers in Christ. In May Norma Kehrberg left for home leave in USA, and there has been no replacement for her work at either Padma Kanya College or Padma Sadan. We look forward very much to her return in 1972. Dorothea Friederici moved into the vacant flat, and, along with her, three ex-students of Mahendra Bhawan moved into rooms on the ground floor.

In March we circulated Padma Sadan program cards which immediately brought a great influx of boys. Concurrent with this we introduced table tennis, badminton, and karam as available activities. For three or four months attendance maintained a level of around 50 boys per day, and we opened for six days a week. However, after Norma's departure the demands proved too great, and we reverted to opening five days per week, and also discontinued the monthly Gorkha nights.

The program has included the above games, entertainment nights, films (shown monthly by the United States Information Service and also other sources); there have also been a number of talks or lectures on various subjects. One such lecture was given by Archdeacon Reid on the subject "Why I am a Christian". The meaning of Christmas was also explained at a Christmas party which was attended by about 25 boys. One interesting development was the offer by three regular attendants to help us in the care of the equipment and supervision of the library and games facilities, etc. Their help has been greatly appreciated.

During the last five months of 1971, attendance settled down to an average of 30 boys a day, and most of these are now well known to us. About 90% of these are Newars, and about 70-80% are college students. There is great potential in these boys, but there is no one with sufficient time to appreciate this by organizing a wider range of activities for them.

Prakash Rai has continued to work at the Peace Corps office, and Paul Spivey at Shanta Bhawan Hospital. Claire Spivey has been tutoring a few individual students for B.A. exams, and also teaching English at the Shanta Bhawan Nursing School, as did Norma Kehrberg. Both Kusum Rai and Claire Spivey have also been busy maintaining their respective households, as well as giving help in the student center.

Gifts have continued to come in enabling the purchase of a record player and a guitar. Funds are now in hand for the purchase of a film projector. We are grateful to God for the people who have helped us in this way and also in prayer. Whilst 1971 has brought changes, it has also reminded us of the unchangeable grace of God. We have enjoyed the fellowship of working together for God, and being involved with lively young people. Our prayer for 1972 is the realization of the

potential of the young people in God's service.

Mr. P. Spivey

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR 1971

1) <u>General Fund</u>	Budget 1971	Actuals 1971	Total	Budget 1972
Receipts:				
UMN Treasurer	18,750.	20,711.70		14,340.
Rent from Shanta Bhawan	6,000.	9,600.00		-
Other rent receivable	600.	835.00		860.
	<u>25,350.</u>		31,146.70	<u>15,200.</u>
Payments:				
Rent	21,000.	21,000.00		12,000.
Maintenance	500.	1,357.69		500.
Electricity	750.	228.75		300.
Chaukidhar and Mali	1,200.	677.13		1,000.
Films, magazines and programmes	1,500.	865.00		1,200.
Miscellaneous	400.	255.82		200.
	<u>25,350.</u>		24,384.39	<u>15,200.</u>
			<u>7,762.31</u>	
Excess receipts over payments				
2) <u>Capital Fund.</u>				
Receipts:				
Gifts			6,358.50	
Payments:				
Books		40.64		
Equipment		<u>1,438.05</u>	<u>1,478.69</u>	
Excess receipts over payments			4,879.81	
Add balance at 31.12.70			<u>197.50</u>	
Balance at 31.12.71			<u>5,077.31</u>	

III. TIBETAN CAMP POKHARA

The year began with discouragement and money problems. Animals broke in and ate the crops, and the approved and promised money did not reach us in time. But by the middle of the year we got more adjusted to the situation, and thought more in lines of business than quick development. The end of the year was good. We still have problems, but we look forward to 1972 with optimism.

Field crops and vegetables: Because of the trainees' labour we got a small profit out of the project, but it is not at all satisfactory. A demonstration area has now got an animal-proof fence, and for the last two months of the year we harvested nice vegetables from it.

Poultry: We received Rs.16,000 for this project which has been used to raise new chickens, and to complete and improve the houses. We now have 350 laying hen, and the income for the year was about Rs.18,000. 586 three-week old chicks are looking well, and after 5 months we will have the planned 500-600 laying hens.

Agricultural Training Project: This was completed in June after one year of training. Four of the trainees continue to work in the agriculture projects here in the Pokhara Tibetan Settlements, and they are a great help to me in the work. At present I have 7 people for agriculture training.

If the agriculture continues like the last three months of 1971, the coming year will be very good. We hope it will be for the welfare of the whole settlement, and to encourage the people in a new way of thinking and living.

Mr. A. Holm  
Agriculture Advisor



# STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR 1971

	Budget 1971	Actuals 1971	Actuals Total	Budget 1972
Receipts:				
UMN Treasurer (payment still due)	620.	279.30		1,120.
Personnel Contributed services	7,200.	7,200.00		7,200.
	<u>7,820.</u>		7,479.30	<u>8,320.</u>
Payments:				
Mail service	120.	59.71		120.
Administration	-	)		400.
Travel	-	) 306.50		600.
Miscellaneous	500.	)		-
Personnel Contributed services	7,200.	7,200.00		7,200.
	<u>7,800.</u>		7,566.21	<u>8,320.</u>
Excess payments over receipts			86.91	
Add balance from 1970			86.91	
			<u>-</u>	

Note: This account applies only to maintenance of UMN personnel, and does not cover the work of the project.

## IV CHILDREN'S HOSTEL

In 1971 the Hostel has cared for as many as 15 children at one time - including the Supervisors' children. Four Simrose children go home for occasional weekends.

From October 1971 we employed Pavitra, a Nepali English-speaking children's nanny. She was trained at Dr. Graham's Homes, Kalimpong. It is a great help to have her living in the Hostel. Before this, several other families helped in times of special need. Thank you! Our family and two other children leave in June 1972. We thank God for and welcome Mr. and Mrs. Newton who leave their grown-up children at home to take over our work then.

With helpful advice from the Building Department, we fitted improved bathroom and office facilities. Three fire extinguishers have been installed.

We thank our Committee for their advice, local colleagues for medical and maintenance help, and those Mission Boards and friends who have sent financial support.

School Transport: In mid-April the Toyota 15-seater commuter replaced the old VX, which was involved in an accident on March 1st. The Toyota has given valuable service. When all schools have been open, it has carried over 40 children (28 of them UMN) daily to and from three different schools, and 7 out to Bhaktapur, ten miles away. We are grateful to Mr. Haggerty for arranging a driver and the use of his vehicle on three or four mornings each week when two of the three school schedules clash.

We thank God for all His provision throughout another year.

Mr. and Mrs. J. Cook  
Supervisors

# STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR 1971

		Actuals	Total
Food and Services:	Receipts	32,068.81	32,068.81
	Payments	<u>33,041.73</u>	
	Excess payments over receipts	972.92	
	Add balance at 31.12.70	<u>972.92</u>	-
Residential Overheads:	Receipts	19,967.90	
	Payments	<u>13,944.62</u>	
	Excess receipts over payments	6,023.28	
	Less Dr. balance 31.12.70	<u>2,555.01</u>	
	Balance at 31.12.71		3,468.27

Reserve Fund:	Receipts	2,100.00	//
	Payments	<u>1,144.20</u>	
	Balance at 31.12.71		955.80
Transport Fund:	Receipts	16,410.24	
	Payments	<u>15,258.61</u>	
	Excess receipts over payments	1,151.63	
	Less Dr. balance at 31.12.70	<u>2,350.80</u>	
	Dr. balance at 31.12.71		-1,199.17
School Transport:	Receipts	1,060.00	
	Payments	<u>1,109.50</u>	
	Excess payments over receipts		- 49.50
Total balance on hand 31.12.71			<u>3,175.40</u>
2) <u>General Capital Funds.</u>			
	Receipts	19,353.48	
	Payments	<u>12,030.17</u>	
	Excess receipts over payments	7,323.31	
	Less Dr. balance at 31.12.1971	<u>289.46</u>	
	Balance at 31.12.71		<u>7,033.85</u>
3) <u>Vehicle Fund.</u>			
	Receipts	9,140.00	
	Payments	<u>58,876.92</u>	
	Excess payments over receipts	49,736.92	
	Add balance at 31.12.70	<u>49,736.92</u>	-

#### V. COMMUNICATIONS COMMITTEE

Throughout this year most of our attention has been given to the promotion of the cassette playback ministry. There are about 40 in use, and 10 in hand, thanks to a gift from Mr. Ron Byatt in Hongkong. Besides these, many friends use their own recording sets. Over 130 hours of material have been copied or originally recorded at the Hostel for sending to 20 different distribution points throughout Nepal. We have well over 40 different messages of 30-45 minutes, which we are forming into a growing library to draw on in the future.

The Hostel and recording equipment were used to record the first Christian presentation of the Christmas story for Radio Nepal on Christmas Day.

Shanti Bookstall has continued to receive financial help from the Committee funds. Our UMN Auditor checked accounts and stocks.

Mr. J. Cook  
Convenor

#### STATEMENT OF RECEIPTS AND PAYMENTS FOR 1971

Receipts:			
Gifts	6,497.34		
Refunds for 8 playbacks	2,400.00		
Refunds for 2 recorders	<u>1,050.00</u>		9,947.34
Payments:			
Literature, tapes and playbacks			8,632.76
Excess receipts over payments			<u>1,314.58</u>
Add Balance at 31.12.70			2,233.33
			<u>3,547.91</u>

#### VI. SCHOLARSHIP COMMITTEE

The year 1971 was quite an exciting year for our scholarship work. From May onwards a fulltime Secretary was working in this Program. By the end of the year 48 students were receiving scholarships. Our main emphasis lies on education, health and agriculture.

13 of our students are at the College of Education: 8 of them doing the B.Ed. course, 1 doing B.Ed. Science, 1 doing B.Ed. Secretarial Science, 2 doing B.Ed. Agricul-



ture, and 1 doing B.Ed. Mechanics. This shows that we are working very much on the lines of the new Education Plan.

- 3 recipients of Sherpa Scholarship are in nurses training.
- 2 students are in training at Karagiri as Orthopaedic mechanics.
- 1 student is in Chandigarh doing his B.Sc. in Laboratory techniques.
- 1 is in Ludhiana training as a Lab. technician.
- 1 is at Ludhiana doing a radiographer's course.
- 2 are in the training program of HMG Family Planning Department for Health Aides.
- 1 has taken the refresher course for Compounders and Dressers.
- 2 are at the Allahabad Agriculture College doing their B.Sc. in agriculture.
- 1 is taking a course for Agriculture Assistants at Sano Thimi.
- 2 recipients of the general scholarships and 5 of the Sherpa Scholarships are sitting for their S.L.C.
- 5 recipients of general and 1 recipient of Sherpa scholarships are doing their I.Sc., to go on in either the medical or the engineering line.
- 2 of our hospital Sisters are trying for the I.A. degree, to go on to a Nurses post-graduation course.
- 3 students are doing B.Sc., M. Comm. and B.A. courses respectively.
- 2 medical doctors have received help to go to England for specialist studies.

There are 15 requests pending, as we have accepted these students for scholarship provided we can find a college or university course of each of them. It is sometimes very difficult to arrange for admission for our students, especially for courses in India.

During the year 1971, 15 of our students finished their studies: 4 passed B.Ed.; 1 passed B.Comm; 1 passed B.Sc. Agriculture with First Division honours; 2 passed I.Sc. Agriculture; 3 passed the Lab. technician course; 2 passed the HMG course for microscopists; 1 passed SIC, and 1 passed the English course given by USIS.

Funds are available, and are coming in. Overseas agencies are interested in our work and are willing to help us. We were not able to work in the career/guidance field as we had hoped, as HMG is running this programme entirely.

All in all, we feel that our work seemed and seems to be worthwhile. Probably we should not expand our work very much more, but should plan on an average number of 50 students. We still feel that through this work we can help this country to become strong and independent. May our Lord help us to do His work in His name and in fairness and justice to the concerned people.

Miss D. Friederici  
Secretary

#### STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR 1971

	Actuals 1971	Total	Budget 1972
<b>Receipts:</b>			
Grants to Sherpa Scholarship Fund	13,231.00		15,700.
Grants to General Scholarship Fund	84,077.43		143,570.
Personnel Contributed Services	7,200.00		7,200.
		104,508.43	166,470.
<b>Payments:</b>			
Sherpa stipends	19,669.66		) 152,970.
General stipends	103,158.01		
Administration	566.27		2,400.
Transport	1,153.00		2,400.
Office furniture	2,034.56		-
Rent and electricity	787.50		1,500.
Personnel Contributed Services	7,200.00		7,200.
		134,569.00	166,470.
Excess payments over receipts		30,060.57	
Add balance at 31.12.70		68,397.89	
Balance at 31.12.71		38,337.32	

## APPENDIX D

Public Health Program Report for 1971

Since the role of the mission-wide Public Health Program is that of advisor and coordinator to all UMN medical projects, we carried out no independent operations but visited many UMN projects, HMG offices, and held meetings with UMN and HMG officials in Kathmandu.

It was a great occasion to have Mr. McGilvary and Dr. Carl Taylor from WCC-CMC; Dr. Kim from WHO, and Dr. N.K.Shah from HMG with us on 2nd August, 1971 for a UMN medical seminar. A UMN Public Health sisters' conference was organized by Miss Margaret Robinson in December, with guest speakers from WHO and HMG. From these meetings and conversations with WHO and HMG people, we found the door to public health service is opening year by year to the UMN. We felt challenged to work with the government in this field.

Dr. Mack, the UMN Health Services Secretary, and Dr. Iwamura, the UMN Public Health Director, prepared "Tentative Guidelines for Evaluation of Medical Projects and their Future Plans", which will assist UMN medical personnel in long-range planning in Nepal.

We received from HMG, BCG and anti-TB drugs for TB control programs, and some materials for Family Planning and MCH clinics. These are all for our experimental pilot projects from which HMG will receive data for their future plans. Each UMN medical project carried out TB control, family planning and MCH programs wherever the local community (panchayat) was active enough to establish its own Community Health program.

The reports of all UMN medical projects on their public health work, with data and statistics, will indicate the special ministry of each project. For example, Sister Hanna Vitzthum emphasised the MCH clinic, working with HMG Family Planning people in Okhaldhunga bazar. Sister Valerie Collett stressed health teaching at Amp Pipal. Sister Gwen Coventry stressed BCG inoculation in East Palpa, and Sister Audrey Maw TB family care in the Tansen area.

Dr. N. Iwamura  
Public Health Director

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR 1971

	Budget 1971	Actuals 1971	Total	Budget 1972
Receipts:				
UMN Treasurer	17,600.	15,245.68		22,858.
Personnel Contributed Services	9,600.	9,600.00		9,600.
	<u>27,200.</u>		24,845.68	<u>32,458.</u>
Payments:				
Salaries	9,600.	5,273.30		8,886.
Transport	-	-		1,512.
Travel	6,000.	5,241.50		6,000.
Educational material	1,000.	952.02		1,000.
Stationery	-	1,417.50		1,000.
Medicines	1,000.	1,836.63		1,000.
Rent for staff	-	1,000.00		-
Office rent and maintenance	-	-		1,460.
Training programs	-	-		-
Misceallaneous	-	335.35		1,000.
Personnel Contributed Services	9,600.	9,600.00		9,600.
	<u>27,200.</u>		25,656.30	<u>32,458.</u>
Ecess payments over receipts			<u>810.62</u>	

Summary of Balances as of 31 December 1971

Cash in hand	14.38	
General Fund deficit	810.62	
Furniture grant		825.00
	<u>825.00</u>	<u>825.00</u>



Tansen Area Report for 1971

The work of Tansen Area consists of the base hospital of 90 beds and a community health program in the surrounding district. Growth has taken place in all respects in during the year, and we thank God for His strength and blessing. In some ways this has been a difficult year, but through it we have learnt some valuable lessons.

Hospital.

We continue to draw more patients from further afield, especially Gulmi, Piuthan, Dang and the Terai. In outpatients we find we are having to try and communicate in Hindi or one of its dialects almost as often as Nepali! We hope that as the Government Zonal Hospital in Butwal develops it will share more of the load. We have a good link with the hospital now through Mrs. (Dr.) Mogedal in BTI. We look forward to increasing cooperation, especially in the realm of public health work in the Butwal area, and in the establishment of an ANM school.

We have had several changes of staff during the year. Dr. Davies and family left us in August, and we miss them greatly. Dr. Bill Gould came for 2 months to help bridge the gap, for which we were very grateful. In October Dr. and Mrs. Yoder came, and are adding much wisdom and experience to the work of the team. We sadly said "goodbye" to Dr. Diane Miller in December. She has done excellent work and contributed greatly to our fellowship over the past 18 months. We welcomed Dr. Ferguson and family in December, and he will be doing only outreach work. Sylvia Slade went home on furlough in May, and is now doing a public health course in preparation for the future. Gladys Brand was called to return home to look after her sister in April, which meant we were without a Business Manager until September when Dulcie Ventham came. It was a tremendous relief to welcome her as our new Administrative Officer. She has been busy getting things sorted out and in better order. We had some serious financial difficulties at the beginning of the year, but by the end these were mostly resolved. We had the impression that there was a serious financial loss from the dispensary at the beginning of the year, but in the end it was discovered that the loss was more apparent than real. It was largely due to several changes in store accounting over the last few years, so that the "apparent" deficit in 1971 is largely offset by the "apparent" surplus over the past several years. We welcomed Mr. and Mrs. Bjorn Brekke in June. Bjorn is doing valuable work in maintenance, nursing, anaesthetics, and in a variety of other ways. We were also glad to have Karuna Gurung on our staff from June onwards. She was trained at Shanta Bhawan Hospital, and is an excellent staff nurse.

Two of our young people went to Vellore for further training during the year: Juthe Prasad for prosthetics, and Purnima Gurung for full nurses training. Sharda Shamra went to Ludhiana to do more advanced laboratory training.

As the hospital is always overfull, we are grateful for the news that the United Presbyterian Church of USA is giving Rs.500,000/- for further extension to the hospital. The plans have been approved, and work should begin in 1972. We trust that with God's help and guidance the hospital will be of increasing service to the community.

Dr. P. Dodson  
Medical Director, and  
Area Superintendent.

Statistics for 1971:

	1969	1970	1971
Inpatients	1,486	1,697	1,809
Outpatients	21,886	24,030	28,470
Major operations	592	499	484
Inter operations			83
Minor operations	878	817	975
Procedures			534
Deliveries	66	62	69
Deaths from any cause	70	99	103
X-rays	1,461	1,681	1,790
Miniature x-rays	4,246	4,190	5,731
Fluoroscopies	117	944	782
Lab. tests:			
Haematology	8,710		
Urinalysis	3,970		
Stool	5,372		
Chemistry	498		
Body fluids	1,870		
Miscellaneous	1,552		
Total			21,972

### Nursing School.

Among the exciting events of this year was the opening of the new 10 bed nurses' hostel in May. About the same time, a library in the newest section of the hospital was opened.

The two-year training program for young men and women with minimum 8th class education has continued throughout the year. We have still not obtained recognition for our nurses from His Majesty's Government, but we have continued to try to upgrade our Training School.

In May, six girls and boys completed their training, and four of them are now getting further training and experience in specific areas. Juthe is in Karagiri taking a course in making prosthetics. Dorothy is working in child health and maternity training. Bishau is in x-ray, and Krishna is an O.R. and central supply assistant.

Our classroom was bulging at the seams in February when we tried to fit in 14 new students - 6 boys and 8 girls. Twelve of these students have passed their exams, and are continuing with their training.

Three of our senior girls were given midwifery lectures, but they lacked practical experience because of an insufficient number of midwifery cases.

Miss E. Clysdale  
Director

### Leprosy Work.

As in previous years, the work has continued to increase. The newly drawn up registers commenced with a list of 602 patients. By 31st December the number on the register had risen to 1018. A comparison with the figures of previous years will show how this steady increase of the work has been maintained:

Year:	1963	1964	1965	1966	1967	1968	1969	1970	1971	1972
No. of patients, 1st Jan :	135	172	312	416	440	445	485	505	602	702
No. of patients, 31st Dec:	194	324	478	551	585	629	719	856	1018	...

My thanks are specially due to Dr. Diane Miller for keeping up the register after my wife and I left for furlough in September 1970 and until I returned in June of this year.

Research: The search of the skin surface of untreated lepromatous patients for leprosy bacilli, referred to in the April 1970 UMN Minutes, continued until 1 million consecutive microscopic fields had been examined. Only 52 bacilli were found, associated in each case with heavily infected mucus discharge, which was probably the source of the bacilli found mainly on the face skin. This research took 14 months to complete, and a full account of it was published in two papers which appeared in the Leprosy Review Journal during 1970. Reprints of these papers can be had on request to me. The findings of this research have been referred to quite recently by two notable leprologists, namely Professor C.K. Job in his paper entitled "Recent Advances in Leprosy", and by Dr. Stanley Browne in his "Memorandum on Leprosy Control". Viability studies of the leprosy bacilli which were initiated in Tansen in 1970 were continued for some time until it was realised that it was impossible to get the specimens back to England quickly enough from Nepal. However, other workers more favourably placed for getting specimens quickly to England were "roped in", one of them being Dr. T. F. Davey, OBE, engaged in leprosy work in Andhra Pradesh. He hopes, by special arrangement with internal and international air flights, to get specimens (preserved on ice) to London within 24 hours! The viability is tested by injecting the bacilli into the footpads of specially prepared mice, following which there is an interval of 5-6 months before the result of the test can be known.

Present line of research: This is aimed at ascertaining from 100 untreated lepromatous leprosy cases (if it is possible to collect this number) the following data: (1) The percentage of those with infected nasal mucus discharge, and (2) from the time that treatment with DDS is started, how long it takes to eliminate the leprosy bacilli from the nasal mucus secretion. A study of a series of 28 cases reported on in my published papers mentioned above showed 82% had infected nasal mucus discharge, and that it took between 6 to 9 months to eliminate the bacilli from the mucus discharge by DDS treatment.

If a study of a much larger series of cases (such as I have started on and hope to complete) confirms these findings, it could, in my opinion, contribute towards our understanding of the transmission of leprosy, especially as I am led to believe that between 40 to 44% of leprosy in Nepal is the lepromatous variety. If this is really so, then this large proportion of lepromatous leprosy, in a country where there may well be in the region of 200,000 leprosy sufferers, would form a very large reservoir of infection.

Prevention: It is not possible to give the full count of those given preventive treatment, owing to my absence on furlough during the first half of this year, although the practice was continued while I was away. However, I am able to record



that the number of relatives of patients (mostly lepromatous) put on prophylactic DDS treatment during June to December was as follows:

Children	- 391
Adults	- 143
Total	<u>534</u>

Opinions as to whether this kind of prophylactic work does any good or not are divided. Some argue that it may result in the emergence of drug resistance to DDS. But I still believe that bringing close contacts under preventive treatment can do little harm and may do much good. It is better to risk doing good than to do nothing at all!

Dr. J. C. Pedley.

Women's and Children's Welfare work.

Town Clinic. The clinic has been open two days a week. Attendance figures for the last few years have been:

	Women	Children	Total
1969	1,717	1,733	3,450
1970	2,679	1,633	4,313
1971	2,879	2,184	5,063

Most of the mothers coming for antenatal care are from Tansen; others have come after walking for hours, or coming by car from Bhairawa, Butwal and Andhi Khola Valley, etc. They often bring with them children and other women from their household and from the neighbours' houses. Therefore it has not been possible to have the clinic only for antenatals and babies.

We have also had an invitation to help in the "Well Baby Clinic" at the Government Hospital, and have been there a few times in the last two months of the year.

Small leaflets about nutrition, antenatal care, baby feeding and care, vaccination, etc. have been printed and reprinted, and distributed.

District Midwifery work. In addition to the clinic, we go out to the homes and help the mothers at the time of confinement. Mothers living too far away to call us for that time often rent a room in Tansen for a couple of months, to be sure to get help if needed.

In 1971 we attended 130 district midwifery cases. Those were all mothers who had come for regular antenatal care, and some few emergencies calls. We have had many additional calls which we have not been able to attend. Jasangma Subbha has been a great help in the district work for many years.

House visits. In connection with the district midwifery work, 500 house visits, in addition to the delivery cases, have been made during the year. These visits are for postnatal care and teaching purposes, and are appreciated by the people. They have also given us opportunity for contact with the whole family.

Humir Clinic. Every fourth week we have a general clinic in Deorali Chap village, about four hours journey from Tansen. We have also had opportunities for health teaching in the school there. In 1971 the total attendance at the clinic was over 900.

The Lord has given us many opportunities and open doors to serve Him, for which we praise and thank Him.

Miss I. Skjervheim.

West Palpa Public Health Program.

The community health work based on Tansen itself received a great stimulus with the coming of Audrey Maw in June. Marcella Hiller left to get married at the beginning of November, but she saw the completion of the BCG inoculation program in two village panchayats and most of Tansen bazar. A very successful Village Health Workers training course was held in November, and young men were prepared to some extent to be health representatives in their own villages. One or two of these were outstanding, and are now cooperating in T.B. control programs in their own villages.

East Palpa Public Health Program.

Two weekly clinics were continued throughout 1971, and the BCG inoculation program completed in several more village panchayats. Two village health workers are doing particularly good work in their own villages, and a further Village Health Worker training course was held in February. A local young man, Lal Bahadur, was trained as a public health worker in Tansen Hospital, on the field, and is now working on his own doing BCG inoculations in the villages. Various short visits were made during the year, including one from Dr. Moody who operated successfully on several eye cases. Statistics for the year are:

OPD visits	6,399	Prophylactic injections	9,596
Home visits	224	Major surgery	8
Minor surgery	146		
Goitre treatment	794		

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR 1971

	<u>Budget 1971</u>	<u>Actuals 1971</u>	<u>Total</u>	<u>Budget 1972</u>
<b>1) Area Administration.</b>				
Receipts:				
UMN Treasurer	3,000.	3,000.00	3,000.00	3,000.
Payments:				
Maintenance	1,000.	1,698.92		2,000.
Mela	-	8.25		-
Miscellaneous	2,000.	1,375.55		1,000.
	<u>3,000.</u>		<u>3,082.72</u>	<u>3,000.</u>
Excess payments over receipts			<u>82.72</u>	
<b>2) Hospital.</b>				
Receipts:				
Fees	220,000.	239,772.69		260,000.
Medicine sales	225,000.	221,812.90		225,000.
Miscellaneous	20,000.	19,974.43		22,000.
Service to Leprosy Department	7,000.	7,000.00		7,000.
Personnel Contributed Services	61,740.	99,410.00		119,160.
	<u>533,740.</u>		<u>587,970.02</u>	<u>633,160.</u>
Payments:				
Salaries	170,000.	174,181.16		190,000.
Drugs	165,000.	192,719.44		180,000.
Medical, surgical, x-ray & Lab. supplies	70,000.	63,297.51		70,000.
Bedding and linen	14,000.	12,314.86		14,000.
Catering	6,000.	6,829.60		8,000.
Laundry )		4,881.72		8,000.
Supplies )	5,500.	1,835.70		
Power, light	18,000.	16,813.03		18,000.
Building maintenance	7,000.	9,201.52		10,000.
Administration	7,500.	8,513.38		8,000.
Miscellaneous	1,000.	1,316.85		2,500.
Rent and repairs	4,000.	3,056.78		1,500.
Vehicle transport	4,000.	4,197.40		4,000.
Personnel contributed services	61,740.	99,410.00		119,160.
	<u>533,740.</u>		<u>598,568.95</u>	<u>633,160.</u>
Excess payments over receipts			<u>10,598.93</u>	
<b>3) Leprosy Department.</b>				
Receipts:				
UMN Treasurer	24,200.	24,200.00		28,400.
Sales	50.	-		-
Gifts	-	100.00		-
Personnel contributed services	6,360.	3,900.00		5,100.
	<u>30,610.</u>		<u>28,200.00</u>	<u>33,500.</u>
Payments:				
Medicines	1,500.	1,471.19		2,000.
Shoes	250.	217.00		400.
Hospital treatment	5,000.	6,022.00		5,500.
Food )		8,965.87		12,000.
Miscellaneous and salaries )	9,000.	3,343.88		
Horse	1,000.	1,017.00		1,000.
Bedding and linen	500.	196.50		500.
Use of hospital services	7,000.	7,000.00		7,000.
Personnel contributed services	6,360.	3,900.00		5,100.
	<u>30,610.</u>		<u>32,133.44</u>	<u>33,500.</u>
Excess payments over receipts			<u>3,933.44</u>	



	Budget 1971	Actuals 1971	Total	Budget 1972
4) <u>Town Clinic &amp; Women's work</u>				
Receipts:				
UMN Treasurer	8,000.	8,000.00		2,500.
Medicine sales	8,000.	10,794.50		8,000.
Fees for deliveries	2,900.	2,487.00		2,500.
Miscellaneous	500.	-		-
Personnel contributed services	6,000.	6,000.00		6,000.
	<u>25,400.</u>		27,281.50	<u>19,000.</u>
Payments:				
Salaries	6,000.	4,919.80		6,000.
Health literature	1,000.	-		-
Rent and repairs	5,000.	2,643.34		2,500.
Equipment and supplies	1,000.	105.93		1,000.
Medicines	6,000.	4,760.76		4,000.
Miscellaneous	400.	79.50		500.
Personnel contributed services	6,000.	6,000.00		6,000.
	<u>25,400.</u>		18,509.33	<u>19,000.</u>
Excess receipts over payments			<u>8,772.17</u>	
5) <u>West Palpa Program.</u>				
Receipts:				
UMN Treasurer	6,000.	6,000.00		12,000.
Personnel contributed services	18,300.	7,200.00		19,200.
	<u>24,300.</u>		13,200.00	<u>31,400.</u>
Payments:				
Drugs	200.	704.69		500.
Salaries	5,400.	3,139.95		9,000.
Health Education	-	260.50		1,000.
Film for mass x-ray	-	234.00		500.
Transportation	300.	698.00		1,000.
Miscellaneous	100.	64.18		200.
Personnel contributed services	18,300.	7,200.00		19,200.
	<u>24,300.</u>		12,301.32	<u>31,400.</u>
Excess receipts over payments			<u>898.68</u>	
6) <u>East Palpa Project.</u>				
Receipts:				
UMN Treasurer	6,000.	6,000.00		8,000.
Medicine sales and fees	12,000.	10,556.50		14,000.
Personnel contributed services	14,400.	10,800.00		10,800.
	<u>32,400.</u>		27,356.50	<u>32,800.</u>
Payments:				
Drugs and supplies	12,000.	10,561.29		12,000.
Transport and coolies	2,500.	5,114.65		5,000.
Salaries	2,000.	1,028.75		3,000.
Maintenance and miscellaneous	1,000.	587.38		1,000.
Health education	500.	302.00		1,000.
Personnel contributed services	14,400.	10,800.00		10,800.
	<u>32,400.</u>		28,394.07	<u>32,800.</u>
Excess payments over receipts			<u>1,037.57</u>	

7) Capital Fund balances as on 31.12.71

Undesignated capital	(12,904.28)
T.B. Fund	7,723.16
Public health outreach in East Palpa	5,959.94
Scholarship	2,130.94
Literature	44.53
Artificial limbs and Rehabilitation centre	22,211.90
Motorcycle for Public Health	2,166.50
Dhruvaghat water project	(6,997.30)
COEMAR grant for linen	16,658.27
BMMF grant for Leprosy treatment	33,474.37
Refrigerator for Pathology lab.	1,198.85
Extension of OPD	(631.35)
Dr. Yoder's work	505.00
Public health materials for town clinic	34.00
Nurses training equipment	1,482.85
Beds	42,000.00
COEMAR grant for equipment	113,500.00
Surgical equipment	2,724.08
Medical library facilities	661.40
Nepali typewriter	1,575.00
Cine projector, 16mm	10,500.00
Beaded screen	1,050.00
Duplicator	2,100.00
Central Store	(27,712.73)
	<u>219,455.13</u>

Summary of Balances as at 31 December, 1972

Assets:

Cash on hand	2,924.82
Stamp fund	1,180.67
Cash at Amexco Bank	12,740.68
Cash at Nepal Bank	25,966.60
Cheques in transit, Nepal Bk.	30,083.01
Capital funds with UMN Treas.	177,097.50
Capital grant due from UMN Treasurer	50,000.00
Balance with UMN agent	4,102.29
Due from Public Health Program	42.00
Fuel stock: Diesel	3,495.75
Kerosene	5,062.00
Advances: General	1,293.40
Staff	1,468.50

315,457.22

Liabilities:

Patients' advances	12,829.00
	187.10
Due to BTI	1,348.04
Capital/Designated funds bal.	219,455.13
Advances, personal	53,634.55
Landrover fund	5,283.24
Power house fund	5,957.81
Reserve Fund	22,744.16
General Fund balances:	
Hospital	(10,598.93)
Area Adm.	( 82.72)
Leprosy Dept.	( 3,933.44)
Town clinic	8,772.17
West Palpa	898.68
East Palpa	( 1,037.57) (5,981.81)

315,457.22



Butwal Technical Institute Report for 1971BTI as a Project.

An Institute of Technology and Industrial Development, now popularly known as Butwal Technical Institute, was established by formal agreement between His Majesty's Government of Nepal and the United Mission on November 7, 1963. The UMN Board Meeting in March 1968, under Action BM-55/68, accepted the Constitution and Bye-Laws of the Butwal Technical Institute as a Bye-Law of the United Mission Conference. The BTI Managing Board exercises full control of all project activities and refers matters of Board Appointees and UMN funds to the UMN Board as the final authority.

At the close of 1971 the project staff (Board Appointees) numbered 16, and lived in BTI housing plus two rented houses. The project includes the several areas: BTI station, the Institute, Butwal Power Company Private Limited, and the Plywood Factory activity still a part of the Institute organisation. The functions are reported under the several headings that follow.

The BTI (ITID) Managing Board.

The BTI Board met in five regularly planned meetings, plus two specially called meetings, during the year. The Executive Secretary of the UMN is the Chairman of the Managing Board. The Board acted on the financial reports, approved the work plans and budgets of the Institute, requested the UMN Board to seek needed personnel, and directed considerable time and attention to the needs of two newly developing programs: the Plywood Factory and the Division of Consulting Services. An area of extended negotiation with HMG, Nepal is the renewal of the BTI Agreement.

Butwal Station.

The Project Director, Francis Sauer, manages the functions of the Station which include Guesthouse operation, Board Appointee personnel matters, and matters involving UMN financially or in policy and planning. Mrs. Twila Miller is the pleasant and very effective Hostess supervising the Guesthouse. Mrs. S. Mogedal, MD, Mrs. E. Sauer, RN, and Mrs. M. Colterjohn, RN, provide immediate and greatly appreciated health care for workers, trainees and staff.

Butwal Technical Institute.

The Institute is a production-cum-training activity operating in five workshops and a central business office. In December 1971, the Institute employed 112 people, including 58 trainees, 37 skilled and 9 unskilled workers, and 8 Board Appointees from overseas. Its activities can be reported under the several departmental headings.

a) Wood Shop. Mr. and Mrs. Walter Schumacher fulfilled their contract in April 1971. Walter established a well run shop with a fine reputation for producing quality furniture. On his departure, Mr. Gopal Singh, assisted by Mr. Pushmaker, have carried the daily management of the shop. Twelve trainees, eleven skilled workers and three unskilled workers are employed. Furniture production is the major activity, and now requires the support of an effective sales program combined with some changes in the product line. In 1972 a replacement for Mr. Schumacher will arrive to train present Nepali workers in added management skills.

b) Machine Shop. The Machine shop, under the supervision of Tor Mogedal, employs ten trainees and four skilled workers. This shop also provides a very important service in the developing industrial activities around Butwal by repairing and making special parts for all kinds of industrial equipment. This shop also does the machine work required on contracts in the Welding Shop. Under these conditions the Machine Shop is probably the most difficult area for combining production and training activities, but the workers show steady improvement in quantity and quality output.

c) Welding Shop. Mr. R.P. Sharma supervises the Welding Shop where eight trainees, three skilled and two unskilled workers are employed. This shop has a high level of skills and is well equipped. The major activity this year is a contract for two, large steel and cable suspension bridges, designed by Mr. Ernst Gugeler in the Design Office. BTI is the only firm in Nepal at this time able to fabricate welded structures of this size and design.

d) Auto Shop. Ray Plett fulfilled his contract in June 1971, after a year of very capable supervision in the Auto Shop. In July Bob Schuh arrived to supervise the shop, and has continued to strengthen the supportive services offered to BTI and to the Butwal community. This shop employs four trainees and one skilled worker. These men provide running maintenance, repairs and rebuilding for transport equipment and for the diesel engines in the standby electrical powerhouse.

e) Electric Shop. The Electric Shop, under the supervision of George Carfield, employs ten trainees and two skilled workers. These men install and maintain the BTI electric services in workshops and residences. They also contract installation of

house wiring for people in Butwal town. The shops has recently contracted to install electrical supply and services for about 25 buildings in an agriculture development project.

f) Building Department. The Building Department supplies a wide range of services. Gerold Muller, surveyor and builder, supervised the department until he terminated his service in July 1971. The Department manages construction work for both BTI and for Butwal Power Co. Pvt. Ltd. The Department also has assisted United Mission Hospital, Tansen with design and building supervision services. Ed Reimer, Harvey Bauman and Ken Roes are seconded through this Department to fulltime work with the Power Co. Ed Reimer fulfilled his contract in June, having made a significant contribution in work and personal witness. Harvey Bauman has very capably managed the Power Company construction work after Gerold Muller's departure. Ken Roes has recently joined the project to replace Harvey as he completes his contract early in 1972. Darrell Ediger also recently arrived, bringing valuable construction skills to the BTI building activities. The Department employs nine trainees, four skilled workers, and a varying number of daily workers.

g) Personnel and Training Office. Ron Fox, assisted by Simon Pande, interviews job applicants, recommends trainees selections, deals with employee matters in consultation with the concerned supervisor, and supervises trainee activities in hostel facilities and classes. In January 1971 about 286 applicants were screened to admit 22 trainees. 20 persons teach related subjects in the trainee classes. Three serious work stoppages this year, and continuing unrest among the workers caused partly by influence from outside BTI, lay heavy responsibility on the functions of this office. Personnel matters not reconciled at the departmental level and policy matters are referred to a larger committee of management and workers representatives.

h) Business Office. A central Business Office serves all the shops in matters of books of accounts, payroll, customer billing, cashier and banking, budget and other reports for accountability, procurement and central stores, customs clearance and transport of goods, correspondence and the maintenance of business files. The Business Manager, Mr. Ian Colterjohn, assisted by Mr. Rudra Bahadur Chhetri, handles the areas of cash transactions, books of accounts, and preparation of financial reports. The Assistant Business Manager, Mr. Ed Miller, assisted by Mr. Khul Prasad in the stores and by Mr. F. Boyd in procurement and clearing, handles the materials areas. There are five trainees, nine skilled and three unskilled workers employed in the combined offices. A perpetual inventory system is maintained in the stores with all active items reported monthly, and a total inventory reported quarterly. The Accounts Office strikes monthly trial balances and presents quarterly reports for review by the BTI Board.

i) Public Relations and Marketing. Mr. Komal Shankar Joshi very capably represents BTI interests in matters with His Majesty's Government of Nepal in Kathmandu and at the local levels. Either alone or together with UMN-BTI officers, Mr. Joshi exercises a strong initiative in negotiations concerning agreements and contracts, procurement and payment of government funds, official and functional relations with agencies of local government, and arrangements for official functions. A major function this year was the visit by the Honorable Minister for Water and Power, Shri Navaraj Subedi, to officially inaugurate the first stage operation of the Butwal Power Company hydro-electric power station. The increasing need for a well organised program in marketing requires more time that Mr. Joshi is now able to give from his other activities. This is a vital need that must be adequately met with least possible delay.

j) Plywood Factory. UMN-BTI has agreed to supply, erect and initiate the operation of a medium sized plywood production enterprise as an industrial development project in the Butwal area. Mr. Helmut Milcke carries the major responsibility for the negotiations with His Majesty's Government of Nepal, and for the implementation of the project. Mr. Vic Tow, Jim Kauffman and Ed Martin assist in the plant erection, testing of equipment, and training of Nepali workers. The plant is now capable of limited production and further progress depends upon continuing negotiations for formal permission. Adequate provision for the financial and technical requirements of this project demand the formation of a separate managing organisation to bring the enterprise to maturity.

#### Butwal Power Company, Private, Limited.

Ownership of the Butwal Power Co., Pvt., Ltd. is shared by UMN-BTI and three agencies of His Majesty's Government of Nepal. BPC sells electric power to the Butwal community from a hydro-electric generating station engineered and constructed under BTI management. Mr. Odd Hoftun, seconded from UMN to the Power Co., is the



Executive Director and Chief Engineer of the Company. Nominees from the UMN-BTI Board serve on the BPC Board representing the UMN-BTI investment in the enterprise. In June 1971 the Honorable Minister for Water and Power, Shri Navaraj Subedi, inaugurated the 50 kW first stage of the power station. Actual delivery of power from the station began in January 1971, and at the end of the year there were 220 consumer connections. Plans recently approved for the Company provide for an installed generating capacity of 450 kW by mid-1974, and ultimate total of 1,000 kW in 1976. The Hoftuns have been in Norway on furlough during 1971, and Francis Sauer acted for Mr. Hoftun in the capacity of Executive Director. During the year Mr. Hoftun gave much time and close attention to plans and negotiations for continuing development of the Company.

#### Division of Consulting Services.

The present production-cum-training activities of BTI serve only a partial fulfilment of the stated purposes of BTI (ITID). The Board is studying the opportunities for wider participation, especially in cooperation with members of the Butwal community, in projects initiated within the community. The UMN Board of Directors has approved the basic plan in principle and requested the BTI Board of Managers to formulate a firm proposal, setting out terms and estimated involvement in such development. The UMN Board has appointed Odd Hoftun as Director of the Division of Consulting Services.

#### Summary.

The year has been very full of problems, most all of human origins, but we have been privileged to seek and to find God's grace as individuals and in groups. We rejoice and praise Him for many blessings received. We do not labour alone and in our own strength. We gratefully acknowledge and sincerely thank all those who have shared in making possible the stewardship and opportunities for witness that have been Butwal Technical Institute this past year. With these ongoing resources we are able to move into the coming year.

Mr. F. Sauer  
Director

#### STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR 1971

	Budget 1971	Actuals 1971	Total	Budget 1972
<b>Receipts:</b>				
UMN Treasurer	12,600.	21,600.00		11,100.
Personnel Contributed Services	165,600.	165,600.00		165,600.
	<u>187,200.</u>		187,200.00	<u>176,700.</u>
<b>Payments:</b>				
Paxmen's board, etc.	12,000.	10,262.71		-
Guesthouse/Central Staff Quarters' linen, utensils, etc.	1,600.	1,635.13		1,600.
Electricity for CSQ and streets	2,000.	5,717.95		4,000.
UMN travel and rent	4,400.	3,867.22		3,000.
Guest expenses	1,200.	1,976.20		1,500.
Miscellaneous	400.	1,728.36		1,000.
Personnel Contributed Services	165,600.	165,600.00		165,600.
	<u>187,200.</u>		190,787.63	<u>176,700.</u>
Excess payments over receipts			<u>3,587.63</u>	

N.B. This statement concerns only UMN personnel related expenses, and not the accounts of the Institute.

#### Comments:

The cost of street lighting has been much higher than the amount budgeted. Much of this is due to line-loss and steps are being taken to improve the situation in 1972.

Guest expenses and Miscellaneous expenses are high because of the many special meetings which proved to be necessary in 1971.

Summary of Balances as at 31 December 1971

Assets.

Current (cash, Bank, etc.)	725,410.
Inventories	533,068.
BTI plant and equipment	1,528,116.
Plywood Factory	2,380,769.
Power Project	287,141.
BPC shares	675,000.
	<hr/>
	6,129,504.
	<hr/>

Liabilities:

Current (advances, etc.)	549,822.
Capital grants:	
Electric power	1,088,863.
Plywood Factory	2,318,877.
BTI general	2,081,301.
BTI Station general fund deficit	(3,538.)
Reserves and surpluses	71,474.
1971 Net profit	22,735.
	<hr/>
	6,129,504.
	<hr/>



Boys' Boarding School, Pokhara Report for 1971

This is not a 'Mission school'. It is owned by Nepalese. The UMN is an assisting agency in it. So this report is about the School as such and about the UMN's assisting share in it.

Throughout 1971 the United Mission continued as a cooperating member with the Nepali Committee, and with the International Nepal Fellowship (formerly the N.E.B.) in the building and management of the Nepali Aadarsha Vidhyalaya (a boys' Boarding School) in the village of Lama Chaur, two miles north of Pokhara. This is its sixth year. This school is in the making. So students and staff live and work under unfinished and limited conditions. Through the year the school moved along steadily in the making and growing process. It will take another 4 or 5 years to bring it to full maturity.

The School put in a full schedule of 200 school days, with all classes running except IX, and following the rules of the national educational system. In the spring a student disturbance led to 6 boys of Class X leaving school and one teacher resigning. Through the year classes were held in temporary thatch buildings. Boarding boys (79) lived in one permanent and one thatch hostel, and ate in the old thatch dining hall. Day students numbered 26, with total enrolment at 105. Classes were small. The School's first Class X, of 2 students, wrote their Sent-up Test and went for their HMG-SIC examination. The required academic subjects were taught, plus vocational agriculture. School closed on December 15th, following a Student Achievement Program.

The Staff numbered 13 teachers, about half foreign and half national. Other staff members were a school nurse, librarian, 2 office workers, 2 hostel supervisors, 2 cooks, 4 farm workers, and 2 engineers supervising the building crew. Four British engineers worked several months as volunteer workers on the building site. The UMN seconded the following Board Appointees to this project during the year (total 16):

Mr. and Mrs. Tom Valvik, Headmaster first half year; they terminated a 3-year term and return to USA.

Mr. and Mrs. Jonathan Lindell, Headmaster second half of year.

Mr. Colin Smith, teacher, terminated work in the school at the end of the year.

Mr. Larry Asher, Vocational Agriculture teacher and Department supervisor.

Mrs. Phyllis Asher, school nurse.

Mrs. T. Tsukada, hostel supervisor from April on return from furlough.

Mr. and Mrs. Bengt Sundberg, Business Manager, terminated service in June and returned to Sweden.

Mr. and Mrs. Jostein Holm, Business Manager from June.

Mr. and Mrs. Delos McCauley, Site Engineer.

Mr. Bob Buckner, Assistant Building Supervisor

Mrs. Hazel Buckner, Librarian.

The UMN provided the costs of maintaining these workers as volunteers in the School. This included their basic support by their parent missions, their housing, basic furniture, and mailbag service.

The finances for running the School are received from student fees. They come to an average of Rs.125 per boarding student per month for everything. There are no subsidies from missions or government. Some gifts from mission sources help provide some teaching aids, equipment and maintenance. When the enrolment and income are so low, the school can only run because about half the staff are free volunteer workers, seconded by the missions.

The Building program completed its third year. It is building a 24-acre (186 ropanis) campus with 18 buildings, and supporting facilities in equipment, furniture, electricity, water and landscaping. At the end of the year 9 buildings were finished and occupied; a crew of 60 men were working simultaneously on three buildings. The originally approved building budget was for Rs.4,000,000. During these three years items are being added to this so that the approved budget is now about Rs.5,000,000. It is being raised by the UMN. Three-fourths of this is pledged by the Dutch Government and they have made regular remittances to date. The UMN is falling behind in its grants, by the end of the year, so the building work was slowed down in November. The total amount which the UMN needs to raise, beyond what it has already done, by the end of the year was approximately Rs.1,085,000. The hoped-for facilities of customs exemption and timber royalty exemption have not been received to date. This has increased the cost. Also, it is now apparent that building costs are running 30-40% higher than the original estimate. These facts mean that the total cost of the building program will in the end be considerably higher than originally estimated.

The big event of the year was the launching by the Government of the new National Education Plan. According to this Plan, the Government will greatly enlarge its commitment and take over direct ownership and management of all schools and of all education in the country, bringing with the Plan major reforms at all levels. It is a bold and radical program. It was made law in April. New curricula, textbooks, training and an administrative structure were prepared in the months which followed, and on December 15th, when the new school year began, the Plan went into effect in all school of Kaski and Chitwan Districts. In the next five years it will be put into effect in all 75 districts of the country.

This boys' school is in Kaski District, and hence came under the new Plan. The main effect for this school has been that its ownership and management have been transferred from private hands into the hands of the HMG District Education Committee which manages all schools according to the new Education Rules. In the case of this school, the District Committee has appointed an Advisory Committee to manage the school on its behalf. The UMN and the INF each place a representative on this Advisory Committee. The original "Mutual Agreement" of the three cooperating bodies of the school expired in August. It is being revised and renewed for another five years. According to this agreement, the UMN and the INF will continue their forms of cooperative assistance in the School just as they have been doing up till now.

We of the UMN are Christians in a secular school. We are herewith UMN in this country and in this school because we believe in the Biblical mission of God in the world, and because we want to be a part of it. At this school project we are able to participate in that mission as individuals in life and witness. We are very grateful for this, and we are all very happy in this place and work. Our foremost desire is that this School can be completed to its planned maturity, and that every purpose for "making boys into men" in present-day Nepal will be fulfilled as strongly as possible.

Mr. J. Lindell  
Headmaster and UMN Project  
Director.

#### STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR 1971

<u>UMN station account.</u>	<u>Budget</u>	<u>Actuals</u>	<u>Total</u>	<u>Budget</u>
<u>Receipts:</u>	<u>1971</u>	<u>1971</u>		<u>1972</u>
UMN Treasurer	5,780.	5,780.00		2,100.
Personnel Contributed Services	64,830.	64,830.00		69,654.
	<u>70,610.</u>		70,610.00	<u>71,754.</u>
<u>Payments:</u>				
Rent	4,980.	4,182.05		-
Travel	-	-		1,000.
Maintenance	500.	-		500.
Administration, mailbag	300.	857.34		600.
Personnel Contributed Services	64,830.	64,830.00		69,654.
	<u>70,610.</u>		69,869.39	<u>71,754.</u>
Excess receipts over payments			<u>740.61</u>	
<u>School General Fund:</u>				
Receipts: Fees from students		112,987.35		
Gifts		<u>5,566.69</u>	118,554.04	
Payments: Salaries, boarding, maintenance, etc.			<u>117,291.58</u>	
Excess receipts over payments			<u>1,262.46</u>	
<u>School Capital Fund</u>				
Receipts:				
Dutch government		1,883,165.20		
Other donations		461,221.45		
For agricultural program		<u>115,210.80</u>	2459,597.45	
Payments:				
General building		1,867,111.58		
Agriculture program		<u>111,883.68</u>	1978.995.26	
Balance in hand as of 31.12.71			<u>480,602.19</u>	



APPENDIX H

Gorkha Project Report for 1971

General.

"But do not ignore this one fact, beloved, that with the Lord one day is as a thousand years, and a thousand years as one day". II Peter 3:8. Looking back upon the past year with all its 365 days of work, fellowship and countless small and big events, it all seems like a short glimpse. However, there were many days in between when the burden got so heavy that we hardly knew how to get through just one day. But praise be to God Who gave us sufficient strength according to each day and each need.

HMG had stated earlier that the UMN agriculture work had to cease, and that the Amp Pipal farm would be taken over by the Gandaki Zonal Agriculture Development Project. The farm was, however, kept up in good condition, and much concern and prayer was centered around the future of this work. Necessary preparations for the anticipated take-over had already been included in the plans and budgets for 1971. All the various UMN departments in the Gorkha Project have for many years been closely related and knit together as a Community Service Team. The hand-over of the Amp Pipal farm to officials of the Department of Agriculture of HMG on July 31st, as well as the departure of the Simrose family ( who had lived and worked there for 9 years), was a great loss to the local community as well as to all of us in the Gorkha Project.

As all of the buildings connected to the Amp Pipal farm were handed over to HMG, living quarters, business office and store had therefore to be relocated elsewhere in the project. This created a chain reaction. Several people had to move once or twice before suitable and permanent quarters could be re-arranged. In spite of all the moves and changes, most of the Project work and duties have been carried out according to previous plans and budgets. The Business office, store and coolie shed are now relocated in a very satisfactory way. Besides taking care of all the financial matters and numerous other things, we can report that the business office handled 117,000 lbs. of freight of building materials, foodstuff and personal goods, etc., and thus plays a vital part in keeping the whole Project working and operating as smoothly as possible.

In spite of the already mentioned closed door in agriculture, several other new doors and possibilities have opened up during this past year. The Rasanen family moved to Boragaon village, where they live in a local house. They both assist and work walong with the local Panchayat in Public Health and a new water scheme. Mr. Rasanen also serves as maintenance man and builder for the Luitel School project. Another Finnish family, the Kivelas, moved in the other direction to the next Panchayat in Harmi Bhanjyang. Mr. Kivela teaches in the local Mission-aided school, while Mrs. Kivela plans to assist in the expanding public health program.

Much of the project maintenance work has been supervised by the hospital builder, while the building work at the Amp Pipal hospital has been progressing according to incoming capital funds. Most of the inside work of the hospital has been done, while a couple of staff houses, laundry and landscaping remain to be completed.

The plans for a hydro-electric power scheme in the Khav Khola (in the Harmi Panchayat), as well as the hydram drinking water project for the Amp Pipal hilltop, are still undone for lack of qualified personnel and funds.

Mr. A. Voreland  
Area Superintendent

Education.

1. District Schools.

	Classes	Students	Teachers
Amp Pipal Middle School	Infants-VIII	330	8 + 2 half-time Board Appointees.
Maltigaira Primary School	I - V	115	5
Nabalpur Middle School	I - VIII	175	8 + 1 half-time Bd.App.
Bajery Dhara Primary School	I - III	49	2
Chiplete Primary School	I-V (VI local)	155	5
Buddha Singh Primary School	I - III	44	2
Lapsibot Middle School	I - VIII	145	8
Luitel Primary School	I - V	313	6 + 1 Board Appointee
Luitel High School	VI - X	155	5 + 1 self-supporting Direct Appointee
		<u>1481</u>	
Jaubari High School (run by the local School Committee)	I - X		3 Mission-seconded teachers, including 2 half-time Board App'ts.

As in the previous year, all our schools in the Gorkha Project were run and operated in cooperation with the Local School Committees. Regular visits to all these schools were made during the past year by the District School Supervisor. Much time has been spent to strengthen and encourage these local committees to take on more responsibility in running their school, and also helping with financial support.

Various efforts have been made by these local School Committees, as well as by the UMN Education Secretary, to obtain written HMG recognition for each of these Mission-aided schools in the Gorkha District. So far no HMG recognition has been granted, and this has created some unrest among local people, students and teachers, fearing that the Mission help will be cut off. It has been encouraging, however, to see the spontaneous appreciation and eagerness from all of these people for the Mission to continue in the educational work. Local teachers, as well as delegations from other areas, are still pleading for Mission help to open new schools or to second Mission teachers to already established local schools.

Several local teachers with lesser education have been advised to study further, or to improve their abilities and teaching standards. This is fully in accord with the new HMG Education Plan, and we would also like to start preparing these schools, the teachers and the students for the National Vocational Training Program (the new Education Plan) to be implemented within 2-3 years in the Gorkha District.

Whether the time is long or short for the Mission to assist in running and operating these schools, we are thankful to God for the wide open doors we still have in the educational work, for work and witness. In whatever way we may be asked to serve under the new Education Plan, we shall still do our utmost to help the young people of Nepal to be happy, useful and creative citizens.

Mr. A. Voreland  
District Schools Supervisor

## 2. Luitel High School.

The new school year started on 15th February, 1971. The new admissions were completed before the opening day. The first day of the academic year was celebrated as "Parents' Day". The prizes of the different competitions of the previous year were given away to the students on this occasion. Mr. Babu Ram Bhattarai, the Board First of the S.L.C. examination of 1970 was decorated with a gold medal from the Gandaki Zone on this occasion.

During the year there has been a notable increase in the number of students. The strength of the school in the beginning of the year was 515, and was 84 more than the previous year. We had 17 boys sitting the S.L.C. examination in February 1971. Though the results of the S.L.C. examination were not as remarkable as in the previous year, I am pleased to report that all our students passed, with 2 First Divisions, 13 Second Divisions, and 2 Third Divisions. We also received Rs.2,600/- from the Government for the good result.

There were no major changes on the staff, except that our hostel warden and science teacher, Mr. Mammen Thomas, left Nepal, and Mr. Abraham George from Bhairawa College joined the staff at the beginning of the year. As before, I am very happy to note that the staff worked in the school with a very good team spirit for the betterment of the students.

The secretary of the literary and cultural union of the students was very active, and did a good job during the year. Meetings were held almost every month, and the students took part actively. There were competitions in music, elocution and essay-writing. The annual competitions in sports and games were also held.

The boys and girls dug 150 holes in the school compound to plant fruit trees, and about 100 plants have been planted. The villagers were very cooperative in bringing manure for the plants. Now we have a barbed-wire fence around the school compound to protect the plants from the cattle.

May I conclude this report, remembering the Almighty's help and guidance throughout the year.

Mr. V. Thomas  
Headmaster

## Amp Pipal Hospital.

1971 has been a year of great progress and change in the Amp Pipal hospital. It has now almost completed the transition from a dispensary to a hospital. During my furlough God gave us foreign and Nepali staff with many gifts to make this possible.

The past year has seen the opening of the third ward, the operating room, and the central supply. We just marvel at the generous gifts we have received, including surgical instruments and equipment, x-ray, OR table, wheel chairs, etc. As far as surgery is concerned, we believe it is quite possible that we are the best equipped hospital in Nepal. Major physical lacks at the year's end are a function-



ing x-ray department with second generator, laundry, classroom and staff houses. Remodelling of the outpatient department, cementing of the main ramp and verandahs in the hospital, and a major beginning on the fourth staff house has been done.

Major staff lacks at the year's end are Nepali trained nurses and Nepalis trained in x-ray and pharmacy. One major advance of 1971 was the opening of the Assistant Nurses' course for local young people. Nine students, with scholastic backgrounds varying from night school to 8th class pass, have completed 12 months study. Some of these will help in the public health program; some will continue in hospital here and do an addition six months dressers training.

An Internal Advisory Committee was formed this year, and hospital staff meetings started. Financially we are continuing to become self-supporting. This is good and bad. It may be that the very poor are often not coming to hospital when they need to. Capital gifts continue to come in, and we praise God for this. Approximately \$20,000 more is needed to complete the project as budgeted.

May God's purpose for this little hospital be fulfilled.

Outpatient visits:	new	4,490	
	old	7,638	
	Total		12,128
Major operations			101
Minor operations			667
Total inpatients			790

Dr. H. Huston  
Medical Director

### Community Health Program.

Hospital Outreach, Community Health, Public Health - three titles? What are you doing? - Trying to give comprehensive community health care, is the answer. We have defined this as "The technical service and medical care provided by medical personnel, of which there are two inseparable parts: i) Curative, and ii) Public health or preventive medicine. The hospital is the base referral and supporting centre. Special emphasis is given to the participation of the community in such a health program; that is, that part which is carried by the panchayats, e.g. in the selection and financing of the Village Health Workers, finance and man power for building latrines and dispensaries, village census for control programs, etc. We were invited by HMG to make plans for a Comprehensive community health program in the Gorkha and Lumjung Districts, from where most of the hospital patients come. We have done this, and these plans are available in the November 1971 Executive Minutes. The specific proposals from these plans have been started in Palungtar and Amp Pipal Panchayats.

Palungtar Panchayat. With the coming of the Rasanen family, it has been possible to make a start with the water supply plans. It has been disappointing to learn that the promised help from HMG for pipe and cement has been withdrawn. We are looking for other sources of finance - or rather, the Panchayat is! A survey has been made, and the panchayat is all set to go ahead with free labour. Let us hope that by next year we will be able to report that the project is completed.

Clinic: Here we have a very real psychological barrier to overcome. Our aim is for a maternal and child health work, but the local thought is that we are a branch of the hospital, there to save them the trouble of going up the hill! Two days have been given for general complaints, and two for mothers & children, but as the latter usually have something wrong, these tend to get rather mixed. Certainly, many minor ailments have been prevented from becoming major, and cuts and sores have been quickly treated, thus saving the villagers many working hours. There is a very real place for a Nepali assistant to be trained to cope with such things, and it is planned to have such an assistant there. Of 766 patients seen, 220 were under five years of age. Some of these have enrolled with the special weight and inoculation records cards. BCGs are only done when enough babies can be gathered at one time to use up a complete vial of vaccine: 23 have been done so far.

Midwifery: This service has been much appreciated, and Mrs. Rasanen could spend all her time on home deliveries. She has been to six, and has been able to give valuable advice, and speed those on their way who need hospitalization. This is an ideal situation to give an Assistant Nurse/Midwife in-service training - Someone who could function within the Panchayat after we have gone.

Building: Until November the clinics were held in a rented house. The Panchayat is about to build a special building as a Community Centre, under Village Development. The clinic should be just one aspect of this centre's work.

Luitel School comes into this panchayat. Health teaching has continued under the care of the teachers. First aid and simple treatments are carried out by one of the teachers, with a periodic visit by a nurse. Routine TABC inoculations have been given, as in all the schools under UMN care. The cooperation and enthusiasm of the panchayat

has been good; certainly they are 'model' in this respect.

Amp Pipal Panchayat. Unfortunately we lack a strong panchayat here, and for the last few months of the year there has been no Pradhan Panch. Even so, it has been possible to start a T.B. control program, using the population census compiled by the panchayat. Two local SLC pass boys have had a short training at the government chest clinic, and with the Shanta Bhawan community health clinic. During the last three months of the year they visited homes, doing Mantoux tests on 717 people of all age groups, and giving 260 BCG vaccinations to those with negative response. Any people with symptoms suggestive of TB were sputum tested, and referred to hospital. There are three started on the WHO Madras scheme of bi-weekly streptomycin and INH. This medicine is provided free of charge through HMG-UNICEF supplies. Four wards are being worked at the moment. Once this panchayat is finished, the boys will move into the Palungtar area. In the new year, only TB contacts will receive Mantoux tests, due to limited supplies, and under-twenties will receive BCG. It is hoped that good relationships will be built up with TB patients and their families by follow-up visits to homes, thus ensuring coverage of all contacts, and follow through of treatment for all patients. This will be done in the area surrounding the hospital within reasonable walking distance, regardless of which panchayat they are in.

Family planning and maternal and child health: There has been good cooperation with the Family Planning centre in Gorkha, and the Amp Pipal Hospital is one of their centres. Dr. Tom Hale has been on several village trips with them for vasectomy clinics. There is an assistant nurse at the Health-Aide training for this work. Very shortly an MCH clinic will be opened in conjunction with the Gorkha centre, near the Amp Pipal hospital. We hope it will be possible to really emphasise well-baby care and antenatal care.

Health Education. It has been possible to give more time to this and to arrange activities from the Amp Pipal school. There was an encouraging response to a fly-control and latrine-making project earlier in the year. Those who made latrines had their photograph taken, and were given a hand towel. The question "Do they still use them?" has yet to be investigated, but this is a continuing process of indoctrination!

Teachers' seminar: 16 teachers, including 2 from government schools, attended for two half-days to get help in their efforts to teach health. There was a very enthusiastic response. Since then, some have been equipped with a box of basic emergency medicines. We are also sending out teaching materials and books as they become available. We hope this seminar will be a yearly event.

Outreach clinics. This has been quite a 'mobile' year, especially the first 9 months. There have been 8 trips to Lapsibot, with 742 patients seen; 4 trips to Barpak, with 101 patients seen; and 3 trips to Laprak (four hours beyond Barpak), with 49 patients seen. Ghyampesel, a new village, has been visited twice, at the invitation of the Panchayat and Jilla Panchayat member. This is a centre of a large population, and 303 patients were seen. The community participation in these clinics varies. It is hard for any community to get together to achieve anything in the way of written permissions and clinic buildings. It is quite likely that these visits will be curtailed until there is a more active desire for help shown. We will hope to train Village Health Workers for these and other areas.

Staff. There are two trained nurse/midwives (Board Appointees) working in the Amp Pipal area and outreach clinics, plus a wife - midwifery trained - parttime in Palungtar. Two Junior Public Health assistants are engaged in TB control and some school health teaching. One assistant nurse works in house visiting and outreach clinics.

Miss V. Collett

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR 1971

	Budget 1971	Actuals 1971	Total	Budget 1972
1) <u>General Fund, Administration.</u>				
Receipts:				
UMN Treasurer	11,200.	11,200.00		13,900.
Personnel Contributed Services	17,692.	19,968.00		19,968.
	<u>28,892.</u>		31,168.00	<u>33,868.</u>



	Budget 1971	Actuals 1971	Total	Budget 1972
Payments:				
Agent expenses	800.	698.61		1,000.
Salaries	5,000.	4,727.22		5,000.
Maintenance	2,000.	1,993.08		2,000.
Water allowance	1,400.	1,398.83		1,400.
Rent and taxes	1,000.	1,166.25		2,000.
Travel	200.	289.82		500.
Office	800.	1,924.95		2,000.
Personnel contributed services	17,692.	19,968.00		19,968.
	<u>28,892.</u>		32,166.76	<u>33,868.</u>
Excess payments over receipts			<u>998.76</u>	

2) General Fund, Education: District Schools.

Receipts:				
UMN Treasurer	84,000.	84,000.00		76,800.
Fees	35,900.	39,951.95		32,800.
Hostel fees	100.	226.00		-
Personnel contributed services	7,500.	17,640.00		16,572.
	<u>127,500.</u>		141,817.95	<u>126,172.</u>
Payments:				
Salaries	116,600.	114,516.99		105,600.
School supplies	2,500.	2,204.30		3,000.
Maintenance	800.	974.08		900.
Miscellaneous	100.	19.00		100.
Personnel contributed services	7,500.	17,640.00		16,572.
	<u>127,500.</u>		135,354.37	<u>126,172.</u>
Excess receipts over payments			<u>6,463.58</u>	

3) General Fund, Education: Luitel High School

Receipts:				
UMN Treasurer	21,000.	21,000.00		27,100.
Fees	11,660.	13,101.94		21,500.
Hostel fees	800.	1,098.00		1,000.
Personnel Contributed Services	5,000.	5,000.00		15,720.
	<u>38,460.</u>		40,199.94	<u>65,320.</u>
Payments:				
Salaries	31,535.	30,699.51		45,500.
School supplies	1,000.	2,143.27		3,000.
Miscellaneous	100.	90.85		100.
Maintenance	825.	769.75		1,000.
Personnel Contributed services	5,000.	5,000.00		15,720.
	<u>38,460.</u>		38,703.38	<u>65,320.</u>
Excess receipts over payments			<u>1,496.56</u>	

4) General Fund, Hospital.

Receipts:				
UMN Treasurer	30,000.	30,000.00		20,000.
Fees	137,250.	129,359.90		156,275.
Gifts	-	5,230.59		-
Personnel contributed services	30,000.	34,260.00		41,040.
	<u>197,250.</u>		198,850.49	<u>217,315.</u>

	Budget 1971	Actuals 1971	Total	Budget 1972
Payments:				
Salaries	59,000.	43,608.40		65,275.
Drugs	80,000.	66,682.61		70,000.
Medical and surgical supplies	12,000.	22,708.92		14,500.
Bedding, linen and uniforms	2,000.	6,109.17		6,000.
Laundry and cleaning	2,000.	2,661.78		3,000.
Maintenance	1,000.	1,901.69		1,500.
Power, light and heat	8,000.	10,043.74		9,000.
Administration	1,500.	2,749.95		5,000.
Transport	1,500.	1,317.00		1,500.
Miscellaneous	250.	1,057.80		500.
Personnel contributed services	30,000.	34,260.00		41,040.
	<u>197,250.</u>		<u>193,101.06</u>	<u>217,315.</u>

Excess receipts over payments

5,749.43

5) General Fund, Community Health.

Receipts:				
UMN Treasurer	3,600.	3,600.00		27,000.
Fees	-	940.00		1,000.
Medicines	-	-		22,000.
Gifts	-	133.00		-
Personnel contributed services	8,160.	10,435.00		26,400.
	<u>11,760.</u>		<u>15,108.00</u>	<u>76,400.</u>

Payments:

Assistant's salary	2,400.	2,419.12		17,000.
Porter's salary	1,200.	1,037.50		2,000.
Medicines	-	-		20,000.
Teaching and publicity	-	-		5,000.
Maintenance of clinics	-	-		1,500.
Power, light and heat	-	-		500.
Stationery and supplies	-	-		500.
Travel	-	-		500.
Freight	-	-		500.
Triple vaccine	-	-		500.
Uniforms and linen	-	-		1,000.
Lab. supplies	-	-		500.
Miscellaneous	-	1,230.14		500.
Personnel contributed services	8,160.	10,435.00		26,400.
	<u>11,760.</u>		<u>15,121.76</u>	<u>76,400.</u>

Excess payments over receipts

13.76

6) Capital Fund, Administration.

Receipts:				
UMN Treasurer		10,580.00		
Other sources		7,878.00		
Transfer within project		11,809.15	30,267.15	

Payments:

Staff furniture		3,680.25		
Small Knoll house renovation		3,434.42		
Public Health office and dera		3,754.93		
Old dispensary dera renovation		1,735.15		
Residence in Harmi village		13,522.85		
Residence in Bohragaon village		15,961.74		
Miscellaneous		1,042.49	43,131.83	

Excess payments over receipts

12,864.68

Add: Balance at 1.1.71: Administration Dr. 4,065.45  
Barpak Clinic Cr. 1,900.00

- 2,165.45

Debit balance at 31.12.1971

15,030.13



7) Capital Fund, Education: District Schools.

Receipts:		
UMN Treasurer	605.00	
Other sources	206.35	
Transfer within project	4,463.28	5,274.63
Payments:		
School furniture	1,753.70	
Replace thatch	1,230.93	
Jaubari hostel	348.20	
Miscellaneous	688.65	
School gardens	281.50	4,302.98
Excess receipts over payments		971.65
Add Balance at 1.1.71 Dr.		- 583.56
Balance at 31.12.71		388.09

8) Capital Fund, Education: Luitel High School.

Receipts:		
UMN Treasurer	6,170.00	6,170.00
Payments:		
Hostel	4,082.44	
Furniture	398.21	
School gardens	1,624.54	
Meeting hall	4,523.15	
Primary School	650.00	11,278.34
Excess payments over receipts		5,108.34
Add Balance at 1.1.71		32,392.89
Balance at 31.12.71		27,284.55

(9) Capital Fund, Community Health.

Receipts:		
UMN Treasurer		1,500.00
Payments:		
Furniture and equipment		2,099.85
Excess payments over receipts (included in "Other Accounts" in Summary of Balances)		599.85

10) Capital Fund, Hospital.

Receipts:		
UMN Treasurer	180,488.75	
Other sources	7,381.62	187,870.37
Payments:		204,118.70
Excess payments over receipts		16,248.33
Add Balance at 1.1.71		38,243.70
Balance at 31.12.71		21,995.37

Total receipts to date:	906,515.67
Total payments to date:	884,520.30
Balance at 31.12.71	21,995.37

Summary of Balances as at 31 December, 1971

Cash	37,726.41	
Agent	3,255.28	
Treasurer, Recurring budget		7,250.00
Nepal Bank Ltd.	3,854.97	
American Express Co.	434.14	
General Fund balances:		
Administration	(988.76)	
District Schools	6,463.58	
Luitel High School	1,496.56	
Hospital	5,749.43	
Community Health	<u>(13.76)</u>	12,697.05
Capital Fund balances:		
Administration	(15,030.13)	
District Schools	388.09	
Luitel High School	27,284.55	
Hospital	<u>21,995.37</u>	34,637.88
A.P. Freight		6,030.43
Household Store	10,141.18	
P.F. Loans	3,775.26	
Savings accounts		1,315.24
Other accounts	2,597.39	
Staff accounts	145.97	
	<u>61,930.60</u>	<u>61,930.60</u>



## APPENDIX I

Shanta Bhawan Hospital Report for 1971

Mission hospitals are frequently favorably compared with secular government hospitals. In some respects they should compare favorably, including comparison with secular hospitals in our own countries. The staff have a dedication to service and a project-centered commitment not as commonly found in the non-mission institution. These attributes have been conspicuously evident in Shanta Bhawan during 1971, and are responsible for such progress as we can report.

Planning. Early in the year the hospital considered six options for its future. The choice was drastically narrowed by the dictum of the then Health Minister that "we should continue where we are". This has been accepted and for the first time in several years there is now general agreement among the staff with the direction in which we are headed. At its December meeting, the Hospital Board redefined the role of the hospital in these terms:

- i) To serve as the base hospital for a comprehensive health care program in the Lalitpur District.
- ii) To provide a school of nursing. The main guidance in determining the number of hospital beds, and especially services available, should be the minimum standards required for continued recognition of the school of nursing.

We were further directed to purchase the Shanta Bhawan property and develop it according to a master plan to be prepared. Although 1972 is beginning with the preparation of the architect's brief, permission to purchase the 60 ropanies of land which we require has not yet been received, nor a sale price agreed upon, but the first coat of white paint on the front of the building in eight years was symbolic of our intention to continue operation at this site for some years to come.

Finance. It was facetiously suggested that we could avoid losing money by closing the hospital. Short of doing that, our "pattern of practice" has significantly changed. There was less than 3% decline in our number of OPD patient visits despite the discontinuation of the bus service and the annually improving competitive government facilities. Our total admissions are reduced 11% from two years ago by greater emphasis on outpatient care and more realistic admission policies re incurable longterm illnesses. There was a further reduction in the average length of patient stay to 12 days. The combination of these figures results in a significantly reduced occupancy rate and a reduction in patient days of almost 25% from two years ago.

Our inpatient chartiy was 28.8% of charges, and outpatient 15.1%. Even if we collected 100% of our charges, we would continue to operate at a one lakh deficit. The challenge facing us in 1972 is a decrease in the UMN subsidy of Rs.68,000, and an increase in salaries (now 46.7% of our budget) of over Rs.50,000 because of the increase in special allowance effective from the beginning of 1972. We ended 1971 with a committee review of all hospital charges, and a Board directive to prepare an "austerity hospital formulary". With the decision finalized to continue our present operation, it is time to activate the dormant proposal for formation of a Friends of Shanta Bhawan Society. It would assist in fund-raising, but also constitute a body of leading citizens interested in the work of the hospital and identified with its continued existence.

Personnel. The parade of departees was led by Dr. "Sandy" Anderson. The value of her experience was only exceeded by her bouyant optimistic control exerted from the Director's office. Marilyn Jastes and Hisa Asaoka left on furloughs; our two Nepali residents, Dr. Srivastava and Dr. Shrestha, are now both continuing post-graduate study in Britain; and nursing supervisor Miss S.L. Tsering emigrated to sunny Canada. In December we lost Shirley (Snell) Thomas to domestic duties, Tom Haggerty transferred to the Building Department, and Meg Robinson reluctantly accepted medical repatriation to Britain. Only space and time prevent elaboration on the very major contribution each has made to the hospital, both in their own departments and also to the general operation. The year also saw the return of UMN pioneer Lena Graber, who once again served as Director of the nursing school with which she has been associated since its founding. Dr. Bill Gould returned from furlough to uncomplainingly work a peripatetic year that divided his time between Tansen and Bhaktapur in their times of need, while promoting an orthopaedic service and being Deputy Director at Shanta Bhawan. We were further strengthened by the appointment of experienced missionaries Dr. Mary Eldridge to head our Obs-gyn. service and Dr. Walter Bond to fill the long-vacant "asking" for a pathologist. In December Miss Julie Willmette was appointed to our Public Health outreach project.

Study and holiday relief has been afforded by a succession of doctors during the year, including Drs. Len Jones, Maxon Eddy, "Dim" Dimock, and Margaret Farquharson, to all of whom we are grateful. We have also made our first appointments to



our courtesy staff: Dr. S. Dali to the Obs-gyn. service, and Dr. Michael Small, US Peace Corps doctor, to surgery. It is the intention to very selectively expand these numbers with well-qualified Nepali doctors whose talents can augment our staff, whose private patients will augment our income, and who may be capable of continuing the present medical tradition if at some future date our agreement with HMG is terminated.

In the same context, and in conformity with UMN guidelines, the hospital has proceeded with indiginization of staff. Mr. Daftan Sada from the lab. and Mr. Purush Tuladhar from x-ray are both doing advanced training in India. Mr. Janak Lal Shrestha is now maintenance department head, and Mrs. Daftan Sada, assistant nursing superintendent, has acted as Superintendent in Miss Russell's vacation absence without the nursing department "missing a step". By early 1972 there will be only two western nurses remaining in the hospital proper. Plans are under way to upgrade other employees with advanced training outside the country.

Nurses Training School. Last year's class graduated with no failures! A record number of applications, all SLC pass, were received for the present junior class. With the 1972 graduations, the Shanta Bhawan School will have contributed almost 25% of the members of the Nepal Nursing Council registry.

The Surendra Bhawan quarters are bulging with an alltime high occupancy of 40 students. A new hostel and training school has highest priority in the building program, and will be constructed on the present Shanta Bhawan property. A slight increase in enrollment has been informally requested by HMG, which reflects the appreciation of the government of this facility. Two of our recent graduates, Miss Karuna Gurung and Miss Saraswati Prajapathi, are serving bonded time at the Tansen and Bhaktapur Hospitals respectively, where they have proven welcome additions.

Outreach Program. UMN policy requires that this work be emphasised. All UMN outreach projects bear an unmistakable "made in Japan" quality label. We have been fortunate that in addition to Dr. Twamura's invaluable contribution, our planning has benefitted from Mr. Ruohoniemi's enthusiasm and guidance. An eventual re-amalgamation with District Clinics has been approved, but will not be effected until mid-year when a comprehensive program can be offered with trained staff. The program now consists of:

- a) Wards 1, 2 and 3 (approximately 8,000 people) ably headed since Meg Robinson's departure by Laxmi Devi Bajracharya (a recent Shanta Bhawan graduate). It includes TB control with door-to-door visitation, an immunization program with a child welfare clinic, and health lectures in schools during which 1,800 students have been reached.
- b) Plans for cooperation with the Lalitpur District Panchayat and other agencies in development of their comprehensive outreach programs. This will include utilization of the present District Clinics at Godavari, Chapagaon and Bungmati (perhaps with a slight change in some instances), and a fourth health post at Sanagaon. A Shanta Bhawan mobile team will provide a consultant and inservice training program for the health post staff, who in turn will supervise women health workers who will be trained for the satellite villages.
- c) The continuation and development of the clinic and health post at Pharping in the Kathmandu District.

Staff. It is not possible to give credit to all the individuals in the various departments whose work we both sincerely appreciate and recognize as essential in the overall operation of our hospital. There are three individuals going on leave who have had particularly difficult posts and who deserve to be singled out for special thanks. These are Miss Enid Russell, who has been a strength to the administration of this hospital from her post as Nursing Superintendent and who is returning to Scotland with the best wishes of the entire staff. In the busy dietary department Miss Ruth Angove departs on furlough, leaving an efficient department in the capable hands of Miss Miriam Krantz. And lastly we must commend Miss Enni Hokkanen for her daily struggle in the housekeeping department to maintain a Rana palace at an acceptable hospital standard of cleanliness.

Hospital activities. The religious life committee, under the chairmanship of Mr. P. B. Rai, increased its activities. In addition to well-organized and attended Easter, Christmas and Watchnight programs, a regular Sunday evening service was conducted in the patients' library, and a morning devotion period for the Christian staff was held twice weekly in the medical library.

Socially the national staff enjoyed their second annual picnic on National Day, while all non-Nepali staff provided the hospital services. To reciprocate, they then staged a most successful evening cultural show last April which was graced by the Minister of Health, and revealed an unsuspected wealth of stage talent. We were grateful for the proceeds derived from the jazz concert sponsored at the City Hall by the German Embassy in the interest of cultural exchange. And last, chronologically only, were the Snell-Thomas nuptials on the lawn in front of Asha Niwas, which was an auspicious start for the new couple, but an onimous event for our social service



department. During the year a further edition of the "Himalayan Echo" was prepared under the guidance of Mrs. Thelma Fiorini and Mrs. Claire Spivey for distribution round the globe.

Professionally the highlight was the one-day seminar conducted on August 16, at which Mr. McGilvray and Dr. Carl Taylor were the outstanding guest speakers on a "Medical Care in Developing Countries" theme. The Minister of Health graciously opened the meeting, and the hospital took the unprecedented step of adopting Sunday emergency routine, and over 80 staff and guests were in attendance. Its influence is still active.

Dr. G. Mack  
Medical Director

Central Drug Store. Housed in Shanta Bhawan Hospital, the central drug store has continued to supply UMN projects with a range of drugs. Although the total number of items available from the store has not increased in 1971, there have been changes and substitutions.

The loss of operations for 1971 of just over Rs.17,500 appears rather large, but this is offset by a quantity of Rs.25,000 worth of drugs already paid for and in transit for the store. There are also outstanding bills to the amount of Rs.3,000 approximately, and all this will amount to a profit of around Rs.10,000 for 1971.

Whilst the store has been a great help to the UMN projects, it still provides some frustrations in that it still only supplies a narrow range of items. The one possible answer to this problem would be the establishment of a common basic formulary which would apply in all the UMN projects. This would of course require considerable cooperation from all projects concerned, but I am sure with centralized buying it would be ultimately to the benefit of all projects.

Operations:	Sales	156,535.95
	Stock value 1 Jan. 1971	141,140.75
	Purchases in 1971	143,708.10
		284,848.85
	Less stock value 31 Dec. 1971	110,614.50
	Cost of sales	174,234.35
	Loss on operations in 1971	- 17,698.40

Balance Sheet as of 31 December 1971:

Cash in hand	53,828.83	Shanta Bhawan capital	47,989.00
Stock value	110,614.50	UMN capital	30,000.00
		Force Ten funds	45,093.00
			123,082.00
		Surplus 68/70:	59,059.73
		Deficit 1971:	17,698.40
			41,361.33
	164,443.33		164,443.33

Hospital Statistics.

	1969	1970	1971
<u>Inpatients:</u>			
Total admissions (including newborns)	2,791	2,604	2,262
Total discharges (including newborns)	2,778	2,628	2,271
Daily average census	114.5	92.2*	82
Daily average bed occupancy	84%	67%	58½ %
Total days of patient care rendered	41,821	35,794	30,497
Average length of patients' stay	15 days	13 days	12 days
Total births	246	275	239
Total deaths	106	112	92
* Does not include newborns after 31.3.70.			
<u>Surgery:</u>			
Major operations	341	276	281
Intermediate operations	211	130	147
Minor operations	582	671	672
Total	1134	1077	1100
<u>Outpatients:</u>			
General patient visits	40,277	40,537	37,167
Private patient visits	2,708	3,086	3,490
Dental patient visits	3,123	3,654	3,834
Total	46,108	47,277	44,491
<u>X-ray:</u>			
For inpatients	4,401	3,048	3,020
For outpatients	6,943	4,340	4,849
	11,344	7,388	7,869
<u>Fluoroscopies</u>	600	2350	172

Laboratory:		1969	1970	1971
Haematology -	inpatients	12,850	10,421	9,131
	outpatients	13,502	11,143	12,891
Urine -	inpatients	4,975	2,765	2,271
	outpatients	4,975	4,242	4,180
Stool -	inpatients	2,067	2,019	2,281
	outpatients	2,666	3,358	1,325
Miscellaneous-	inpatients	10,363	7,001	3,732
	outpatients	4,214	3,493	2,816
EKG -	inpatients	144	225	149
	outpatients	-	-	87

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR 1971

	Budget 1970	Actuals 1971	Total	1972 Budget
<b>Receipts:</b>				
UMN Treasurer	340,000.	340,000.00		272,000.
UMN special grant	48,300.	48,300.00		-
Fees	929,600.	1072,977.00		1050,000.
Gifts, general	35,000.	102,935.50		87,623.
Gifts, Nursing School	70,400.	60,524.60		-
Personnel contributed services	204,100.	204,096.00		273,048.
	<u>1627,400.</u>	<u>1828,833.43</u>	<u>1,828,833.43</u>	<u>1682,661.</u>
<b>Payments:</b>				
Salaries and wages	453,874.	453,559.04		507,421.
Medical expenses	-	1,613.80		-
Drugs	300,000.	241,924.13		300,000.
Surgical & medical supplies )		122,669.31		
X-ray supplies )	227,000.	38,517.55		185,900.
Path.lab. supplies )		36,514.80		
Bedding and linen	16,000.	20,422.04		17,000.
Domestic repairs	2,500.	1,593.06		3,000.
Catering supplies	56,500.	51,309.20		62,000.
Laundry and cleaning	10,500.	14,714.67		14,600.
Power, light and heat	41,000.	49,045.39		52,500.
Maintenance, grounds/building	56,000.	105,519.45		60,700.
Administration	25,000.	30,671.55		27,000.
Rents	67,200	95,053.61		67,200.
Miscellaneous/transport	2,000.	299.00		1,100.
Nursing School	100,650.	102,552.49		115,780.
Medical training program	16,170.	24,991.81		25,422.
School of Medical technology	606.	253.50		-
Community Health program	12,000.	9,947.91		-
UMN personnel rent	36,300.	34,657.42		-
Personnel Contributed services	204,100.	204,096.00		273,048.
	<u>1627,400.</u>		<u>1,639,925.73</u>	<u>1712,671.</u>
Excess of receipts over payments:			<u>188,907.70</u>	

2) Public Health, General Fund.

<b>Receipts:</b>	
UMN Treasurer	17,979.
<b>Payments:</b>	
Salaries, travel, etc.	17,979.

3) Designated Funds balances.

Staff guest fund	780.80
Guest housing fund	6,661.60
Hostess car fund	5,995.02
Social Service Fund	1,862.21
Sports Club fund	219.50



Staff fund	121.43
Social life fund	383.34
Christmas dinner fund	898.30
Medical library fund	176.94
Shyam Bahadur & Purna Bahadur treatment	297.15
Undesignated capital fund	2,576.36
Hospital equipment fund	4,880.22
New Hospital building fund	248,098.85
Refrigerator fund	8,893.96
Autoclave fund	6,648.31
Filter Plant	2,040.69
New x-ray unit	12,732.51
Office equipment and York fund	2,005.87
Sauna fund	862.69
Nursing School capital fund	95.50
Drug store capital fund	53,828.83
Occupational therapy	175.15
Short-termers furnishing fund	2,980.61
Bethany No.8 kitchen	(766.15)
Maintenance equipment fund	1,475.38
Import and clearing account	(2,515.46)
Staff saving fund	40.00
C.W. improvement fund	14,890.31
Revolving loan fund gifts	10,983.75
Revolving loan advances	(10,920.00)
Transformer fund	14,482.63
Store capital fund	23,389.04
Shanta Bhawan main building renovation	52,316.06
Truck fund	(18,345.78)
Community Health Program	355.50
Kerosene	(4,863.92)
Vehicle fund	2,489.21
H.Q. building addition	(32,955.04)
Path. Lab. equipment fund	8,438.61
Nursery	9,756.20
Religious life fund	5,422.45
Judea bedroom	(94.70)
Bethlehem No.11 renovation	685.00
Chest work fund	3,030.00
Bethany No.6 kitchen	102.60
Maternity ward renovation	5,000.00
Single staff quarter	505.00
Total	<u>446,116.53</u>

SUMMARY OF BALANCES as of 31st December, 1971

<u>Assets</u>		<u>Liabilities</u>	
Cash in hand	13,273.80	Patients' advances	6,948.00
Cash at Nepal Bank Ltd.	107,234.97	General fund balance	188,907.70
" " National & Grindlays	(1,387.79)	1970 general fund balance	182,216.52
A/cs receivable:		Designated funds balance	446,116.53
UMN Treasurer (capital)	608,231.20	James Warren Co.	6,750.00
Rent advance	86,824.57		
Cash advance	4,470.00		
Postage fund	500.00		
Milk deposit	1,800.00		
Oxygen cylinders	2,712.00		
OPD revolving fund	220.00		
James Warren Co.	6,750.00		
Nepal Gas works deposit	300.00		
	<u>830,928.75</u>		<u>830,928.75</u>

## APPENDIX J

Kathmandu Valley District Clinics Report for 1971

The year 1971 has been a period of generally reduced activity in the District Clinics. At the beginning of the year, the staff nursery was transferred to the responsibility of Shanta Bhawan Hospital, and the weekly Well-baby clinic at Surendra Bhawan was taken over by the Lalitpur Panchayat. Operation of the Kalimati Clinic has now passed to the hands of the American Women of Nepal.

The four dispensaries - Pharping, Chapagaon, Bungmati and Godavari - are operating as usual. Ithmonam Sittling continues in charge of the Pharping clinic, and has a full program of daily dispensary work, as well as a home economics class for girls. Tomoe Tawara has returned from Japan and is supervising the Chapagaon clinic work. Kirsti Kormu is in charge of the Bungmati clinic, and Abigail is responsible for the Godavari clinic. The pattern of dispensary service is, as in the past, based on primary care by the resident staff at each dispensary, with consultation service by the team from Surendra Bhawan. These team visits are made to each clinic once or twice a week. Attendance at each of the four dispensaries is somewhat less than the past year. This is partly explained by the higher fees being charged and the reduced quantities of drugs and powdered milk dispensed. Our staff has been reduced from 30 to 20. These factors have combined to considerably reduce the expenditures for the year. Consequently District Clinics has ended the year with a surplus of funds.

In anticipation that the District Clinics will soon join Shanta Bhawan Hospital for the new Outreach Program, no new activities or projects have been started. We are looking forward to new avenues of service as part of the Outreach Program.

Numbers of patients attending the clinics for the year 1971 were:

Chapagaon	7,273.	
Pharping	4,202.	
Godavari	2,119.	
Bungmati	<u>5,151</u>	
Total		18,745.

Dr. J. Moody  
Medical Director

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR 1971

	Budget 1971	Actuals 1971	Total	Budget 1972
Receipts:				
UMN Treasurer	80,000.	80,000.00		67,400.
Fees	26,000.	27,376.77		28,000.
Gifts	25,000.	12,097.76		5,000.
Refunds	500.	-		-
Medical Insurance	1,200.	765.86		500.
Personnel Contributed Services	24,600.	24,600.00		24,600.
	<u>157,300.</u>		144,840.39	<u>126,340.</u>
Payments:				
Salaries	47,000.	53,927.94		56,150.
Drugs	35,000.	19,390.05		20,000.
Supplies	2,200.	1,066.71		2,500.
Repairs and renewals	3,000.	4,463.76		3,800.
Power, light and heat	2,000.	1,283.97		2,000.
Transport	23,700.	10,454.70		12,000.
Administration	4,000.	2,272.29		1,750.
Rent	12,000.	11,201.00		840.
Bedding, linen and uniform	1,200.	821.20		1,200.
Laundry and cleaning	1,000.	245.80		500.
Miscellaneous	1,000.	899.59		1,000.
Personnel Contributed Services	24,600.	24,600.00		24,600.
	<u>157,300.</u>		130,627.01	<u>126,340.</u>
Excess receipts over payments			<u>14,213.38</u>	



Statement of Balances as of 31 December 1971

Cash in hand	2,005.62	
Cash at bank	8,018.79	
Capital funds with UMN Treasurer	79,896.04	
Designated Funds balance		75,707.07
General Fund balance		14,213.38
	<u>89,920.45</u>	<u>89,920.45</u>

Girls' High School, Kathmandu Report for 1971

As I took over responsibility at the beginning of the year for the school from the acting Headmistress, Mrs. Jeremit Rongong, I realised how she had shared in building up the school with the founder, Miss Franklin. We are constantly amazed at the God-given wisdom and vision Miss Franklin had in establishing the school and hostel on such sound lines. We are debtors to God and her for the years of sacrificial, hard work that has brought the school to its present success.

The highlight of this year has been our success in S.L.C. examinations, when 29 out of 30 passed. Bina Thapa was 8th in the whole country. Our joy was further increased when we received a prize of Rs.10,000 for having the best results in the whole country with a class of over 25 students. This money has been placed on fixed deposit, and the annual interest will be used on special projects to improve the teaching facilities.

Sports successes have continued. We received a prize of 24 hockey sticks, 2 nets and 6 balls for the best athletic results in Bagmati Zone. Educational trips, films and current events have added interest and quality to the classroom work.

The demand for enrolments continues. We began the year with 627 pupils and ended it with 607. There are 16 full-time teachers and 11 classes. Our teachers continue to give conscientious, hard work, but the large classes are a great concern to us. We cannot open enrolments in 1972 as we need to decrease rather than increase the number of students.

Miss Grimsrud replaced Miss Friederici as hostel nurse in April. Two teachers lived in the hostel with 160 girls, and shared the hostel supervision. One left in June, and the other has valiantly tried to carry the load with occasional relief from outside helpers. Teachers do not seem to need quarters in the hostel. In 1972 we hope to have two teachers and a housemother. Light, airy hostels are much appreciated, but cleaning windows and chimneys, scrubbing tables and floors are new skills which have to be taught.

The building programme is going well, and we appreciate the hard work done by our engineer, Mr. Dieter Johannsen. It is no easy task to build classrooms and dig main drains when over 600 children are moving around! We look forward to the completion of the buildings in 1973. We are very grateful to God for the gifts that continue to come, enabling the building to progress unhindered.

As we face changes in the future under the New Educational Plan, we need much wisdom and foresight to maintain and develop our God-given trust in educating girls from all parts of Nepal.

Miss M. McCombe  
Headmistress

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR 1971

	Budget 1971	Actuals 1971	Total	Budget 1972
1) <u>General Fund.</u>				
Receipts:				
UMN Treasurer	53,000.	53,000.00		44,300.
School fees	45,000.	50,436.35		53,500.
Exam fees	-	1,760.05		-
Personnel Contributed Services	13,000.	13,000.00		13,000.
	<u>111,000.</u>		<u>118,196.40</u>	<u>110,800.</u>
Payments:				
Salaries	82,000.	85,185.61		89,500.
Wages	2,400.	1,870.50		2,000.
Medical expenses	1,750.	2,381.70		650.
Repairs, maintenance	1,750.	1,821.82		1,500.
Power and water	500.	50.00		50.
School supplies	2,000.	1,900.44		1,800.
Exam. fees	-	1,760.05		-
Travel	1,500.	910.50		500.
Administration	2,500.	2,297.52		1,500.
Rent	3,600.	2,482.80		-
Miscellaneous	-	-		300.
Personnel Con.tributes Services	13,000.	13,000.00		13,000.
	<u>111,000.</u>		<u>114,096.19</u>	<u>110,800.</u>



Statement of Balances as at 31 December 1971

Excess receipts over payments

4,100.21

2) Capital Fund. Balances as at 31.12.71

Headmistress's furniture	1,600.00	
Teachers' furniture	1,126.13	
Accounting system	1,600.00	
Dispensary equipment	1,206.25	
Equipment and furnishings	5,322.59	
Prize award	10,000.00	
General	24,907.30	
For items approved in 1972 budget	<u>72,178.50</u>	<u>117,940.77</u>

Statement of Balances as at 31 December 1971

Cash in hand	8,346.59	
Cash at Bank, current account	5,540.69	
Cash at bank, fixed deposit	10,000.00	
Capital funds with UMN Treasurer	71,759.57	
Loan from UMN Treasurer	28,000.00	
Advances	1,200.00	
School supplies stock	210.00	
Owing to Improvement Plan		3,015.87
Capital Fund balance		<u>117,940.77</u>
General Fund balance		<u>4,100.21</u>
	<u>125,056.85</u>	<u>125,056.85</u>

## APPENDIX L

Bhaktapur Hospital Report for 1971

It was a most encouraging experience on returning from Britain in September to find the hospital bursting with activity and advance, and the developments during my absence were obvious and very much to the credit of the whole staff. The most encouraging were Rut Peterson's Public Health and Children's health club work; I will enlarge on these later. We have much reason to be grateful to Dr. Paul Yoder who continued the work so ably during my absence. We always have reason to be grateful to Shanta Bhawan Hospital for their help in so many ways, and particularly this year for leaning Dr. Bill Gould who continued after Dr. Yoder left, and also to Dr. Helen Huston who filled the last of the gap.

Mr. and Mrs. Brian Richards, on their return from Australia in February, joined our staff, Brian as pharmacist and Business manager, so filling a very large gap, and proving invaluable in supervising, along with Mr. Martyn Thomas and the Building Department, the construction of the house for him and his family; the first item to be completed under our large Development Plan of 1969. As other items of the Plan are being spoken for, we look forward to implementing them in 1972.

Within the hospital, the work has continued with little real change. We have been glad to have Kumar Sakhya back from his two year government Laboratory Technician training. A great encouragement, and a reflection of local attitudes, was to welcome onto the staff our first fully trained local nurse, Saraswati Prajapati, following her training at Shanta Bhawan. We have also welcomed to the staff Attan Tschering, previously of Tansen, and we were sorry to lose Shanti and Kamala Mukhia after six years here on the nursing staff. We have been grateful to God for a very good and helpful spirit among the staff.

On the Public Health side, Miss Peterson's team has seen an encouraging growth in the Children's Health Clubs in the hospital and at the weekly bazar clinic, and has opened a third clinic in Gundu village nearby. The team has been responsible for health teaching in the wards and OPD, in six different schools in Bhaktapur and the villages, in a weekly women's class, and in the Saturday children's Bible class in the town. They have assisted in the T.B. programme by continuing home visits for teaching and case-finding, and in December they started a health and TB survey in Bolache Tole, an area of the town close to the hospital.

The life of the Church in Bhaktapur continues, also the monthly Youth for Christ meetings in the bazar. We have been encouraged by contacts through the hospital and its staff. A branch of the Shanti Bookstall has opened in Bhaktapur.

Dr. D. Roche  
Medical Director

Statistics:

		<u>1969</u>	<u>1970</u>	<u>1971</u>
Outpatients:	New patients	3,617	3,115	2,723
	Return visits	10,318	10,793	11,262
	Bazar clinic (total)	3,819	2,836	3,054
	Total	<u>17,754</u>	<u>16,744</u>	<u>17,039</u>
Children's Health Clubs: total for hospital &				
town, included in figures above			2,146	4,340
Gundu village (opened in April)				890
Total			<u>2,146</u>	<u>5,230.</u>
Inpatients:	Admissions	902	908	912
	Total inpatient days	10,024	9,223	8,295
	Average daily inpatient census	27.4	25.3	22.7
	Average length of stay in days	11.1	10.2	9.1



# STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR 1971

	Budget 1971	Actuals 1971	Total	Budget 1972
1) <u>Hospital, General Fund.</u>				
Receipts:				
UMN Treasurer	49,100.	49,100.00		48,900.
Medicines and fees	125,000	109,818.48		114,600.
Refunds	15,000	10,313.63		-
Gifts for TB work	-	3,836.11		-
Public Health refund to hospital	-	-		1,500.
Personnel Contributed Services	40,758.	40,758.00		36,900.
	<u>229,858.</u>		213,826.22	<u>201,900.</u>
Payments:				
Salaries	60,000.	53,136.80		56,100.
Medicines and supplies	85,000.	76,803.71		75,100.
Food	3,000.	1,670.11		1,200.
Linen and uniforms	3,000.	2,078.32		3,000.
Cleaning	1,000.	802.55		1,200.
Repairs and maintenance	6,500.	15,394.16		9,000.
Transport	8,000.	12,836.47		7,500.
Power, heating and light	13,000.	14,455.44		7,500.
Administration	4,600.	3,419.83		3,600.
Public Health	2,000.	1,340.74		-
Rent	3,000.	-		900.
Personnel Contributed Services	40,758.	49,758.00		36,900.
	<u>229,858.</u>		222,696.13	<u>201,900.</u>
Excess payments over receipts			<u>8,869.91</u>	

## 2) Public Health, General Fund.

Receipts:	
UMN Treasurer	9,900.
Personnel Contributed Services	3,600.
	<u>13,500.</u>
Payments:	<u>13,500.</u>

## Summary of Balances as of 31 December 1971

Cash on hand	2,046.39	Designated Funds balance	14,374.53
Cash in Nepal Bank	2,018.96		
Cash in Nat. & Grind.	1,439.27		
General Fund deficit	8,869.91		
	<u>14,374.53</u>		<u>14,374.53</u>

APPENDIX M

Staff.

The year 1971 began with 1 doctor, 1 Board Appointee nurse, and four Nepali assistant nurses on the staff. During the year we welcomed the following additions to the team:

Mr. and Mrs. Bir Bahadur Rai, lab. technician and assistant nurse, who returned in March after a two-year absence for study.

Miss Hanna Vitzthum, Public Health nurse/midwife, returned in April 1971 to start public health work, family planning, and a maternity service in Okhaldhunga village panchayat.

Miss Jungmu Sherpa began assistant nurses training in April 1971.

Dr. and Mrs. Itoh joined the team, with their family, in July 1971.

Dr. and Mrs. Gordon Woodman and Miss Anne Avis continued on the staff throughout the year, the Woodmans planning to leave on furlough in early 1972.

Dispensary.

Seasonal variations aside, 1971 was a very steady year in terms of work. The arrival of a qualified lab. technician has made work easier for the doctor. Mr. Bir Bahadur Rai runs a very good lab, and is training an assistant, Kissan Rai, to a good standard. The lab., and addition of x-ray equipment, plus a full complement of staff this year, have meant that we have been able to deliver a fairly good standard of medical care for the people of this area. We enjoy a good reputation and the goodwill of the local people.

Statistics are:	Old patients	3,993
	New patients	3,542
	Total	<u>7,535</u>

Village Panchayat.

Miss Hanna Vitzthum, having taken a house in the bazar (in terms of view probably the nicest location for a house in the whole mission!), works in the following areas:

- a) For HMG Family Planning Project District Office, Rumjatar, a branch clinic in Okhaldhunga bazar:  
An antenatal service association with home deliveries. Many people are placing confidence in this, and 20 deliveries have been attended in six months of operation.  
Under-Fives clinic. Medicines and supplies are provided by the Family Planning Project. Miss Vitzthum works with two or three Family Planning staff, plus one assistant nurse from the dispensary.
- b) House to house Mantoux/BCG program, which has been completed for the Okhaldhunga Village Panchayat. One girl from the dispensary also work with Miss Vitzthum, receiving training in public health techniques.
- c) T.B. follow-up of sputum-positive patients, and contacts discovered during the BCG program.
- d) Health education in schools and in a Kindergarten.

District Panchayat.

A two-week health training course was organized in March 1971 by the Health Committee of the District Panchayat. 17 people attended, representing 12 village panchayats. Training was given in simple curative medicine, intradermal injection of Mantoux, BCG, and TABC techniques in health based on science, and personal responsibility of people themselves. The training was given at the dispensary by Dr. Woodman, Bir Bahadur Rai, and Anne Avis. Dr. Woodman has been able to visit the six best trainees in turn. Health Workers were used to give TABC throughout the District in May. Working with the doctor, these Workers learnt the basic approach to patients, public health, and the technique of Mantoux/BCG vaccination. In September, six of these trainees were hired by the Smallpox Eradication Program for use as vaccinators. Family Planning uses trainees as liaison people when the F.P. team goes to villages for vasectomy camps. This training program has proved to be of advantage to all health-associated agencies represented in this area. Plans to use the same trainees for a mass BCG program in December fell through for lack of BCG vaccine. Although it was only a very small start, this training program was certainly rewarding in terms of liaison, public relations and the beginning interest taken in health at a local level.

An eye camp was held in December. The dispensary supplied doctors, accommodation, and medicine. The Health Committee supplied deras (rooms for patients), blankets and advertising.

Nepal Red Cross Dispensary.

At the request of the Nepal Red Cross and S.A.T.A., the doctor from the Dispensary has made regular visits to the Nepal Red Cross Dispensary at the Tibetan Refugee Camp





in ~~Thil~~Thilsa, to encourage and help in any way possible the Tibetan man, Thomdup Dorje, who runs an excellent dispensary for the Camp and surrounding Sherpa people. This is probably one of the best examples in Nepal of an outpost dispensary which meets the common needs of the people, run by a very dedicated and experienced man.

#### Training Program.

Miss Anne Avis continues to take at least one girl each year, to train as a nurse assistant in a two-year course. The new girl taken this year is the fourth whom Miss Avis has trained. Mr. Bir Bahadur Rai is training one local boy in lab. techniques. Each assistant nurse spends alternately one month with Miss Vitzthum's work in the bazar, which is more home-preventive orientated.

#### Finance.

The Executive Committtee has recommended a special arrangement for the running of the Okhaldhunga Project finances in view of the small financial size of the project and the lack of a Business Manager. Monthly statements prepared in the Treasurer's office are to be forwarded to Okhaldhunga, as well as year-end totals.

No large-scale building and capital outlay was undertaken in 1971. Many smaller improvements, in terms of shelves, cupboards, storage space inside existing buildings, etc., were made by our local maintenance man. Also an EMO machine was purchased.

#### Future plans.

Throughout the year, negotiations at various levels have been going on with government officials concerning the concept of a joint UMN-HMG project, the basic philosophy being that medical work done in two separate places (UMN in Okahldhunga and HMG in Rumjatar) would be better done out of one centre for maximum effectiveness of staff, money and expertise. As things stand now, UMN has accepted this principle and is ready to go ahead, at the government's pleasure and on mutually satisfactory terms.

In summary, 1971 has been a very good year. Curative services have been consolidated and matured. Staff has remained constant in numbers, with the new additions. A consistent approach to medical care has been made in the bazar, and extended to the District Panchayat. Good will is high.

Dr. G. Woodman  
Medical Director

#### Statement of Receipts and Payments for the year period 1 January - 30 November 1971

	Budget 1972	Actuals	Totals	Budget 1972
Receipts:				
UMN Treasurer	18,200.	1,614.48		23,100.
Fees	30,000.	37,906.40		50,000.
Personnel Contributed Services	17,160.	17,160.00		34,320.
	65,360.		56,680.88	107,420.
Payments:				
Salaries	23,000.	21,173.08		27,000.
Drugs	15,000.	19,764.53		25,000.
Medical/surgical equipment	2,000.	4,257.57		5,000.
Bedding and uniform	250.	1,126.00		1,500.
Fuel and light	1,000.	1,983.56		3,000.
Administration	250.	478.75		600.
Transport and travel	2,000.	2,948.81		4,000.
Public Health	1,000.	908.00		-
Maintenance	2,500.	5,745.95		5,000.
Rent	1,000.	857.00		2,000.
Miscellaneous	200.			34,320.
Personnel Contributed Services	17,160.	17,600.00	76,403.25	107,420.
	65,360.			
Excess payments over receipts			19,722.37	

Anandaban Hospital Report for the year to 31.8.71

Last year it was necessary to report times of difficulty; this year evidences of progress. Fire is sometimes allowed to sweep through undergrowth before planting. Afterwards, through the charred earth the tender shoots appear.

The launching of the rehabilitation programme has been like a transfusion of new life into Anandaban. As I write this report, patients pass the window on their way back from the vegetable gardens where they are learning that it is possible to live and work successfully with anaesthetic hands and feet, to help them when they return home to get back to an independent wage-earning and socially integrated life again.

The year under review showed a steady flow of new cases with early leprosy coming for treatment. There has also been a decrease in the defaulter rate. Both of these trends indicate an advance in the campaign against leprosy in Nepal. Another highlight of the year has been the success in the prevention of the progress of early nerve palsies.

Medical.

The continued use of the newer drug Lamprene has reduced the number of severely sick patients in the hospital. During the year 329 new patients were admitted. Admissions were made chiefly from the outpatient clinic in Shanta Bhawan Hospital. The main reasons for admissions were: Prevention of progression of nerve paralysis; treatment and prevention of ulceration in anaesthetic hands and feet; treatment of reaction; reconstructive surgery; stabilisation on treatment of patients who come from great distances.

Surgical.

The reconstructive surgery programme has continued steadily enough to keep the waiting list down to about half a dozen patients at any given time. Patients have been sent to us for surgery from other centres. This year we have received an operating light which has been a helpful addition to our work.

The following operations were performed:

Eyes:	Temporalis transfer	3
	Tarsorrhaphy	3
	Correction of entropion	1
Hands:	Fingers - many tailed graft for lumbrical replacement	10
	Sublimis transfer for lumbrical replacement	2
	P.I.P. arthrodesis	1
	Thumb - Opponens transfer using sublimis muscle	8
	Thumb - Web plasty	1
	Minor operations	2
Feet:	Tibialis posteruor transfer (circumtibial)	14
	Tibialis posterior transfer (interosseous)	1
	Tibialis posteruor transfer revision	2
	Tendon Achilles operations	3
	Minor operations	7
	Curettage	5
Minor plastic operations:	Face	4
	Ear	25
	Nose	2
	Other minor operations	2
Amputation - upper arm		1
	below knee	1
Other operations, non-leprosy		2
Biopsies		11

Physiotherapy.

In addition to the pre- and post-op. physiotherapy, much attention has been paid to patients with incipient nerve damage. This year the detection of the very earliest signs of nerve palsy has been the constant search of the team in the physiotherapy department. Of the 125 patients who had plaster cast applied for ulnar nerve weakness, 71% showed paralysis was prevented. In only 5% of the progress of the paralysis was not arrested. These cases are being followed up in out-patients.

Plaster of Paris casts applied:	Full arm casts for ulnar palsy	125
	Forearm cast for median palsy	16
	Full arm cast for radial palsy	5
	Full leg cast for lateral popliteal palsy	30
	Below knee casts for ulcers of the feet	76

Shoes.

Good work has continued and the visitors from the Dept. of Health expressed interest in this work. Six different patterns of shoes in local use, with added



microcellular rubber insoles are obtainable at our hospital as well as other patterns not used locally. Patients can choose a shoe which they feel they can wear without embarrassment, and which at the same time is adapted to the needs of the anaesthetic and scarred foot.

Laboratory. Tests included:

Examination for Mycobacterium leprae in skin and nose, from the eye, the tongue, and lepromatous ulcers -	2,419
Haematological tests -	442
Urine tests	304
Stool tests -	393
Sputum tests -	165.

Shanta Bhawan Outpatient work.

The clinic in Kathmandu continues weekly with numbers sometimes rising to over the hundred mark. Two technicians are engaged in making muscle and anaesthesia assessments of the five important nerves of both new and old patients. The Sister, the dresser, the record-keeper, the cobbler and the doctor make up the team.

Patients come to us from 13 of the 14 zones in Nepal. Analysis of where our patients come from has been proceeding, district by district. Maps of districts with the villages from which the patients come and the numbers of patients in each have been prepared, and others are in the course of preparation. We have been able to supply the Department of Health with information concerning our patients in the Sindhu area as requested.

Many cases were referred from the Army Medical Service. Cases were also referred from Khokana.

Occupational therapy.

Apart from the agriculture project, patients have been occupied in various ways. Knitting of sweaters, socks, etc., making of stockinettes for plaster cast work, is going on. Some are helping as ward aids, and in others ways in the hospital.

Rehabilitation. Now that the hospital has a fulltime rehabilitation agriculture worker, the patients can work under his supervision in the gardens. After healing of an ulcer, the patients go to work in the fields for about three weeks. In the past patients were sent home as soon as their ulcers were healed. It was quite common for the fragile scar to break down and an ulcer to form before the patient reached home. In the present system graduated walking, inspection, education, hydration treatment, and adjustment of footwear ensure not only that the patients arrive home without ulcers, but that they also come to the next and subsequent clinics still without wound.

During the year, besides the development of the vegetable gardens and planting of fruit trees, the poultry and goat flocks have been built up. At the time of writing, green vegetables for the hospital are supplied entirely from our own gardens.

Progress is being made on the assessment of individual patients' occupational and rehabilitation needs. Since over 90% of the population is employed in agriculture, rehabilitation through agriculture is the logical answer for Nepal's leprosy patients.

Trainees. Nurses working in Shanta Bhawan have had orientation lectures in leprosy. Two government dressers spent a month at the hospital for training. A Sata trainee spent a period learning the technique of taking and reading skin smears for M. Leprae. A trainee from Pokhara also spent several weeks in the laboratory here. Two of our paramedical workers spent a month with the Government control team in Jaleshwar at the request of the Department of Health, HMG. They were able to share from their own experience and training as well as observe the methods in use in that programme.

Instruction in leprosy management continues in the OP clinic at Shanta Bhawan where doctors, nurses and paramedical workers attend as observers.

Publicity. Some advance has been made in this. The pamphlet "20 Questions" about leprosy has been appreciated and is now in course of translation into Nepali. Educational posters have been put up in the hospital and at Shanta Bhawan. The 'Rising Nepal' gave a report on Mr. Askew's talk on leprosy at the Rotary Club. We have found this year once again that one of the most effective publicity agents is the cured or restored patient himself. Large numbers of new patients coming to the weekly clinic in Shanta Bhawan come chiefly because of the results of treatment seen in others. Increasing numbers are coming when they see the least suspicion of disease in order to have an examination and early treatment, if necessary. Patients return home with information concerning the present attitude to leprosy. They take a notice to Panchayats printed in Nepali.

Maintenance.

Water: This year our problems with water have been much less. A new tank in series with the old one and double the size has meant that we have been able to store water for longer periods to cover times of shortage. Also a water pipe, a gift from New Zealand, to bring water from the hospital roof to the tank has eased the situation.

during the rains when the canal water has not been available.

Road: Thanks to an anonymous gift designated for the road to Kathmandu, and for to the advice of Mr. K. Anderson, engineer out from U.K. who kindly spent a whole day here, we have been able to put in two parallel tracks of stone about a mile long in the most dangerous part of the mountain road from the hospital. We have had a long monsoon period this year, and thanks to this work the cars have been able to get through during these rains.

Buildings: Other work included a new light, spacious shoe shop and renovation of the old kitchen. Three of the smaller staff houses troubled with dampness coming in from the hillside were excavated and plastic inserted, bricked up again, and the frontages laid out anew. For all this work we have been grateful for the regular visits of UMN building advisor, Mr. K. Atkinson, and the practical assistance of Mr. J. Paterson.

Visitors. Anandaban witnessed the usual large number of visitors this year, including deputation secretaries and other Mission personnel from England, Ireland, Canada and New Zealand. Visitors have also included doctors working in Nepal. The Director of Health for Nepal, with others members of his Department, was here recently. They expressed much satisfaction in the progress of the work.

Staff changes. Mr. Andrew, our driver-mechanic, left in November 1970. Sister Hasler left for furlough on November 18th after completing her first term of service. Mr. Martin, one of our paramedical workers, was transferred to his home area in South India on December 5th. In January we welcomed the Paterson family seconded by UMN for rehabilitation agriculture work. The Collier family, new L.M. recruits, arrived in Nepal on April 3rd and were resident at Anandaban until 23rd July, when they moved to Kathmandu to continue their ministry from there. Mr. Collier has come as the Mission's accountant for S.E. Asia. Mr. James, Nepali paramedical worker, returned from his training in Purulia on 15th April. Mr. Eka Ram, Nepali carpenter, joined the staff on 1st August. The Simrose family came on August 19th to take over from the Patersons who left for their first furlough in Australia on 6th September. We recognise the hand of God in the secondment first of John Paterson to start the rehabilitation programme, and then of Herman Simrose, who has already worked in Nepal for 15 years, to overlap and take over from John. We are deeply grateful for God's wonderful planning and timing, and for such a fine addition to our staff at a time of need. We also thank the UMN for this.

Conclusion. We look forward with increasing confidence to the complete eradication of leprosy in this country in due time. First the blade, then the ear, then the full corn in the ear." May the Lord have all the glory.

#### Addendum covering period September-December, 1971.

On 25 October, a Mobile Clinic team from Anandaban conducted the first leprosy clinic in Jumla. It was attended by a number of patients who had previously visited the leprosy clinic at Shanta Bhawan, or had been admitted in the hospital at Anandaban. In addition there were 76 new patients. The Director of Health Services accompanied the team for this visit. The second visit was made one month later. Between the visits our two paramedical workers remained in Jumla and made contact surveys in 13 villages. As a result more patients presented for treatment at the second clinic. Regular visits are planned for 1972, as well as the continuation of contact surveys by the paramedical workers. The local Government has been outstandingly cooperative. The Directorate of Health is being kept informed of the progress of the project.

We welcomed several UMN workers who stayed at Anandaban over the Christmas season. Their presence enlivened our fellowship considerably, and they were certainly a blessing to our patients.

Dr. J. Harris  
Medical Director



## UMN Treasurer's Report for 1971

## STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR 1971

1) General Fund.	Budget 1971	Actuals	Total
Beginning balance at 1.1.7			212,744.61
Receipts:			
American Friends Mission	4,800.	5,050.00	
Baptist Missionary Society	19,200.	19,277.26	
Bible & Medical Missionary Fellowship	149,200.	121,000.00	
Central Asian Mission	4,800.	-	
Church Missionary Society, Australia	24,000.	9,673.22	
Church Missionary Society, UK	14,400.	14,294.03	
Committee for Services Overseas	67,200.	-	
Darjeeling Diocesan Council and			
Church of Scotland	4,800.	4,834.67	
Episcopal Church of USA	4,800.	4,848.00	
Free Church of Finland	52,800.	38,009.25	
General Assembly, UCN	4,800.	-	
Gossner Mission	9,600.	4,800.00	
International Christian Univ. Church	4,800.	4,800.00	
Japan Overseas Cooperative Society	24,000.	30,502.00	
Malwa Church Council & United Church of			
Canada	100,000.	100,896.98	
Mennonite Board of Missions & Charities	24,000.	24,240.00	
Leprosy Mission	24,200.	24,276.20	
Norwegian Free Evangelical Mission	-	-	
Regions Beyond Missionary Union	86,400.	86,626.62	
Service Association of the Christian			
Church & United Christian Miss.Soc.	4,800.	5,050.00	
Swedish Baptist Mission	24,000.	24,300.00	
Swiss Friends Mission	14,400.	-	
United Fellowship for Christian Service	4,800.	5,050.00	
United Methodist Church, Appron.	62,400.	54,782.40	
United Methodist Church, Gifts	65,360.	108,366.02	
United Presbyterian Church	35,600.	45,510.60	
Wesleyan Church of USA	4,800.	5,555.00	
World Mission Prayer League, Norway	67,200.	67,266.00	
World Mission Prayer League, USA.	76,800.	78,145.42	
Miscellaneous	19,000.	25,449.81	
Adjustments, Project year end bals.,etc.	-	48,499.50	
Interest	20,000.	21,123.64	
Capital Service charges	20,000.	61,716.54	
	1,041,560		1,043,943.16
			1,256,687.80
Payments:			
Headquarters	114,850.	168,313.39	
Bank charges and refunds	150.	170.48	
Special Projects: Building Dept.	6,300.	6,300.00	
Padma Sadan	18,750.	18,750.00	
Tibetan Camp Work	2,620.	-	
Public Health Program	17,600.	17,600.00	
Tansen Area	41,200.	41,200.00	
Butwal Technical Institute	21,600.	21,600.00	
ITID, Regional Development	10,000.	2,144.49	
Gorkha Project	149,800.	149,800.00	
Pokhara Boys' School	5,780.	5,780.00	
Shanta Bhawan Hospital	388,300.	388,300.00	
Kathmandu Valley District Clinics	80,000.	80,000.00	
Girls' High School, Kathmandu	53,000.	53,000.00	
Bhatgaon Hospital	49,100.	49,100.00	

	Budget 1971	Actuals	Total
Okhaldhunga Dispensary	18,200.	18,200.00	
Contingency	10,000.	1,096.20	
	<u>987,250.</u>		<u>1,021,354.56</u>
Excess receipts over payments			<u>235,333.24</u>

## 2) Capital Funds.

### Receipts:

Dutch Government	1,006,147.90
United Presbyterian Church	652,517.18
Methodist Church	355,816.34
Bread for the World	303,490.00
United Church of Canada	284,969.35
Gossner Mission	64,175.00
Bible & Medical Missionary Fellowship	62,567.17
World Council of Churches	52,534.04
Central Agency, Germany	22,229.29
World Mission Prayer League, USA	14,591.27
Regions Beyond Missionary Union	6,572.18
Undesignated grants	120,586.20
Miscellaneous gifts and transfers	120,963.15
	<u>3,067,159.67</u>

### Payments:

	Balance at 1.1.71	Receipts in 1971	Payments in 1971	Balance at 31.12.71
Headquarters	(1,076.27)	163,115.00	85,497.32	76,541.41
Special Projects:				
Padma Sadan	(1,000.00)	1,363.50	-	363.50
Scholarship Program	50,196.88	96,859.27	129,215.08	17,841.07
Tansen Area	13,665.77	285,394.58	121,962.85	177,097.50
Butwal Technical Institute	9,802.51	303,490.00	313,292.51	-
Pokhara Boys' School	-	1214,684.66	1214,684.66	-
Gorkha Project	24,126.74	180,464.50	204,591.24	-
Shanta Bhawan Hospital	279,792.84	383,305.00	54,866.64	608,231.20
SBH, Single staff quarters	201,196.54	-	201,196.54 *	-
Kath. Valley District Clinics	(4,749.11)	91,167.90	6,522.75	79,896.04
Girls' High School, Kathmandu	(22,321.37)	255,590.72	163,220.57	70,048.78
Bhatgaon Hospital	10,992.12	76,727.20	87,719.32	-
Okhaldhunga Dispensary	13,217.93	5,505.00	18,267.93	-
Okhaldhunga Agriculture	1,111.42	-	1,111.42*	-
West Nepal	5,188.82	-	5,188.82*	-
Literature/Communications Comm.	2,233.33	9,947.34	8,632.76	3,547.91
Aviation	72,197.00	-	72,197.00*	-
	<u>654,575.15</u>	<u>3067,159.67</u>	<u>2688,167.41</u>	<u>1033,567.41</u>

\*Transferred to Special  
Designated Fund a/c.

## 3) Special Designated Funds, Balances at 31.12.71

Evangelism	10,575.66
Medical work	9,231.40
Agriculture work	7,941.44
T.B. work	17,011.94
Educational work	1,040.30
General equipment	73,303.78
Hospital equipment	159,911.70
Building equipment	8,585.00
Public Health	40,837.20
Dr. Bond's lab. equipment	20,200.00
SBH Single staff quarters	201,196.54
West Nepal	5,188.82
Aviation	72,197.00
	<u>627,220.78</u>



4) Other Funds, as at 31.12.71

	Dr.	Cr.
Reserve Fund		162,129.28
Rent advanced to Col. Rana	170,685.00	
Undesignated gifts		141,353.13
General Suspense a/c	117,118.12	
Rev.P. Wagner, personal		12,830.02
Language School	1,500.00	
Methodist field expenses		49,816.04
Provident Fund		14,032.60
Imports, misc.		2,932.03
A.S. Chugg		1,417.07
CSO personnel expenses	19,508.76	
Shanti Book staff	157.70	
James Warren & Co.	6,950.00	
UMN Film	58,841.63	
Publicity slides and booklets	14,613.29	
Margerine	18,016.15	
Sherpa Scholarship		13,231.00
Special Designated Funds		627,220.78
Balance at 31.12.71	617,571.30	
	<hr/>	<hr/>
	1024,961.95	1024,961.95

Summary of balances as at 31.12.71

Cash in hand	104,764.22	General Fund balance	235,333.24
Nepal Bank ltd	564,853.09	Capital Fund balance	1,033,567.41
American Express, Bombay	43,491.27	Other Funds balance	617,571.30
Chase Manhattan, current	668,363.37		
Chase Manhattan, savings	505,000.00		
	<hr/>		<hr/>
	1,886,471.95		1,886,471.95

Constitutional changes recommended for approval or ratification by the UMN Board at its meeting in March 1972.

(Items marked \*\* will have to be ratified in 1973).

\*\* 1) Const.II.A. Purpose of the UMN (ref.EC(2)-68/71.4). Para to read: "The purpose of the United Mission is to minister to the needs of the people in Nepal in the Name and Spirit of Christ, and to make Christ known by word and life, thereby strengthening the universal Church in its total ministry."

\*\* 2) Const.III. Basis of Faith, now Article VI: alter position to Art.III. (ref. EC(2)-68/71, 10). Also -

Old III now becomes new IV.

Old IV now becomes new V.

Old V now becomes new VI.

Ref. in Bye-law II.A. should be to "Article V.B."

Ref. in Bye-law X, second sentence, should be to "Article V.K."

3) Const. new V.B. Functional Secretaries. (ref.BD-14/71, No.12).

Para B.2. : "The Executive Secretary, Treasurer, Area Superintendents, Functional Secretaries, one representative from the Workers Conference, and one representative from each separate governing body which has been appointed by the Board, who shall have voice but no vote."

Para E: Alter last sentence : "The Executive Secretary, Treasurer, Area Superintendents, and Functional Secretaries shall be ex-officio members of the Executive Committee."

Para H: "As it may deem necessary, the Board shall appoint Superintendents for geographical areas of work in Nepal. Superintendents so appointed shall work under the direction of the Executive Secretary in their respective areas of responsibility."

(ref.EC(2)-68/71.6) "They shall serve as ex-officio members of the Executive Committee, the Board and the Administrative Committee."

Para I: "As it may deem necessary, the Board shall also appoint Secretaries for Functional areas of work in the United Mission. Functional Secretaries so appointed shall be responsible to the Executive Secretary in their work, and at an area or project level their function will be advisory and consultative. They shall serve as ex-officio members of the Executive Committee, the Board and the Administrative Committee."

Para J: (See No.5 below).

Para K: (ref.EC(2)-68/71, 1). "The Executive Secretary, Treasurer, Area Superintendents, Functional Secretaries and Personnel Secretary, and any co-opted members, shall form the Administrative Committee."

Para L: Old I in original, or Old K in duplicated draft Const.

Bye-law V.A.2: "Executive Secretary, Treasurer, Area Superintendents, Functional Secretaries."

Bye-law VI.A.2: "Executive Secretary, Treasurer, Area Superintendents, Functional Secretaries."

Bye-law VI.A.3: Delete.

Bye-law VI.C.3: "Executive Secretary, Treasurer, Area Superintendents, and Functional Secretaries."

Bye-law VII, new G (see No.5 below for change of lettering):

"Functional Secretary.

1. He shall be responsible to the Executive Secretary for the work



of the United Mission in his function.

2. He shall become acquainted with the work of HMG and other agencies and liaison with them in behalf of the United Mission.
3. He shall advise and assist in the planning of the United Mission's work, both in local projects and mission-wide.
4. He shall advise and assist Headquarters administration in personnel matters, making recommendations to the Executive Secretary, particularly on appointments.
5. He shall advise and assist concerning supplies and equipment where needed. with Mission
6. He shall assist in public relations in Nepal and/constitu encies.
7. He shall further assist the implementation of the work of the Mission in ways that may be assigned to him by the Executive Secretary.

Bye-law VII,C, 8 and 9: "Area Superintendents and Functional Secretaries."

Bye-law VIII.A.3.d.: "The Executive Secretary will, together with the Area Superintendents, Functional Secretaries and heads of institutions.."

Bye-law VIII.B.: "...consultation with the Area Superintendent and Functional Secretary concerned..."

Bye-law IX.C.3: "The Area Superintendent and Functional Secretary concerned..!"

Bye-law XI.A.: "The Area Superintendent shall be the Chairman and Secretary of this Committee."

4) Const. new V.C. Duties of Board and Executive Committee. (ref.BD-14/71. No.9).

Const.V.C: Last sentence to read: "The Board may also establish separate governing bodies for particular institutions or projects, and shall appoint the members of such governing bodies."

Bye-law VI.C.2: "It shall take action in all matters concerning the acceptance, return, resignation, suspension and dismissal of BOARD APPOINTEES."

Bye-law VI.C.6: "It shall receive from the Executive Secretary annual plans and budgets from all the projects...."

Bye-law VI.C.7: "It shall receive from the Executive Secretary annual reports concerning the work of the United Mission, and present them to the Board for consideration, appropriate action and approval."

Bye-law VI.C.8: "It shall receive from the Finance Committee the annual financial statements, together with auditor's reports, for all the projects, the United Mission treasury, and the Provident Fund, together with the recommendations from the Finance Committee; study them, take necessary action, and present the statements to the Board for approval."

\*\*5) Const.new V, new J. Personnel Secretary. (ref. EC(2)-68/71, 1).

Para J: "As it may deem necessary, the Board shall also appoint a Personnel Secretary, who shall serve as Assistant to the Executive Secretary, and shall be responsible to him in all of his work. He shall be authorised to serve as Acting Executive Secretary when the Executive Secretary is absent from Kathmandu, or is incapacitated by illness. He shall be an ex-officio member of the Administrative Committee; and, when acting as Executive Secretary, he shall also be an ex-officio member of the Executive Committee, the Board, and any other project Boards and Committees of which the Executive Secretary is an ex-officio member."

Para K: (See No.3 above).

Bye-law V. new C. "Personnel Secretary, Assistant to the Executive Secretary. To be elected for a three year term, to be terminated on leaving Nepal on furlough or for other reasons for a period of three months or longer; provided, however, that when it is considered desirable for the officer to resume office on return from such absence,

arrangements may be made for an acting appointment in the interim. Nominations for this appointment will be made by the Executive Committee to the annual meeting of the Board. Suggestions for nominations may be made to the Executive Committee by member bodies. The nominations by the Executive Committee shall be presented to the Workers' Conference for comment, if possible, before presentation to the Board."

Bye-law VII, new D: "Personnel Secretary, Assistant to the Executive Secretary.

1. He shall be directly responsible to the Executive Secretary for his work, and shall undertake any particular task assigned to him by the Executive Secretary.
2. In consultation with the Executive Secretary he shall initiate and respond to correspondence with United Mission member bodies, His Majesty's Government of Nepal, with other agencies, regarding procurement of personnel needed to carry out the aims and purposes of the United Mission.
3. He shall advise and assist Headquarters administration and project and institutional leaders in personnel matters, making recommendations to the Executive Secretary, particularly on appointments.
4. At regular intervals, in consultation with the Executive Secretary and other United Mission administrative leadership, he shall compile a list of United Mission personnel requirements, including brief job descriptions, which shall be circulated to all member bodies.
5. He shall keep a file of all United Mission workers, seek to acquaint himself with these workers, and offer counsel and help to them in personal problems and difficulties."

Alter old D to E, old E to F, and old F to G, and old G to H.

\*\* 6) Const. new V, new L. Non-UMN workers. (ref. EC(2)-68/71, 8). Second para to read: "In work to which the United Mission is unable to assign workers, member bodies may second workers directly, in consultation with the United Mission."

7) Bye-law II, new D. Nepali representation on Board. (ref. EC(2)-68/71, 2). "The Nepal Christian Fellowship, in its annual conference, shall elect two representatives to the United Mission Board in a private capacity, each to serve a two year term, such representation being full voting representation, and any elected representative to serve only two consecutive terms on the Board; one representative shall be elected each year."

8) Bye-law III.A. Quorum of the Board. (ref. EC(2)-69/71, b)). "When the number of voting representatives present equals half the number of full member bodies of the United Mission, a quorum is present (? established)." Substitute this sentence for the second sentence in Bye-law III.A.

9) Bye-law III.B. Co-opted members of the Board. (ref. BD-14/71, No.14). Add new 4: "Co-opted members shall have the privileges of the floor, but they may not vote."

10) Bye-law VI.B.3: Quorum of Executive Committee (ref. BD-14/71, No.11). Add: Whenever a quorum of four voting members of the Executive Committee is unavailable, Committee actions taken must be confirmed through correspondence vote of all absent voting members. Such correspondence shall be sent in the form of a registered letter with acknowledgement-due card attached. If no reply is received within ~~four~~ <sup>2-4</sup> weeks of the posting of the Minutes of the meeting, the member's consent will be assumed."

11) Bye-law VII, new F, new 6: Area Superintendent's duties (ref. EC(2)-69/71, c)). "He shall appoint a Deputy Area Superintendent from among the senior Board Appointees in his area, who shall have authority to act for the Area Superintendent in times of temporary absence, holiday or incapacitating illness."



12) Bye-law V B: Direct Appointees. (ref. EC(2)-68/71, 3). First sentence to be amended to read: "Heads of institutions and project directors may appoint other workers within their approved budgetary limits, or self-supporting volunteers, as Direct Appointees for periods of up to three years; these appointments being renewable."

13) Bye-law IX.D. Suspension and Dismissal of Board Appointees. (ref. BD-14/71, No. 7, and EC(2)-68/71, 9).

Para D: Resignations. Except in the case of emergency....(leave this para as it is, but omit "and Dismissals" from title).

Para E: Suspension of Board Appointees. In cases where the Area Superintendent, Project Leader, or director of an institution considers it necessary, he may suspend a BOARD APPOINTEE, having presented him with a Charge Sheet (or a statement of reasons for the action). Normally the worker shall leave the premises of his institution or project of work at the time of suspension, and report to the Executive Secretary. Such action shall be referred immediately to the Executive Secretary and brought by him to the Executive Committee for final action. In the event of dismissal, the procedure shall follow Bye-law IX.F."

Para F: Termination and Dismissal. The Executive Committee shall give six months notice to a worker....is given to a BOARD APPOINTEE. The member body shall have the right of appeal to the Board.

Old para E becomes G, and old F becomes H.

14) Bye-law XII.F: Workers Conference representation on the Board. (ref. EC(2)-68/71, 9). Rescind amendment of BD-14/71, 13, and retain Bye-law as it reads in current Constitution: "Early in its proceedings the Conference shall appoint one delegate who is not a Board appointed officer to represent it at the Annual Meeting of the Board...."

15) Bye-law XV: Scholarship Committee. (ref. BD-14/71, No. 10). "There shall be a UMN Scholarship Committee composed of five (or seven) members, appointed by the UMN Executive Committee, resident in Kathmandu Valley, to administer a Scholarship Program in Nepal for the people of the land. Among the members, which shall include Nepali citizens, shall be a doctor, nurse, educator, and and HQ staff member. The UMN Executive Secretary and UMN Functional Secretaries shall be ex-officio, voting members of this Committee.

## Butwal Technical Institute

### Report For 1971

#### 1. BTI As A Project

An Institute of Technology and Industrial Development now popularly known as Butwal Technical Institute, was established by formal agreement between His Majesty's Government of Nepal and the United Mission on November 7, 1963. The UMN Meeting in March, 1968 under Action EM-55/68 accepted the Constitution and Bye-Laws of the Butwal Technical Institute as a Bye-Law of the United Mission Constitution. The BTI Managing Board exercises full control of all project activities and refers matters of Board Appointees and UMN funds to the UMN Board as the final authority.

At the close of 1971 the project staff (Board Appointees) numbered 16 and lived in BTI housing plus two rented houses. The project includes the several areas; BTI Station, the Institute, Butwal Power Company, Private Limited, and the Plywood Mill activity still a part of the Institute Organization. The functions are reported under the several headings that follows.

#### 2. The BTI (ITID) Managing Board

The BTI Board met in five regularly planned meetings plus two specially called meetings during the year. The Executive Secretary, UMN is the Chairman of the Managing Board. The Board acted on the financial reports, approved the work plans and budgets of the Institute, requested the UMN Board to seek needed personnel, and directed considerable time and attention to the needs of two newly developing programmes, the Plywood Mill and the Division of Consulting Services. An area of extended negotiation with HMG, Nepal is the renewal of the BTI Agreement.

#### 3. Butwal Station

The Project Director, Francis Sauer, manages the functions of the Station which include Guesthouse operation, Board Appointee personnel matters, matters involving UMN financially or in policy and planning. Mrs. Twila Miller is the pleasant and very effective Hostess supervising the Guesthouse. Mrs. S. Mogedal, MD, Mrs. E. Sauer, RN, and Mrs. M. Colterjohn, RN provide immediate and greatly appreciated health care for workers, trainees and staff.

#### 4. Butwal Technical Institute

The Institute is a production -cum-training activity operating in five workshops and central business office. In December, 1971 the Institute employed 112 people including 58 trainees, 37 skilled and 9 unskilled workers, and 8 Board Appointees from overseas. Its activities can be reported under the several departmental headings.

##### a. Wood Shop

Mr. and Mrs. Walter Schumacher fulfilled their contract in April 1971. Walter established a well run shop a fine reputation for producing quality furniture. On his departure Mr. Copal Singh Gurung assisted by Mr. Pushmaker have carried the daily management of the shop. Twelve trainees, eleven skilled workers are employed. Furniture production is the major activity and now requires the support of an effective sales programme combined with some changes in the product line. In 1972 a replacement for Mr. Schumacher will arrive to train present Nepali workers in added management skills.

Contd. to page No. 2/-



b. Machine Shop

The Machine Shop under the supervision of Tor Møgedal employs ten trainees and four skilled workers. This shop provides a very important service in the developing industrial activities around Butwal by repairing and making special parts for all kinds of industrial equipment. This shop also does the machine work required on contracts in the Welding Shop. Under these conditions the Machine Shop is probably the most difficult area for combining production and training activities, but the workers show steady improvement in quantity and quality output.

c. Engineering Design Office

This Department provides the mechanical departments with the required designs and shop drawings for their production. The larger share of the work is done for the Welding Shop. The department is managed by Mr. Ernst Gugeler, and employs one trainee and one detail designer. Early in the year the department successfully bid on a contract to design, manufacture, and supervise the erection of two steel footbridges, one 300 feet long, and the second 500 feet long. The 500 feet span bridge calls for use of a design concept as yet unused in this part of the world.

d. Welding Shop

Mr. R.P. Sharma supervises the Welding Shop where eight trainees, three skilled and two unskilled workers are employed. This shop has a high level of skills and is well equipped. The major activity this year is a co-contract for two, large steel and cable suspension bridges designed by Mr. Ernst Gugeler in the Design Office. BFI is the only firm in Nepal at this time able to fabricate welded structures of this design. Work during the year ranged from very large cylindrical tanks of 15,000 liters to hospital beds and general repair work.

e. Auto Shop

Ray Plett fulfilled his contract in June, 1971 after a year of very capable supervision in the Auto Shop. In July Bob Schuh arrived to supervise the shop and has continued to strengthen the supportive services offered to BFI and to the Butwal community. This shop employs four trainees and one skilled worker. These men provide running maintenance, repairs and rebuilding for transport equipment and for the diesel engines in the standby electrical powerhouse.

f. Electric Shop

The Electric Shop under the supervision of George Carfield employs ten trainees and two skilled workers. These men install and maintain the BFI electric services in workshops and residences. They also contract installation of house wiring for people in Butwal town. The shop has recently contracted to install electrical supply and services for about twenty-five buildings in an agriculture development project.

g. Building Department

The Building Department supplies a wide range of services. Gerald Muller, Surveyor and Builder, supervised the department until he terminated his service in July, 1971. The department manages construction work for both BFI and for Butwal Power Co., Pvt. Ltd. The department has also assisted UM Hospital, Tansen with design and building supervision services. Ed. Reimer, Harvey Bauman and Ken Roes are seconded through this department to full-time work with the Power Co.

Ed Reimer fulfilled his contract in June having made a significant contribution in work and personal witness. Harvey Bauman has very capably managed the Power Co. construction work after G. Muller's departure. Ken Roes has recently joined the project to replace Harvey as he completes his contract early in 1972. Darrel Ediger also recently arrived brings valuable construction skills to the HTI building activities. The department employs nine trainees, four skilled workers, and varying number of daily workers.

h. Personnel and Training Office

Ron Fox assisted by Simon Pande interview job applicants, recommend trainee selections, deal with employee matters in consultation with the concerned supervisor, and supervise trainee activities in hostel facilities and classes. In January 1971 about 286 applicants were screened to admit 22 trainees. Twenty persons teach related subjects in the trainee classes. Three serious work stoppages this year and continuing unrest among the workers caused partly by influence from outside HTI lays heavy responsibility on the functions of this office. Personnel matters not reconciled at the departmental level and policy matters are referred to a larger committee of management and workers representatives.

i. Business Office

A central Business Office serves all the shops in matters of books of accounts, payroll, customer billing, cashier and banking, budget and other reports for accountability, procurement and central stores, customs clearance and transport of goods, correspondence and the maintenance of business files. The Business Manager, A.I. Colterjohn, assisted by Mr. Rudra Bahadur Chhetri, handle the areas of cash transactions, books of accounts, and preparation of financial reports. The Assistant Business Manager, Ed. Miller, assisted by Mr. Kul Prasad in the stores and by Mr. F. Boyd in procurement and clearing, handle the materials areas. There are five trainees, nine skilled and three unskilled workers employed in the combined offices. A perpetual inventory system is maintained in the stores with all active items reported monthly and a total inventory reported quarterly. The Accounts Office strikes monthly trial balances and presents quarterly reports for review by the HTI Board.

j. Public Relations and Marketing.

Mr. Komal Shanker Joshi very capably represents HTI interests in matters with His Majesty's Government of Nepal in Kathmandu and at the local levels. Either alone or together with UMN-HTI officers Mr. Joshi exercises a strong initiative in negotiations concerning agreements and contracts, procurement and payment of government funds, official and functional relations with agencies of local government, and arrangements for official functions. A major function this year was the visit by the Honorable Minister for Water and Power, Shri Navaraj Subedi, to officially inaugurate the first stage operation of the Butwal Power Company hydro-electric power station. The increasing need for a well organized program in marketing requires more time than Mr. Joshi is now able to give from his other activities. This is a vital need that must be adequately met with least possible delay.

k. Plywood Mill

UMN-HTI has agreed to supply, erect, and initiate the operation of a medium sized plywood production enterprise as an industrial development project in the Butwal area. Mr. Helmut Milcke carries the major responsibility for the negotiations with His Majesty's Government of Nepal, and for the implementation of the project. Victor Tow, Ken Dick, Jim Kauffman and Ed Martin assist in the plant erection, testing of equipment, and training of Nepali workers. The plant is now capable



of limited production and further progress depends upon continuing negotiations for formal permission. Adequate provision for the financial and technical requirements of this project demand the formation of a separate managing organization to bring the enterprise to maturity.

5. Butwal Power Company, Private Limited

Ownership of the Butwal Power Co., Pvt. Ltd. is shared by UMN-HTI and three agencies of His Majesty's Government of Nepal. BPC sells electric power to the Butwal community from a hydro-electric generating station engineered and constructed under HTI management. Odd Hoftun, seconded from UMN to the Power Co., is the Executive Director and Chief Engineer of the company. Nominees from the UMN-HTI Board serve on the BPC Boards representing the UMN-HTI investment in the enterprise. In June, 1971 the Honorable Minister for Water and Power, Shri Navaraj Subedi, inaugurated the 50 Kw first stage of the power station. Actual delivery of power from the station began in January, 1971, and at the end of the year there were 220 consumer connections. Plans recently approved for the Company provide for an installed generating capacity of 450 Kw by mid-1974 and ultimate total of 1,000 Kw in 1976. The Hoftuns have been in Norway on furlough during 1971 and Francis Sauer acted for Mr. Hoftun in the capacity of Executive Director. During the year Odd gave much time and close attention to plans and negotiations for continuing development of the Company.

6. Division of Consulting Services

The present production-cum-training activities of HTI serve only a partial fulfillment of the stated purposes of HTI (ITID). The Board is studying the opportunities for wider participation, especially in cooperation with members of the Butwal community, in projects initiated with the community. The UMN Board of Directors have approved the basic plan in principle and requested the HTI Board of Managers to formulate a firm proposal setting out terms and estimated involvement in such development. The UMN Executive Committee have recommended the appointment of Mr. O. Hoftun as Director of the proposed Division of Consulting Services.

7. Summary

The year has been very full of problems, most all of human origins but we have been privileged to seek and to find God's grace as individuals and in groups. We rejoice and praise Him for many blessings received. We do not labour alone and in our own strength. We gratefully acknowledge and sincerely thank all those who have shared in making possible the stewardship and opportunities for witness that have been Butwal Technical Institute this past year. With these ongoing resources we are able to move into the coming year.

Sgd. x x x  
Francis Sauer  
(Director).

FS/GDT

# Statement of Receipts and Payments

For the Year 1971.

(U.M.N. Station Account Only)

<u>General Fund:</u>	<u>Budget</u> <u>1971</u>	<u>Actual</u>	<u>Total</u>
<u>Receipts:</u>			
UMN Treasurer	Rs. 21,600	21,600	-
Personnel Contributed Services	Rs. <u>165,600</u>	<u>165,600</u>	-
	Rs. 187,200	187,200	187,200
<u>Payments:</u>			
Paxmen's Board, etc.	Rs. 12,000	10,262.77	
Mess & Central Staff, Quarter Lines, Utensils, etc.	Rs. 1,600	1,635.13	
Electricity CSQ & Street Lights	Rs. 2,000	5,717.95	
UMN Travel and Rent	Rs. 4,400	3,867.22	
Guest Expenses	Rs. 1,200	1,976.20	
Miscellaneous	Rs. <u>400</u>	<u>1,728.36</u>	
	Rs. 21,600	25,187.63	
Personnel C.S.	Rs. <u>165,600</u>	<u>165,600.00</u>	
	Rs. 187,200	190,787.63	<u>190,787.63</u>
Excess of Payment over Receipts Rs.			<u>3,587.63</u>

## Butwal Technical Institute

Summary Balance Sheet as at 31.12.1971

<u>Assets</u>		<u>Liabilities</u>	
Current (Cash, Bank, etc).	725,410	Current (advances etc)	549,822
Inventories	533,068	Capital Grants	
B.T.I. Plant & Equip.	1,528,116	Electric Power	1,088,863
Plywood Mill	2,380,769	Plywood Mill	2,318,877
Power Project	287,141	B.T.I. General	2,081,301
B.P.C. Shares	675,000	U.M.N. Station deficit	(3,588)
		Reserves & Surpluses	71,474
		1971 Net Profit	<u>22,755</u>
	<u>6,129,504</u>		<u>6,129,504</u>

FS/GDT



The Butwal Technical Institute  
A Centre For Technology And Industrial Development  
Butwal, Nepal

AGREEMENT.

His Majesty's Government of Nepal and the United Mission To Nepal in 1963 formally agreed to establish an Institute of Technology and Industrial Development in Butwal. The Butwal Technical Institute is the popular name of the programme development under that agreement.

PURPOSE.

The basic purpose of the Institute is to promote the development of self-supporting, small scale industries with related services in the Butwal-Bhairawa area, and to train Nepali workers and managers to assume the operation and ownership of such enterprise.

POLICY.

The policy of the United Mission To Nepal in this project is to contribute the initial plant and equipment along with the services of specialist personnel to establish these activities. The year 1978 is the approximate target set for the eventual transfer of the activities from UMN to Nepali Ownership.

PROGRESS.

From 1967 onwards the project has fully recovered its annual cash operating expenses. From 1971 the earned income should adequately provide for all the normal operating expenses, including on the job training of Nepali workers and managerial staff.

ACTIVITIES.

Butwal Technical Institute has worked towards the achievement of its stated purpose in the following ways.

1. B.T.I. is a complex of five production centres served by a centrally managed Business Office including personnel, purchasing and stockroom services. The production centres include:-
  - a) a well equipped wood working shop producing quality furniture using machine processes and batch production methods;
  - b) a metal working machine shop having all the basic machine tools and producing custom work reconditioning or reproducing engineering components;
  - c) a welding shop with electric arc and flame torch equipment producing welded steel structures, storage tanks, and hospital furniture;
  - d) an auto servicing shop with limited equipment for replacement and fitting of repair parts, performing running maintenance on petrol and diesel units;
  - e) an electrical shop equipped to install or repair electrical service installations in B.T.I. buildings or for the outside community.
2. Butwal Power Company, Private Limited. Besides developing and operating the above five production centres, B.T.I. is constructing and has completed the first phase of a hydro-electric generating station serving the local community. The 50 Kilowatt first phase is supplemented with 110 Kilowatts of diesel powered generating equipment. The hydro-power station will ultimately produce 1,000 kilowatts of power. Ownership of the Power Company is now vested in a duly registered private limited company in which the United Mission To Nepal is one of the share holders.

Contd. to page 2/-

3. Plywood Mill Department.

With the purpose of utilizing timber, one of Nepal's major natural resources, B.T.I. has undertaken to erect and put into operation a small scale plywood production unit. Most of the installed machinery has been tested and the plant is close to beginning trial production for training and testing purposes. Negotiations with H.M.G. Nepal are in the final stages for formal organization of the company and permission to begin operation. This project is potentially larger than all the rest of the B.T.I. activity, and is only listed as a department to indicate the manner in which it has been initiated. The plywood mill is being financed by a United Mission To Nepal sponsoring body and by anticipated investment negotiated with His Majesty's Government of Nepal.

4. Division of Consulting Services.

A further development of programme with reference to the terms of the original agreement is the Division of Consulting Services, still in the process of formation and definition. The basic purpose of this Division is to assist the Butwal-Bhairawa Community in those areas of its developmental needs as outlined in the general agreement for B.T.I., but which continue to make demands beyond the capacity of the present B.T.I. programme resources in personnel and plant. The Division of Consulting Services and the present B.T.I. will be closely related, mutually supportive in their activities, and supplementary in their services to the community. This services are to include engineering consultation, consultation and training in financial and general business management. The Division will also assist in the initiation and organization of local self-help projects requested by the community. The Division intends to employ and train qualified Nepali personnel capable of assuming responsibility in these areas and continuing to offer such services.

5. Statistical Report (in brief) for 1971. As of December 1, 1971.

<u>Personnel Employed</u>	<u>B.T.I.</u>	<u>Power</u>	<u>Plywood</u>	<u>Total</u>
		<u>Co.</u>	<u>Mill</u>	
Apprentices	58	-	-	58
Skilled Workers	37	10	8	55
Unskilled Workers	9	110	16	135
Overseas staff	8	2	4	14
Totals	112	122	28	262

Business Activity.

Butwal Technical Institute.

For the calendar year 1971, based upon the actual figures reported the first nine months, the projected B.T.I. Gross Sales are NC Rs 940,740 (equal to US\$ 93,140). The projected Net Earnings are 5 percent of Gross Sales for the period.

Butwal Power Company, Private Limited.

The Butwal Power Co., Pvt. Ltd. have added 124 new customer connections in the past 12 months making a total of 220 connections. The Company produced 115,900 Kwhr of power. Power sales account for over 90 percent of the power produced with the balance charged to distribution line losses.

Butwal Plywood Mill

The Plywood Mill is still under construction and has only preliminary activities to report to date.

Signed Francis Sauer  
Director.

1 December, 1971.

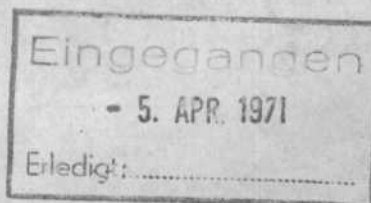




## THE UNITED MISSION TO NEPAL

President: Dr. R. Windsor  
Executive Secretary: Rev. F. Wilcox  
Treasurer: Mr. Ian Stuart

Telephone: 12179  
Telegrams: UMNEPAL  
POST BOX NO. 126  
1/29 THAPATHALI  
KATHMANDU, NEPAL



30th March, 1971

To Board Secretaries  
of UMN Member Bodies.

Dear Colleagues in the work of the UMN,

Enclosed you will find two items. First, the Minutes of our Finance and Executive Committee Meetings and the UMN Board Meeting held here in Kathmandu, just a few days ago. In spite of transportation difficulties in India, we had a fine representation from most of your Missions and participating agencies. Once again the representatives of the Boards and agencies taking part in the United Mission displayed a remarkable degree of interest in and commitment to the work of the UMN. As your new Executive Secretary, I am grateful to you for your support and interest in these vital meetings which administer the affairs of the United Mission for 1971, and also to the men and women you appointed to represent you and who served so ably in these meetings.

We hope you will read these Minutes carefully, and wherever a question is raised in your mind about any action, proposed or taken, please write for further clarification or interpretation. One matter which provoked considerable discussion was the question which all UMN member bodies are facing in regard to their financial commitments, both to UMN and to all their Mission work in the world. You will notice recommendations made with special reference to the per capita worker grants in BM-24/71 and EC(1)-46/71. We will be sending a circular letter regarding per capita grants to all United Mission member bodies in the very near future, and would welcome any comment or suggestion you might make in this regard.

Other items of interest which you may want to note are the fact that we as a United Mission to Nepal felt at this year's meeting of the Board that it was no longer either necessary or appropriate for us to hold formal membership in the National Christian Council of India, and therefore the Board voted to withdraw from the NCC of India, even though it went on record that we desire to continue our fellowship with that body and the Churches and missionary societies in India (ref. BD-20/71). Another item of interest, I am sure, to all of you is a Board Minute, No. BD-26/71, expressing our deep appreciation for the many years of service given so freely by Mr. Jonathan Lindell.

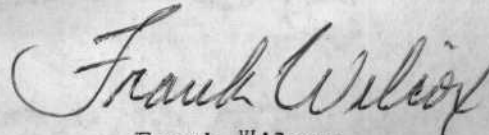
The second item enclosed in this letter is a condensation of the Annual Reports of all United Mission projects for 1970. This condensed report was prepared some weeks ago especially for presentation to the concerned Departments of His Majesty's Government here in Nepal. It was

also reviewed briefly in our Board Meetings for the purpose of information. This is the first year that we have submitted such a full report to government of all of our activities. We have done so in order to conform to the demands of our General Agreement with H.M.G., but we feel it a very wise policy to keep HMG as fully informed as possible of our activities, our plans and purpose here in Nepal. For that reason we felt you, too, would like to see, by way of information, what kind of report has been given from the United Mission to Nepal to H.M.G.

All of these Minutes are in rough duplicated form. We hope, after not too long a time, to have them ready for you in printed booklet form also.

Again, thank you for the contribution, the concern and the daily support you and your people give to us in the United Mission.

Sincerely,



Frank Wilcox  
Executive Secretary



UNITED MISSION TO NEPAL

1/29 Thapathali,  
Post Box 126,  
Kathmandu, Nepal.

To:

February 25, 1971.

Concerned Ministries and Departments,  
His Majesty's Government of Nepal,  
Singha Durbar,  
Kathmandu, Nepal.

Honourable Gentlemen:

Subject: Report of the Mission's Work in 1970

The General Agreement in force between His Majesty's Government of Nepal and the United Mission to Nepal, dated January 18, 1970, reads in Clause 9: "The Mission agrees to submit the report of their work done under this Agreement to the concerned Ministry or Department through the Ministry of Foreign Affairs of His Majesty's Government of Nepal every year."

In keeping with this Clause we are pleased to submit this report of the work of the Mission in 1970. If there are questions or areas where further reporting is required, or if a personal interview is desired, we shall be glad to comply. The Report is given under the following subjects:

1. A Background sketch.
  2. The Mission's Main Office at Thapathali.
  3. Financial support of the Mission's institutions.
  4. Opening of new work and enlargements.
  5. Employment and training of nationals.
  6. Shanta Bhawan Hospital, Lalitpur.
  7. Kathmandu Valley District Clinics.
  8. Tansen Hospital and Area Health Services.
  9. Bhaktapur Hospital.
  10. Okhaldhunga Dispensary.
  11. Amp Pipal Hospital (see Gorkha Report).
  12. Public Health Program.
  13. Gorkha Project
  14. Butwal Technical Institute.
  15. Girls' High School, Kathmandu.
  16. Assistance in Nepali Aadarsha Vidhyalaya, Pokhara (Boys' School).
  17. Assistance in response to request for aid.
  18. Terminating agriculture work.
  19. Plans for 1971 and beyond.
- Appendix: The General Agreement between HMG and UMN.

The United Mission is deeply appreciative of the privilege, and conscious of the responsibility, of engaging in service and development work with the Government and people of Nepal. It is the sincere desire of the Mission to conduct its work in as cooperative a way as possible, and that it will be truly beneficial to the people of the country.

Respectfully submitted,

Frank Wilcox  
Executive Secretary

## 1. A BACKGROUND SKETCH

The United Mission to Nepal is an organisation formed by Christian Churches in several countries for the purpose of offering service in Nepal. The Mission entered Nepal in 1954 on the basis of an invitation and agreement with His Majesty's Government to undertake medical work in the Kathmandu Valley and in Tansen. Subsequently other Projects of service and development were negotiated and begun.

Agreements: The first Agreement was for a period of five years. This was revised and extended for a period of ten years. Again, a second time the General Agreement was revised and renewed on January 18, 1970, extending the work of the Mission for another five years. This current General Agreement is given as an Appendix to this Report. Besides negotiating the General Agreement, the Mission has negotiated secondary and specific agreements and permissions for undertaking each of the projects or institutions it has established, or for the expansion of any one of them. In the following sections reports are given about each of the projects or institutions of the Mission.

Personnel: During the 17 years that the Mission has worked in Nepal it has appointed 225 professional overseas workers to posts of service in its projects, plus wives and children. These have contributed terms of service varying from two to seventeen years. They have been supported by church agencies and sent to the United Mission for appointment under its administration in Nepal as contributed workers.

Finances: Since its beginning the Mission has spent approximately Rs.3 crore (\$ 3 million) in its work in the country. This has been used approximately half for general operating budgets and half in capital budgets for buildings and equipment. None of this money has been used to support foreign staff, since their salaries and allowances have been provided by the sending church agencies.

Work: The work undertaken by the Mission has been in the fields of curative and preventive health, education and professional training, agriculture development, and technological and industrial development.

## 2. THE MISSION'S MAIN OFFICE AT THAPATHALI

The Headquarters office in Thapathali administers the work of the Mission under the guidance of the Executive, Treasurer and their staff. It supervised the Mission's workers in the country. It gave guidance to the overall work of the Mission, and led in much of the dealings with Government concerning the affairs of the Mission.

Certain necessary internal functions of the Mission are also conducted here, e.g.:

- a) A Guest House for new workers where they take courses in language study and orientation.
- b) A Hostel for children of workers in outlying places, from where they may attend schools in Kathmandu.
- c) A Building Department which assists projects in their planning and constructing of buildings.
- d) A Supply Department which procures and forwards supplies to several projects in distant places.



### 3. FINANCIAL SUPPORT OF THE MISSION'S INSTITUTIONS

In keeping with Clause 4 of the General Agreement, the Mission has continued to take full financial responsibility for managing its institutions. Over the years the Mission has followed the principle that the recipient should contribute toward benefits received, insofar as possible. Therefore the Mission charges fees, as well as giving subsidy grants to operate its work in most of the institutions.

In some closely cooperative projects the Mission's contribution is mainly in personnel and some supplies and equipment, as in public health work. The Butwal Technical Institute, being mainly a commercial production-cum-training institution, is run on a self-supporting basis, with a subsidy from the Mission used only to care for foreign staff. The costs of supporting the Mission's foreign staff is borne outside of the budgets and outside of the treasury of the Mission; it is considered as additional 'contributed services'. The Mission and its foreign staff do not 'make money' or take fees personally for services rendered. The Mission is a voluntary, non-profit organization which by policy contributes money and workers to the running of institutions and projects.

The total statement of Receipts and Expenditures for 1970 for all the work of the Mission is as follows. Secondary financial statements are given with the reports of each Project. Further details will be given upon request.

#### United Mission Financial Statement for 1970

##### I. General Operating Budgets of all Institutions.

###### Receipts:

From the Mission Treasury . . . . .	Rs. 822,595.93
From Fees and charges . . . . .	1865,619.30
Mission contributed staff services valued at salary scales of national replacements. . . . .	681,811.00
Total . . . . .	Rs. 3370,026.23

###### Payments:

To operating costs and maintenance of of all institutions and projects. . . . .	Rs. 2578,279.95
As for Mission contributed staff services . . . . .	681,811.00
	Rs. 3260,090.95

Balance brought forward to 1971 budgets. . . . . Rs. 109,935.28

##### II. Capital Budgets in all Institutions.

###### Receipts:

From Mission Treasury and Mission sources . . . . . Rs. 2416,688.33

###### Payments:

To building work and equipment in all  
institutions and projects . . . . . Rs. 2416,688.33

#### 4. OPENING OF NEW WORK AND ENLARGEMENTS

During 1970 the Mission began new work at one place. On request of, and in close cooperation with, HMG Health Services Department and the local Panchayat, a Public Health Program was begun in the three wards surrounding Shanta Bhawan Hospital; the first phase being work in TB control.

During the year several items of business from the Mission were before Government, some having been initiated before 1970. Action was still pending on them by the end of 1970. They are:

- a) The Agreement for the Butwal Technical Institute calls for periodic review and renewal. This has been applied for to the Department of Cottage Industry; reply is pending.
- b) Request was made by the Health Services Department to the Mission Hospital in Tansen to open an Auxiliary Nurse-Midwife School. The School has been opened, but the certification is pending.
- c) Request for permission to purchase an additional piece of land adjacent to the UMN Girls' High School, Kathmandu was made and received the approval of the Education Department (see letter No. 4923, dated 30 January 1970).
- d) Permission has been granted by the Health Services Department to build a new hospital building for Shanta Bhawan Hospital. Request has been made for permission to purchase the property of Surendra Bhawan for this new building, and customs exemption on building materials for this project. Reply is pending from the Foreign Ministry, and from the Finance Ministry.
- e) Request for permission to purchase the property in Thapathali where the Mission's main office is located was made (January 1966); reply is still pending.

#### 5. EMPLOYMENT AND TRAINING OF NATIONALS

The Mission has consistently sought to employ Nepalese wherever possible in posts of work in its institutions. At the end of 1970 there were 700 employed nationals in the institutions of the Mission, in all kinds of posts. They are employed on the basis of contracts with terms of employment, and are eligible for joining a Provident Fund and Health Insurance. The Mission has a working policy of seeking to replace foreign staff in each position where it is possible to employ national staff.

Since its beginning the Mission has undertaken considerable work in the training of nationals. During 1970 it has done this in the following ways:

- a) Numerous employees started work without knowledge or training in their job. They have been given on-the-job training over months and years. They do not have certified qualifications, but they have learned useful jobs and do them well. This kind of in-service training continued in 1970.
- b) Professional training is given to students in schools run by the Mission, such as the Nursing School at Shanta Bhawan Hospital (34 students in 1970), and the Auxiliary Nurse-Midwife School at the Tansen Hospital (12 students in 1970).



- c) Three Nepali doctors were in residency training and practice at Shanta Bhawan Hospital during the year.
- d) Two nurses were sponsored by the Mission for work-study in USA for a full year. They returned in 1970 and took up supervisory posts to replace foreign staff.
- e) The Scholarship Committee of the Mission sponsored 26 students with stipends for full-time professional study during 1970. Most of these students are on courses of 2 to 4 years. The expenditure in these scholarships during 1970 was Rs. 92,202.06.
- f) The Butwal Technical Institute has a strong apprenticeship training in several technical trades, in 4-year courses. During 1970 there were 46 young Nepali men in such training, and 9 completed the course and became Tradesmen.

#### 6. SHANTA BHAWAN HOSPITAL, LALITPUR

This hospital, within the framework of the United Mission and the hospital constitution, was directed through the year by its own Board of Managers, which met quarterly. Its External Advisory Committee also met regularly. Nepali members contribute substantially on this Board and in this Committee. The hospital is seeking to strengthen its base of support and management within the local Nepal community by forming a "Friends of Shanta Bhawan Society". During the year attention has been given to the economics of the hospital because of the high costs of its operation. It is maintained financially by fees and charges from patients, by subsidy grants from the United Mission, and the contribution of Mission staff.

The staff consists of 23 mission members and volunteer workers, and 212 employees, a total of 235. Among them are the Medical Director, 12 doctors (some part-time), 91 in the nursing department (including 33 students), 25 para-medical workers, and 106 others.

During the year the Hospital functioned as a general hospital offering out-patient and in-patient care, with a bed capacity of 135, and with doctor and nurse specialty service in surgery, gynaecology, paediatrics, internal medicine, and dental hygiene. Its supporting departments include: laboratory, pharmacy, x-ray, physiotherapy, dietetic, housekeeping, maintenance, social service, and office administration. A new drug distribution system for in-patients was introduced.

During the year work has been done and attention given to disaster planning, fire safety study, infection control, a resuscitation program, study of mortality causes, assessment of the hospital by recognised quality standards, doctors' rounds, doctors' participation in Nepal Medical Association, in a journal club, and in doctors' meetings, and health teaching in out-patients.

The long-standing plans to build a new hospital building were brought a step forward on July 16, 1970, with permission from HMG to do so. Requests for permission to purchase the Surendra Bhawan property to use as a site for the new hospital, and for exemption of customs duty on building materials, have not yet received a reply from HMG. An important change was made early in the year when the paediatrics and maternity wards were moved from Surendra Bhawan into Asha Niwas on the Shanta Bhawan compound.

The training work of the institution continued with strong emphasis. The School of Nursing had 34 students in the 3½ year course, and graduated five. There were three resident doctors in work and training. Stipend-scholarship training plans were carried for laboratory technology, x-ray,

pharmacy, dietetics and maintenance workers.

In close cooperation with HMG and the local Panchayat, a new Community Health Program was started in 3 wards surrounding the hospital. The first phase is the control of T.B. and smallpox, to be followed by general Community Health work in the area.

Vital statistics for the Hospital are:

	1968	1969	1970
<b>Inpatients:</b>			
Total admissions (including newborns)	2,521	2,791	2,604*
Total discharges (including newborns)		2,778	2,628*
Daily average census	106	114.5	92.2
Daily average bed occupancy	79%	84%	67%
Total days of patient care rendered	38,690	41,821	35,794
Average length of patients' stay	15.3 days	15 days	13.6 days
Total births	213	246	275
Total deaths	98	106	112
* Does not include newborns after 31.3.70			
<b>Surgical operations:</b>			
Major operations	342	341	276
Intermediate operations		211	130
Minor operations	493	582	671
<b>Totals</b>	<u>835</u>	<u>1134</u>	<u>1077</u>
<b>Out-patients:</b>			
General patient visits	40,082	40,277	40,537
Private patient visits	2,813	2,708	3,086
Dental patient visits	3,293	3,123	3,654
<b>Totals</b>	<u>46,188</u>	<u>46,108</u>	<u>47,277</u>
<b>X-rays:</b>			
Total no. taken for inpatients	3,276	4,401	3,048
Total no. taken for out-patients	5,349	6,943	4,340
<b>Totals</b>	<u>8,625</u>	<u>11,433</u>	<u>7,388</u>
<b>Fluoroscopies</b>	450	600	350.
<b>Laboratory:</b>			
Haematology, urine, stool, miscellaneous for inpatients and outpatients	49,627	55,612	44,442
EKG, for inpatients and outpatients	227	144	225

General Fund Financial Statement Summary for 1970

<b>Receipts:</b>		
From Patients, fees, charges	Rs.1,040,539.82	
UMN Budget allowance grant	340,000.00	
UMN supplementary budget grant	52,500.00	
Donations for Nursing School	72,344.70	
General donations	15,224.09	
Value of UMN contributed staff	236,400.00	
		Rs.1,737,008.61
<b>Payments:</b>		
Salaries and wages	471,648.71	
Drugs	276,281.83	
Surgical and medical supplies	144,829.83	
X-ray supplies	35,548.45	
Pathology lab. supplies	34,294.47	
Bedding, linen, uniform	15,484.10	
Catering supplies	56,329.05	
Laundry and cleaning	10,338.08	
Domestic repairs, housekeeping	1,879.55	
Power, light and heat	42,330.50	
Maintenance of buildings and grounds	50,668.51	
Administration	23,383.79	
Rents	91,956.72	
Transport, travel, etc.	7,214.91	

(Continued)



Nursing School	79,141.85	
Medical training program	31,326.33	
School of medical technology	1,449.05	
Community Health program	2,629.06	
Rent for Mission member staff	25,824.83	
As for UMN contributed staff	236,400.00	
	<hr/>	Rs.1,638,959.42
Excess of Receipts over payments		<hr/> Rs. 118,049.19 <hr/>

#### Financial Stastics of Shanta Bhawan Hospital

	<u>1968</u>	<u>1969</u>	<u>1970</u>
Charges to patients	1,353,230.	1,757,848.	1,601,260.
Less Charity and allowances	156,775.	606,260.	560,720.
Percentage of charity and allowances	38%	34%	35%
Takings from patients	836,455.	1,151,588.	1,040,540.
Payments (including training programs)	1487,416.*	1,671,888.	1,591,744.
Percentage of self-support	60%	69%	65%
Excess payments over takings	450,961.	520,300.	551,204.
Grants, gifts & contributed services	576,578.	658,851.	669,253.
Balance (deficit)	(74,384.)	138,551.	118,049.

\* UMN contributed staff services estimated at Rs.200,000.

#### 7. KATHMANDU VALLEY DISTRICT CLINICS

During the year, in the southern part of the Valley the Mission continued to conduct four clinics in villages. They are in Godavari, Chapagaon, Bungmati and Pharping. There are resident staff in each place conducting the programmed work, and there are weekly visits from doctors and assistants especially for the sick patient clinics.

The objective of these village clinics is to offer family-centered health care. Medical care is given to sick patients at regular clinics. Then there are scheduled programs, clinics and meetings for pre-natal care, home deliveries, well-baby care, feeding of undernourished children, teaching child care and home health to mothers, inoculations, and health teaching in schools. Staff of the District Clinics continued to serve at the weekly Kalimati Clinic.

Figures of attendances at the Clinics were as follows:

	<u>1969</u>	<u>1970</u>
Bungmati	5,882	5,771
Chapagaon	10,725	11,794
Godavari	4,966	3,891
Pharping	7,729	4,831
Shanta Bhawan	4,166	3,365
	<hr/>	<hr/>
Totals	33,468	29,580
	<hr/>	<hr/>

Financial Statement for 1970.

Receipts:		
UMN Treasury grant	Rs.81,030.00	
Fees from patients	25,687.99	
Gifts	5,084.60	
Refunds	7,420.95	
Medical Insurance	506.47	
1969 year-end balance	5,542.97	
Value of UMN contributed staff	24,600.00	
		Rs.149,882.98
Payments:		
Salaries, drugs, transport , supplies, etc. etc.	Rs.148,182.05	
As for UMN contributed staff	24,600.00	172,782.05
Excess Payments over receipts		Rs. 22,899.07

8. TANSEN HOSPITAL AND AREA HEALTH SERVICES

The Mission hospital on the edge of Tansen is a base general hospital serving in a community health scheme. It aims to have sufficient staff and facilities so it can send out teams into other parts of the district to help and advise, and to receive referred cases from other areas. It can be considered as an expanded district hospital fitting into HMG nationwide health services. It serves out-patients and in-patients with a 90 bed capacity, four doctors, nurses, and other supporting staff. The Mission makes a contribution of foreign staff to the hospital, and capital grants to buildings and equipment, but the hospital in its general operating budget is entirely supported by income from patient fees and charges.

There are some special features of the Hospital. A leprosy department undertakes research, treatment for an increasing number of out-patients, and admits some inpatients for short stays. An Auxiliary Nurse-Midwife School is being conducted, with increasing numbers of applicants, both men and women of SLC standard. The Hospital is up-grading the teaching content. While HMG requested the opening of this School, the kind of school and certification has not yet been determined or given. Hospital staff also conduct monthly general clinics in 3 villages, with 550 in attendance in the year.

Vital statistics for the Hospital are the following:

	<u>1968</u>	<u>1969</u>	<u>1970</u>
In-patients	1,332	1,486	1,697
Out-patients	19,856	21,886	24,030
Major operations	486	592	499
Minor operations	698	878	817
Deliveries	37	66	62
Deaths, from any cause		70	99
X-rays	933	1,461	1,681
Miniature x-rays	3,058	4,246	4,190
Fluoroscopies	102	117	944
Physiotherapy treatments:			
Inpatients			1,379
Out-patients			89



Within the Tansen bazar, under the administration of the Hospital, the Women's and Children's Welfare Clinic had a busy year. It was open two days a week, with 4,318 in attendance (3,450 in 1969). The staff attended 139 midwifery cases in the town and district (120 in 1969). They made about 500 visits to homes to teach post-natal care.

The Mission Hospital also makes a cooperative assisting contribution to the district Panchayat's program in Public Health. This has consisted of workers in the district, especially in East Palpa. Their work has been in villages to do mantoux, TB and leprosy case findings, and to give BCG and TABC injections. They do some curative work in an out-patient clinic. Their statistics are:

Outpatients	2,639	Minor surgery	51
Prophylactic inj.	6,778	Deliveries	5
Home visits	293	Goitre medicine	476

The Financial Statement for 1970 of the Hospital and associated services is as follows:

Tansen Mission Hospital.

Receipts:

Fees from patients	Rs. 201,278.81	
Medicine sales	214,879.69	
Miscellaneous	26,772.24	
For service to Leprosy department	6,500.00	
Value of UMN contributed staff	61,740.00	
		Rs. 511,170.74

Payments:

Salaries	157,540.56	
Drugs	156,385.59	
Medical and surgical supplies	67,363.55	
Bedding and linen	11,828.73	
Catering	2,425.50	
Laundry	3,917.53	
Maintenance	1,017.52	
Cleaning	840.64	
Building maintenance	6,285.51	
Power and light	17,870.06	
Administration	6,141.48	
Miscellaneous	2,305.38	
Vehicle Transport	3,800.00	
As for UMN contributed staff	61,740.00	
		499,462.05

Excess Receipts over payments

Rs. 11,708.69

Women's and Children's Welfare Clinic, Tansen

Receipts:

UMN Treasurer grant	Rs. 8,200.00	
Medicine sales	7,740.00	
Fees for deliveries	2,614.50	
Value of UMN contributed staff	6,000.00	
		Rs. 24,555.50

Payments:

Salaries, drugs, rent, etc.	15,081.82	
As for UMN contributed staff	6,000.00	
		21,081.82

Excess Receipts over payments

Rs. 3,473.68

District Public Health Program

## Receipts:

UMN Treasury grant

Rs. 9,000.00

Value of UMN contributed staff

18,300.00

27,300.00

## Payments:

Salaries, drugs, transportation, etc.

5,011.74

As for UMN contributed staff

18,300.00

23,311.74

Excess Receipts over payments

Rs. 3,988.26

Leprosy Department, Tansen Hospital

## Receipts:

UMN Treasury grant

24,200.00

Value of UMN contributed staff

6,360.00

30,560.00

## Payments:

Medicines, hospital treatment, etc.

26,320.29

As for UMN contributed staff

6,360.00

32,680.29

Excess Payments over receipts

Rs. 2,120.29

General Administration of Project

## Receipts:

UMN Treasury grant

3,000.00

Miscellaneous

854.88

3,843.88

## Payments:

Maintenance, etc.

1,547.95

Excess Receipts over payments

Rs. 2,306.93

9. BHAKTAPUR HOSPITAL

This small general hospital is located outside the town of Bhaktapur on the edge of the forest at Surjabinayak. It seeks to improve the health of the community by offering out-patient and in-patient care, and by public health work in the hospital and out in the community. The Hospital has 24 beds, laboratory, pharmacy and x-ray. The staff consists of one doctor, nurses and para-medical workers.

Some special features of the work of this institution are: A limited but significant specialty care is given to TB patients and a line of quarters provides lodgings for staying patients. A weekly clinic is held in the east end of Bhaktapur town. Two 'children's clubs' are held, one in the hospital and one in town. They offer health teaching, care and immunizations. One staff nurse is undertaking public health work in the surrounding village homes and in some schools. A building program is planned to enlarge and improve the facilities for all the services of the hospital. In-service training is going on with staff members, and some are out on full-time scholarship training.



Vital statistics for the hospital are the following:

	<u>1968</u>	<u>1969</u>	<u>1970</u>
Outpatients:			
New patients	3,206	3,617	3,115
Return visits	7,222	10,318	10,793
Bazar clinic	2,379	3,819	2,836
Totals	12,807	17,754	16,744
Inpatients:			
Admissions	735	902	908
Total in-patient days	7,984	10,024	9,223
Average daily in-patient census	21.9	27.4	25.3
Average length of stay in days	10.8	11.1	10.2

General Operating Fund Financial Statement for 1970

Receipts:		
UMN Treasury grant	53,961.33	
Patients' fees and charges	103,363.13	
Gifts	3,886.42	
Refunds	11,363.58	
Value of UMN contributed staff	33,300.00	205,874.46
Payments:		
Salaries	47,748.76	
Medicines and supplies	89,594.87	
Food for patients	2,686.42	
Linen and uniforms	2,462.58	
Cleaning	935.25	
Repairs and maintenance	4,708.07	
Transport	9,612.81	
Power, light and heat	12,612.27	
Administration	3,393.44	
As for UMN contributed staff	33,300.00	207,600.47
Excess payments over receipts		Rs. 1,726.01

10. OKHALDHUNGA DISPENSARY

During 1970 this health services unit was served by one foreign doctor, one foreign nurse and seven Nepali para-medical workers. Its facilities were improved by finishing and equipping several rooms which provided proper working space for a laboratory, operating room, central supply, medicine store, and teaching-cum-public health room. Other additions were a renovated staff house, a reliable water supply, and a storage shed. The general operating budget came to about Rs.40,000, and was met by Rs.25,250 from patient fees, and Rs.14,750 from UMN subsidy grant. The work may be described under three headings:

Dispensary: curative medicine. The total number of patients in attendance and treatment was 9,000. The great majority are outpatients. A 'dera' building accommodates as many as 20 patients who have to stay for bed care. A fair amount of minor surgery and some major surgery is done. The quality of the curative work has improved due to the addition of a laboratory and a new operating room.

Preventive Community Medicine. Early in the year a ten-day public health course was held for people representing 10 village panchayats, emphasizing sanitation and T.B. control. A local 'Eye Committee' made arrangements to advertise and then to supervise a clinic held at the dispensary for a week in May to see and treat and offer surgery to eye patients. The Mission doctor cooperated with the Jilla Panchayat which had formed a district-wide health committee of lay people, with local health personnel acting as advisors. The Committee will organize training for panchayat people in health concerns and coordinate HMG services already existent in the area. Arrangements have been made with Nepal Red Cross to assist the local committee set up a mother-child clinic in the bazar and other areas, staffed by personnel from the Dispensary.

Staff Training. A two-year training course for assistant nurses is given to local girls, adapted to local needs. In 1970 one girl completed this course, and two others started. Two local young men took short courses elsewhere, and are now working as a laboratory assistant and as maintenance men.

#### 11. AMP PIPAL HOSPITAL.

This Hospital is an integral part of the "Community Service Program" in the Gorkha District. For a report on it, see Chapter 13: Gorkha Project.

#### 12. PUBLIC HEALTH PROGRAM

Upon the request of, and in close cooperation with, HMG's Department of Health Services and local Panchayats, the Mission has been working in public health at several places under the leadership of Dr. Iwamura. For some years this work was undertaken in Palpa District. More recently it has been undertaken also in other areas and districts where the Mission is working in Hospitals and Dispensaries, with the idea of coordinating curative and preventive health services.

In 1970, TB surveys were made in the hilly districts neighbouring on UMN medical stations in Tansen, Gorkha and Okhaldhunga, as part of an on-going program. 2,800 students of the 16 high schools in 7 districts were tuberculin tested. According to the tuberculin-positive results, it is suggested that the Newari bazars, the villages along main trade routes, and the families returned from periods in India were those with the highest incidence of T.B. The TB morbidities by microscope sputum tests were between 4% and 7% in such suspected TB villages, but the incidence in remote villages was sometimes under 0.1% only. These TB surveys were made by mutual consent and cooperation with HMG hospitals and health centres. 4,350 children in hill villages received BCG directly for the purpose of prevention, given by UMN workers during the year.

Another part of the TB control work is the beginning of a program in the area around Shanta Bhawan Hospital, patterned after the WHO Madras Scheme. This campaign began with a census made by door-to-door case-finding through microscopic sputum tests. Similar campaigns will be undertaken in the Gorkha area and the Tansen area. Free TB medicines and



BCG were provided by HMG to UMN hospitals for this TB control work.

Another work in the public health program was the Village Health Workers Training which was assisted in Okhaldhunga by Dr. Woodman and in East Palpa by Sister Coventry. These training courses are organized and financed by District Panchayats, and received assistance from UMN workers.

### 13. GORKHA PROJECT

The formal name of this project is "Community Service Program", centered in the village of Amp Pipal in the west side of Gorkha District. It consists of a group of co-ordinated services working with the people at basic living problems related to health, agriculture, education. Besides the main work at the base, the project to some extent works in outlying parts of the District. For administrative purposes the project divides its work into 3 parts, which consisted of the following during 1970:

#### I. EDUCATION.

The project assisted in 9 schools in the district. Each of these schools is run by a local Managing Committee. The Mission's work and assistance differs in the several schools. Its forms of assistance consists of sharing in administration, giving subsidy grants, and contributing Mission teachers in three of the schools. Brief facts on each school are as follows for 1970:

	<u>Classes</u>	<u>Students</u>	<u>Teachers</u>
1. Amp Pipal Middle School: At the base. Had a small hostel. One Mission half-time teacher	I-VII	320	9½
2. Luitel High School: Has a small hostel. One Mission half-time teacher. 14 students sat for SLC exam. All passed; 7 in I Div, 6 in II Div, and 1 in III Div. Ram Babu Bhattarai placed first in the country. Another student placed tenth.	I-X	394	12½
3. Nabalpur Middle School	I-VIII	176	8½
4. Lapsibot Middle School	I-VIII	170	7
5. Chiplete Primary School	I-V	130	4
6. Maltigara Primary School	I-V	117	4
7. Buddha Singh Primary School	I-IV	42	2
8. Bajari Dhara Primary School	I-III	45	2
9. Jaubari High School. Has a small hostel. Mission does not share in administration. Mission contributes 1 Nepali and 2 Mission teachers.	I-X	(Details kept by local school administration).	

The financing of these schools in 1970 has been as follows. This does not include Jaubari High School because the Mission does not share in its administration or financing:

Receipts:		
Students fees	Rs. 48,023.48	
Mission subsidy grant	90,116.00	
Value of UMN contributed staff	15,000.00	Rs.153,139.48
<hr/>		
Payments:		
Salaries	132,519.77	
School supplies	3,118.49	
Maintenance, miscellaneous	2,266.15	
As for UMN contributed staff	15,000.00	152,904.41
<hr/>		
Excess receipts over payments	Rs.	235.07
<hr/>		

## II. HEALTH SERVICES.

The Project works for the health of the public by conducting a small hospital and a public health program.

1. Hospital. This was run as a dispensary for several years. Three years ago a building program was begun to construct a small hospital. This building is sufficiently completed so that it has been occupied and used during 1970, though construction and equipping work continued. This hospital serves a large number of out-patients and provides about 25 beds for inpatients in the wards and 'deras'. Two foreign doctors and four foreign nurses, together with other supporting staff, provide patient care, with internal medicine and surgery. There is a laboratory and pharmacy, and an Assistant Nurses training course. There will soon be electric power and x-ray.

Vital statistics are as follows:

	1969	1970
Inpatients in wards and deras	680	761
Minor operations	356	281
Major operations	10	41
Deliveries	29	
Outpatients: New	5,333	5,038
Old	14,799	12,645

2. Public Health Program. The work of this program consists of the following in some district villages and in the base hospital and village:

- a) Monthly out-patient clinics.
- b) Family Planning: teaching, vasectomies.
- c) Thorough BCG coverage, with case-findings among TB families.
- d) Teaching and promoting the building of latrines.
- e) Health teaching to people waiting at clinics.
- f) Health teaching in regular classes in schools.
- g) Building up the preventive aspect of the Under-5 clinic.
- h) Checking and advising regarding water supply.
- i) Training a local person as a 'Health Agent' to supervise health in the village between visits of the Team.
- j) Yearly TABC inoculations in schools and villages.
- k) School BCG inoculations.
- l) Creating a series of simple talks and visual aids.

### Financial Statement for the Hospital for 1970:

Receipts:		
From patient fees	99,996.71	
UMN grant from Treasury	20,620.00	
Designated gifts	3,140.00	
Value of UMN contributed staff	29,139.00	152,895.71
<hr/>		



Payments:		
Salaries	29,630.20	
Drugs	71,895.32	
All other items	21,927.73	
As for UMN contributed staff	29,139.00	
		Rs.152,592.25
Excess receipts over payments		Rs. 303.46

### III. AGRICULTURE DEVELOPMENT

Under the renewed General Agreement with HMG (January 18, 1970), the Mission was not permitted to continue this 12-year old agriculture project. HMG requested the Mission to run it until HMG sent workers of its own to take it over. Later it was explained that this farm would become a sub-station of the Gandaki Anchal Agriculture Development Program. By the end of the year no transfer had been made. Hence the Mission continued the work of this department in its many parts throughout the year, as follows:

Veterinary calls: Lab. tests and treatment continued to be given.

Livestock: A purebred Murriah buffalo bull received through HMG has come to maturity, to improve local buffalo. The flock of 75 white leghorn hens have supplied eggs and 2-month old chicks for local distribution. A new Yorkshire boar pig was received from HMG farm at Rampur. Seven Israeli milk-goats have supplied milk and offspring to the community.

Forage crops: Work continued with oats, kale and pusa giant napier; also with study in use of forage trees and starting of their seedlings.

Field crops: Planting and experimenting with field crops continued, with comparative study in use of fertilizers. Many kinds of vegetables were grown, for food and demonstration and experimentation.

Nursery: Work with vegetable seedlings, fruit seedlings, and forest seedlings continued. These were distributed to local farmers. New experiments were tried.

Store: The store continued to operate, being much used by local farmers.

Schools: Teaching of agriculture as a subject in the local school continued, and the farm land of the school was used for planting trees.

Training: Three local young men continued, under Mission sponsorship, training at the Allahabad Agriculture College.

Expenditure by the Mission to this department was Rs.10,000.

GENERAL: During 1970 the Mission expended funds, both as subsidy for general operating budgets of the project departments and as investment in capital buildings and equipment. The totals are as follows:

1970: To general operating budgets in the Project	Rs.131,546.
To capital buildings and equipment	Rs.230,843.

#### 14. BUTWAL TECHNICAL INSTITUTE

The Butwal Technical Institute, started in 1963, is a project for industrial development, planned and operated in cooperation with His Majesty's Government. It is engaged in: (a) establishing a physical base for development (providing electric power and service workshops); (b) giving technical training on an apprenticeship basis; (c) the starting up of new industrial enterprises which eventually will be organized as separate private firms. The Institute is following a plan of growth and development which should bring it to maturity in 15 years. It is now almost half-way.

Administration. The Institute is governed by a Managing Board which meets quarterly. The Director, Business Manager and Department Supervisors are responsible for day-to-day management. They work together in an Internal Coordinating Committee.

Personnel. Working within the many parts of the Institute are the following people: foreign technical staff - 16; Nepali supervisory staff - 2; Trainees - 69; skilled and unskilled Nepali workmen - 90: a total of approximately 180 workers. In addition there are workers in the hydro power project numbering about 75.

Buildings and Equipment. The planned growth of the Institute in buildings and equipment continued through 1970, and by the end of the year included 3 large offices and workshop buildings, facilities and buildings of the Power Co. and the Plywood Mill still under construction, and a dozen buildings accommodating staff. Floor space of completed buildings is approximately 3,600 sq.m. Equipment of many kinds continued to be added in 1970 to workshops and to the operations under construction. Total investment made from the beginning and to the end of 1970 in the hard-core of workshops and staff quarters came to approximately Rs.1,200,000. Not included in this figure is investment in the power project and the plywood mill, which are developing as separate firms.

Operations. The operations of the B.T.I. to carry out its aims are listed in the first paragraph above are administratively arranged in several departments. Each department functions with its staff, equipment, plans and budgets, and is inter-related to the whole. To report on each Department in detail would make this Report too long. But such material would gladly be supplied to HMG officials on request. The Departments are:

1. Woodshop, with logging operations and sawmill.
2. Machine shop, with Welding shop and Engineering office.
3. Auto shop.
4. Electric Shop.
5. Building department.
6. Training Department.
7. Central Business office, stores, clearing and forwarding, transport, power, guesthouse, etc.
8. Lower Project (Butwal Power Co., Pvt. Ltd.)
9. Plywood Mill project (to become a private limited company).

The workshops produce products for sale, undertake jobs from customers, and conduct internal apprenticeship training with trainees. At the same time they must run as financially self-supporting shops in their operational budgets. The shops are increasingly serving as a physical base for developing industry in the area. The accompanying financial statement shows the operating position for 1970.

Industrial Companies. Besides running the base workshops, it is the aim of the B.T.I. to start up new industrial enterprises which will evolve into separate firms. This is happening at present in two enterprises.

- (1) The Butwal Power Co. Pvt. Ltd. is a running firm. BTI is a 51% shareholder in it, and has been contracted to do the



construction work of the Power Company. By the end of 1970 the first phase of the hydro-power plant was finished in the Tinau Khola, and the 50 kw plant sold electricity to 100 customers in Butwal and to BTI. Work is continuing to extend the tunnel and place more generators which in phases ahead would produce up to 1000 kw which could supply power to Bhairawa and Tansen.

- (2) The Plywood Mill continued under construction in 1970. Large amounts of machinery were under installation and were being shipped from overseas. Much remains to be done. Studies and negotiations are under way to ensure timber supply, available market, and developing the mill into a private company.

Financial Statements. The following reports describe the financial condition of the Institute.

1) Consolidated Balance Sheet as at 31 December 1970.

<b>Assets:</b>	Cash and bank	Rs. 999,113.	
	Accounts receivable	382,567.	
	Stocks	434,772.	
	Plant and equipment	1526,036.	
	Plywood Mill, plant and equipment	1733,661.	
	Power Project, plant and equipment	243,290.	
	Capital stock in BPC	675,000.	
			Rs. 5,094,439.
<b>Liabilities:</b>	Creditors	64,684.	
	Workers' savings, etc.	57,190.	
	Capital Funds	4883,040.	
	Reserves & surplus	89,525.	
			Rs. 5,094,439.

2) Profit and Loss Account for the year 1970.

<b>Expenditure:</b>		<b>Income:</b>	
Materials	298,481.87	Bills	768,034.36
Supplies, tools, power	118,930.46	Stock	66,088.32
Repair & Maint.: equip.	12,788.73	Professional fees	8,760.80
Repair & Maint.: bldgs.	22,791.74	Administration	3,200.00
Salaries, etc.	258,338.60	House, fan, water rent	5,318.30
Depreciation, bldgs, equip.	50,700.00	Surplus on vehicles and engines	26,334.55
" vehicles, engines	29,429.67		
Discount on sales	17,508.96		
Training expenses	12,629.23		
Technical literature	208.44		
Interest on savings	949.94		
Bank charges	414.51		
Bad debts	828.94		
Misc. and Board expenses	3,614.21		
Office & administration	10,091.15		
Canteen equipment	231.82		
12 kw diesel exp.	137.09		
Operations profit	39,640.97		
	<u>877,736.33</u>		<u>877,736.33</u>
Clearing & forwarding exp.	835,364.71	Operations profit c/f	39,640.97
1970 net profit	<u>45,762.53</u>	c/f. inc.	841,486.27
	<u>881,127.24</u>		<u>881,127.24</u>

# 15. GIRLS' HIGH SCHOOL, KATHMANDU

This girls' high school is located in 'Mahendra Bhawan' in Gyaneshwar area of Kathmandu. It was started in 1957 and is owned by the United Mission. It runs an Infant Class, Classes I-X, vocational Home Science course, and is seeking to open a Secretarial Science course. It prepares students to sit for the Government SLC Examination. A Managing Committee helps in running the school. Financially the school is supported by student fees and Mission subsidy. Extra curricular activities include sports, swimming, scouting. An important feature of the school is a boarding department. In 1970 the staff numbered 20. Miss Elizbaeth Franklin, founder and headmistress for many years, retired in July 1970. She was succeeded by Mrs. J. Rongong for some months until Miss M. McCombe was assigned to the post at the end of the year.

Enrolment in the school is as follows:

	1968	1969	1970
Day students	365	351	409
Hostel students	135	140	138
Total enrolment	500	491	547
Students sitting for SLC	8	15	18

During the past four years the School has been undertaking a large building program, the cost of which is approximately Rs. 1957,800. This is adding new classrooms, an assembly hall/gym, and hostels with kitchens. This work continued through 1970.

## Financial Statement of Operating Budget for 1970.

### Receipts:

UMN subsidy grant	49,330.48	48,458.32	
Student fees		46,715.00	
Value of UMN contributed staff		14,400.00	109,573.32

### Payments:

Salaries	78,198.78		
Wages	2,304.00		
Medicines	1,953.78		
All other items	41,338.80		
As for UMN contributed staff	14,400.00		109,395.36

Excess receipts over payments

Rs. 177.96

# 16. ASSISTANCE IN NEPALI AADARSHA VIDHAYALAYA, POKHARA

This boys' boarding school is owned and directed by an 11-member Managing Board of Nepali citizens. It was started in 1966 and is gradually growing into a full high school with 3 vocational courses. It has acquired 140 ropanis of land in Lama Chaur, two miles north of Pokhara, and is engaged in a 4-year building program which will spend Rs.40 lakhs on the development of the school campus, with 16 permanent buildings, sports field, etc. It is primarily a boarding school, receiving students from different parts of the country and charging fees to cover the cost of running the school and of boarding. At its maturity it will have facilities to accommodate 350-400 students.

The United Mission was asked to assist in creating this school and to contribute teachers to it. During 1970 the Mission contributed 3 persons



to the staff. The Mission has also contributed money for the building program (Rs.40 lakhs). Three-fourths of this is being given by the Dutch Government's Interchurch Coordination Committee for Development Aid in response to an application from the Dutch Churches. To manage the construction work, the Mission has placed three workers from its Building Department on the site. They, together with 170 workmen, are in the second year of the building program.

#### 17. ASSISTANCE IN RESPONSE TO REQUEST FOR AID

From time to time the Mission receives requests from other agencies or institutions to send someone to assist in their work. In 1970 the Mission placed out two such workers in this way on a temporary basis, pending the working out of confirmed arrangements.

One is Miss Norma Kehrberg, who has been teaching First year English classes at Padma Kanya College in Kathmandu. The other is Mr. Asbjorn Holm who has been working under the auspices of the Nepal Red Cross, and in cooperation with the U.N. High Commissioner for Refugees in Nepal, as an agriculture advisor in the Tibetan village at Pokhara.

#### 18. TERMINATING AGRICULTURE WORK

Under its second General Agreement (1959-1969), the Mission had agreements to conduct agriculture development projects in several places. The Mission was able to open and conduct such projects in two places, in at Amp Pipal in Gorkha District, and in Okhaldhunga.

When the General Agreement expires and was renewed again on January 18, 1970, the permission to continue work in agriculture was not included. The Mission was given to understand that it should close its work in agriculture by the end of 1970. The project in Okhaldhunga, being smaller, was closed in mid-year, and the workers withdrawn. The agriculture farm in Amp Pipal was continued up to the end of the year by request of HMG Department of Agriculture Extension, until it could be transferred into the hands of Government appointed workers. By the end of the year the transfer had not been made. An inventory of the project property as well as reports of the program have been given to the concerned Department.

19. PLANS FOR 1971 AND BEYOND

- a) In looking ahead to 1971 and beyond, the Mission is planning to continue its responsibility and work in existing institutions and projects.
- b) It will continue to seek to conduct its work in as close cooperation and coordination with plans and programs of His Majesty's Government as possible.
- c) The Mission will continue its emphasis on training of nationals and of evolving toward national management and ownership of its institutions and projects, insofar as is feasible.
- d) It is the desire of the Mission to offer increased assistance in community or public health programs of His Majesty's Government and local Panchayats.
- e) The Mission is considering with officials of concerned Departments the possibility of assisting in the plans and programs of Regional Development under the current Five Year Plan.
- f) It is the desire of the Mission to second workers to the programs and projects of other agencies and institutions where this is requested and can be arranged.



GENERAL AGREEMENT between His Majesty's Government of Nepal  
and the United Mission to Nepal

18, January, 1970.

I have the honour to inform you that His Majesty's Government of Nepal do hereby permit the United Mission to Nepal to continue the present activities in various parts of Nepal under the following terms and conditions.

1. The Mission agrees to confine their activities only in the field of education and health after the enforcement of this agreement.

The Institute of Technology and Industrial Development run by the Mission at Butwal may, however, continue its activities till the validity of this Agreement. The schools run by the Mission after 019/1/22/6 shall however cease to operate.

2. The Mission and its members shall, during their stay in Nepal, be subject to the laws and regulations of Nepal.

3. The various institutions run by the Mission shall be subject to the rules framed by the concerned Ministries or Departments.

4. All financial involvement in running the institutions shall be the responsibilities of the Mission.

5. The Mission shall not open any new institution or expand the existing institution without obtaining the prior permission of His Majesty's Government.

6. The Mission and its members shall confine their activities to the achievement of the objectives of the institution to which they are assigned and shall not engage in any proselytizing and other activities which are outside the scope of their assigned work.

For the purpose of this agreement, the members shall mean all the personnel or officers working under the Mission.

7. The Mission shall not dispose of their properties both movable and immovable either by sale or gift or any other manner to any juristic or physical person. Whenever such disposal would be necessary the Mission shall notify His Majesty's Government of Nepal in advance and act according to their discretion.

8. His Majesty's Government of Nepal reserve the right to nationalise any one or all of the institutions run by the Mission wherever they desire, the question of paying compensation for such nationalization shall only arise if it takes place within a period of five years from the date of signing of this agreement.

9. The Mission agrees to submit the report of their work done under this Agreement to the concerned Ministry or Department through Ministry of Foreign Affairs of His Majesty's Government of Nepal every year.

10. The Mission agrees to give preference to the Nepalese citizen for being employed in the paid posts of teachers, trained nurses, compounders, dressers and other medical and technical posts, etc. in the institutions.

11. In case of violation of this agreement, His Majesty's Government of Nepal may at any time notify the Mission to wind up its activities.

12. I have the honour to propose, that if these terms and conditions are acceptable to you, this letter and your reply note concurring therein shall constitute an Agreement between His Majesty's Government of Nepal and the United Mission to Nepal which shall enter into force on the date of your reply and shall remain valid for a period of five years unless terminated by His Majesty's Government of Nepal by giving three months notice in writing to the Mission or extended by His Majesty's Government of Nepal upon three months prior request of the Mission in writing before the expiry of such period of five years on the present terms and conditions or on such terms and conditions as may be laid down by His Majesty's Government of Nepal.

THE UNITED MISSION TO NEPAL

Minutes of

The Executive Committee Meeting

Held in Kathmandu, Nepal

March 17-18, 1971

The meeting was held in the Committee Room at UMN Headquarters in Thapathali, Kathmandu. On the first day sessions lasted from 9.00-12.00 noon, and 1.30-5.30 p.m., and from 9.00-12.00 and 1.00-1.15 p.m. on the second day, with short breaks for morning coffee and afternoon tea.

Devotions. Rev. Frank Wilcox opened the meeting with devotions based on II Cor. 12:9, emphasising the strengthening message of the words: a) My (God's authoritative assurance); b) All (His absolute sufficiency); and c) Grace (His wisdom, not ours), to meet our needs and weakness as we seek to serve Him in this land.

Membership and attendance. Members were present except as indicated:

President:	Dr. R. Windsor
Vice President:	Rev. G. Ruff
Other Members:	Dr. K. Sanders
	Dr. C. Kupfernagel (absent)
	Dr. E. DeVol (absent)
	Dr. C.L. Joshi (absent)
	Rev. D. Patlia (absent)
	Rev. M. Rai (absent).
Ex-officio:	Rev. F. Wilcox, Executive Secretary
	Mr. I. Stuart, Treasurer
	Dr. P. Dodson, Tansen Area Superintendent
	Mr. A. Voreland, Gorkha Area Superintendent
Co-opted:	Mr. H. Barclay, Education Secretary and Kathmandu Area Superintendent
	Dr. G. Mack, Health Services Secretary
	Rev. P. Lindell (W.M.P.L., USA)
Visitor:	Rev. W. Shenk (Mennonite Board of Missions).

Schedule and Agenda. The schedule and agenda as presented were accepted. It was emphasised that with reference to the Annual Reports and Statements, this Executive Committee should deal primarily with the Statements, and the Board with the Reports. This is further reflected in Minute EC(1)-50/71.

EC(1)-1/71. Quorum. Due to an airlines strike only three members were present, while the Bye-laws of the UMN require the presence of four voting members. It was RESOLVED that as this is not a registered society, the meeting should proceed, business be dealt with, and the Minutes be circulated to absent members for their approval afterwards.

It was further RESOLVED to recommend to the Board the inclusion of the following provision in the Bye-laws to cover such an emergency:

Bye-law VI, B, add to No. 3: "Whenever a quorum of four voting members of the Executive Committee is unavailable, Committee actions taken must be confirmed through correspondence vote of all absent voting members. Such correspondence shall be sent in the form of a registered letter with acknowledgement-due card attached. If no reply is received within four weeks of the date of posting of the Minutes of the meeting, the member's consent will be assumed.

EC(1)-2/71. Approval of Minutes. The Minutes of the last meeting of the Executive Committee of November 3-4, 1970 were approved as



circulated, with the correction that in EC(2)-69/70, b, under 'Shanta Bhawan Hospital', the words "as according to the Hospital Constitution" should be deleted.

EC(1)-3/71. Annual Reports. It was RESOLVED to accept the annual reports received from the following projects, and to present them to the Board:

- a) Headquarters
- b) Special Projects
- c) Public Health Program
- d) Tansen Area
- e) Butwal Technical Institute
- f) Boys' Boarding School, Pokhara
- g) Gorkha Project
- h) Shanta Bhawan Hospital, Kathmandu
- i) Kathmandu Valley District Clinics
- j) Girls' High School, Kathmandu
- k) Bhatgaon Hospital
- l) Okhaldhunga Dispensary
- m) Anandaban Leprosy Hospital (courtesy)
- n) UMN Treasurer.

EC(1)-4/71. Annual Financial Statements. Annual financial statements from the above listed projects were received, together with the recommendations of the Finance Committee concerning these. It was RESOLVED to accept these statements and recommendations as presented, and to submit them to the Board for approval.

EC(1)-5/71. Report of the Finance Committee. The report of the Finance Committee of 16 March, 1971 was received and discussed. It was RESOLVED that, with the following alterations, these Minutes be accepted:

- a) FC(1)-5/71, a: Only the amounts estimated for blackboard, furniture and library are approved.
- b) FC(1)-5/71, b: To show that a sum of Rs.8,000 is approved for this capital item, but only Rs.5,500 will be granted from UMN capital funds.
- c) FC(1)-6/71; a: a) Under the first item, for Pokhara Boys' School, it should be noted that the UMN was asked for Rs.39,000.  
b) Add: House in Harmi, Gorkha Project - Rs.5,500.
- d) FC(1)-8/71, c: The minute should read, "This resolution was approved insofar as finance is concerned".

The Minutes of the Finance Committee appear in corrected and final form as Appendix A to these Minutes.

EC(1)-6/71. Further supplementary Plans and Budgets for 1971. Additional requests for approval of supplementary plans and budgets for 1971 were accepted by RESOLUTION of the Executive Committee directly as follows:

- a) Bhatgaon Hospital:
  - i) Business Manager's House - Rs.50,000.
  - ii) Correction of EC(2)-13/70 of "accommodation for doctor of Rs.32,325" to "accommodation for staff of Rs.32,325".
- b) Tansen Hospital:
  - Expansion for additional 10 beds and improved facilities - Rs.515,000.
- c) Gorkha Hospital:
  - Additional hospital equipment and insulation of roofs - Rs.150,000.
- d) Gorkha Project Hydro-electric program:
  - Plans and budgets for this were circulated, and it was resolved to approve these, together with the new post of

hydro-electric engineer. These plans and budgets appear as Appendix P to these Minutes.

e) Central Services Department:

The recommendation of WC-12/71 was presented, together with that of FC(1)-3/71. These plans were approved, and are as follows:

The present Agent department of Headquarters shall be expanded and adjusted to form a Central Services Department which shall be separate from any existing institution. Contingent on finding a suitable person to head this department, he shall work toward efficiency in the handling of the following duties, including accounting services for the smaller projects where there is no Business Manager. Mission personnel will be asked to make a deposit with the Department against which personal charges can be made, and a recurring budget grant will be made for the running of these services. The duties will include:

- i) To sell postage.
- ii) To guarantee personal checks, cash personal checks, cash third-party checks, handle related correspondence.
- iii) To mail letters, packages and register mail.
- iv) To clear luggage, household goods, personal goods through customs, and forward the same to the various stations.
- v) To purchase household goods, personal effects, food supplies, etc. from both local and foreign sources; to repair household and personal items; to handle shipment of such items to the stations or persons concerned.
- vi) To purchase and reserve air travel space.
- vii) To obtain permits and visas (excluding residence visas).
- viii) To obtain, amend and extend import licences, deal with forwarding agents, customs officials, transport companies, etc.
- ix) To provide foreign exchange for the purchase of goods and services.
- x) To obtain insurance for cars and motor bikes.
- xi) To operate self-financing "stores" or commissaries for mission personnel.

The head of this department will be known as the Central Services Director, and shall be a Board Appointee (replacing the present post of "Supply Officer (direct appointee) in the Headquarters Plans for 1971). The duties of this department shall be carried out in cooperation with other agencies and Business Managers carrying on this type of work in the stations of the Mission.

EC(1)-7/71. Building Department Bank Account. In accordance with the recommendation of FC(1)-9/71:

It was RESOLVED that a bank account be opened with the Nepal Bank Ltd., Kathmandu in the name of the UMN Building Department, to be operated by the Head of the Building Department, the UMN Executive Secretary, and the UMN Treasurer, signing singly.



PERSONNEL MATTERS

EC(1)-8/71. New Arrivals. It was noted that the following new Board Appointees had arrived since the time of the last Executive Committee meeting:

Miss Sheila Anderson  
Miss Barbara McLean  
Mr. Victor Tow  
Mr. and Mrs. Bjorn Brekke  
Mr. and Mrs. Urho Rasanen  
Mr. and Mrs. Jostein Holm  
Dr. and Mrs. Walter Bond  
Dr. and Mrs. K. Itoh.

EC(1)-9/71. New Board Appointees expected. It was noted that the following Board Appointees who have been accepted are expected to arrive:

Dr. and Mrs. R. Ferguson (July 1971)  
Miss J.A. Wilmette (July 1971)  
Mr. and Mrs. S. Kostamo (January 1972)  
Miss G. Walker (January 1972)

EC(1)-10/71. Correspondence concerning new workers. It was reported that correspondence is continuing regarding the possible offer of several new candidates, but there are no definite offers of service to present to the Executive Committee at this time.

EC(1)-11/71. Board Appointees left for furlough. It was noted that the following Board Appointees have left for furlough since November 1970:

Miss R. Judd  
Mrs. T. Tsukada  
Miss L. Vaismaa  
Mr. and Mrs. O. Hoftun.

EC(1)-12/71. Board Appointees returned from furlough. It was noted that the following Board Appointees have returned from furlough since the time of the last meeting:

Mr. and Mrs. B. Richards  
Dr. and Mrs. J. Gould  
Mr. and Mrs. P. Spivey  
Miss M. McCombe  
Miss H. Vitzthum  
Miss J. McConnell  
Miss B. Brunemeier.

EC(1)-13/71. Board Appointees due to return from furlough. It was noted that the following Board Appointees are expected to return from furlough in 1971:

Miss R. Grimsrud  
Dr. H. Huston  
Dr. and Mrs. C. Pedley  
Dr. and Mrs. D. Roche  
Mrs. T. Tsukada.

EC(1)-14/71. Miss Lena Graber, nurse. It was RESOLVED to approve the appointment of Miss Graber as a Direct Appointee through the Mennonite Board of Missions, to Shanta Bhawan Hospital for approximately one year.

EC(1)-15/71. Miss Norma Kehrberg, teacher, United Methodist Church, USA. Miss Kehrberg is due to leave on furlough in June 1971 after a three year term. It was RESOLVED to welcome her return to Nepal after furlough.

EC(1)-16/71. Mr. and Mrs. John Paterson, agriculturalist, BMMF Australia. Mr. and Mrs. Paterson are due for furlough in September 1971 at the end of a four year term. It was RESOLVED to welcome their return to Nepal after furlough, provided that there is a suitable post of work available for them at that time.

- EC(1)-17/71. Miss Sylvia Slade, nurse, Baptist Missionary Society. Miss Slade is planning to go on furlough in May 1971 at the end of a five year term. It was RESOLVED to welcome her return to Nepal after furlough.
- EC(1)-18/71. Mr. and Mrs. Jerry Rice, agriculturalist, WMPL, USA. Mr. and Mrs. Rice are planning to leave on furlough in summer 1971. It was RESOLVED to thank them for their service in Nepal during this term.
- EC(1)-19/71. Mr. and Mrs. Bengt Sundberg, social worker, Swedish Baptist Mission. Mr. and Mrs. Sundberg are due for furlough in June 1971. It was RESOLVED to welcome their return to Nepal after furlough, should there be a suitable opening for them at that time.
- EC(1)-20/71. Miss Hisa Asaoka, nurse, WMPL, USA. Miss Asaoka is planning to leave on furlough within the next month. It was RESOLVED to welcome her back to Nepal after furlough, and to encourage her to take further study while on leave.
- EC(1)-21/71. Miss Anna Liisa Jokinen, agriculturalist, Free Church of Finland. Miss Jokinen is due for furlough in spring 1971 after a four year term. It was RESOLVED to welcome her return to Nepal after furlough, should there be a suitable opening for her.
- EC(1)-22/71. Dr. and Mrs. Walter Bond, pathologist, United Presbyterian Church, USA. Dr. and Mrs. Bond are due for a short furlough in April 1971. It was RESOLVED to welcome their return to Nepal after furlough.
- EC(1)-23/71. Miss Helen Berg, nurse, WMPL, USA. Miss Berg was formerly Nursing Director at Shanta Bhawan Hospital, and has now resigned from the United Mission for health reasons. It was RESOLVED to accept this resignation with regret, and to express deep gratitude to Miss Berg for the years of service she has given to the Mission.
- EC(1)-24/71. Miss Irene Fuss, teacher, Gossner Mission. It was noted that, contrary to earlier correspondence with the Gossner Mission, they are not now able to offer this candidate for service to the UMN.
- EC(1)-25/71. Mr. and Mrs. Walter Schumacher, master cabinetmaker, Committee for Service Overseas. Mr. and Mrs. Schumacher are terminating their service with the UMN in April 1971 at the end of a second term. It was RESOLVED to express appreciation for their service at the Butwal Technical Institute.
- EC(1)-26/71. Mr. Ed Remier, carpenter, MCC-PAX Service. Mr. Reimer terminates his service with the UMN in July 1971. It was RESOLVED to express appreciation for his work at the Butwal Technical Institute.
- EC(1)-27/71. Mr. Ray Plett, mechanic, MCC-PAX Service. Mr. Plett terminates his service with the UMN in summer 1971. It was RESOLVED to express appreciation for his work at the Butwal Technical Institute.
- EC(1)-28/71. Miss Marilyn Jestes, medical technologist, RBMU Associate. Miss Jestes is leaving Nepal in March 1971 at the end of a two year term, appointed to Shanta Bhawan Hospital. It was RESOLVED to express appreciation for her service in the UMN.
- EC(1)-29/71. Dr. and Mrs. L. Jones. Dr. and Mrs. Jones have served as Direct Appointees at Shanta Bhawan Hospital for a year, and will leave Nepal in March 1971. It was RESOLVED to express appreciation for their service in the hospital.



- EC(1)-30/71. Mr. and Mrs. Tom Valvik, teacher, WMPL, USA. Mr. and Mrs. Valvik will terminate service in the UMN after a short term as Headmaster of the Boys' Boarding School, Pokhara. It was RESOLVED to express deep appreciation for their service in Nepal.
- EC(1)-31/71. Dr. and Mrs. Paul Yoder, United Methodist Church, USA. Dr. and Mrs. Yoder will terminate their service in the UMN in June 1971. It was RESOLVED to express appreciation for their work in Nepal.
- EC(1)-32/71. Dr. Diane Miller, RBMU Associate. Dr. Miller terminates her appointment to the Tansen Hospital in 1971. It was RESOLVED to express appreciation for her service in Nepal.
- EC(1)-33/71. BTI Deputy Director. It was noted that the BTI Managing Board had accepted the resignation of Mr. Helmut Milcke from the post of Deputy Director of the Institute. It was RESOLVED to accept this resignation. Note was taken of the recommendation of the BTI Managing Board, but it was RESOLVED that no further appointment be made at this time.
- EC(1)-34/71. Medical Director, Tansen Hospital. It was RESOLVED to appoint Dr. P. Dodson to the post of Medical Director of Tansen Hospital for a further term of three years.
- EC(1)-35/71. Acting Director, SBH School of Nursing. It was RESOLVED to appoint Miss Lena Graber as Acting Director of the School of Nursing at Shanta Bhawan Hospital during the time of Miss Asaoka's furlough.
- EC(1)-36/71. Acting Medical Director, Bhatgaon Hospital. It was RESOLVED to appoint Dr. Helen Huston as Acting Medical Director of the Bhatgaon Hospital for the interim period between Dr. Yoder's departure on furlough and Dr. Roche's return in 1971.
- EC(1)-37/71. Pokhara Project Director. It was RESOLVED to appoint Mr. Jonathan Lindell as Project Director for the Pokhara Area in matters concerning UMN, for a term of three years.
- EC(1)-38/71. Health Services Secretary. In accordance with EC(2)-52/70, it was noted that Dr. Gordon Mack had been appointed to the post of Health Services Secretary, with Dr. W. Gould as Consultant. This appointment to be confirmed by the Board.
- EC(1)-39/71. Technical Services Secretary. It was noted that to date there is no nominee for this proposed post.
- EC(1)-40/71. Language Study. Further to Minute EC(3)-23/69, it was reported that the new scheme of having proper terms in the Language School was proving very successful. Member bodies should take special note that new candidates are expected to arrive only in the last week of July or the last week of January to begin the new term.

#### OTHER MATTERS

- EC(1)-41/71. UMN Medical Conference. The Minutes of the first UMN Medical Conference, held in Kathmandu, November 5-6, 1970, had been circulated to members of the Executive Committee. It was RESOLVED to accept this report with thanks.
- EC(1)-42/71. Annual Report to H.M.G. The first annual report of the UMN to His Majesty's Government was received and referred to the Board.
- EC(1)-43/71. Agriculture work. It was reported that during 1970 the agriculture project in Okhaldhunga had been closed, but that the

farm in Amp Pipal, Gorkha was still being run by the UMN. No arrangements have yet been made for the handing over of this project. The understanding is that HMG wishes us to continue operating the farm until it is taken over. The Administrative Committee is asked to follow up this matter and make a decision concerning any action to be taken.

EC(1)-44/71. Educational Work. The Education Secretary, Mr. H. Barclay, reported on the present situation in educational work in the UMN, and the interviews held with government authorities concerning our involvement in schools in Nepal. This report was received and referred to the Board.

EC(1L-45/71. Regional Planning and Development. The Executive Secretary referred to the progress of investigation of this possible new opening of work for the UMN. The report was received and referred to the Board.

EC(1)-46/71. Per Capita Work Grants. There was discussion on the difficulty many member bodies are experiencing in meeting financial obligations and the per capita work grants to the UMN. It was RESOLVED:

- a) To emphasise to the member bodies that this per capita grant is an important part of their commitment to the work in Nepal; and
- b) To circulate the member bodies requesting them to submit a projected estimate of the amount they expect to contribute to the UMN for 1972 and 1973, if possible.

EC(1)-47/71. Relationship of the Public Health Program to projects. Proposed guidelines for the relationship of workers in the Public Health Program to established institutions and bases of UMN medical work were presented. It was RESOLVED to accept these guidelines, with the additions:

- a) Add to Item 3 - "Medical and paramedical Board Appointees intended for the UMN Public Health Program shall normally be assigned for a brief initial period to a UMN Hospital or other UMN medical project for adequate orientation to, and experience in, curative and preventive medical practice in Nepal."
- b) Insert in Item 4 - "...but he/she, for purposes of fellowship and consultation, shall be considered..."

These guidelines are as follows:

1. The Director. The Public Health Director shall be given this assignment by the Executive Committee, and shall be directly responsible to the Executive Secretary. The Director shall consult with the Health Services Secretary, and keep him informed regarding the program.
2. Planning and Priorities. Priorities and plans shall be determined by the Director and the Public Health Team in close consultation with the Health Services Secretary and the Executive Secretary, it being understood that plans will always be related to the overall plans of His Majesty's Government of Nepal.
3. Personnel Assignments. As in all departments of the UMN, the placement of Board Appointees shall be the responsibility of the Executive Secretary, in consultation with the Administrative Committee and the Public Health Director. Medical and paramedical Board Appointees intended for the UMN Public Health Program shall normally be assigned for a brief initial period to a UMN Hospital or other UMN medical project for adequate orientation to, and experience in, curative and preventive medical practice in Nepal.
4. Lines of responsibility. The public health workers assigned to work within the area of a UMN project shall be directly responsible to the Public Health Director, but



he/she, for purposes of fellowship and consultation, shall be considered a member of the local project team and shall work in close cooperation with the area project leader. The area project leader shall be kept informed of the detailed programs and aims of the public health team, and he shall give full support to the workers by cooperation, and the provision of facilities, accommodation, etc.

EC(1)-48/71. Relationship of the Building Department to projects. A set of proposed guidelines was presented to the Committee in accordance with EC(2)-65/70, and it was RESOLVED to accept these as presented. They are as follows:

1. Priorities in building shall be determined through consultation carried on in the Administrative Committee, and passed on for final decision to the Executive Secretary, working in close consultation with the Building Department.
2. Placement of Building Department staff. The placement of Board Appointees assigned to the Building Department, as in all other UMN personnel assignments, shall be the responsibility of the Executive Secretary, who will consult with the Administrative Committee and the head of the Building Department.
3. Responsibility. When the Building Department undertakes a building project, the site engineer appointed by the Building Department is responsible to the Building Committee for completion of the project according to plans and specifications, and within the approved budget. All alterations in plans must be approved by the Building Committee.
4. Lines of Consultation and responsibility. The site engineer is directly responsible to the head of the Building Department, but will at all times work in close consultation with the Project Director in whose project construction is in progress, and under the direction of the Building Committee.
5. Labour relations. The site engineer is responsible for the employment of the labour force required to complete the project.
6. Facilities. The project will arrange the necessary facilities, financial, living and other such necessary matters which will allow the Building Department to complete the contracted work in that project.

The site engineer, and other Building Department personnel, as UMN workers, shall be members of the Project Team throughout the period of their working residence in the project.

EC(1)-49/71. Service Scholarship Committee. It was noted that the work and possible scope of the Service Scholarship Committee is growing and expanding, and that the Workers Conference had recommended the establishment of a fulltime post for a secretary to carry this work (WC-4/71, b, iv). After discussion it was RESOLVED:

- a) To approve the post of a fulltime secretary for the Service Scholarship Committee for one year in the first instance, to be reviewed in March 1972;
- b) To elect the following Service Scholarship Committee to serve for the year 1971/72:
  - Miss D. Friederici (Secretary)
  - Miss M. Robinson
  - Mr. C.P. Malla
  - Mrs. Mary Karthak
  - Mr. Rajendra Rongong
  - Mr. P.B. Rai
  - Mrs. C. Spivey.

Ex-officio: Executive Secretary - Rev. F. Wilcox  
Education Secretary (Chairman) - Mr. H. Barclay  
Health Services Secretary - Dr. G. Mack  
Technical Services Secretary (not yet appointed)

- c) To approve the form of Agreement submitted by the Service Scholarship Committee.

EC(1)-50/71. Amendments to UMN Constitution and Bye-Laws. In accordance with BD-20/70 and previous relevant actions, a list of proposed amendments to the UMN Constitution and Bye-laws was considered carefully, amended, and approved for presentation to the Board. It was RESOLVED:

- a) To present to the Board the list of proposed amendments to the UMN Constitution and Bye-laws as it appears in Minute BD-14/71.
- b) To recognise that the time has come when an Assistant Executive Secretary and Personnel Secretary is required at Headquarters, and to authorise the Administrative Committee to study this matter and bring to the Executive Committee a proposed amendment to the Bye-laws to cover this post.

EC(1)-51/71. Amendment to BTI Constitution. In accordance with the recommendation of the BTI Board Minute No.5/71, it was RESOLVED to recommend that the UMN Board approve that the BTI Constitution, Article 3, "PURPOSE", para h, line 4, be amended by deleting the word "providing" and by inserting in its place the words "endeavouring to provide".

EC(1)-52/71. Amendment to SBH Bye-laws. The discrepancy between the composition of the Shanta Bhawan Hospital Building Committee as given in the Hospital Bye-laws and the Minute of EC(2)-69/70 was noted. It was RESOLVED that it be recommended that this matter be referred back to the Shanta Bhawan Hospital Managing Board with the request that the Bye-law be brought in line with the decision of the Executive Committee in the above quoted Minute.

EC(1)-53/71. Housing Needs. This item of business was carried forward from EC(2)-71/70. It was RESOLVED to table the matter.

EC(1)-54/71. Representation on UMN Board. Note was taken of the action of BD-31/70. It was RESOLVED to recommend that the last sentence of this Minute be rescinded.

EC(1)-55/71. Date of next meeting. It was agreed that the date of the next meeting should be:

Finance Committee: Monday, 8th November 1971.

Executive Committee: Tuesday and Wednesday, 9-10th November, 1971.



UNITED MISSION TO NEPAL

Minutes of

The Board of Directors Meeting

Held in Kathmandu, Nepal

March 19-20, 1971

The annual meeting of the Board was held in the Committee Room of UMN Headquarters, Kathmandu. The sessions began at 1.30 p.m. on Thursday, 19th March, and continued till 5.45 p.m.; and were held on Friday, 20th March, from 9.00-12.00 noon, and from 1.30-3.15 p.m., with breaks for morning coffee and afternoon tea. The Chairman of the meetings was Dr. R. Windsor, President of the UMN.

Devotions. On the first afternoon, Dr. Windsor read John 6:6 and underlined lessons to be learned from this statement: apparently limited resources were adequate in Christ's hands; He was only testing Philip; the disciples were given the humble task of being servants to the people; and the end result was glory to God, not to themselves. Deaconess C. Old led the devotions on the second day, based on Psalm 34. The key note was "How good the Lord is!", and the verses of the psalm highlighted the good things which God has given to us and does for us, and how we should trust and praise Him at all times.

BD-1/71. Schedule of Membership and Roll Call. The current schedule of membership at the opening of the meeting was as follows, with all delegates present except as indicated. An airlines strike had made it impossible for a number of members to reach Kathmandu. Note should be made of Minutes BD-18/71 and 19/71, making some alterations in this schedule as from the date of this meeting.

A. Member bodies and their representatives:

1. American Friends Mission - Dr. E. DeVol (absent).
2. Baptist Missionary Society - Miss J. Knapman (absent).
3. Bible & Medical Missionary Fellowship - Dr. R. Windsor,  
Dr. H. Murrell.
4. Central Asian Mission - none.
5. Church Missionary Society of Australia - Miss C. Old.
6. Church Missionary Society of U.K. - Miss C. Old.
7. Committee for Service Overseas of the Protestant Churches of  
Germany - Dr. C. Kupfernagel (absent), Mr. J. Faeger.
8. Darjeeling Diocesan Council (formerly East Himalayan Church  
Council) and Church of Scotland - Mr. L. Neopani.
9. Free Church of Finland - Miss R. Siikanen.
10. General Assembly, UCNI - Bishop R. S. Bhandare.
11. Gossner Mission - none.
12. International Christian University Church, Tokyo - none.
13. Japan Overseas Christian Medical Cooperative Service -  
Mr. T. Nara.
14. Malwa Church Council, and United Church of Canada -  
Miss H. Johnson (absent).
15. Mennonite Board of Missions - Dr. M. Kniss, Miss B. Sell  
(alternate for Dr. H. S. Martin).
16. Norwegian Free Evangelical Mission - none.
17. Regions Beyond Missionary Union - Dr. K. Sanders, Miss R. Horne.
18. Service Association of the Christian Church (Disciples) and  
United Christian Missionary Society - Rev. F. Jonathan (absent)
19. Swedish Baptist Mission - Miss E. Cederholm.
20. Swiss Friends Mission - none.
21. United Fellowship for Christian Service (formerly Woman's Union  
Missionary Society) - Miss J. Perry (alternate for Miss L.  
Chipley).
22. United Methodist Church, USA - Dr. C. L. Joshi (absent),  
Rev. R. Karthak (absent).
23. United Presbyterian Church, USA - Rev. G. Ruff, Dr. D. Rice  
(absent).
24. Wesleyan Church of America - none.

25. World Gospel Mission - none.
26. World Mission Prayer League, Norwegian Branch - Mr.A.Voreland.
27. World Mission Prayer League, USA - Rev.R.Hagen, Rev.P.Lindell  
(alternate for Rev.M.Rai).

B. Co-opted members:

- i) Associate member bodies and their representatives:
  1. Episcopal Church in USA - none.
  2. Leprosy Mission - Dr.J.Harris (alternate for Dr.V.Das).
  3. Mennonite Central Committee - Mr.V.Reimer.
- ii) UMN appointed workers:
  1. Education Secretary - Mr.H.Barclay (also Kathmandu Area Superintendent).
  2. Health Services Secretary - Dr.G. Mack.

C. Ex-officio members:

1. Executive Secretary - Rev. F.Wilcox.
2. Treasurer - Mr. I. Stuart.
3. Tansen Area Superintendent - Dr. P. Dodson.
4. Gorkha Area Superintendent - Mr. A. Voreland.
5. Workers Conference Representative - Miss M. McCombe (alternate for Dr. W. Gould).
6. Butwal Technical Institute <sup>Board</sup> Representative - Mr. F. Sauer.
7. Shanta Bhawan Hospital <sup>Board</sup> Representative - Mr. R. Rongong (absent).

D. Visitor:

Miss Marstaller, United Fellowship for Christian Service.

BD-2/71. Schedule of meetings and agenda. The above schedule of meetings was agreed upon, and the agenda accepted as presented by the Executive Secretary.

BD-3/71. Confirmation of Minutes. The Board received the Minutes of the Executive Committee, and RESOLVED to confirm the following Board and Executive Minutes:

- a) The last meeting of the Board of Directors, held in Kathmandu, April 2-3, 1970.
- b) The meeting of the Executive Committee, held in Kathmandu, April 1-2, 1970.
- c) The meeting of the Executive Committee, held in Kathmandu, November 3-4, 1970.

BD-4/71. Matters arising from the Minutes. The action of BD-21/70 was noted, and the further recommendation of EC(1)-53/71 that the last sentence of this above resolution be rescinded. After discussion it was RESOLVED that this matter be referred to the Administrative Committee again to make an appropriate proposal to the Executive Committee to amend the Constitution to bring into effect the instruction of EM-24/69,c ; further, that, pending that amendment, the Administrative Committee be instructed to recommend to the Executive Committee the names of Nepali Christians whom it could appoint to serve on the Board at its next meeting as a part of the total co-opted membership.

BD-5/71. Annual Reports. Board members had received duplicated copies of the annual reports of the various projects of the Mission. At this meeting these were received as from the Executive Committee, together with short verbal reports from the leaders of the different sections of work.

It was RESOLVED to accept these reports with thanks, which appear as appendices to these Minutes, as follows:

- a) UMN Headquarters Report for 1970 - Appendix B.
- b) Special Projects Report for 1970 - Appendix C.
- c) Public Health Program Report for 1970 - Appendix D.
- d) Tansen Area Report for 1970 - Appendix E.
- e) Butwal Technical Institute Report for 1970 - Appendix F.



- f) Boys' Boarding School, Pokhara Report for 1970 - Appendix G.
- g) Gorkha Project Report for 1970 - Appendix H.
- h) Shanta Bhawan Hospital Report for 1970 - Appendix I.
- i) Kathmandu Valley District Clinics Report for 1970 - Appendix J.
- j) Girls' High School, Kathmandu Report for 1970 - Appendix K.
- k) Bhatgaon Hospital Report for 1970 - Appendix L.
- l) Okhaldhunga Dispensary Report for 1970 - Appendix M.
- m) Anandaban Leprosy Hospital Report for 1970 (courtesy) - Appendix N.
- n) UMN Treasurer's Report for 1970 - Appendix O.

It was further RESOLVED to note the following matters:

- i) That in relation to Shanta Bhawan Hospital it was verbally reported that a letter has been submitted to HMG Health Services Department indicating the interest of the hospital in cooperating with HMG plans for building a new medical school in the Kathmandu Valley.
- ii) That, further to the instructions already given in FC(1)-2/71, e, i, the Treasurer is instructed to show the main sources of capital fund receipts in future statements.

BD-6/71. Annual Financial Statements. The annual statements from the above projects had been scrutinized by the Finance Committee and accepted by the Executive Committee. It was RESOLVED to approve these as circulated, together with the resolutions and comments of the Finance Committee, as found in Appendix A to these Minutes. The individual statements appear with the Annual Reports of each project.

BD-7/71. Annual Report to HMG. In accordance with the new General Agreement of the UMN with His Majesty's Government of Nepal, an Annual Report covering the work of the entire Mission had been circulated to members of the Board. It was RESOLVED to accept this Report for presentation to HMG.

BD-8/71. Workers Conference Report. Minutes of the Workers Conference of February/March, 1971 had been circulated to members of the Board. In the absence of the appointed delegate, Dr. William Gould, Miss Margaret McCombe reported verbally on the Conference. It was RESOLVED to accept the Minutes of the Workers Conference, which appear as Appendix Q, and to deal with the various matters of necessary business as they appear on the agenda of the Board.

BD-9/71. Appointment of members to SBH Managing Board. After receiving the nominations of the Shanta Bhawan Hospital Managing Board, it was RESOLVED to elect the following Community Representatives to serve on the Board for a two-year term as from the date of this meeting:

Dr. J.S.Malla, Col. L.J.Thapa, Mr. Rajendra Rongong.

It was further RESOLVED to appoint Mr. Ram Krishna Shrestha to serve as an alternate to the SBH Managing Board in place of Mr. J. Towner, when the latter leaves the country, and for the remainder of his term of office.

BD-10/71. Appointment of members to BTI Managing Board. Upon receiving the recommendations of the BTI Managing Board and the BTI Internal Coordinating Committee, the following were elected to serve on the BTI Managing Board for one year as from the date of this meeting:

Rev.F.Wilcox, Mr.I.Stuart, Mr.S.Ruohoniemi, Rev.P.Wagner.

BTI-ICC Representative: Mr.H.Milcke, with Mr.E.Gugeler as alternate.

Co-opted members: Shri Dev Bahadur Thapa, Bhairawa;  
Mr. J. Lindell, Pokhara.

BD-11/71. Health Services Secretary. Following the instructions of EC(2)-52/70, it was noted that, after much discussion with UMN personnel, Dr. Gordon Mack had been appointed to the post of Health

Services Secretary, pending confirmation by this Board, and Dr. William Gould as Consultant to the Health Services Secretary.

Following further discussion it was RESOLVED:

- a) That Dr. Gordon Mack's appointment to the post of Health Services Secretary be confirmed for one year term initially;
- b) That Dr. William Gould be appointed as Consultant to the Health Services Secretary for this period.

BD-12/71. Kathmandu Area Superintendent. It was noted that the Executive Committee had recommended the appointment of Mr. Howard Barclay to this post for a three year term (EC(2)-56/70), and that the Workers Conference had recommended that the appointment be for a one year term only (WC-3/71) in view of the fact that the relationship of Area Superintendents and Functional Secretaries had not yet been clarified.

As this latter item is being dealt with at this meeting, it was RESOLVED to appoint Mr. Howard Barclay to the post of Kathmandu Area Superintendent for a term of three years.

BD-13/71. Gorkha Area Superintendent. The Board took note of similar actions in EC(2)-55/70 and WC-9/71 recommending that Mr. Asbjorn Voreland be appointed to this post for three and one year terms as in BD-12/71 above.

It was RESOLVED to appoint Mr. Asbjorn Voreland to the post of Gorkha Area Superintendent for the usual term of three years.

BD-14/71. UMN Constitution and Bye-laws. A list of proposed amendments to the UMN Constitution and Bye-laws was received from the Executive Committee in accordance with the instructions of BD-20/70 b, for scrutiny and action by the Board. The proposed alterations are as follows:

- A) Items which are corrections, or have been authorised in general terms and may be approved and put into operation without further ratification:

No.1. Corrections:

- a) Bye-law VI.C.2. The reference at the end to Bye-law XIV.C should read IX.B.
- b) "United Mission" should be used consistently in all places; correct - Bye-law I.A; Bye-law VI.C.3,5,7; Bye-law VII.D.7; Bye-law XIII.A, E.
- c) Bye-law VII.E.1. Correct 'this' to 'his'.
- d) Bye-law VI.C.3. Add comma after "auditor's reports,..."
- e) Bye-law VII.C.9. Change reference X.C. to IX.B.
- f) Bye-law VIII.A.3.e. Change 'they' to 'it'.

No.2. Suggested practices to adopt:

- a) Use the words 'Board Appointees' with capital letters throughout.
- b) Use the spelling 'Bye-law' throughout.

No.3. Provide for Executive Committee to take action on Board Appointees. Old forms are in parenthesis, and new forms are in capital letters:

- a) Const.III.B. Membership shall be by the provision of workers, approved and appointed (by the Board of Managers) BY THE EXECUTIVE COMMITTEE...
- b) Const.IV.I. Member bodies of the United Mission shall assign workers permanently to the United Mission, and when accepted (by the Board) BY THE EXECUTIVE COMMITTEE, those ....
- c) Bye-law VII.A. Workers appointed by the (Board) EXECUTIVE COMMITTEE.
- d) Bye-law IX.C.3. ...A recommendation MADE BY THE



EXECUTIVE COMMITTEE shall be forwarded...

No.4. Bye-law VII.E. "Title is "Superintendent". The full Title "Area Superintendent" should be used throughout for clarity.

No.5. Bye-law II,B. (Rewording only). Workers of the United Mission shall be eligible to represent their member bodies on the Board provided that the member body has no personnel in a nearby country.

No.6. Bye-law VI.C., new 9 - It shall elect the members of the Scholarship Committee annually at its spring meeting.

B) New items and wordings which need to be approved at the Board Meeting next year:

No.7. To make provision for "Suspension and Dismissal of Board Appointees". Change Bye-law IX.D by breaking it up into three sections dealing with three subjects, to read:

D. Resignations. Except in the case of emergency....  
(leave this paragraph as it is, but omit "and Dismissals" from title).

E. Suspension of Board Appointees. In cases where the Area Superintendent, Project leader or Director of an institution considers it necessary, he may suspend a Board Appointee, having presented him with a Charge Sheet (or a statement of reasons for the action). Normally the worker shall leave the premises of his institution or project of work at the time of suspension, and report to the Executive Secretary. Such action shall be referred immediately to the Executive Secretary and brought by him to the Executive Committee for final action. In the event of dismissal, the procedure shall follow Bye-law IX.F."

F. Termination and Dismissal. The Executive Committee shall give...is given to a Board Appointee. The member body shall have the right of appeal to the Board.

Make new letters for old 'E' and 'F'.

No.8. Bye-law VI.C.2. It shall take action in all matters concerning (the acceptance, the resignation and the dismissal) THE ACCEPTANCE, RETURN, RESIGNATION, SUSPENSION, AND DISMISSAL OF (Board appointed workers) BOARD APPOINTEES.

No.9. Clarification as to whether certain items of business should be dealt with by the Board or by the Executive Committee.

a) Bye-law VI.C.6. It shall receive from the Executive Secretary annual plans AND BUDGETS from all the projects....

b) Bye-law C.7. It shall receive from the Executive Secretary annual reports concerning the work of the United Mission and (approve of these for presentation to the Board) PRESENT THEM TO THE BOARD FOR CONSIDERATION, APPROPRIATE ACTION AND APPROVAL.

c) Bye-law VI.C.3. It shall receive from the Finance Committee the (annual budgets) ANNUAL financial statements, together with auditor's reports, for all the projects,... Committee; STUDY THEM, take necessary action, and present the statements to the Board for approval.

d) Const.IV.C. Last sentence to read: The Board may also establish separate governing bodies for particular institutions or projects, and shall appoint the members of such governing bodies.

No.10. Inclusion of the Service Scholarship Committee as a standing committee in the Bye-laws. The Board has instructed this to be done, BMBD-12/70, d.

Bye-law XV. There shall be a Service Scholarship Committee composed of five (or seven) members, appointed by the UMN Executive Committee, resident in Kathmandu Valley, to administer a Service Scholarship Program in Nepal for the people of the land. Among the members, which shall include Nepali citizens, shall be a doctor, nurse, educator, and an HQ staff member. The UMN Executive Secretary and UMN Functional Secretaries shall be ex-officio, voting members of this Committee.

No.11. Quorum for Executive Committee. Bye-law VI.B, add to 3: Whenever a quorum of four voting members of the Executive Committee is unavailable, Committee actions taken must be confirmed through correspondence vote of all absent voting members. Such correspondence shall be sent in the form of a registered letter with acknowledgement-due card attached. If no reply is received within four weeks of the posting of the Minutes of the meeting, the member's consent will be assumed.

No.12. To make provision for Functional Secretaries, who are consultants and advisors, but without administrative authority. See EC(3)-5/69 and BD-11/70.a.ii.

Const.IV. E. Alter last sentence to - The Executive Secretary, Treasurer, Area Superintendents and Functional Secretaries shall be ex-officio members of the Executive Committee.

Const.IV.B.2. The Executive Secretary, Treasurer, Area Superintendents, Functional Secretaries, one representative from the Workers Conference, and one representative from each separate governing body which has been appointed by the Board, who shall have voice, but no vote.

Const.IV.H. As it may deem necessary, the Board shall appoint Superintendents for geographical areas of work in Nepal. Superintendents so appointed shall work under the direction of the Executive Secretary in their respective areas of responsibility. The Executive Secretary, Treasurer, Superintendents and Functional Secretaries, and any co-opted members, shall form the Administrative Committee.

I. As it may deem necessary, the Board shall also appoint Secretaries for Functional areas of work in the United Mission. Functional Secretaries so appointed shall be responsible to the Executive Secretary in their work, and at an area or project level their function will be advisory and consultative. They shall serve as ex-officio members of the Executive Committee, the Board of Directors and the Administrative Committee.

The old section 'I' becomes 'J'.



(Bye-law V.A.2

(Bye-law VI.A.2. Executive Secretary, Treasurer, Area Superintendents, Functional Secretaries.

Bye-law VI.A.3. Delete.

Bye-law VI.C.3. ...Executive Secretary, Treasurer, Area Superintendents, and Functional Secretaries.

Bye-law VIII.A.3.d. The Executive Secretary will, together with the Area Superintendents, Functional Secretaries and heads of institutions....

Bye-law VII, new f.

Functional Secretary.

1. He shall be responsible to the Executive Secretary for the work of the United Mission in his function.
2. He shall become acquainted with the work of HMG and other agencies and liaison with them in behalf of UMN.
3. He shall advise and assist in the planning of the UMN's work, both in local projects and mission-wide.
4. He shall advise and assist Headquarters administration in personnel matters, making recommendations to the Executive Secretary, particularly on appointments.
5. He shall advise and assist concerning supplies and equipment where needed.
6. He shall assist in public relations in Nepal and constituencies.
7. He shall further assist the implementation of the work of the Mission in ways that may be assigned to him by the Executive Secretary.

Bye-law VIII.B. ...consultation with the Area Superintendent and Functional Secretary concerned...

Bye-law IX.C.3. The Area Superintendent and Functional Secretary concerned....

Bye-law IX.c.3...The Area Superintendent shall be the Chairman and Secretary of this Committee.

No.13. Bye-law XII.F. Workers Conference Representative to the Board: Early in its proceedings the Conference shall appoint one delegate who does not hold office in the United Mission to represent it at the Annual Meeting of the Board...

No.14. Bye-law III.B. new 4. Co-opted members shall have the privileges of the floor, but they may not vote.

No.15. Bye-law VIII.B.

a) Alter the heading to DIRECT APPOINTEES.

b) Add second paragraph:

Such Appointees shall be for a short term (up to two years) to meet special needs, either as

a) Volunteers providing their own travel and support; or

b) With partial support by the institution or project concerned; or

c) As workers contributed by a member body.

In the case of those workers channelled to the United Mission by member bodies, the requirement of work grants may be waived by action of the Executive Committee.

Following discussion on these proposals, it was RESOLVED:

- i) Ref.No.10. That the name of the Service Scholarship Committee be altered to "UMN Scholarship Committee".
- ii) Ref.No.11. That with regard to the possibility of the Board meeting without a quorum, the matter be referred to the Administrative Committee to study and to bring a recommendation to the Executive Committee in November as to how best this should be handled.
- iii) Ref.No.12. That the last sentence of Const.IV.H be eliminated from that paragraph, and be inserted as a new para J; the old para I to become a new K.
- iv) Reg.No.15. That a fuller definition of the term "Direct Appointees" be referred back to the Administrative Committee for study and recommendation to the Executive Committee at its November meeting.
- v) That, subject to the above alterations, the proposed amendments be accepted, noting that Nos.1-6 may be implemented as from this meeting, and that Nos.7-15 must be ratified by the Board at its meeting in March 1972.

The Constitution in its amended form (including alterations which are still to be ratified) appears as Appendix R to these Minutes.

BD-15/71. BTI Constitution. It was RESOLVED to approve the recommendation of the Executive Committee that the BTI Constitution be amended in Article 3, "PURPOSE", para h, line 4, by deleting the word "providing", and by inserting in its place the words "endeavouring to provide".

BD-16/71. SBH Bye-laws. It was RESOLVED to approve the recommendation of the Executive Committee that the matter of the membership of the Shanta Bhawan Hospital Building Committee be referred back to the SBH Managing Board with the request that the Bye-law be amended to agree with the decision of EC(2)-69/70.d.

BD-17/71. Formation of a "Friends of Shanta Bhawan Society". A full discussion took place on the proposals of the Shanta Bhawan Hospital Managing Board in its Minute MB-65/70, and the implications on the ownership and management of the hospital. It was RESOLVED:

- a) That this Board appreciates and approves the principle of the formation of "Friends of Shanta Bhawan Societies", both in Nepal and in other countries;
- b) That the SBH Managing Board be informed that this Board considers it would be premature to decide at this time whether or not this Society will be a suitable body to own and manage the Hospital until it has been duly constituted.

BD-18/71. Membership of Norwegian Free Evangelical Mission and World Gospel Mission. It was brought to the attention of the Board that the Norwegian Free Evangelical Mission and the World Gospel Mission, both full member bodies of the UMN, had contributed neither workers nor finance over a period of two years, and thus are subject to the application of Bye-law I.C. It was RESOLVED:

- a) That these two member bodies be suspended from membership in the United Mission until such time as they may be able to contribute finance and/or workers to Nepal, and that therefore they shall not count in the present listing of member bodies for a quorum.
- b) That since the UCNI of India has been dissolved and the CNI has been formed, the Executive Secretary be instructed to correspond with the following member bodies requesting a clarification of their status in the UMN:
  - i) The General Assembly of the UCNI, and the new Church of North India;
  - ii) The East Himalayan Church Council of the UCNI (now the Darjeeling Diocesan Council), and the Church of Scotland;



iii) The Malwa Church Council of the UCNI, and the United Church of Canada.

iv) The Service Association of the Christian Church (Disciples) and the United Christian Missionary Society.

BD-19/71. Assemblies of God, USA. The application of the Assemblies of God, USA was received, together with the recommendation of the Executive Committee in EC(2)-23/70.

It was RESOLVED to accept the Assemblies of God as a full member body of the United Mission to Nepal, with thanksgiving to God, and prayer for blessing in fellowship and working together in the coming days.

BD-20/71. National Christian Council of India. After discussion of the earlier links which the UMN had with the NCC of India, it was felt that there is not now sufficiently good reason to retain membership in the NCC. It was therefore RESOLVED:

- a) That the UMN withdraw its membership from the NCC of India.
- b) That the Executive Secretary be instructed to initiate correspondence with the E.A.C.C. to enquire about the possibility of membership in the EACC and on what basis this might be arranged, and also with the member bodies of the UMN to ascertain their opinion concerning such an association; and that a report be made to the Executive Committee on this matter.

BD-21/71. Agriculture work. It was reported that while the agriculture section of the work in Okhaldhunga had been closed down since the last meeting of the Board, UMN workers are still operating the farm at Amp Pipal, Gorkha. Information had been received from HMG that this project would be taken over by the Gandaki Agriculture Development Project, but this hand-over had been postponed several times, and to date has not been transacted. It is our understanding that HMG wishes the UMN to continue to run the project until final details are settled.

BD-22/71. Education work. The Education Secretary reported to the Board on the present situation in the UMN school work, both in schools which the Mission owns and manages, and in schools where the UMN contributes assistance only. A study is being made by HMG of this work at the present time. The various ways in which the Mission might contribute in education were outlined.

BD-23/71. Regional Development and Planning. The Executive Secretary spoke of the help and encouragement the Mission had received through the interest and advice of Dr. Arie Beenhakker, Advisor to the HMG Planning Commission.

A 20-page booklet giving the background to the proposed participation of UMN in Regional Development, the present stage of planning, the approved plans and steps to be taken, etc. had been circulated to members of the Board, and this was briefly outlined and commented on by the Executive Secretary. Discussion followed, and it was RESOLVED to record a vote of appreciation to those who had worked on the production of this booklet, giving an excellent presentation of the project at this stage.

BD-24/71. Per Capita grants. The Board discussed the problems being faced by member bodies in meeting financial demands for the work in Nepal and other fields of service. It was RESOLVED to accept the recommendation of the Executive Committee in EC(1)-46/71, and to endorse these instructions as from the Board, namely:

- a) To emphasise to the member bodies that this per capita grant is an important part of their commitment to the work in Nepal, and
- b) To circulate the member bodies requesting them to submit a projected estimate of the amount they expect to contribute to the UMN for 1972 and 1973, if possible.

BD-25/71. Election of Committee members. A Nominating Committee, composed of Dr. R. Windsor, Rev. G. Ruff and Rev. F. Wilcox, presented their nominations for membership in the Executive and Finance Committees. It was RESOLVED to appoint the following to serve for the year 1971-72:

Executive Committee:

President - Dr. R. Windsor  
Vice President - Dr. K. Sanders  
Other members - Dr. C. Kupfernagel  
Dr. C. L. Joshi  
Rev. M. Rai  
Dr. M. Kniss  
Miss L. Chipley  
Miss E. Cederholm

Finance Committee:

Dr. K. Sanders (Chairman)  
Dr. R. Windsor

BD-26/71. Mr. Jonathan Lindell. In appreciation of the years of leadership given by Mr. Lindell to the UMN, the Board RESOLVED to record the following tribute:

Although the Board has recorded, in its previous Annual Meeting, its appreciation for the services given freely and unstintingly to the United Mission and the cause of the Gospel through the past eleven years in the office of Executive Secretary by Mr. Jonathan Lindell, we, at this time also, want to express our gratitude to Mr. and Mrs. Lindell for the measure and quality of service they have rendered to the Mission and the people of Nepal through the past decade. It is our hope and prayer that God's grace and power may rest upon them as they take up the demanding tasks and opportunities of the growing Nepali Aadarsha Vidhyalaya (Boys' Boarding School) in Pokhara.

BD-27/71. Dates of next meetings. The following dates were fixed for the next meetings of the Executive and Board:

Finance Committee: November 8, 1971.  
Executive Committee: November 9-10, 1971.

Finance Committee: March 21, 1972.  
Executive Committee: March 22-23, 1972. (1½ days)  
Board Meeting: March 23-24, 1972. (1½ days).

BD-28/71. Vote of thanks. The Chairman expressed the sincere appreciation of the Board to Rev. Frank Wilcox for the efficient way he had taken up the work and heavy responsibilities of the Executive Secretary, in a manner which inspires the confidence of the Board and of the UMN, and assures a good spiritual leadership.

Mr. Wilcox in turn stated that he was deeply impressed by the diligence and hard work of the UMN Board, and very appreciative of the fellowship and contribution it made to the work in Nepal.

The Meeting was closed with prayer, led by the Executive Secretary.



APPENDIX A

Minutes of the Finance Committee Meeting  
held in Kathmandu, 16 March, 1971

Roll Call: Rev.G.Ruff (Chairman), Dr.R.Windsor, Rev.F.Wilcox, Mr.S. Ruohoniemi, Mr.I.Stuart, and Miss D.Broom (observer).

Devotions: Rev.G.Ruff led in the opening devotions.

FC(1)-1/71. Confirmation of Minutes. The Minutes of the Finance Committee Meeting held in Kathmandu on 2 November, 1970 were confirmed.

FC(1)-2/71. Financial Statements. The annual financial statements for 1970 of all the projects of the Mission were reviewed, and the following recommendations made:

- a) Headquarters. It is requested that Headquarters should investigate the possibility of forming Property Holding Trusts for both Headquarters and other UMN properties.
- b) Public Health Program. No financial report has been received, and the Director of the Program is instructed to see that accounts are prepared in accordance with the approved budget heads.
- c) Tansen.
  - i) The surplus shown in the hospital operating statements is to be retained by the Hospital Administrative Committee for use as it sees fit.
  - ii) It was noted that no explanations regarding medicine stock has been received (see FC(1)-3/70.a.i).  
The auditor is instructed to investigate and report on the following items:

A) Value of medicine fund	Rs.127,051.
Amount allowed for this purpose	64,000.
B) Medicine stock fund	127,051.
Medicine stock: Balance Sheet asset	228,968.
C) Hostel for Nurses Training School:	
Designated capital item	41,691.
Balance sheet item	23,733.
D) Designated capital total	147,081.
Cash and bank balances	47,032.
E) New hospital building: Grant	83,846.
Expenditure	128,644.
  - iii) The request that in the Balance Sheet the general funds be separated from capital and designated funds has not been actioned (see FC(1)-3/70.a.iv).
- d) Okhaldhunga. It is viewed with disapproval that no accounts have been submitted, and the Treasurer is asked to see that these are presented.
- e) UMN Treasurer.
  - i) The Treasurer is requested to revise the format of the General Fund Statement to show:  
Beginning balance  
Receipts for previous year  
Receipts for following year  
Receipts for current year  
Payments  
Year end balance.
  - ii) The Treasurer is requested to send copies of capital fund accounts to the various projects monthly.
  - iii) It is requested that detailed statements of accounts as prepared for audit should be available for the next Finance Committee Meeting.

- iv) The Treasurer is instructed to write to the donors of the gift of Rs.72,197 for Aviation to request a re-designation.

FC(1)-3/71. Report of Audit of 1970 accounts. The following report was received on the audit of accounts of various projects for 1970:

UMN Treasurer )  
Pokhara Boys' School )  
Pokhara School Building ) These have been completed.  
Girls' High School, Kathmandu )

Kathmandu Valley District Clinics: This audit is now in progress.

FC(1)-4/71. General Fund Budgets for 1971.

- a) East Palpa Program. As recurring expenditure should be met in the main by grants from the Treasurer and local gifts, it is agreed that the 1971 budget item of "Gifts - Rs.6,000." be transferred to the UMN Treasurer's accounts for allotment by the UMN Treasurer.
- b) Shanta Bhawan Hospital. The revised budget as presented by the Hospital Board was accepted, and appreciation was expressed for the progress shown and for the resolution of that Board that the requested grant from the UMN Treasurer for 1972 should show a cut of 20% on the present grant of Rs.340,000.
- c) District Clinics. The revised 1971 budget was presented, and it was recommended that they continue to work towards making the curative medicine finances self-supporting,

FC(1)-5/71. Capital Fund Budgets for 1971 - Supplementary.

The following supplementary capital budgets were presented, and approved as indicated:

- a) Language School. See instructions of EC(2)-18/70,b).

- i) Immediate needs for which budget is now approved:

Blackboard	Rs.250.
Furniture	2000.
Library	500.

Rs.2,750.

- ii) An estimate of Rs.75,000 for the proposed language laboratory (including customs) was submitted. It was suggested that, before any decision is reached, Mr. Lindell be asked to make enquiries whilst in Dehra Dun regarding the local problems of maintenance, etc. for such a laboratory.

- b) Gorkha District. A budget of Rs.8,000 was approved for the house and furnishings in Harmi Village. It was agreed that a sum of Rs.5,500 only would be granted for this item from undesignated capital funds (see FC(1)-6/71,b), the remainder of the approved capital expenditure on the building to be recoverable from the rent.

- c) Girls' High School Improvement Plan.

The following supplementary budget was approved:

Furniture	Rs.34,000.
Dining hall and rice store	28,000.

Rs.62,000.

FC(1)-6/71. Undesignated Capital Funds. Requests from these funds were considered as follows:

- a) Pokhara Boys' School: The UMN was asked to grant a sum of



Rs.39,000 for the erection of temporary buildings at the School. It was noted that approaches are being made to other supporting members, and it was agreed to grant Rs.20,000 from UMN.

- b) Gorkha Project: House renovations and furnishings in Harmi Village granted - Rs.5,500. (See FC(1)-5/71,b).

FC(1)-7/71. Requests to DICA WRS. It was approved that this agency be approached for the Bhatgaon Extension Program in the sum of \$10,000.

FC(1)-8/71. Recommendations from Workers Conference (See WC-12/71).

- a) With reference to WC-12/71,a, it was resolved to approve and authorise the services being given by Headquarters and other institution, as listed in section c) of the same Minute.

- b) With reference to WC-12/71,b:

Items i) and ii): It was approved that rents of houses for missionary staff shall be paid by Headquarters rather than by the institutions concerned. It was further noted that the calculation of Personnel Contributed Services shall be increased by 10% to allow for an equivalent rent allowance paid to employees where applicable.

Item iii): It was resolved not to approve the proposal that rent allowances be paid to projects to provide staff housing from recurring funds.

- c) With reference to WC-12/71,c: It was resolved to approve the setting up of a Central Services Agency as outlined in this Minute, insofar as the finances are concerned.

FC(1)-9/71. Building Department Bank Account. It was RESOLVED to recommend that a bank account be opened with the Nepal Bank Ltd., Kathmandu in the name of the UMN Building Department, to be operated by the Head of the Building Department, the UMN Executive Secretary and the UMN Treasurer, signing singly.

FC(1)-10/71. Salary Scales.

- a) It was agreed that where salary scales show recognised qualifications as obligatory, the words 'preferred qualifications' be inserted.
- b) The present salary scale for an Agent (Rs.500.-15.00 x 5- EB-15.00 x 5 - Rs.650) was reviewed, and no alteration is recommended at this time.

FC(1)-11/71. Central Drug Store. It was agreed that 2% could be added to charges to cover handling costs.

FC(1)-12/71. Format of Annual Statements. All projects are asked to show the approved budget figures for the following year when submitting their annual financial statements.

FC(1)-13/71. Financial trends. The auditor was instructed to prepare statements of comparative figures to highlight financial trends for the next Finance Committee Meeting.

FC(1)-14/71. UMN Film costs. It was requested that an account of receipts and balance still to be recovered on the UMN Film, "Nepal on the Potter's Wheel" should be presented to the next meeting of the Finance Committee.

FC(1)-15/71. Building Department Contract. A report and interpretation of the Contract between the UMN Building Department and the Pokhara Boys' School for the building of the new school is to be submitted to the next meeting of the Finance Committee.

The Nepal Christian Fellowship

The summer monsoon rainy season was over. It was now the time for the great Hindu religious festival called Dasain. This gives from 10-14 days of holiday to the nation. Christians have felt that this was the best time for them to gather for their annual Conference. For ten years they have been doing so, meeting in different towns. This time they met in the capital, Kathmandu, for six full days, October 7-12.

On Opening day, as unexpectedly large numbers arrived it quickly became evident that the prepared location at Putali Sadak Church was too small, so the group packed up and moved over to the spacious grounds and facilities of the Girls' High School. This provided lodging and cooking facilities for those who needed them, as well as a large meeting room.

More than one hundred Christians came from their groups and congregations scattered around the country. One young Christian Gorkha soldier home on leave in eastern Nepal travelled 6 days with his wife, for whom it was the first time out of her village. With them all was a sprinkling of Indian and Western Christians living and working in Nepal. It was a thrilling sight to see large crowds, up to 300, packed into the assembly hall for the evening meetings. There were trainees from the technical institute, servant girls, teachers, nurses, students, office workers, government workers and persons in secular employ. A strong spirit of thrilling joy and love pervaded the whole crowd, from so many backgrounds and places, as they experienced being "all one in Christ Jesus". This spirit broke out repeatedly in probably the finest Nepali hymn singing ever heard in the country.

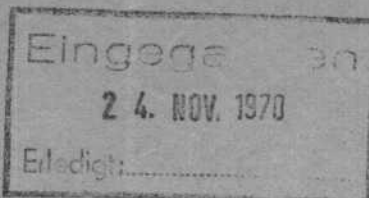
The daily program began with a prayer session from 7 to 8 o'clock. Because of the numbers attending and the eagerness to share in prayer, two groups were formed after the first day. Next came Bible Study from 9 to 10 a.m. The leader in this session was Pastor Dawson, an Indian evangelist-pastor from Madras, who has had a wide and fruitful ministry in that country. Pastor Robert Karthak interpreted for him. Then a business session from 10.30 to 12 noon on church questions and affairs. In the afternoon there was a session in which different speakers dealt with subjects such as fellowship with God, a vision for the spiritual needs of the nation, a survey of the world-wide church, the Asian Congress on Evangelism, and tools and means of evangelism. A second church business session was added before supper because there was so much to talk about. Then the evening evangelistic meeting with singing, testimonies and message; the speaker again was Pastor Dawson. The closing communion service was led by the senior pastor in the country, who lives in Pokhara. His message on Sunday on the Transfiguration ended with a moving challenge to young men to get out across the country with the Gospel.

The church business sessions contained many very interesting items. In early sessions representatives of all the outlying places told about their home church life and experiences. These included reporting about witness, baptisms, persecutions, difficulties, answers to prayer. It meant so much to learn about other fellow-Christians and how they were faring in distant parts of the mountains and plains. This encouraged testimony, prayer, faith.

Items of business dealt with included: Funds and plans for preaching tours to continue again in the coming year to different parts of the country. These have been very good and fruitful in the past and should continue. The need for a hostel in the capital city was considered and given to a committee to work on: here students from outlying places could live while studying in the city. Plans for a three-months Bible School in Kathmandu were explained and well received, to be held January-March 1971. A Committee was appointed to see what could be done to assist the growing company of Christians in the south-eastern part of the country with teaching and fellowship. The work of the Bible Society in Nepali Scriptures was explained.

Four new officers were elected to carry on the work of the Nepal Christian Fellowship into the year ahead. The next Conference will be held in Pokhara in the fall of 1971.





UMN Headquarters,  
P.O. Box 126,  
Kathmandu, Nepal.

To: Editors,  
UMN Member Missions. *Gossner Mission*

November 16, 1970.

In our last NEWS AND PRAYER LETTER (No. 3/70, October 1970), we gave a report on the annual conference of the Nepal Christian Fellowship. We have duplicated this report on the back side of this paper. We think this is newsworthy concerning the life of the church in Nepal.

Now we have some photos of that conference and are sending you five prints herewith. The explanations which follow correspond with the numbers on the back of the photos. Perhaps you can use these photos and the report, or whatever you like, in some of your mission literature. We request that you stick as closely to the texts which we give you as possible.

*Jonit*  
Jonathan Lindell  
Executive Secretary

- 1) Conference group, from at least 20 places in Nepal. These Christians come from small congregations and groups of believers in widely scattered places of the country. They gather annually for a 6-day Conference.
- 2) Church Leaders, Pastors, Evangelists who attended the Conference. They all come from different congregations.
- 3) Inside view of the school assembly hall where the Conference met, showing a part of the audience in attendance, tightly packed on the floor. 250-300 attended the evening meetings, which lasted 2-3 hours.
- 4) The Business sessions were led by the President of the N.C.F., Pastor Robert Karthak. The group is in prayer in this photo.
- 5) Music Leaders. This group of young musicians led the congregational singing with their instruments, and also gave special musical numbers.

1) T. Seeberg  
Int. unip. for c. 100 Missions 1. 1971  
durch ein Brief in die Hande  
Kirche in Nepal Briefst. per. 11.  
Frau Eidler Zuecht  
9. 2. 1971